

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, JUNE 28TH, 2022, 5:00 P.M.**

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Amendments to the Agenda

4. Recognition of Citizens – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.

5. Approval of the Board minutes; bills

6. Regular Agenda

5:05	Julie Sjostrand – Human Services Director
5:10	Shannon Olson, Oliver “Skip” Swanson – Heritage Community Center
5:15	Travis Giffen – City of Thief River Falls
5:25	Mike Flaagan – County Engineer
5:40	Ray Kuznia – County Sheriff

7. County Auditor-Treasurer Items

8. County Coordinator Items

9. County Attorney Items

10. Committee Reports / Commissioner Updates

11. Adjournment

(This agenda is subject to change)

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF APPEAL AND EQUALIZATION
GOVERNMENT CENTER MEETING ROOM B
JUNE 13th, 2022, 6:00 P.M.

The Pennington County Board of Appeal and Equalization met in Meeting Room B of the Pennington County Government Center in Thief River Falls, MN, on Monday, June 13th, 2022 at 6:00 P.M.

Members present: Commissioner Seth Nelson, Commissioner Bruce Lawrence, Commissioner Neil Peterson, Commissioner Darryl Tveitbakk, and County Auditor-Treasurer Jennifer Herzberg. Members present via Zoom: None. Members absent: Commissioner David Sorenson.

Also present: County Assessor Carl Bruzek, County Coordinator Kevin Erickson, property owners Gabriel Swann, Gordon and Mary Myklebust.

The members of the Board of Appeal and Equalization were sworn in by County Attorney Seamus Duffy and signed the Official Oath of Office, which is on file in the County Auditor-Treasurer's Office.

Commissioner Bruce Lawrence was appointed Chairman of the meeting and called the meeting to order.

Gabriel and Kristin Swann were not present for their 6:00 p.m. appointment time. They were contacted via phone and it was agreed they could present after the second appointment.

Gordon and Mary Jo Myklebust, owners of parcels R25.10002520 and R25.10002420, stated that it has been 7 years and their property taxes continue to go 'through the roof'. They have been working with the city, mayor, equalization and planning committee regarding their taxes and complaints. They stated that the hotel (bordering their property) had deadlines to meet regarding mitigation of issues such as smoking areas, pollution, etc. and those deadlines aren't being met. They feel an adjustment to their taxes is justified due to these issues. She said the County Assessor was to reduce their valuation by 5% for these issues but they don't see it reflected on their statements. Mr. Bruzek stated the 5% reduction is reflected as depreciation, which doesn't show on the tax statements. He also said the reduction only applies to the parcel with their house, not the vacant lot. Discussion was then held on water drainage for the properties, with Mary stating that water is supposed to drain north towards Greenwood St. She said the ditch isn't taken care of and doesn't drain as it should, so the water is held back and pools up. They have contacted the City of TRF regarding the issue and are awaiting a response. The Board recommended they speak to Travis Giffen at the City of TRF about the ditch and drainage problems. Commissioner Lawrence stated that most of the issues they have discussed today are not the county's responsibility and suggested they continue to work with the City of Thief River Falls to find resolutions. Hearing no further discussion, the County Board took the request under advisement.

Gabriel Swann was later present at this meeting. He is the spouse of Kristen (Burkel) Swann, who owns parcel R25.00635900. He stated the home was purchased in 2017 for \$110,000 and now it's valued at \$148,400. He said there is no way it is worth that amount due to a bad roof, the foundation caving in, etc. The Board noted that in order to be re-appraised the Assessor's Office would have to come out and see it, and Mr. Swann has refused for the Assessor's to view the inside of the house. Mr. Swann said that the house was resingled in 2017 but the wood underneath is bad, so the roof leaks with every rainfall. He asked how the County Assessor can fairly value his property if they haven't come out to see it, to which the Board replied that he is refusing for them to view the inside of the home. Mr. Bruzek stated that on August 10, 2021, one of the Assessor's Office staff was at the property and spoke to Mrs. Swann. She viewed the exterior of the house, but not the interior. Mr. Swann said he could take pictures of the house or video a walk-through of the house and provide it to the Assessor's Office. Mr. Swann asked what his

options are should the Board not take any action on his value. The Board stated that tax court is an option for him. Mr. Swann stated that if his value go up, the taxes will go up, and once that happens they will never go down. The Auditor-Treasurer explained the factors for tax calculation, noting that property value is a factor but taxes are also dependent on budgets, tax capacity for the county, etc. Hearing no further discussion, the County Board took the request under advisement.

County Assessor Carl Bruzek informed the Board that the Minnesota Department of Revenue is increasing the commercial values in Thief River Falls by 10% over and above what his office has already assessed. The Department of Revenue was also proposing to increase agricultural values over and above the increases his office has already assessed. Following his discussions with the Minnesota Department of Revenue, they decided to wait with additional value increases on agricultural values and will continue to watch our sales and sales ratios.

Mr. Bruzek noted that commercial property is selling at very high value in comparison to estimated market value, so he predicts that estimated market values for commercial property will have to be increased for the 2023 assessment – tax payable 2024.

After discussion, the following actions were taken:

Gabriel and Kristen Swann property (R25.00635900): After discussion, no action was taken on the value of the property.

Gordon and Mary Myklebust properties (#R25.10002520, R25.100002420): After discussion, no action was taken on the value of the properties.

The County Board of Appeal and Equalization then reviewed the actions taken by the Township and City Board of Appeal and Equalization meetings, the tillable section averages, and the township average values presented by the County Assessor.

Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk, that the real and personal property values as returned by the Local Board of Appeal and Equalization meetings and submitted by the County Assessor be accepted and approved. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Nelson, to adjourn the County Board of Appeal and Equalization meeting at 7:10 p.m. Motion carried.

ATTEST:

Jennifer Herzberg, Auditor-Treasurer
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
JUNE 14TH, 2022 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, June 14th, 2022, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, and Neil Peterson. Members present via Zoom: David Sorenson. Members absent: Darryl Tveitbakk.

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Chairman Lawrence announced that Commissioner Sorenson is attending the meeting via Zoom and will not participate in voting during the meeting.

Chairman Lawrence asked if there were any amendments to the agenda. The County Coordinator noted that Sheriff Kuznia can be removed from the agenda. Motioned by Commissioner Peterson motioned, seconded by Commissioner Nelson, to approve the Board agenda with the change presented. Motion carried.

Recognition of Citizens:

Terry Anderson and Wyatt Anderson discussed concerns of a beaver dam in Reiner Township that has been causing drainage issues on Wyatt's farm for the past two weeks. Terry noted the dam is adjacent to State land and they have fought with beaver dams there for many years. They are requesting that the county remove the beaver dam. Engineer Flaagan said that beavers were recently trapped and evicted from there, and his department is planning to remove the dam today. Wyatt Anderson questioned if the ditch could be moved across the road from the State land, which may help the on-going problem. Mr. Flaagan noted that moving the ditch may make it a watershed ditch. Chairman Lawrence asked that the County Engineer's office work on a solution to the issue.

Motioned by Commissioner Nelson, seconded by Commissioner Peterson, to approve the Board minutes of May 24th, 2022, as written. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Peterson, to approve the following Commissioner warrants. Motion carried.

County Revenue	\$ 85,241.34
Road & Bridge	\$260,602.90
Solid Waste Facility	\$ 3,342.08
Ditch Funds	\$ 125.00

Per diems and meal reimbursements in the amount of \$3,341.65 were also approved.

Inter-County Nursing Service Director Kayla Jore presented a COVID-19 update. Case numbers are steady and similar to the past two weeks, and there are no COVID-19 related hospitalizations in the last month or two. The county vaccination rate remains at about 60%; 36% are vaccinated and boosted. She noted that the 5+ age group is recommended to be boosted 5 months after the initial vaccinations. The FDA has submitted emergency authorization for the under-5 age group and will be meeting with CDC requesting their approval. If approved, ICNS will not vaccinate this age group, that will be done by medical providers. She noted they will hold vaccination clinics monthly during the summer and a registration link is located on their website.

Emergency Management Director Erik Beitel provided the Board an update. The hazard mitigation plan update has been delayed due to the flooding and weather events. FEMA recently finished their initial 20-county damage assessment and will be forwarding a federal emergency declaration to the President. Memorial weekend weather events may result in another emergency declaration. He noted that the \$300,000+ in damages for this area have been reported and submitted and do not include riverside erosion damages. More damage will be revealed as the water recedes and we can continue to submit those for reimbursement. He has notified our townships to get repair work done as needed and to document for reimbursement. Townships can combine as a FEMA applicant to meet the thresholds for reimbursement. The Board thanked Mr. Beitel for his report.

County Engineer Mike Flaagan informed the Board that paving is complete on the 4-mile project on CSAH #6. The rumble strips are being worked on and striping will follow. He expects the project to be complete by the end of the week.

Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to approve a quote by Read-Tech IT Solutions in the amount of \$2,437.00 for a new Surface Pro computer for the Highway Dept. Motion carried.

Mr. Flaagan provided an update on repairs due to spring flooding, noting that work on roads, culverts, etc. will continue through the summer. He estimates a 50% completion rate at this time and noted that a lot of culverts still need to be replaced.

Engineer Flaagan noted that the pre-construction meeting for the County Ditch #96 project is taking place today at 11:00 a.m.

Discussion was held on the future use, rules, implications, and costs of using drones for the viewing of projects, ditches, etc.

Auditor-Treasurer Items:

Auditor-Treasurer Jennifer Herzberg provided an update on election voting devices. A state grant and some assistance from townships was used to purchase 18 Omni Ballot assistive-voting ballot marking devices. These replace the former Automark machines and will be used beginning with the August Primary election. The Omni-Ballot meets all handicap requirements.

County Coordinator Items:

County Coordinator Kevin Erickson opened discussion on the Federal holiday “Juneteenth”, which commemorates the emancipation of slavery in the U.S. He noted that a few MN counties are observing the holiday, but the State has yet to declare Juneteenth as an official state holiday. The Board tabled the issue until such time that the State of MN takes further legislative action.

Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to approve the County Auditor-Treasurer and County Recorder advertising for the position of Full-Time Deputy Auditor-Treasurer/Recorder. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to approve the transfer of David Lovly from Full-Time Deputy Sheriff to Part-Time Deputy Sheriff effective June 26th, 2022. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to approve the transfer of a current, Full-Time Deputy Sheriff to the position of Drug Task Force Officer effective June 27th, 2022. Discussion followed with it being noted that the employee is unnamed due to the nature of the position. Following discussion, the motion was carried.

County Attorney Items: None.

Committee Reports/Commissioner Updates:

Commissioner Nelson recently attended an annual Chamber of Commerce Policy meeting. Representative John Burkel was in attendance and local issues were discussed. Commissioner Nelson also attended a recent Transportation Advisory Committee meeting and noted there has been an increase in MN traffic deaths over the last two years. The committee would like to see more counties involved in the Towards Zero Deaths program to help lower traffic fatalities.

Commissioner Peterson requested that the County Coordinator add Chester Paul to the July 12th, 2022, County Board Agenda to give an update on the Clearwater One Watershed One Plan.

County Attorney Seamus Duffy stated that the drug treatment court is going to hold a picnic at Oakland Park on July 7th, 2022, for the 27 current graduates and past graduates as well. The County Board donated \$250 for the picnic in 2021 and he asked if the Board would consider donating for 2022. Mr. Duffy noted that the treatment program has been successful, and the picnic recognizes graduates for their achievement. Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to donate \$250 to the Pennington County Drug Treatment Court for the July 7th, 2022, picnic event. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Peterson, to adjourn the Board meeting to June 28th, 2022, at 5:00 p.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners

DRAFT

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DRAFT

Pennington County Financial System



Jennifer
6/28/22 2:44PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
72	1604 ACCURATE CONTROLS, INC 01-251-000-0000-6330		145.00	TECH SUPPORT/REPAIR INTERCOM	17637	TRAVEL & EXPENSE	N
	1604 ACCURATE CONTROLS, INC		145.00	1 Transactions			
68	1376 AMEM 01-220-000-0000-6245		300.00	AMEM ANNUAL CONFERENCE	C-20221032	CONTINUING EDUCATION	N
	1376 AMEM		300.00	1 Transactions			
69	2048 BREEZY POINT RESORT 01-220-000-0000-6245		615.00	LODGING / MEALS -AMEM CONF- SC		CONTINUING EDUCATION	N
	2048 BREEZY POINT RESORT		615.00	1 Transactions			
38	13405 COCA-COLA BOTTLING COMPANY HIGH CO 01-801-000-0000-6838		149.63	COKE PRODUCTS	4062569	POP MACHINE EXPENSE	N
	13405 COCA-COLA BOTTLING COMPANY HIGH CO		149.63	1 Transactions			
70	3307 COMMISSIONER OF TRANSPORTATION-ST 01-220-000-0000-6207		3,313.10	2022 ARMER MOTOROLA AGREEMENT	00000019091	RADIO	N
	3307 COMMISSIONER OF TRANSPORTATION-ST		3,313.10	1 Transactions			
29	4348 DUFFY/SEAMUS 01-091-000-0000-6330		145.49	LODGING-ATTORNEY GEN-CLE		TRAVEL & EXPENSE	N
30	01-091-000-0000-6330		355.68	MILEAGE-ATTORNEY GEN-CLE		TRAVEL & EXPENSE	N
31	01-091-000-0000-6330		9.12	MEAL - LUNCH - CLE	061522	TRAVEL & EXPENSE	N
32	01-091-000-0000-6330		7.38	MEAL - BREAKFAST - CLE	061622	TRAVEL & EXPENSE	N
33	01-091-000-0000-6330		7.91	MEAL - LUNCH - CLE	061622	TRAVEL & EXPENSE	N
	4348 DUFFY/SEAMUS		525.58	5 Transactions			
67	999999997 EMBLEM ENTERPRISES INC 01-251-000-0000-6420		654.78	OFFICE, FLAG, SERGEANT PATCHES	855077	JAILER UNIFORMS	N
	999999997 EMBLEM ENTERPRISES INC		654.78	1 Transactions			
14	5322 ERICKSON-OLIVER/COREEN 01-601-000-0000-6330		8.78	MILEAGE - EXT COMMITTEE		TRAVEL & EXPENSE	N
15	01-601-000-0000-6330		65.00	PER DIEM - EXT COMM - TRF	061622	TRAVEL & EXPENSE	N
	5322 ERICKSON-OLIVER/COREEN		73.78	2 Transactions			
35	6305 FLAAGAN/JODI 01-013-000-0000-6853		1,557.50	44.50 HRS @ \$35 TZD GRANT		TOWARD ZERO DEATH GRANT	Y

Pennington County Financial System



Jennifer
6/28/22 2:44PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
6305	FLAAGAN/JODI		1,557.50				
				1 Transactions			
7317	GALLS, LLC						
66	01-201-000-0000-6631		610.99	HANDHELD ALCO-SENSOR #03	21347112	FURNITURE & EQUIPMENT	N
65	01-220-000-0000-6420		62.32	SS SHIRTS #12	21347843	UNIFORMS	N
7317	GALLS, LLC		673.31				
				2 Transactions			
7450	GRINDELAND/ALEXA						
86	01-106-000-0000-6241		30.00	NW MN ASSESSORS' PERSONNEL DUE		DUES - ASSESSOR	N
87	01-106-000-0000-6330		3.51	MILEAGE - NWMAP MTG	062422	TRAVEL & EXPENSE	N
7450	GRINDELAND/ALEXA		33.51				
				2 Transactions			
99999997	GUNDERSON/JORDIN						
82	01-201-000-0000-6420		25.00	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
99999997	GUNDERSON/JORDIN		25.00				
				1 Transactions			
8316	HANSEN/JULIE						
8	01-101-000-0000-6330		223.47	MILEAGE-MCRA CONF-BRAINERD		TRAVEL & EXPENSE	N
9	01-101-000-0000-6330		18.54	MEAL - MCRA CONFERENCE		TRAVEL & EXPENSE	N
7	01-101-000-0000-6330		221.46	LODGING-MCRA CONF-BRAINERD	061322	TRAVEL & EXPENSE	N
8316	HANSEN/JULIE		463.47				
				3 Transactions			
8351	HELGELAND/LINDA						
12	01-601-000-0000-6330		8.78	MILEAGE - EXT COMMITTEE		TRAVEL & EXPENSE	N
13	01-601-000-0000-6330		65.00	PER DIEM - EXT COMM - TRF	061622	TRAVEL & EXPENSE	N
8351	HELGELAND/LINDA		73.78				
				2 Transactions			
8125	HEPPNER CONSULTING						
36	01-070-000-0000-6263		200.00	LOAD PTFS	3058	COMPUTER SERVICES - DP	N
37	01-070-000-0000-6263		200.00	APPLY PTFS	3058	COMPUTER SERVICES - DP	N
8125	HEPPNER CONSULTING		400.00				
				2 Transactions			
8413	HERZBERG/JENNIFER						
23	01-041-000-0000-6330		216.45	MILEAGE-MACATFO-BAXTER		TRAVEL & EXPENSE	N
24	01-041-000-0000-6330		30.00	MEAL-MACATFO-BAXTER	061422	TRAVEL & EXPENSE	N
25	01-041-000-0000-6330		20.00	MEAL-MACATFO-BAXTER	061722	TRAVEL & EXPENSE	N
8413	HERZBERG/JENNIFER		266.45				
				3 Transactions			
8014	HUGOS #7						
3	01-003-000-0000-6330		9.44	FOOD FOR MEETING - 05-24-22	1155	TRAVEL & EXPENSE	N

Pennington County Financial System



Jennifer
6/28/22 2:44PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8014	HUGOS #7			9.44	1 Transactions			
61	9001 INTER COUNTY NURSING 01-003-000-0000-6901			14,365.25	3RD QUARTER ALLOCATION	1170	APPROPRIATIONS	N
	9001 INTER COUNTY NURSING			14,365.25	1 Transactions			
21	999999997 LACOURSIERE/MAX 01-091-000-0000-6330			117.00	MILEAGE		TRAVEL & EXPENSE	N
28	01-091-000-0000-6241			260.00	MN LAW LICENSE	000248363	DUES	N
20	01-091-000-0000-6330			528.20	HOTEL STAY	140900	TRAVEL & EXPENSE	N
	999999997 LACOURSIERE/MAX			905.20	3 Transactions			
63	12037 LEE PLUMBING & HEATING 01-218-000-0000-6300			69.41	REPAIR KIT / TOILET, SINK - JC	87235	REPAIRS & MAINTENANCE	N
	12037 LEE PLUMBING & HEATING			69.41	1 Transactions			
2	12431 LOREN RUX CUSTOM ENGRAVING 01-601-000-0000-6401			15.80	SIGNAGE - NAME PLATE	216	SUPPLIES - EXTENSION	Y
	12431 LOREN RUX CUSTOM ENGRAVING			15.80	1 Transactions			
34	13341 MINNESOTA CLE 01-016-000-0000-6242			63.00	KURT MARBEN	INV1190720	SUBSCRIPTIONS - LAW LIBRARY	N
	13341 MINNESOTA CLE			63.00	1 Transactions			
22	13355 MN COUNTIES COMPUTER COOP 01-041-000-0000-6330			90.00	ANNUAL CONF REGISTRATION	2206048	TRAVEL & EXPENSE	N
	13355 MN COUNTIES COMPUTER COOP			90.00	1 Transactions			
26	13346 MN STATE BAR ASSOCIATION 01-091-000-0000-6241			333.00	MSBA DUES - SD		DUES	N
	13346 MN STATE BAR ASSOCIATION			333.00	1 Transactions			
17	14305 NATVIK/BARB 01-601-000-0000-6330			65.00	PER DIEM - EXT COMM - TRF	061622	TRAVEL & EXPENSE	N
16	01-601-000-0000-6330			1.17	MILEAGE - EXT COMMITTEE	061722	TRAVEL & EXPENSE	N
	14305 NATVIK/BARB			66.17	2 Transactions			
62	14397 NELSON/GRANT 01-601-000-0000-6330			91.84	MILEAGE		TRAVEL & EXPENSE	N

Pennington County Financial System



Jennifer
6/28/22 2:44PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14397	NELSON/GRANT		91.84		1 Transactions		
15323	OFFICE DEPOT						
78	01-251-000-0000-6631		136.99	MONITOR / CONTROL DESK	246915964001	FURNITURE & EQUIPMENT - JAIL	N
77	01-251-000-0000-6631		179.99	MONITOR / CONTROL DESK	246928133001	FURNITURE & EQUIPMENT - JAIL	N
79	01-251-000-0000-6631		329.00	PRINTER / TB	247851967001	FURNITURE & EQUIPMENT - JAIL	N
80	01-251-000-0000-6405		105.89	TONER / TB	247852700001	GENERAL SUPPLIES - JAIL	N
81	01-201-000-0000-6405		41.58	BUSINESS CARDS	249486178001	GENERAL SUPPLIES	N
15323	OFFICE DEPOT		793.45		5 Transactions		
15329	OIL BOYZ EXPRESS LUBE INC						
71	01-201-000-0000-6304		80.00	MOUNT/BALANCE TIRES #06	174028	REPAIR & MAINTENANCE - SQUADS	N
15329	OIL BOYZ EXPRESS LUBE INC		80.00		1 Transactions		
17002	QUILL CORPORATION						
85	01-091-000-0000-6401		49.99	16GB DATASTICK PRO	25960644	SUPPLIES	N
84	01-132-000-0000-6401		240.99	TONER	25960644	SUPPLIES - MOTOR VEHICLE	N
17002	QUILL CORPORATION		290.98		2 Transactions		
18440	READITECH IT SOLUTIONS						
157	01-804-000-0000-6631		2,002.75	SURFACE PRO7 & SETUP	241480	FURNITURE & EQUIPMENT	N
156	01-070-000-0000-6263		90.00	ONSITE SUPPORT	241481	COMPUTER SERVICES - DP	N
100	01-041-000-0000-6210		222.86	IT GLOBAL JUNE - AUD/TREAS	242234	E-MAIL SERVICES	N
101	01-070-000-0000-6263		445.71	IT GLOBAL JUNE - HIGHWAY	242234	COMPUTER SERVICES - DP	N
102	01-070-000-0000-6263		297.14	IT GLOBAL JUNE - ICN	242234	COMPUTER SERVICES - DP	N
103	01-070-000-0000-6263		891.43	IT GLOBAL JUNE - WELFARE	242234	COMPUTER SERVICES - DP	N
104	01-070-000-0000-6263		49.52	IT GLOBAL JUNE - DATA	242234	COMPUTER SERVICES - DP	N
105	01-070-000-0000-6263		140.00	IT GLOBAL JUNE - DATA	242234	COMPUTER SERVICES - DP	N
106	01-091-000-0000-6300		99.05	IT GLOBAL JUNE - ATTORNEY	242234	REPAIRS & MAINTENANCE	N
107	01-101-000-0000-6300		123.81	IT GLOBAL JUNE - RECORDER	242234	REPAIRS & MAINTENANCE	N
131	01-106-000-0000-6300		74.29	IT GLOBAL JUNE - ASSESSOR	242234	REPAIRS & MAINTENANCE	N
132	01-121-000-0000-6300		49.52	IT GLOBAL JUNE - VET SERVICE	242234	Repairs & Maintenance	N
133	01-132-000-0000-6300		148.57	IT GLOBAL JUNE - MOTOR VEHICLE	242234	REPAIRS & MAINTENANCE	N
134	01-270-000-0000-6300		24.77	IT GLOBAL JUNE - CRIME VICTIM	242234	REPAIRS & MAINTENANCE	N
135	01-290-000-0000-6300		49.52	IT GLOBAL JUNE - EMER MGMT	242234	Repairs & Maintenance	N
136	01-601-000-0000-6300		123.81	IT GLOBAL JUNE - EXTENSION	242234	REPAIRS & MAINTENANCE	N
108	01-003-000-0000-6210		42.45	HOSTED EXCHANGE - JUNE	242249	E-MAIL SERVICES	N
121	01-003-000-0000-6210		17.35	ARCHIVING JUNE	242249	E-MAIL SERVICES	N
154	01-003-000-0000-6210		43.75	HOSTED OFFICE APPS JUNE	242249	E-MAIL SERVICES	N
109	01-041-000-0000-6210		25.47	HOSTED EXCHANGE - JUNE	242249	E-MAIL SERVICES	N

Pennington County Financial System



Jennifer
6/28/22 2:44PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
118	01-041-000-0000-6210		20.82	ARCHIVING JUNE	242249	E-MAIL SERVICES	N
124	01-041-000-0000-6210		6.00	POP EMAIL JUNE	242249	E-MAIL SERVICES	N
150	01-041-000-0000-6210		43.75	HOSTED OFFICE APPS JUNE	242249	E-MAIL SERVICES	N
119	01-070-000-0000-6210		3.47	ARCHIVING JUNE	242249	E-MAIL SERVICES	N
120	01-070-000-0000-6210		10.41	ARCHIVING JUNE	242249	E-MAIL SERVICES	N
125	01-070-000-0000-6210		8.00	POP EMAIL JUNE	242249	E-MAIL SERVICES	N
129	01-070-000-0000-6210		114.46	ENCRYPTION JUNE - COURTHOUSE	242249	E-MAIL SERVICES	N
130	01-070-000-0000-6210		23.60	ENCRYPTION JUNE - ICN	242249	E-MAIL SERVICES	N
145	01-070-000-0000-6210		114.46	ENCRYPTION JUNE - WELFARE	242249	E-MAIL SERVICES	N
110	01-091-000-0000-6210		42.45	HOSTED EXCHANGE - JUNE	242249	E-MAIL SERVICES	N
122	01-091-000-0000-6210		17.35	ARCHIVING JUNE	242249	E-MAIL SERVICES	N
149	01-091-000-0000-6300		43.75	HOSTED OFFICE APPS JUNE	242249	REPAIRS & MAINTENANCE	N
117	01-101-000-0000-6300		8.49	HOSTED EXCHANGE - JUNE	242249	REPAIRS & MAINTENANCE	N
123	01-101-000-0000-6300		13.88	ARCHIVING JUNE	242249	REPAIRS & MAINTENANCE	N
126	01-101-000-0000-6300		4.00	POP EMAIL JUNE	242249	REPAIRS & MAINTENANCE	N
151	01-101-000-0000-6300		8.75	HOSTED OFFICE APPS JUNE	242249	REPAIRS & MAINTENANCE	N
116	01-106-000-0000-6300		8.49	HOSTED EXCHANGE - JUNE	242249	REPAIRS & MAINTENANCE	N
127	01-106-000-0000-6300		6.00	POP EMAIL JUNE	242249	REPAIRS & MAINTENANCE	N
137	01-106-000-0000-6300		17.35	ARCHIVING JUNE	242249	REPAIRS & MAINTENANCE	N
153	01-106-000-0000-6300		17.50	HOSTED OFFICE APPS JUNE	242249	REPAIRS & MAINTENANCE	N
114	01-111-000-0000-6210		8.49	HOSTED EXCHANGE - JUNE	242249	E-MAIL SERVICES	N
143	01-111-000-0000-6300		3.47	ARCHIVING JUNE	242249	REPAIRS & MAINTENANCE	N
111	01-121-000-0000-6210		8.49	HOSTED EXCHANGE - JUNE	242249	E-MAIL SERVICES	N
138	01-121-000-0000-6210		3.47	ARCHIVING JUNE	242249	E-MAIL SERVICES	N
148	01-121-000-0000-6300		8.75	HOSTED OFFICE APPS JUNE	242249	Repairs & Maintenance	N
128	01-132-000-0000-6300		10.00	POP EMAIL JUNE	242249	REPAIRS & MAINTENANCE	N
139	01-132-000-0000-6300		17.35	ARCHIVING JUNE	242249	REPAIRS & MAINTENANCE	N
147	01-132-000-0000-6300		35.00	HOSTED OFFICE APPS JUNE	242249	REPAIRS & MAINTENANCE	N
112	01-270-000-0000-6202		8.49	HOSTED EXCHANGE - JUNE	242249	TELEPHONE	N
140	01-270-000-0000-6300		3.47	ARCHIVING JUNE	242249	REPAIRS & MAINTENANCE	N
113	01-290-000-0000-6210		8.49	HOSTED EXCHANGE - JUNE	242249	E-MAIL SERVICES	N
141	01-290-000-0000-6210		3.47	ARCHIVING JUNE	242249	E-MAIL SERVICES	N
152	01-290-000-0000-6210		8.75	HOSTED OFFICE APPS JUNE	242249	E-MAIL SERVICES	N
115	01-601-000-0000-6300		16.98	HOSTED EXCHANGE - JUNE	242249	REPAIRS & MAINTENANCE	N
142	01-601-000-0000-6300		13.88	ARCHIVING JUNE	242249	REPAIRS & MAINTENANCE	N
144	01-601-000-0000-6300		2.00	POP EMAIL JUNE	242249	REPAIRS & MAINTENANCE	N
146	01-601-000-0000-6300		26.25	HOSTED OFFICE APPS JUNE	242249	REPAIRS & MAINTENANCE	N
90	01-041-000-0000-6202		19.74	JUNE PBX PHONE - AUDITOR	242277	TELEPHONE-AUDITOR	N
91	01-041-000-0000-6202		39.47	JUNE PBX PHONE - TREASURER	242277	TELEPHONE-AUDITOR	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
92	01-091-000-0000-6202		39.46	JUNE PBX PHONE - ATTORNEY	242277	TELEPHONE - ATTORNEY	N
94	01-101-000-0000-6202		39.47	JUNE PBX PHONE - RECORDER	242277	TELEPHONE - RECORDER	N
95	01-106-000-0000-6202		19.73	JUNE PBX PHONE - RECORDER	242277	TELEPHONE - ASSESSOR	N
96	01-111-000-0000-6202		19.73	JUNE PBX PHONE - CUSTODIAN	242277	TELEPHONE - COURTHOUSE	N
97	01-121-000-0000-6202		39.47	JUNE PBX PHONE - VET SERVICE	242277	TELEPHONE - VETS SERVICE	N
98	01-132-000-0000-6202		19.73	JUNE PBX PHONE - MOTOR VEHICLE	242277	TELEPHONE - MOTOR VEHICLE	N
89	01-218-000-0000-6202		19.74	JUNE PBX PHONE - JC BD	242277	TELEPHONE	N
93	01-270-000-0000-6202		19.73	JUNE PBX PHONE - CRIME VICTIM	242277	TELEPHONE	N
99	01-601-000-0000-6202		19.73	JUNE PBX PHONE - EXTENSION	242277	TELEPHONE - EXTENSION	N
155	01-070-000-0000-6263		40.00	REMOTE BACKUP MANAGER - JUNE	242432	COMPUTER SERVICES - DP	N
88	01-070-000-0000-6263		16.00	RTS BACKUP	242488	COMPUTER SERVICES - DP	N
18440	READITECH IT SOLUTIONS		6,033.55	70 Transactions			
19310	STONE'S MOBILE RADIO						
27	01-201-000-0000-6202		4,049.20	2 YR MAINTENANCE AGREEMENT	2046873	Telephone	N
19310	STONE'S MOBILE RADIO		4,049.20	1 Transactions			
19423	SWANSON/DEB						
18	01-601-000-0000-6330		25.74	MILEAGE - EXT COMMITTEE		TRAVEL & EXPENSE	N
19	01-601-000-0000-6330		65.00	PER DIEM - EXT COMM - TRF	061622	TRAVEL & EXPENSE	N
19423	SWANSON/DEB		90.74	2 Transactions			
20390	THE SHOP AUTO BODY & TOW SERVICE						
64	01-201-000-0000-6304		250.00	DOOR REPAIR #12		REPAIR & MAINTENANCE - SQUADS	N
20390	THE SHOP AUTO BODY & TOW SERVICE		250.00	1 Transactions			
20361	TYLER TECHNOLOGIES, INC						
6	01-121-000-0000-6846		449.00	VETERAN'S SOFTWARE RENEWAL		CVSO GRANT EXPENSE	N
10	01-102-000-0000-6301		1,595.66	IDOC 5 MAINTENANCE	025-382565	MAINTENANCE AGREEMENT	N
11	01-102-000-0000-6844		1,772.96	IDOC WEB HOSTING	025-382565	TECHNOLOGY - RECORDER	N
20361	TYLER TECHNOLOGIES, INC		3,817.62	3 Transactions			
22336	VETTLESON/SETH						
73	01-252-000-0000-6330		97.84	EVOC TRAINING - FUEL		TRAVEL & EXPENSE	N
74	01-252-000-0000-6330		19.65	MEAL REIMBURSE - EVOC TRAINING		TRAVEL & EXPENSE	N
75	01-252-000-0000-6330		19.11	MEAL REIMBURSE - EVOC TRAINING		TRAVEL & EXPENSE	N
76	01-252-000-0000-6330		414.94	LODGING REIMBURSE - CHEIF CONF		TRAVEL & EXPENSE	N
22336	VETTLESON/SETH		551.54	4 Transactions			
22304	VFW POST 2793						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	01-121-000-0000-6846		460.39	VET TRANSPORT TO VA - JUN 22		CVSO GRANT EXPENSE	G
	22304 VFW POST 2793		460.39	1 Transactions			
4	01-016-000-0000-6242		376.99	JUNE SUBSCRIPTIONS	846535149	SUBSCRIPTIONS - LAW LIBRARY	N
	23303 WEST GROUP PAYMENT CENTER		376.99	1 Transactions			
83	01-201-000-0000-6304		2,444.70	REPAIRS #13 SQUAD	18251	REPAIR & MAINTENANCE - SQUADS	N
	23054 WESTSIDE MOTORS OF TRF INC		2,444.70	1 Transactions			
1 Fund Total:			44,518.16	County Revenue	38 Vendors	134 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
56	3500 COULOMBE CONSULTING 03-330-000-0000-6261		600.00	INDEXING	220008	CONSULTING & LEGAL SERVICES	Y
	3500 COULOMBE CONSULTING		600.00	1 Transactions			
158	5369 ESRI 03-330-000-0000-6554		839.00	ARCGIS MAINTENANCE AGREEMENT		ENGINEERING & SURVEYING SUPPLI	N
	5369 ESRI		839.00	1 Transactions			
54	6349 FASTENAL COMPANY 03-350-000-0000-6556		268.07	CLEVIS LINK, DRILL	MNROS120972	SHOP SUPPLIES	N
55	03-350-000-0000-6556		8.58	DRILL BIT	MNROS121514	SHOP SUPPLIES	N
	6349 FASTENAL COMPANY		276.65	2 Transactions			
53	6011 FED EX 03-320-000-0000-6209		27.69	MAIL OIL SAMPLES	7-781-85262	POSTAGE	N
52	03-320-000-0000-6209		16.10	MAIL PROPOSAL	7-781-85263	POSTAGE	N
	6011 FED EX		43.79	2 Transactions			
51	13302 M-R SIGN CO, INC 03-350-000-0000-6553		234.22	911 SIGNS	216272	SIGNS	N
	13302 M-R SIGN CO, INC		234.22	1 Transactions			
49	13393 MINNESOTA NORTHERN RAILROAD INC 03-350-000-0000-6252		46.00	ELECTRICITY RR SIGNAL - APR	042022CR16	ELECTRICITY	N
50	03-350-000-0000-6252		46.00	ELECTRICITY RR SIGNAL - MAY	052022CR16	ELECTRICITY	N
	13393 MINNESOTA NORTHERN RAILROAD INC		92.00	2 Transactions			
44	13313 MN DEPARTMENT OF AGRICULTURE 03-350-000-0000-6553		10.00	SPRAY LICENSE - CJ		BRUSH & WEED CONTROL CHEMIC	N
	13313 MN DEPARTMENT OF AGRICULTURE		10.00	1 Transactions			
41	14386 NELSON EXCAVATION 03-330-000-0000-6341		4,500.00	INSTALL CULVERTS	978077	EQUIPMENT RENTAL	Y
	14386 NELSON EXCAVATION		4,500.00	1 Transactions			
57	16448 PREMIUM WATERS, INC. 03-320-000-0000-6401		40.00	WATER	340976038	SUPPLIES	N
	16448 PREMIUM WATERS, INC.		40.00	1 Transactions			
	18417 QUALITY SPRAY FOAM LLC						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
48	18417	QUALITY SPRAY FOAM LLC			30,000.00	INSTALL CULVERTS		1294		EQUIPMENT RENTAL		N
							1 Transactions					
47	18357	RINKE NOONAN			200.00	RETAINER DRAINAGE ISSUES		343338		CONSULTING & LEGAL SERVICES		N
							1 Transactions					
46	18439	ROCKSBURY TRUCK REPAIR			531.42	REPAIR & DOT INSPECTION		14417		EQUIPMENT REPAIR PARTS		N
45					1,573.76	REPAIR & DOT INSPECTION		14440		EQUIPMENT REPAIR PARTS		N
							2 Transactions					
58	20309	TRUE NORTH STEEL			49,883.20	18", 24", 36", 42" PIPE		FP0000021441		CULVERTS		N
59					14,688.00	36" PIPE		FP0000021547		CULVERTS		N
							2 Transactions					
3 Fund Total:					103,512.04	Road & Bridge		13 Vendors		18 Transactions		

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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32 Solid Waste Facility

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	19324 SAFETY-KLEEN SYSTEMS, INC. 32-390-000-0000-6262		60.00	USED OIL RECYCLE	88992323	OTHER SERVICES-SCORE ACCOUN	N
	19324 SAFETY-KLEEN SYSTEMS, INC.		60.00	1 Transactions			
32 Fund Total:			60.00	Solid Waste Facility	1 Vendors	1 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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35 Justice Center Jail Bond Fun

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
159	1450 ASSOCIATED BANK GREEN BAY, N.A. 35-940-000-0000-6705		119,303.13	INTEREST - JC JAIL BOND 2016A		INTEREST - J.C. JAIL BOND FUND	N
	1450 ASSOCIATED BANK GREEN BAY, N.A.		119,303.13	1 Transactions			
35 Fund Total:			119,303.13	Justice Center Jail Bond Fund	1 Vendors	1 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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36 Justice Center Capital Improv

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
160	1450 ASSOCIATED BANK GREEN BAY, N.A. 36-941-000-0000-6705		60,950.01	INTEREST - JC CAP IMP BOND 201		INTEREST - J.C. CAPITAL IMPR BON N
	1450 ASSOCIATED BANK GREEN BAY, N.A.		60,950.01	1 Transactions		
36 Fund Total:			60,950.01	Justice Center Capital Improve	1 Vendors	1 Transactions

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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40 Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14323	NORTHLAND TRUST SERVICES INC						
40	40-784-000-0000-6705		4,293.75	INTEREST - RLWD #14	PENNCTY13A	INTEREST - RLWD 14	N
39	40-785-000-0000-6705		3,718.75	INTEREST - RLWD #15	PENNCTY13A	INTEREST - RLWD 15	N
14323	NORTHLAND TRUST SERVICES INC		8,012.50	2 Transactions			
15359	OLSON/COLE						
42	40-796-000-0000-6849		125.00	BEAVER BOUNTY		BEAVER CONTROL	N
43	40-796-000-0000-6849		250.00	BEAVER BOUNTY		BEAVER CONTROL	N
15359	OLSON/COLE		375.00	2 Transactions			
20403	THIBERT/ALEX						
60	40-706-000-0000-6849		300.00	BEAVER BOUNTY		BEAVER CONTROL	N
20403	THIBERT/ALEX		300.00	1 Transactions			
40 Fund Total:			8,687.50	Ditch Funds	3 Vendors	5 Transactions	
Final Total:			337,030.84	57 Vendors	160 Transactions		

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	44,518.16	County Revenue
3	103,512.04	Road & Bridge
32	60.00	Solid Waste Facility
35	119,303.13	Justice Center Jail Bond Fund
36	60,950.01	Justice Center Capital Improve
40	8,687.50	Ditch Funds
All Funds	337,030.84	Total

Approved by,

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PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, The Following recommendations of the
Pennington County Human Service Committee for June 21, 2022 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve the May 17, 2022, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve, as per resolution, Pennington County Human Services recommendations regarding the consideration of Blue Plus and UCare as potential Managed Care Organizations providing managed health care services in Pennington County.
B. To approve the Local Collaborative Time Study contract between the State of Minnesota, Department of Human Services and Pennington County.
C. To approve the new agreement with Marco to lease a new Konica C550i Color Copier and to continue the current agreement to lease Canon 4045.

SECTION B

- I. To approve payment of the Agency's bills.

Aye

Nay

Chairperson

Date

EXHIBIT "A"

The present premises are leased from CP Railroad by RT Productions, Inc. In 2015, RT Productions, Inc. sold the building structure and contents to Les Trandem by way of a bill of sale. At that time the real property taxes were paid up. Since 2015, no payments have been made on the real property taxes. The value of the structure improvements is \$4,300.00. The structure is in need of demolition and the costs of making improvements to it in order to conform to the building code are cost prohibitive. The structure is a public safety hazard. If the County were to take possession of the structure via a forfeiture for unpaid taxes, the County would be responsible for the securing or demolition of the structure. The City has been in contact with CP Railroad and they have agreed to demolish the structure. According to their statements, that will be done this year. The City is requesting that the past due taxes, interest and penalty be abated in order to facilitate the CP Railroad demolition of the structure. It is believed that this would be a prudent fiscal move in the best interest of the public and the amount of tax abatement is minor compared to the cost of demolition. Mr. Trandem has indicated that he would assign all of his interest in said building as required or requested, but he does not want to be liable for the outstanding taxes. By abatement, the process of removal of the unsafe hazardous building will be facilitated, as opposed to the taxes continuing to not be paid and the building being forfeited.

423 Davis Ave









Esri Inc
380 New York St
Redlands CA 92373

Subject: Renewal Quotation

Date: 06/27/2022
To: Mike Flaagan
Organization: County of Pennington
Highway Dept
Fax #: **Phone #:** 218-681-6161

From: Pete Bennett
Fax #: 909-307-3083 **Phone #:** + 19097932853 Ext. 2063
Email: pbennett@esri.com

Number of pages transmitted
(including this cover sheet): 4

Quotation #26067865
Document Date: 02/22/2022

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level
<http://www.esri.com/apps/products/maintenance/qualifying.cfm>

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit
<http://www.esri.com/legal/licensing/software-license.html>

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.



esri[®]

380 New York St
Redlands, CA 92373
Phone: + 190979328532063
Fax #: 909-307-3083

Quotation

Date: 02/22/2022

Quotation Number: 26067865

Contract Number: 31574.0

Send Purchase Orders To:

Environmental Systems Research Institute, Inc.
380 New York Street
Redlands, CA 92373-8100
Attn: Pete Bennett

Please include the following remittance address on your Purchase Order:

Environmental Systems Research Institute, Inc.
P.O. Box 741076
Los Angeles, CA 90074-1076

County of Pennington
Highway Dept
250 125th Ave Ne
Thief River Falls MN 56701-8489
Attn: Mike Flaagan

Customer Number: 665306

For questions regarding this document, please contact Customer Service at 888-377-4575.

Item	Qty	Material#	Unit Price	Extended Price
10	1	153148 ArcGIS Online Creator (Formerly Level 2 Named User) Term License Start Date: 05/24/2022 End Date: 05/23/2023	494.00	494.00
1010	1	165533 ArcGIS Online Field Worker Term License Start Date: 05/24/2022 End Date: 05/23/2023	345.00	345.00

Item Subtotal	839.00
Estimated Tax	0.00
Total	USD 839.00

DUNS/CEC: 06-313-4175 CAGE: 0AMS3

Quotation is valid for 90 days from document date.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

Issued By: Pete Bennett **Ext:** 2063

[CSBATCHDOM]

To expedite your order, please reference your customer number and this quotation number on your purchase order.



esri[®]

380 New York St
Redlands, CA 92373
Phone: + 190979328532063
Fax #: 909-307-3083

Quotation

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Date: 02/22/2022

Quotation Number: 26067865

Contract Number: 31574.0

Item Qty Material#

Unit Price

Extended Price

Renewal Options:

- Online: Renew through My Esri site at <https://my.esri.com>
 - Credit Card
 - Purchase Order
 - Email Authorization
- Email or Fax: Email Authorization, Purchase Order or signed quote to:
 - Fax: 909-307-3083
 - Email: service@esri.com

Requests via email or signed quote indicate that you are authorized to obligate funds for your organization and your organization does not require a purchase order.

If there are any changes required to your quotation please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <http://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <http://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full.pdf> apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <http://www.esri.com/en-us/legal/terms/state-supplemental> apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy GSA, BPA) on your ordering document.



esri[®]

380 New York St
Redlands, CA 92373
Phone: + 190979328532063
Fax #: 909-307-3083

Quotation

Page 3

Date: 02/22/2022	Quotation No: 26067865	Customer No: 665306	Contract No: 31574.0
Item	Qty	Material#	Unit Price Extended Price

US FEDERAL CUSTOMERS: If you are a federal customer or a contractor purchasing on behalf of a federal customer a purchase order is required to receive an invoice. Please email the purchase order to service@esri.com

By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD _____ plus sales tax, if applicable.

Please check one of the following:

I agree to pay any applicable sales tax.

I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

Signature of Authorized Representative Date

Name (Please Print) Title

PENNINGTON COUNTY
THIEF RIVER FALLS
GREEN VIEW, INC.
MAINTENANCE AGREEMENT
July 1, 2022 - June 30, 2023

THIS AGREEMENT, made by and between Green View Inc., 305 Roselawn Avenue E, Suite 150, St. Paul, Minnesota, 55117 and Pennington County, 250 125th Avenue NE, Thief River Falls, Minnesota, 56701, for work at the Pennington County/MnDOT Joint Use Facility in Thief River Falls, Minnesota.

Green View, Inc., a non-profit organization, has a program through which needy, elderly persons are recruited, employed, and periodically supervised in the performance of maintenance, custodial, and public service duties.

Pennington County has determined it has need for the services of these needy, elderly custodial services.

Pennington County desires to acquire, and Green View, Inc. desires to supply, these services.

This agreement shall be in effect from July 1, 2022, through June 30, 2023.

It is mutually agreed that this project will be carried out under the auspices of Green View, Inc. and subject to the following terms and conditions:

- I. Green View, Inc. shall:
 - A. Recruit and hire all personnel required.
 - B. Periodically supervise all Green View, Inc. employees.
 - C. Administrate the payroll and all fringe benefits; such as, but not limited to, payroll taxes, workers' compensation and liability insurance, etc.
 - D. Provide bonding for those persons administratively handling funds for Green View, Inc.
 - E. Furnish workers' compensation and liability insurance certificates with minimum limits of \$600,000.
 - F. File all appropriate unemployment tax filings and notify the Pennington County in the event Green View's exemption status should change.

- II. Pennington County shall:
 - A. Provide the daily supervision, general training and instructions.
 - B. Provide the tools, supplies, and equipment necessary for the proper implementation of the work plan.

III. Payment:

- A. Green View, Inc. agrees to accept, and Pennington County agrees to pay, full compensation for all services and expenses contemplated by this agreement.
- B. Pennington County upon submission of invoices shall reimburse payroll and other allowable expenses incurred by Green View, Inc., in the course of performing this agreement.

IV. Schedule of Payments:

- A. Green View, Inc. shall submit invoices for services rendered and the Pennington County shall reimburse Green View, Inc. upon receipt of said invoices.

V. Records:

- A. Green View, Inc. shall keep such records that maintain an efficient and accurate cost-keeping system for records.

VI. Audits and Examinations:

- A. Green View, Inc. shall afford reasonable facilities for audits and examinations of Green View, Inc.'s accounting records.

VII. Changes:

- A. Green View, Inc. is managed in reliance upon experience-based operating cost projections, in other words we look at last year's costs as the basis for determining the next fiscal period's expenses. While this approach is consistent with the non-profit status and purposes of Green View, Inc., it does create a significant vulnerability for Green View should changes, particularly in mandated state or federal employee benefits/programs occur.

Therefore, in consideration of the risks described above it is understood by and between the parties hereto that in the event changes occur in the application of mandated worker/employee costs, including but not limited to unemployment insurance coverage, social security and medicare taxes, minimum wage laws, and the Affordable Care Act. The amount of the payment from Pennington County set forth on the attachment to this agreement may be modified by the mutual agreement of the parties.

- B. This agreement may be terminated by either party at any time, with or without cause, upon not less than 30 days written notice delivered by mail or in person to the other party.

PENNINGTON COUNTY:

GREEN VIEW, INC:

By

By Michael P. McShane

Title

Executive Director
Title

Attest

Attest

Dated: _____

Dated: _____

PENNINGTON COUNTY
THIEF RIVER FALLS

GREEN VIEW, INC.

July 1, 2022 – June 30, 2023

CONTRACT INCLUDES:

CUSTODIAL EXPENSE: \$14.50
Labor:

OTHER LABOR EXPENSES: 1.90
Employer-related costs for Payroll Taxes,
Workers' Compensation Insurance and Loss
Prevention, and Liability and Bonding Insurance

ADMINISTRATIVE EXPENSES: 2.75
(Administrative Salaries, Employer's Payroll
Taxes Expense, Fringe Benefits, Administrative
Mileage, Administrative Per Diem, Administrative
Workers' Compensation, Rent Expense, Postage
Expense, Office Supplies, Telephone Expense,
Computer Expense, and Miscellaneous Expenses)

HOURLY RATE: \$19.15

JOINT POWERS AGREEMENT NORTHWEST WORKFORCE SERVICE AREA

THIS AGREEMENT, made and entered into the first day of July 2022 by and between the Board of Commissioners of the following Counties of the State of Minnesota: Kittson, Marshall, Norman, Pennington, Polk, Red Lake, and Roseau (hereinafter referred to as participating county boards) as follows:

WHEREAS: The Workforce Innovation and Opportunity Act (WIOA) of 2014 (Public Law 113-128, Dated July 22, 2014), amended the Workforce Investment Act of 1998 to strengthen the United States workforce development system through innovation in, and alignment and improvement of, employment, training, and education programs in the United States, and to promote individual and national economic growth; and

WHEREAS, the Workforce Innovation and Opportunity Act legislation require that local elected officials participate in the major decision making roles, and

WHEREAS, The Northwest Regional Development Commission was created to facilitate intergovernmental cooperation and to insure orderly and harmonious coordination of state, federal, and local comprehensive planning and development programs, and

WHEREAS, the Northwest Regional Development Commission's Board of Directors is an existing representative body of local elected officials.

NOW THEREFORE, in consideration of the covenants and mutual agreements contained herein, and pursuant to the foregoing, the participating counties hereby designate the members of the Northwest Regional Development Commissions' Board of Directors as the Local Elected Officials for the Northwest Workforce Service Area with the specific duties as follows:

I. Operating Procedures and Policies

The Northwest Private Industry Council/Workforce Development Board will operate as the Administrative Entity and Grant Recipient for the program and will also be responsible for the allocation of funds and client participation management.

The Procedures and Policies shall be according to the Northwest Private Industry Council/Workforce Development Board Policy Manual.

II. Powers

The Local Elected Officials shall possess all powers and duties established by the Workforce Innovation and Opportunity Act legislation.

III. Composition of the Northwest Private Industry Council/Workforce Development Board shall be established according to Section 107(b)(2) of the Workforce Innovation and Opportunity Act of 2014.

A. Membership Structure

The Northwest Private Industry Council/Workforce Investment Board shall consist of 19 members. There will be ten representatives from the private sector with one representative serving each of the seven counties and with three representatives serving the Local Workforce Development Area at large. There will be four members on the Workforce Development Board representing organized labor and Community Based Organizations; two members representing education (higher education and adult literacy); and one member representing each of the following groups: Economic and Community Development, Public Employment Services, and Rehabilitation Agencies.

B. Appointment Process

The appointment process shall involve four steps:

1. Solicitation of nominations
2. Review of nominations
3. Appointment
4. Certification

Each step is described as follows:

Solicitation of Nominations

The Local Elected Officials in concert with the Workforce Development Board will solicit nominations from representative local and regional groups and organizations representing private and public sector employers, community based organizations, economic development organizations, education, organized labor, public employment services, and rehabilitation agencies.

Review of Nominations

- a. All nominations will be submitted to the Local Elected Official Board for review.
- b. The Local Elected Officials will review the nominations and forward either comments or recommendations depending on the category of review of the nomination. There are two categories of review.
 - (i) Comments – The Local Elected Official Board will make any appropriate comments on the nomination in terms of the person's ability to represent the category of the nomination. At the discretion of the Local Elected Official Board, the nomination(s)

may be sent to the County Board of the nominee's residence for further recommendation or comment.

- (ii) Recommendations – In the event that there is more than one recommendation for a county-designated seat, the list of nominees shall be forwarded to that County Board who will then recommend to the Local Elected Official Board one of the private sector persons from the County to fill one of the seven Geographic Based slots.

Appointments

The final appointments will be made by the Local Elected Officials Board using the following process:

- a. The specific persons recommended by the County Boards to fill the seven private sector geographic slots.
- b. The remaining appointments will be made with consideration given to comments by the counties and information provided on the nominations form.
- c. Lack of Agreement – If after a reasonable effort, the Local Elected Officials are unable to reach agreement, the Governor may appoint the members of the local board from individuals so nominated or recommended.

Certification

The Governor and his staff will review the membership structure, the nominations process, and the final appointments prior to official certification as required by the Workforce Innovation and Opportunity Act. Once certified, the Northwest Private Industry Council/Workforce Development Board will meet and proceed according to the requirements of the Act.

- IV. Relationship of the Northwest Private Industry Council/Workforce Development Board and the Local Elected Officials will be as follows:
 - A. The Local Elected Officials shall have all the responsibilities of decision making as required by the WIOA law.
 - B. Any disagreements will be resolved through negotiations between the Northwest Private Industry Council/Workforce Development Board and the Local Elected Officials.

C. In the event that no agreement can be reached, the Workforce Development Division of the Minnesota Department of Employment and Economic Development and the Governor will be notified and asked for assistance.

D. Final resolutions of disagreements will be made according to the provisions of the law as determined by the Governor.

V. Amendment

This agreement may be amended only by the agreement of all participating counties by resolution of their County Boards of commissioners. Notice of any proposed amendment must be provided to all participating County Boards of commissioners at least thirty (30) days prior to the effective date of the proposed agreement.

VI. Termination and Withdrawal

The participating County Boards may terminate and withdraw from this Agreement only on notice of an intention to terminate delivered to other participating County Boards, the Local Elected Officials and the Commissioner of the Minnesota Department of Employment and Economic Development not less than thirty (30) days before the effective date of termination and withdrawal. If funding for this project terminates prematurely, this contract shall be null and void sixty (60) days after the effective date of said termination.

VII. Sunset and Renewal

This Agreement will terminate on June 30, 2024 and must be renewed by resolution of the participating County Boards.

VIII. Disposal of Surplus Funds or Property Upon Termination

Upon termination of the Agreement, unexpended funds shall be disposed of in accordance with law.

IX. Financial Obligations

There will be no financial obligation of any unit of government.

X. Effective Date

The effective date of the Agreement shall be July 1, 2022.

IN WITNESS WHEREOF, the participating County Boards, by resolution, have caused this Agreement to be executed by their respective Officers.

County of: **Kittson**

By: _____
Chairperson, County Board

Date:

And: _____
County Auditor or Executive Secretary

County of: **Marshall**

By: _____
Chairperson, County Board

Date:

And: _____
County Auditor or Executive Secretary

County of: **Norman**

By: _____
Chairperson, County Board

Date:

And: _____
County Auditor or Executive Secretary

County of: **Pennington**

By: _____
Chairperson, County Board

Date:

And: _____
County Auditor or Executive Secretary

County of: **Polk**

By: _____
Chairperson, County Board

Date:

And: _____
County Auditor or Executive Secretary

County of: **Red Lake**

By: _____
Chairperson, County Board

Date:

And: _____
County Auditor or Executive Secretary

County of: **Roseau**

By: _____
Chairperson, County Board

Date:

And: _____
County Auditor or Executive Secretary



Minnesota Board of Peace Officer Standards and Training

1600 University Avenue, Suite 200
St. Paul, MN 55104-3825
(651) 643-3060 • Fax (651) 643-3072
www.post.state.mn.us

June 9, 2022

Kevin Erickson, County Coordinator
Pennington County
101 Main Ave N
P.O. Box 616
Thief River Falls, MN 56701

Dear Mr. Erickson;

The Minnesota Board of Peace Officer Standards and Training (POST Board) is the occupational regulatory agency charged with the vital responsibility of maintaining selection, education and licensing standards for the 415 Minnesota law enforcement agencies that employ over 10,500 peace officers across our state.

While the POST Board performs many functions, a significant portion of the POST's responsibility is dedicated to conducting "compliance reviews" of Minnesota law enforcement agencies to ensure they are meeting legislatively mandated training and department policies on Use of Force/Firearms training, Emergency Vehicle Operation and Pursuit Driving training and mandated departmental policies.

On 6/7/2022, a POST Board Standards Coordinator conducted a review at the Pennington County Sheriff's Office. After a comprehensive review of their records concerning mandated employee training and department policies, I am pleased to inform you that your agency **passed the review**.

Ensuring all law enforcement agencies around the state are in compliance plays a pivotal role in maintaining the high level of professionalism we have enjoyed in Minnesota for many years and that professionalism translates into quality law enforcement services for the citizens of Minnesota.

Please take a moment to recognize your police department for this important accomplishment.

Sincerely,

A handwritten signature in black ink, appearing to read "Erik Misselt".

Erik Misselt
Executive Director