

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, MARCH 22nd, 2022, 5:00 P.M.**

AGENDA - REVISED

1. Call to Order

2. Pledge of Allegiance

3. Amendments to the Agenda

4. Recognition of Citizens – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.

5. Approval of the Board minutes; bills

6. Regular Agenda

5:05	Mark Borseth – City of TRF
5:15	Julie Sjostrand – Human Services Director
5:20	Ray Kuznia – County Sheriff
5:30	Mike Flaagan – County Engineer
5:45	Kayla Jore – ICNS Director
6:00	Erik Beitel – Emergency Mgmt. Director

7. County Auditor-Treasurer Items

8. County Coordinator Items

9. County Attorney Items

10. Committee Reports / Commissioner Updates

11. Adjournment

(This agenda is subject to change)

Note: ZOOM invites will be sent to those on the agenda and the agenda email list.

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
MARCH 8TH, 2022 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, March 8th, 2022, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, David Sorenson, and Neil Peterson. Members present via Zoom: Darryl Tveitbakk. Members absent: None.

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Chairman Lawrence informed those present that Commissioner Tveitbakk is attending the meeting via Zoom but will not be voting.

Chairman Lawrence asked if there were any amendments to the agenda. Hearing none, Commissioner Peterson motioned, seconded by Commissioner Sorenson, to approve the Board agenda as presented. Motion carried.

Recognition of Citizens – None present.

Motioned by Commissioner Nelson, seconded by Commissioner Peterson, to approve the County Board minutes of February 22nd, 2022, with one change. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to approve the following Commissioner warrants. Motion carried.

County Revenue	\$ 90,746.32
Road & Bridge	\$104,901.13
Solid Waste Facility	\$ 3,709.98

Per diems and meal reimbursements in the amount of \$2,000 were also approved.

Enbridge Consultant Julie Huber provided a final report and presentation on the Line 3 project. The new line, since named Line 93, spans over 1,000 miles (330 miles in MN) and went into service in October 2021. The \$9 billion project was supported by 91% of people and eminent domain wasn't used to obtain property. 11,900 workers took part in the project and 20 permanent positions were created. She noted that Enbridge paid \$43 million in property taxes in 2020 and estimates the new, higher capacity line will bring an estimated \$35 million in additional tax revenue to MN. As a thank you to Pennington County for their support of the Line 3 project, she presented a commemorative plaque on behalf of Enbridge Energy. Commissioner Peterson thanked Enbridge for the plaque and for being steadfast through all regulation and protesting. He noted that the community and businesses greatly benefited from and appreciated Enbridge's presence, especially during the COVID-19 pandemic. Commissioner Tveitbakk thanked Ms. Huber for her work and professionalism throughout the project. Sheriff Kuznia stated that Enbridge

staff commented to his deputies that they felt very supported by the community and appreciated that. Engineer Flaagan noted that Enbridge staff were great to work with and were respectful to his employees and greatly supported the local economy. Ms. Huber wished to thank the local businesses for their extended support to the Enbridge workers, they often went above and beyond to accommodate Enbridge's schedules. The Board thanked Ms. Huber for her report, presentation, and the plaque received from Enbridge.

County Engineer Mike Flaagan discussed the Title VI Non-Discrimination Plan presented at the last Board meeting, noting that adoption of the plan is required to be a federal aid recipient. Hearing no questions or comments, Commissioner Peterson motioned, seconded by Commissioner Sorenson, to approve the Title VI Non-Discrimination plan as written. Motion carried.

Engineer Flaagan presented the following quotes received for annual county-wide road striping:

Traffic Marking Services	\$56,598.65
Northstar Safety Inc.	\$79,658.60
AAA Striping Service	\$55,969.03

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to accept the quotes received and approve the bid of AAA Striping Service in the amount of \$55,969.03 for county-wide road striping as the lowest and best bid received. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to accept and approve the bid for culvert supplies as submitted by True North Steel. Discussion followed with Mr. Flaagan noting that the bid featured a small increase from 2021. Hearing no further discussion, the motion was carried.

Two fuel bids were received with Northdale Oil bidding \$.15 below the posted price for #1, #2 and gas. Farmers Union Oil bid \$.15 below the posted price for #1, #2, and premium with diesel additive, and \$.12 below the posted price for gasohol. Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to accept both fuel bids as received and authorize the use of both vendors for 2022. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to accept the following equipment rental bidders and authorize the Engineer to select from these bids for 2022. Motion carried.

Dyrdahl Construction Inc.	Anderson Services
Triple D Construction	Olson (Jeff) Construction
Nelson Excavating	Beito Repair
Lunkes, Inc.	Hruby Road Service
Kotrba Ditching, Inc.	Weleski Excavating, LLC
Olson (Steve) Construction TRF Inc.	Wright Construction
Danni Jarshaw	

Commissioner Lawrence noted that members of the public have commented to him that the Highway Department has done a good job with snow removal this winter and his staff should be complimented. Mr. Flaagan was glad to hear that and said they are still working on a few trouble spots. He noted that the warmer temperatures and sun are warming up the tar roads and that will cause blowing snow to stick, resulting in icy conditions, so drivers should remain cautious.

NW MN Juvenile Center Superintendent Mindy O'Brien presented an update to the Board. In 2021 the Center served 22 kids from Pennington County and had a total intake of 501 kids. She discussed their programming and noted that new outdoor areas were created with CARES funding received. Grants have also been received to offer recreational activities such as painting, sewing, etc., with some of these activities resulting in school credits for kids. They now provide their own food service to the kids and are focusing on bringing activities to the kids while they are in their care. Chairman Lawrence commented that the facility tour last fall was educational and eye-opening for the Board. Sheriff Kuznia said working with the Center has been great, noting it's a great place to bring kids that need their care. The Board thanked Ms. O'Brien for her report.

Sheriff Kuznia presented the following LEC items:

A quote from Stone's Mobile Radio for a new squad radio in the amount of \$8,909.25, two handheld deputy radios in the amount of \$10,944.18, and three handheld radios for the jail in the amount of \$7,989.45. All quoted items are budgeted for 2022. Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to approve the quote by Stone's Mobile Radio for the new radios as detailed above. Motion carried.

Sheriff Kuznia said that a Special Response team is being formed by the Thief River Falls Police Department and Pennington County. Quotes have been received for purchase of rifle and scope for the team – a Savage .308 from Hunters Outlet in the amount of \$759.99, and a scope from Nightforce Optics, Inc. in the amount of \$1,061.00. The Sheriff noted that a staff member from each of the County and City will be trained to use the specialized weapon. Mr. Kuznia noted that the budget allows for the rotation of weapons and this purchase is within the 2022 budget.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve the quote and purchase of a Savage .308 rifle from Hunters Outlet in the amount of \$759.99 for use by the Special Response team as discussed. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to approve the quote and purchase of a rifle scope from Nightforce Optics, Inc. in the amount of \$1,601.00 for use by the Special Response team as discussed. Motion carried.

County Auditor-Treasurer Items: None.

County Coordinator Items: None.

County Attorney:

County Attorney Seamus Duffy stated that Judge Tamara Yon has changed the mask/face covering requirements on the 2nd floor of the Justice Center. Face coverings/masks will no longer be required as of March 7th, 2022.

Committee Reports / Commissioner Updates:

Commissioner Sorenson noted that his personal vehicle was vandalized while at the AMC Legislative Conference in St. Paul, MN. Personal items were stolen as well as a county-owned Microsoft Surface Pro, related accessories, and the case. The loss has been reported to MCIT.

Commissioner Peterson gave an update on the AMC Legislative Conference, noting that some Board members met with the legislators and were well-received by them. It was noted that due to redistricting following the 2020 census, Deb Kiel will no longer be a representative for Pennington County.

Commissioner Nelson gave an update on the Health and Human Services Committee, noting that the COVID-19 pandemic has taxed the mental health system, proving it is broken and has been for some time. Work is being done to correct this problem and legislative funding is being proposed to help remedy the situation.

Chairman Lawrence requested that Emergency Management Director Erik Beitel provide an update on spring flooding. Mr. Beitel noted that the county is currently at low-to-moderate risk for spring flooding. He will be attending a March 10th meeting which will re-assess our risk at that time. He noted that flooding will depend on the speed of the spring thaw and other factors, such as ice out of the rivers. He noted he would like to have 2,000+ sandbags ready and available for the public for spot flooding.

Motioned by Commissioner Nelson, seconded by Commissioner Peterson, to adjourn the Board meeting to March 22nd, 2022, at 5:00 p.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



KEVIN
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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1011	ACE HARDWARE						
86	01-218-000-0000-6300		27.99	DRILLBITS/REPAIR FLOOR DRAINS	100629	REPAIRS & MAINTENANCE	N
87	01-218-000-0000-6300		2.67	FLOOR DRAIN COVER	100872	REPAIRS & MAINTENANCE	N
88	01-251-000-0000-6300		7.42	REPLACE LIGHTBULB/HOLDING CELL	101289	REPAIRS & MAINTENANCE	N
1011	ACE HARDWARE		38.08	3 Transactions			
1603	ANDERSON/STACY						
14	01-801-000-0000-6801		192.92	WELLNESS WEDNESDAY		MISCELLANEOUS EXPENSE	N
1603	ANDERSON/STACY		192.92	1 Transactions			
1316	AP TECHNOLOGY LLC						
4	01-070-000-0000-6263		330.00	SECURE CHECK RENEWAL	IN030379	COMPUTER SERVICES - DP	N
1316	AP TECHNOLOGY LLC		330.00	1 Transactions			
1308	ASSOCIATION MINNESOTA COUNTIES						
15	01-003-000-0000-6241		325.00	LEGISLATIVE CONFERENCE - DT	68350	DUES - BOARD	N
16	01-003-000-0000-6241		325.00	LEGISLATIVE CONFERENCE - NP	68351	DUES - BOARD	N
17	01-003-000-0000-6241		325.00	LEGISLATIVE CONFERENCE - SN	68352	DUES - BOARD	N
18	01-003-000-0000-6241		325.00	LEGISLATIVE CONFERENCE - DS	68353	DUES - BOARD	N
19	01-041-000-0000-6241		125.00	MCHRMA VOTING	CASH-8274	DUES - AUDITOR	N
1308	ASSOCIATION MINNESOTA COUNTIES		1,425.00	5 Transactions			
1302	AT&T MOBILITY						
64	01-290-000-0000-6202		69.46	FEBRUARY CELL PHONE		Telephone	N
1302	AT&T MOBILITY		69.46	1 Transactions			
1364	AUTO VALUE						
72	01-201-000-0000-6304		5.33	DASH CAM MOUNT REPAIR #13	9566128	REPAIR & MAINTENANCE - SQUADS	N
73	01-201-000-0000-6304		5.33	DASH CAM MOUNT REPAIR #03	9566263	REPAIR & MAINTENANCE - SQUADS	N
1364	AUTO VALUE		10.66	2 Transactions			
2324	BERGSTROM ELECTRIC INC						
6	01-800-000-0000-6300		223.00	NEW THERMOSTAT - SS	6899	REPAIRS & MAINTENANCE	N
2324	BERGSTROM ELECTRIC INC		223.00	1 Transactions			
999999997	BORGEN/HEATHER						
81	01-251-000-0000-6330		51.00	HOLIDAY/TRANSPORTATION FUEL		TRAVEL & EXPENSE	N
999999997	BORGEN/HEATHER		51.00	1 Transactions			
3369	CARLSON/GABRIEL						

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
	Account/Formula						Paid On Bhf #	On Behalf of Name	
118	01-601-000-0000-6330			1.17	MILEAGE - EXT COMM - TRF			TRAVEL & EXPENSE	Y
119	01-601-000-0000-6330			65.00	PER DIEM - EXT COMM - TRF			TRAVEL & EXPENSE	Y
3369	CARLSON/GABRIEL			66.17		2 Transactions			
3311	COLE PAPERS, INC.								
25	01-111-000-0000-6403			133.85	GARBAGE BAGS - GOV'T CENTER		10116257	JANITORIAL SUPPLIES - COURTHOL	N
24	01-218-000-0000-6403			172.00	GARBAGE BAGS - JC		10116257	JANITORIAL SUPPLIES	N
3311	COLE PAPERS, INC.			305.85		2 Transactions			
4054	DIGI-KEY ELECTRONICS								
85	01-251-000-0000-6405			272.03	CABLES		87929851	GENERAL SUPPLIES - JAIL	N
4054	DIGI-KEY ELECTRONICS			272.03		1 Transactions			
4303	DON'S SEWING & VACUUM SERV								
113	01-111-000-0000-6403			24.00	VACUUM BAGS			JANITORIAL SUPPLIES - COURTHOL	Y
112	01-218-000-0000-6403			24.00	VACUUM BAGS			JANITORIAL SUPPLIES	Y
38	01-111-000-0000-6300			44.50	ROLLER BRUSHES & BELTS		416005862	REPAIRS & MAINTENANCE	Y
37	01-218-000-0000-6300			44.50	ROLLER BRUSHES & BELTS		416005862	REPAIRS & MAINTENANCE	Y
4303	DON'S SEWING & VACUUM SERV			137.00		4 Transactions			
999999997	EBIX, INC.								
35	01-801-000-0000-6801			416.81	2022 TOP HEALTH		632486	MISCELLANEOUS EXPENSE	N
999999997	EBIX, INC.			416.81		1 Transactions			
5322	ERICKSON-OLIVER/COREEN								
116	01-601-000-0000-6330			7.02	MILEAGE - EXT COMM - TRF			TRAVEL & EXPENSE	N
117	01-601-000-0000-6330			65.00	PER DIEM - EXT COMM - TRF			TRAVEL & EXPENSE	N
5322	ERICKSON-OLIVER/COREEN			72.02		2 Transactions			
6001	FALLS DIVERSE ABILITIES CORPORATION								
2	01-501-000-0000-6262			50.00	CLEAN AUDITORIUM		17932	OTHER SERVICES	N
3	01-501-000-0000-6262			35.00	CLEAN AUDITORIUM		17943	OTHER SERVICES	N
6001	FALLS DIVERSE ABILITIES CORPORATION			85.00		2 Transactions			
7317	GALLS, LLC								
105	01-201-000-0000-6631			504.49	ALCO-SENSOR HANDHELD BREATH		20550553	FURNITURE & EQUIPMENT	N
7317	GALLS, LLC			504.49		1 Transactions			
7031	GARDEN VALLEY TELEPHONE								
41	01-220-000-0000-6202			1,128.12	HOSTED SOLUTIONS/PHONES-FEB		101140992	TELEPHONE	N

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
								Paid On Bhf #	On Behalf of Name	
	7031	GARDEN VALLEY TELEPHONE			1,128.12		1 Transactions			
80	8331	HARDWARE HANK			6.38	KEYS		22126369	GENERAL SUPPLIES	N
	8331	HARDWARE HANK			6.38		1 Transactions			
122	8351	HELGELAND/LINDA			8.78	MILEAGE - EXT COMM - TRF			TRAVEL & EXPENSE	N
123		01-601-000-0000-6330			65.00	PER DIEM - EXT COMM - TRF			TRAVEL & EXPENSE	N
	8351	HELGELAND/LINDA			73.78		2 Transactions			
26	8014	HUGOS #7			8.93	FOOD FOR MEETING - 03-08-22		1155	TRAVEL & EXPENSE	N
	8014	HUGOS #7			8.93		1 Transactions			
79	11348	KM TRANSMISSION & REPAIR			164.54	TRANSMISSION #6 - BALANCE		7384	REPAIR & MAINTENANCE - SQUADS	Y
	11348	KM TRANSMISSION & REPAIR			164.54		1 Transactions			
23	12037	LEE PLUMBING & HEATING			53.90	STOP VALVES - JUSTICE CENTER		86374	REPAIRS & MAINTENANCE	N
21		01-218-000-0000-6300			140.09	BOILER LEAK - GOV'T CENTER		86388	REPAIRS & MAINTENANCE	N
22		01-111-000-0000-6300			50.00	BATHROOM STALL LATCH - WELFARE		86574	REPAIRS & MAINTENANCE	N
	12037	LEE PLUMBING & HEATING			243.99		3 Transactions			
5	13498	MARCO TECHNOLOGIES LLC			105.44	STAPLES		INV9727599	SUPPLIES-UNALLOCATED	N
	13498	MARCO TECHNOLOGIES LLC			105.44		1 Transactions			
40	13528	MARCO, INC			400.89	CANON COPIER JME05732BW-MARCH		467177127	SUPPLIES	N
	13528	MARCO, INC			400.89		1 Transactions			
9	13355	MN COUNTIES COMPUTER COOP			17,562.08	OMNIBALLOT SYSTEMS - COUNTY		2203085	FURNITURE & EQUIPMENT-ELECTIC	N
10		01-061-000-0000-6631			990.00	QR BARCODE READERS (11)		2203085	FURNITURE & EQUIPMENT-ELECTIC	N
11		01-061-000-0000-6631			4,050.00	18 HARD CASES		2203085	FURNITURE & EQUIPMENT-ELECTIC	N
12		01-061-000-0000-6631			1,890.00	SHIPPING & HANDLING		2203085	FURNITURE & EQUIPMENT-ELECTIC	N
13		01-061-000-0000-6631			4,050.00	LICENSES		2203085	FURNITURE & EQUIPMENT-ELECTIC	N
7		01-063-000-0000-6631			28,532.82	OMNIBALLOT SYSTEMS - VEGA		2203085	FURNITURE & EQUIPMENT	N

Pennington County Financial System



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1 County Revenue

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
8	01-063-000-0000-6631			23,115.10	OMNIBALLOT SYSTEMS - HAVA	2203085	FURNITURE & EQUIPMENT	N
	13355 MN COUNTIES COMPUTER COOP			80,190.00	7 Transactions			
20	01-218-000-0000-6300			100.00	ANNUAL ELEVATOR OPERATING	ALR0132737X	REPAIRS & MAINTENANCE	N
	13391 MN DEPT OF LABOR & INDUSTRY			100.00	1 Transactions			
39	01-223-000-0000-6202			1,410.00	VESTA MANAGED SERVICES - MARCH	8230353786	TELEPHONE - E911	N
	13425 MOTOROLA SOLUTIONS			1,410.00	1 Transactions			
120	01-601-000-0000-6330			1.17	MILEAGE - EXT COMM - TRF		TRAVEL & EXPENSE	N
121	01-601-000-0000-6330			65.00	PER DIEM - EXT COMM - TRF		TRAVEL & EXPENSE	N
	14305 NATVIK/BARB			66.17	2 Transactions			
69	01-201-000-0000-6450			45.00	MM - SEWING PATCHES #01		PART-TIME DEPUTY'S UNIFORMS	N
67	01-201-000-0000-6560			19.36	KRUSE INN / FUEL #13		GAS & DIESEL	N
68	01-201-000-0000-6560			20.01	CENEX / FUEL #12		GAS & DIESEL	N
66	01-201-000-0000-6801			5.10	USPS - EVIDENCE		MISCELLANEOUS EXPENSE	N
70	01-220-000-0000-6420			30.00	MM - SEWING PATCHES AA		UNIFORMS	N
71	01-251-000-0000-6801			40.00	RECORDER - NOTARY BN, SK		MISCELLANEOUS EXPENSE - JAIL	N
	14033 NORTHERN STATE BANK			159.47	6 Transactions			
115	01-070-000-0000-6263			1,338.65	FEBRUARY FIBER USAGE	DV22020380	COMPUTER SERVICES - DP	N
	13329 OFFICE OF MNIT SERVICES			1,338.65	1 Transactions			
100	01-201-000-0000-6304			42.96	OIL CHANGE / SERVICE #04	171119	REPAIR & MAINTENANCE - SQUADS	N
101	01-201-000-0000-6304			44.51	OIL CHANGE / SERVICE #11	171513	REPAIR & MAINTENANCE - SQUADS	N
102	01-201-000-0000-6304			71.80	OIL CHANGE / SERVICE CHARGER	171544	REPAIR & MAINTENANCE - SQUADS	N
	15329 OIL BOYZ EXPRESS LUBE INC			159.27	3 Transactions			
1	01-271-000-0000-6401			61.09	BUSINESS CARDS	8122	SUPPLIES	N
	16463 PAUTZKE/TAMRA			61.09	1 Transactions			
	16027 PENNINGTON COUNTY TREASURER							

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
No.	Account/Formula						Paid On Bhf #	On Behalf of Name	
108	01-601-000-0000-6209			53.41	POSTAGE			POSTAGE	N
	16027 PENNINGTON COUNTY TREASURER			53.41		1 Transactions			
	16346 PETERSON/LISA								
114	01-091-000-0000-6262			89.25	TRANSCRIPTS 57-CR-20-782		695	OTHER SERVICES	Y
	16346 PETERSON/LISA			89.25		1 Transactions			
	16448 PREMIUM WATERS, INC.								
28	01-801-000-0000-6801			42.50	FEBRUARY WATER BILL		176590	MISCELLANEOUS EXPENSE	N
27	01-091-000-0000-6801			38.50	WATER BILL - ATTORNEY - FEB		176878	MISCELLANEOUS EXPENSE	N
77	01-220-000-0000-6801			67.00	WATER (9)		340942803	MISCELLANEOUS EXPENSE	N
78	01-251-000-0000-6801			81.50	WATER (11)		340947638	MISCELLANEOUS EXPENSE - JAIL	N
74	01-220-000-0000-6801			10.69	MONTHLY RENTAL / MARCH		340949191	MISCELLANEOUS EXPENSE	N
75	01-220-000-0000-6801			10.68	MONTHLY RENTAL / MARCH		340949191	MISCELLANEOUS EXPENSE	N
76	01-251-000-0000-6801			10.69	MONTHLY RENTAL / MARCH		340949191	MISCELLANEOUS EXPENSE - JAIL	N
	16448 PREMIUM WATERS, INC.			261.56		7 Transactions			
	20358 QUADIENT FINANCE USA, INC.								
30	01-801-000-0000-6209			1,500.00	POSTAGE		79000440809918	POSTAGE	N
	20358 QUADIENT FINANCE USA, INC.			1,500.00		1 Transactions			
	20027 THE TIMES								
89	01-251-000-0000-6801			67.50	1WK AD NW/CORRECTIONS			MISCELLANEOUS EXPENSE - JAIL	N
90	01-251-000-0000-6801			10.00	INTERNET JOB PAGE			MISCELLANEOUS EXPENSE - JAIL	N
91	01-251-000-0000-6801			55.50	1WK AD TIMES/CORRECTIONS			MISCELLANEOUS EXPENSE - JAIL	N
92	01-251-000-0000-6801			67.50	1WK AD NW/CORRECTIONS			MISCELLANEOUS EXPENSE - JAIL	N
93	01-251-000-0000-6801			10.00	INTERNET JOB PAGE			MISCELLANEOUS EXPENSE - JAIL	N
94	01-251-000-0000-6801			55.50	1WK AD TIMES/CORRECTIONS			MISCELLANEOUS EXPENSE - JAIL	N
	20027 THE TIMES			266.00		6 Transactions			
	11039 TRF RADIO								
31	01-601-000-0000-6801			75.00	NOW HIRING - AG SERV / SOLID W		30020-1	MISCELLANEOUS EXPENSE - EXTEI	N
	11039 TRF RADIO			75.00		1 Transactions			
	20361 TYLER TECHNOLOGIES, INC								
36	01-102-000-0000-6844			398.00	DOCPRO - ERECORDING SUPPORT		025-370147	TECHNOLOGY - RECORDER	N
	20361 TYLER TECHNOLOGIES, INC			398.00		1 Transactions			
	21338 UNIVERSITY OF NORTH DAKOTA								
98	01-206-000-0000-6262			2,380.00	MEDICAL EXAM SERVICES TOX - SV		A21-360/116185	OTHER SERVICES-CORONER	N

Pennington County Financial System



KEVIN
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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
							Paid On Bhf #	On Behalf of Name	
99		01-206-000-0000-6262		2,380.00	MEDICAL EXAM SERVICES TOX - BW		A21-367/116185	OTHER SERVICES-CORONER	N
97		01-206-000-0000-6262		2,380.00	MEDICAL EXAM SERVICES TOX - MC		A21-371/116185	OTHER SERVICES-CORONER	N
96		01-206-000-0000-6262		2,226.00	MEDICAL EXAM SERVICES TOX - AB		A21-373/116185	OTHER SERVICES-CORONER	N
95		01-206-000-0000-6262		2,380.00	MEDICAL EXAM SERVICES TOX - JD		A21-400/116185	OTHER SERVICES-CORONER	N
21338	UNIVERSITY OF NORTH DAKOTA			11,746.00		5 Transactions			
22301	VISUALGOV SOLUTIONS, LLC								
29		01-041-000-0000-6852		182.00	ECHECK FEES OCT-DEC		JS-4747	E-CHECK CHARGES	N
22301	VISUALGOV SOLUTIONS, LLC			182.00		1 Transactions			
99999997	VOSEN/BRIANA								
84		01-201-000-0000-6304		8.99	WINDSHIELD WASHER FLUID			REPAIR & MAINTENANCE - SQUADS	N
82		01-251-000-0000-6245		12.83	MEAL REIMBURSEMENT - JAIL		020722	CONTINUING EDUCATION	N
83		01-251-000-0000-6245		20.00	MEAL REIMBURSEMENT - JAIL		021022	CONTINUING EDUCATION	N
99999997	VOSEN/BRIANA			41.82		3 Transactions			
23303	WEST GROUP PAYMENT CENTER								
33		01-016-000-0000-6242		1,073.05	FEBRUARY WEST LAW ACCESS		845946352	SUBSCRIPTIONS - LAW LIBRARY	N
32		01-091-000-0000-6240		794.00	FEBRUARY WEST LAW ACCESS		845954107	SUBSCRIPTIONS	N
107		01-016-000-0000-6242		376.99	MARCH SUBSCRIPTIONS		846034070	SUBSCRIPTIONS - LAW LIBRARY	N
106		01-091-000-0000-6240		73.09	MARCH SUBSCRIPTIONS		846038777	SUBSCRIPTIONS	N
34		01-091-000-0000-6240		73.09	MARCH SUBSCRIPTIONS		846038777	SUBSCRIPTIONS	N
23303	WEST GROUP PAYMENT CENTER			2,390.22		5 Transactions			
23317	WILLIAMS/JO								
103		01-251-000-0000-6420		154.53	UNIFORM ALLOWANCE REIMBURSE			JAILER UNIFORMS	N
104		01-251-000-0000-6420		160.00	UNIFORM ALLOWANCE			JAILER UNIFORMS	N
23317	WILLIAMS/JO			314.53		2 Transactions			
1 Fund Total:				107,134.00	County Revenue			44 Vendors	97 Transactions

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
63	6011 FED EX 03-320-000-0000-6209		26.54	MAIL PLAQUE	7-685-82352	POSTAGE	N
	6011 FED EX		26.54	1 Transactions			
62	8331 HARDWARE HANK 03-330-000-0000-6554		166.76			ENGINEERING & SURVEYING SUPPI	N
55	03-350-000-0000-6551		85.97	MAILBOX, DRILL BIT SET		SIGNS	N
56	03-350-000-0000-6551		30.98	MAILBOX		SIGNS	N
61	03-350-000-0000-6556		26.99	PADALOCK		SHOP SUPPLIES	N
57	03-350-000-0000-6564		27.96	CHAIN		EQUIPMENT REPAIR PARTS	N
58	03-350-000-0000-6564		41.93	GASKET MAKER		EQUIPMENT REPAIR PARTS	N
59	03-350-000-0000-6564		7.99	ELECTRICAL TAPE		EQUIPMENT REPAIR PARTS	N
60	03-350-000-0000-6564		5.17	KEY STOCK		EQUIPMENT REPAIR PARTS	N
	8331 HARDWARE HANK		393.75	8 Transactions			
111	8500 HUDSON ELECTRIC, LLC 03-350-000-0000-6636		960.53	ADD LIGHTS - ENG BUILDING	2455	BUILDING IMPROVEMENTS	N
	8500 HUDSON ELECTRIC, LLC		960.53	1 Transactions			
65	8075 HUSETH, ERICK 03-350-000-0000-6330		22.55	MEALS - SIGN CLASS - FARGO	031522	TRAVEL & EXPENSE	N
	8075 HUSETH, ERICK		22.55	1 Transactions			
54	11128 K & K TRUCKING 03-330-000-0000-6341		18,800.00	SNOW REMOVAL	5288	EQUIPMENT RENTAL	N
	11128 K & K TRUCKING		18,800.00	1 Transactions			
52	12325 L & M FLEET SUPPLY INC. 03-350-000-0000-6556		59.95	WD40 CHAIN LUBE		SHOP SUPPLIES	N
53	03-350-000-0000-6556		54.98	EXT CORD GLOVES		SHOP SUPPLIES	N
	12325 L & M FLEET SUPPLY INC.		114.93	2 Transactions			
51	12302 LOCATORS & SUPPLIES INC 03-330-000-0000-6554		576.48	MARKING PAINT & FLAGGING TAPE	0298132-IN	ENGINEERING & SURVEYING SUPPI	N
	12302 LOCATORS & SUPPLIES INC		576.48	1 Transactions			
109	13498 MARCO TECHNOLOGIES LLC 03-320-000-0000-6301		36.63	COPY MACHINE NOVEMBER		MAINTENANCE AGREEMENT	N
110	03-320-000-0000-6301		36.63	COPY MACHINE MARCH		MAINTENANCE AGREEMENT	N

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13498	MARCO TECHNOLOGIES LLC		73.26		2 Transactions		
50	13393 MINNESOTA NORTHERN RAILROAD INC 03-350-000-0000-6252		162.97	ELECTRICTY FOR RR SIGNAL		ELECTRICITY	N
	13393 MINNESOTA NORTHERN RAILROAD INC		162.97		1 Transactions		
49	15323 OFFICE DEPOT 03-320-000-0000-6401		118.03	CUPS PLATES BOWLS	231331438001	SUPPLIES	N
	15323 OFFICE DEPOT		118.03		1 Transactions		
48	16067 PEMBERTON LAW, P.L.L.P. 03-350-000-0000-6261		56.50	EMPLOYEE MATTER		CONSULTING & LEGAL SERVICES	Y
	16067 PEMBERTON LAW, P.L.L.P.		56.50		1 Transactions		
47	16027 PENNINGTON COUNTY TREASURER 03-320-000-0000-6263		445.71	IT GLOBAL MARCH		COMPUTER SERVICES	N
	16027 PENNINGTON COUNTY TREASURER		445.71		1 Transactions		
46	16448 PREMIUM WATERS, INC. 03-320-000-0000-6401		45.25	WATER	176896	SUPPLIES	N
	16448 PREMIUM WATERS, INC.		45.25		1 Transactions		
45	18357 RINKE NOONAN 03-330-000-0000-6261		200.00	RETAINER DRAINAGE ISSUES	339772	CONSULTING & LEGAL SERVICES	N
	18357 RINKE NOONAN		200.00		1 Transactions		
42	20027 THE TIMES 03-320-000-0000-6232		178.30	AD EMPLOYMENT		ADVERTISING	N
43	03-320-000-0000-6232		317.79	AD FUEL RENTAL CULVERTS		ADVERTISING	N
	20027 THE TIMES		496.09		2 Transactions		
44	20343 TITAN MACHINERY 03-350-000-0000-6564		68.88	SWITCH ASSEMBLY	16697209 GP	EQUIPMENT REPAIR PARTS	N
	20343 TITAN MACHINERY		68.88		1 Transactions		
3 Fund Total:			22,561.47	Road & Bridge	16 Vendors	26 Transactions	
Final Total:			129,695.47	60 Vendors	123 Transactions		

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	107,134.00	County Revenue
3	22,561.47	Road & Bridge
All Funds	129,695.47	Total

Approved by,

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DRAFT

PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, The Following recommendations of the
Pennington County Human Service Committee for March 15, 2022 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve the February 15, 2022, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To adopt and approve DHS's Merit system Equal Employment Opportunity and Affirmative Action guidelines as the agency's EEO and AA action plan.
B. To approve and re-authorize the Pennington County Pre-Petition Screening Team and the list of screeners as presented.
C. To approve the purchase and installation of the following items and services from Readi Tech Solutions as Quoted: 1. Two Laptops

SECTION B

- I. To approve payment of the Agency's bills.

Aye Nay Chairperson Date

