

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, OCTOBER 8, 2024, 10:00 A.M.**

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**
 - 10:05 Erik Beitel – Emergency Mgmt. Director
 - 10:10 Mike Flaagan – County Engineer
 - 10:25 Seth Vettleson – County Sheriff
 - 10:35 Jennifer Manole – RSVP Program Director
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**

11. Adjournment

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
SEPTEMBER 24, 2024 – 10:00 A.M.**

Pursuant to M.S. 375.07, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, September 24th, 2024, at 10:00 a.m. Members Present: Seth Nelson, Roy Sourdif, David Sorenson, Neil Peterson, and Bruce Lawrence. Members absent: None.

The meeting was called to order by Chairman Nelson and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Sourdif, seconded by Commissioner Sorenson, to approve the agenda as presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the County Board minutes of September 10, 2024, as written. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the following Commissioner warrants, to include a warrant in the amount of \$235.98 payable to Ace Hardware of TRF. Motion carried.

County Revenue	\$121,825.27
Road & Bridge	\$ 45,990.40
Solid Waste Facility	\$ 184.65
Ditch Funds	\$ 5,437.06

A meal reimbursement in the amount of \$19.46 was also approved.

Human Services Director Julie Sjostrand presented the consent agenda from the September 17, 2024, Human Service Committee meeting. On a motion by Commissioner Sorenson and seconded by Commissioner Sourdif, the following recommendations of the Pennington County Human Service Committee for September 17, 2024 (detailed minutes on record) are hereby adopted:

SECTION A

- I. To approve the August 20, 2024, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the CY 2025 Purchase of Service Agreement with the Occupational Development Center and Pennington County Human Services, as presented.
B. To approve the purchase and installation of the following items and services from Garden Valley as quoted and presented: 2 Laptops

SECTION B

I. To approve payment of the Agency’s bills.

J.T. Anderson – MnDOT District 2 Engineer, and Brian Ketring – MnDOT District State Aid Engineer, met with the Board. Following introductions, Mr. Anderson discussed their collaboration with counties in the district regarding programs such as TZD and a new upcoming program called ‘Impact Teen Drivers’. He noted that Engineers design projects with safety in mind and to lessen the effects of accidents. Recent improvements to roads include 6” wide road-edge striping and the use of recessed, reflective road striping. Roundabouts were discussed and how they help to eliminate deadly crashes at busy intersections. Future projects were discussed including the Highway 59 corridor project and projects for Highway 32 and 59 which will make in-town sidewalks ADA-compliant. The Board thanked them for their report.

County Sheriff Seth Vettleson presented the following items:

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the hire of Mardy Anderson as Full-Time Sentence to Serve Crew Leader. Motion carried.

Mr. Vettleson discussed a recent BCA audit and upcoming requirements for his department, including third party monitoring of their server. He presented a quote from Splunk for digital monitoring and security services for a period of three years, which could be paid for with 911 funds. Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve a contract with Splunk for digital monitoring and security services with a one-time cost of \$4,990 for implementation/knowledge transfer and \$9,500 annually. Following discussion, the motion was carried.

Sheriff Vettleson noted that a public hearing was held today at 9:00 a.m. in the Board room regarding a proposed policy on body cameras. He presented the following quotes from Motorola Solutions and Axon Enterprise, Inc. entailing 5-year agreements to include the purchase of body cameras, related hardware, software, and refreshes (how often the cameras are replaced during the contract period):

Motorola Solutions	\$91,380.63 (two refreshes; no redaction software)
Motorola Solutions	\$78,314.56 (no refreshes)
Axon Enterprise, Inc.	\$44,872.40 (one refresh)
Axon Enterprise, Inc.	\$71,041.40 (two refreshes; w/redaction & Spanish translation)

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the quote by Axon Enterprise, Inc. in the amount of \$71,041.40 for the purchase of 12 body cameras, related hardware, software, two refreshes, and redaction and Spanish translation capabilities; to be paid for with a \$24k grant and public safety funds from 2023. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve a policy on portable audio/video recorders (body cameras) for the Pennington County Sheriff's Office as presented at the Public Hearing held today at 9:00 a.m. in the Justice Center Board Room. Following discussion, the motion was carried.

County Engineer Mike Flaagan presented the following items:

Reiner Township reached out to the Engineer stating the township would like to take over approximately 2.5 miles of County Road #97 north of Highway 1. State statute requires a public hearing regarding the proposed change, and the township has proposed a hearing date/time of October 24, 2024, at 5:00 p.m. at the Reiner Town Hall. If approved at the hearing, the board can vote on a resolution. Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to hold a public hearing at Reiner Town Hall on October 24, 2024, at 5:00 p.m. regarding the proposed conversion of approximately 2.5 miles of County Road #97 to township road. Following discussion, the motion was carried.

Mr. Flaagan discussed quotes received for a sand/salt spreader for a highway department pickup, which could be used in the local roundabouts the county is responsible for.

Bert's Truck Equipment	\$10,906.00
Iron Valley Equipment	\$ 7,788.00

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the quote by Iron Valley Equipment in the amount of \$7,788.00 for a new sand/salt spreader for the Highway Department. Discussion followed with the Engineer noting that both quotes featured a poly (plastic) hopper on the spreader. Following discussion, the motion was carried.

The Engineer noted that local projects are wrapping up so they are working on surveying ditches relating to the recent cleaning petitions received. CD#96 surveying should be completed soon; JD#1 and JD#11 cleaning petitions are awaiting survey completion by Red Lake County. Mr. Flaagan stated that CD#96 cattail spraying will be done in 2025. Discussion was held on the use of large drones for spraying of fields and ditches.

Commissioner Lawrence noted that the Solid Waste Committee will meet tomorrow at 11:30 a.m. to discuss the transfer station (recycling) building and the space allocated to the county, which is currently used by the Highway Department for equipment storage. The Engineer stated that he will send Maintenance Foreman Joe Garry to the meeting.

Auditor-Treasurer Items:

Ms. Herzberg notified the Board that temporary help is needed for the night of the 2024 General Election. Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to authorize the County Auditor-Treasurer to hire 1-3 people on a temporary basis to assist with the 2024 General Election on November 5, 2024. Motion carried.

Ms. Herzberg discussed the 2025 proposed levy and the breakdown between the various funds, noting that following additional cuts the levy is down to 5.5% with an option of 5.25%. Commissioner Peterson questioned the remaining terms of the Justice Center bonding, to which Ms. Herzberg replied they were 20-year bonds that started in 2018. She noted that the levy is reduced by County Program Aid, which has been reduced for 2025.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve the following resolution, the 2025 proposed levy of 5.25%, and the County budget as written. Motion carried.

RESOLUTION

WHEREAS, the Pennington County Board of Commissioners have reviewed the 2025 budgets submitted by the various departments; and

WHEREAS, the proposed levies have been reduced by the amount to be received from the State of Minnesota for the following: County Program Aid - \$1,071,847 (estimated).

NOW, THEREFORE, BE IT RESOLVED, that the proposed budgets for 2025 are approved and that the following proposed levies be adopted:

	Levy Before CPA	CPA*	Net Levy After CPA
Revenue	\$8,582,339	\$718,137	\$7,864,202
Road and Bridge	\$1,829,602	\$150,059	\$1,679,543
Welfare	\$2,531,366	\$203,651	\$2,327,715
G.O. Jail Bond	\$759,577	0	\$759,577
G.O. Justice Center CIP Bond	\$380,205	0	\$380,205

*County Program Aid

Commissioner Peterson wished to thank the county departments for their work in keeping the budget down as much as possible and he is hopeful that the 2025 county levy can still be reduced to approximately 4%.

County Coordinator Items:

Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to accept the resignation of Full-Time Crime Victim Advocate Angela Larson with a tentative term date of November 1st, 2024. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to authorize the County Coordinator to advertise for the position of Full-Time Crime Victim Advocate. Motion carried.

County Coordinator Kevin Erickson discussed a recent RFP conducted by Integrity Employee Benefits for the county’s supplemental long-term disability insurance. The

Hartford offered matching benefits with a 36% rate reduction, two-year rate lock, and no Evidence of Insurability requirements. Motioned by Commissioner Sorenson, seconded by Commissioner Sourdif, to approve a change in carrier for county employee long-term disability insurance from NIS/Madison National to The Hartford effective 1/1/25. Motion carried.

County Attorney Items:

Interim County Attorney Nathan Haase discussed the Assistant County Attorney vacancies, noting that applications are being received and interviews will be conducted soon.

Committee Reports / Commissioner Updates:

Commissioner Nelson reminded the Board that a joint meeting between the City of TRF, Pennington County, and ISD #564 will be held on October 2nd, 2024, in the Lincoln High School Training Center at 6:00 p.m.

Motioned by Commissioner Sourdif, seconded by Commissioner Sorenson, to adjourn the Board meeting to October 8, 2024, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Seth Nelson, Chairman
Board of Commissioners

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DRAFT

Pennington County Financial System



Danielle
10/7/24 10:30AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1307 ABM TECHNOLOGY GROUP							
69	01-201-000-0000-6631		8,389.25	5 DESKTOPS W/SETUP	AR1835120	FURNITURE & EQUIPMENT	N
113	01-070-000-0000-6263		417.00	GREENCLOUD SERVICES - SEPT	AR1839265	COMPUTER SERVICES - DP	N
114	01-070-000-0000-6263		417.00	GREENCLOUD SERVICES - OCT	AR1839340	COMPUTER SERVICES - DP	N
			9,223.25	3 Transactions			
1011 ACE HARDWARE							
94	01-111-000-0000-6300		0.79	CHAIR LEG CAP - GC	168509	REPAIRS & MAINTENANCE	N
95	01-111-000-0000-6300		593.46	PARKING LOT PAINT - GC	168650	REPAIRS & MAINTENANCE	N
92	01-111-000-0000-6300		89.94	ELECTRICAL SUPPLIES - GC	168949	REPAIRS & MAINTENANCE	N
93	01-501-000-0000-6300		11.99	PIPE THREAD SEALANT-AUD	169070	REPAIRS & MAINTENANCE	N
91	01-111-000-0000-6300		29.98	FASTENERS - GC	169105	REPAIRS & MAINTENANCE	N
96	01-111-000-0000-6300		27.68	HARDWARE - SIGN - GC	169429	REPAIRS & MAINTENANCE	N
97	01-111-000-0000-6300		47.71	BUCKET/LID, ALUM SCOOP - GC	169554	REPAIRS & MAINTENANCE	N
			801.55	7 Transactions			
1347 Amazon Capital Services							
60	01-251-000-0000-6300		269.90	FLUSH VALUE KITS - JAIL	19T7-HG1H-CKCW	REPAIRS & MAINTENANCE	N
62	01-201-000-0000-6405		46.98	BATTERIES-OPTICS	1NK6-Q47N-4RCD	GENERAL SUPPLIES	N
59	01-201-000-0000-6405		39.47	DIGITAL RECORDER	1XCY-LMK4-194H	GENERAL SUPPLIES	N
58	01-251-000-0000-6405		39.47	DIGITAL RECORDER	1XCY-LMK4-194H	GENERAL SUPPLIES - JAIL	N
61	01-259-000-0000-6801		27.29	WEBCAM-PROGRAMMING	1YDJ-L9XY-CLKR	MISCELLANEOUS EXPENSE - CANTI	N
			423.11	5 Transactions			
1308 ASSOCIATION OF MINNESOTA COUNTIES							
19	01-003-000-0000-6241		300.00	2024 FALL CONFERENCE - NP		DUES - BOARD	N
20	01-003-000-0000-6241		300.00	2024 FALL CONFERENCE - BL		DUES - BOARD	N
21	01-003-000-0000-6241		300.00	2024 FALL CONFERENCE - DS		DUES - BOARD	N
22	01-003-000-0000-6241		300.00	2024 FALL CONFERENCE - RS		DUES - BOARD	N
			1,200.00	4 Transactions			
2030 AVERY/JILL							
177	01-011-000-0000-6261		51.00	ATTY FEES 57-PR-07-107		COURT APPOINTED ATTORNEYS	Y
			51.00	1 Transactions			
2360 BENSON/ASHLEY							
181	01-106-000-0000-6330		360.46	MILEAGE - 9/13-10/4 2024		TRAVEL & EXPENSE	N
			360.46	1 Transactions			
2324 BERGSTROM ELECTRIC INC							

Pennington County Financial System



Danielle
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1 County Revenue

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
No.	Account/Formula							Paid On Bhf #	On Behalf of Name	
68	2324	BERGSTROM ELECTRIC INC			2,750.00	MINI SPLIT-IT ROOM/JC		19845	REPAIRS & MAINTENANCE	N
					2,750.00		1 Transactions			
180	2322	BRUZEK/CARL			233.62	MILEAGE 7/3-10/3 2024			TRAVEL & EXPENSE	N
					233.62		1 Transactions			
	3311	COLE PAPERS, INC.								
32		01-111-000-0000-6403			89.00	LYSOL - GC		10490284	JANITORIAL SUPPLIES - COURTHOL	N
34		01-111-000-0000-6403			64.56	TOILET CLEANER - GC		10490284	JANITORIAL SUPPLIES - COURTHOL	N
31		01-218-000-0000-6403			89.00	LYSOL - JC		10490284	JANITORIAL SUPPLIES	N
35		01-218-000-0000-6403			143.78	BATH TISSUE		10490284	JANITORIAL SUPPLIES	N
30		01-800-000-0000-6403			89.00	LYSOL - HS		10490284	JANITORIAL SUPPLIES	N
33		01-800-000-0000-6403			64.56	TOILET CLEANER - HS		10490284	JANITORIAL SUPPLIES	N
36		01-800-000-0000-6403			7.00	PROCESSING FEE		10490284	JANITORIAL SUPPLIES	N
82		01-111-000-0000-6403			163.99	LIQUID ICE MELT		10490986	JANITORIAL SUPPLIES - COURTHOL	N
83		01-111-000-0000-6403			7.00	PROCESSING FEE		10490986	JANITORIAL SUPPLIES - COURTHOL	N
84		01-111-000-0000-6403			55.02	BLUE NITRILE GLOVES - GC		10492952	JANITORIAL SUPPLIES - COURTHOL	N
86		01-111-000-0000-6403			42.75	WHITE CAN LINER - GC		10492952	JANITORIAL SUPPLIES - COURTHOL	N
89		01-111-000-0000-6403			44.65	WHITE MULTI-FOLD TOWELS-GC		10492952	JANITORIAL SUPPLIES - COURTHOL	N
90		01-111-000-0000-6403			7.00	PROCESSING FEE		10492952	JANITORIAL SUPPLIES - COURTHOL	N
85		01-218-000-0000-6403			71.29	MERFIN TOWELS - JC		10492952	JANITORIAL SUPPLIES	N
87		01-218-000-0000-6403			42.75	WHITE CAN LINER - JC		10492952	JANITORIAL SUPPLIES	N
115		01-218-000-0000-6403			44.65	WHITE MULIT FOLD TOWELS - JC		10492952	JANITORIAL SUPPLIES	N
88		01-800-000-0000-6403			42.75	WHITE CAN LINER - HS		10492952	JANITORIAL SUPPLIES	N
					1,068.75		17 Transactions			
	4315	DAKOTA WHOLESALE TIRE								
56		01-201-000-0000-6304			676.00	4 TIRES - #05		462682	REPAIR & MAINTENANCE - SQUADS	N
					676.00		1 Transactions			
	6315	FALLS RADIATOR SERVICE, Inc. DBA								
57		01-201-000-0000-6304			735.00	REPLACE ALTERNATOR 2015 TAHOE		49955	REPAIR & MAINTENANCE - SQUADS	N
					735.00		1 Transactions			
	6349	FASTENAL COMPANY								
67		01-218-000-0000-6300			549.87	FILTERS/ROOFTOP UNITS - JC		MNROS133262	REPAIRS & MAINTENANCE	N
66		01-218-000-0000-6300			192.20	FILTERS/ROOFTOP UNITS - JC		MNROS133416	REPAIRS & MAINTENANCE	N
55		01-218-000-0000-6300			27.56	SUPPLIES		MNROS133512	REPAIRS & MAINTENANCE	N

Pennington County Financial System



Danielle
10/7/24 10:30AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
6349	FASTENAL COMPANY		769.63		3 Transactions		
15	6305 FLAAGAN/JODI 01-013-000-0000-6853		2,415.00	69 HRS @ \$35/HR TZD GRANT	SEPT 2024	TOWARD ZERO DEATH GRANT	Y
	6305 FLAAGAN/JODI		2,415.00		1 Transactions		
75	6461 FORNSHELL/LUCAS 01-041-000-0000-6330		128.06	HOTEL - IFS TRAINING - SARTELL		TRAVEL & EXPENSE	N
76	01-041-000-0000-6330		35.00	MEAL - IFS TRAINING-SARTELL		TRAVEL & EXPENSE	N
77	01-041-000-0000-6330		9.74	MEAL - IFS TRAINING-SARTELL		TRAVEL & EXPENSE	N
74	01-041-000-0000-6330		310.21	MILEAGE - SARTELL-IFS TRAINING	463 MILES	TRAVEL & EXPENSE	N
	6461 FORNSHELL/LUCAS		483.01		4 Transactions		
179	6376 HARBOTT, KNOTSON, LARSON & HOLTEN I 01-011-000-0000-6261		221.00	ATTY FEES 57-FA-08-833	2024-1898	COURT APPOINTED ATTORNEYS	Y
	6376 HARBOTT, KNOTSON, LARSON & HOLTEN I		221.00		1 Transactions		
65	9315 IOWA LAW ENFORCEMENT ACADEMY 01-252-000-0000-6330		380.00	FTO TRAINING COURSE #13	327495	TRAVEL & EXPENSE	N
	9315 IOWA LAW ENFORCEMENT ACADEMY		380.00		1 Transactions		
40	10303 JKC 01-201-000-0000-6304		200.00	20 SQUAD CARWASHES	4973	REPAIR & MAINTENANCE - SQUADS	N
	10303 JKC		200.00		1 Transactions		
158	12323 LAWRENCE/BRUCE 01-003-000-0000-6330		231.82	MILEAGE - AMC - 346 MILES		TRAVEL & EXPENSE	N
159	01-003-000-0000-6330		291.40	LODGING - AMC	9/11-9/13	TRAVEL & EXPENSE	N
160	01-003-000-0000-6330		25.42	MEAL REIMBURSEMENT - AMC	9/11/24	TRAVEL & EXPENSE	N
	12323 LAWRENCE/BRUCE		548.64		3 Transactions		
53	13376 MANDERUD/MISTY 01-201-000-0000-6330		28.94	MEAL REIMBURSEMENT-BCA CONFERE		TRAVEL & EXPENSE	N
54	01-201-000-0000-6330		35.00	MEAL REIMBURSEMENT-BCA CONFERE		TRAVEL & EXPENSE	N
	13376 MANDERUD/MISTY		63.94		2 Transactions		
3	13500 MARCO 01-601-000-0000-6301		165.19	KONICA MINOLTA LEASE	37579956	MAINTENANCE AGREEMENT	N
	13500 MARCO		165.19		1 Transactions		

Pennington County Financial System



Danielle
10/7/24 10:30AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13498	MARCO TECHNOLOGIES LLC						
71	01-132-000-0000-6301		35.00	EQ1356645 MAINTENANCE	INV12954287	MAINTENANCE AGREEMENT	N
14	01-801-000-0000-6301		181.23	EQ1019556 MAINTENANCE	INV12979554	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		216.23	2 Transactions			
13322	MINNESOTA STATE TREASURER						
174	01-101-000-0000-6801		4.50	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECO	N
170	01-101-000-0000-6825		840.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - REC	N
173	01-101-000-0000-6827		1,785.00	RECORDER & REGISTRAR'S FEES		STATE SURCHARGES	N
169	01-101-000-0000-6829		168.00	CHILDRENS SURCHARGE		CHILDREN SURCHARGE MN - RECO	N
171	01-101-000-0000-6831		536.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE	N
172	01-101-000-0000-6848		560.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE	N
13322	MINNESOTA STATE TREASURER		3,893.50	6 Transactions			
13355	MN COUNTIES COMPUTER COOP						
70	01-804-000-0000-6262		5,915.48	TYLER TECH-TRAVEL REIMBURSEMEN	2409055	OTHER SERVICES	N
18	01-041-000-0000-6330		40.00	2024 IFS YEAR END TRAINING-LF	2409088	TRAVEL & EXPENSE	N
5	01-804-000-0000-6262		4,518.00	TYLER TECH IMPLEMENTATION-SEPT	2410080	OTHER SERVICES	N
13355	MN COUNTIES COMPUTER COOP		10,473.48	3 Transactions			
13539	MNDRIVERSMANUALS.COM						
17	01-132-000-0000-6401		214.39	DRIVERS MANUALS	5391	SUPPLIES - MOTOR VEHICLE	N
13539	MNDRIVERSMANUALS.COM		214.39	1 Transactions			
13446	MODERN IMAGING SOLUTIONS, INC						
64	01-251-000-0000-6405		239.90	2 CASES NITRILE GLOVES	002320775	GENERAL SUPPLIES - JAIL	N
13446	MODERN IMAGING SOLUTIONS, INC		239.90	1 Transactions			
14397	NELSON/GRANT						
168	01-601-000-0000-6330		357.11	MILEAGE 5/7-10/3/2024 533 MILE		TRAVEL & EXPENSE	N
14397	NELSON/GRANT		357.11	1 Transactions			
14440	NORTHDALE OIL INC.						
51	01-201-000-0000-6560		1,001.98	FUEL-SQUADS/SEPT	90037	GAS & DIESEL	N
52	01-252-000-0000-6330		52.98	FUEL-FTO TRAINING #13	90037	TRAVEL & EXPENSE	N
14440	NORTHDALE OIL INC.		1,054.96	2 Transactions			
14319	NORTHLAND & COMPANIES						
63	01-223-000-0000-6801		3,080.70	VERINT AUDIOLOGGER-YRLY SERVIC	IN108962	MISCELLANEOUS EXPENSE-E911	N

Pennington County Financial System



Danielle
10/7/24 10:30AM

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
14319	NORTHLAND & COMPANIES		3,080.70				
				1 Transactions			
15323	OFFICE DEPOT						
24	01-041-000-0000-6401		16.49	COMMAND HOOKS	384194811001	SUPPLIES - AUDITOR	N
25	01-041-000-0000-6401		4.79	COMMAND STRIP REFILLS	384194811001	SUPPLIES - AUDITOR	N
27	01-041-000-0000-6401		38.36	WALL FILES - MAGNETIC	384194811001	SUPPLIES - AUDITOR	N
28	01-041-000-0000-6401		1.01-	DISCOUNT	384194811001	SUPPLIES - AUDITOR	N
23	01-801-000-0000-6401		25.85	ADDING PAPER	384194811001	SUPPLIES-UNALLOCATED	N
26	01-801-000-0000-6401		15.88	PENS	384194811001	SUPPLIES-UNALLOCATED	N
49	01-220-000-0000-6405		56.98	PAPER, MOUSE	385799123001	GENERAL SUPPLIES	N
50	01-251-000-0000-6405		121.49	TONER - CONTROL DESK	386196263001	GENERAL SUPPLIES - JAIL	N
15323	OFFICE DEPOT		278.83				
				8 Transactions			
15329	OIL BOYZ EXPRESS LUBE INC						
47	01-201-000-0000-6304		120.00	MOUNT/BALANCE TIRES 2015 TAHOE	11395	REPAIR & MAINTENANCE - SQUADS	N
48	01-201-000-0000-6304		72.76	OIL CHANGE/SERVICE #07	11499	REPAIR & MAINTENANCE - SQUADS	N
15329	OIL BOYZ EXPRESS LUBE INC		192.76				
				2 Transactions			
9001	PENNINGTON & RED LAKE COUNTY						
29	01-003-000-0000-6901		15,130.75	2024 4TH QRT ALLOCATION	1218	APPROPRIATIONS	N
9001	PENNINGTON & RED LAKE COUNTY		15,130.75				
				1 Transactions			
16359	PENNINGTON COUNTY CRIME VICTIM						
6	01-272-000-0000-6262		210.00	CASH-CLOTHING,FUEL, GIFT CARD	18-2023-CR-0289	Other Services	N
8	01-272-000-0000-6262		200.00	CASH-MOVING EXPENSES	57-CR-24-575	Other Services	N
9	01-272-000-0000-6262		800.00	SAFE LODGING/SECURITY DEPOSIT	57-CR-24-575	Other Services	N
11	01-272-000-0000-6262		900.00	RENTAL DEPOSIT	57-CR-24-575	Other Services	N
10	01-272-000-0000-6262		400.00	PERSONAL ITEMS, FOOD, CLOTHING	57-CR-24-606	Other Services	N
12	01-272-000-0000-6262		260.00	PERSONAL NEEDS, FOOD, GAS	57-CR-24-623	Other Services	N
7	01-272-000-0000-6262		80.00	TRANSPORTATION/FOOD	57-FA-24-471	Other Services	N
16359	PENNINGTON COUNTY CRIME VICTIM		2,850.00				
				7 Transactions			
16448	PREMIUM WATERS, INC.						
163	01-801-000-0000-6401		46.98	WATER - SEPT	176590	SUPPLIES-UNALLOCATED	N
4	01-601-000-0000-6401		46.98	SEPTEMBET WATER BILL	176888	SUPPLIES - EXTENSION	N
43	01-251-000-0000-6801		85.99	WATER (10) BOTTLE DEPOSIT	341212586	MISCELLANEOUS EXPENSE - JAIL	N
44	01-220-000-0000-6801		79.99	WATER (10) BOTTLE DEPOSIT	341215778	MISCELLANEOUS EXPENSE	N
45	01-220-000-0000-6801		22.44	MONTHLY RENTAL/OCT	341216992	MISCELLANEOUS EXPENSE	N
46	01-251-000-0000-6801		22.45	MONTHLY RENTAL/OCT	341216992	MISCELLANEOUS EXPENSE - JAIL	N

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
16448	PREMIUM WATERS, INC.		304.83		6 Transactions		
16	14347 QUADIENT INC. 01-801-000-0000-6301		614.10	LEASE 7/25/24-10/24/24	Q158893	MAINTENANCE AGREEMENT	N
	14347 QUADIENT INC.		614.10		1 Transactions		
178	18477 ROKKE, AANDAL & ASSOCIATES, PLLC 01-011-000-0000-6261		127.50	ATTY FEES 57-PR-24-44	3848	COURT APPOINTED ATTORNEYS	Y
	18477 ROKKE, AANDAL & ASSOCIATES, PLLC		127.50		1 Transactions		
72	999999997 ROOD/KRISTI 01-132-000-0000-6330		314.90	MILEAGE TO MDRA - 470 MILES		TRAVEL & EXPENSE	N
73	01-132-000-0000-6330		120.51	LODGING - MDRA CONFERENCE		TRAVEL & EXPENSE	N
	999999997 ROOD/KRISTI		435.41		2 Transactions		
176	19369 SANFORD PATIENT FINANCIAL SERVICES 01-805-000-0000-6801		4,019.00	OPIATE PROGRAM FEE 3/24-9/24	CI-00019854	Miscellaneous Expense	6
	19369 SANFORD PATIENT FINANCIAL SERVICES		4,019.00		1 Transactions		
164	19319 SEACHANGE 01-061-000-0000-6262		2,527.89	GENERAL ELECTION MAIL BALLOTS	43195	OTHER SERVICES - ELECTIONS	N
13	01-061-000-0000-6262		4,702.89	2024 GENERAL ELECTION BALLOTS	43203	OTHER SERVICES - ELECTIONS	N
	19319 SEACHANGE		7,230.78		2 Transactions		
42	19086 SJOBERG'S CABLE TV 01-259-000-0000-6801		1,164.47	ANNUAL CABLE BILL	1016033	MISCELLANEOUS EXPENSE - CANTI	N
	19086 SJOBERG'S CABLE TV		1,164.47		1 Transactions		
161	19603 SORENSON/DAVID 01-003-000-0000-6330		50.25	JUNE MILEAGE - 75 MILES		TRAVEL & EXPENSE	N
162	01-003-000-0000-6330		234.50	SEPT MILEAGE - 350 MILES		TRAVEL & EXPENSE	N
	19603 SORENSON/DAVID		284.75		2 Transactions		
79	19577 SOURDIF/ROY 01-003-000-0000-6330		231.82	MILEAGE - AMC - 346 MILES		TRAVEL & EXPENSE	N
78	01-003-000-0000-6330		26.42	MEAL REIMBURSEMENT - AMC	9/11/24	TRAVEL & EXPENSE	N
	19577 SOURDIF/ROY		258.24		2 Transactions		
41	19714 SVL SERVICE 01-218-000-0000-6300		3,543.00	COTTONWOOD SCREENS-ROOFTOP UNI	243891	REPAIRS & MAINTENANCE	N

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1 County Revenue

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
19714	SVL SERVICE		3,543.00		1 Transactions		
20027	THE TIMES						
98	01-003-000-0000-6231		309.87	TIMES - PROCEEDINGS OF 8/13	281	PUBLISHING - BOARD	N
106	01-003-000-0000-6231		380.16	TIMES: PRCEEDINGS OF 8/27	281	PUBLISHING - BOARD	N
107	01-091-000-0000-6801		78.00	TIMES - ASST CO ATTY	281	MISCELLANEOUS EXPENSE	N
108	01-091-000-0000-6801		70.00	WATCH - ASST CO ATTY	281	MISCELLANEOUS EXPENSE	N
109	01-091-000-0000-6801		78.00	TIMES - ASST CO ATTY	281	MISCELLANEOUS EXPENSE	N
112	01-091-000-0000-6801		70.00	WATCH - ASST CO ATTY	281	MISCELLANEOUS EXPENSE	N
99	01-272-000-0000-6262		68.25	TIMES - VICTIM ADVOCATE	281	Other Services	N
100	01-272-000-0000-6262		82.25	WATCH - VICTIM ADVOCATE	281	Other Services	N
101	01-272-000-0000-6262		10.00	INTERNET JOBS PAGE	281	Other Services	N
102	01-272-000-0000-6262		68.25	TIMES - VICTIM ADVOCATE	281	Other Services	N
103	01-272-000-0000-6262		10.00	INTERNET JOBS PAGE	281	Other Services	N
104	01-272-000-0000-6262		82.25	WATCH - VICTIM ADVOCATE	281	Other Services	N
105	01-272-000-0000-6262		10.00	INTERNET JOBS PAGE	281	Other Services	N
110	01-272-000-0000-6262		61.25	WATCH - VICTIM ADVOCATE	281	Other Services	N
111	01-272-000-0000-6262		10.00	INTERNET JOB PAGES	281	Other Services	N
20027	THE TIMES		1,388.28		15 Transactions		
20403	THIBERT/ALEX						
39	01-201-000-0000-6420		220.95	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
20403	THIBERT/ALEX		220.95		1 Transactions		
20361	TYLER TECHNOLOGIES, INC						
165	01-041-000-0000-6262		419.00	TYLER PAY-LANE 7000 TERMINAL	025-477537	OTHER SERVICES-AUDITOR	N
166	01-041-000-0000-6262		180.00	PARTIAL PAYMENT ANNUAL FEE	025-477537	OTHER SERVICES-AUDITOR	N
20361	TYLER TECHNOLOGIES, INC		599.00		2 Transactions		
21008	UNIVERSAL SCREENPRINT						
38	01-201-000-0000-6420		13.50	EMBROIDERY #02	45102	UNIFORMS	N
21008	UNIVERSAL SCREENPRINT		13.50		1 Transactions		
22303	VAREBERG/AMBER						
80	01-106-000-0000-6330		315.57	ASSESSING MILEAGE - SEPT	471 MILES	TRAVEL & EXPENSE	N
22303	VAREBERG/AMBER		315.57		1 Transactions		
22316	VERBOUT, ADRIEN						
37	01-251-000-0000-6420		119.94	UNIFORM ALLOWANCEREIMBURSEMENT		JAILER UNIFORMS	N

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
22316	VERBOUT, ADRIEN		119.94		1 Transactions		
22301	VISUALGOV SOLUTIONS, LLC						
175	01-041-000-0000-6852		52.00	ECHECK FEES JULY-SEPT2024	JS-5648	E-CHECK CHARGES	N
22301	VISUALGOV SOLUTIONS, LLC		52.00		1 Transactions		
1 Fund Total:			81,443.08	County Revenue	49 Vendors	135 Transactions	

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3 Road & Bridge

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1011	ACE HARDWARE						
155	03-330-000-0000-6554		149.00	GRINDER		ENGINEERING & SURVEYING SUPPI	N
156	03-350-000-0000-6556		3.59	BOLT EYE		SHOP SUPPLIES	N
157	03-350-000-0000-6556		3.59	KEY BLANKS		SHOP SUPPLIES	N
1011	ACE HARDWARE		156.18	3 Transactions			
1364	AUTO VALUE						
152	03-350-000-0000-6556		18.36	GLOVES		SHOP SUPPLIES	N
153	03-350-000-0000-6556		9.99	RADIO REMOVAL TOOL KIT		SHOP SUPPLIES	N
150	03-350-000-0000-6564		229.97	BRAKE CALIPER		EQUIPMENT REPAIR PARTS	N
151	03-350-000-0000-6564		29.99	ORINGS		EQUIPMENT REPAIR PARTS	N
154	03-350-000-0000-6564		12.99	HEAD LIGHT		EQUIPMENT REPAIR PARTS	N
1364	AUTO VALUE		301.30	5 Transactions			
3124	CES IMAGING						
149	03-330-000-0000-6554		397.16	INK FOR PLOTTER		ENGINEERING & SURVEYING SUPPI	N
3124	CES IMAGING		397.16	1 Transactions			
3500	COULOMBE CONSULTING						
148	03-330-000-0000-6261		1,800.00	INDEXING		CONSULTING & LEGAL SERVICES	Y
3500	COULOMBE CONSULTING		1,800.00	1 Transactions			
6306	FLEET DISTRIBUTING						
147	03-350-000-0000-6564		15.98	CLEVIS		EQUIPMENT REPAIR PARTS	N
6306	FLEET DISTRIBUTING		15.98	1 Transactions			
7384	GOPHER STATE ONE CALL						
146	03-320-000-0000-6240		2.70	EMAIL TICKETS		SUBSCRIPTIONS	N
7384	GOPHER STATE ONE CALL		2.70	1 Transactions			
8356	HOUSTON ENGINEERING INC						
145	03-330-000-0000-6261		165.21	ENGINEERING SAP 57-622-007		CONSULTING & LEGAL SERVICES	N
8356	HOUSTON ENGINEERING INC		165.21	1 Transactions			
14324	NAPA AUTO PARTS						
140	03-350-000-0000-6556		8.75	WRENCH SET		SHOP SUPPLIES	N
141	03-350-000-0000-6556		20.48	DISC BRAKE PADS, GOJO		SHOP SUPPLIES	N
142	03-350-000-0000-6556		109.17	TUBING, STARTING FLUID		SHOP SUPPLIES	N
167	03-350-000-0000-6556		26.80	LOCK PIN, ROLL PIN		SHOP SUPPLIES	N
143	03-350-000-0000-6564		11.58	CLAMPS		EQUIPMENT REPAIR PARTS	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice # Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
144		03-350-000-0000-6564		56.98	OIL			EQUIPMENT REPAIR PARTS		N
	14324	NAPA AUTO PARTS		233.76			6 Transactions			
	14440	NORTHDALE OIL INC.								
137		03-350-000-0000-6560		1,900.21	GAS & DIESEL SHOP 500			GAS & DIESEL		N
138		03-350-000-0000-6560		1,708.36	GAS & DIESEL SHOP 500			GAS & DIESEL		N
139		03-350-000-0000-6560		1,610.52	GAS & DIESEL SHOP 500			GAS & DIESEL		N
	14440	NORTHDALE OIL INC.		5,219.09			3 Transactions			
	14315	NORTHERN MOTORS INC								
136		03-350-000-0000-6564		1,128.30	REPLACE TANK FUEL PUMP			EQUIPMENT REPAIR PARTS		N
	14315	NORTHERN MOTORS INC		1,128.30			1 Transactions			
	14312	NORTHWEST POWER SYSTEMS								
133		03-350-000-0000-6564		118.52	HOSES, SLEEVE			EQUIPMENT REPAIR PARTS		N
134		03-350-000-0000-6564		8.01	CAP			EQUIPMENT REPAIR PARTS		N
135		03-350-000-0000-6564		32.26	HOSE END, CAP			EQUIPMENT REPAIR PARTS		N
	14312	NORTHWEST POWER SYSTEMS		158.79			3 Transactions			
	16313	PENNINGTON COUNTY AUDITOR								
132		03-320-000-0000-6801		915.29	ROAD ASSESSMENTS ON DITCHES			MISCELLANEOUS EXPENSE		N
	16313	PENNINGTON COUNTY AUDITOR		915.29			1 Transactions			
	16460	POMP'S TIRE SERVICE, INC								
130		03-350-000-0000-6564		67.10	TIRE TUBE			EQUIPMENT REPAIR PARTS		N
131		03-350-000-0000-6564		33.92	FLAT REPAIR			EQUIPMENT REPAIR PARTS		N
	16460	POMP'S TIRE SERVICE, INC		101.02			2 Transactions			
	17306	QUALITY FARM SUPPLY, INC.								
129		03-350-000-0000-6562		286.00	GREASE, GUN TIPS			MOTOR OIL & LUBRICANTS		N
	17306	QUALITY FARM SUPPLY, INC.		286.00			1 Transactions			
	17002	QUILL CORPORATION								
127		03-320-000-0000-6401		319.90	PAPER, PT, TP			SUPPLIES		N
128		03-320-000-0000-6401		99.57	FILE TABS, SCISSORS, PAPER			SUPPLIES		N
	17002	QUILL CORPORATION		419.47			2 Transactions			
	18329	RAINCARE COMPANY								
126		03-350-000-0000-6636		4,760.00	FURNACE SHOP 212			BUILDING IMPROVEMENTS		Y

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
18329	RAINCARE COMPANY		4,760.00		1 Transactions		
18440	READITECH IT SOLUTIONS						
120	03-320-000-0000-6263		40.00	BACKUP MANAGER - OCT		COMPUTER SERVICES	N
121	03-320-000-0000-6263		61.25	HOSTED OFFICE - OCT		COMPUTER SERVICES	N
122	03-320-000-0000-6263		12.00	HOSTED EXCHANGE - OCT		COMPUTER SERVICES	N
123	03-320-000-0000-6263		25.47	HOSTED EXCHANGE - OCT		COMPUTER SERVICES	N
124	03-320-000-0000-6263		31.23	EMAIL ARCHIVING - OCT		COMPUTER SERVICES	N
125	03-320-000-0000-6263		4.60	MICROSOFT TEAMS - OCT		COMPUTER SERVICES	N
18440	READITECH IT SOLUTIONS		174.55		6 Transactions		
20027	THE TIMES						
119	03-320-000-0000-6232		234.00	ADVERTISE EMPLOYMENT	842	ADVERTISING	N
20027	THE TIMES		234.00		1 Transactions		
20441	TIMBERLINE LOCATION LLC						
118	03-330-000-0000-6261		4,350.00	SURVEY CP57-24-10		CONSULTING & LEGAL SERVICES	Y
182	03-330-000-0000-6261		3,000.00	SURVEY CP57-2440		CONSULTING & LEGAL SERVICES	Y
20441	TIMBERLINE LOCATION LLC		7,350.00		2 Transactions		
20309	TRUE NORTH STEEL						
117	03-350-000-0000-6549		23,303.80	15", 18", 30"	26379	CULVERTS	N
20309	TRUE NORTH STEEL		23,303.80		1 Transactions		
1350	VESTIS						
116	03-320-000-0000-6262		692.48	SHOP 500 COATS & FIRST AID		OTHER SERVICES	N
1350	VESTIS		692.48		1 Transactions		
3 Fund Total:			47,815.08	Road & Bridge		21 Vendors	44 Transactions

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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32 Solid Waste Facility

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
81	12123 LES'S SANITATION SERVICE 32-390-000-0000-6801		5,500.00	MONTHLY RECYCLING - SEPT		MISCELLANEOUS EXPENSE-SCORE	N
	12123 LES'S SANITATION SERVICE		5,500.00	1 Transactions			
32 Fund Total:			5,500.00	Solid Waste Facility	1 Vendors	1 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

40 Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	8356 HOUSTON ENGINEERING INC 40-730-000-0000-6262		6,222.50	JD 30 DITCH REPAIR	72860	OTHER SERVICES - JD #30	N
	8356 HOUSTON ENGINEERING INC		6,222.50	1 Transactions			
1	20309 TRUE NORTH STEEL 40-755-000-0000-6262		10,011.60	60" CULVERT CD#55	26379	OTHER SERVICES	N
	20309 TRUE NORTH STEEL		10,011.60	1 Transactions			
40 Fund Total:			16,234.10	Ditch Funds	2 Vendors	2 Transactions	
Final Total:			150,992.26	73 Vendors	182 Transactions		

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Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	81,443.08	County Revenue
3	47,815.08	Road & Bridge
32	5,500.00	Solid Waste Facility
40	16,234.10	Ditch Funds
All Funds	150,992.26	Total

Approved by,

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Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8355 HENNINGSEN/ALEXANDER							
40	01-251-000-0000-6330		25.00	TRANSPORT MEAL REIMBURSEMENT	9/22/24	TRAVEL & EXPENSE	N
41	01-251-000-0000-6330		15.17	TRANSPORT MEAL REIMBURSEMENT	9/22/24	TRAVEL & EXPENSE	N
			40.17	2 Transactions			
19343 LARSON/MELISSA							
42	01-251-000-0000-6330		18.13	TRANSPORT MEAL REIMBURSEMENT	10/2/24	TRAVEL & EXPENSE	N
			18.13	1 Transactions			
12323 LAWRENCE/BRUCE							
32	01-003-000-0000-6103		125.00	AMC POLICY CONFERENCE	09/13/24	PER DIEMS - BOARD	N
25	01-003-000-0000-6103		100.00	HWY COMMITTEE/DITCH COMMITTEE	09/3/24	PER DIEMS - BOARD	N
26	01-003-000-0000-6103		75.00	PERSONNEL MEETING/STS INTERVIE	09/5/24	PER DIEMS - BOARD	N
27	01-003-000-0000-6103		75.00	BUILDING COMMITTEE	09/6/24	PER DIEMS - BOARD	N
29	01-003-000-0000-6103		75.00	JDAI MEETING	9/10/24	PER DIEMS - BOARD	N
30	01-003-000-0000-6103		75.00	NWRECD MEETING	9/11/24	PER DIEMS - BOARD	N
31	01-003-000-0000-6103		125.00	AMC POLICY CONFERENCE	9/12/24	PER DIEMS - BOARD	N
33	01-003-000-0000-6103		100.00	COUNTY EXTENSION /AIRPORT AUTH	9/16/24	PER DIEMS - BOARD	N
34	01-003-000-0000-6103		75.00	SOLID WASTE COMMITTEE	9/17/24	PER DIEMS - BOARD	N
35	01-003-000-0000-6103		100.00	AIRPORT AUTHORITY/BUDGET/CTY A	9/18/24	PER DIEMS - BOARD	N
36	01-003-000-0000-6103		75.00	DRUG TASK FORCE	9/19/24	PER DIEMS - BOARD	N
37	01-003-000-0000-6103		75.00	PUBLIC HEARING/BODY CAMERAS	9/24/24	PER DIEMS - BOARD	N
38	01-003-000-0000-6103		100.00	HAZARD MITIGATION/SOLID WASTE	9/25/24	PER DIEMS - BOARD	N
39	01-003-000-0000-6103		75.00	BUFFER MEETING WITH BWSR	9/26/24	PER DIEMS - BOARD	N
28	01-003-000-0000-6103		75.00	TECHNOLOGY COMMITTEE	9/9/24	PER DIEMS - BOARD	N
			1,325.00	15 Transactions			
14478 NELSON/SETH							
16	01-003-000-0000-6103		75.00	INTER COUNTY COMMUNITY COUNCIL	09/23/24	PER DIEMS - BOARD	N
17	01-003-000-0000-6103		75.00	SOLID WASTE	09/25/24	PER DIEMS - BOARD	N
13	01-003-000-0000-6103		75.00	TRAFFIC ADVISORY BOARD	9/10/24	PER DIEMS - BOARD	N
14	01-003-000-0000-6103		75.00	HISTORICAL SOCIETY	9/11/24	PER DIEMS - BOARD	N
15	01-003-000-0000-6103		75.00	SOLID WASTE	9/17/24	PER DIEMS - BOARD	N
18	01-003-000-0000-6103		75.00	HAZARD MITIGATION	9/26/24	PER DIEMS - BOARD	N
11	01-003-000-0000-6103		75.00	JUDICIAL DITCH HEARING	9/3/24	PER DIEMS - BOARD	N
12	01-003-000-0000-6103		75.00	TECHNOLOGY COMMITTEE	9/9/24	PER DIEMS - BOARD	N
			600.00	8 Transactions			
18475 ROLLER/HUNTER							
43	01-251-000-0000-6330		25.00	TRANSPORT MEAL REIMBURSEMENT	9/22/24	TRAVEL & EXPENSE	N

Pennington County Financial System



Danielle
10/7/24 9:28AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
44	01-251-000-0000-6330		15.03	TRANSPORT MEAL REIMBURSEMENT	9/22/24	TRAVEL & EXPENSE	N
	18475 ROLLER/HUNTER		40.03		2 Transactions		
	19603 SORENSON/DAVID						
5	01-003-000-0000-6103		125.00	AMC - ALEXANDRIA	09/12/24	PER DIEMS - BOARD	N
10	01-003-000-0000-6103		75.00	TRUTH IN TAXATION	6/17/24	PER DIEMS - BOARD	N
9	01-003-000-0000-6103		100.00	AMC DIST MEETING/B-C	6/6/24	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		75.00	BUILDING COMMITTEE	7/23/24	PER DIEMS - BOARD	N
1	01-003-000-0000-6103		75.00	DITCH 70 MEETING	7/9/24	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		125.00	AMC - ALEXANDRIA	9/11/24	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	AMC - ALEXANDRIA	9/13/24	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		75.00	BODY CAMERA HEARING	9/24/24	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		75.00	P C HAZARDOUS MITGATION	9/25/24	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		75.00	BUILDING COMMITTEE	9/6/24	PER DIEMS - BOARD	N
	19603 SORENSON/DAVID		875.00		10 Transactions		
	19577 SOURDIF/ROY						
20	01-003-000-0000-6103		125.00	AMC	09/11/24	PER DIEMS - BOARD	N
21	01-003-000-0000-6103		125.00	AMC	9/12/24	PER DIEMS - BOARD	N
22	01-003-000-0000-6103		75.00	AMC	9/13/24	PER DIEMS - BOARD	N
23	01-003-000-0000-6103		75.00	NWRL	9/20/24	PER DIEMS - BOARD	N
24	01-003-000-0000-6103		75.00	NWRL - PERSONNEL	9/27/24	PER DIEMS - BOARD	N
19	01-003-000-0000-6103		75.00	NWRL - PERSONNEL	9/5/24	PER DIEMS - BOARD	N
	19577 SOURDIF/ROY		550.00		6 Transactions		
1 Fund Total:			3,448.33	County Revenue		7 Vendors	44 Transactions
Final Total:			3,448.33	7 Vendors		44 Transactions	

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	3,448.33	County Revenue
All Funds	3,448.33	Total

Approved by,

.....

.....

DRAFT

AUDITOR & MANUAL WARRANTS SEPTEMBER 2024

MANUAL WARRANTS

NW MN SERVICE COOP INSURANCE	\$149,075.20	
INTER COUNTY NURSING	\$1,207.68	
INTER COUNTY NURSING	\$16,923.20	
INTER COUNTY NURSING	\$2,372.64	
INTER COUNTY NURSING	\$1,026.33	
PERA	\$113,120.01	
MN DEPT OF REVENUE	\$29,265.69	
MN DEPT OF REVENUE	\$519.00	
MN DEPT OF REVENUE	\$31,745.98	
COMMISSIONER OF REVENUE	\$692.55	
COMMISSIONER OF REVENUE	\$25.00	
INTERNAL REVENUE SERVICE	\$82,083.90	
WEX	\$3,994.52	
WEX	\$361.94	
BPA	\$2,512.50	
MN DEPT OF NATURAL RES	\$1,372.50	
NORTHERN STATE BANK	\$20.00	
NET PAY - REVENUE	\$265,250.67	
NET PAY - HIGHWAY	\$66,441.20	
NET PAY - WELFARE	\$118,457.18	
NET PAY - ICN	\$37,393.49	
MISC - ICN	\$35,971.68	
	<hr/>	
TOTAL		\$959,832.86

AUDITOR WARRANTS

September 6, 2024	\$146,936.82	
September 13, 2024	\$325,199.61	
September 19, 2024	\$17,936.50	
September 23, 2024	\$11,665.17	
September 27, 2024	\$3,372.05	
TOTAL		<hr/> <u>\$505,110.15</u>

GRAND TOTAL \$1,464,943.01

RSVP VOLUNTEERS

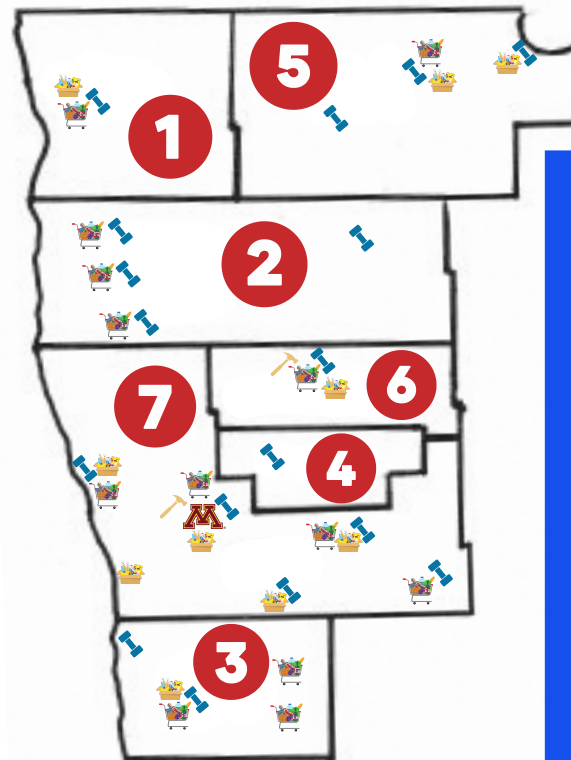
Staying Healthy by Volunteering!



- ✓ Lower Rates of Depression and Heart Disease
- ✓ Preventing Poor Health in the Future
- ✓ Lower Mortality Rate
- ✓ Improved Physical and Mental Health
- ✓ Higher Level of Happiness, Sense of Control, and Life Satisfaction
- ✓ Social Networks Buffer Stress and Reduce Risk of Disease



**AmeriCorps
Seniors**



Join Us!

RSVP of the
Red River Valley

Serving:

- 1 Kittson
- 2 Marshall
- 3 Norman
- 4 Red Lake
- 5 Roseau
- 6 Pennington
- 7 Polk



UNIVERSITY OF MINNESOTA
CROOKSTON

2900 University Avenue
Crookston, MN 56716
218-281-8289 | rsvprrv@umn.edu
www.umncrookston.edu/rsvp



RSVP SIGNATURE PROGRAMS

STAY ACTIVE AND INDEPENDENT FOR LIFE (SAIL)

Trained volunteers lead exercise classes twice a week to help prevent falls, the leading cause of injuries for seniors. Classes include stretching, balance, light aerobics, strength training, and health education. Try a free class today!

GROCERIES TO GO

Volunteers help seniors get groceries and go grocery shopping. Clients get the food they need for proper nutrition. This is a vital service for homebound individuals.

HANDYHANDS

Skilled volunteers provide basic services for senior home owners such as evaluating safety, educating on fall and fire prevention, and performing small in-home repairs. The cost of labor is free.

READING BUDDIES

Volunteers support students weekly to give young readers a boost with more reading time and practice.







MINNESOTANS NEED YOUR HELP!

Your Volunteer Program

RSVP connects volunteers age 55+ with opportunities to serve their communities putting their skills, talents, and life experiences into motion for others.

You choose how and where you want to serve, how much time you want to give, and whether you want to share skills or develop new ones.

WHY JOIN RSVP of the Red River Valley?

-  Join the nation's largest volunteer movement.
-  Meet new friends, make new memories.
-  Get support for vital aging.
-  Make a difference in the lives of others.

Funding Partners:



Kittson, Norman, Pennington, Polk, Red Lake, & Roseau Counties

Red River Valley
RSVP

**PUT YOUR PASSION
TO WORK!**



Improving quality of life for ALL GENERATIONS

STATE OF MINNESOTA
PENNINGTON COUNTY BOARD OF COMMISSIONERS
DRAINAGE AUTHORITY FOR PENNINGTON COUNTY DITCH 70

In the matter of the petition of the City of Thief River Falls and Red Lake Watershed District to outlet municipal stormwater to Pennington County Ditch 70

Findings and Order Authorizing Outlet, Adopting Outlet Charge and Future Benefit Assessment/Charge, and Adopting Conditions of Approval

The Pennington County Board of Commissioners, at its regular meeting on Tuesday, October 8, 2024, considered actions taken and directed following the July 9, 2024, hearing on the petition of the City of Thief River Falls and Red Lake Watershed District to outlet a portion of the City's municipal stormwater system to Pennington County Ditch 70. Having reviewed the record of proceedings, Commissioner _____ moved, seconded by Commissioner _____ to adopt the following:

FINDINGS

1. On or about May 8, 2024, the City of Thief River Falls (City) and Red Lake Watershed District (District) filed their petition to outlet a portion of the City's municipal stormwater system to County Ditch (CD) 70.
2. The action proposed in the petition involves a re-grading of an existing waterway, known as Chief's Coulee, to divert stormwater flows from the City and direct them to the lower, outlet portion of CD 70.
3. The action is part of a larger project referred to in the petition as the "City of Thief River Falls Chief's Coulee Water Quality Project".
4. On or about May 28, 2024, the Board of Commissioners accepted the petition and appointed H2Over Viewers, Inc., to assist the Board in determining an outlet fee and future benefits related to the outlet.
5. The Board also requested that the County Engineer review the proposed project and provide the Board with a recommendation as to whether the portion of CD 70 proposed to be used as an outlet possesses sufficient capacity to convey the additional waters without impairing the utility of the drainage system or depriving existing benefitted landowners of its benefit.
6. The Board noticed and held a hearing on this matter on July 9, 2024.
7. At the hearing, the Board received the recommendation from H2Over Viewers to charge a one-time outlet fee of \$3,000 and to pay an annual assessment/charge in the amount of \$1,000 for diversion of high flows from the City of Thief River Falls.

8. At the hearing, the County Engineer opined that the portion of CD 70 proposed to be used as an outlet possesses sufficient capacity to convey the additional waters and that said use of the system as an outlet will not impair the utility of the drainage system or deprive existing benefitted landowners of its benefit. However, the County Engineer also opined that some additional expense would be incurred by the drainage system to maintain the stability of the lower portion of CD 70 being used as an outlet. The Engineer’s opinion supports the viewer-recommended future benefit assessment/charge.
9. At the hearing, the Board opened a public comment period. Comments received during the public hearing process were addressed to the satisfaction of the Board.
10. Following public comment, the Board instructed its attorney to prepare findings and an order consistent with the hearing, authorizing the petitioned actions and conditioning the approval as directed by the Board.

Therefore, based on the foregoing findings, the Board makes the following:

ORDER

- A. The petitioned action is approved subject to the conditions stated below.
- B. Petitioner City of Thief River Falls shall pay a one-time outlet fee of \$3,000 and be subject to a future benefit assessment/charge of \$1,000 annually for diversion of high flows from the City of Thief River Falls.
- C. Petitioners, either jointly or severally, are responsible for all costs in the proceedings, including engineering, legal, viewing and administrative costs incurred in the proceedings. The County Auditor-Treasurer, or equivalent, is directed to promptly prepare a statement of charges and deliver the same to the Petitioners for payment.
- D. This order is effective upon payment of the outlet fee and all costs in the proceedings.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing Findings and Order and there were _____ yeas, _____ nays as follows:

	Yea	Nay	Absent	Abstain
LAWRENCE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NELSON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PETERSON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SORENSEN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SOURDIF	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Dated: October 8, 2024

Chairperson

* * * * *

I, Jennifer Herzberg, Pennington County Auditor-Treasurer, do hereby certify that I have compared the above motion; Findings and Order with the original thereof as the same appears of record and on file with the Pennington County Board of Commissioners and find the same to be a true and correct transcript thereof. The above Order was filed with me, Pennington County Auditor-Treasurer on _____, 2024.

IN TESTIMONY WHEREOF, I hereunto set my hand this ____ day of _____, 2024.

Jennifer Herzberg

AGREEMENT FOR CONSULTING SERVICES

This Agreement for Consulting Services ("Agreement") is entered into and dated October 4, 2024 by and between USI Consulting Group, Inc. (USICG - earlier as **Hildi Inc.**) USICG with offices located at 8000 Norman Center Drive, Suite 400, Bloomington, MN 55437 with headquarters at 95 Glastonbury Blvd., Suite 102, Glastonbury, CT 06033 (hereinafter referred to as the "Consultant") and Pennington County with offices located at 101 Main Avenue North, PO Box 616, Thief River Falls, MN 56701 (hereinafter referred to as the "Company"). Company and Consultant are jointly referred to as the "parties."

IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, AND FOR OTHER GOOD AND VALUABLE CONSIDERATION, THE SUFFICIENCY OF WHICH IS HEREBY ACCEPTED, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. Description of Services. Consultant will perform certain services for Company upon terms and conditions specified herein and as such services are more particularly described in Exhibit(s), which are attached hereto and incorporated by this reference.
2. Prices and Payment. Company agrees to pay Consultant the fees set forth in the applicable Exhibit(s). Consultant anticipates invoicing the Company monthly for services provided. Payment will be due in full within fifteen (15) days of receipt of Consultant's invoice. Company agrees to pay interest on all overdue amounts at a rate of twelve percent (12%) per annum or the rate allowed by law, which ever is less, plus costs of collection, court costs, and reasonable attorney fees on all such amounts.
3. Travel Expenses. Company agrees to reimburse Consultant for its reasonable and necessary out-of-pocket lodging, transportation, and food incurred at the Company's request. Consultant agrees to provide reasonable expense documentation. Whenever possible, Consultant agrees to take advantage of travel discounts. All air travel by Consultant shall be on major national or regional airlines, and Consultant and its representatives may keep their frequent flier miles earned for their personal usage.
4. Ownership of Work Product. Ownership of, and all rights in, the work product which is the subject matter of this Agreement (the "Work"), including trademarks, patents and copyrights applicable to same, shall belong exclusively to Company. The parties expressly agree to consider as a "work made for hire" any Work ordered or commissioned by the Company which qualifies as such under the United States copyright laws. To the extent that the Work cannot be a "work made for hire" or where necessary for any other reason, Consultant will provide Company with all such assignments of rights, covenants and other assistance which may be required for Company, through trademark, patent or copyright applications or otherwise, to obtain the full benefit of the rights provided for

herein. If the Work contains materials previously developed or copyrighted by Consultant or others, Consultant grants and agrees to grant to Company, or obtain for Company, an unrestricted, royalty-free license to use and copy such materials. Any license so granted or obtained shall include the right for Company to grant an unrestricted, royalty-free license to any affiliate of Company. Consultant is allowed to retain one copy of the Work for archival purposes. Consultant shall place a copyright notice on the Work at Company's request. The Work shall be considered "Information" under the Section entitled "Nondisclosure."

5. Nondisclosure. Any technical or business information, including, but not limited to, computer programs, files, specifications, drawings, sketches, models, samples, tools, cost data, customer information, financial data, business or marketing plans or other data, whether oral, written or otherwise ("Information"), furnished or disclosed to Consultant hereunder or in contemplation hereof, shall remain Company's property. No license, express or implied, under any trademark, patent or copyright is granted by Company to Consultant by virtue of such disclosure. All such information in written, graphic or other tangible form shall be returned to the Company immediately upon request and copies shall be returned to the Company or, at Company's option, certified by Consultant as having been located and destroyed. Consultant shall be allowed to retain one copy of the Information for archival purposes. Unless such Information was previously known to Consultant free of any obligation to keep it confidential, is lawfully obtained by Consultant from any source other than Company or has been or is subsequently made public by Company or a nonparty to this Agreement, is approved for release by written authorization of the Company, or is required by law to be disclosed in response to a valid order of a court of competent jurisdiction or authorized governmental agency, provided the Company receives adequate notice to allow it to request a protective order and the Consultant reasonably cooperates with the Company's efforts to receive a protective order, it shall be kept confidential by Consultant for the benefit of Company, shall be used only in performing under this Agreement and shall not be used for other purposes except upon such terms as may be agreed upon by Company in writing. Consultant shall take reasonable steps to protect such Information to a similar extent that Consultant protects its own Information.
6. Liability. Consultant shall indemnify Company and its affiliates against, and shall hold Company and its affiliates harmless from, any loss, damage, expense or liability that may in any way arise out of or result from the performance of Consultant hereunder and caused by or resulting from the gross negligence or intentional misconduct of Consultant, including but not limited to any knowing infringement, or claim of infringement, of any patent, trademark, copyright, trade secret or other proprietary right of a third party or of Consultant or anyone claiming through Consultant who may be eligible to terminate any assignment or transfer made hereunder pursuant to the terms of the copyright laws up to the amount paid by the Company to the Consultant under a given applicable Exhibit(s). Consultant shall defend or settle, at its own expense, any action or

suit against Company or its affiliates for which it is responsible hereunder. Company shall notify Consultant of any such claim, action or suit and shall reasonably cooperate with the Consultant (at Consultant's expense) to facilitate the defense of any such claim.

7. Limitation. In no event shall company or consultant be liable, one to the other, for indirect, special, incidental, or consequential damages arising out of or in connection with the furnishing, performance or use of any products or services provided pursuant to this agreement.
8. Limited Warranties. Consultant warrants and represents that it has full authority to enter into this Agreement and to consummate the transactions contemplated hereby and that this Agreement is not in conflict with any other agreement to which Consultant is a party or by which it may be bound.

Consultant warrants and represents that Consultant has the proper skill, training and background so as to be able to perform in a competent and professional manner and that all work will be performed in accordance with professional standards in the industry and/or field.

9. Headings. Section headings used in this Agreement are for convenience only, have no legal significance, and in no way change the construction or meaning of the terms hereof.
10. Insurance. Upon request by Company, Consultant shall provide to Company, copies of certificates of insurance evidencing the workers compensation, general liability and automobile insurance coverage that Consultant has in effect and Consultant shall maintain such insurance in effect through the duration of the Agreement.
11. Amendment and Waiver. No provision of this Agreement may be modified, waived, terminated or amended except by a written instrument executed by the parties. No waiver of a material breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or other provisions hereof.
12. Relationship. The Consultant shall be and act as an independent contractor hereunder, and neither Consultant nor any employee, agent, associate, representative or subcontractor shall be deemed to be employees of the Company for any purpose whatsoever.
13. Force Majeure. Neither party will be liable for any failure or delay in performance due to any cause beyond its reasonable control, including, but not limited to acts of nature, strikes, fire, flood, explosion, riots, or wars, provided that personnel changes, including unanticipated employee departures, shall not be considered to be an event or condition of force majeure.

14. Notices. All notices and other communications required or permitted under this Agreement shall be in writing, and hand delivered or sent by registered or certified mail, return-receipt requested, postage prepaid, or by overnight delivery service and shall be effective upon receipt at the following addresses or as either party shall have notified the other party:

If to Company: Ms. Jennifer Herzberg
Auditor-Treasurer
Pennington County
101 Main Avenue North, PO Box 616
Thief River Falls, MN 56701

If to Consultant: USI Consulting Group, Inc. (USICG- earlier as **Hildi Inc.**)
8000 Norman Center Drive
Suite 400
Bloomington, MN 55437
Attn: Jill Urdahl, FSA
Minnesota Practice Leader / Consulting Actuary

15. Assignment. Consultant shall not assign this Agreement or delegate the services to be performed hereunder, in whole or in part, or any of its rights, interest, or obligations hereunder without Company's express written consent.
16. Law Government. This Agreement shall be governed by the laws of the State of Minnesota, without regard to or application of conflicts of law rules or principles.
17. Taxes. Consultant shall assume full responsibility for the payment of all taxes imposed by any federal, state, local taxes or foreign taxing authority and all contributions imposed or required under unemployment insurance, social security and income tax laws, with respect to performance of services for Company hereunder.
18. Termination. Any Exhibit(s) to this Agreement may be terminated by either party upon thirty (30) days written notice to the other party. This Agreement may be terminated by either party upon ninety (90) days written notice to the other party. Company agrees to pay for all services provided by Consultant and related travel expenses incurred by Consultant through the date of termination of the Exhibit(s) and/or the Agreement as applicable.
19. Entire Agreement. This constitutes the entire agreement between the parties regarding the subject matter hereof. This Agreement shall be binding on the affiliates, administrators, executors, heirs, successors in interest, or assigns of Consultant.

IN WITNESS WHEREOF, authorized representatives of the Company and the Consultant have executed this Agreement in duplicate.

Company: Pennington County

Consultant: USICG (earlier as Hildi Inc.)

By: _____
(Authorized Signature)

By:  _____
(Authorized Signature)

Name: Jennifer Herzberg
(Print or Type)

Name: Jill Urdahl

Title: Auditor-Treasurer
(Print or Type)

Title: Minnesota Practice Leader / Consulting Actuary

Date: _____

Date: October 4, 2024

(Please Note: A signature is required on both page 5 and Exhibit 1. Thank you.)

**Exhibit 1 to
AGREEMENT FOR CONSULTING SERVICES
Consultant and Rate Schedule**

Consultant Representative's Name	Title	Effective Start Date	Expected End Date
USICG (Hildi Inc.) Actuaries and Consultants	Consulting Actuaries	January 1, 2025	December 31, 2026
Base Fees			
The approximate budget for USICG (Hildi Inc.) consulting services is as follows:			
	2025 Fiscal Year	2026 Fiscal Year	
GASB 75	\$3,200	January 1, 2025 actuarial valuation to be used as the base results for this fiscal year. GASB 75 disclosures to be developed for the year ending December 31, 2026. Approximately \$1,000	
Optional: GASB 75/73/101 consulting review on the true-up benefit payment calculations. Each fiscal year it is possible for some additional fees to occur due to this request from the Company/Client on this important calculation.			
<p>These Base Actuarial Fees include the following:</p> <ul style="list-style-type: none"> • An Actuarial Report including all information required by the GASB Statements. USICG (Hildi Inc.) will provide an electronic copy of the actuarial report. One to three hard copies of the report can be sent, too, if requested. • A results meeting by conference call or video call to discuss the results. • Teleconferencing with the actuaries on pending or anticipated issues which may affect the actuarial valuation/report. If any work is needed based on one of the outcomes of a teleconference, a fee will be agreed upon before any work is initiated. • Periodic memos and telephone calls to provide updates on developments that may affect future actuarial reports. 			
All quotes assume the plan provisions and assumptions remain unchanged from the last actuarial valuation or year-end disclosure. Additional charges may occur if there is out of scope work due to an OPEB Trust, changes in funding or investment policy for the OPEBs, changes in plan provisions or assumptions, or changes in the GASB disclosure requirements.			

SERVICES OR REQUIREMENTS:

The Agreement for Consulting Services is dated October 4, 2024.

Company: Pennington County

Consultant: USICG (earlier as Hildi Inc.)

(Authorized Signature)



(Authorized Signature)

(Date)

October 4, 2024

(Date)

(Please Note: A signature is required on both page 5 and Exhibit 1. Thank you.)

Certificate Of Completion

Envelope Id: 0D662FC2297E40209B2BEDC935BBB8B0

Status: Delivered

Subject: Complete with Docusign: Hildi USICG Consulting Contract Pennington County 1.1.2025.pdf

Source Envelope:

Document Pages: 6

Signatures: 0

Envelope Originator:

Certificate Pages: 4

Initials: 0

Lori Goble

AutoNav: Enabled

100 Summit Lake Drive, Suite 400

Enveloped Stamping: Enabled

Valhalla, NY 10595

Time Zone: (UTC-06:00) Central Time (US & Canada)

lori.goble@usi.com

IP Address: 139.60.216.9

Record Tracking

Status: Original

Holder: Lori Goble

Location: DocuSign

10/4/2024 3:12:03 PM

lori.goble@usi.com

Signer Events

Signature

Timestamp

Jennifer Herzberg

Sent: 10/4/2024 3:13:16 PM

jmherzberg@co.pennington.mn.us

Viewed: 10/4/2024 3:56:42 PM

Auditor-Treasurer

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Accepted: 10/4/2024 3:56:42 PM

ID: f9661bf1-c990-470b-9f96-a2f67104b5f3

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

10/4/2024 3:13:16 PM

Certified Delivered

Security Checked

10/4/2024 3:56:42 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, USI Insurance Services, LLC (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact USI Insurance Services, LLC:

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