

**PENNINGTON COUNTY  
BOARD OF COMMISSIONER'S MEETING  
JUSTICE CENTER – COUNTY BOARD ROOM  
TUESDAY, OCTOBER 22, 2024, 10:00 A.M.**

**AGENDA**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**
  - 10:05 Julie Sjostrand – Human Services Director
  - 10:10 Mike Flaagan – County Engineer
  - 10:20 Seth Vettleson – County Sheriff
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**
- 11. Adjournment**

**OFFICIAL PROCEEDINGS  
PENNINGTON COUNTY BOARD OF COMMISSIONERS  
JUSTICE CENTER BOARD ROOM  
OCTOBER 8, 2024 – 10:00 A.M.**

Pursuant to M.S. 375.07, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, October 8<sup>th</sup>, 2024, at 10:00 a.m. Members Present: Seth Nelson, Roy Sourdif, David Sorenson, Neil Peterson, and Bruce Lawrence. Members absent: None.

The meeting was called to order by Chairman Nelson and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve the agenda as presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Sorenson, seconded by Commissioner Sourdif, to approve the County Board minutes of September 24, 2024, as written. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sourdif, to approve the Auditor & Manual warrants for September 2024 totaling \$1,464,943.01, the Human Services warrants totaling \$250,835.24, and the following Commissioner warrants, with the addition of bills to MnCCC for election software maintenance, conference registrations, etc. totaling \$91,885.00. Motion carried.

County Revenue	\$81,443.08
Road & Bridge	\$47,815.08
Solid Waste Facility	\$ 5,500.00
Ditch Funds	\$16,234.10

Per diems and meal reimbursements in the amount of \$3,448.33 were also approved.

Emergency Management Director Erik Beitel presented an update on the Pennington County Hazard Mitigation Plan. Various meetings have been held regarding the draft plan and the document will be up for public review and feedback for a period of 15 days through November 4, 2024. The plan will then move on to the State of Minnesota and FEMA for their review. He is hoping the plan will be approved by FEMA sometime this December.

Mr. Beitel noted that in early February 2022 he applied for basic eligibility for a property buyout program in Pennington County relating to the homes and properties threatened by riverbank erosion near Hartz Park. The application is now being reviewed and they are seeking more information from the watershed. At the Board's request he will reach out to affected landowners with the update, but he noted that the initial review is the first step in a process that can take years, and a buyout is not guaranteed.

Mr. Beitel stated that earlier this year he assisted the County Sheriff's office with their application for a \$300k grant for improvements and repairs to the ARMER radio system. They were recently notified that the grant was approved in the amount of \$120k and it requires a local match of 5%, or approximately \$6k. He wished to thank the departments for their work in the grant process, including determining our current ARMER equipment inventory. Sheriff Vettleson wished to thank Mr. Beitel and Deputy Sheriff David Olson for their work and assistance with the grant. Discussion was held regarding the radio replacements, the future of our used inventory, etc. The Board thanked Mr. Beitel and the Sheriff's office for their work on the grant.

County Engineer Mike Flaagan presented the following items:

Mr. Flaagan stated that he applied for and was awarded a \$30,000 technical assistance grant through the State of MN for Federal IIJA funding related to SAP 057-589-001, the planned milling and overlay of CSAH 3 from TH 59 to CSAH 27. He presented a grant agreement and resolution needed from the Board. Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve a State of MN, Federal Transportation Grants Technical Assistance and IIJA Discretionary Match Grant Agreement and the following resolution. Motion carried.

**RESOLUTION  
STATE FUNDED PROGRAM FOR IIJA DISCRETIONARY GRANT  
ASSISTANCE**

**WHEREAS**, Pennington County has applied to the Commissioner of Transportation for a grant from the State Program for IIJA Assistance; and

**WHEREAS**, the Commissioner of Transportation has given notice that funding for this project is available; and

**WHEREAS**, the amount of the grant has been determined to be \$30,000 by reason of the lowest bid;

**NOW, THEREFORE, BE IT RESOLVED**, that Pennington County does hereby agree to the terms and conditions of the grant consistent with Minnesota Laws 2023, Chapter 68, Article 1, Section 2, Subd. 5(a), and will pay any additional amount by which the cost exceeds the estimate and will return any amount appropriated for the project but not required. The property county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Engineer Flaagan noted that the CSAH 10 project has been completed and he is requesting final payment to Agassiz Asphalt, LLC. Final cost of the project is \$1,496,809.30. He is very satisfied with how the project turned out and he plans to submit it for an award. The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Lawrence, and upon vote was unanimously carried.

**RESOLUTION**

**WHEREAS**, SAP 057-610-011 has in all things been completed, and the County Board being fully advised in the premises,

**NOW THEN, BE IT RESOLVED**, that we do hereby accept said completed project for and on behalf of the Pennington County Highway Dept. and authorize final payment as specified herein.

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to approve the hire of Larry James Hoaglund as Highway Equipment Operator with an effective start date of October 15, 2024. Discussion followed with the Engineer noting there were six applicants for the position. He suggested that in the future we consider hiring employees without a CDL and putting them through the training as part of an employment agreement. He will check with the union on the possibilities and costs. Following discussion, the motion was carried.

Engineer Flaagan proposed an informational meeting with the residents living on CSAH 11, formerly known as County Road 62, to discuss the upcoming road project, answer public questions, discuss annexation, etc. A meeting date of November 7, 2024, at 5:30 p.m. in the Highway Department conference room was discussed and tentatively agreed upon.

The Engineer presented two quotes received from Hubert's Outdoor Power for a side-by-side utility vehicle:

2023 Polaris	\$16,500 (inc. \$2k rebate)
2024 Arctic Cat	\$16,799

Mr. Flaagan noted that the Polaris features 82 horsepower and a top but no winch. The Arctic Cat features 50 horsepower, a winch, and a top. Following discussion, there was a motion by Commissioner Sorenson, seconded by Commissioner Peterson, to approve the quote for and purchase of a 2023 Polaris UTV from Hubert's Outdoor Power at a cost of \$16,500, which includes a \$2,000 rebate. Motion carried.

Engineer Flaagan noted that CD#96 surveying related to the ditch cleaning petitions has been completed. The cleaning will take about one month to complete with two contractors and will cover approximately 12 miles of ditch. Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the ditch cleaning petitions received for CD#96 totaling approximately 12 miles. Motion carried.

County Sheriff Seth Vettleison presented the following items:

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to accept the resignation of Briana Vosen as Full-Time Corrections Officer effective October 21, 2024, and to wish her well in her new position. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to authorize the County Sheriff to advertise for the position of Full-Time Corrections Officer. Motion carried.

RSVP Director Jennifer Manole provided the Board an update on the RSVP program. She serves 7 area counties and works with 700 active volunteers, noting there are about 100 in this community alone. She discussed several programs including Stay Active and Independent for Life (SAIL; formerly Bone Builders), and Grocery to Go. She meets locally with volunteers in locations such as the library, churches, and the Heritage Center. The program is primarily funded by AmeriCorps Seniors. Their advisory board meets quarterly and consists of two board members per county. The Board thanked her for her report.

Auditor-Treasurer Items:

The following resolution was introduced by Commissioner Lawrence, seconded by Commissioner Sourdif, and upon vote was unanimously carried.

### **RESOLUTION**

**WHEREAS**, the Minnesota Department of Revenue must confirm the appointments of all County Assessors in the State of Minnesota; and

**WHEREAS**, the State appointments of all Minnesota County Assessors are for four-year terms, and those terms expire December 31<sup>st</sup>, 2024; and

**WHEREAS**, the Minnesota Commissioner of Revenue must confirm the reappointment of County Assessors before becoming effective on January 1<sup>st</sup>, 2025, and in advance must receive a resolution from each County approving the reappointment of their County Assessor for a four-year term.

**THEREFORE, BE IT RESOLVED**, that the Pennington County Board of Commissioners does hereby approve the reappointment of Carl Bruzek as Pennington County Assessor for a four-year term beginning on January 1<sup>st</sup>, 2025, and ending December 31<sup>st</sup>, 2028.

County Coordinator Items:

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to accept a letter of resignation from Director of Veteran's Services John Hamre effective November 1, 2024. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to authorize the County Coordinator to advertise for the position of Full-Time Director of Veteran's Services. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Sorenson, to approve issuance of a duplicate warrant to Ronin Cloud in the amount of \$576.66 to replace lost warrant #113950 dated July 13, 2023, without issuance of an indemnifying bond. Motion carried. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the hire of Emily Marie Barth as Part-Time, Temporary Crime Victim Services Advocate with an effective starting date of October 17, 2024. Motion carried.

Motioned by Commissioner Sorenson, seconded by Commissioner Sourdif, to approve an agreement with USI Consulting Group, Inc. (formerly Hildi Inc.) for consulting and actuarial services for fiscal year 2025 at a cost of \$3,200 and fiscal year 2026 at a cost of \$1,000. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to change the date and time of the December 10, 2024, County Board meeting to December 12, 2024 at 5:00 p.m. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to change the date of the December 24, 2024, County Board meeting to December 27, 2024, to be held at its regular time of 10:00 a.m. Motion carried.

The Board discussed a county cannabis ordinance, which is in the early stages of discussion but would require a public hearing. Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to schedule a Public Hearing regarding a proposed Pennington County Cannabis Ordinance for December 12, 2024, at 4:00 p.m. in the Justice Center Board Room. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve and adopt the findings and order of the July 9, 2024, Public Hearing and petition by the City of TRF and the RLWD to outlet municipal stormwater to CD#70. Motion carried.

County Attorney Items: None.

Committee Reports / Commissioner Updates:

Commissioner Peterson stated that MN Rural Counties held their annual meeting in Alexandria yesterday. Nine priorities were put before the board and the top three were better solid waste policies, \$200M bonding funds for local bridge replacement, and mental health for youth/adults. MRC also renewed their contract with Capitol Hill Associates to be their lobbyist, and he was voted in as the new Chair of MRC.

Commissioner Peterson reminded the Board of the AMC District 3 meeting being held in East Grand Forks on October 17<sup>th</sup>. He believes that solid waste needs to be a priority for our county, including SCORE funding and e-waste. Discussion followed with it noted that the county's solid waste currently all goes to the Mar-Kit landfill.

Interim County Attorney Nathan Haase discussed a new, one-year agreement with Waste Masters, LLC, formerly Les's Sanitation, for recycling services. Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve a new operating and facility space agreement between Pennington County and Waste Masters,

LLC for recycling services for the period of September 1, 2024, to August 31, 2025, with processing fees to be set at a flat monthly rate of \$5,500. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Sorenson, to adjourn the Board meeting to October 22, 2024, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator  
Pennington County

Seth Nelson, Chairman  
Board of Commissioners

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# Pennington County Financial System



Print List in Order By: 1  
1 - Fund (Page Break by Fund)   
2 - Department (Totals by Dept)   
3 - Vendor Number   
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List   
S - Condensed Audit List

Save Report Options?: N

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# Pennington County Financial System



Danielle  
10/21/24 3:27PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 2

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>1307 ABM TECHNOLOGY GROUP</b>							
26	01-220-000-0000-6263		2,250.00	IT CORE USER/DEVICE SUP-JULY	AR1817271	COMPUTER SERVICES & SUPPLIES	N
27	01-220-000-0000-6263		2,250.00	IT CORE USER/DEVICE SUP-AUGUST	AR1817277	COMPUTER SERVICES & SUPPLIES	N
28	01-220-000-0000-6263		2,250.00	IT CORE USER/DEVICE SUP-SEPT	AR1817334	COMPUTER SERVICES & SUPPLIES	N
29	01-220-000-0000-6263		2,250.00	IT CORE USER/DEVICE SUP-OCT	AR1828115	COMPUTER SERVICES & SUPPLIES	N
30	01-220-000-0000-6263		2,250.00	IT CORE USER/DEVICE SUP-NOV	AR1839422	COMPUTER SERVICES & SUPPLIES	N
			<b>11,250.00</b>	<b>5 Transactions</b>			
<b>1604 ACCURATE CONTROLS, INC</b>							
45	01-251-000-0000-6300		82.00	CAMERA OFFLINE-SUPPORT	22448	REPAIRS & MAINTENANCE	N
			<b>82.00</b>	<b>1 Transactions</b>			
<b>1324 ACTIVE911, INC</b>							
94	01-223-000-0000-6801		1,449.00	YEARLY RENEWAL/ACTIVE 911	583389	MISCELLANEOUS EXPENSE-E911	N
			<b>1,449.00</b>	<b>1 Transactions</b>			
<b>1306 ADVANCED CORRECTIONAL HEALTHCARE</b>							
130	01-251-000-0000-6255		20,563.56	OCTOBER MEDICAL COVERAGE	2588	MEDICAL - LOCAL	N
131	01-251-000-0000-6255		1,048.86	OCTOBER MENTAL HEALTH	2588	MEDICAL - LOCAL	N
132	01-251-000-0000-6255		20,563.56	NOVEMBER MEDICAL COVERAGE	3005	MEDICAL - LOCAL	N
133	01-251-000-0000-6255		1,048.86	NOVEMBER MENTAL HEALTH	3005	MEDICAL - LOCAL	N
134	01-251-000-0000-6255		37.31	1ST QTR ADP RECONCILIATION	ARCM-252	MEDICAL - LOCAL	N
135	01-251-000-0000-6255		410.41	2ND QTR ADP RECONCILIATION	ARCM-653	MEDICAL - LOCAL	N
			<b>42,777.12</b>	<b>6 Transactions</b>			
<b>1347 Amazon Capital Services</b>							
106	01-218-000-0000-6300		8.18	Y SPLITTER CABLE FOR SPREADER	13KQ-KYKL-MD4Y	REPAIRS & MAINTENANCE	N
108	01-121-000-0000-6401		116.89	HP210A YELLOW TONER	17K7-YMTW-LCM1	SUPPLIES - VETS SERVICE	N
109	01-121-000-0000-6401		116.89	HP210A MAGENTA TONER	17K7-YMTW-LCM1	SUPPLIES - VETS SERVICE	N
110	01-121-000-0000-6401		115.92	HP210A CYAN TONER	17K7-YMTW-LCM1	SUPPLIES - VETS SERVICE	N
41	01-201-000-0000-6405		179.70	3 EXTERNAL HARD DRIVES	1CK4-VCYH-QCFX	GENERAL SUPPLIES	N
43	01-213-000-0000-6405		109.76	BATTERY CHARGER W/TERMINAL	1N9X-KXFQ-64HL	GENERAL SUPPLIES - ATV GRANT	N
103	01-218-000-0000-6300		72.19	VIBRATION MOTOR FOR SPREADER	1N9X-KXFQ-FH7D	REPAIRS & MAINTENANCE	N
104	01-218-000-0000-6300		275.41	ATV SPREADER	1N9X-KXFQ-FH7D	REPAIRS & MAINTENANCE	N
105	01-218-000-0000-6300		6.80	SHIPPING	1N9X-KXFQ-FH7D	REPAIRS & MAINTENANCE	N
42	01-201-000-0000-6405		239.88	12 HAMMER/ESCAPE TOOLS	1NPJ-43HQ-4KL1	GENERAL SUPPLIES	N
44	01-251-000-0000-6405		186.96	WAHL CLIPPERS	1XPJ-FFDD-K171	GENERAL SUPPLIES - JAIL	N
			<b>1,428.58</b>	<b>11 Transactions</b>			
<b>1364 AUTO VALUE</b>							

# Pennington County Financial System



Danielle  
10/21/24 3:27PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
25	01-218-000-0000-6300		14.94	AIR HANDLES/MOTORS REPAIR	9684418	REPAIRS & MAINTENANCE	N
	<b>1364 AUTO VALUE</b>		<b>14.94</b>	<b>1 Transactions</b>			
	<b>999999997 BERNIER/SADIE</b>						
39	01-201-000-0000-6330		32.14	MEAL REIMBURSE-BCA CONFERENCE		TRAVEL & EXPENSE	N
40	01-201-000-0000-6330		35.00	MEAL REIMBURSE-BCA CONFERENCE		TRAVEL & EXPENSE	N
	<b>999999997 BERNIER/SADIE</b>		<b>67.14</b>	<b>2 Transactions</b>			
	<b>2302 BLACK HILLS AMMUNITION</b>						
37	01-201-000-0000-6405		1,458.00	AMMO/40	261445	GENERAL SUPPLIES	N
38	01-201-000-0000-6405		1,699.00	AMMO/223	264882	GENERAL SUPPLIES	N
	<b>2302 BLACK HILLS AMMUNITION</b>		<b>3,157.00</b>	<b>2 Transactions</b>			
	<b>8376 BRIAN T. HARDWICK P.C.</b>						
78	01-011-000-0000-6261		852.54	ATTY FEES - 57-FA-08-394		COURT APPOINTED ATTORNEYS	Y
	<b>8376 BRIAN T. HARDWICK P.C.</b>		<b>852.54</b>	<b>1 Transactions</b>			
	<b>3110 C'MON INN</b>						
74	01-091-000-0000-6330		115.37	HOTEL- 57-CR-23-348	2518963	TRAVEL & EXPENSE	N
	<b>3110 C'MON INN</b>		<b>115.37</b>	<b>1 Transactions</b>			
	<b>3352 CHARM-TEX INC</b>						
123	01-251-000-0000-6405		62.16	PANTS/SHIRTS	378026	GENERAL SUPPLIES - JAIL	N
124	01-251-000-0000-6405		83.40	PANTS/SHIRTS	378469	GENERAL SUPPLIES - JAIL	N
	<b>3352 CHARM-TEX INC</b>		<b>145.56</b>	<b>2 Transactions</b>			
	<b>3306 CITY OF THIEF RIVER FALLS</b>						
200	01-272-000-0000-6262		1,993.60	BRUNING TRAINING	138940	Other Services	N
52	01-221-000-0000-6262		16,071.32	3RD QRT TASK FORCE	INV01365	OTHER SERVICES	N
	<b>3306 CITY OF THIEF RIVER FALLS</b>		<b>18,064.92</b>	<b>2 Transactions</b>			
	<b>3407 CLIMATE CONTROL, INC.</b>						
199	01-218-000-0000-6300		112.50	RTU-3/RTU - 6 ISSUES	17513	REPAIRS & MAINTENANCE	N
	<b>3407 CLIMATE CONTROL, INC.</b>		<b>112.50</b>	<b>1 Transactions</b>			
	<b>13405 COCA-COLA BOTTLING COMPANY HIGH CC</b>						
57	01-801-000-0000-6838		196.65	COKE PRODUCTS	4865368	POP MACHINE EXPENSE	N
	<b>13405 COCA-COLA BOTTLING COMPANY HIGH CC</b>		<b>196.65</b>	<b>1 Transactions</b>			
	<b>3311 COLE PAPERS, INC.</b>						

# Pennington County Financial System



Danielle  
10/21/24 3:27PM

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99	01-218-000-0000-6403		386.03	FLOOR FINISH APPLICATOR KIT	10487219	JANITORIAL SUPPLIES	N
96	01-111-000-0000-6403		359.20	ICE MELT - GC	10495036	JANITORIAL SUPPLIES - COURTHOU	N
98	01-111-000-0000-6403		7.00	PROCESSING FEE	10495036	JANITORIAL SUPPLIES - COURTHOU	N
97	01-218-000-0000-6403		179.60	ICE MELT - JC	10495036	JANITORIAL SUPPLIES	N
100	01-111-000-0000-6403		72.42	DUST SHEETS - GC	10496321	JANITORIAL SUPPLIES - COURTHOU	N
101	01-800-000-0000-6403		72.42	DUST SHEETS - HS	10496321	JANITORIAL SUPPLIES	N
<b>3311</b>	<b>COLE PAPERS, INC.</b>		<b>1,076.67</b>	<b>6 Transactions</b>			
<b>4310</b>	<b>D &amp; T VENTURES</b>						
56	01-070-000-0000-6301		472.50	PROPERTY TAX WEBSITE SUPPORT	303276	MAINTENANCE AGREEMENT	N
<b>4310</b>	<b>D &amp; T VENTURES</b>		<b>472.50</b>	<b>1 Transactions</b>			
<b>4355</b>	<b>DACOTAH PAPER</b>						
136	01-251-000-0000-6403		74.92	TISSUE DISP	74681	JANITORIAL SUPPLIES - JAIL	N
137	01-251-000-0000-6403		628.92	CLEANER	81928	JANITORIAL SUPPLIES - JAIL	N
<b>4355</b>	<b>DACOTAH PAPER</b>		<b>703.84</b>	<b>2 Transactions</b>			
<b>999999997</b>	<b>DELAGE/KYLIE</b>						
141	01-251-000-0000-6420		160.00	UNIFORM ALLOWANCE REIMBURSEM		JAILER UNIFORMS	N
<b>999999997</b>	<b>DELAGE/KYLIE</b>		<b>160.00</b>	<b>1 Transactions</b>			
<b>13483</b>	<b>DEPT OF CORRECTIONS FINANCIAL SERVI</b>						
128	01-251-000-0000-6801		1,851.63	INMATE WAGES AUG 2024	56352	MISCELLANEOUS EXPENSE - JAIL	N
129	01-251-000-0000-6801		1,074.00	INMATE WAGES SEPT 2024	56352	MISCELLANEOUS EXPENSE - JAIL	N
<b>13483</b>	<b>DEPT OF CORRECTIONS FINANCIAL SERVI</b>		<b>2,925.63</b>	<b>2 Transactions</b>			
<b>4321</b>	<b>DIAMOND DRUGS INC</b>						
138	01-251-000-0000-6255		8.44	MEDICATIONS	1461359	MEDICAL - LOCAL	N
<b>4321</b>	<b>DIAMOND DRUGS INC</b>		<b>8.44</b>	<b>1 Transactions</b>			
<b>4364</b>	<b>DIRECT DEPOSIT SERVICES</b>						
55	01-041-000-0000-6801		1,125.61	PURCHASE CD - MOUNTAIN PAC BAN	35250	MISCELLANEOUS EXPENSE - AUDIT	N
<b>4364</b>	<b>DIRECT DEPOSIT SERVICES</b>		<b>1,125.61</b>	<b>1 Transactions</b>			
<b>5053</b>	<b>ELECTION SYSTEMS &amp; SOFTWARE</b>						
202	01-061-000-0000-6262		4,934.45	CODING SERVICES - GENERAL	CD2101765	OTHER SERVICES - ELECTIONS	N
203	01-061-000-0000-6262		631.25-	CREDIT - REF #1452	CR3003118	OTHER SERVICES - ELECTIONS	N
<b>5053</b>	<b>ELECTION SYSTEMS &amp; SOFTWARE</b>		<b>4,303.20</b>	<b>2 Transactions</b>			
<b>6303</b>	<b>F-M AMBULANCE INC</b>						

# Pennington County Financial System



Danielle  
10/21/24 3:27PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
119	01-251-000-0000-6255		50.00	24-26381	2426381	MEDICAL - LOCAL	2
120	01-251-000-0000-6255		50.00	24-28799	2428799	MEDICAL - LOCAL	N
121	01-251-000-0000-6255		50.00	24-29068	2429068	MEDICAL - LOCAL	N
117	01-251-000-0000-6255		50.00	24-29681	2429681	MEDICAL - LOCAL	N
118	01-251-000-0000-6255		50.00	24.29775	2429775	MEDICAL - LOCAL	N
<b>6303</b>	<b>F-M AMBULANCE INC</b>		<b>250.00</b>				<b>5 Transactions</b>
<b>6313</b>	<b>FALLS TOWING</b>						
91	01-201-000-0000-6801		125.00	TOW-4 WHEELER 24-2453	23870	MISCELLANEOUS EXPENSE	Y
90	01-201-000-0000-6801		125.00	TOW-MALIBU 24-1266	24229	MISCELLANEOUS EXPENSE	Y
92	01-201-000-0000-6801		225.00	TOW- TRAILIER 24-2324	24457	MISCELLANEOUS EXPENSE	Y
93	01-201-000-0000-6801		125.00	TOW - FORD 24-2917	24694	MISCELLANEOUS EXPENSE	Y
<b>6313</b>	<b>FALLS TOWING</b>		<b>600.00</b>				<b>4 Transactions</b>
<b>18407</b>	<b>FISCHER RUST LAW FIRM</b>						
81	01-011-000-0000-6261		21.25	ATTY FEES - 57-PR-24-486	2882296	COURT APPOINTED ATTORNEYS	Y
82	01-011-000-0000-6261		63.75	ATTY FEES - 57-PR-24-517	2882296	COURT APPOINTED ATTORNEYS	Y
<b>18407</b>	<b>FISCHER RUST LAW FIRM</b>		<b>85.00</b>				<b>2 Transactions</b>
<b>7031</b>	<b>GARDEN VALLEY TELEPHONE</b>						
231	01-003-000-0000-6210		226.00	HOSTED IT SERVICES - OCT	101363158	E-MAIL SERVICES	N
237	01-041-000-0000-6202		75.86	OCTOBER PHONE - TREASURER	101363158	TELEPHONE-AUDITOR	N
238	01-041-000-0000-6202		157.23	OCTOBER PHONE - AUDITOR	101363158	TELEPHONE-AUDITOR	N
222	01-041-000-0000-6210		542.42	HOSTED IT SERVICES - OCT	101363158	E-MAIL SERVICES	N
232	01-070-000-0000-6263		936.03	HOSTED IT SERVICES - OCT - HWY	101363158	COMPUTER SERVICES - DP	N
233	01-070-000-0000-6263		1,070.37	HOSTED IT SERVICES - OCT-NURSE	101363158	COMPUTER SERVICES - DP	N
234	01-070-000-0000-6263		960.02	HOSTED IT SERVICES - OCT- DP	101363158	COMPUTER SERVICES - DP	N
235	01-070-000-0000-6263		2,154.05	HOSTED IT SERVICES - OCT- HS	101363158	COMPUTER SERVICES - DP	N
240	01-091-000-0000-6202		146.39	OCTOBER PHONE - ATTORNEY	101363158	TELEPHONE - ATTORNEY	N
223	01-091-000-0000-6300		316.40	HOSTED IT SERVICES - OCT	101363158	REPAIRS & MAINTENANCE	N
244	01-101-000-0000-6202		86.54	OCTOBER PHONE - RECORDER	101363158	TELEPHONE - RECORDER	N
230	01-101-000-0000-6300		180.80	HOSTED IT SERVICES - OCT	101363158	REPAIRS & MAINTENANCE	N
241	01-106-000-0000-6202		75.86	OCTOBER PHONE - ASSESSOR	101363158	TELEPHONE - ASSESSOR	N
229	01-106-000-0000-6300		226.00	HOSTED IT SERVICES - OCT	101363158	REPAIRS & MAINTENANCE	N
239	01-111-000-0000-6202		23.51	OCTOBER PHONE - CUSTODIAN	101363158	TELEPHONE - COURTHOUSE	N
236	01-111-000-0000-6262		45.20	HOSTED IT SERVICES - OCT	101363158	OTHER SERVICES - COURTHOUSE	N
245	01-121-000-0000-6262		34.19	OCTOBER PHONE - VET SERVICES	101363158	OTHER SERVICES - VETS SERVICE	N
224	01-121-000-0000-6300		90.40	HOSTED IT SERVICES - OCT	101363158	Repairs & Maintenance	N
243	01-132-000-0000-6202		99.37	OCTOBER PHONE - MOTOR VEHICLE	101363158	TELEPHONE - MOTOR VEHICLE	N
227	01-132-000-0000-6300		316.40	HOSTED IT SERVICES - OCT	101363158	REPAIRS & MAINTENANCE	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
225	01-270-000-0000-6300		90.40	HOSTED IT SERVICES - OCT	101363158	REPAIRS & MAINTENANCE	N
226	01-290-000-0000-6300		45.20	HOSTED IT SERVICES - OCT	101363158	Repairs & Maintenance	N
242	01-601-000-0000-6202		186.47	OCTOBER PHONE - EXTENSION	101363158	TELEPHONE - EXTENSION	N
228	01-601-000-0000-6300		135.60	HOSTED IT SERVICES - OCT	101363158	REPAIRS & MAINTENANCE	N
217	01-041-000-0000-6631		919.00	LENOVO PC - JH	INV-22984	FURNITURE & EQUIPMENT - AUDITC	N
215	01-070-000-0000-6631		5,733.00	SONIC WALL NSA 2700	INV-23244	FURNITURE & EQUIPMENT	N
216	01-070-000-0000-6631		500.00	LABOR	INV-23244	FURNITURE & EQUIPMENT	N
221	01-070-000-0000-6631		718.00	2-WIFI ACCESS POINTS	INV-23277	FURNITURE & EQUIPMENT	N
<b>7031</b>	<b>GARDEN VALLEY TELEPHONE</b>		<b>16,090.71</b>	<b>28 Transactions</b>			
<b>7420</b>	<b>Government Forms and Supplies</b>						
75	01-061-000-0000-6401		627.95	ELECTION ENVELOPES	350215	SUPPLIES-ELECTION	N
<b>7420</b>	<b>Government Forms and Supplies</b>		<b>627.95</b>	<b>1 Transactions</b>			
<b>8331</b>	<b>HARDWARE HANK</b>						
53	01-111-000-0000-6300		72.95	POSTS/POST DRIVER	2225757	REPAIRS & MAINTENANCE	N
<b>8331</b>	<b>HARDWARE HANK</b>		<b>72.95</b>	<b>1 Transactions</b>			
<b>8326</b>	<b>HILLYARD INC</b>						
113	01-111-000-0000-6403		13.60	SPRAYER TRIGGERS	605619326	JANITORIAL SUPPLIES - COURTHOL	N
115	01-111-000-0000-6403		190.96	ARSENAL - GC	605619326	JANITORIAL SUPPLIES - COURTHOL	N
116	01-111-000-0000-6403		18.70	SPRAY BOTTLES - GC	605619326	JANITORIAL SUPPLIES - COURTHOL	N
114	01-800-000-0000-6403		190.96	ARSENAL - HS	605619326	JANITORIAL SUPPLIES	N
<b>8326</b>	<b>HILLYARD INC</b>		<b>414.22</b>	<b>4 Transactions</b>			
<b>9012</b>	<b>IHLE SPARBY &amp; HAASE PA</b>						
206	01-091-000-0000-6262		15,000.00	OCTOBER SERVICES	4632	OTHER SERVICES	Y
<b>9012</b>	<b>IHLE SPARBY &amp; HAASE PA</b>		<b>15,000.00</b>	<b>1 Transactions</b>			
<b>10418</b>	<b>JOHNSON CONTROLS FIRE PROTECTION L</b>						
36	01-218-000-0000-6300		1,496.25	ANNUAL FIRE ALARM PANEL INSPEC	24350909	REPAIRS & MAINTENANCE	N
112	01-111-000-0000-6300		459.92	ANNUAL INSPECTION - GC	24352601	REPAIRS & MAINTENANCE	N
111	01-111-000-0000-6300		2,208.00	FIRE SYSTEM PANEL - GC	41768795	REPAIRS & MAINTENANCE	N
<b>10418</b>	<b>JOHNSON CONTROLS FIRE PROTECTION L</b>		<b>4,164.17</b>	<b>3 Transactions</b>			
<b>11315</b>	<b>KILEN/CYNTHIA</b>						
84	01-601-000-0000-6330		207.70	PERSONAL MILEAGE 7/1/24-9/30/2	310 MILES	TRAVEL & EXPENSE	N
<b>11315</b>	<b>KILEN/CYNTHIA</b>		<b>207.70</b>	<b>1 Transactions</b>			
<b>13498</b>	<b>MARCO TECHNOLOGIES LLC</b>						

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73	01-091-000-0000-6301		129.74	EQ767167 MAINTENANCE AGREEMENT	12996386	MAINTENANCE AGREEMENT	N
144	01-101-000-0000-6301		14.53	EQ442257 MAINTENANCE AGREEMENT	INV13018648	MAINTENANCE AGREEMENT	N
<b>13498</b>	<b>MARCO TECHNOLOGIES LLC</b>		<b>144.27</b>	<b>2 Transactions</b>			
<b>13226</b>	<b>MCKESSON MEDICAL SURGICAL</b>						
125	01-251-000-0000-6255		16.86	CREAM/EPSOM SALT	22704011	MEDICAL - LOCAL	N
126	01-251-000-0000-6255		20.46	EPSOM SALT	22704037	MEDICAL - LOCAL	N
127	01-251-000-0000-6255		186.34	COVID TESTS	22708109	MEDICAL - LOCAL	N
<b>13226</b>	<b>MCKESSON MEDICAL SURGICAL</b>		<b>223.66</b>	<b>3 Transactions</b>			
<b>13361</b>	<b>MN BUREAU OF CRIMINAL APPREHENSION</b>						
72	01-091-000-0000-6262		600.00	CJDN ACCESS FEE	823837	OTHER SERVICES	N
<b>13361</b>	<b>MN BUREAU OF CRIMINAL APPREHENSION</b>		<b>600.00</b>	<b>1 Transactions</b>			
<b>13355</b>	<b>MN COUNTIES COMPUTER COOP</b>						
204	01-804-000-0000-6262		76,959.00	TYLER - SAAS 10/2/24-9/30/25	2410100	OTHER SERVICES	N
205	01-804-000-0000-6262		7,600.00	TYLER TECH - FIELD MOBILE	2410100	OTHER SERVICES	N
<b>13355</b>	<b>MN COUNTIES COMPUTER COOP</b>		<b>84,559.00</b>	<b>2 Transactions</b>			
<b>13035</b>	<b>MN COUNTY ATTORNEYS ASSN</b>						
67	01-091-000-0000-6241		325.00	2024 ANNUAL TRAINING-KH	200012244	DUES	N
<b>13035</b>	<b>MN COUNTY ATTORNEYS ASSN</b>		<b>325.00</b>	<b>1 Transactions</b>			
<b>13391</b>	<b>MN DEPT OF LABOR &amp; INDUSTRY</b>						
54	01-111-000-0000-6300		30.00	BOILER - GC	ABR0336422X	REPAIRS & MAINTENANCE	N
<b>13391</b>	<b>MN DEPT OF LABOR &amp; INDUSTRY</b>		<b>30.00</b>	<b>1 Transactions</b>			
<b>13446</b>	<b>MODERN IMAGING SOLUTIONS, INC</b>						
24	01-251-000-0000-6405		239.90	2 CASES NITRILE GLOVES	002320780	GENERAL SUPPLIES - JAIL	N
89	01-251-000-0000-6405		239.90	2 CASES NITRILE GLOVES	002320808	GENERAL SUPPLIES - JAIL	N
<b>13446</b>	<b>MODERN IMAGING SOLUTIONS, INC</b>		<b>479.80</b>	<b>2 Transactions</b>			
<b>13388</b>	<b>MORRIS ELECTRONICS INC</b>						
14	01-223-000-0000-6801		218.75	PROPHOENIX SETUPS	10122	MISCELLANEOUS EXPENSE-E911	N
23	01-251-000-0000-6300		375.00	INMATE LOCATOR SETUP	10198	REPAIRS & MAINTENANCE	N
15	01-220-000-0000-6263		375.00	VPN CHANGES/TESTINGS	9713	COMPUTER SERVICES & SUPPLIES	N
16	01-220-000-0000-6263		93.75	VPN TESTING	9778	COMPUTER SERVICES & SUPPLIES	N
17	01-220-000-0000-6263		125.00	IP ADDRESS/DNS ISSUES	9785	COMPUTER SERVICES & SUPPLIES	N
22	01-223-000-0000-6801		843.75	EMERGENCY NETWORK CHANGES	9812	MISCELLANEOUS EXPENSE-E911	N
21	01-251-000-0000-6300		125.00	TURNKEY ISSUES/PROPHOENIX SETU	9841	REPAIRS & MAINTENANCE	N

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20	01-223-000-0000-6801		1,506.25	LABOR/SETUPS RSA	9885	MISCELLANEOUS EXPENSE-E911	N
18	01-223-000-0000-6801		250.00	FIREWALL ISSUES	9932	MISCELLANEOUS EXPENSE-E911	N
19	01-223-000-0000-6801		7,820.97	RSA MULTIFACTOR LICENSES/TOKEN	9948	MISCELLANEOUS EXPENSE-E911	N
<b>13388</b>	<b>MORRIS ELECTRONICS INC</b>		<b>11,733.47</b>	<b>10 Transactions</b>			
<b>14033</b>	<b>NORTHERN STATE BANK</b>						
12	01-251-000-0000-6330		10.29	KFC-INMATE MEAL/TRASNPORT		TRAVEL & EXPENSE	N
13	01-252-000-0000-6330		29.79	CENEX-FUEL/TRAINING #16		TRAVEL & EXPENSE	N
<b>14033</b>	<b>NORTHERN STATE BANK</b>		<b>40.08</b>	<b>2 Transactions</b>			
<b>14428</b>	<b>NORTHSTAR</b>						
76	01-101-000-0000-6401		38.56	VITAL RECORDS-SECURITY PAPER	51591853	SUPPLIES - RECORDER	N
<b>14428</b>	<b>NORTHSTAR</b>		<b>38.56</b>	<b>1 Transactions</b>			
<b>14321</b>	<b>NORTHWEST REGIONAL LIBRARY</b>						
80	01-003-000-0000-6820		31,667.50	4TH QTR ALLOCATIONS	1044	NORTHWEST REGIONAL LIBRARY	N
<b>14321</b>	<b>NORTHWEST REGIONAL LIBRARY</b>		<b>31,667.50</b>	<b>1 Transactions</b>			
<b>15323</b>	<b>OFFICE DEPOT</b>						
50	01-041-000-0000-6401		99.69	LJ400S TONER - MAGENTA	380356493001	SUPPLIES - AUDITOR	N
51	01-041-000-0000-6401		99.69	LJ400S TONER - CYAN	380356493001	SUPPLIES - AUDITOR	N
102	01-101-000-0000-6401		191.38	HP87A TONER	382004885001	SUPPLIES - RECORDER	N
63	01-061-000-0000-6401		178.20	LABELS	385617144001	SUPPLIES-ELECTION	N
218	01-801-000-0000-6401		46.32	ADDRESS LABELS	387329742001	SUPPLIES-UNALLOCATED	N
219	01-801-000-0000-6401		13.49	CORRECTION TAPE	387329742001	SUPPLIES-UNALLOCATED	N
220	01-801-000-0000-6401		36.99	TAPE	387329742001	SUPPLIES-UNALLOCATED	N
61	01-121-000-0000-6401		1.53	PUSH PINS	38855129001	SUPPLIES - VETS SERVICE	N
59	01-801-000-0000-6401		27.00	THERMAL POUCHES	38855129001	SUPPLIES-UNALLOCATED	N
60	01-801-000-0000-6401		11.65	AAA BATTERIES	38855129001	SUPPLIES-UNALLOCATED	N
62	01-801-000-0000-6401		4.49	PENS	38855129001	SUPPLIES-UNALLOCATED	N
58	01-801-000-0000-6401		9.19	HIGHLIGHTER	388551488001	SUPPLIES-UNALLOCATED	N
<b>15323</b>	<b>OFFICE DEPOT</b>		<b>320.86</b>	<b>12 Transactions</b>			
<b>13329</b>	<b>OFFICE OF MNIT SERVICES</b>						
77	01-070-000-0000-6263		1,338.65	FIBER USAGE - SEPT	DV24090376	COMPUTER SERVICES - DP	N
<b>13329</b>	<b>OFFICE OF MNIT SERVICES</b>		<b>1,338.65</b>	<b>1 Transactions</b>			
<b>15329</b>	<b>OIL BOYZ EXPRESS LUBE INC</b>						
88	01-201-000-0000-6304		100.52	OIL CHANGE/SERVICE #05	10106	REPAIR & MAINTENANCE - SQUADS	N
87	01-201-000-0000-6304		48.18	OIL CHANGE/SERVICE #02	11797	REPAIR & MAINTENANCE - SQUADS	N

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								Paid On Bhf #	On Behalf of Name	
<b>15329</b>	<b>OIL BOYZ EXPRESS LUBE INC</b>				<b>148.70</b>			2 Transactions		
95	<b>16067</b>	<b>PEMBERTON LAW, P.L.L.P.</b>			50.00	CALL REGARDING COUNTY ATTY		145	OTHER SERVICES	Y
		01-091-000-0000-6262								
	<b>16067</b>	<b>PEMBERTON LAW, P.L.L.P.</b>			<b>50.00</b>			1 Transactions		
7	<b>16359</b>	<b>PENNINGTON COUNTY CRIME VICTIM</b>			125.00	HUGO'S GIFT CARD			Other Services	N
		01-272-000-0000-6262								
8		01-272-000-0000-6262			100.00	CASH-PERSONAL SUPPLIES			Other Services	N
9		01-272-000-0000-6262			100.00	PERSONAL/MOVING			Other Services	N
10		01-272-000-0000-6262			91.52	CELL PHONE/PLAN			Other Services	N
11		01-272-000-0000-6262			114.60	GIFT CARD, PERSONAL EXPENSES			Other Services	N
34		01-272-000-0000-6262			18.84	WATER/CANDY			Other Services	N
35		01-272-000-0000-6401			21.86	ENVELOPES, SCISSORS, PENCILS		10/11/24	SUPPLIES - CRIME VICTIM	N
32		01-272-000-0000-6262			75.00	VISITATION TRANSPORTATION		10/14/24	Other Services	N
31		01-272-000-0000-6262			200.00	SAFE LODGING		10/15/24	Other Services	N
6		01-270-000-0000-6262			200.00	CASHIER'S CHECK-TOWING FEES		10/8/24	OTHER SERVICES-CRIME VICTIM	N
3		01-272-000-0000-6262			100.00	CASH - PERSONAL ITEMS		10/8/24	Other Services	N
4		01-272-000-0000-6262			100.00	OVER PAYMENT - VOUCHER 200999		10/8/24	Other Services	N
33		01-272-000-0000-6262			200.00	CASH-PERSONAL NEEDS/COSTS ASSO		10/9/24	Other Services	N
	<b>16359</b>	<b>PENNINGTON COUNTY CRIME VICTIM</b>			<b>1,246.82</b>			13 Transactions		
147	<b>16027</b>	<b>PENNINGTON COUNTY TREASURER</b>			91.95	POSTAGE - SEPT		4379	POSTAGE	N
		01-601-000-0000-6209								
	<b>16027</b>	<b>PENNINGTON COUNTY TREASURER</b>			<b>91.95</b>			1 Transactions		
146	<b>16362</b>	<b>PETERSON/NEIL</b>			304.18	MILEAGE - SEPT		454 MILES	TRAVEL & EXPENSE	N
		01-003-000-0000-6330								
201		01-003-000-0000-6330			21.42	MEAL REIMBURSEMENT		9/11/24	TRAVEL & EXPENSE	N
	<b>16362</b>	<b>PETERSON/NEIL</b>			<b>325.60</b>			2 Transactions		
64	<b>16448</b>	<b>PREMIUM WATERS, INC.</b>			29.99	WATER - SEPT		176878	MISCELLANEOUS EXPENSE	N
		01-091-000-0000-6801								
	<b>16448</b>	<b>PREMIUM WATERS, INC.</b>			<b>29.99</b>			1 Transactions		
107	<b>16311</b>	<b>PRO-WEST &amp; ASSOCIATES INC</b>			459.51	PARCEL UPDATES		63	COMPUTER SERVICES	N
		01-103-000-0000-6263								
	<b>16311</b>	<b>PRO-WEST &amp; ASSOCIATES INC</b>			<b>459.51</b>			1 Transactions		
	<b>16472</b>	<b>PROPHOENIX CORPORATION</b>								



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No.	Account/Formula						Paid On Bhf #	On Behalf of Name	
212	01-220-000-0000-6263			20,212.00	MOBILE SOFTWARE		2024392	COMPUTER SERVICES & SUPPLIES	N
213	01-220-000-0000-6263			22,820.00	RMS SOFTWARE		2024392	COMPUTER SERVICES & SUPPLIES	N
214	01-220-000-0000-6263			33,876.52	RMS INTERFACES		2024392	COMPUTER SERVICES & SUPPLIES	N
209	01-223-000-0000-6801			3,155.48	FINAL INSTALL INTERFACES-CAD		2024392	MISCELLANEOUS EXPENSE-E911	N
210	01-223-000-0000-6801			8,000.00	CAD PROJECT MGMT/INSTALLAION		2024392	MISCELLANEOUS EXPENSE-E911	N
211	01-223-000-0000-6801			11,200.00	CAD TRAINING		2024392	MISCELLANEOUS EXPENSE-E911	N
<b>16472</b>	<b>PROPHOENIX CORPORATION</b>			<b>99,264.00</b>					<b>6 Transactions</b>
<b>18311</b>	<b>REGENTS OF THE UNIVERSITY OF MN</b>								
83	01-601-000-0000-6837			14,480.70	4-H EDUCATOR MOA 7/1/24-8/16/2		0300035506	REFUNDS & REIMBURSEMENTS	N
<b>18311</b>	<b>REGENTS OF THE UNIVERSITY OF MN</b>			<b>14,480.70</b>					<b>1 Transactions</b>
<b>18477</b>	<b>ROKKE, AANDAL &amp; ASSOCIATES, PLLC</b>								
1	01-011-000-0000-6261			204.00	ATTY FEES 57-PR-24-493		3802	COURT APPOINTED ATTORNEYS	Y
2	01-011-000-0000-6261			272.00	ATTY FEES 57-PR-24-489		3803	COURT APPOINTED ATTORNEYS	Y
<b>18477</b>	<b>ROKKE, AANDAL &amp; ASSOCIATES, PLLC</b>			<b>476.00</b>					<b>2 Transactions</b>
<b>19484</b>	<b>SANFORD HEALTHCARE ACCESSORIES LL</b>								
122	01-251-000-0000-6255			80.00	COMPRESSION STOCKINGS		10142024	MEDICAL - LOCAL	N
<b>19484</b>	<b>SANFORD HEALTHCARE ACCESSORIES LL</b>			<b>80.00</b>					<b>1 Transactions</b>
<b>19319</b>	<b>SEACHANGE</b>								
145	01-061-000-0000-6262			2,973.00	OMNI PROGRAMMING SERVICES		43277	OTHER SERVICES - ELECTIONS	N
148	01-061-000-0000-6262			144.20	MAIL BALLOT ENVELOPES		INV029361	OTHER SERVICES - ELECTIONS	N
46	01-061-000-0000-6262			32.00	BALLOT ON DEMAND		INV029368	OTHER SERVICES - ELECTIONS	N
47	01-061-000-0000-6262			267.00	OKIDATA TONER		INV029368	OTHER SERVICES - ELECTIONS	N
48	01-061-000-0000-6262			21.60	ROSTER SIGNATURE GUIDE		INV029368	OTHER SERVICES - ELECTIONS	N
49	01-061-000-0000-6262			16.20	SHIPPING		INV029368	OTHER SERVICES - ELECTIONS	N
<b>19319</b>	<b>SEACHANGE</b>			<b>3,454.00</b>					<b>6 Transactions</b>
<b>19547</b>	<b>SKILLET KITCHEN</b>								
139	01-251-000-0000-6427			26,262.63	INMATE MEALS - SEPT		8745	JAIL MEALS	N
<b>19547</b>	<b>SKILLET KITCHEN</b>			<b>26,262.63</b>					<b>1 Transactions</b>
<b>19352</b>	<b>STATE OF MN-DEPT OF PUBLIC SAFETY</b>								
86	01-220-000-0000-6203			1,080.00	CJDN CHARGES 07/24-06/25		823738	TELETYPE	N
<b>19352</b>	<b>STATE OF MN-DEPT OF PUBLIC SAFETY</b>			<b>1,080.00</b>					<b>1 Transactions</b>
<b>20027</b>	<b>THE TIMES</b>								
65	01-121-000-0000-6401			48.09	BUSINESS CARDS		1989	SUPPLIES - VETS SERVICE	N

# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 11

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	01-272-000-0000-6262		90.00	ADVERTISING-BRUNING TRAINING	407	Other Services	N
	<b>20027 THE TIMES</b>		<b>138.09</b>	2 Transactions			
	<b>20379 THIEF RIVER FORD INC</b>						
85	01-201-000-0000-6304		140.37	REPAIR-ALIGNMENT CHARGER	TR111675	REPAIR & MAINTENANCE - SQUADS	N
	<b>20379 THIEF RIVER FORD INC</b>		<b>140.37</b>	1 Transactions			
	<b>23303 THOMSON REUTERS/WEST PAYMENT CEN</b>						
70	01-091-000-0000-6240		842.35	SEPT WESTLAW ACCESS-ATTORNEY	850837738	SUBSCRIPTIONS	N
68	01-016-000-0000-6242		1,138.40	SEPT WESTLAW ACCESS-LAW LIBRAR	850842707	SUBSCRIPTIONS - LAW LIBRARY	N
69	01-016-000-0000-6242		447.90	OCTOBER SUBSCRIPTIONS-LAW LIBR	850909009	SUBSCRIPTIONS - LAW LIBRARY	N
71	01-091-000-0000-6240		85.25	OCT SUBSCRIPTIONS-ATTORNEY	850912079	SUBSCRIPTIONS	N
	<b>23303 THOMSON REUTERS/WEST PAYMENT CEN</b>		<b>2,513.90</b>	4 Transactions			
	<b>20020 TRI-COUNTY COMMUNITY CORRECTIONS</b>						
140	01-251-000-0000-6801		1,411.12	INMATES HOUSING	INV012	MISCELLANEOUS EXPENSE - JAIL	N
	<b>20020 TRI-COUNTY COMMUNITY CORRECTIONS</b>		<b>1,411.12</b>	1 Transactions			
	<b>22304 VFW POST 2793</b>						
66	01-121-000-0000-6846		500.00	VETERAN MEAL		CVSO GRANT EXPENSE	N
	<b>22304 VFW POST 2793</b>		<b>500.00</b>	1 Transactions			
	<b>999999997 WHITE/CAMERON</b>						
142	01-251-000-0000-6420		34.94	UNIFORM ALLOWANCE REIMBURSEM		JAILER UNIFORMS	N
143	01-251-000-0000-6420		140.00	UNIFORM ALLOWANCE REIMBURSEM		JAILER UNIFORMS	N
	<b>999999997 WHITE/CAMERON</b>		<b>174.94</b>	2 Transactions			
<b>1 Fund Total:</b>			<b>411,831.08</b>	<b>County Revenue</b>		<b>65 Vendors</b>	<b>192 Transactions</b>

# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
158	<b>1305 ACME ELECTRIC</b> 03-350-000-0000-6550		11,500.00	COMPRESSOR FOR SIGN TRUCK		AGGREGATES	N
	<b>1305 ACME ELECTRIC</b>		<b>11,500.00</b>	1 Transactions			
157	<b>2336 BIG JOHN'S MUFFLER, INC</b> 03-350-000-0000-6564		50.00	EXHAUST PIPE		EQUIPMENT REPAIR PARTS	N
	<b>2336 BIG JOHN'S MUFFLER, INC</b>		<b>50.00</b>	1 Transactions			
156	<b>2398 BRAUN INTERTEC CORPORATION</b> 03-330-000-0000-6261		1,814.00	PAVEMENT EVALUATIONS-SEPT		CONSULTING & LEGAL SERVICES	N
	<b>2398 BRAUN INTERTEC CORPORATION</b>		<b>1,814.00</b>	1 Transactions			
155	<b>3359 COMMISSIONER OF TRANSPORTATION</b> 03-330-000-0000-6269		26,942.80	FINAL COUNTY WIDE SAFETY PROJE		GENERAL CONTRACTS	N
	<b>3359 COMMISSIONER OF TRANSPORTATION</b>		<b>26,942.80</b>	1 Transactions			
159	<b>6006 FARMERS UNION OIL</b> 03-350-000-0000-6560		2,589.44	DIESEL SHOP 213		GAS & DIESEL	N
160	03-350-000-0000-6560		1,117.92	DIESEL SHOP 211		GAS & DIESEL	N
161	03-350-000-0000-6560		1,661.92	DIESEL SHOP 215		GAS & DIESEL	N
162	03-350-000-0000-6560		584.80	DIESEL SHOP 213		GAS & DIESEL	N
163	03-350-000-0000-6560		36.08	GAS		GAS & DIESEL	N
165	03-350-000-0000-6560		1,838.72	DIESEL SHOP 212		GAS & DIESEL	N
164	03-350-000-0000-6562		1,109.35	OIL		MOTOR OIL & LUBRICANTS	N
	<b>6006 FARMERS UNION OIL</b>		<b>8,938.23</b>	7 Transactions			
194	<b>6349 FASTENAL COMPANY</b> 03-350-000-0000-6556		35.02	CAP SCREW, NUTS		SHOP SUPPLIES	N
	<b>6349 FASTENAL COMPANY</b>		<b>35.02</b>	1 Transactions			
192	<b>6011 FED EX</b> 03-320-000-0000-6209		38.20	MAIL ROAD SAMPLES		POSTAGE	N
193	03-320-000-0000-6209		37.45	MAIL OIL SAMPLES		POSTAGE	N
	<b>6011 FED EX</b>		<b>75.65</b>	2 Transactions			
191	<b>6350 FLAAGAN/MIKE</b> 03-320-000-0000-6330		38.06	MEALS - MEETING	10/9-10/10	TRAVEL & EXPENSE	N
	<b>6350 FLAAGAN/MIKE</b>		<b>38.06</b>	1 Transactions			
	<b>8331 HARDWARE HANK</b>						

# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
190	03-350-000-0000-6551		11.37	PIPE		SIGNS	N
189	03-350-000-0000-6556		7.99	DAWN SOAP		SHOP SUPPLIES	N
<b>8331</b>	<b>HARDWARE HANK</b>		<b>19.36</b>		<b>2 Transactions</b>		
<b>8380</b>	<b>HDR ENGINEERING, INC.</b>						
187	03-330-000-0000-6261		2,720.50	PE SAP 57-611-002		CONSULTING & LEGAL SERVICES	N
188	03-330-000-0000-6261		1,239.00	PE SAP 57-611-002		CONSULTING & LEGAL SERVICES	N
<b>8380</b>	<b>HDR ENGINEERING, INC.</b>		<b>3,959.50</b>		<b>2 Transactions</b>		
<b>8315</b>	<b>HUBERT OUTDOOR POWER</b>						
153	03-350-000-0000-6550		3,401.00	TRAILER		AGGREGATES	Y
154	03-350-000-0000-6550		16,500.00	SIDE BY SIDE		AGGREGATES	Y
<b>8315</b>	<b>HUBERT OUTDOOR POWER</b>		<b>19,901.00</b>		<b>2 Transactions</b>		
<b>12325</b>	<b>L &amp; M FLEET SUPPLY INC.</b>						
185	03-350-000-0000-6556		139.99	BOOTS		SHOP SUPPLIES	N
186	03-350-000-0000-6556		76.94	BATTERY GARBAGE CAN		SHOP SUPPLIES	N
<b>12325</b>	<b>L &amp; M FLEET SUPPLY INC.</b>		<b>216.93</b>		<b>2 Transactions</b>		
<b>12309</b>	<b>LAKE SUPERIOR COLLEGE</b>						
184	03-330-000-0000-6245		2,950.00	CERT CLASSES T.J, AB		CONTINUING EDUCATION	N
<b>12309</b>	<b>LAKE SUPERIOR COLLEGE</b>		<b>2,950.00</b>		<b>1 Transactions</b>		
<b>13302</b>	<b>M-R SIGN CO, INC</b>						
182	03-350-000-0000-6551		79.06	911 RESIDENTIAL SIGNS		SIGNS	N
183	03-350-000-0000-6551		198.47	OBJECT MARKERS		SIGNS	N
<b>13302</b>	<b>M-R SIGN CO, INC</b>		<b>277.53</b>		<b>2 Transactions</b>		
<b>13498</b>	<b>MARCO TECHNOLOGIES LLC</b>						
181	03-320-000-0000-6301		43.19	COPY MACHINE - OCT HWY	INV13018649	MAINTENANCE AGREEMENT	N
<b>13498</b>	<b>MARCO TECHNOLOGIES LLC</b>		<b>43.19</b>		<b>1 Transactions</b>		
<b>13393</b>	<b>MINNESOTA NORTHERN RAILROAD INC</b>						
180	03-350-000-0000-6252		61.00	ELECTRICITY RR SIGNALS - SEPT		ELECTRICITY	N
<b>13393</b>	<b>MINNESOTA NORTHERN RAILROAD INC</b>		<b>61.00</b>		<b>1 Transactions</b>		
<b>14316</b>	<b>NELSON EQUIPMENT OF TRF INC</b>						
179	03-350-000-0000-6556		27.00	WELD HOOK		SHOP SUPPLIES	N
178	03-350-000-0000-6564		19.10	PINS		EQUIPMENT REPAIR PARTS	N

# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>14316</b>	<b>NELSON EQUIPMENT OF TRF INC</b>		<b>46.10</b>		2 Transactions		
<b>14440</b>	<b>NORTHDALE OIL INC.</b>						
176	03-350-000-0000-6560		2,352.13	GAS & DIESEL SHOP 500		GAS & DIESEL	N
177	03-350-000-0000-6560		1,577.74	GAS & DIESEL SHOP 500		GAS & DIESEL	N
<b>14440</b>	<b>NORTHDALE OIL INC.</b>		<b>3,929.87</b>		2 Transactions		
<b>16027</b>	<b>PENNINGTON COUNTY TREASURER</b>						
174	03-320-000-0000-6263		40.00	GREEN CLOUD SERVICES - SEPT	4377	COMPUTER SERVICES	N
175	03-320-000-0000-6263		934.21	HOSTED IT SERVICES - SEPT	4377	COMPUTER SERVICES	N
<b>16027</b>	<b>PENNINGTON COUNTY TREASURER</b>		<b>974.21</b>		2 Transactions		
<b>16079</b>	<b>PETERSON LUMBER</b>						
173	03-350-000-0000-6564		12.87	2X6 BOARD		EQUIPMENT REPAIR PARTS	N
<b>16079</b>	<b>PETERSON LUMBER</b>		<b>12.87</b>		1 Transactions		
<b>16419</b>	<b>PRECISE MRM LLC</b>						
170	03-350-000-0000-6564		320.00	MONTHLY GPS - SEPT		EQUIPMENT REPAIR PARTS	N
<b>16419</b>	<b>PRECISE MRM LLC</b>		<b>320.00</b>		1 Transactions		
<b>16448</b>	<b>PREMIUM WATERS, INC.</b>						
172	03-320-000-0000-6401		74.99	WATER - HWY DEPT	176896	SUPPLIES	N
<b>16448</b>	<b>PREMIUM WATERS, INC.</b>		<b>74.99</b>		1 Transactions		
<b>17306</b>	<b>QUALITY FARM SUPPLY, INC.</b>						
171	03-350-000-0000-6562		330.00	GREASE		MOTOR OIL & LUBRICANTS	N
<b>17306</b>	<b>QUALITY FARM SUPPLY, INC.</b>		<b>330.00</b>		1 Transactions		
<b>18357</b>	<b>RINKE NOONAN</b>						
169	03-330-000-0000-6261		200.00	RETAINER - AUGUST		CONSULTING & LEGAL SERVICES	Y
<b>18357</b>	<b>RINKE NOONAN</b>		<b>200.00</b>		1 Transactions		
<b>18439</b>	<b>ROCKSBURY TRUCK REPAIR</b>						
167	03-350-000-0000-6564		29.99	BRACKET		EQUIPMENT REPAIR PARTS	N
<b>18439</b>	<b>ROCKSBURY TRUCK REPAIR</b>		<b>29.99</b>		1 Transactions		
<b>18319</b>	<b>RT VISION, INC.</b>						
168	03-320-000-0000-6263		280.00	PERMIT FEE		COMPUTER SERVICES	N
<b>18319</b>	<b>RT VISION, INC.</b>		<b>280.00</b>		1 Transactions		

# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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**3** Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
166	<b>20441</b> <b>TIMBERLINE LOCATION LLC</b> 03-330-000-0000-6261		7,900.00	SURVEY CP 57-24-10		CONSULTING & LEGAL SERVICES	Y
	<b>20441</b> <b>TIMBERLINE LOCATION LLC</b>		<b>7,900.00</b>	1 Transactions			
198	<b>11039</b> <b>TRF RADIO</b> 03-320-000-0000-6232		150.00	ADVERTISE EMPLOYMENT		ADVERTISING	N
	<b>11039</b> <b>TRF RADIO</b>		<b>150.00</b>	1 Transactions			
197	<b>23305</b> <b>WELLMAN/BRIAN</b> 03-350-000-0000-6428		127.46	BOOTS - CLOTHING REIMBURSEMENT		SAFETY EQUIPMENT	N
	<b>23305</b> <b>WELLMAN/BRIAN</b>		<b>127.46</b>	1 Transactions			
196	<b>26301</b> <b>ZIEGLER, INC.</b> 03-330-000-0000-6341		4,658.85	RENT TRACTOR		EQUIPMENT RENTAL	N
195	03-350-000-0000-6564		274.56	WINDOW		EQUIPMENT REPAIR PARTS	N
	<b>26301</b> <b>ZIEGLER, INC.</b>		<b>4,933.41</b>	2 Transactions			
<b>3 Fund Total:</b>			<b>96,131.17</b>	<b>Road &amp; Bridge</b>	<b>30 Vendors</b>	<b>46 Transactions</b>	

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# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**32** Solid Waste Facility

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
79	<b>19324 SAFETY-KLEEN SYSTEMS, INC.</b> 32-390-000-0000-6262		49.50	USED OIL/FILTER RECYCLING	95544527	OTHER SERVICES-SCORE ACCOUN	N
	<b>19324 SAFETY-KLEEN SYSTEMS, INC.</b>		<b>49.50</b>	1 Transactions			
<b>32 Fund Total:</b>			<b>49.50</b>	<b>Solid Waste Facility</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

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# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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**35** Justice Center Jail Bond Fun

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
207	<b>1450 ASSOCIATED BANK GREEN BAY, N.A.</b> 35-940-000-0000-6706		475.00	FEE-JC JAIL BOND 2016A	26110	COSTS - J.C. JAIL BOND FUND	N
	<b>1450 ASSOCIATED BANK GREEN BAY, N.A.</b>		<b>475.00</b>	1 Transactions			
<b>35 Fund Total:</b>			<b>475.00</b>	<b>Justice Center Jail Bond Fund</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

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# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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**36** Justice Center Capital Improv

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
208	<b>1450 ASSOCIATED BANK GREEN BAY, N.A.</b> 36-941-000-0000-6706		475.00	FEE-JC CAP IMP BOND 2016B	26109	COSTS - J.C. CAPITAL IMPR BOND	N
	<b>1450 ASSOCIATED BANK GREEN BAY, N.A.</b>		<b>475.00</b>	1 Transactions			
<b>36 Fund Total:</b>			<b>475.00</b>	<b>Justice Center Capital Improve</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

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# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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**40** Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>15310</b>	<b>PENNINGTON COUNTY SOIL &amp; WATER</b>						
152	40-713-000-0000-6262		110.11	JD #13 DITCH SCANNING	2024-546	OTHER SERVICES - JD #13	N
151	40-718-000-0000-6262		110.11	JD #18 DITCH SCANNING	2024-546	OTHER SERVICES - JD #18	N
150	40-730-000-0000-6262		110.11	JD #30 DITCH SCANNING	2024-546	OTHER SERVICES - JD #30	N
<b>15310</b>	<b>PENNINGTON COUNTY SOIL &amp; WATER</b>		<b>330.33</b>	<b>3 Transactions</b>			
<b>18357</b>	<b>RINKE NOONAN</b>						
149	40-770-000-0000-6262		698.50	CD #70 STUDY REDETERMINATION	377308	OTHER SERVICES	Y
<b>18357</b>	<b>RINKE NOONAN</b>		<b>698.50</b>	<b>1 Transactions</b>			
<b>40 Fund Total:</b>			<b>1,028.83</b>	<b>Ditch Funds</b>	<b>2 Vendors</b>	<b>4 Transactions</b>	
<b>Final Total:</b>			<b>509,990.58</b>	<b>100 Vendors</b>	<b>245 Transactions</b>		

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# Pennington County Financial System



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	411,831.08	County Revenue
3	96,131.17	Road & Bridge
32	49.50	Solid Waste Facility
35	475.00	Justice Center Jail Bond Fund
36	475.00	Justice Center Capital Improve
40	1,028.83	Ditch Funds
<b>All Funds</b>	<b>509,990.58</b>	<b>Total</b>

Approved by, .....

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# Pennington County Financial System



Print List in Order By: 1  
1 - Fund (Page Break by Fund)   
2 - Department (Totals by Dept)   
3 - Vendor Number   
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List   
S - Condensed Audit List

Save Report Options?: N

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# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 2

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>16362</b>	<b>PETERSON/NEIL</b>						
4	01-003-000-0000-6103		125.00	AMC - ALEXANDRIA	9/11/24	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		125.00	AMC - ALEXANDRIA	9/12/24	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		100.00	AMC - ALEXANDRIA	9/13/24	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		75.00	EXTENSION	9/16/24	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		75.00	AIRPORT AUTHORITY	9/18/24	PER DIEMS - BOARD	N
9	01-003-000-0000-6103		100.00	NWJTC	9/19/24	PER DIEMS - BOARD	N
10	01-003-000-0000-6103		75.00	BUFFER MTG - ZOOM	9/26/24	PER DIEMS - BOARD	N
1	01-003-000-0000-6103		75.00	HWY COMMITTEE	9/3/24	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		75.00	MRC ZOOM	9/4/24	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		75.00	THIEF RIVER 1W1P	9/9/24	PER DIEMS - BOARD	N
<b>16362</b>	<b>PETERSON/NEIL</b>		<b>900.00</b>	<b>10 Transactions</b>			
<b>1 Fund Total:</b>			<b>900.00</b>	<b>County Revenue</b>		<b>1 Vendors</b>	<b>10 Transactions</b>
<b>Final Total:</b>			<b>900.00</b>	<b>1 Vendors</b>		<b>10 Transactions</b>	

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# Pennington County Financial System



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	900.00	County Revenue
<b>All Funds</b>	<b>900.00</b>	<b>Total</b>

Approved by, .....  
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PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner \_\_\_\_\_ and seconded by  
Commissioner \_\_\_\_\_, The Following recommendations of the  
Pennington County Human Service Committee for October 15, 2024 (detailed minutes on  
record) are hereby adopted:

SECTION A

- I. To approve September 17, 2024, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the CY 2025 Pennington County Family Services/Children's Mental Health Collaborative Supportive Services Agreement with Alluma, Inc. as presented.  
B. First reading and review of the Time Reporting and Targeted Case Management Standards Procedures & Policy.

SECTION B

- I. To approve payment of the Agency's bills.

---

Aye

Nay

Chairperson

Date