

Pennington County Human Service Committee

Meeting Agenda

November 15, 2022

12:00 pm

Members Present

_____ Bruce Lawrence _____ Dave Sorenson _____ Seth Nelson
_____ Neil Peterson _____ Darryl Tveitbakk

Section A

Minutes: Review of 10/18/2022 HSC Meeting minutes

- I. Personnel:
 - A. Update on Social Worker Position

- III. General:
 - A. CY 2023 Behavioral Health (Community-Based Services/Residential/Temporary Confinement) Purchase of Service Agreements between Sanford Behavioral Health and Pennington County Human Services.
 - B. CY 2023 Pennington County Family Services/Children's Mental Health Collaborative Supportive Services Agreement with Alluma, Inc.
 - C. CY 2023 ACS/SWS Support Services Agreement between TriMin Systems and Pennington County Human Services.
 - D. Adult Protection and Child Support Performance Report
 - E. Out-of-Home Cost Report
 - F. Month's End Cash Balance
 - G. Other

Section B

- I. Special Case Situations (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Public Assistance)
- IV. Payment of Bills

Section C

- I. Dates of Upcoming Committee Meetings:

12/20/2022
12:00 pm

01/17/2023
12:00 pm

02/21/2023
12:00 pm

A regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, October 18, 2022, at the Pennington County Justice Center.

COMMITTEE MEMBERS PRESENT:

Bruce Lawrence
Dave Sorenson
Darryl Tveitbakk
Neil Peterson
Seth Nelson

STAFF MEMBERS PRESENT:

Julie Sjostrand, Director
Maureen Monson
Elizabeth Gerhart
Tammy Johnson
Stacy Anderson

SECTION A

I. MINUTES:

The September 20, 2022, Human Service Committee Meeting Minutes were electronically posted for review. Noting no corrections or changes, a recommendation was made to forward the Minutes to the Consent Agenda.

II. PERSONNEL:

- A. The Director announced that Janelle Martin has been hired to fill the Social Worker/Disability position. Ms. Martin starts her employment on November 14, 2022. Upon conclusion of the announcement a recommendation was made to forward this item to the Consent Agenda.

III. GENERAL:

- A. The CY 2023 Rural Transportation Collaborative Access Transportation Service Contract with Tri-Valley Opportunity Council Inc was presented for consideration. Upon conclusion of the presentation a recommendation was made to forward this item to the Consent Agenda.
- B. The CY 2023 Purchase of Service Agreement with the Occupational Development Center. The proposed agreement calls for a cap of \$10,000 for provision of Employment Services. Upon conclusion of the presentation a recommendation was made to forward this item to the Consent Agenda.
- C. The CY 2023 MFIP/DWP Employment Services Joint Powers Agreement between this agency and the Minnesota Department of Employment and Economic Development was presented for consideration. The proposed agreement calls for a cap of \$116,000. 00for provision of MFIP (Minnesota Family Investment Program) DWP (Minnesota Diversionary Work Program) services to eligible participants. Upon conclusion of the presentation a recommendation was made to forward this item to the Consent Agenda.

- D. Agency Eligibility Workers, Jason Thompson, Samantha Carlson, and Kelsey Lian presented to the committee information on their roles and responsibilities that they fulfill in serving the clients in Pennington County.
- E. The Out-of-Home Cost Report through September 2022 was presented for Review.
- F. Month's end cash balance for September 2022 stands at \$ 3,878,451.23.

SECTION B

- I. No Social Service cases were presented for special case review.
- II. Tammy Johnson, Financial Assistant Supervisor presented the Emergency Assistance/Emergency General Assistance September 2022 report of activity. She reported the Income Maintenance open case count stands at 2125.
- III. No Income Maintenance cases were presented for special case consideration.
- IV. A listing of bills presented for payment was reviewed. A recommendation for payment of the bills was forwarded to the Consent Agenda.

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: November 15, 2022, at 12:00 p.m.

Pennington County Collaborative
Support Services Agreement - 2023

The following Agreement is between Pennington County Human Services, host agency for the Pennington County Collaborative, hereinafter referred to as the “Host Agency”, and Alluma, Inc, 603 Bruce Street, Crookston, MN 56716, hereinafter referred to as “Alluma”.

WHEREAS, The Pennington County Collaborative wishes to secure Collaborative support services from Alluma; and

WHEREAS, Alluma is willing to provide those services; and

WHEREAS, The Host Agency is interested in the purchase of Collaborative support services at the request of, and on behalf of, The Pennington County Collaborative;

NOW, THEREFORE, in consideration of the above, the Host Agency and Alluma agree as follows:

1. **Term of Agreement:**

The Agreement will begin on January 1, 2023 and terminate on December 31, 2023 or until the agreed upon hours and work is completed, whichever comes earlier. Either party may terminate this Agreement with 30 day’s written notice to the other.

2. **Responsibilities of both parties:**

a. **Alluma, Inc. (“Alluma”)**

- i. Provide/assign sufficient staffing support to complete the day-to-day business, facilitation, community organizing, research, and other assigned duties which may from-time-to time be assigned (note: for the purposes of fulfilling the requirements under this Agreement, Colleen MacRae has been designated as the person responsible for either completing the work or for seeing to it that the work is completed).
- ii. Provide a quarterly or annual description of the services provided.
- iii. Provide a monthly invoice at 1/12th of contract plus any additional incidental costs incurred.

b. **Pennington County Human Services (“Host Agency”)**

- i. Serve as the agent for the Pennington County Collaborative for the purposes of managing this Agreement.
- ii. Reimburse Alluma for contract eligible services provided.
- iii. Coordinate closely with Alluma for completion of State (DHS) reporting requirements.

3. **Cost of Services:**

The services to complete the day-to-day business, facilitation, community organizing, research, activities and other assigned duties which may from-time-to-time be assigned will be provided at the rate of \$50/hour in an amount not to exceed 100 hours for a total of \$5,000.00. If the Host Agency, acting on behalf of the Collaborative, wishes to purchase additional services not described within the expected scope of this Support Services Agreement it will be amended to reflect the additional request. Photocopying, meeting, travel and subscription costs or other costs which may, from time-to-time, be required in addition to the billable hourly rate and as approved by the Pennington County Collaborative Executive Board will be presented for payment as they occur.

4. **Safeguard of Client Information:**

a. The use or disclosure by any party of information concerning an eligible client in violation of any rules or confidentiality provided for in Laws of Minnesota and the Code of Federal Regulations, or for any purpose not directly connected with the Host Agency's or Alluma's responsibility with respect to the Purchased Services hereunder is prohibited except on written consent of such eligible client, the client's attorney or the client's responsible parent or guardian, in conformance with these laws and regulations.

b. HIPAA Requirements:

Alluma will comply with Health Information Portability and Accountability (HIPAA) requirements necessary to protect individual identifying health information (IIHI). Use and disclosure will require that all IIHI be: appropriately safeguarded; and misuse of IIHI will be reported to the Host Agency; secure satisfactory assurances from any subcontractor; grant individuals access and ability to amend their IIHI; make available an accounting of disclosure; release applicable records to the Host Agency or Department of Human Services, if requested; and upon termination, return or destroy all IIHI in accordance with conventional record practices.

5. **Equal Employment Opportunity and Civil Rights and Nondiscrimination:**

Alluma agrees to comply with the Civil Rights Act of 1964, Title VII (42 USC 2000e); including Executive Order No. 11246, and Title Vi (42 USC 2000d); and the Rehabilitation Act of 1973, as amended by Section 504.

6. **Fair Hearing and Grievance Procedures:**

Alluma agrees to provide for a fair hearing and grievance procedure in conformance with and in conjunction with the Fair Hearing and Grievance Procedures established by administrative rules of the State Department of Human Services.

7. **Provider Debarment, Suspension and Responsibility Certification:**

Current regulation may prohibit the Host Agency from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minnesota Statutes may provide the Commissioner of the Department of Administration with the authority to debar and suspend vendors who seek to contract with the State/Alluma. Vendors may be suspended or debarred when it is

determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner.

By signing this contract, Alluma certifies that it and its principals* and employees:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state or local governmental department or agency; and
- b. Have not within a three-year period preceding this contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract; 2) violated any federal or state antitrust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and
- c. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: 1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local transaction; 2) violating any federal or state antitrust statutes; or 3) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and
- d. Are not aware of any information or possess any knowledge that any subcontractor(s) that will perform work pursuant to this contract are in violation of any of the certification set forth above.
- e. Shall immediately give written notice to the Host Agency should Alluma come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing: a public (federal, state or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

*"Principals" for the purposes of this certification means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g.: general manager, plant manager, head of a subsidiary, division, or business segment, and similar positions).

8. Bonding, Indemnity, and Audit Clause:

- a. **Bonding:** Alluma shall, when deemed necessary by the Host Agency, obtain and maintain at all times, during the term of this agreement, a fidelity bond covering the activity of its personnel authorized to receive or distribute monies. Such bond shall be in the amount of \$100,000.00.
- b. **Indemnity:** Alluma agrees that it will at all times indemnify and hold harmless the Host Agency from any and all claims, liability, loss, damages, costs or expenses which may be claimed against the Host Agency or Alluma by reason of personal injury, death or property damage to a service client arising out of or resulting from services provided by Alluma on premises owned by or leased to Alluma under a written lease agreement or

when such personal injury, death or property damage results from or arises out of Alluma's negligence in performing services under this agreement, including negligence in transporting service clients vehicles owned or operated by Alluma.

- c. Insurance: Alluma further agrees, in order to protect itself and the Host Agency under the indemnity provisions set forth above, to at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of \$1,000,000.00 for bodily injury or property damage to any one person and \$3,000,000.00 for total injuries or damages arising from any one incident.
- d. Audit: Unless otherwise agreed to by the Host Agency, Alluma agrees that within 90 days of the close of its fiscal year an audit will be conducted by a Certified Public Accounting Firm which will meet the requirements of the Single Audit Act of 1984, P.L. 98-502 and the Office of Management and Budget Circular No. A-128. In any case, after completion of the audit, a copy of the audit report must be made available to the Host Agency, upon request.

9. Other Conditions of the Parties' Obligations:

- a. Any alterations, variations, modifications, or waivers of provisions of this contract shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this contract.
- b. No claim for services furnished by Alluma, not specifically provided in the contract, will be allowed by the Host Agency, nor shall Alluma do any work or furnish any material not covered by the Agreement, unless this is approved in writing by the Host Agency. Such approval shall be considered to be a modification of the contract.
- c. In the event that there is a revision of Federal and/or State regulations which might make this contract invalid/non-executable, all parties will review the contract and renegotiate those items necessary to bring the contract into compliance with the new Federal and/or State regulations.

10. Subcontracting:

Alluma shall not enter into subcontracts for any of the work contemplated under this contract without written approval of the Host Agency. All subcontracts shall be subject to the requirements of this contract. Alluma shall be responsible for the performance of any subcontractor.

11. Independent Contractor:

Alluma guarantees that it has full legal rights to render the services provided for in this Contract and agrees that its status under this Contract is that of an independent contractor, and Host Agency agrees that Alluma shall have full control of the method and manner of performing the services set forth herein, in accordance with the terms hereof. Alluma agrees that nothing herein contained is intended or should be construed in any manner as established or creating the relationship of co-partners between the Host County and Alluma, or as constituting Alluma as the agent, representative or employee of the Host Agency for any purpose or in any manner whatsoever. Alluma is to be and shall remain an independent contractor with respect to all services performed under this Contract. Alluma represents that

it has, or will secure at its expense, all personnel required in performing services under this Contract. Any and all personnel of Alluma or other person, while engaged in the performance of any work or services required by Alluma under this Contract, shall have no contractual relationships with the Host Agency and shall not be considered employees of the Host Agency and any and all claims that may or might arise under the Workers' Compensation Act of any State on behalf of any such person or personnel arising out of employment against Alluma shall in no way be the responsibility of the Host Agency. Alluma does hereby hold the Host Agency harmless.

12. **Miscellaneous:**

Entire Contract:

It is understood and agreed that the entire contract of the parties is contained herein and that this contract supersedes all oral agreements/contracts and negotiations between the parties relating to the subject matter hereof, as well as, any previous contracts presently in effect between Alluma and any Host Agency relating to the subject matter hereof.

BY _____
Neil Peterson , Chair
Pennington County Board
Date

BY _____
Julie Sjostrand, Director
Pennington County Human Services
Date

BY _____
Shauna Reitmeier, Executive Director,
Alluma, Inc.
Date

Approved As To Form and Execution

Seamus Duffy
Pennington County Attorney
Date

ACS / SWS Support Services Agreement for 2023

AGREEMENT TO PROVIDE PROFESSIONAL SERVICES BETWEEN

Pennington County Human Services

(County)

and

TRIMIN SYSTEMS, INC.

This Agreement made by and between Pennington County Human Services, hereinafter referred to as the "County" and TriMin Systems Inc., 2277 Highway 36 West, Suite 250, St. Paul, Minnesota, hereinafter referred to as "TriMin". Where the Agreement refers to "User Group", it is understood to mean all counties who are parties to this Agreement.

WITNESSETH

WHEREAS, the County wishes to retain professional services to obtain computer programming and technical assistance for the maintenance and support of computer systems now in use by the County and a number of other counties; and

WHEREAS, the County has undertaken to retain professional services as described above as a member (or past member) of a group of Minnesota county welfare and human services agencies and other entities, previously known as Computer Management for Human Services (CMHS); and

WHEREAS, TriMin has and will be expected to render support services hereunder.

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, and for other good and valuable consideration, the parties agree as follows:

I. Systems to be supported

TriMin agrees to provide computer programming, technical assistance, and related services to support and maintain the systems and systems components including, but not limited to:

- A. Agency Collection System (ACS)
- B. Social Welfare System (SWS)

II. Support Definition

- A. Support: TriMin will provide remote application support for County via telephone and email. Support includes the following aspects:
1. Consultation and problem assistance, as scheduled
 2. New staff orientation/overview training, as scheduled
 3. Bug Fixes, as needed
 4. Mandated Modifications, per II-C below
 5. Invoicing of charges to the County
- B. Special Projects: "Special Projects" are those projects which the User Group (the group of counties using ACS and/or SWS) may authorize from time to time above the fixed annual amount for Support. A Special Project shall be initiated upon receipt of written notification from the User Group, with individual Counties each deciding to participate upon knowing the cost of the project and their expected contribution. Special project charges will only apply if a given county has agreed to said project and given approval to participate. Counties that do not participate would not receive the benefit of the project.
- C. Mandated Systems Modifications: "Mandated Systems Modifications" are those systems modifications necessitated by mandates or service program changes imposed by federal or state laws, rules, or regulations. TriMin agrees that Mandated Systems Modifications shall be undertaken without delay and with the understanding that, with respect to completion of the modifications, time is of the essence. Mandated Systems Modifications shall take precedence over any other project or maintenance service being performed pursuant to this Agreement.
- Mandated Systems Modifications services shall be included in the scope of this support agreement, provided that the estimated hours for any particular mandated modification is less than or equal to 40 hours of effort.
- In the event that a Mandated Systems Modification effort is deemed to be greater than 40 hours the Mandated Systems Modifications services shall be approved by the User Group and funded by Counties participating in the Annual Support for a given application (i.e. ACS or SWS).
- Mandated Systems Modifications shall be subject to the cost allocation billing rates and special conditions set forth in this Section and in Sections III. and IV. below.
- Mandated Systems Modifications shall be initiated upon receipt of authorization from the User Group. Counties not wishing to participate may opt out, but will not receive the system modification.
- D. Direct Support: "Direct Support" is that assistance provided to the County or to a group of counties at its/their request and is not Shared Support. Direct Support includes, but is not limited to, start-up services for the County, special seminars or training or modifications for a county or counties not requested by the User Group as a whole.

III. Allocation of Charges and Costs

- A. Charges and costs for Support, Special Projects, and Mandated Systems Modifications, as defined in Section II-A, B, and C above, shall be billed to the County.
- B. Charges and costs for Direct Support, as defined in Section II-D, above, shall be chargeable to the County requesting such services, and TriMin shall bill the County for Direct Support. Direct support charges and costs shall be itemized according to type of services.

IV. Billings of Charges and Costs for Counties that submit signed agreement by December 16, 2022

- A. TriMin shall bill the County the charges and costs for Support services, as defined in Section II, above, at a flat rate as set forth below, and per the system(s) used and selected below by the county (per "x" in square(s) below):

Annual Support for ACS, paid as one-time charge (one billing): \$1,450

Annual Support for SWS, paid as one-time charge (one billing): \$1,450

- B. TriMin shall bill the County the charges and costs for Special Projects as defined in Section II-B, above, at the hourly rates, set forth in Section IV-D, below. Such billing shall identify the system being supported.
- C. Invoices pursuant to Section IV-A and IV-B above, shall be billed no more than 30 days in advance to the County, annually for charges in section IV-A above, and on a quarterly basis for charges related to Section IV-B (if any), and shall be paid by the county within forty-five (45) days of the date of the invoice.
- D. The hourly rates charged by TriMin during the duration of this Agreement shall be the following:
- \$180 per hour
- E. Non-payment and remedies of TriMin: In the event that the County does not pay TriMin, within forty-five (45) days of the date of the invoice, the amount due pursuant to the Annual invoice, TriMin shall have the option to terminate its obligation to render further services to the County upon fourteen (14) days written notice thereof.

V. Allowance for Cost of Additional Services

Special Projects and Mandated Systems Modifications, as defined in Sections II-B and II-C, above, may only be billed to County if approved by the User Group prior to commencement of services being performed on County's behalf. The actual expenditure of this allowance is only authorized as defined in Sections II-B and II-C above.

VI. Warranties of the Parties

- A. TriMin represents and warrants as follows:

1. TriMin represents and warrants that any modifications, enhancements, or related products furnished pursuant to Section I above are designed to and will meet the functional and performance specifications and standards to be agreed upon by the parties.
2. TriMin represents and warrants that the modifications or enhancements and related products are, or shall be when completed and delivered hereunder, original work products of TriMin and that neither the modifications, enhancements, and related products nor any of their elements nor the use thereof shall violate or infringe upon any patent, copyrights, or trade secret.

- B. The County represents and warrants as follows:

1. The County represents, warrants, and covenants that it will provide the cooperation and assistance of its personnel, as reasonably required, and as would be necessary for the completion of TriMin's services hereunder, to the extent that the services are being rendered for the County and for the County activity or system involved.
2. The County represents and warrants that it will make prompt and full disclosure to TriMin of any information regarding the government requirements and regulations related to the government program and that the system services.

VII. Other Conditions

- A. Entire Agreement; Requirement of a Writing: Except where negotiations are otherwise authorized in the Agreement, it is understood and agreed that the entire agreement of the parties is contained herein, and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous Agreement presently in effect between the parties relating to the subject matter hereof.

Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the authorized representatives of the parties.

- B. Non-Assignment: TriMin shall not assign any interest in the Agreement without the prior written consent of the County thereto, provided, however, that claims for money due or to become due to TriMin from the County under this Agreement may be assigned to a bank, trust company, or other financial institutions without such approval.
- C. Conflicts of Interest. TriMin covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance under this Agreement. TriMin further covenants that in the performance of this Agreement, no persons having any such conflicting interest shall be employed.
- D. Subcontracting. None of the work or services covered by this Agreement, and properly authorized by the User Group, shall be subcontracted without prior written approval of the User Group.

Said written consent shall not be unreasonably withheld in the event that TriMin shall reasonably request the authority to delegate or subcontract or consult regarding services to be provided hereunder and shall do so in writing except in the event of emergency, and shall request such authority only as to qualified personnel or entities, all of which shall be without any release of the responsibility of TriMin hereunder to the County for the services provided.

- E. Expenses Incurred: No Payment shall be made under this Agreement for any expenses incurred in a manner contrary to any provision contained herein or in a manner inconsistent with any federal, state, or local law, rule, or regulations.
- F. Independent Contractor: For the purpose of this Agreement, TriMin shall be deemed an independent contractor, and not an employee of the County or the User Group. Any and all employees, members, or associates of TriMin or other persons, while engaged in the work or services required to be performed by TriMin under this Agreement, shall not be considered employees of the County or the User Group; and any and all claims that may or might arise on behalf of said employees or other persons as a consequence of any act or omission on the part of said employees or TriMin, shall in no way be the obligation or responsibility of the County or the User Group.
- G. Liability: In recognition of the fact that the software covered by this agreement is not owned by TriMin, and that TriMin has no control of the use of the software by the County, TriMin's liability in performance of this Agreement shall be satisfied by its maintaining in full force and effect professional liability insurance as set forth in Section VII-I-4, below. In no event shall TriMin be liable for any consequential, indirect, special, punitive or incidental damages, whether foreseeable or unforeseeable. The limitations of damages does not apply to indemnification claims or data practice violations.
- H. Disclaimer of Warranties: Except as expressly provided in this Agreement, there are no warranties, express or implied, including but not limited to implied warranties of merchantability or fitness for a particular purpose.
- I. Indemnification: Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and

employees may hereafter sustain, incur or be the party, its agents, servants or employees, in the execution or performance or failure to adequately perform its obligations pursuant to this Agreement.

- J. Insurance: TriMin, for the benefit of itself, the County, and the User Group, at all times during the term of this Agreement, shall maintain and keep in full force and effect the following.
1. A single limit, combined limit, or excess umbrella automobile liability insurance policy, if applicable, covering agency-owned, non-owned and hired vehicles used regularly in provision of services under this Agreement, in an amount of not less than one million dollars (\$1,000,000) per accident for combined single limit.
 2. A single limit or combined limit or excess umbrella general liability insurance policy of an amount of not less than two million dollars (\$2,000,000) for property damage arising from one (1) occurrences, two million dollars (\$2,000,000) for total bodily injury including death and/or damages arising from one (1) occurrence, and two million dollars (\$2,000,000) for total personal injury and/or damages arising from one (1) occurrence. Such policy shall also include contractual liability coverage.
 3. Statutory Workers' Compensation Insurance
 4. Professional liability (errors and omissions) insurance in an amount of not less than one million five hundred thousand and no/100th dollars (\$1,500,000.00).
 5. TriMin will provide the certificates of insurance as requested and provide that the insurance carrier will notify the User Group in writing at least thirty (30) days prior to any reduction, cancellation, or material alteration in TriMin's insurance coverage.
- K. Local Alterations: For each of the systems supported under this contract, the code maintained by TriMin shall be designated the "Base System". The parties to Agreement agree to accept the base system and modifications to the base system as approved by the User Group. TriMin shall not be liable for claims arising from local alterations. The term "Local Alterations" shall include, but not be limited to, any software modification, and any modification to system operations contrary to those specified in the system documentation.
- L. Data Practices: All data collected, created, received, maintained, disseminated or used for any purposes in the course of TriMin's performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13, and any other applicable state statutes and rules adopted to implement the Act as well as other state and federal laws on data privacy. TriMin agrees to abide by these statutes, rules and regulations currently in effect and as they may be amended. TriMin designates Joe McNiff, as its "responsible authority" pursuant to the Minnesota Government Data Practices Act for purposes of this Agreement, the individual responsible for the collection, reception, maintenance, dissemination, and use of any data on individuals and other government data including summary data.
- M. Force Majeure: TriMin shall not be held responsible for delay or failure to perform when such delay or failure is due to any of the following uncontrollable circumstances: fire, flood, epidemic, strikes, wars, acts of God, unusually severe weather, acts of public authorities, or delays or defaults caused by public carriers.
- N. Severability: The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or other phrase of this Agreement is, for any reason, held to be contrary to the law or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining provisions of this Agreement.
- O. Governing Laws: The laws of the State of Minnesota shall govern as to the interpretation, validity, and effect of this Agreement.
- P. Non-Discrimination: In carrying out the terms of this Agreement, TriMin shall not discriminate against any employee, applicant for employment, or other person, supplier, or contractor, because of race, color, religion, sex, sexual orientation, marital status, national origin, disability, or public assistance.

- Q. Applicability of Uniform Commercial Code: Except to the extent the provisions of this Agreement are clearly inconsistent therewith, this Agreement shall be governed by the applicable provisions of the Uniform Commercial Code. To the extent this Agreement entails delivery or performance of services, such services shall be deemed "goods" within the meaning of the Uniform Commercial Code, except when deeming such services as "goods" would result in a clearly unreasonable interpretation.
- R. Whereas Clauses: The matters set forth in the "Whereas" clauses on page (1) hereof are incorporated into and made a part of this Agreement.
- S. Paragraph Headings: The paragraph and subparagraph headings used in this Agreement are for reference purposes only and shall not be deemed to be a part of this Agreement.
- T. Pursuant to Minn. Stat. §16C.05, Subd.5, the Contractor agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Contractor and involve transactions relating to this Agreement. Contractor agrees to maintain these records for a period of six years from the date of termination of this Agreement.
- U. Liability of the County shall be governed by the provisions of Minnesota Statutes, Chapter 466 (Tort Liability, Political Subdivisions) and other applicable law. This Agreement shall not constitute a waiver by the County of limitations on liability provided by Minnesota Statutes, Chapter 466 or other applicable laws.
- V. Duration

The duration of this Agreement shall be January 1, 2023, to December 31, 2023, inclusive.

W. Cancellation

This Agreement is binding for the duration of the agreement (1 year) and may not be canceled by the County or by TriMin within the contract period.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed intending to be bound thereby.

Accepted and Agreed for:

Accepted and Agreed for:

County: _____

TriMin Systems, Inc.:

Signed By: _____

Signed By: _____

Name: _____

Name: Joe McNiff

Title: _____

Title: Vice President

Date: _____

Date: _____

Pennington County Performance Report

Adult Protection and Child Support Performance Report October 2022

Reporting Periods:

Adult Protection July 1, 2021 – June 30, 2022
Child Support Oct. 1, 2021 – Sept. 30, 2022



For more information contact:

Minnesota Department of Human Services
Human Services Performance Management System
DHS.HSPM@state.mn.us | (651) 431-5780

About this Report

The purpose of this report is to share county performance data on the Adult Protection and Child Support measures as they relate to the Human Services Performance Management system (referred to as the Performance Management system).

This report contains data on four measures and includes:

- State fiscal year (July 1, 2021 – June 30, 2022) performance data for the Adult Protection measure
- Federal fiscal year (Oct. 1, 2021 – Sept. 30, 2022) performance data for the three Child Support measures
- Performance data trends for recent years
- A performance comparison to other counties in the same Minnesota Association of County Social Services Administrators (MACSSA) region

This report compares county performance to the thresholds established for the Performance Management system. The Performance Management system defines a threshold as the minimum level of acceptable performance, below which counties will need to complete a Performance Improvement Plan (PIP) as defined in Minnesota Statutes Chapter 402A. For counties below the threshold, an official PIP notification—with instructions for accessing PIP forms, PIP completion directions, and available technical assistance—will be sent in addition to this report.

After an unprecedented statewide decline in performance on the Percent of Current Child Support Paid measure, the Human Services Performance System suspended 2022 PIPs for this measure. See page 14 for additional details.

Additional Information

Supplemental and background information about the Performance Management System can be found on CountyLink:
www.dhs.state.mn.us/HSPM.

Small Numbers Policy Update

The policy for assessing performance in counties with small numbers was updated and a policy update bulletin issued in 2022:
https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_FILE&RevisionSelectionMethod=LatestReleased&Rendition=Primary&allowInterrupt=1&noSaveAs=1&dDocName=dhs-337635

The policy overview below reflects the updated assessment method.

- If a county has a denominator of 20 or fewer and is meeting the threshold for a measure, the county is performing to expectations and no further assessment will take place.
- If a county has no people in a measure, it will be considered to be meeting the threshold.
- If a county has a denominator of 20 or fewer and is not meeting the threshold for a measure, performance will be reviewed across two years of data. Two years below the performance threshold for any one measure will trigger the PIP process.
- Measures using a regression threshold model, such as the Self-Support Index, will not be subject to the small numbers policy. The reason for this is that the regression models account for a variety of factors outside of county control, including caseload size.

Discontinuation of Adult Repeat Maltreatment Measure

Background:

Changes enacted by the 2022 legislature and signed by Governor Walz changed the way counties will offer services to vulnerable adults in Minnesota. The list of changes can be found in Laws of Minnesota 2022, chapter 98, article 8, sections 37-49. Based on the legislative changes, counties will no longer make investigation determinations for adults referred to the agency for self-neglect. Instead, all adults who are vulnerable and accepted by the agency as self-neglecting will be engaged in assessment, service planning and interventions with no determination of maltreatment. The Adult Repeat Maltreatment measure was dependent on determinations as criteria for the measure and has been discontinued since it is no longer relevant.

Discontinued measure details:

Percent of vulnerable adults with a maltreatment determination without a repeat determination within six months.

Percent of vulnerable adults subject to a repeat allegation of suspected maltreatment reported to the statewide Common Entry Point, the Minnesota Adult Abuse Reporting Center (MAARC), determined to be substantiated or inconclusive within six months of an initial allegation, of the same incident type, determined to be substantiated or inconclusive.

Additional information:

https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_FILE&RevisionSelectionMethod=LatestReleased&Rendition=Primary&allowInterrupt=1&noSaveAs=1&dDocName=dhs-339388

New Adult Protection Measure Initial Disposition

Background:

The Performance Management and Adult Protective Services teams from DHS hosted a stakeholder engagement event on Nov. 9, 2020 to discuss two proposed Adult Protection measures and respective thresholds. More than 40 representatives from counties and the provider community attended the virtual event.

During the meeting there were breakout sessions where groups of county and stakeholder participants provided feedback on the proposal to add a second Adult Protection measure, Initial Dispositions Made within Five Days. After the conversations exploring questions, benefits and concerns, the group voiced their overall approval of the measure and threshold.

The Human Services Performance Council adopted the additional measure in Feb. 2021 and an initial baseline report was provided in Oct. 2021. Due to the timing of this measure, this report includes a second baseline. Counties will be held accountable to the threshold beginning in 2023.

Measure details:

Percent of vulnerable adults reported as maltreated with initial disposition for response made within five working days.

The measure is calculated based upon the difference between the date a report was received by a county that a vulnerable adult was suspected of experiencing maltreatment and the date of the county's decision to offer adult protective services to the vulnerable adult. The measure compares the total number of reports received during the state fiscal year with an initial disposition date within five business days.

- Count is for reports where a county was the lead investigative agency (LIA) responsible for a response.
- The date received is the date a report of suspected maltreatment is received from the Minnesota Adult Abuse Reporting Center (MAARC).
- Initial disposition is defined as the LIA's determination if the report from MAARC will be assigned for investigation of allegation and protective services to safeguard and prevent harm to the vulnerable adult from maltreatment. See also the definition of initial disposition as defined in
- statute: <https://www.revisor.mn.gov/statutes/cite/626.5572>

Measure Threshold

This report displays county performance results compared to a threshold of 90%.

Percent of vulnerable adults reported as maltreated with initial disposition for response made within five working days.

What is this measure?

The measure is calculated based upon the difference between the date a report was received by a county that a vulnerable adult was suspected of experiencing maltreatment and the date of the county's decision to offer adult protective services to the vulnerable adult. The measure compares the total number of reports received during the state fiscal year with an initial disposition date within five business days.

Why is this measure important?

This measure supports timely response for vulnerable adults that may be experiencing maltreatment. Additionally, it promotes statutory compliance for initial disposition being made within five business days. A timely response is important to safeguard vulnerable adults.

What affects performance on this measure?

- System factors include the number of reports received.
- Staff factors include lack of staff, understaffed, lack of knowledge and training, level of supervision, staff have many different roles and work many programs at once, and inconsistent interpretation of policy.
- Documentation factors include the accuracy of data and the timeliness of data entry.
- Environmental or external factors include delays in return response from reporter or others.

Percent of vulnerable adults reported as maltreated with initial disposition for response made within five working days.

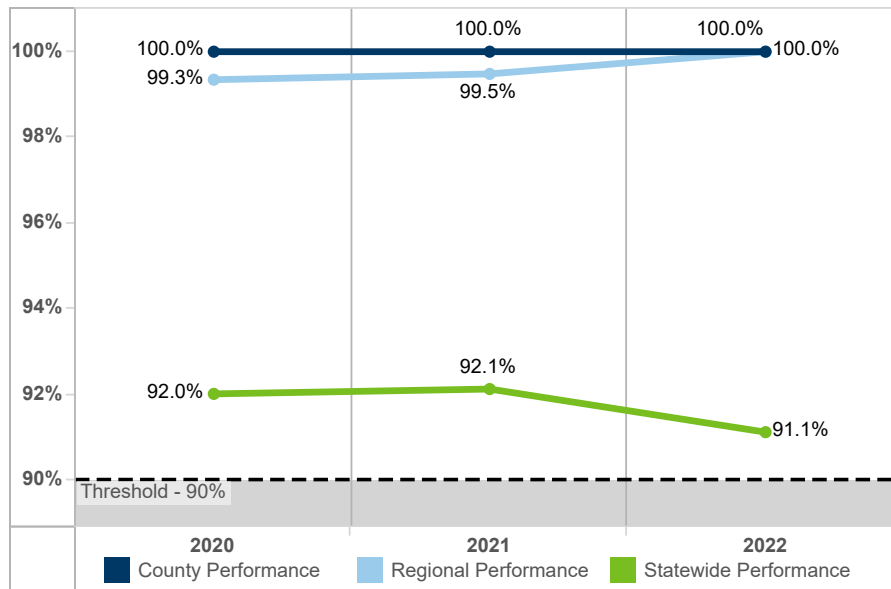
Pennington County Performance by Year

	2020	2021	2022
County Performance	100.0%	100.0%	100.0%
Denominator	50	33	64

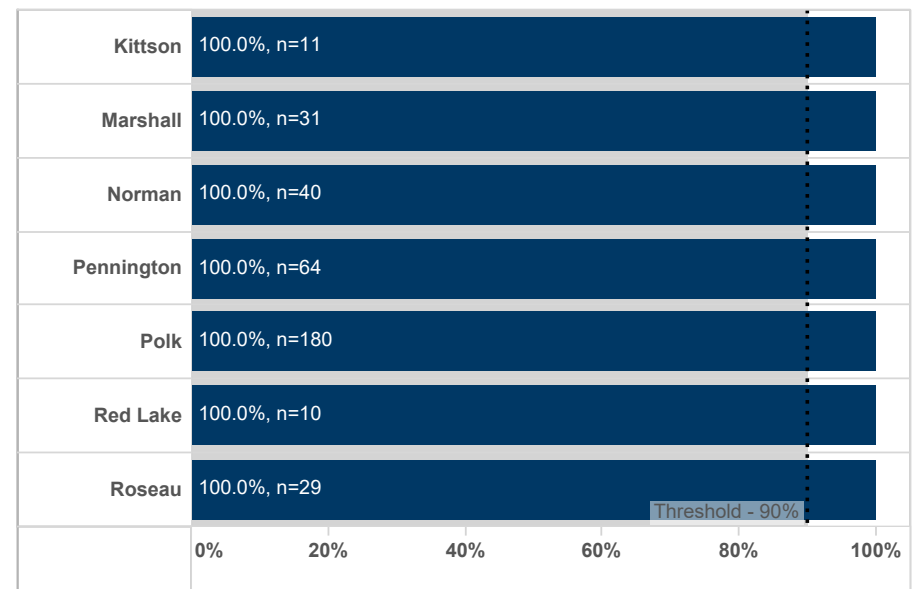
PIP Decision

No PIP Required - This is a baseline report, the PIP requirement for this measure will begin in 2023.

County, State and Regional Performance



2022 Performance for MACSSA Region 1



*Blank values represent no cases for a reporting year.

**The dotted line on each graph indicates 90%, the threshold for this measure.

Percent of open child support cases with paternity established.

What is this measure?

This measure divides the number of children in open Child Support cases that were not born in marriage in the previous federal fiscal year by the number of children in open Child Support cases that had paternities established in the report year. The paternities established by Child Support workers during the federal fiscal year may not necessarily be for the same children born of non-marital births in the previous year. This is why percentages often exceed 100 percent.

Why is this measure important?

Establishing parentage gives a child born outside of marriage a legal father and the same legal rights as a child born to married parents. Parentage must be established before an order for support can be established. Within the Child Support program, counties are responsible for connecting parents and their children by locating parents and establishing paternity. The counties initiate court actions to determine parentage. Paternity is important not only for the collection of child support, but also for other legal matters like inheritance and survivor benefits.

What affects performance on this measure?

- Service factors such as staff availability, the hours a county office is open, the location of the agency in relation to people needing services, and the age of technology and computer systems.
- Staff factors such as staff training levels, staff-to-client ratios, and business continuity planning as older, more experienced workers retire.
- Participant factors such as demographics, trust or mistrust of government, housing stability, and immigration status.
- Environmental or external factors such as cooperation between law enforcement, counties, courts, and hospitals; working across state and American Indian reservation borders; and clients' ability to obtain transportation.

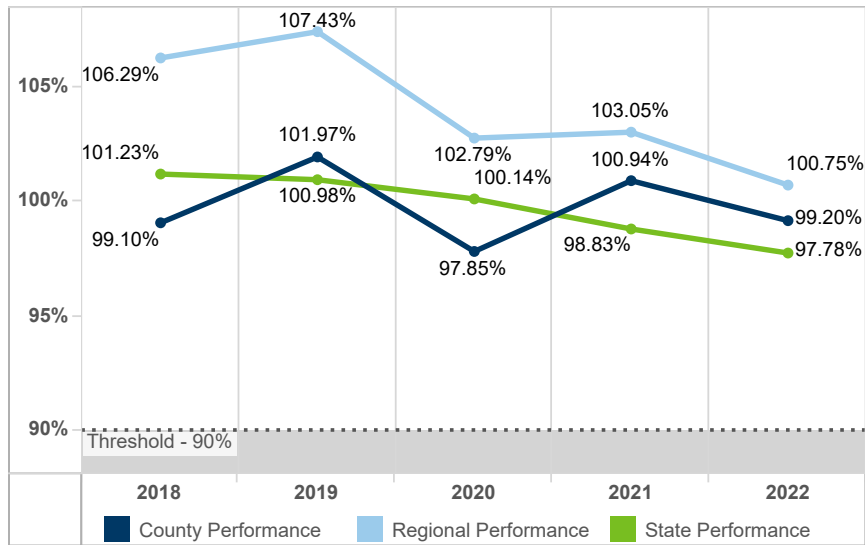
Percent of open child support cases with paternity established.

Pennington County Performance by Year

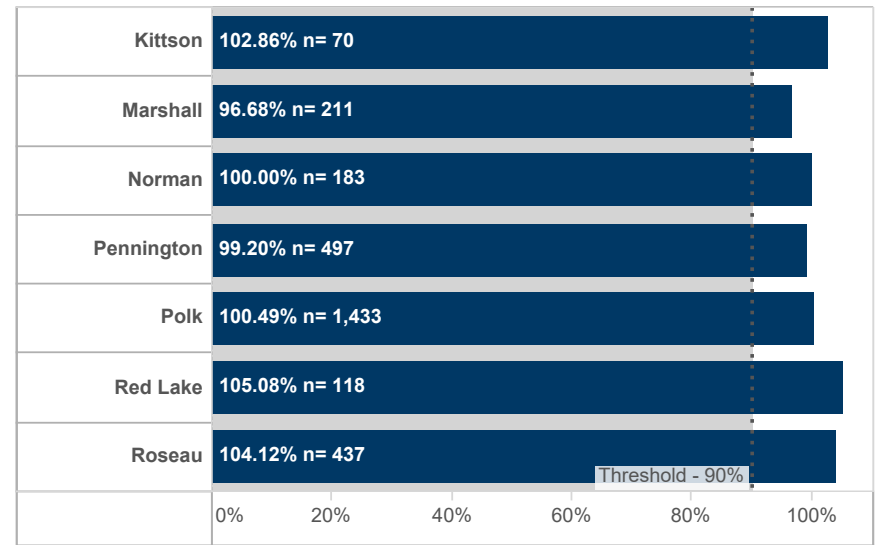
	2018	2019	2020	2021	2022
County Performance	99.10%	101.97%	97.85%	100.94%	99.20%
Denominator	557	558	559	533	497

PIP Decision
No PIP Required - Performance is equal to or above the threshold of 90%.

County, State and Regional Performance



2022 Performance for MACSSA Region 1



*The dotted line on each graph indicates the measure threshold of 90%.

Percent of open child support cases with an order established.

What is this measure?

This measure is the number of cases open at the end of the federal fiscal year with support orders established divided by the number of total cases open at the end of the federal fiscal year.

Why is this measure important?

This is a measure of counties' work toward ensuring children receive financial support from both parents. Through their role in the Child Support program, counties help ensure that parents contribute to their children's economic support through securing enforceable orders, monitoring payments, providing enforcement activities, and modifying orders when necessary.

What affects performance on this measure?

- Service factors that influence this measure include relationship with the county attorney, ability to schedule timely court hearings, information-sharing between courts, tribal nations, and Child Support, and relationships with other states that impact the ability to collect support across state boundaries.
- Staff factors that influence this measure include the number of staff dedicated to Child Support, training and education, and legacy planning and hiring of new staff as staff retire.
- Participant factors that influence this measure include family size, the separation or divorce rate and whether children are born in marriage, custody arrangements, and incarceration of non-custodial parents.
- Environmental or external factors influencing this measure include local economy and ability of non-custodial parents to find employment, employer response time to paperwork, parents that work for cash, and level of trust in the government to provide service.

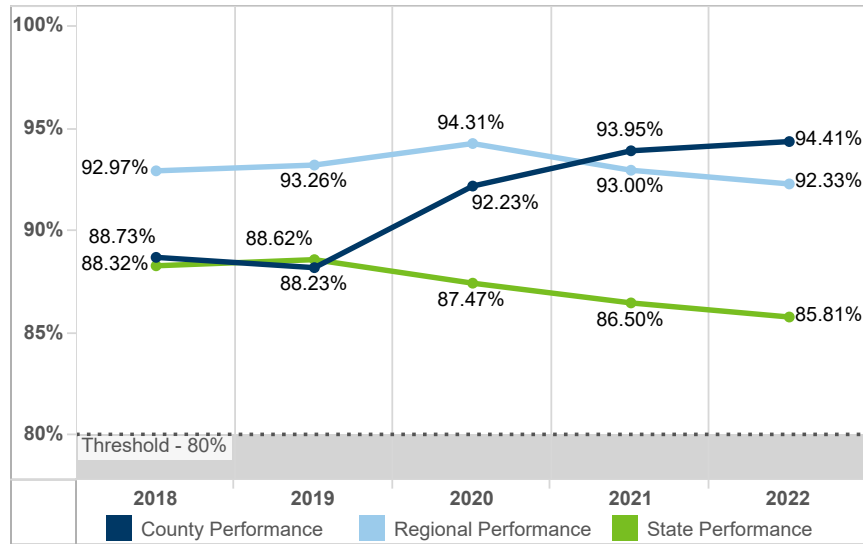
Percent of open child support cases with an order established.

Pennington County Performance by Year

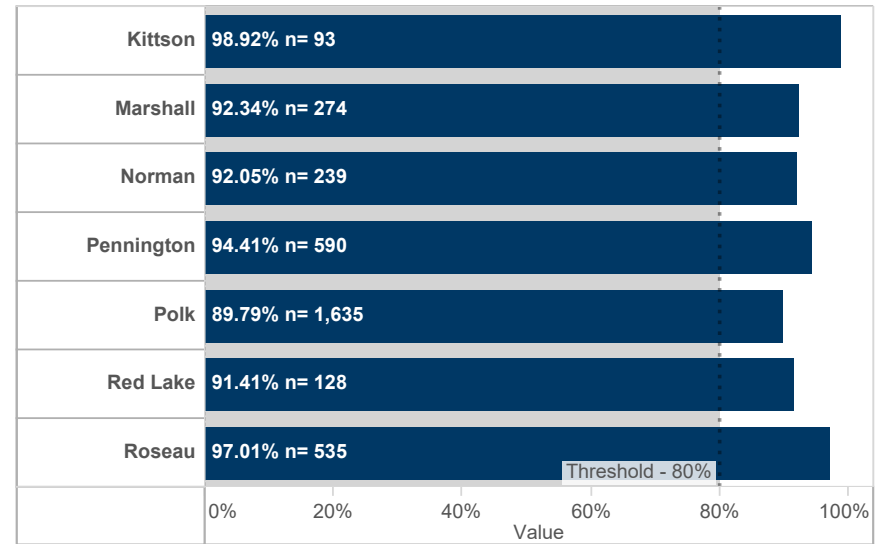
	2018	2019	2020	2021	2022
County Performance	88.73%	88.23%	92.23%	93.95%	94.41%
Denominator	710	688	656	612	590

PIP Decision
No PIP Required - Performance is equal to or above the threshold of 80%.

County, State and Regional Performance



2022 Performance for MACSSA Region 1



*The dotted line on each graph indicates the measure threshold of 80%.

Percent of current child support paid.

What is this measure?

This measure is the total amount of support distributed divided by the total amount of current support due during that fiscal year. The numerator and denominator are dollar amounts, rather than children, families, or people.

Why is this measure important?

Children need both parents contributing to their financial security, and child support is one means of accomplishing that. Counties, through their role in the Child Support program, help ensure that parents contribute to their children's economic support through securing enforceable orders, monitoring payments, providing enforcement activities, and modifying orders when necessary.

What affects performance on this measure?

- Service factors that influence this measure include the size of the interstate caseload and ability to collect support across state boundaries, relationships with other counties and tribes, court processes, coordination with other county services, and technology that is sometimes out-of-date. For example, technology limitations do not allow non-custodial parents to pay by credit card.
- Staff factors that influence this measure include caseload size, legacy planning and training of new staff as staff retires, and challenges attracting and retaining new staff.
- Participant factors that influence this measure include parent initiative or interest in pursuing a modification of their order, non-cooperation by non-custodial parents, visitation schedules, employment rate, self-employment, and homelessness.
- Environmental or external factors that influence this measure include the local economy, resources of the county attorney, the availability of community resources to help parents find and keep employment and address issues leading to unemployment, and the increased state minimum wage.

Percent of Current Child Support Paid Threshold Review

Background on Percent of Current Child Support Paid Threshold

In 2017, a stakeholder workgroup recommended and the Human Services Performance Council approved a two part plan to update the Child Support Paid Threshold:

- Increasing Five-year Average (Currently in Use)**
Temporary Threshold Launched in 2017
 This modified version of the historical threshold was launched in 2017. The current, temporary threshold rewards performance improvement while minimizing the effect of one-year performance anomalies. This threshold will be used until the Regression Adjusted Performance Model is finalized.
- Develop a Regression Adjusted Performance Model**
 The DHS Child Support division, in partnership with the Performance Management team, is developing a Regression Adjusted Performance Model to use statistical regression analysis to predict what a county's performance should be based on contributing factors. The regression model is under development and will be implemented when complete.

Calculating the Increasing Five-year Average Threshold

The Current Child Support Paid threshold uses a five-year average of the year-over-year (YOY) point change in performance. If the average YOY growth for the county is positive, there is no PIP. If there was no growth (0 percentage points) or negative growth, the county receives a PIP. The threshold includes a clause for counties performing above the state median; regardless of year-over-year change, counties with performance above the state median performance for the reporting period (75.3% for 2022) will not receive a Performance Improvement Plan (PIP).

	<u>County Data:</u>	<u>Calculate Year-over-year Change:</u>	<u>Calculate Average Change:</u>
Sample Calculation	Milkweed County had 64.79 percent of its orders paid in 2017, 65.22 percent in 2018, 65.35 percent in 2019, 66.21 percent in 2020, 65.08 percent in 2021, and 66.11 percent in 2022.	2018 - 2017 = 65.22 - 64.79 = 0.43	$(\Delta 2018 + \Delta 2019 + \Delta 2020 + \Delta 2021 + \Delta 2022) / 5 =$ $(.43 + .13 + .86 + -1.13 + 1.03) / 5 =$.264 percentage points The average is positive, therefore the threshold has been met.
		2019 - 2018 = 65.35 - 65.22 = 0.13	
		2020 - 2019 = 66.21 - 65.35 = 0.86	
		2021 - 2020 = 65.08 - 66.21 = -1.13	
		2022 - 2021 = 66.11 - 65.08 = 1.03	

Percent of Current Child Support Paid 2022 PIP Suspension

Overview of Performance Changes for Percent of Current Child Support Paid

Performance data for 2022 revealed an unprecedented statewide decline in performance on the Percent of Current Child Support Paid measure. This year's data showed that:

- Since last year, 68 counties and SDA's had a decline in performance (many of the drops significant).
- More than 50 counties and SDA's had a negative threshold.
- Based on the threshold and median county performance, 30 counties would be required to complete a PIP. This is more than twice the number we had last year and the most we have had in one reporting cycle since the Performance Management system started for this measure.
- Of the 30 counties who are below the threshold, 20 of them would be a new PIP this year. This is nearly triple the new PIPs we had last year. The statewide average has dropped from 75.75% last year to 72.62%, which is near 2015 levels for this measure. This is the single largest drop for this measure since the Performance Management system began.

Major systemic issues appear to be at play, but so far the specific issues remain unclear. Asking counties to create individual PIPs to create strategies for issues that seem to be affecting the entire system does not seem valuable, instead the Performance Management team wants to take a systemic and collaborative approach to improvement efforts for this measure.

Action Plan

The Human Services Performance Council has suspended 2022 PIPs for Percent of Current Child Support Paid measure. This year, instead of asking counties to complete PIPs for the measure, the DHS Performance Management team and Child Support Division will be asking counties to help us research the decline in performance, identify barriers and develop strategies to improve performance throughout the state. We hope that a collaborative approach will help us stop the decline and identify meaningful improvement opportunities.

Watch for additional information about how to share your input into the barriers to child support collections in the near future.

Percent of current child support paid.

Pennington County Performance by Year

	2018	2019	2020	2021	2022
County Performance	77.93%	79.27%	77.47%	78.90%	75.56%
Denominator	\$2,029,857.34	\$1,984,213.79	\$1,996,279.65	\$1,998,288.54	\$1,911,547.48

2022 Threshold

Five-Year Average Change
0.56%

Minimum Performance Target
72.80%

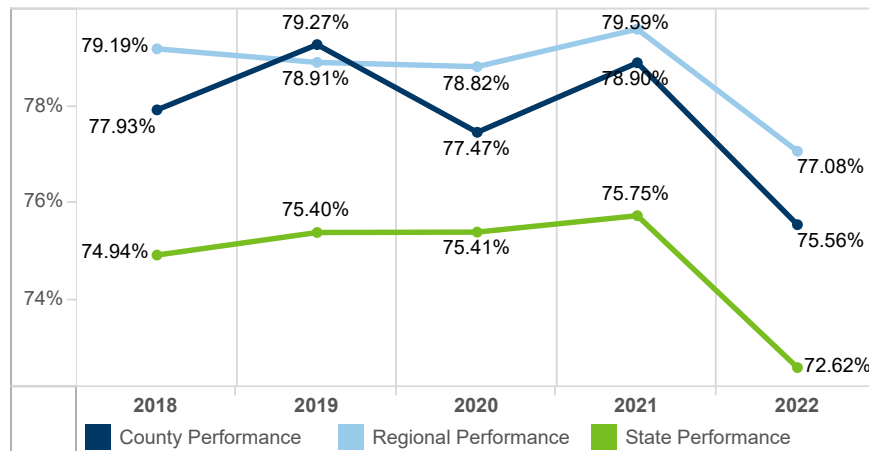
The Child Support Paid threshold is a five-year average of the year-over-year change in performance. A positive number indicates the performance threshold has been met (see page 13 for details).

The performance target was the minimum performance needed for a positive five-year average change or the state median performance, 75.3%, whichever is lower.

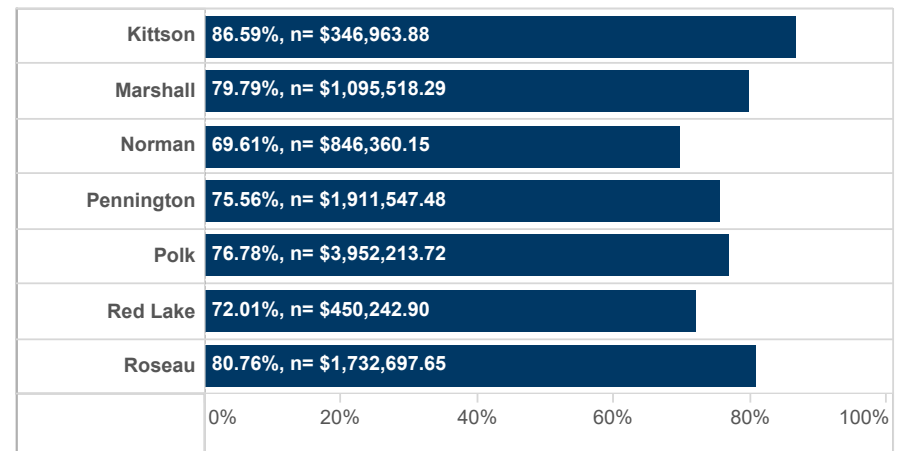
PIP Decision

No PIP required - After an unprecedented statewide decline in performance on this measure, the Human Services Performance System has suspended 2022 PIPs.

County, State and Regional Performance



2022 Performance for MACSSA Region 1



Racial Data for Percent of current child support paid.

Performance data is provided below by racial and ethnic groups for counties where there were 30 or more people of a group included in the denominator. The racial and ethnic data provided is that of the noncustodial parent.

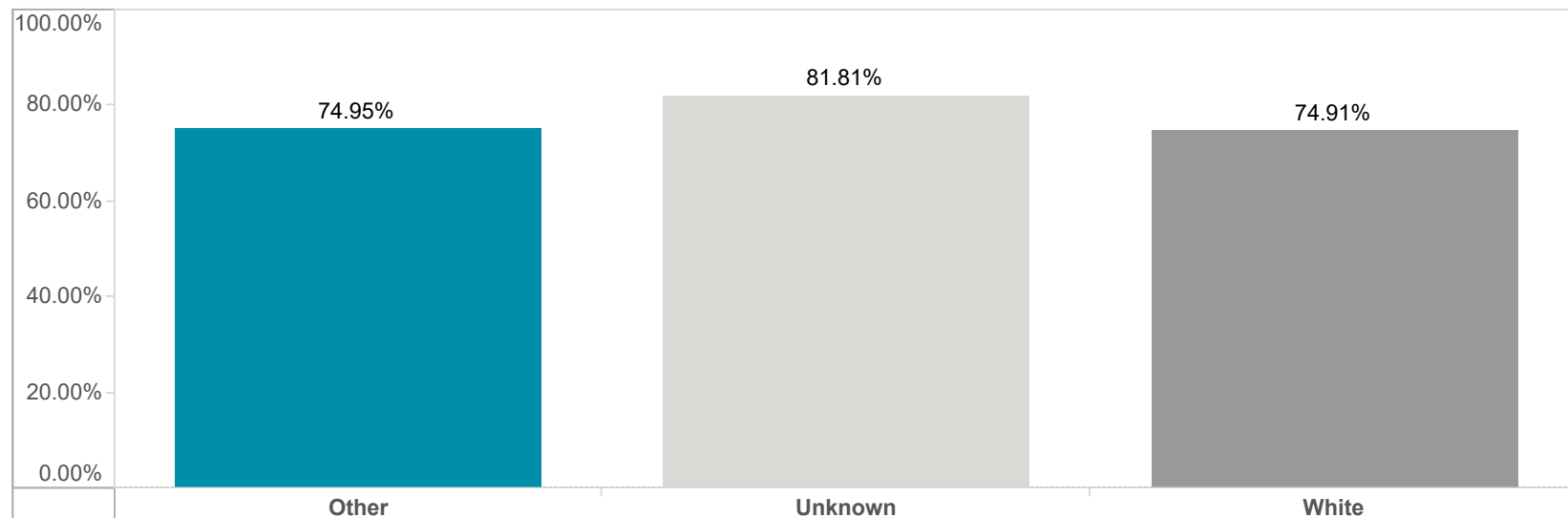
Purpose

The racial and ethnic data included in this report is for informational and planning purposes. We encourage you to review this data to identify opportunities for improvement. The racial and ethnic group data included in this report does not give a complete picture of county performance, the communities being served, nor systemic inequities. The Performance Management system is not currently using this data to assess a county's need for PIPs.

No Data Available

Counties with low numbers (fewer than 30) for all but one racial or ethnic group do not have a graph of performance by racial and ethnic group available in this report. Currently, racial data is not available for the other Child Support measures, only percent of current Child Support Paid.

Pennington County 2022 Performance by Race and Ethnicity for *Percent of Current Child Support Paid*



Pennington County Human Services
 Out Of Home Placement Costs
 Year Ending December 31, 2022 & 2021

SS

SS

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	YTD	YTD 2021	Change
Expense															
Foster Care	13,569.61	13,572.11	23,485.54	12,341.42	13,533.23	20,574.68	16,978.75	16,809.44	14,812.71	25,661.57	-	-	171,339.06	136,221.37	25.8%
Rule 4	-	-	10,719.42	2,449.44	5,691.40	8,108.44	4,002.00	4,256.00	1,271.00	15,306.00	-	-	51,803.70	-	
Rule 8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Rule 5	-	-	-	-	-	-	-	-	-	-	-	-	-	1,062.04	-100.0%
Corrections	16,531.00	5,173.00	12,769.00	15,149.00	31,967.80	16,562.00	20,854.00	-	56,588.28	12,174.00	-	-	187,768.08	243,245.78	-22.8%
Adoption Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Totals	30,100.61	18,745.11	46,973.96	29,939.86	51,192.43	45,245.12	41,834.75	21,065.44	72,671.99	53,141.57	-	-	410,910.84	380,529.19	8.0%
Revenue															
Reimburse	-	-	-	-	-	-	-	-	-	-	-	-	-	10.89	-100.0%
MH Recovery	-	-	19,374.40	4,471.02	7,451.69	10,929.16	5,961.36	6,458.13	5,464.58	9,485.42	-	-	69,595.76	63,807.79	9.1%
4E Recovery	-	-	-	-	4,082.00	-	-	-	-	18,145.00	-	-	22,227.00	161.00	13705.6%
NFC Settlement	-	127.37	100.07	-	20,779.00	15,017.00	-	-	-	7,596.00	-	-	43,619.44	25,754.00	69.4%
Totals	-	127.37	19,474.47	4,471.02	32,312.69	25,946.16	5,961.36	6,458.13	5,464.58	35,226.42	-	-	135,442.20	89,733.68	50.9%
Net Expense	30,100.61	18,617.74	27,499.49	25,468.84	18,879.74	19,298.96	35,873.39	14,607.31	67,207.41	17,915.15	-	-	275,468.64	290,795.51	-5.27%

2020 Totals	34,219.98	10,302.40	44,553.50	16,609.54	39,683.65	5,826.50	13,780.89	64,202.74	45,053.18	16,563.13	22,770.95	26,938.13			
YTD Change	(4,119.37)	4,195.97	(12,858.04)	(3,998.74)	(24,802.65)	(11,330.19)	10,762.31	(38,833.12)	(16,678.89)	(15,326.87)	(38,097.82)	(65,035.95)			

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	YTD
Expense													
Foster Care	9,692.77	8,333.69	11,414.65	10,466.25	11,317.63	11,421.21	19,884.21	22,525.23	13,538.77	17,626.96	14,585.60	12,936.99	163,743.96
Rule 4	-	-	-	-	-	-	-	-	-	-	-	-	-
Rule 8	-	-	-	-	-	-	-	-	-	-	-	-	-
Rule 5	1,062.04	-	-	-	-	-	-	-	-	-	-	-	1,062.04
Corrections	27,294.00	5,689.98	40,768.00	11,738.00	37,521.00	-	-	65,128.51	31,514.41	23,591.88	13,449.00	14,154.39	270,849.17
Adoption Aid	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	38,048.81	14,023.67	52,182.65	22,204.25	48,838.63	11,421.21	19,884.21	87,653.74	45,053.18	41,218.84	28,034.60	27,091.38	435,655.17
Revenue													
Reimburse	-	-	-	-	-	-	-	-	-	10.89	-	153.25	164.14
MH Recovery	1,525.83	3,560.27	7,629.15	5,594.71	9,154.98	5,594.71	6,103.32	-	-	24,644.82	179.65	-	63,987.44
4E Recovery	-	161.00	-	-	-	-	-	-	-	-	5,084.00	-	5,245.00
NFC Settlement	2,303.00	-	-	-	-	-	-	23,451.00	-	-	-	-	25,754.00
Totals	3,828.83	3,721.27	7,629.15	5,594.71	9,154.98	5,594.71	6,103.32	23,451.00	-	24,655.71	5,263.65	153.25	95,150.58
Net Expense	34,219.98	10,302.40	44,553.50	16,609.54	39,683.65	5,826.50	13,780.89	64,202.74	45,053.18	16,563.13	22,770.95	26,938.13	340,504.59

1035.4
1054
1035.4
149.1
149.1
149.1
520.95
1257.67
520.95
1315.64
1146.38

67.95
745.5
78.69
745.5
67.95
745.5
952
935.2
935.2
194.3
334.11
309.05
1236.2
1336.44
1135.96
1188.32
36.98
369.8

314.76
1035.4
1035.4
1054
271.8
271.8
81.14
1176.53
1368.65

1479.63
1146.38
1230.76

1020
1002
1002
1217.1
1431.9
1324.5
84.88
1109.4
1273.2
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259.02
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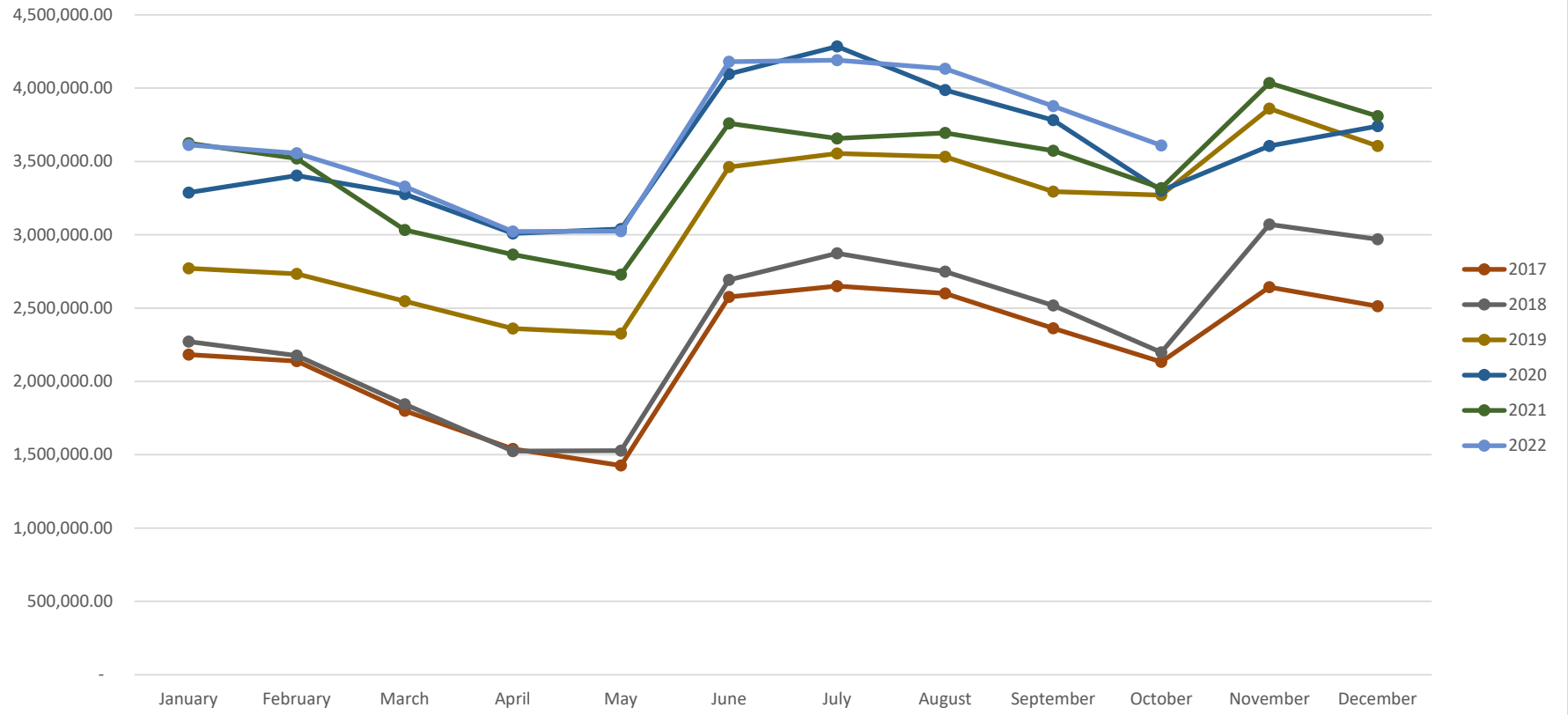
Human Service's Month End Balance

	2015	2016	2017	2018	2019	2020	2021	2022	% of Budget
January	1,647,300.14	1,814,014.90	2,182,630.66	2,271,729.26	2,772,063.80	3,288,028.76	3,624,301.56	3,612,634.01	65.45%
February	1,618,976.04	1,801,985.24	2,138,616.83	2,176,762.19	2,732,919.27	3,403,266.76	3,521,041.97	3,555,431.44	64.41%
March	1,375,360.09	1,655,070.89	1,800,227.71	1,844,672.30	2,547,429.81	3,277,046.86	3,033,593.35	3,329,525.51	60.32%
April	1,088,964.93	1,347,248.60	1,539,707.40	1,525,256.03	2,361,226.50	3,009,330.45	2,865,586.09	3,022,501.53	54.76%
May	961,748.47	1,294,231.42	1,426,858.37	1,528,544.15	2,327,158.79	3,038,957.98	2,728,273.46	3,023,675.98	54.78%
June	1,932,135.73	2,330,176.40	2,576,374.42	2,692,513.93	3,462,928.17	4,095,797.92	3,759,448.23	4,180,077.80	75.73%
July	2,047,715.90	2,367,725.88	2,650,496.79	2,874,408.12	3,554,336.75	4,284,273.43	3,656,785.80	4,190,786.57	75.92%
August	2,097,897.09	2,427,610.70	2,600,332.14	2,749,859.99	3,531,954.80	3,987,655.57	3,694,899.51	4,132,301.59	74.86%
September	1,844,296.27	2,121,578.06	2,362,913.96	2,518,750.84	3,294,188.08	3,781,078.10	3,573,442.34	3,878,451.23	70.26%
October	1,492,630.60	1,866,987.16	2,133,041.74	2,198,557.64	3,270,530.55	3,301,898.06	3,318,688.76	3,609,060.10	65.38%
November	2,213,985.52	2,638,930.35	2,642,643.71	3,070,756.97	3,860,836.73	3,606,171.73	4,035,310.35		0.00%
December	2,083,484.81	2,395,704.36	2,513,770.14	2,970,003.64	3,606,171.73	3,741,217.85	3,808,445.10		0.00%

Expense Budget

5,519,935.00

Human Services Cash Balance 2017-2021



**Pennington County Human Services
Income Maintenance Unit
2022 Active Cases by Program**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Cash												
MFIP	39	41	40	39	36	37	36	37	37	38		
DWP	0	0	0	0	0	0	0	1	4	5		
GA	35	32	37	39	38	37	38	35	41	43		
GRH	51	51	52	54	55	56	57	56	54	51		
MSA	52	50	48	49	47	45	48	49	52	51		
EA	0	0	0	0	0	4	0	3	2	3		
EGA	1	0	0	0	0	0	0	0	1	0		
TOTAL	178	174	177	181	176	179	179	181	191	191	0	0

Food												
SNAP	545	541	543	539	536	539	528	548	562	579		
TOTAL	545	541	543	539	536	539	528	548	562	579	0	0

Health Care												
MA (MAXIS)	527	532	531	535	534	543	544	543	547	553		
IMD	5	5	5	5	5	5	5	5	5	5		
QMB	244	246	247	247	247	246	253	252	259	257		
SLMB	57	59	58	60	58	60	60	61	57	61		
QI-1	18	19	18	17	18	18	18	18	18	18		
MA (METS/MNsure)	1002	1017	1020	1026	1,032	1,031	1041	1047	1079	1084		
MCRE (METS)	56	64	66	67	66	66	66	66	63	62		
TOTAL	1,909	1,942	1,945	1,957	1,960	1,969	1,987	1,992	2,028	2,040	0	0

Total Active Programs												
	2,632	2,657	2,665	2,677	2,672	2,687	2,694	2,721	2,781	2,810	0	0

Total Active Cases												
	1,992	2,024	2,025	2,026	2,034	2,040	2,055	2,070	2,125	2,146	0	0

**Pennington County Human Services
Income Maintenance Unit
Active Cases by Program
Oct-22**

Cash	# Cases	## in HH	# Adults	# Children	
MFIP	38	86	28	58	Minnesota Family Investment Program
DWP	5	18	6	12	Diversionsary Work Program
GA	43	43	43	0	General Assistance
GRH	51	51	51	0	Group Residential Housing
MSA	51	51	51	0	Minnesota Supplement Aid
EA	3	5	2	3	Emergency Assistance
EGA	0	0	0	0	Emergency General Assistance
TOTAL	191	254	181	73	

Food					
SNAP	579	,068	674	394	Supplemental Nutrition Assistance Program
TOTAL	579				

Health Care					
MA (MAXIS)	553	564	462	102	Medical Assistance
IMD	5	5	5	0	Institute for Mental Disease
QMB	257	258	257	1	Qualified Medicare Beneficiary (Medicare Savings Program)
SLMB	61	64	64	0	Service Limited Medicare Beneficiary (Medicare Savings Program)
QI-1	18	21	21	0	QI-1 (Medicare Savings Program)
MA (METS/MNsure)	1,084				Medical Assistance (as of 10/6/2022)
MCRE (METS)	62				MinnesotaCare (as of 10/6/2022)
TOTAL	2,040	912	809	103	

TOTAL ACTIVE PROGRAMS:	2,810
TOTAL ACTIVE CASES:	2,146

