

Pennington County Human Service Committee

Meeting Agenda

July 16, 2024

12:00 pm

Members Present

_____ Bruce Lawrence _____ Dave Sorenson _____ Seth Nelson
_____ Neil Peterson _____ Roy Sourdif

Section A

- I. Minutes: Review of 06/18/2024 HSC Meeting minutes
- II. Personnel:
 - A. Update on Social Work/Disability Wavier Position
 - B. Update on MnCHOICES/Social Worker Position

- IV. General:
 - A. CY 2025 Clinical Supervision Purchase of Service Agreement with Sherry Jose-Sobolik
 - B. CY 2024-2025 Supervised Visitation and Visitation Exchange Purchase of Service Agreement with the Violence Intervention Project.
 - C. Budget 2024
 - D. Out-of-Home Cost Report
 - E. Month's End Cash Balance
 - F. Other

Section B

- I. Special Case Situations (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Public Assistance)
- IV. Payment of Bills

Section C

- I. Dates of Upcoming Committee Meetings:

08/20/2024
12:00 pm

09/17/2024
12:00 pm

10/15/2024
12:00 pm

A regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, June 18, 2024, at the Pennington County Justice Center.

COMMITTEE MEMBERS PRESENT:

Seth Nelson
Bruce Lawrence
Neil Peterson
Dave Sorenson
Roy Sourdif

STAFF MEMBERS PRESENT:

Julie Sjostrand, Director
Elizabeth Gerhart
Mitch Anderson
Tammy Johnson

SECTION A

I. MINUTES:

The May 21, 2024, Human Service Committee Meeting Minutes were electronically posted for review. Noting no corrections or changes, a recommendation was made to forward the Minutes to the Consent Agenda.

II. PERSONNEL:

- A. The Director presented an update on the Social Work/Disability Position.
- B. The Director presented an update on the MnCHOICES Social Worker Position.
- C. The Director presented an update on the Child Support Worker Position.
- D. The Director announced that Alyssa Hanson has been hired to fill the Mental Health Social Work Position. Ms. Hanson starts her employment June 24, 2024. Upon conclusion of the announcement a recommendation was made to forward this item to the Consent Agenda.

III. GENERAL:

- A. The Director presented an ESSA (Every Student Succeeds Act) Agreement between Goodridge Public Schools and Pennington County Human Services. Upon conclusion of the presentation a recommendation was made to forward this item to the Consent Agenda.
- B. The Out-of-Home Cost Report through May 2024 was presented for Review.
- C. The month's end cash balance May 2024 stands at \$ 3,646,747.76.

SECTION B

- I. No Social Service cases were presented for special case review.
- II. Tammy Johnson, Financial Assistant Supervisor presented the Emergency Assistance/Emergency General Assistance May1 2024 report of activity. She reported the Income Maintenance open case count stands at 1930.
- III. No Income Maintenance cases were presented for special case consideration.

IV. A listing of bills presented for payment was reviewed. A recommendation for payment of the bills was forwarded to the Consent Agenda.

SECTION C

Be resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: July 16, 2024, at 12:00 p.m.

PURCHASE OF SERVICE AGREEMENT

THIS AGREEMENT made and entered into by and between Pennington County Human Services, 318 Knight Ave. N., Thief river Falls, MN 56701 (Agency) and Sherry Jose-Sobolik, P.O. Box 336, Thief River Falls, MN 56701 (Provider).

WHEREAS: The provider is qualified and able to provide Comprehensive Assessments and Mental Health-Targeted Case Management clinical supervision services, and

WHEREAS: The Agency desires to purchase clinical supervision services from the Provider,

NOW, THEREFORE: The Agency and Provider agree as follows;

- I.
 - A. The Agency will purchase, and the Provider will provide Comprehensive Assessments and Mental Health-Targeted Case Management Clinical Supervision.
 - B. Provider will provide proof of credentialing and maintain clinical supervision qualifications for the duration of this agreement.
 - C. The Agency will determine the frequency, length and duration of purchased services.
 - D. The Agency and Provider will confer and mutually agree upon service expectations and mode of service delivery.

- II. Payment:
 - A. Provider will be reimbursed at the rate of \$85.00/hour.
 - B. Provider will submit claims for work performed via an itemized invoice.
 - C. Claims will be processed according to standard Agency protocol and within 30 days of receipt of service invoice.
 - D. This agreement will not provide a guaranteed minimum amount over the term of the agreement.

- III. Independent Contractor: The Agency and Provider agree that the status of the Provider under this agreement is that of independent contractor. The Provider, while engaged in the performance of any services provided to the Agency, shall not be considered an employee of the Agency.

- IV. Insurance: Agency and Provider are responsible for their own liability insurance coverage. Provider will hold harmless Pennington County and Pennington County Human Services from liability, loss damages, costs or expenses which may be claimed against the County arising out of the performance of the Provider.

- V. HIPAA and safeguarding of Client Information: It is understood that identifying client information will not be shared between Agency and Provider. If such disclosure becomes

necessary, it will be done so under a duly authorized release of information and that the maintenance of shared information will follow HIPAA and Data Privacy protocols.

VI. Duration of Agreement: This agreement will commence upon signature of the parties and will be effective 01/01/2025 through 12/31/2025 Any modifications or alterations to this agreement will only become valid when they have been reduced to writing and signed by the parties. Early termination of this agreement, by any party, shall be valid upon 45 (forty-five) days written notice.

County Board Chair

Date

Provider

Date

Agency Director

Date

Pennington County Attorney

Date

PURCHASE OF SERVICE AGREEMENT

Pennington County Human Services, PO Box 340, Thief River Falls MN 56701, hereafter referred to as The “Agency”, and Violence Intervention Project, 1911 East Greenwood Street, P.O. Box 96, Thief River Falls, MN 56701, hereafter referred to as the “Contractor”; enter into this agreement for the period from July 23, 2024 to December 31, 2025.

WITNESSETH

WHEREAS, the Agency, pursuant to Minnesota Statutes, section 373.01, 373.02, and 256E.08 wishes to purchase program services from the Contractor; and

WHEREAS, the Contractor represents that it is duly qualified and willing to perform such services;

NOW, THEREFORE, in consideration of the mutual understandings and agreements set forth, the Agency and Contractor agree as follows:

1. Contractor Duties:

A. The Agency agrees to purchase and the Contractor agrees to furnish the following:

- | | | |
|----|--------------------------------|---|
| 1) | Supervised Visitation Services | \$36.00/hr. (1 hr. minimum and billed in ½ hr. increments after 1 st hour) |
| 2) | Visitation Exchange Services | \$12.00/ exchange |
| 3) | Use of Visitation room | \$25.00/hr. (1 hr. minimum billed in ½ hr. increments after 1 st hour) |
| 4) | Service Intake | \$25.00/parent |
| 5) | Visit Cancellation * | \$30.00 |
| 6) | Exchange Cancellation* | \$10.00 |

*Cancellations that occur less than 24-hour notice (excluding weather related). *

B. The Contractor will provide written visitation summaries to the Agency for Agency referred clients. Summaries will be presented timely in 48 hours after visitation in accordance with the client’s service plan.

C. The Contractor shall within ten days written notice, notify the agency whenever it is unable to, or going to be unable to, provide the required quality or quantity of Purchased Services. Upon such notification, the Agency shall determine whether such inability will require modification or cancellation of said contract.

2. Cost of Delivery of Purchased Services:

A. The unit cost of providing services to reimbursement eligible clients shall be as noted in 1a.

B. The Contractor certifies that the services to be provided under this agreement are not available without cost to eligible clients. The Contractor further certifies that payment claims for Purchased Services will be in accordance with rates of payment that do not exceed amounts reasonable and necessary to assure quality of service.

C. Purchased services will be provided at Umbrella Tree Children's Safety Center, Thief River Falls, MN 56701.

3. Eligibility for Services:

The parties understand and agree that the eligibility of the client to receive the Purchased Services is to be determined in accordance with eligibility criteria established by the Agency. The parties understand and agree that the Agency shall determine preliminary and final eligibility.

A. It is understood and agreed by the parties that, for fee eligible recipients, fees shall be charged and collected in accordance with the fee policy and schedules adopted by the County Board of Commissioners.

B. The Contractor shall not charge any program or service fee to social services eligible clients except in accordance with a. above.

4. Individual Service Plan:

The parties understand and agree that all services provided to eligible recipients under the terms of this contract shall be in accordance with the Agency Social Service Plan developed with, for and on behalf of the individual client.

Performance of the Contractor will be monitored in accordance with client outcomes as specified in the Individual Social Service Plan goals and objectives.

5. Payment for Purchased Services:

A. When applicable, the Agency or county of financial responsibility shall pay the Contractor within thirty (30) days of the date of the receipt of a vendor service voucher or invoice from the Contractor for services provided and billed in accordance with the provisions of this contract.

B. The Agency or county of financial responsibility shall pay the Contractor based on the approved unit of cost for each authorized service times the number of units provided to each eligible person up to the number of units of service authorized in writing by the county of financial responsibility in accordance with Minnesota Rules, part 9525.0065, 9525.1850, and 9525.1910.

C. The Contractor agrees not to include in the charges for services any administrative or service costs assignable to private pay or third party pay sources.

D. The Agency or county of financial responsibility will be responsible for paying for all canceled visits or exchanges (with less than a 24-hour notice) unless the Contractor was the one to cancel. Weather-related cancelations are the only exemption from this policy.

6. Audit and Record Disclosures:

The Contractor shall:

A. Allow personnel of the Agency, the Minnesota Department of Human Services, and the Department of Health and Human Services, access to the Contractor's facility and records at reasonable hours to exercise their responsibility to monitor purchased services.

B. Maintain all records pertaining to the contract at 1911 East Greenwood Street, Thief River Falls, MN 56701, for four years for audit purposes.

7. Safeguard of Client Information:

The use or disclosure by any party of information concerning an eligible client in violation of any rule of confidentiality provided for in Laws of Minnesota Chapter 13, or for any purposes not directly connected with the Agency's or Contractor's responsibility with respect to the Purchased Services hereunder is prohibited except on written consent of such eligible client, the client's attorney or the client's responsible parent or guardian.

8. HIPAA

(When Applicable)The Contractor provides assurances to the Agency that it will comply with Health Information Portability and Accountability Act (HIPAA) requirements necessary to protect individual identifying health information (IIHI). Use and disclosure will require that all IIHI be: appropriately safeguarded; and misuse of IIHI will be reported to the Agency; secure satisfactory assurances from any subcontractor; grant individuals access and ability to amend their IIHI; make available an accounting of disclosure; release applicable records to the Agency or Department of Human Services if requested; and upon termination, return or destroy all IIHI in accordance with conventional record practices.

9. Equal Employment Opportunity and Civil Rights and Nondiscrimination

(When applicable) the Contractor agrees to comply with the Civil Rights Act of 1964, Title VII (42 USC 2000e); including Executive Order No. 11246, and Title VI (42 USC 2000d); and the Rehabilitation Act of 1973, as amended by Section 504;

(When applicable) Contractor certifies that it has received a certificate of compliance from the Commissioner of Human Rights pursuant to Minnesota Statutes, section 363.073 (1982). This section shall not apply if the grant is for less than \$50,000.00, and the Contractor has employed twenty or less full-time employees during the previous 12 months.

10. Fair Hearing and Grievance Procedures:

The Agency agrees to provide for a fair hearing and grievance procedure in conforming to Minnesota Statutes, section 256.045, and in conjunction with the Fair Hearing and Grievance Procedures established by administrative rules of the State Department of Human Services.

11. Bonding, Indemnity, Insurance, and Audit Clauses:

A. Indemnity: The Contractor agrees that it will at all times indemnify and hold harmless the Agency from any and all liability, loss, damages, cost or expenses which may be claimed against the Agency or Contractor;

1) By reason of any service client's suffering personal injury, death, or property loss or damages either while participating in or receiving from the Contractor the care and services to be furnished by the Contractor under this agreement, or while on premises owned, leased or operated by the Contractor, or while being transported to or from said premises in any vehicle owned, operated, chartered or otherwise contracted for/by the Contractor or his assigns; or

2) By reason of any service client's causing injury to, or damage to, the property of another person during any time when the Contractor or his assigns, or employee thereof has undertaken or is furnishing the care and service called for under this agreement.

B. Insurance: The Contractor further agrees, in order to protect itself and the Agency under the indemnity provisions set forth above, to at all times during the terms of this contract, have and keep in force a liability insurance policy in the amount of Five Hundred Thousand Dollars (\$500,000) for bodily injury or property damage to any one person and One Million Five Hundred Thousand (\$1,500,000) for total injuries or damages arising from any one occurrence. See Minnesota Statutes, section 3.736 Subd. 4 (c). The County and the Department must both be named as additional insured and shall be sent a current certificate of insurance per Minnesota statutory requirements. If applicable, the Contractor must also maintain professional liability insurance with a minimum aggregate amount of \$1,000,000.

C. Audit: The Contractor agrees that within 60 days of the close of its fiscal year an audit will be conducted by a Certified Public Accounting Firm that will meet the requirements of the Single Audit Act of 1984, P.L. 98-502 and Office Management and Budget, Circular No A-128. After completion of the audit, a copy of the audit report must be filed with the Agency.

12. Contractor Debarment, Suspension and Responsibility Certification

Federal Regulation 45 CFR 92.35 prohibits the State/Agency from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minnesota Statutes, Section 16C.03, subd. 2 provides the Commissioner of Administration with the authority to debar and suspend vendors who seek to contract with the State/Agency. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner.

By Signing This Contract, The Contractor Certifies That It And Its Principals* And Employees:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state or local governmental department or agency; and
- B. Have not within a three-year period preceding this contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract; 2) violated any federal or state antitrust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and
- C. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: 1) commission of fraud or a criminal offense in connection with violating any federal or state antitrust statutes; or 3) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and
- D. Are not aware of any information and possess no knowledge that any subcontractor(s) that will perform work pursuant to this contract are in violation of any of the certifications set forth above.
- E. Shall immediately give written notice to the Contracting Officer should Contractor come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing: a public (federal, state or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

- * “Principals” for the purposes of this certification means officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g. general manager; plant manager; head of a subsidiary, division, or business segment and similar positions)

Directions for On Line Access to Excluded Providers:

- To ensure compliance with this regulation, identification of excluded entities and individuals can be found on the Office of Inspector General (OIG) website at www.dhhs.gov/progorg/oig/ . If you do not have access to the website, and/or need the information in an alternative format, contact *****Contract Manager, Clay County Human Services at (218) *****.

13. Conditions of the Parties’ Obligations:

A. It is understood and agreed that in the event the reimbursement to the Agency from State and Federal sources is not obtained and continued at a level sufficient to allow for the purchase of the indicated quantity of Purchased Services, the obligations of each party hereunder shall thereupon be terminated.

B. This agreement may be canceled by either party at any time, with or without cause, upon 30 days’ notice, in writing, delivered by mail or by person.

C. Before the termination date specified in Section 1 of this agreement, the Agency may evaluate the performance of the Contractor in regard to terms of this agreement to determine whether such performance merits renewal of this agreement.

D. Any alterations, variations, modifications, or waivers of provisions of this agreement shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this agreement.

E. No claim for services furnished by the Contractor, not specifically provided in the agreement, will be allowed by the Agency, nor shall the Contractor do any work or furnish any material not covered by the agreement, unless this is approved in writing by the Agency. Such approval shall be considered to be a modification of the agreement.

F. In the event that there is a revision of Federal regulations which might make this agreement ineligible for Federal financial participation, all parties will review the agreement and renegotiate those items necessary to bring the agreement into compliance with the new Federal regulations.

14. Subcontracting:

The Contractor shall not enter into subcontracts for any of the goods and services contemplated under this agreement without written approval of the Agency. All subcontracts shall be subject to the requirements of this contract. The Contractor shall be responsible for the performance of any subcontractor.

15. Miscellaneous:

A. Entire Agreement: It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the Contractor and any county social agency relating to the subject matter hereof.

B. Extensions: This contract may be extended for a period of six months, at the option of the county. If the county desires to extend the term of the contract it shall notify the provider in writing at least sixty days before the expiration of the contract. All terms of this contract will remain in effect pending execution of a contract amendment, execution of a new contract or notice of termination as provided under Section II.

APPROVED AS TO FORM AND EXECUTION

BY _____ DATED: _____ 20____
County Attorney

BY _____ DATED: _____ 20____
Dir. Pennington County Human Services

BY _____ DATED: _____ 20____
Pennington County Board of Commissioners

BY _____ DATED: _____ 20____
Chairperson of Board of _____
Contractor

BY _____ DATED: _____ 20____
Director of Contracting Agency

FFPSA Allocation Agency Plan

Agency contact information

AGENCY NAME Pennington County Human Services	CONTACT NAME Julie Sjostrand, Director
CONTACT EMAIL ADDRESS jasjostrand@co.pennington.mn.us	CONTACT PHONE NUMBER 218-681-2880

Budget information

Identify the service/program/staff funds are being allocated towards. *Note: A county or a Tribe must use at least ten percent of the allocation to provide services and supports directly to families.*

SERVICE/PROGRAM Prevention of Entry into the child welfare system by working with our Family Based Services Worker.
DESCRIPTION The supports that we will be working with through our Family Based Services Worker with families will be Transportation costs , Gift Cards and Clothing and Other Items
APPROXIMATE PERCENTAGE OF FUNDS DIRECTED TO THIS SERVICE/PROGRAM The approximate Percentage of funds directed to this program or service would be 25%
HOW WILL DIVERSITY/EQUITY/INCLUSION BE PRIORITIZED IN THIS WORK We will be doing out reach to families and addressing programs and services that are cultural inclusive.

Assurances

What procedures are in place to ensure that program funds are being used appropriately, as directed in law?

Check all that apply.

- Budget control procedures for approving expenditures
- Cash management procedures for ensuring program income is used for permitted activities
- Implement internal policies regarding use of funds
- Other

DESCRIBE In fiscal, Director signs off on bills and the bills proceed to fiscal supervisor. Child Protection Supervisor signs off also. The bills go onto the board of commissioners to meet the final payment process.
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What procedures are in place to ensure program policies are followed and applied accurately?

Check all that apply.

- Case consultation
- Sample case review by workers
- Sample case review by supervisors
- Other

DESCRIBE

Supervisor and Caseworkers consult once a week on all cases and as ongoing basis if needed. County attorney meeting consult is ongoing once a week to review any cases that need review and input. Law Enforcement will meet with staff if the need arise in situations in ongoing case management. Other providers may also be called onto meet when the need arises. Director meets with Supervisor to make sure that all program policies are being followed. If we need to assess , we do so and make changes if we need to.

It is understood and agreed by the agency that:

- Funds granted pursuant to this service agreement will be expended solely for the purposes outlined in Minnesota Statutes, section 260.014 and as outlined in the FFPSA Allocation bulletin;
- This agency plan be updated when new programs/services/activities are added;
- Reporting for use of funds occur as directed by the department outlined in the FFPSA Allocation bulletin;
- At least 10 percent of the funds must be allocated to provide services and supports directly to families; and
- The allocation is funded with state funds and paid quarterly to agencies who adhere to these assurances.

By checking here, I agree to the assurance statement above.

By checking "I agree" and typing my name in the "Electronic Signature" field, I understand that I am electronically signing this form. I attest and certify that the information provided above is true and accurate. I understand that my electronic signature has the same legal effect and can be enforced in the same way as a handwritten signature. (MN Stat. §325L.07)

<input checked="" type="checkbox"/> I agree	ELECTRONIC SIGNATURE OF AGENCY (type name) Julie Sjostrand, Director	DATE 7/3/2024
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DHS staff approval

By checking "I agree" and typing my name in the "Electronic Signature" field, I understand that I am electronically signing this form. I attest and certify that the information provided above is true and accurate. I understand that my electronic signature has the same legal effect and can be enforced in the same way as a handwritten signature. (MN Stat. §325L.07)

<input checked="" type="checkbox"/> I agree	ELECTRONIC SIGNATURE OF DHS (type name) Sarah Barth	DATE 7/3/2024
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Pennington County Human Services
 Out Of Home Placement Costs
 Year Ending December 31, 2024 & 2023

SS

SS

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD	YTD 2023	Change
Expense															
Foster Care	12,411.66	15,695.88	11,208.21	11,012.25	9,771.75	10,842.54	-	-	-	-	-	-	70,942.29	79,013.64	-10.2%
Rule 4	-	1,103.60	2,064.80	-	1,560.90	2,885.30	-	-	-	-	-	-	7,614.60	31,307.00	-75.7%
Rule 8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rule 5	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Corrections	48,314.86	46,385.58	65,215.38	77,092.30	49,283.30	56,604.85	-	-	-	-	-	-	342,896.27	184,316.45	86.0%
Adoption Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	60,726.52	63,185.06	78,488.39	88,104.55	60,615.95	70,332.69	-	-	-	-	-	-	421,453.16	294,637.09	43.0%
Revenue															
Reimburse	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MH Recovery	5,579.46	-	5,579.46	6,509.37	5,579.46	5,579.46	-	-	-	-	-	-	28,827.21	36,372.72	-20.7%
4E Recovery	-	13,306.00	-	-	5,838.00	-	-	-	-	-	-	-	19,144.00	51,939.00	-63.1%
NFC Settlement	-	-	5,739.00	-	-	-	-	-	-	-	-	-	5,739.00	-	-
Totals	5,579.46	13,306.00	11,318.46	6,509.37	11,417.46	5,579.46	-	-	-	-	-	-	53,710.21	88,311.72	-39.2%
Net Expense	55,147.06	49,879.06	67,169.93	81,595.18	49,198.49	64,753.23	-	-	-	-	-	-	367,742.95	206,325.37	78.23%

2023 Totals	25,994.07	(34,836.53)	87,325.57	63,931.67	63,910.59	40,026.36	70,206.95	71,845.65	58,412.48	71,558.12	32,591.87	26,752.20			
YTD Change	29,152.99	113,868.58	93,712.94	111,376.45	96,664.35	121,391.22	51,184.27	(20,661.38)	(79,073.86)	(150,631.98)	(183,223.85)	(209,976.05)			

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD
Expense													
Foster Care	9,815.41	13,575.14	15,388.17	18,997.49	21,237.43	12,989.22	11,483.69	28,148.31	22,372.08	18,795.19	10,434.08	9,662.59	192,898.80
Rule 4	1,271.00	4,743.00	7,162.00	10,793.00	7,338.00	6,479.00	7,576.46	11,316.00	9,957.20	6,270.00	1,672.00	3,239.60	77,817.26
Rule 8	-	-	-	-	-	-	-	-	-	-	-	-	-
Rule 5	-	-	-	-	-	-	-	-	-	-	-	-	-
Corrections	30,824.97	-	71,976.09	39,335.23	42,180.16	35,769.29	59,297.51	59,630.53	33,170.77	53,191.93	48,434.79	29,162.00	502,973.27
Adoption Aid	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	41,911.38	18,318.14	94,526.26	69,125.72	70,755.59	55,237.51	78,357.66	99,094.84	65,500.05	78,257.12	60,540.87	42,064.19	773,689.33
Revenue													
Reimburse	-	-	-	-	-	-	-	-	-	-	-	-	-
MH Recovery	15,917.31	8,060.67	7,200.69	5,194.05	-	15,211.15	8,150.71	6,733.19	7,087.57	6,699.00	(10.00)	15,311.99	95,556.33
4E Recovery	-	45,094.00	-	-	6,845.00	-	-	18,694.00	-	-	27,959.00	-	98,592.00
NFC Settlement	-	-	-	-	-	-	-	1,822.00	-	-	-	-	1,822.00
Totals	15,917.31	53,154.67	7,200.69	5,194.05	6,845.00	15,211.15	8,150.71	27,249.19	7,087.57	6,699.00	27,949.00	15,311.99	195,970.33
Net Expense	25,994.07	(34,836.53)	87,325.57	63,931.67	63,910.59	40,026.36	70,206.95	71,845.65	58,412.48	71,558.12	32,591.87	26,752.20	577,719.00

1035.4
1054
1035.4
149.1
149.1
149.1
520.95
1257.67
520.95
1315.64
1146.38

67.95
745.5
78.69
745.5
67.95
745.5
952
935.2
935.2
194.3
334.11
309.05
1236.2
1336.44
1135.96
1188.32
36.98
369.8

314.76
1035.4
1035.4
1054
271.8
271.8
81.14
1176.53
1368.65

1479.63
1146.38
1230.76

1020
1002
1002
1217.1
1431.9
1324.5
84.88
1109.4
1273.2
358.53
259.02
358.53
259.02
358.53
259.02

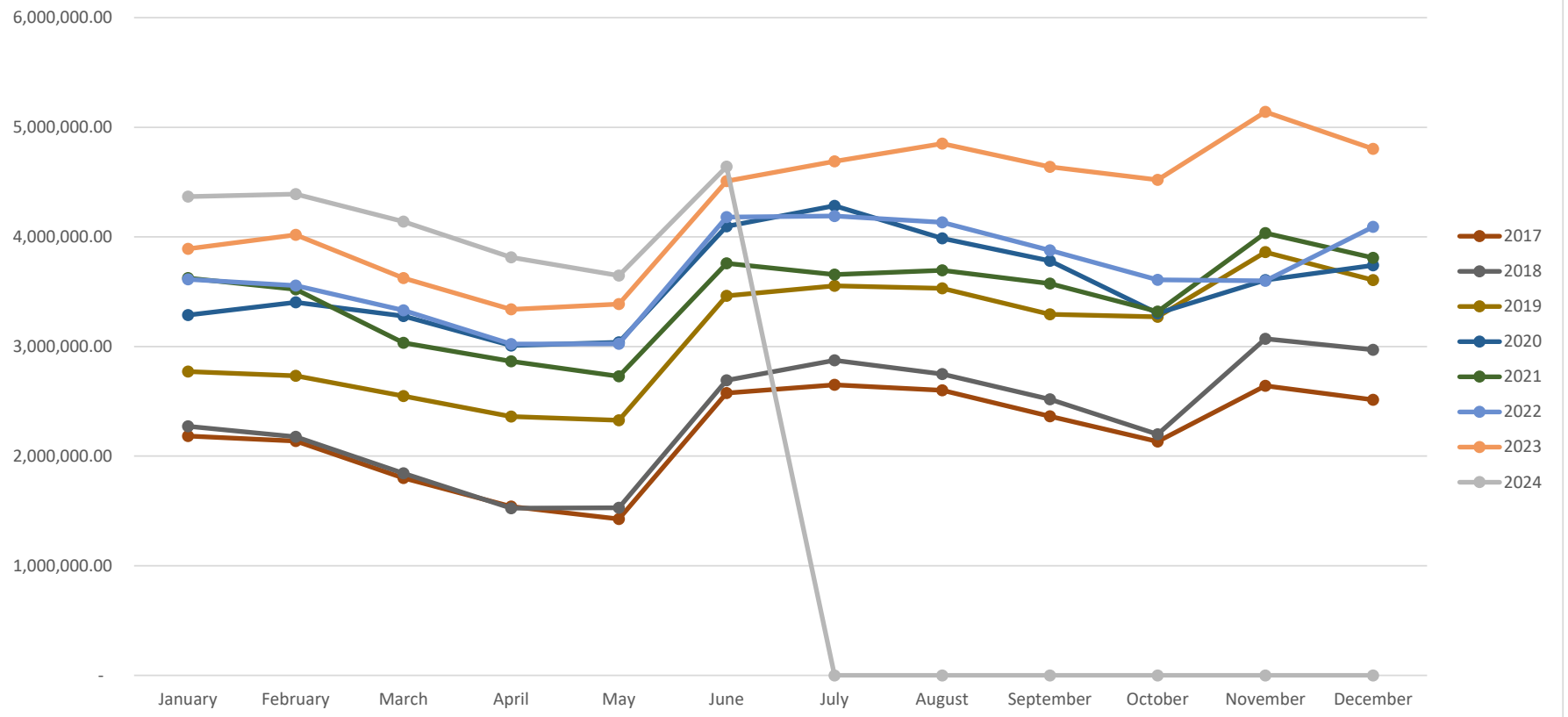
Human Service's Month End Balance

	2017	2018	2019	2020	2021	2022	2023	2024	% of Budget
January	2,182,630.66	2,271,729.26	2,772,063.80	3,288,028.76	3,624,301.56	3,612,634.01	3,892,137.92	4,368,802.80	79.15%
February	2,138,616.83	2,176,762.19	2,732,919.27	3,403,266.76	3,521,041.97	3,555,431.44	4,019,670.50	4,391,391.39	79.56%
March	1,800,227.71	1,844,672.30	2,547,429.81	3,277,046.86	3,033,593.35	3,329,525.51	3,624,644.30	4,140,708.64	75.01%
April	1,539,707.40	1,525,256.03	2,361,226.50	3,009,330.45	2,865,586.09	3,022,501.53	3,338,694.34	3,814,053.11	69.10%
May	1,426,858.37	1,528,544.15	2,327,158.79	3,038,957.98	2,728,273.46	3,023,675.98	3,386,550.78	3,646,747.76	66.07%
June	2,576,374.42	2,692,513.93	3,462,928.17	4,095,797.92	3,759,448.23	4,180,077.80	4,510,080.21	4,640,679.57	84.07%
July	2,650,496.79	2,874,408.12	3,554,336.75	4,284,273.43	3,656,785.80	4,190,786.57	4,690,147.87	0.00	0.00%
August	2,600,332.14	2,749,859.99	3,531,954.80	3,987,655.57	3,694,899.51	4,132,301.59	4,850,104.65	0.00	0.00%
September	2,362,913.96	2,518,750.84	3,294,188.08	3,781,078.10	3,573,442.34	3,878,451.23	4,637,867.07	0.00	0.00%
October	2,133,041.74	2,198,557.64	3,270,530.55	3,301,898.06	3,318,688.76	3,609,060.10	4,520,293.45	0.00	0.00%
November	2,642,643.71	3,070,756.97	3,860,836.73	3,606,171.73	4,035,310.35	3,599,570.32	5,140,626.01	0.00	0.00%
December	2,513,770.14	2,970,003.64	3,606,171.73	3,741,217.85	3,808,445.10	4,092,234.23	4,802,666.26	0.00	0.00%

Expense Budget 5,519,935.00

*****Fund balance should be at 42% of Annual Expenditures.

Human Services Cash Balance 2017-2024



**Pennington County Human Services
Income Maintenance Unit
Active Cases by Program
Jun-24**

Cash	# Cases	## in HH	# Adults	# Children	
MFIP	33	77	27	50	Minnesota Family Investment Program
DWP	2	3	2	1	Diversionsary Work Program
GA	48	48	48	0	General Assistance
GRH	47	47	47	0	Group Residential Housing
MSA	47	47	47	0	Minnesota Supplement Aid
EA	0	0	0	0	Emergency Assistance
EGA	0	0	0	0	Emergency General Assistance
TOTAL	177	222	171	51	

Food					
SNAP	546	,038	650	388	Supplemental Nutrition Assistance Program
TOTAL	546				

Health Care					
MA (MAXIS)	490	497	427	70	Medical Assistance
IMD	1	1	1	0	Institute for Mental Disease
QMB	245	246	246	0	Qualified Medicare Beneficiary (Medicare Savings Program)
SLMB	46	48	48	0	Service Limited Medicare Beneficiary (Medicare Savings Program)
QI-1	26	29	29	0	QI-1 (Medicare Savings Program)
MA (METS/MNsure)	941				Medical Assistance (as of 6/3/2024)
MCRE (METS)	62				MinnesotaCare (as of 6/3/2024)
TOTAL	1,811	821	751	70	

TOTAL ACTIVE PROGRAMS:	2,534
TOTAL ACTIVE CASES:	1,929

Pennington County Human Services
Emergency Assistance/Emergency General Assistance
Emergency Requests Related to Potential Evictions/Housing and Utilities
June-24

Approvals

Eligibility Worker	File Date	Case	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
TOTAL						EA	\$0.00	
						EGA	\$0.00	

Denials

Eligibility Worker	File Date	Case	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
X157539	5/3/2024	2625410	Rent	unemployed	2	Unknown	Denied - not cost eff	6/3/2024
x157540	5/7/2024	590439	Unknown	1 adult - unknown	0	Unknown	EGA denied - no verification of emergency, case pended 30 days.	6/10/2024
x157540	5/20/2024	227354	None	1 adult - unemployed	0	Unknown	EGA Denied - no verified emergency.	6/20/2024
x157540	5/21/2024	2156115	Unknown	1 adult - employed PT	0	Unknown	EGA Denied - no verified emergency.	6/20/2024
x157540	5/24/2024	2278776	1st month/damage deposit	1 adult - unemployed	0	None	EGA Denied - no verified emergency.	6/24/2024
x157540	5/28/2024	1120787	Rent	1 adult - unemployment & employment	0	Unknown	EGA denied - client has no emergency, has ample resources and w/d her application	6/5/2024
x157540	5/28/2024	2660508	Homeless	1 adult - unemployed	0	Unknown	EGA denied - client withdrew, emergency was resolved by another agency.	6/5/2024

x157540	6/3/2024	381977	Rent	2 adults - 1 employed FT, 1 unemployed	0	\$4,700	EGA denied, not cost effective.	6/24/2024
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