

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, FEBRUARY 13TH, 2024, 10:00 A.M.**

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**
 - 10:05 Julie Sjostrand – Human Services Director
 - 10:10 Mike Flaagan – County Engineer
 - 10:25 Seth Vettleson – County Sheriff
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**
- 11. Adjournment**

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
JANUARY 23, 2024 – 10:00 A.M.**

Pursuant to M.S. 375.07, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, January 23rd, 2024, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Roy Sourdif, and Neil Peterson. Members absent: Dave Sorenson.

The meeting was called to order by Chairman Nelson and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Sourdif, seconded by Commissioner Peterson, to approve the agenda as presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to approve the County Board minutes of January 2nd, 2024, as written. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Peterson, to approve the Auditor and Manual warrants for December 2023 totaling \$2,397,889.22, the Human Services warrants totaling \$537,833.33, and the following Commissioner warrants. Motion carried.

County Revenue	\$215,577.68
Road & Bridge	\$ 76,677.27
Solid Waste Facility	\$ 25.00
Justice Ctr. Jail Bond Fund	\$ 475.00
Justice Ctr. Cap. Imp. Fund	\$ 475.00
Ditch Funds	\$ 2,876.22

Meal reimbursements and per diems in the amount of \$2,400.00 were also approved.

Human Services Director Julie Sjostrand presented the consent agenda from the January 16, 2024, Human Services Committee meeting. On a motion by Commissioner Peterson and seconded by Commissioner Lawrence, the following recommendations of the Pennington County Human Service Committee for January 16, 2024 (detailed minutes on record) are hereby adopted:

SECTION A

- I. To approve the December 19, 2023, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III.
 - A. To approve the CY 2024-2025 Child Support Cooperative Agreement between the State of Minnesota, Pennington County Attorney's Office, Pennington County Sheriff's Office, and Pennington County Human Services as presented.
 - B. To approve the CY 2024 Behavioral Health (Temporary Confinement) Purchase of Services Agreements Between Sanford Behavioral Health and Pennington County Human Services.
 - C. To approve the Telecommute Policy Addendum.

SECTION B

I. To approve payment of the Agency's bills.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to accept the resignation of Full-Time Eligibility Worker Thonya Fogarty effective January 19th, 2024. Motion carried.

Dept. of Corrections District Supervisor Janelle Cheney introduced herself to the County Board, she is replacing Cody Underdahl who has transferred into Intensive Supervisor Release. Ms. Cheney is transferring from the Moorhead district and is currently learning the area, facilities, and staff. She started with the DOC in 2007 and has been a district supervisor for 9 years. In the near future she plans to present a comprehensive plan to each county board in her district, explain where funding goes, etc. The board thanked her for her introduction and looks forward to working with her in the future.

County Sheriff Seth Vettleson:

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the transfer of Sadie Bernier from Full-Time Records Clerk to Full-Time Lead Records Clerk effective January 22nd, 2024. Motion carried.

Sheriff Vettleson discussed the current Part-Time/Casual Deputy Sheriff position, noting that recent advertising for a Part-Time Deputy position resulted in no interest. He proposed a change to the position from part-time to full-time. Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to change the current Part-Time Deputy Sheriff position opening to a Full-Time Deputy Sheriff position. Discussion followed regarding the work hours of current part-time Deputies. Following discussion, the motion was carried.

The Sheriff noted that Argo is now building an extreme terrain vehicle and discussed some of its specifications. Current county ordinance regarding ATV use on county roads doesn't address the new ETVs, and he proposed modifications to the ordinance to incorporate usage of new ETVs. Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to hold a Public Hearing regarding proposed changes to the county ordinance on ATV use on county roads on February 27th, 2024, at 10:30 a.m. Motion carried.

County Engineer Mike Flaagan:

Engineer Flaagan noted that the current snow plowing policy needs to be updated. He distributed draft copies of an updated policy and asked that the Board members review it and he will bring it up for discussion at the next County Board meeting.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to accept the resignation and retirement of Highway Equipment Operator Stuart Peterson effective February 9th, 2024. The Board wishes to thank Mr. Peterson for his 25+ years of service to the Highway Department and citizens of Pennington County and wished him well in retirement. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to authorize the County Engineer to advertise for the soon-vacant position of Full-Time Highway Equipment Operator. Motion carried.

Engineer Flaagan stated he is still seeking applicants for the vacant position of Highway

Technician III. The Road & Bridge/Highway Committee will meet on January 24, 2024, to discuss other advertising options.

Engineer Flaagan noted that work on the Kratka bridge replacement project is scheduled to start up again at the end of February, weather permitting.

County Auditor-Treasurer Items:

Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to authorize the County Auditor-Treasurer to sign a 2023 county audit engagement letter from Hoffman, Philipp, & Martell, PLLC. Motion carried.

County Coordinator Items:

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve a quote by Marco Technologies, LLC for the purchase of a HP printer/copier/scanner for the Department of Motor Vehicle in the amount of \$1,857.23, and also a \$30.00/month maintenance agreement on such item. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Peterson, to approve issuance of a duplicate warrant to Jamie Marie Hanson in the amount of \$170.10 to replace lost warrant 112384 dated June 16th, 2022, without issuance of an indemnifying bond. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to accept the resignation of Waylon Olson as Custodian I effective January 19th, 2024. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the hire of Morgan Bernier as Full-Time Building & Grounds Supervisor effective January 24th, 2024. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the hire of Anthony Wellentin as Custodian I effective January 24th, 2024. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sourdif, to approve the reappointment of Scott Waldal to the Thief River Falls Airport Authority for a three-year term effective January 1st, 2024. Motion carried.

At 10:30 a.m. the Chairman recessed the Board meeting and opened the Public Hearing on the Economic Development Tax Abatements.

Present: Bruce Lawrence, Neil Peterson, Seth Nelson, Roy Sourdif, Jennifer Herzberg, Seamus Duffy, Kevin Erickson, Lucas Fornshell, and Times Reporter April Scheinoha.

Auditor-Treasurer Jennifer Herzberg reviewed the Economic Development Tax Abatement Policy and reviewed the qualifying parcels, discussing which abatement programs each were a part of through the City of Thief River Falls.

Hearing no comments on the abatements, Chairman Nelson closed the Public Hearing at 10:32 a.m. and called the Board meeting back to order.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the abatement of the County's portion of real estate tax for the following properties, as per the abatement policy and recommended by the City of Thief River Falls, and authorize the County Auditor-Treasurer to issue payment by Auditor's warrant. Motion carried.

First Year

- 2006 Nelson Dr: MMCDC's Greenwood Neighborhood Addition Lot-024 Block-001. Parcel Number 25.121.024.10 – Haven Keuhn. The total estimated abatement is \$1,146.53.
- 2020 Nelson Drive: MMCDC's Greenwood Neighborhood Addition Lot-017 Block-001. Parcel Number 25.121.017.10 – Kevin Roberts. The total estimated abatement is \$1,116.09.
- 2014 Nelson Drive: MMCDC's Greenwood Neighborhood Addition Lot-020 Block-001. Parcel Number 25.121.020.10 – Rebekah Lion. The total estimated abatement is \$1,015.52.

Second Year

- 828 Alice Drive: First Southeast Addition Lot-015 Block-003. Parcel number 25.033.041.29 – James Trojanowski. The total estimated abatement is \$1,329.45.
- 208 Willow Road: Noreen's First Addition s122 of lot 21 & lot 22 less the SO 12' Blk 4 Parcel Number 25.062.052.00 – Margaret Porter. The total estimated abatement is \$935.13.
- 2024 Nelson Drive: MMCDC's Greenwood Neighborhood Addition Lot-015 Block-001 Parcel number 25.121.015.10 – Shelby Hagen. The total estimated abatement is \$959.60.

Third Year

- 212 Willow Road: Noreen's First Addition SO 12' of Lot 22, Lot 23, Lot 24 Less SO 44' Blk 4 Parcel number 25.062.053.00 – Adrian Prestebak. The total estimated abatement is \$950.19.
- 2028 Nelson Drive: MMCDC's Greenwood Neighborhood Addition Lot-013 Block-001 Parcel number 25.121.013.10 – Bryce Gillie. The total estimated abatement is \$1,161.75.
- 2004 Nelson Drive: Lot 4 Block 1, MMCDC's Greenwood Neighborhood Addition Lot-025 Block-001. Parcel Number 25.121.025.10 – Lori Alvarado. The total estimated abatement is \$676.10.
- 2022 Nelson Drive: MMCDC's Greenwood Neighborhood Addition Lot-016 Block-001 Parcel number 25.121.016.10 – Shelby Erickson. The total estimated abatement is \$1,228.89.

Fourth Year

- 2015 Greenwood Street East: Lot 4, Block 1, MMCDC's Greenwood Neighborhood Addition. Parcel Number 25.12100410 – Kellie Dagg. The total estimated abatement is \$678.67.
- 2013 Greenwood Street East: Lot 3, Block 1, MMCDC's Greenwood Neighborhood Addition. Parcel Number 25.121.003.10 – Tanner Nessen. The total estimated abatement is \$961.60.

- 2103 Greenwood Street East: Lot 9, Block 1, MMCDC's Greenwood Neighborhood Addition. Parcel Number 25.121.009.10 – Brandi Dorge. The total estimated abatement is \$835.72.
- 2021 Greenwood Street East: Lot 7, Block 1, MMCDC's Greenwood Neighborhood Addition. Parcel Number 25.121.007.10 – Mackenzie Swick. The total estimated abatement is \$954.48.
- 2101 Greenwood Street East: Lot 8, Block 1, MMCDC's Greenwood Neighborhood Addition. Parcel number 25.121.008.10 – Tanner Dicken. The total estimated abatement is \$967.82.

County Coordinator Items (continued):

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve a new Operating and Facility Space Agreement between Pennington County and Waste Masters, LLC (formerly Les's Sanitation) effective September 15th, 2023, to September 15th, 2024. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Peterson, to approve a quote by BKV Group in the amount of \$15,000 to complete an updated facility assessment of the former City Auditorium, with such study to address accessibility, facility conditions, and cost estimates based on historic treatment/replacement. Discussion followed with Commissioners Peterson and Lawrence discussing past and current uses of the building, prior estimates to remodel/renovate and remove asbestos from the building. Current annual operating costs of the building are approximately \$30,000. Following discussion, the motion was carried.

County Attorney Items:

County Attorney Seamus Duffy discussed a recent state review of the county's law library. As a result, the Law Library Committee recommends a change in the subscription for law library materials from the current level of Tier 1 to Tier 2, at an additional cost of \$133 annually. Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve a contract subscription change from Tier 1 to Tier 2 for law library materials effective March 1st, 2024, with a total annual cost of \$433. Discussion followed with Commissioner Peterson stating that the county is required by state statute to provide and maintain a law library for public use. Following discussion, the motion was carried.

Committee Reports / Commissioner Updates:

Commissioner Lawrence discussed a prior agreement proposed to a local amateur radio group regarding use of an old radio tower and related property southeast of TRF. The County is still paying for the electric bill on that tower. The County Attorney will review the draft agreement proposed by the County.

Commissioner Peterson noted that the Northern Counties Land Use Coordinating Board has changed its name to 'Northern Counties'. Currently 10 counties are represented and 3-4 other counties have expressed interest in joining. It was noted that the next meeting will be held on February 1st, 2024.

Commissioner Nelson noted that Community Strong is holding a 'Game On for Mental Health' event in Goodridge on February 5th, 2024, in conjunction with a TRF Prowlers/Goodridge Chargers basketball game.

Commissioner Sourdif noted that the Northwest Regional Library Board has moved their monthly meeting from the third Thursday of each month to the second Tuesday of each month at 4:30 p.m.

Motioned by Commissioner Sourdif, seconded by Commissioner Peterson, to adjourn the Board meeting to February 13th, 2024, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Seth Nelson, Chairman
Board of Commissioners

DRAFT

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DRAFT

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 2

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1307 ABM TECHNOLOGY GROUP							
377	01-003-000-0000-6210		388.32	HOSTED IT SERVICES - FEB	AR1744613	E-MAIL SERVICES	N
363	01-041-000-0000-6210		776.65	HOSTED IT SERVICES-FEBRUARY	AR1744613	E-MAIL SERVICES	N
373	01-070-000-0000-6263		1,125.97	HOSTED IT SERVICES HWY -FEB	AR1744613	COMPUTER SERVICES - DP	N
374	01-070-000-0000-6263		1,494.30	HOSTED IT SERVICES NURSIN -FEB	AR1744613	COMPUTER SERVICES - DP	N
375	01-070-000-0000-6263		136.33	HOSTED IT SERVICES DP - FEB	AR1744613	COMPUTER SERVICES - DP	N
376	01-070-000-0000-6263		4,231.23	HOSTED IT SERVICES HS - FEB	AR1744613	COMPUTER SERVICES - DP	N
364	01-091-000-0000-6300		543.65	HOSTED IT SERVICES-FEBRUARY	AR1744613	REPAIRS & MAINTENANCE	N
371	01-101-000-0000-6300		310.66	HOSTED IT SERVICES-FEBRUARY	AR1744613	REPAIRS & MAINTENANCE	N
370	01-106-000-0000-6300		388.32	HOSTED IT SERVICES-FEBRUARY	AR1744613	REPAIRS & MAINTENANCE	N
365	01-121-000-0000-6300		77.66	HOSTED IT SERVICES-FEBRUARY	AR1744613	Repairs & Maintenance	N
368	01-132-000-0000-6300		543.65	HOSTED IT SERVICES-FEBRUARY	AR1744613	REPAIRS & MAINTENANCE	N
372	01-201-000-0000-6262		3,376.94	HOSTED IT SERVICES-FEBRUARY	AR1744613	OTHER SERVICES	N
366	01-270-000-0000-6300		77.66	HOSTED IT SERVICES-FEBRUARY	AR1744613	REPAIRS & MAINTENANCE	N
367	01-290-000-0000-6300		77.66	HOSTED IT SERVICES-FEBRUARY	AR1744613	Repairs & Maintenance	N
369	01-601-000-0000-6300		232.99	HOSTED IT SERVICES-FEBRUARY	AR1744613	REPAIRS & MAINTENANCE	N
1307	ABM TECHNOLOGY GROUP		13,781.99	15 Transactions			
1011 ACE HARDWARE							
45	01-251-000-0000-6300		5.59	CFL BULBS - CELL AREA	151970	REPAIRS & MAINTENANCE	N
46	01-201-000-0000-6300		12.99	CAULKING - EVIDENCE AREA	152306	REPAIRS & MAINTENANCE	N
47	01-201-000-0000-6300		24.53	HARDWARE/FASTENERS-EVIDENCE	152342	REPAIRS & MAINTENANCE	N
48	01-218-000-0000-6300		8.18	VACUUM REPAIR, PLUMBING	152525	REPAIRS & MAINTENANCE	N
49	01-251-000-0000-6300		5.59	CLF BULBS-HOLDING CELL	152755	REPAIRS & MAINTENANCE	N
50	01-201-000-0000-6300		1.60	HARDWARE	152757	REPAIRS & MAINTENANCE	N
51	01-201-000-0000-6405		2.99	KEY-INVESTIGATIVE AREA	152857	GENERAL SUPPLIES	N
1011	ACE HARDWARE		61.47	7 Transactions			
1306 ADVANCED CORRECTIONAL HEALTHCARE							
102	01-251-000-0000-6255		677.23	NURSING HOURS OVERAGE	134686	MEDICAL - LOCAL	N
100	01-251-000-0000-6255		20,563.56	ON-SITE MEDICAL SERV - MARCH	137852	MEDICAL - LOCAL	N
101	01-251-000-0000-6255		1,048.86	ON-SITE MENTAL HEALTH-MARCH	137852	MEDICAL - LOCAL	N
103	01-251-000-0000-6255		30.18	DEC 4TH QTR ADP	138219	MEDICAL - LOCAL	N
1306	ADVANCED CORRECTIONAL HEALTHCARE		22,319.83	4 Transactions			
1347 Amazon Capital Services							
41	01-255-000-0000-6405		115.53	FIRST AID KITS	13P4-NHWM-QL4C	GENERAL SUPPLIES - S.T.S.	N
40	01-259-000-0000-6801		94.75	CARDS, BIBLE-PROGRAMMING	144M-XML6-DNJK	MISCELLANEOUS EXPENSE - CANTI	N
43	01-251-000-0000-6405		37.57	LANYARDS, BADGE HOLDERS	1D69-TGXR-XKJF	GENERAL SUPPLIES - JAIL	N

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
42	01-220-000-0000-6405		SCREEN PROTECTOR	1PRJ-6LWF-L4K7	GENERAL SUPPLIES	N
44	01-251-000-0000-6405		PRIVACY CURTAINS	1PVR-KNYK-PYQ	GENERAL SUPPLIES - JAIL	N
1347	Amazon Capital Services					
		313.36		5 Transactions		
1608	ASHTON'S MOWING SERVICE AND SNOW R					
132	01-111-000-0000-6262		SNOW REMOVAL - GC	3461	OTHER SERVICES - COURTHOUSE	Y
131	01-218-000-0000-6262		SNOW REMOVAL - JC	3461	OTHER SERVICES	Y
133	01-218-000-0000-6262		SNOW REMOVAL - LEC	3461	OTHER SERVICES	Y
134	01-501-000-0000-6262		SNOW REMOVAL- AUDITORIUM/ARENA	3461	OTHER SERVICES	Y
1608	ASHTON'S MOWING SERVICE AND SNOW R					
		2,600.00		4 Transactions		
1308	ASSOCIATION MINNESOTA COUNTIES					
265	01-041-000-0000-6241		2024 DRAINAGE CONFERENCE-JH,JS		DUES - AUDITOR	N
21	01-041-000-0000-6241		2024 MEMBERSHIP DUES	8274	DUES - AUDITOR	N
8	01-070-000-0000-6801		2024 MNCITLA DUES - NT	MNCITLA2024	MISCELLANEOUS EXPENSE - DP	N
1308	ASSOCIATION MINNESOTA COUNTIES					
		2,546.00		3 Transactions		
1364	AUTO VALUE					
145	01-201-000-0000-6304		BATTERY = #02	9654973	REPAIR & MAINTENANCE - SQUADS	N
148	01-201-000-0000-6304		WASHER FLUID/OIL	9654983	REPAIR & MAINTENANCE - SQUADS	N
146	01-201-000-0000-6304		WIPER BLADES - #07	9655769	REPAIR & MAINTENANCE - SQUADS	N
147	01-201-000-0000-6304		WASHER FLUID	9655942	REPAIR & MAINTENANCE - SQUADS	N
1364	AUTO VALUE					
		327.18		4 Transactions		
2338	BEITEL/ERIK					
257	01-290-000-0000-6330		MEALS FOR GOV CONFERENCE		Travel & Expense	N
2338	BEITEL/ERIK					
		53.45		1 Transactions		
2346	BJORKLUND COMPENSATION CONSULTING					
79	01-121-000-0000-6262		EVALUATE DIRECTOR OF VET SERV	4602	OTHER SERVICES - VETS SERVICE	Y
2346	BJORKLUND COMPENSATION CONSULTING					
		150.00		1 Transactions		
2050	BREDESON SUPPLY					
73	01-601-000-0000-6401		LAMINATING SUPPLIES	212744	SUPPLIES - EXTENSION	N
2050	BREDESON SUPPLY					
		64.95		1 Transactions		
13405	COCA-COLA BOTTLING COMPANY HIGH CC					
10	01-801-000-0000-6838		COKE PRODUCTS	4634899	POP MACHINE EXPENSE	N
13405	COCA-COLA BOTTLING COMPANY HIGH CC					
		147.49		1 Transactions		

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3311 COLE PAPERS, INC.							
14	01-111-000-0000-6403		269.40	ICE MELT - GC	10396053	JANITORIAL SUPPLIES - COURTHOU	N
15	01-111-000-0000-6403		7.00	PROCESSING FEES	10396053	JANITORIAL SUPPLIES - COURTHOU	N
13	01-218-000-0000-6403		179.60	ICE MELT - JC	10396053	JANITORIAL SUPPLIES	N
82	01-111-000-0000-6403		10.69	60 WATT BULBS - GC	10399927	JANITORIAL SUPPLIES - COURTHOU	N
84	01-111-000-0000-6403		125.14	LYSOL SPRAY - GC	10399927	JANITORIAL SUPPLIES - COURTHOU	N
85	01-111-000-0000-6403		7.00	PROCESSING FEE - GC	10399927	JANITORIAL SUPPLIES - COURTHOU	N
83	01-800-000-0000-6403		78.93	KLEENEX - WELFARE	10399927	JANITORIAL SUPPLIES	N
3311	COLE PAPERS, INC.		677.76	7 Transactions			
3495 COOPER/SHAD							
255	01-290-000-0000-6330		119.26	MILEAGE-REGION 3 MEETING	178 MILES @.67	Travel & Expense	N
256	01-290-000-0000-6330		60.93	MEALS FOR GOV CONFERENCE	2/5-2/7	Travel & Expense	N
3495	COOPER/SHAD		180.19	2 Transactions			
3138 CREATIVE FORMS AND CONCEPTS							
18	01-801-000-0000-6401		1,067.12	5500 - AUDITOR/COMM CHECKS	120481	SUPPLIES-UNALLOCATED	N
3138	CREATIVE FORMS AND CONCEPTS		1,067.12	1 Transactions			
4310 D & T VENTURES							
87	01-070-000-0000-6301		472.50	PROPERTY TAX WEBSITE SUPPORT	302869	MAINTENANCE AGREEMENT	N
4310	D & T VENTURES		472.50	1 Transactions			
4355 DACOTAH PAPER							
105	01-251-000-0000-6403		1,953.30	BATHROOM CLEANER, SOAP, BLEACH	23373	JANITORIAL SUPPLIES - JAIL	N
104	01-251-000-0000-6403		1,345.80	MOP/TISSUE	79857	JANITORIAL SUPPLIES - JAIL	N
4355	DACOTAH PAPER		3,299.10	2 Transactions			
4313 DEPARTMENT OF MOTOR VEHICLES							
138	01-255-000-0000-6330		21.25	LICENSE/REG - CHEV EXPRESS		TRAVEL & EXPENSE	N
139	01-255-000-0000-6330		21.25	LICENSE/REG - 2012 FORD VAN		TRAVEL & EXPENSE	N
140	01-255-000-0000-6330		21.25	LICENSE/REG - 93 CHEVY		TRAVEL & EXPENSE	N
141	01-255-000-0000-6330		21.25	LICENSE/REG - BOBCAT TRAILER		TRAVEL & EXPENSE	N
142	01-255-000-0000-6330		21.25	LICENSE/REG - H&H TRAILER		TRAVEL & EXPENSE	N
143	01-255-000-0000-6330		21.25	LICENSE/REG - 2014 TRAILER		TRAVEL & EXPENSE	N
144	01-255-000-0000-6330		21.25	LICENSE/REG - 2022 TRAILER		TRAVEL & EXPENSE	N
4313	DEPARTMENT OF MOTOR VEHICLES		148.75	7 Transactions			
13483 DEPT OF CORRECTIONS FINANCIAL SERVI							
115	01-251-000-0000-6801		1,466.00	INMATE WAGES NOVEMBER 2023	779826	MISCELLANEOUS EXPENSE - JAIL	N

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
116	01-251-000-0000-6801		1,804.00	INMATE WAGES DECEMBER 2023	779862	MISCELLANEOUS EXPENSE - JAIL	N
117	01-251-000-0000-6801		1,771.00	INMATE WAGES JANUARY 2024	780440	MISCELLANEOUS EXPENSE - JAIL	N
13483	DEPT OF CORRECTIONS FINANCIAL SERVI		5,041.00	3 Transactions			
13059	DHS - SWIFT						
78	01-061-000-0000-6262		148.95	POSTAGE FOR MAILING SERVICES	A3001C572511	OTHER SERVICES - ELECTIONS	N
13059	DHS - SWIFT		148.95	1 Transactions			
4364	DIRECT DEPOSIT SERVICES						
267	01-041-000-0000-6801		500.82	PURCHASED CD- SSB BANK	34922	MISCELLANEOUS EXPENSE - AUDIT	N
268	01-041-000-0000-6801		400.27	PURCHASED CD- SSB BANK	34922	MISCELLANEOUS EXPENSE - AUDIT	N
4364	DIRECT DEPOSIT SERVICES		901.09	2 Transactions			
4320	DS SOLUTIONS, INC						
11	01-061-000-0000-6262		2,604.00	EDIT LIST & TEST DECK - PNP	13534	OTHER SERVICES - ELECTIONS	N
4320	DS SOLUTIONS, INC		2,604.00	1 Transactions			
5053	ELECTION SYSTEMS & SOFTWARE						
17	01-061-000-0000-6262		2,530.00	CODING SERVICES - PNP	CD2074705	OTHER SERVICES - ELECTIONS	N
5053	ELECTION SYSTEMS & SOFTWARE		2,530.00	1 Transactions			
5387	EZ LOCKSMITH						
99	01-251-000-0000-6801		992.50	INSTALL LOCK-LOCKER ROOM DOORS	4410	MISCELLANEOUS EXPENSE - JAIL	N
5387	EZ LOCKSMITH		992.50	1 Transactions			
6303	F-M AMBULANCE INC						
95	01-251-000-0000-6255		50.00	TRF BLOOD DRAW	24-1884	MEDICAL - LOCAL	N
97	01-251-000-0000-6255		50.00	TRF BLOOD DRAW	24-2698	MEDICAL - LOCAL	N
96	01-251-000-0000-6255		50.00	TRF BLOOD DRAW	24-2941	MEDICAL - LOCAL	N
6303	F-M AMBULANCE INC		150.00	3 Transactions			
18407	FISCHER RUST LAW FIRM						
261	01-011-000-0000-6261		85.00	ATTORNEY FEES 57-PR-23-328	2880529	COURT APPOINTED ATTORNEYS	Y
262	01-011-000-0000-6261		106.25	ATTORNEY FEES 57-PR-24-64	2880529	COURT APPOINTED ATTORNEYS	Y
263	01-011-000-0000-6261		106.25	ATTORNEY FEES 57-CR-23-398	2880529	COURT APPOINTED ATTORNEYS	Y
18407	FISCHER RUST LAW FIRM		297.50	3 Transactions			
999999997	FITZGERALD/LARISSA						
274	01-601-000-0000-6330		65.00	EXTENSION MEETING	2/8/24	TRAVEL & EXPENSE	N

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
999999997	FITZGERALD/LARISSA		65.00		1 Transactions		
59	6305 FLAAGAN/JODI 01-013-000-0000-6853		1,820.00	52 HRS @\$35/HR TZD GRANT	JANUARY 2024	TOWARD ZERO DEATH GRANT	Y
	6305 FLAAGAN/JODI		1,820.00	1 Transactions			
129	7317 GALLS, LLC 01-201-000-0000-6420		230.99	BADGES - #02	26715291	UNIFORMS	N
	7317 GALLS, LLC		230.99	1 Transactions			
71	7420 Government Forms and Supplies 01-101-000-0000-6401		530.15	BIRTH CERTIFICATE WALLETS	0345760	SUPPLIES - RECORDER	N
16	01-061-000-0000-6401		193.55	VOTED BALLOT ENVELOPES	345355	SUPPLIES-ELECTION	N
	7420 Government Forms and Supplies		723.70	2 Transactions			
12	6376 HARBOTT, KNUTSON, LARSON & HOLTEN I 01-011-000-0000-6261		170.00	ATTORNEY FEES 57-FA-12-542	2024-0123	COURT APPOINTED ATTORNEYS	Y
264	01-011-000-0000-6261		85.00	ATTORNEY FEES 57-PR-23-516	2024-0320	COURT APPOINTED ATTORNEYS	Y
	6376 HARBOTT, KNUTSON, LARSON & HOLTEN I		255.00	2 Transactions			
39	8331 HARDWARE HANK 01-201-000-0000-6405		64.09	2 MAGAZINES - #10 RIFLE	22221718	GENERAL SUPPLIES	N
	8331 HARDWARE HANK		64.09	1 Transactions			
81	8353 HEADWATERS REGIONAL DEVELOPMENT 01-220-000-0000-6207		3,500.00	2024 ANNUAL MEMBERSHIP	24-3510-MEM	RADIO	N
	8353 HEADWATERS REGIONAL DEVELOPMENT		3,500.00	1 Transactions			
273	8351 HELGELAND/LINDA 01-601-000-0000-6330		10.05	MILEAGE - 15 MILES		TRAVEL & EXPENSE	N
272	01-601-000-0000-6330		65.00	EXTENSION MEETING	2/8/24	TRAVEL & EXPENSE	N
	8351 HELGELAND/LINDA		75.05	2 Transactions			
276	8413 HERZBERG/JENNIFER 01-041-000-0000-6330		37.67	MEAL-AMC-ALEXANDRIA	020624	TRAVEL & EXPENSE	N
277	01-041-000-0000-6330		17.25	MEAL-AMC-ALEXANDRIA	020724	TRAVEL & EXPENSE	N
278	01-041-000-0000-6330		40.25	MEAL-AMC-ALEXANDRIA	020724	TRAVEL & EXPENSE	N
279	01-041-000-0000-6330		25.00	MEAL-AMC-ALEXANDRIA	020824	TRAVEL & EXPENSE	N
280	01-041-000-0000-6330		236.51	MILEAGE-AMC-ALEXANDRIA	353 MILES	TRAVEL & EXPENSE	N

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 7

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8413	HERZBERG/JENNIFER		356.68		5 Transactions		
118	8384 HOBART SALES & SERVICE 01-251-000-0000-6302		553.50	KITCHEN REPAIR	MB968294	KITCHEN REPAIRS & EXPENSE	N
	8384 HOBART SALES & SERVICE		553.50		1 Transactions		
57	8014 HUGOS #7 01-003-000-0000-6330		11.73	FOOD FOR MEETING	ACCT #1155	TRAVEL & EXPENSE	N
58	01-003-000-0000-6330		11.73	FOOD FOR MEETING	ACCT #1155	TRAVEL & EXPENSE	N
	8014 HUGOS #7		23.46		2 Transactions		
6	9021 INFORMATION SYSTEMS CORPORATION 01-070-000-0000-6301		72.00	2024 ANNUAL MAINTENANCE	M30877	MAINTENANCE AGREEMENT	N
7	01-070-000-0000-6301		3,067.00	2024 ANNUAL MAINTENANCE	M30877	MAINTENANCE AGREEMENT	N
3	01-101-000-0000-6301		1,190.00	2024 CANON DR6030 MAINTENANCE	M30877	MAINTENANCE AGREEMENT	N
4	01-101-000-0000-6301		2,591.50	USER LICENCE - 3 USERS	M30877	MAINTENANCE AGREEMENT	N
5	01-106-000-0000-6301		2,591.50	USER LICENCE - 3 USERS	M30877	MAINTENANCE AGREEMENT	N
	9021 INFORMATION SYSTEMS CORPORATION		9,512.00		5 Transactions		
34	10303 JKC 01-201-000-0000-6304		100.00	10 SQUAD CARWASHES	4813	REPAIR & MAINTENANCE - SQUADS	N
	10303 JKC		100.00		1 Transactions		
38	7012 JOHNSON-GREEN FUNERAL SERVICE INC 01-206-000-0000-6262		315.00	TRANSPORT GF/AG, KV	12924	OTHER SERVICES-CORONER	N
	7012 JOHNSON-GREEN FUNERAL SERVICE INC		315.00		1 Transactions		
86	12323 LAWRENCE/BRUCE 01-003-000-0000-6330		54.94	JANUARY MILEAGE - 82 MILES		TRAVEL & EXPENSE	N
	12323 LAWRENCE/BRUCE		54.94		1 Transactions		
56	13500 MARCO 01-601-000-0000-6301		160.51	KONIKA MINOLTA LEASE	35840882	MAINTENANCE AGREEMENT	N
	13500 MARCO		160.51		1 Transactions		
74	13498 MARCO TECHNOLOGIES LLC 01-132-000-0000-6301		60.86	EQ405509	INV12067358	MAINTENANCE AGREEMENT	N
77	01-801-000-0000-6301		181.23	EQ1019556 MAINTENANCE	INV12083074	MAINTENANCE AGREEMENT	N
130	01-101-000-0000-6301		14.96	EQ442257 MAINTENANCE	INV12125630	MAINTENANCE AGREEMENT	N

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13498	MARCO TECHNOLOGIES LLC		257.05		3 Transactions		
2	13417 MARIPOSA PUBLISHING						
	01-091-000-0000-6240		100.26	2024 MN ATTY HANDBOOK	350058	SUBSCRIPTIONS	N
	13417 MARIPOSA PUBLISHING		100.26		1 Transactions		
108	13226 MCKESSON MEDICAL SURGICAL						
	01-251-000-0000-6255		81.87	POWER SUPPLY	21631457	MEDICAL - LOCAL	N
	13226 MCKESSON MEDICAL SURGICAL		81.87		1 Transactions		
23	13424 MINNESOTA LAWYER						
	01-091-000-0000-6240		369.00	1 YEAR SUBSCRIPTION	ORDER #6548793	SUBSCRIPTIONS	N
	13424 MINNESOTA LAWYER		369.00		1 Transactions		
66	13322 MINNESOTA STATE TREASURER						
	01-101-000-0000-6801		7.50	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECO	N
62			360.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - REC	N
65			1,638.00	RECORDER & REGISTRAR'S FEES		STATE SURCHARGES	N
61			210.00	CHILDREN'S SURCHARGE		CHILDREN SURCHARGE MN - RECO	N
63			760.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE	N
64			700.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE	N
	13322 MINNESOTA STATE TREASURER		3,675.50		6 Transactions		
258	13355 MN COUNTIES COMPUTER COOP						
	01-061-000-0000-6301		4,230.00	2024 OMNI BALLOT SOFTWARE LIC	2402049	MAINTENANCE AGREEMENT	N
	13355 MN COUNTIES COMPUTER COOP		4,230.00		1 Transactions		
60	13460 MN ENERGY RESOURCES CORP						
	01-111-000-0000-6251		1,338.53	SERVICES - GC		GAS - COURTHOUSE	N
	13460 MN ENERGY RESOURCES CORP		1,338.53		1 Transactions		
37	13446 MODERN IMAGING SOLUTIONS, INC						
	01-251-000-0000-6405		719.70	6 CASES NITRILE GLOVES	002320548	GENERAL SUPPLIES - JAIL	N
	13446 MODERN IMAGING SOLUTIONS, INC		719.70		1 Transactions		
270	99999997 MOLSKNESS/BARB						
	01-601-000-0000-6330		9.38	MILEAGE - 14 MILES		TRAVEL & EXPENSE	N
269			65.00	EXT MEETING PER DIEM	2/8/24	TRAVEL & EXPENSE	N
	99999997 MOLSKNESS/BARB		74.38		2 Transactions		

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13388	MORRIS ELECTRONICS INC						
127	01-223-000-0000-6801		562.50	SERVER SETUP/LABOR	6355	MISCELLANEOUS EXPENSE-E911	N
128	01-223-000-0000-6801		218.75	SERVER SETUP/LABOR	6532	MISCELLANEOUS EXPENSE-E911	N
13388	MORRIS ELECTRONICS INC		781.25	2 Transactions			
14320	NATIONAL ASSOCIATION OF COUNTIES						
80	01-003-000-0000-6241		450.00	2024 MEMBERSHIP DUES	202325659	DUES - BOARD	N
14320	NATIONAL ASSOCIATION OF COUNTIES		450.00	1 Transactions			
14302	NAYLOR HEATING & REFRIGERATION						
98	01-251-000-0000-6405		1,267.88	MICROWAVE(BRAVO/STS)	154481	GENERAL SUPPLIES - JAIL	N
14302	NAYLOR HEATING & REFRIGERATION		1,267.88	1 Transactions			
999999997	NOMELAND/WAYNE						
271	01-601-000-0000-6330		65.00	EXTENSION MEETING	2/8/24	TRAVEL & EXPENSE	N
999999997	NOMELAND/WAYNE		65.00	1 Transactions			
14033	NORTHERN STATE BANK						
75	01-132-000-0000-6401		116.24	CHECKS - MOTOR VEHICLE		SUPPLIES - MOTOR VEHICLE	N
14033	NORTHERN STATE BANK		116.24	1 Transactions			
14334	NWMAP						
9	01-106-000-0000-6241		30.00	2024 NWMAP DUES - ASHLEY		DUES - ASSESSOR	N
14334	NWMAP		30.00	1 Transactions			
15323	OFFICE DEPOT						
69	01-106-000-0000-6401		5.26	SIGN HOLDER	344375020001	SUPPLIES	N
68	01-132-000-0000-6401		103.69	HP INK 951/950	344375020001	SUPPLIES - MOTOR VEHICLE	N
122	01-220-000-0000-6405		14.28	PAPER CLIPS	349108895001	GENERAL SUPPLIES	N
53	01-132-000-0000-6401		265.99	HP89X TONER	351319252001	SUPPLIES - MOTOR VEHICLE	N
54	01-801-000-0000-6401		1.25	SCISSORS	351319252001	SUPPLIES-UNALLOCATED	N
15323	OFFICE DEPOT		390.47	5 Transactions			
15329	OIL BOYZ EXPRESS LUBE INC						
119	01-201-000-0000-6304		70.70	OIL CHANGE/SERVICE #08	4835	REPAIR & MAINTENANCE - SQUADS	N
120	01-201-000-0000-6304		71.76	OIL CHANGE/SERVICE #02	5239	REPAIR & MAINTENANCE - SQUADS	N
15329	OIL BOYZ EXPRESS LUBE INC		142.46	2 Transactions			
15375	OLSON/WYATT						
135	01-201-000-0000-6420		348.97	UNIFORM ALLOWANCE REIMBURSEM		UNIFORMS	N

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15375	OLSON/WYATT		348.97		1 Transactions		
16079	PETERSON LUMBER						
35	01-201-000-0000-6300		99.45	BASEMENT SHELVING - EVIDENCE	2401-055915	REPAIRS & MAINTENANCE	N
36	01-201-000-0000-6300		38.17	BASEMENT SHELVING - EVIDENCE	2401-055921	REPAIRS & MAINTENANCE	N
16079	PETERSON LUMBER		137.62		2 Transactions		
16362	PETERSON/NEIL						
52	01-003-000-0000-6330		580.22	JANUARY MILEAGE - 866 MILES		TRAVEL & EXPENSE	N
16362	PETERSON/NEIL		580.22		1 Transactions		
16448	PREMIUM WATERS, INC.						
123	01-251-000-0000-6801		85.99	WATER (10) BOTTLE DEPOSIT	341136764	MISCELLANEOUS EXPENSE - JAIL	N
126	01-220-000-0000-6801		61.99	WATER (7) BOTTLE DEPOSIT	341140659	MISCELLANEOUS EXPENSE	N
124	01-220-000-0000-6801		22.44	MONTHLY RENTAL/FEB	341142898	MISCELLANEOUS EXPENSE	N
125	01-220-000-0000-6801		22.45	MONTHLY RENTAL/FEB	341142898	MISCELLANEOUS EXPENSE	N
22	01-091-000-0000-6801		59.98	WATER - JANUARY	ACCT #176878	MISCELLANEOUS EXPENSE	N
16448	PREMIUM WATERS, INC.		252.85		5 Transactions		
999999997	PROFESSIONAL DEVELOPMENT ACADEMY						
275	01-106-000-0000-6241		1,000.00	LEADERSHIP CLASSES-ASHELY	123309	DUES - ASSESSOR	N
999999997	PROFESSIONAL DEVELOPMENT ACADEMY		1,000.00		1 Transactions		
17003	QUICK PRINT/ROBIN HOOD BUSINESS SER						
72	01-601-000-0000-6401		54.00	BUSINESS CARDS - GRANT NELSON	YG2049TPWZ	SUPPLIES - EXTENSION	N
17003	QUICK PRINT/ROBIN HOOD BUSINESS SER		54.00		1 Transactions		
18440	READITECH IT SOLUTIONS						
327	01-003-000-0000-6210		50.94	HOSTED EXCHANGE-JANUARY	314879	E-MAIL SERVICES	N
344	01-003-000-0000-6210		20.82	ARCHIVING JANUARY	314879	E-MAIL SERVICES	N
387	01-003-000-0000-6210		52.50	HOSTED OFFICE APPS - JANUARY	314879	E-MAIL SERVICES	N
328	01-041-000-0000-6210		25.47	HOSTED EXCHANGE - JANUARY	314879	E-MAIL SERVICES	N
337	01-041-000-0000-6210		8.49	HOSTED EXCHANGE - JANUARY	314879	E-MAIL SERVICES	N
341	01-041-000-0000-6210		17.35	ARCHIVING JANUARY	314879	E-MAIL SERVICES	N
342	01-041-000-0000-6210		3.47	ARCHIVING JANUARY - AR	314879	E-MAIL SERVICES	N
356	01-041-000-0000-6210		4.00	POP EMAIL JANUARY	314879	E-MAIL SERVICES	N
383	01-041-000-0000-6210		43.75	HOSTED OFFICE APPS - JANUARY	314879	E-MAIL SERVICES	N
339	01-061-000-0000-6262		8.49	HOSTED EXCHANGE - JANUARY	314879	OTHER SERVICES - ELECTIONS	N
355	01-061-000-0000-6262		3.47	ARCHIVING JANUARY	314879	OTHER SERVICES - ELECTIONS	N
340	01-070-000-0000-6210		8.49	HOSTED EXCHANGE - JANUARY	314879	E-MAIL SERVICES	N

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 11

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
343	01-070-000-0000-6210		17.35	ARCHIVING JANUARY	314879	E-MAIL SERVICES	N
357	01-070-000-0000-6210		28.00	POP EMAIL JANUARY	314879	E-MAIL SERVICES	N
329	01-091-000-0000-6210		67.92	HOSTED EXCHANGE - JANUARY	314879	E-MAIL SERVICES	N
345	01-091-000-0000-6210		27.76	ARCHIVING JANUARY	314879	E-MAIL SERVICES	N
382	01-091-000-0000-6300		70.00	HOSTED OFFICE APPS - JANUARY	314879	REPAIRS & MAINTENANCE	N
336	01-101-000-0000-6300		16.98	HOSTED EXCHANGE - JANUARY	314879	REPAIRS & MAINTENANCE	N
346	01-101-000-0000-6300		10.41	ARCHIVING JANUARY	314879	REPAIRS & MAINTENANCE	N
358	01-101-000-0000-6300		2.00	POP EMAIL JANUARY	314879	REPAIRS & MAINTENANCE	N
384	01-101-000-0000-6300		8.75	HOSTED OFFICE APPS - JANUARY	314879	REPAIRS & MAINTENANCE	N
335	01-106-000-0000-6300		16.98	HOSTED EXCHANGE - JANUARY	314879	REPAIRS & MAINTENANCE	N
348	01-106-000-0000-6300		10.41	ARCHIVING JANUARY	314879	REPAIRS & MAINTENANCE	N
359	01-106-000-0000-6300		2.00	POP EMAIL JANUARY	314879	REPAIRS & MAINTENANCE	N
386	01-106-000-0000-6300		26.25	HOSTED OFFICE APPS - JANUARY	314879	REPAIRS & MAINTENANCE	N
333	01-111-000-0000-6210		8.49	HOSTED EXCHANGE - JANUARY	314879	E-MAIL SERVICES	N
354	01-111-000-0000-6300		3.47	ARCHIVING JANUARY	314879	REPAIRS & MAINTENANCE	N
330	01-121-000-0000-6210		8.49	HOSTED EXCHANGE - JANUARY	314879	E-MAIL SERVICES	N
349	01-121-000-0000-6210		3.47	ARCHIVING JANUARY	314879	E-MAIL SERVICES	N
381	01-121-000-0000-6300		8.75	HOSTED OFFICE APPS - JANUARY	314879	Repairs & Maintenance	N
350	01-132-000-0000-6300		24.29	ARCHIVING JANUARY	314879	REPAIRS & MAINTENANCE	N
360	01-132-000-0000-6300		8.00	POP EMAIL JANUARY	314879	REPAIRS & MAINTENANCE	N
380	01-132-000-0000-6300		43.75	HOSTED OFFICE APPS - JANUARY	314879	REPAIRS & MAINTENANCE	N
331	01-270-000-0000-6300		16.98	HOSTED EXCHANGE - JANUARY	314879	REPAIRS & MAINTENANCE	N
351	01-270-000-0000-6300		6.94	ARCHIVING JANUARY	314879	REPAIRS & MAINTENANCE	N
361	01-270-000-0000-6300		8.75	HOSTED OFFICE APPS - JAN	314879	REPAIRS & MAINTENANCE	N
332	01-290-000-0000-6210		8.49	HOSTED EXCHANGE - JANUARY	314879	E-MAIL SERVICES	N
352	01-290-000-0000-6210		3.47	ARCHIVING JANUARY	314879	E-MAIL SERVICES	N
385	01-290-000-0000-6210		8.75	HOSTED OFFICE APPS - JANUARY	314879	E-MAIL SERVICES	N
334	01-601-000-0000-6300		16.98	HOSTED EXCHANGE - JANUARY	314879	REPAIRS & MAINTENANCE	N
353	01-601-000-0000-6300		10.41	ARCHIVING JANUARY	314879	REPAIRS & MAINTENANCE	N
378	01-601-000-0000-6300		2.00	POP EMAIL JANUARY	314879	REPAIRS & MAINTENANCE	N
379	01-601-000-0000-6300		35.00	HOSTED OFFICE APPS - JANUARY	314879	REPAIRS & MAINTENANCE	N
338	01-801-000-0000-6300		25.47	HOSTED EXCHANGE - JANUARY	314879	REPAIRS & MAINTENANCE	N
347	01-801-000-0000-6300		6.94	ARCHIVING JANUARY	314879	REPAIRS & MAINTENANCE	N
362	01-070-000-0000-6263		26.00	SYNOLOGY BACKUP STORAGE-JAN	315149	COMPUTER SERVICES - DP	N
281	01-003-000-0000-6210		50.94	HOSTED EXCHANGE-FEB	321357	E-MAIL SERVICES	N
298	01-003-000-0000-6210		20.82	ARCHIVING FEBRUARY	321357	E-MAIL SERVICES	N
325	01-003-000-0000-6210		52.50	HOSTED OFFICE APPS - FEB	321357	E-MAIL SERVICES	N
282	01-041-000-0000-6210		25.47	HOSTED EXCHANGE-FEB	321357	E-MAIL SERVICES	N
291	01-041-000-0000-6210		8.49	HOSTED EXCHANGE-FEB	321357	E-MAIL SERVICES	N

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 12

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
295	01-041-000-0000-6210		17.35	ARCHIVING FEBRUARY	321357	E-MAIL SERVICES	N
296	01-041-000-0000-6210		3.47	ARCHIVING FEBRUARY	321357	E-MAIL SERVICES	N
310	01-041-000-0000-6210		4.00	POP EMAIL FEBRUARY	321357	E-MAIL SERVICES	N
321	01-041-000-0000-6210		43.75	HOSTED OFFICE APPS - FEB	321357	E-MAIL SERVICES	N
293	01-061-000-0000-6262		8.49	HOSTED EXCHANGE-FEB	321357	OTHER SERVICES - ELECTIONS	N
309	01-061-000-0000-6262		3.47	ARCHIVING FEBRUARY	321357	OTHER SERVICES - ELECTIONS	N
294	01-070-000-0000-6210		8.49	HOSTED EXCHANGE-FEB	321357	E-MAIL SERVICES	N
297	01-070-000-0000-6210		17.35	ARCHIVING FEBRUARY	321357	E-MAIL SERVICES	N
311	01-070-000-0000-6210		28.00	POP EMAIL FEBRUARY	321357	E-MAIL SERVICES	N
283	01-091-000-0000-6210		67.92	HOSTED EXCHANGE-FEB	321357	E-MAIL SERVICES	N
299	01-091-000-0000-6210		27.76	ARCHIVING FEBRUARY	321357	E-MAIL SERVICES	N
320	01-091-000-0000-6300		70.00	HOSTED OFFICE APPS - FEB	321357	REPAIRS & MAINTENANCE	N
290	01-101-000-0000-6300		16.98	HOSTED EXCHANGE-FEB	321357	REPAIRS & MAINTENANCE	N
300	01-101-000-0000-6300		10.41	ARCHIVING FEBRUARY	321357	REPAIRS & MAINTENANCE	N
312	01-101-000-0000-6300		2.00	POP EMAIL FEBRUARY	321357	REPAIRS & MAINTENANCE	N
322	01-101-000-0000-6300		8.75	HOSTED OFFICE APPS - FEB	321357	REPAIRS & MAINTENANCE	N
289	01-106-000-0000-6300		16.98	HOSTED EXCHANGE-FEB	321357	REPAIRS & MAINTENANCE	N
302	01-106-000-0000-6300		10.41	ARCHIVING FEBRUARY	321357	REPAIRS & MAINTENANCE	N
313	01-106-000-0000-6300		2.00	POP EMAIL FEBRUARY	321357	REPAIRS & MAINTENANCE	N
324	01-106-000-0000-6300		26.25	HOSTED OFFICE APPS - FEB	321357	REPAIRS & MAINTENANCE	N
287	01-111-000-0000-6210		8.49	HOSTED EXCHANGE-FEB	321357	E-MAIL SERVICES	N
308	01-111-000-0000-6300		3.47	ARCHIVING FEBRUARY	321357	REPAIRS & MAINTENANCE	N
284	01-121-000-0000-6210		8.49	HOSTED EXCHANGE-FEB	321357	E-MAIL SERVICES	N
303	01-121-000-0000-6210		3.47	ARCHIVING FEBRUARY	321357	E-MAIL SERVICES	N
319	01-121-000-0000-6300		8.75	HOSTED OFFICE APPS - FEB	321357	Repairs & Maintenance	N
304	01-132-000-0000-6300		24.29	ARCHIVING FEBRUARY	321357	REPAIRS & MAINTENANCE	N
314	01-132-000-0000-6300		8.00	POP EMAIL FEBRUARY	321357	REPAIRS & MAINTENANCE	N
318	01-132-000-0000-6300		43.75	HOSTED OFFICE APPS - FEB	321357	REPAIRS & MAINTENANCE	N
285	01-270-000-0000-6300		16.98	HOSTED EXCHANGE-FEB	321357	REPAIRS & MAINTENANCE	N
305	01-270-000-0000-6300		6.94	ARCHIVING FEBRUARY	321357	REPAIRS & MAINTENANCE	N
315	01-270-000-0000-6300		8.75	HOSTED OFFICE APPS-FEB	321357	REPAIRS & MAINTENANCE	N
286	01-290-000-0000-6210		8.49	HOSTED EXCHANGE-FEB	321357	E-MAIL SERVICES	N
306	01-290-000-0000-6210		3.47	ARCHIVING FEBRUARY	321357	E-MAIL SERVICES	N
323	01-290-000-0000-6210		8.75	HOSTED OFFICE APPS - FEB	321357	E-MAIL SERVICES	N
288	01-601-000-0000-6300		16.98	HOSTED EXCHANGE-FEB	321357	REPAIRS & MAINTENANCE	N
307	01-601-000-0000-6300		10.41	ARCHIVING FEBRUARY	321357	REPAIRS & MAINTENANCE	N
316	01-601-000-0000-6300		2.00	POP EMAIL FEBRUARY	321357	REPAIRS & MAINTENANCE	N
317	01-601-000-0000-6300		35.00	HOSTED OFFICE APPS FEB	321357	REPAIRS & MAINTENANCE	N
292	01-801-000-0000-6300		25.47	HOSTED EXCHANGE-FEB	321357	REPAIRS & MAINTENANCE	N

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	01-801-000-0000-6300		6.94	ARCHIVING FEBRUARY	321357	REPAIRS & MAINTENANCE	N
326	01-070-000-0000-6263		26.00	SYNOLOGY BACKUP STORAGE-FEB	321609	COMPUTER SERVICES - DP	N
18440	READITECH IT SOLUTIONS		1,673.88	92 Transactions			
19369	SANFORD PATIENT FINANCIAL SERVICES						
112	01-251-000-0000-6255		192.78	DR 4645	179216530	MEDICAL - LOCAL	6
113	01-251-000-0000-6256		1,811.11	DR 5152 (KITTSO)	179700257	MEDICAL - REIMBURSED	6
109	01-251-000-0000-6256		136.63	DR 5152 (KITTSO)	179701271	MEDICAL - REIMBURSED	6
114	01-251-000-0000-6256		2,295.78	DR 5152 (KITTSO)	179885935	MEDICAL - REIMBURSED	6
110	01-251-000-0000-6256		128.70	DR 5152 (KITTSO)	179914119	MEDICAL - REIMBURSED	6
111	01-251-000-0000-6256		92.25	DR 5060 (LOW)	181497835	MEDICAL - REIMBURSED	6
19369	SANFORD PATIENT FINANCIAL SERVICES		4,657.25	6 Transactions			
19319	SEACHANGE						
70	01-061-000-0000-6262		239.22	TWP GEN BALLOTS-ROCKSBURY	42836	OTHER SERVICES - ELECTIONS	N
19319	SEACHANGE		239.22	1 Transactions			
19547	SKILLET KITCHEN						
90	01-251-000-0000-6427		6,793.83	INMATE MEALS 01/01/24-01/07/24	6290	JAIL MEALS	N
91	01-251-000-0000-6427		6,966.65	INMATE MEALS 01/08/24-01/14/24	6343	JAIL MEALS	N
92	01-251-000-0000-6427		7,171.86	INMATE MEALS 01/15/24-01/21/24	6394	JAIL MEALS	N
93	01-251-000-0000-6427		6,486.00	INMATE MEALS 01/22/24-01/28/24	6442	JAIL MEALS	N
94	01-251-000-0000-6427		2,657.05	INMATE MEALS 01/29/24-01/31/24	6489	JAIL MEALS	N
19547	SKILLET KITCHEN		30,075.39	5 Transactions			
19354	STENNES/JULIE						
266	01-041-000-0000-6300		234.56	MILEAGE-ALEX-DITCH MEETING	350 MILES	REPAIRS & MAINTENANCE	N
19354	STENNES/JULIE		234.56	1 Transactions			
20027	THE TIMES						
28	01-251-000-0000-6801		58.50	1 WK AD/ CO POSITION TIMES		MISCELLANEOUS EXPENSE - JAIL	N
29	01-251-000-0000-6801		70.50	1 WK AD/ CO POSITION WATCH		MISCELLANEOUS EXPENSE - JAIL	N
30	01-251-000-0000-6801		10.00	INTERNET JOB PAGE -CORRECTIONS		MISCELLANEOUS EXPENSE - JAIL	N
31	01-251-000-0000-6801		58.50	1 WK AD - CO POSITION TIMES		MISCELLANEOUS EXPENSE - JAIL	N
32	01-251-000-0000-6801		70.50	1 WK AD - CO POSITION WATCH		MISCELLANEOUS EXPENSE - JAIL	N
33	01-251-000-0000-6801		10.00	INTERNET JOB PAGE -CORRECTIONS		MISCELLANEOUS EXPENSE - JAIL	N
20027	THE TIMES		278.00	6 Transactions			
20512	THOMASON, SWANSON & ZAHN PLLC						
259	01-011-000-0000-6261		119.00	ATTORNEY FEES 57-PR-23-541	25900	COURT APPOINTED ATTORNEYS	Y

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
260	01-011-000-0000-6261		34.00	ATTORNEY FEES 57-PR-23-456	25900	COURT APPOINTED ATTORNEYS	Y
	20512 THOMASON, SWANSON & ZAHN PLLC		153.00	2 Transactions			
	23303 THOMSON REUTERS/WEST PAYMENT CEN'						
1	01-016-000-0000-6242		410.92	JANUARY SUBSCRIPTION	849577156	SUBSCRIPTIONS - LAW LIBRARY	N
25	01-016-000-0000-6242		1,138.40	JANUARY WESTLAW ACCESS	849657357	SUBSCRIPTIONS - LAW LIBRARY	N
24	01-091-000-0000-6240		842.35	JANUARY WESTLAW ACCESS	849663710	SUBSCRIPTIONS	N
26	01-091-000-0000-6240		85.25	FEBRUARY SUBSCRIPTIONS	849734350	SUBSCRIPTIONS	N
	23303 THOMSON REUTERS/WEST PAYMENT CEN'		2,476.92	4 Transactions			
	11039 TRF RADIO						
67	01-111-000-0000-6801		75.00	NOW HIRING - CUSTODIAN	35273-1	MISCELLANEOUS EXPENSE	N
27	01-251-000-0000-6801		75.00	NOW HIRING - CORRECTIONS	35293-1	MISCELLANEOUS EXPENSE - JAIL	N
	11039 TRF RADIO		150.00	2 Transactions			
	999999997 VAREBERG/AMBER						
106	01-106-000-0000-6241		52.50	MAAO MEMBERSHIP 2024		DUES - ASSESSOR	N
107	01-106-000-0000-6241		450.00	ASSESSMENT LAWS & PROCEDURES	6/24-6/27	DUES - ASSESSOR	N
	999999997 VAREBERG/AMBER		502.50	2 Transactions			
	23054 WESTSIDE MOTORS OF TRF INC						
121	01-201-000-0000-6304		6,357.10	REPAIR 2018 EXPLORER	25253	REPAIR & MAINTENANCE - SQUADS	N
	23054 WESTSIDE MOTORS OF TRF INC		6,357.10	1 Transactions			
	23317 WILLIAMS/JO						
136	01-251-000-0000-6420		129.99	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
137	01-251-000-0000-6420		27.78	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
	23317 WILLIAMS/JO		157.77	2 Transactions			
1 Fund Total:			142,104.94	County Revenue	76 Vendors	275 Transactions	

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 15

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	1011 ACE HARDWARE						
150	03-330-000-0000-6554		26.60	HOOKS, FASTENERS, SCREWS		ENGINEERING & SURVEYING SUPPLI	N
149	03-350-000-0000-6556		237.91	ICE MELT, SNO PUSHER		SHOP SUPPLIES	N
	1011 ACE HARDWARE		264.51	2 Transactions			
	1305 ACME ELECTRIC						
254	03-350-000-0000-6556		59.29	SWIVEL PRESSURE WASHER		SHOP SUPPLIES	N
	1305 ACME ELECTRIC		59.29	1 Transactions			
	1350 ARAMARK UNIFORM SERVICES						
151	03-320-000-0000-6262		1,093.16	SHOP 500 RUGS - JAN		OTHER SERVICES	N
157	03-350-000-0000-6556		114.39	GLASS CLEANER, RING, VISE GRIP		SHOP SUPPLIES	N
158	03-350-000-0000-6556		118.46	GRINDING WHEEL, LINE, BLOW GUN		SHOP SUPPLIES	N
159	03-350-000-0000-6556		73.88	GLOVES, RAGS, WASHER FLUID		SHOP SUPPLIES	N
152	03-350-000-0000-6564		1,096.76	TOGGLE SWTICH, FUSE HOLDER		EQUIPMENT REPAIR PARTS	N
153	03-350-000-0000-6564		906.74	PAINT, MUDFLAPS, FILTERS		EQUIPMENT REPAIR PARTS	N
154	03-350-000-0000-6564		106.29	STARTER, BREAKER, NOZZLE, SEAL		EQUIPMENT REPAIR PARTS	N
155	03-350-000-0000-6564		26.63	BRACKET, WIPER BLADES, HOSE		EQUIPMENT REPAIR PARTS	N
156	03-350-000-0000-6564		296.13	CIRCUT BREAKER, BRAKE SHOES		EQUIPMENT REPAIR PARTS	N
	1350 ARAMARK UNIFORM SERVICES		3,832.44	9 Transactions			
	3359 COMMISSIONER OF TRANSPORTATION						
164	03-330-000-0000-6274		261.36	EQUIPMENT CALIBRATION		LAB TESTING	N
	3359 COMMISSIONER OF TRANSPORTATION		261.36	1 Transactions			
	3392 COMPASS MINERALS AMERICA						
161	03-350-000-0000-6565		3,506.78	SALT		ROAD MATERIALS	N
162	03-350-000-0000-6565		3,849.67	SALT		ROAD MATERIALS	N
163	03-350-000-0000-6565		4,042.29	SALT		ROAD MATERIALS	N
	3392 COMPASS MINERALS AMERICA		11,398.74	3 Transactions			
	3500 COULOMBE CONSULTING						
160	03-330-000-0000-6261		1,125.00	INDEXING		CONSULTING & LEGAL SERVICES	Y
	3500 COULOMBE CONSULTING		1,125.00	1 Transactions			
	4313 DEPARTMENT OF MOTOR VEHICLES						
240	03-350-000-0000-6564		637.50	LICNSE FOR VEHICLES		EQUIPMENT REPAIR PARTS	N
	4313 DEPARTMENT OF MOTOR VEHICLES		637.50	1 Transactions			
	6006 FARMERS UNION OIL						

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
166	03-350-000-0000-6560		1,803.04	DIESEL SHOP 212		GAS & DIESEL	N
167	03-350-000-0000-6560		771.96	DIESEL SHOP 213		GAS & DIESEL	N
168	03-350-000-0000-6560		1,398.12	DIESEL SHOP 211		GAS & DIESEL	N
169	03-350-000-0000-6560		903.20	DIESEL SHOP 215		GAS & DIESEL	N
170	03-350-000-0000-6560		76.00	DIESEL SHOP 211		GAS & DIESEL	N
171	03-350-000-0000-6560		857.60	DIESEL SHOP 213		GAS & DIESEL	N
165	03-350-000-0000-6562		71.60	OIL		MOTOR OIL & LUBRICANTS	N
172	03-350-000-0000-6562		283.65	OIL		MOTOR OIL & LUBRICANTS	N
173	03-350-000-0000-6564		226.90	OIL		EQUIPMENT REPAIR PARTS	N
6006	FARMERS UNION OIL		6,392.07		9 Transactions		
6349	FASTENAL COMPANY						
174	03-350-000-0000-6556		38.36	PUNCH SET		SHOP SUPPLIES	N
175	03-350-000-0000-6556		159.55	IMPACT SOCKET, WASHER CAP SCRE		SHOP SUPPLIES	N
176	03-350-000-0000-6556		31.68	GRINDING WHEEL		SHOP SUPPLIES	N
177	03-350-000-0000-6556		36.11	WASHER, HEX NUT		SHOP SUPPLIES	N
178	03-350-000-0000-6564		92.28	PARTS FOR PACKER		EQUIPMENT REPAIR PARTS	N
6349	FASTENAL COMPANY		357.98		5 Transactions		
6306	FLEET DISTRIBUTING						
185	03-350-000-0000-6556		84.27	STEEL CABLE, CLIPS		SHOP SUPPLIES	N
188	03-350-000-0000-6556		17.18	PAINT		SHOP SUPPLIES	N
186	03-350-000-0000-6564		4.82	BOLTS		EQUIPMENT REPAIR PARTS	N
187	03-350-000-0000-6564		44.22	T ROD		EQUIPMENT REPAIR PARTS	N
6306	FLEET DISTRIBUTING		150.49		4 Transactions		
7339	GALAXIE AUTO SALES & TRAILER SALES						
184	03-350-000-0000-6564		560.00	BED LINER		EQUIPMENT REPAIR PARTS	Y
7339	GALAXIE AUTO SALES & TRAILER SALES		560.00		1 Transactions		
7384	GOPHER STATE ONE CALL						
183	03-320-000-0000-6240		50.00	2024 ANNUAL FACILITY FEE		SUBSCRIPTIONS	N
7384	GOPHER STATE ONE CALL		50.00		1 Transactions		
8331	HARDWARE HANK						
218	03-350-000-0000-6428		59.99	CO DETECTOR		SAFETY EQUIPMENT	N
219	03-350-000-0000-6556		10.99	BATTERIES		SHOP SUPPLIES	N
220	03-350-000-0000-6556		18.99	MAILBOX		SHOP SUPPLIES	N
221	03-350-000-0000-6556		29.96	SPRAY PAINT		SHOP SUPPLIES	N
222	03-350-000-0000-6556		26.99	PADLOCK		SHOP SUPPLIES	N

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
223	03-350-000-0000-6556		24.99	MAILBOX		SHOP SUPPLIES	N
224	03-350-000-0000-6556		7.99	BATTERY		SHOP SUPPLIES	N
225	03-350-000-0000-6556		54.99	GAS CAN		SHOP SUPPLIES	N
8331	HARDWARE HANK		234.89		8 Transactions		
8356	HOUSTON ENGINEERING INC						
181	03-330-000-0000-6261		695.41	ENGINEERING KRATKA BRIDGE		CONSULTING & LEGAL SERVICES	N
8356	HOUSTON ENGINEERING INC		695.41		1 Transactions		
8014	HUGOS #7						
182	03-350-000-0000-6556		45.71	TP. PT, SOAP	ACCT#1159	SHOP SUPPLIES	N
8014	HUGOS #7		45.71		1 Transactions		
10008	JOHN DEERE FINANCIAL						
180	03-350-000-0000-6562		751.53	HYGARD		MOTOR OIL & LUBRICANTS	N
179	03-350-000-0000-6564		108.03	FILTERS		EQUIPMENT REPAIR PARTS	N
10008	JOHN DEERE FINANCIAL		859.56		2 Transactions		
12037	LEE PLUMBING & HEATING						
191	03-350-000-0000-6556		5.50	OIL GUN INSULATION		SHOP SUPPLIES	N
12037	LEE PLUMBING & HEATING		5.50		1 Transactions		
13498	MARCO TECHNOLOGIES LLC						
242	03-320-000-0000-6301		43.19	COPY MACHINE - FEB		MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		43.19		1 Transactions		
13383	MINNCOR INDUSTRIES						
192	03-350-000-0000-6556		137.00	SOAP, DISPENSER		SHOP SUPPLIES	N
13383	MINNCOR INDUSTRIES		137.00		1 Transactions		
13033	MN COUNTIES INTERGOVERNMENTAL TRU						
189	03-803-000-0000-6355		346.00	AUTO ADD ON		INSURANCE - PROPERTY CASUALT	N
190	03-803-000-0000-6355		757.00	AUTO ADD ON		INSURANCE - PROPERTY CASUALT	N
13033	MN COUNTIES INTERGOVERNMENTAL TRU		1,103.00		2 Transactions		
14324	NAPA AUTO PARTS						
193	03-350-000-0000-6556		39.48	OIL		SHOP SUPPLIES	N
195	03-350-000-0000-6556		660.00	ENGINE STAND		SHOP SUPPLIES	N
196	03-350-000-0000-6556		79.58	REGULATOR ADAPTER		SHOP SUPPLIES	N
198	03-350-000-0000-6556		109.92	ANTIGEL, TAPE, SOCKET		SHOP SUPPLIES	N

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
200	03-350-000-0000-6556		11.49	FUNNEL		SHOP SUPPLIES	N
201	03-350-000-0000-6556		46.47	RAGS, HOSE NOZZLE, CABLE TIE		SHOP SUPPLIES	N
194	03-350-000-0000-6564		32.99	CAPSULE		EQUIPMENT REPAIR PARTS	N
197	03-350-000-0000-6564		15.66	COTTER PINS, LIGHT BULBS		EQUIPMENT REPAIR PARTS	N
199	03-350-000-0000-6564		26.28	HEAT HOSE		EQUIPMENT REPAIR PARTS	N
14324	NAPA AUTO PARTS		1,021.87		9 Transactions		
14316	NELSON EQUIPMENT OF TRF INC						
206	03-350-000-0000-6556		56.40	OIL SEAL		SHOP SUPPLIES	N
207	03-350-000-0000-6564		424.03	BUSHING, GREASE FITTING, ROLL		EQUIPMENT REPAIR PARTS	N
208	03-350-000-0000-6564		85.23	SEAL, CONE, CUP		EQUIPMENT REPAIR PARTS	N
209	03-350-000-0000-6564		103.65	CUP CONE SEAL HUB		EQUIPMENT REPAIR PARTS	N
14316	NELSON EQUIPMENT OF TRF INC		669.31		4 Transactions		
14440	NORTHDALE OIL INC.						
204	03-350-000-0000-6560		1,867.10	GAS & DIESEL SHOP 500		GAS & DIESEL	N
205	03-350-000-0000-6560		5.68	GAS		GAS & DIESEL	N
14440	NORTHDALE OIL INC.		1,872.78		2 Transactions		
14375	NORTHERN FIRE EQUIPMENT SERVICE						
203	03-350-000-0000-6428		1,287.90	SERVICE FIRE EXT		SAFETY EQUIPMENT	N
14375	NORTHERN FIRE EQUIPMENT SERVICE		1,287.90		1 Transactions		
14312	NORTHWEST POWER SYSTEMS						
243	03-350-000-0000-6564		359.90	SEALS, WIPERS		EQUIPMENT REPAIR PARTS	N
244	03-350-000-0000-6564		19.92	COUPLER		EQUIPMENT REPAIR PARTS	N
245	03-350-000-0000-6564		19.92	COUPLER		EQUIPMENT REPAIR PARTS	N
246	03-350-000-0000-6564		19.92	COUPLER		EQUIPMENT REPAIR PARTS	N
247	03-350-000-0000-6564		311.52	SHIELD MOWER		EQUIPMENT REPAIR PARTS	N
248	03-350-000-0000-6564		435.54	SEAL, ORING		EQUIPMENT REPAIR PARTS	N
249	03-350-000-0000-6564		3.00	O RINGS		EQUIPMENT REPAIR PARTS	N
14312	NORTHWEST POWER SYSTEMS		1,169.72		7 Transactions		
15323	OFFICE DEPOT						
202	03-320-000-0000-6401		56.38	MARKERS, HEATER		SUPPLIES	N
15323	OFFICE DEPOT		56.38		1 Transactions		
15380	OUTTA TOWN GARAGE						
253	03-350-000-0000-6564		500.00	BED LINER		EQUIPMENT REPAIR PARTS	N

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 19

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15380	OUTTA TOWN GARAGE		500.00		1 Transactions		
216	16079 PETERSON LUMBER 03-330-000-0000-6554		119.08	PLYWOOD		ENGINEERING & SURVEYING SUPPLI	N
	16079 PETERSON LUMBER		119.08		1 Transactions		
211	16460 POMP'S TIRE SERVICE, INC 03-350-000-0000-6564		111.60	REPAIR TIRE		EQUIPMENT REPAIR PARTS	N
212	03-350-000-0000-6564		223.20	SWITCH		EQUIPMENT REPAIR PARTS	N
213	03-350-000-0000-6564		750.00	TIRES		EQUIPMENT REPAIR PARTS	N
214	03-350-000-0000-6564		200.22	TUBES		EQUIPMENT REPAIR PARTS	N
215	03-350-000-0000-6564		130.59	REPAIR TIRE		EQUIPMENT REPAIR PARTS	N
	16460 POMP'S TIRE SERVICE, INC		1,415.61		5 Transactions		
210	16419 PRECISE MRM LLC 03-350-000-0000-6564		330.00	MONTHLY - DECEMBER		EQUIPMENT REPAIR PARTS	N
	16419 PRECISE MRM LLC		330.00		1 Transactions		
217	17002 QUILL CORPORATION 03-350-000-0000-6556		261.90	TP, PT, CLEANER		SHOP SUPPLIES	N
	17002 QUILL CORPORATION		261.90		1 Transactions		
250	18379 RDO Equipment Co. 03-350-000-0000-6564		56.41	V BELT		EQUIPMENT REPAIR PARTS	N
251	03-350-000-0000-6564		3,234.50	REPAIR MACHINE		EQUIPMENT REPAIR PARTS	N
252	03-350-000-0000-6564		882.45	PIN		EQUIPMENT REPAIR PARTS	N
	18379 RDO Equipment Co.		4,173.36		3 Transactions		
233	18440 READITECH IT SOLUTIONS 03-320-000-0000-6202		167.00	READIVOICE - FEB		TELEPHONE	N
234	03-320-000-0000-6202		40.00	BACKUP MANAGER - FEB		TELEPHONE	N
235	03-320-000-0000-6202		61.25	HOSTED OFFICE - FEB		TELEPHONE	N
236	03-320-000-0000-6202		12.00	HOSTED EXCHANGE - FEB		TELEPHONE	N
237	03-320-000-0000-6202		25.47	HOSTED EXCHANGE - FEB		TELEPHONE	N
238	03-320-000-0000-6202		31.23	EMAIL ARCHIVING - FEB		TELEPHONE	N
239	03-320-000-0000-6202		4.60	MICROSOFT TEAM - FEB		TELEPHONE	N
	18440 READITECH IT SOLUTIONS		341.55		7 Transactions		
229	18106 RED LAKE COUNTY COOP 03-350-000-0000-6418		830.48	PROPANE SHOP 213		PROPANE FOR HEATING SHOPS	N

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
230	03-350-000-0000-6418		428.40	PROPANE SHOP 215		PROPANE FOR HEATING SHOPS	N
231	03-350-000-0000-6418		405.45	PROPANE SHOP 211		PROPANE FOR HEATING SHOPS	N
232	03-350-000-0000-6418		582.17	PROPANE SHOP 211		PROPANE FOR HEATING SHOPS	N
18106	RED LAKE COUNTY COOP		2,246.50		4 Transactions		
19338	STEIGER MFG. CO.						
228	03-350-000-0000-6564		779.32	REPAIR MOWER		EQUIPMENT REPAIR PARTS	N
19338	STEIGER MFG. CO.		779.32		1 Transactions		
20392	TORGERSON/KALEB						
227	03-350-000-0000-6428		55.61	JACKET - CLOTHING REIMBURSEMEN		SAFETY EQUIPMENT	N
20392	TORGERSON/KALEB		55.61		1 Transactions		
21008	UNIVERSAL SCREENPRINT						
241	03-320-000-0000-6401		45.00	PLAGUE		SUPPLIES	N
21008	UNIVERSAL SCREENPRINT		45.00		1 Transactions		
21318	UNIVERSITY OF MINNESOTA						
226	03-330-000-0000-6554		30.00	EROSION & SEDIMENT CONTROL		ENGINEERING & SURVEYING SUPPI	N
21318	UNIVERSITY OF MINNESOTA		30.00		1 Transactions		
3 Fund Total:			44,589.53	Road & Bridge		38 Vendors	106 Transactions

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 21

32 Solid Waste Facility

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
76	12123 LES'S SANITATION SERVICE 32-390-000-0000-6262		3,471.00	RECYCLING MAGAZINES/CARDBOARD	41X06875	OTHER SERVICES-SCORE ACCOUN	N
	12123 LES'S SANITATION SERVICE		3,471.00	1 Transactions			
19	13378 NORTHWEST MN HOUSEHOLD 32-390-000-0000-6836		3,070.00	HHW DISPOSAL - 2023		HOUSEHOLD HAZARDOUS WASTE (N
20	32-390-000-0000-6836		5,600.00	2024 HHW ASSESSMENT		HOUSEHOLD HAZARDOUS WASTE (N
	13378 NORTHWEST MN HOUSEHOLD		8,670.00	2 Transactions			
89	19324 SAFETY-KLEEN SYSTEMS, INC. 32-390-000-0000-6262		15.00	USED OIL RECYCLING	93648140	OTHER SERVICES-SCORE ACCOUN	N
55	32-390-000-0000-6262		242.89	USED FILTER RECYCLING	93775898	OTHER SERVICES-SCORE ACCOUN	N
	19324 SAFETY-KLEEN SYSTEMS, INC.		257.89	2 Transactions			
32 Fund Total:			12,398.89	Solid Waste Facility	3 Vendors	5 Transactions	

DRAFT

Pennington County Financial System



Danielle
2/13/24 9:40AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 22

40 Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
88	8356 HOUSTON ENGINEERING INC 40-730-000-0000-6262		11,734.77	JD30 DITCH REPAIR	69056	OTHER SERVICES - JD #30	N
	8356 HOUSTON ENGINEERING INC		11,734.77	1 Transactions			
40 Fund Total:			11,734.77	Ditch Funds	1 Vendors	1 Transactions	
Final Total:			210,828.13	118 Vendors	387 Transactions		

DRAFT

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	142,104.94	County Revenue
3	44,589.53	Road & Bridge
32	12,398.89	Solid Waste Facility
40	11,734.77	Ditch Funds
All Funds	210,828.13	Total

Approved by,

.....

.....

DRAFT

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DRAFT

Pennington County Financial System



Danielle
2/9/24 4:11PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12323	LAWRENCE/BRUCE						
28	01-003-000-0000-6103		75.00	NWRECB COMMITTEE	1/10/2024	PER DIEMS - BOARD	N
29	01-003-000-0000-6103		100.00	SOLID WASTE/PERSONNEL COMM	1/16/2024	PER DIEMS - BOARD	N
30	01-003-000-0000-6103		75.00	AIRPORT AUTHORITY	1/17/2024	PER DIEMS - BOARD	N
31	01-003-000-0000-6103		75.00	DRUG TASK FORCE - CROOKSTON	1/18/2024	PER DIEMS - BOARD	N
32	01-003-000-0000-6103		75.00	ODIOD COMMITTEE	1/24/2024	PER DIEMS - BOARD	N
33	01-003-000-0000-6103		75.00	HIGHWAY COMMITTEE	1/25/2024	PER DIEMS - BOARD	N
34	01-003-000-0000-6103		75.00	MEETING W/ SEN KLOBUCHER	1/26/2024	PER DIEMS - BOARD	N
35	01-003-000-0000-6103		75.00	PERSONNEL COMMITTEE - INTERVIE	1/29/2024	PER DIEMS - BOARD	N
25	01-003-000-0000-6103		75.00	PERSONNEL COMMITTEE - INTERVIE	1/3/2024	PER DIEMS - BOARD	N
36	01-003-000-0000-6103		75.00	PERSONNEL COMMITTEE - TEAMSTER	1/31/2024	PER DIEMS - BOARD	N
26	01-003-000-0000-6103		75.00	TECHNOLOGY COMMITTEE	1/8/2024	PER DIEMS - BOARD	N
27	01-003-000-0000-6103		75.00	DEPOSITION PREP/PERSONNEL COMM	1/9/2024	PER DIEMS - BOARD	N
12323	LAWRENCE/BRUCE		925.00	12 Transactions			
14478	NELSON/SETH						
16	01-003-000-0000-6103		75.00	SOLID WASTE COMMITTEE	1/16/2024	PER DIEMS - BOARD	N
17	01-003-000-0000-6103		75.00	LAW LIBRARY COMMITTEE	1/17/2024	PER DIEMS - BOARD	N
18	01-003-000-0000-6103		75.00	INTER-COUNTY COMM COUNCIL	1/22/2024	PER DIEMS - BOARD	N
13	01-003-000-0000-6103		100.00	NORTHERN COUNTIES-GRAND RAPIDS	1/4/2024	PER DIEMS - BOARD	N
14	01-003-000-0000-6103		75.00	TECH COMMITTEE	1/8/2024	PER DIEMS - BOARD	N
15	01-003-000-0000-6103		75.00	COMMUNITY STRONG	1/9/2024	PER DIEMS - BOARD	N
14478	NELSON/SETH		475.00	6 Transactions			
16362	PETERSON/NEIL						
5	01-003-000-0000-6103		75.00	AMC - ZOOM	1/10/2024	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	EXTENSION	1/11/2024	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		75.00	PERSONNEL	1/16/2024	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		75.00	AIRPORT AUTHORITY	1/17/2024	PER DIEMS - BOARD	N
9	01-003-000-0000-6103		75.00	PERSONNEL	1/24/2024	PER DIEMS - BOARD	N
10	01-003-000-0000-6103		100.00	NWJTC-BEMIDJI	1/25/2024	PER DIEMS - BOARD	N
11	01-003-000-0000-6103		75.00	ADVANCE TRF	1/30/2024	PER DIEMS - BOARD	N
12	01-003-000-0000-6103		75.00	PERSONNEL	1/31/2024	PER DIEMS - BOARD	N
1	01-003-000-0000-6103		100.00	NCLUB - GRAND RAPIDS	1/4/2024	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		75.00	PERSONNEL	1/5/2024	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		100.00	MRC - ALEXANDRIA	1/8/2024	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		75.00	PERSONNEL	1/9/2024	PER DIEMS - BOARD	N
16362	PETERSON/NEIL		975.00	12 Transactions			

Pennington County Financial System



Danielle
2/9/24 4:11PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
19577	SOURDIF/ROY						
20	01-003-000-0000-6103		75.00	NWRL - PERSONNEL	1/16/2024	PER DIEMS - BOARD	N
21	01-003-000-0000-6103		75.00	NWRL - BUDGET	1/18/2024	PER DIEMS - BOARD	N
22	01-003-000-0000-6103		100.00	NWRL - EXTENSION	1/19/2024	PER DIEMS - BOARD	N
23	01-003-000-0000-6103		100.00	NWRL - PERSONNEL	1/29/2024	PER DIEMS - BOARD	N
24	01-003-000-0000-6103		75.00	ADVANCE TRF	1/30/2024	PER DIEMS - BOARD	N
19	01-003-000-0000-6103		75.00	NWRL-BOARD	1/9/2024	PER DIEMS - BOARD	N
19577	SOURDIF/ROY		500.00				
				6 Transactions			
1 Fund Total:			2,875.00	County Revenue		4 Vendors	36 Transactions
Final Total:			2,875.00	4 Vendors		36 Transactions	

DRAFT

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	2,875.00	County Revenue
All Funds	2,875.00	Total

Approved by,

.....

.....

DRAFT



Proposal

ABM Technology Group
4150 98th Ave. S.
Fargo, ND 58104
701-205-4506

www.abmnow.com

Project Quote Details

Project Name: Pennington County Law Enforcement Hosted Exchange Migration

Purpose: Move LEC out of Intermedia (Shared Tenant with rest of Pennington County - Non Government Tenant) and into Office 365 Government License Subscription

Outcome: LEC to be off of the Intermedia Email Platform and into O365 Government Tenant

Labor Summary:

Phase I:

Setup the Government MS Tenant
Setup the Azure AD Sync (Entra ID)
Confirm that all LEC Users sync correctly
Add licensing to all of the users

Phase II:

Setup premigration copy for mail migration
Intermedia Impersonation setup

Phase III:

Cutover phase for POP
Change ALL passwords for POP
Migrate POP Mailboxes
Change all Scan to Email MFPs
Setup Distribution Groups
Convert Shared Folders
Setup End User Outlooks (Smart Phones, workstations, etc)

Phase IV:

Onsite Assistance for 2 days with techs

Risks: If One Drive is being used pre-migration connection will be lost.
There could be email lost or corrupted during transition
Users using outdated Office Products would need to update to newest version.
Some autocomplete history will be lost.

Assumptions:

Passwords for all POP Mailboxes will be reset
POP Users will have no access to email for approximately 5 hours
Depending on mailbox size, POP mailboxes could take anywhere from 2 hours to 1 week to fully populate with old messages
Pennington County LEC will be responsible for qualifying for a Govt Tenant
We will have access to external DNS provider to create new MX Records
Onsite Techs will need hotel stay for 1 night



Quote

ABM Technology Group
 4150 98th Ave. S.
 Fargo, ND 58014
 United States
 T: 7012054506

Quote # 1085 v2
Date 02/09/2024
Expires 03/10/2024
Contact Justin Farkas

Prepared for Pennington County
 Shad Cooper
 102 1st Street West
 PO Box 484
 Thief River Falls, MN 56701
 United States

T: 2186816161 x1
 E: scooper@penningtonsheriff.org

ACCEPT QUOTE

Pennington County Law Enforcement Hosted Exchange Migration

Licensing - One Time

One-Time Fees

Item	Qty	Price	Total
BitTitan MigrationWiz Mailbox Migration	54	\$13.99	\$755.46
BitTitan MigrationWiz Mailbox Migration			
One-Time Subtotal			\$755.46

Office 365 Licensing - Monthly

Monthly Fees

Item	Qty	Price	Total
Microsoft Office 365 G3 GCC	54	\$23.00	\$1,242.00 [†]
Microsoft Office 365 G3 GCC			

** Recurring fees billed monthly with 0 upfront payment(s).*

Monthly Subtotal \$1,242.00

Professional Services

One-Time Fees

Item	Qty	Price	Total
ProServ Fixed Fee Project Labor	1	\$16,450.00	\$16,450.00 [†]
Fixed Fee Project Labor			

One-Time Subtotal \$16,450.00

Summary

[†] Non-taxable item

Please contact us if you have any questions.

Comments

AUTOCOMPLETE will NOT be brought over in this move.

Total One-Time \$17,205.46 USD

Total Monthly \$1,242.00 USD

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees	Monthly Fees
Software / Software	\$755.46	—
Software / Licensing	—	\$1,242.00
Service / Labor	\$16,450.00	—
Total	\$17,205.46 USD	\$1,242.00 USD

LEE PLUMBING & HEATING CO, INC.
 1430 North Main Ave.
 P.O.Box 530
 Thief River Falls MN 56701
 Phone: 218-681-1903 Fax: 218-681-5919
 derek@leeplumbingandheating.com

PROPOSAL

PROPOSAL #	280561	PAGE	1
DATE	02/12/2024		
DESC	LIFT STATION ON EAST SIDE HAS STOPPED WO		
LOC	OLD SWISS PEN THIEF RIV FALLS MN 56701		
CONTACT			
PHONE	218-689-8977		

CUSTOMER
 PENNINGTON CO. WASTE DEPT. (ATTN:HOWARD PERSON)
 PO BOX 616
 THIEF RIV FALLS MN 56701

SP-Z61890009 2HP 460V/3PH COMM EFFLUENT PUMP,FLANGE AND CHECK VALVE	3,700.00
LABOR TO CLEAN OUT TANK AND INSTALL NEW PUMP WITH CHECK VALVE AND FLANGE	1,600.00
CURRENT CHARGES FOR LABOR AND MATERIAL	800.00

PUMP IS MADE TO ORDER AND HAS A LEAD TIME OF 8 TO 10 WEEKS AT SUBMISSION OF ORDER.

NO ELECTRICAL

We Propose hereby to furnish material and labor - complete in accordance with these specifications for the sum of: **\$6,100.00**

Six Thousand One Hundred Dollars And 00 Cents

Payable as follows:

DUE UPON RECEIPT.

Authorized Signature: **Date:**

Note: This Proposal may be withdrawn by us if not accepted within 30 Days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.
 All agreements contingent upon strikes, accidents or delays are beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

ACCEPTANCE OF PROPOSAL - The Prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: **Date:**