

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, APRIL 26TH, 2022, 5:00 P.M.**

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**

5:05	Julie Sjostrand – Human Services Director
5:10	Kayla Jore – ICNS Director
5:20	Erik Beitel – Emergency Mgmt. Director
5:30	Mike Flaagan – County Engineer
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**

11. Adjournment
(This agenda is subject to change)

Note: ZOOM invites will be sent to those on the agenda and the agenda email list.

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING
JUSTICE CENTER BOARD ROOM
APRIL 19TH, 2022 – 11:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, April 19th, 2022, at 11:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Darryl Tveitbakk, David Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Chairman Lawrence asked if there were any amendments to the agenda. County Coordinator Kevin Erickson noted that the Proposal for Professional Services from S.E.H. Inc. has been added to the agenda at 11:05 a.m. Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve the Board agenda with the change presented. Motion carried.

Recognition of Citizens: None present.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to approve the Board minutes of April 12th, 2022, as written. Motion carried.

Commissioner Tveitbakk opened discussion on a Proposal for Professional Services received from architectural firm S.E.H. regarding the Human Services Renovation Project in the Government Center. The proposal discusses the scope of services to be provided, services not included, time schedule, and project fees.

County Coordinator Kevin Erickson stated if the Proposal is approved, the County will have to move forward with asbestos testing in the remodel area. The County will also begin clearing out the 3rd floor in preparation of the remodel, utilizing the Sentence to Serve crew as much as possible to reduce costs. An online auction will likely be held to dispose of used county assets currently stored in the remodel areas and other county buildings.

Commissioner Tveitbakk discussed the costs for the design/architectural portion of project, which are listed in the proposal at \$76,000 (\$90,500 when combined with the original Agreement for Professional Services). Not included in the proposal are reimbursables, such as travel, permitting, and other fees directly related to the project. The project timeline calls for design work to be completed by mid-summer 2022 and construction likely to begin in the fall/winter of 2022.

Hearing no further discussion, Commissioner Tveitbakk motioned, seconded by Commissioner Nelson, to approve the Proposal for Professional Services by S.E.H. Inc.

for the Human Services Office Renovation Project in the Government Center as written and authorize the Chairman to sign the same. Motion carried.

Commissioner Tveitbakk further discussed asbestos concerns on the 1st and 3rd floors of the Government Center, stating that the Northwest Service Cooperative will be contacted to test the remodel areas, as well as the Extension and Veteran Service office areas on the 1st floor. Should positive tests be received, the County will proceed with procuring quotes for asbestos abatement.

At 11:13 a.m. the Chairman recessed the County Board meeting.

At 11:15 a.m. the Chairman called the Public Hearing on County Redistricting to order. Present: Commissioners Nelson, Peterson, Lawrence, Sorenson, and Tveitbakk, County Attorney Seamus Duffy, Auditor-Treasurer Jennifer Herzberg, County Coordinator Kevin Erickson, Deputy Auditor-Payroll Mgr. Jessica Dybedahl, TRF Times Reporter April Scheinoha.

County Auditor-Treasurer Jennifer Herzberg discussed the proposed county redistricting plan and presented maps of the Commissioner Districts and City Wards. The 2020 U.S. Census showed that the county population increased by 62 people to 13,992. However, Wards 3 and 5 in the City of TRF had sizable population shifts and resulted in the City of TRF making boundary changes to their Wards. The proposed county redistricting plan takes in these changes and there are no proposed changes to township boundaries. If approved, the County Commissioners in Districts 2 and 5 will be required to run for re-election due to their population shifts exceeding the 5% threshold. Discussion was held on the proposed district lines and population shifts, boundary requirements, and election term options for the affected Commissioners.

Hearing no further comment or questions, the Chairman closed the Public Hearing at 11:33 a.m. and called the Board meeting back to order.

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Nelson, and upon vote was unanimously approved.

RESOLUTION FOR COUNTY COMMISSIONER REDISTRICTING

WHEREAS, Minnesota Statutes Chapter 375 establishes the procedure and requires a process for redistricting County Commissioner districts based on population figures from the Federal Census; and,

WHEREAS, Minnesota Statute Section 204B.135, subd. 2 requires that County Commissioner Districts be redistricted within 80 days of when the legislature has been redistricted or at least 15 weeks before the state Primary election, whichever comes first; and,

WHEREAS, pursuant to these statutes the 2020 Federal Census population figures shall be used to redistrict the Pennington County Commissioner Districts by April

26th, 2022, and that Commissioner Districts shall be bounded by town, municipal, ward, city district, or precinct lines; and,

WHEREAS, the Pennington County Board of Commissioners has considered the possibility or potential for maximizing minority representation on the Board of Commissioners; and,

WHEREAS, Pennington County published a three-week notice in the newspaper having the contract for publishing the Commissioner's proceedings for the County for 2022; and,

WHEREAS, Pennington County conducted a public meeting on redistricting on April 19th, 2022.

NOW, THEREFORE, BE IT RESOLVED, that the Pennington County Board of Commissioners hereby redistricts the County of Pennington, following town, municipal, ward, city district, or precinct lines as re-established in April 2022, and re-establishes the length of terms as follows:

Commissioner District No. 1 – Cloverleaf Township, Deer Park Township, Goodridge Township, City of Goodridge, Hickory Township, Kratka Township, Highlanding Township, Mayfield Township, North Township, Reiner Township, Silverton Township, Star Township, Wyandotte Township, and the City of Thief River Falls – Ward 1, Precinct 1A. (Continuation of current term, 2024 election)

Commissioner District No. 2 – City of Thief River Falls – Ward 1, Precinct 1B, City of Thief River Falls – Ward 2. (2-year term, 2022 election)

Commissioner District No. 3 – Black River Township, Bray Township, Norden Township, Numedal Township, Polk Centre Township, River Falls Township, Rocksbury Township – West, Sanders Township, City of St. Hilaire, and City of Thief River Falls – Ward 3, Precinct 3A. (4-year term, 2022 election)

Commissioner District No. 4 – City of Thief River Falls – Ward 3, Precinct 3B, City of Thief River Falls – Ward 4. (4-year term, 2022 election)

Commissioner District No. 5 – Rocksbury Township – East, Smiley Township, City of Thief River Falls – Ward 5. (2-year term, 2022 election)

BE IT RESOLVED, that the redistricting plan be filed with the County Auditor by May 3rd, 2022, to be effective on June 3rd, 2022, for the 2022 Primary and General elections and publish in The Times.

BE IT FINALLY RESOLVED that the districts are, for illustrative purposes, identified in a map of the County attached hereto and marked Exhibit A and B, which by reference is hereby made a part of.

County Auditor-Treasurer Items: None.

County Coordinator Items: None.

County Attorney Items: None.

Committee Reports/Commissioner Updates:

Commissioner Tveitbakk discussed the ongoing opioid settlement and stated that Julie Ring of the Association of MN Counties has been authorized to sign settlement agreements on behalf of the 87 counties. The House and Senate proposed bills vary and he recommended the Board members review and discuss them with MN Legislators. It was noted that Pennington County is expected to receive approximately \$800,000 over the life of the settlement, which is much higher than anticipated.

Motioned by Commissioner Nelson, seconded by Commissioner Peterson, to adjourn the Board meeting to April 26th, 2022, at 5:00 p.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners

DRAFT

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

draft

Pennington County Financial System



Jennifer
4/25/22 12:55PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 2

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13	2324 BERGSTROM ELECTRIC INC 01-804-000-0000-6636		943.19	DISCONNECT/HOOK UP NEW RTU	7231	BUILDING IMPROVEMENTS	N
	2324 BERGSTROM ELECTRIC INC		943.19	1 Transactions			
82	2050 BREDESON SUPPLY 01-121-000-0000-6401		21.95	POST IT NOTES	213057	SUPPLIES - VETS SERVICE	N
	2050 BREDESON SUPPLY		21.95	1 Transactions			
78	13059 DHS - SWIFT 01-061-000-0000-6262		47.99	PVC PRINTING	A3001C572301	OTHER SERVICES - ELECTIONS	N
	13059 DHS - SWIFT		47.99	1 Transactions			
12	5049 EHLERS AND ASSOCIATES 01-804-000-0000-6262		62.50	COMMUNICATIONS	90283	OTHER SERVICES	N
	5049 EHLERS AND ASSOCIATES		62.50	1 Transactions			
31	5032 EVERGREEN CATERING AND BAKERY 01-201-000-0000-6801		19,342.29	US MARSHALLS MEALS	19362	MISCELLANEOUS EXPENSE	G
	5032 EVERGREEN CATERING AND BAKERY		19,342.29	1 Transactions			
18	6001 FALLS DIVERSE ABILITIES CORPORATION 01-501-000-0000-6262		70.70	CLEAN AUDITORIUM	17960	OTHER SERVICES	N
19	01-501-000-0000-6262		76.50	CLEAN AUDITORIUM	17977	OTHER SERVICES	N
	6001 FALLS DIVERSE ABILITIES CORPORATION		147.20	2 Transactions			
42	6349 FASTENAL COMPANY 01-218-000-0000-6300		479.42	FILTERS	MNROS120377	REPAIRS & MAINTENANCE	N
	6349 FASTENAL COMPANY		479.42	1 Transactions			
76	6396 FORUM COMMUNICATIONS PRINTING 01-801-000-0000-6209		2,534.79	2022 TAX STATEMENT POSTAGE	246630-1	POSTAGE	N
	6396 FORUM COMMUNICATIONS PRINTING		2,534.79	1 Transactions			
55	7317 GALLS, LLC 01-251-000-0000-6420		1,376.15	NEW GEAR / UNIFORMS AW, RK	20858219	JAILER UNIFORMS	N
	7317 GALLS, LLC		1,376.15	1 Transactions			
43	8355 HENNINGSEN/ALEXANDER 01-252-000-0000-6330		20.00	MEAL REIMBURSE - BACKGR TRAIN	5-APR	TRAVEL & EXPENSE	N
44	01-252-000-0000-6330		12.00	MEAL REIMBURSE - BACKGR TRAIN	5-APR	TRAVEL & EXPENSE	N

Pennington County Financial System



Jennifer
4/25/22 12:55PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
45	01-252-000-0000-6330		8.17	MEAL REIMBURSE - BACKGR TRAIN	6-APR	TRAVEL & EXPENSE	N
46	01-252-000-0000-6330		14.67	MEAL REIMBURSE - BACKGR TRAIN	6-APR	TRAVEL & EXPENSE	N
47	01-252-000-0000-6330		15.83	MEAL REIMBURSE - BACKGR TRAIN	7-APR	TRAVEL & EXPENSE	N
48	01-252-000-0000-6330		9.36	MEAL REIMBURSE - BACKGR TRAIN	7-APR	TRAVEL & EXPENSE	N
	8355 HENNINGSEN/ALEXANDER		80.03	6 Transactions			
	8413 HERZBERG/JENNIFER						
77	01-061-000-0000-6330		228.15	MILEAGE - ELECTION TRNG - BREE		TRAVEL & EXPENSE	N
	8413 HERZBERG/JENNIFER		228.15	1 Transactions			
	8326 HILLYARD INC						
6	01-111-000-0000-6300		430.60	NORTH STAR	604713272	REPAIRS & MAINTENANCE	N
	8326 HILLYARD INC		430.60	1 Transactions			
	8014 HUGOS #7						
20	01-003-000-0000-6330		10.73	FOOD FOR MEETING - 4-12-22	1155	TRAVEL & EXPENSE	N
21	01-003-000-0000-6330		30.16	FOOD FOR MEETING - 4-19-22	1155	TRAVEL & EXPENSE	N
	8014 HUGOS #7		40.89	2 Transactions			
	11063 KUZNIA/RAYMOND D						
49	01-201-000-0000-6420		120.00	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
	11063 KUZNIA/RAYMOND D		120.00	1 Transactions			
	12037 LEE PLUMBING & HEATING						
7	01-111-000-0000-6300		80.00	BOILER LEAK - GOV'T CENTER	86786	REPAIRS & MAINTENANCE	N
8	01-218-000-0000-6300		37.95	CARTRIDGE / SINK - JC	86802	REPAIRS & MAINTENANCE	N
	12037 LEE PLUMBING & HEATING		117.95	2 Transactions			
	13498 MARCO TECHNOLOGIES LLC						
16	01-101-000-0000-6301		5.00	ED442257 MAINTENANCE AGREEMENT	INV9853036	MAINTENANCE AGREEMENT	N
80	01-132-000-0000-6301		51.26	EQ465509 MAINTENANCE AGREEMENT	INV9869436	MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		56.26	2 Transactions			
	13384 MIDWEST QUESTIONED DOCUMENTS, LLC						
4	01-091-000-0000-6262		2,176.80	57-CR-21-506		OTHER SERVICES	N
	13384 MIDWEST QUESTIONED DOCUMENTS, LLC		2,176.80	1 Transactions			
	13589 MIKE'S AUTOMOTIVE CENTER INC.						
39	01-201-000-0000-6304		585.77	REPLACED PLUGS/COIL #03	2349	REPAIR & MAINTENANCE - SQUADS	N
40	01-201-000-0000-6304		151.05	PCV VALVE, AIR FILTER #16	2374	REPAIR & MAINTENANCE - SQUADS	N

Pennington County Financial System



Jennifer
4/25/22 12:55PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 4

1 County Revenue

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
13589	MIKE'S AUTOMOTIVE CENTER INC.		736.82	2 Transactions		
2	13341 MINNESOTA CLE		162.00	DRAFTING WILLS & TRUSTS BOOK	INV1180634	SUBSCRIPTIONS - LAW LIBRARY N
	01-016-000-0000-6242					
13341	MINNESOTA CLE		162.00	1 Transactions		
81	13361 MN BUREAU OF CRIMINAL APPREHENSION		150.00	CJDN ANNUAL ACCESS FEE	00000695625	OTHER SERVICES N
	01-091-000-0000-6262					
53	01-203-000-0000-6801		270.00	19 NEW / 16 RENEW	57-000072	GUN PERMIT - MISC N
13361	MN BUREAU OF CRIMINAL APPREHENSION		420.00	2 Transactions		
23	13035 MN COUNTY ATTORNEYS ASSN		825.00	2021 ANNUAL MEETING - SD-ML-KH	200008416	DUES N
	01-091-000-0000-6241					
13035	MN COUNTY ATTORNEYS ASSN		825.00	1 Transactions		
15	13539 MNDRIVERSMANUALS.COM		206.36	30 COMMERCIAL MANNUALS	4589	SUPPLIES - MOTOR VEHICLE N
	01-132-000-0000-6401					
13539	MNDRIVERSMANUALS.COM		206.36	1 Transactions		
52	14324 NAPA AUTO PARTS		196.32	BATTERY	712591	REPAIRS & MAINTENANCE N
	01-255-000-0000-6300					
14324	NAPA AUTO PARTS		196.32	1 Transactions		
41	999999997 NARDINI FIRE EQUIPMENT		290.00	CHECK ALARMS, SYSTEM	202871	REPAIRS & MAINTENANCE N
	01-218-000-0000-6300					
999999997	NARDINI FIRE EQUIPMENT		290.00	1 Transactions		
79	14445 NORTHWEST ROOFING, INC.		5,021.17	NW ROOF REPAIR		REPAIRS & MAINTENANCE N
	01-111-000-0000-6300					
14445	NORTHWEST ROOFING, INC.		5,021.17	1 Transactions		
36	15323 OFFICE DEPOT		11.61	NOTEBOOKS	233032930001	GENERAL SUPPLIES - JAIL N
	01-251-000-0000-6405					
9	01-041-000-0000-6401		203.77	LAMINATOR	234881761001	SUPPLIES - AUDITOR N
10	01-041-000-0000-6401		30.12	ADDRESS LABELS	236196835001	SUPPLIES - AUDITOR N
11	01-041-000-0000-6401		23.80	FILE FOLDER LABELS	236196835001	SUPPLIES - AUDITOR N
37	01-201-000-0000-6405		142.99	WHITEBOARD	236472154001	GENERAL SUPPLIES N
38	01-201-000-0000-6405		79.89	TONER-MM	239042300001	GENERAL SUPPLIES N
15323	OFFICE DEPOT		492.18	6 Transactions		

Pennington County Financial System



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	13329 OFFICE OF MNIT SERVICES 01-070-000-0000-6263		1,338.65	FIBER USAGE - MARCH	DV22030377	COMPUTER SERVICES - DP	N
	13329 OFFICE OF MNIT SERVICES		1,338.65	1 Transactions			
51	15329 OIL BOYZ EXPRESS LUBE INC 01-201-000-0000-6304		68.60	OIL CHANGE / SERVICE #06	172500	REPAIR & MAINTENANCE - SQUADS	N
	15329 OIL BOYZ EXPRESS LUBE INC		68.60	1 Transactions			
3	16463 PAUTZKE/TAMRA 01-271-000-0000-6330		22.85	AWARE 2022 TICKET COST		TRAVEL & EXPENSE	N
	16463 PAUTZKE/TAMRA		22.85	1 Transactions			
84	16359 PENNINGTON COUNTY CRIME VICTIM 01-271-000-0000-6262		154.95	\$100 VISA CLIENT FOOD & PERS I	042122	OTHER SERVICES - A.E.S.	N
83	01-271-000-0000-6262		41.53	WATER/SUPPLIES FOR CLIENTS	1089	OTHER SERVICES - A.E.S.	N
	16359 PENNINGTON COUNTY CRIME VICTIM		196.48	2 Transactions			
30	16448 PREMIUM WATERS, INC. 01-601-000-0000-6401		28.25	MARCH WATER BILL	176888	SUPPLIES - EXTENSION	N
	16448 PREMIUM WATERS, INC.		28.25	1 Transactions			
14	16311 PRO-WEST & ASSOCIATES INC 01-103-000-0000-6263		2,996.23	PARCEL SPLITS & JOINS	006339	COMPUTER SERVICES	N
	16311 PRO-WEST & ASSOCIATES INC		2,996.23	1 Transactions			
22	19329 STATE OF MINNESOTA 01-253-000-0000-6262		25,120.95	21 2ND 1/2 PAROLE & PROBATION	00000697114	OTHER SERVICES - PROBATION	N
	19329 STATE OF MINNESOTA		25,120.95	1 Transactions			
50	19352 STATE OF MN-DEPT OF PUBLIC SAFETY 01-220-000-0000-6203		270.00	CJDN CHARGES - 1ST QTR COLLECT	695698	TELETYPE	N
	19352 STATE OF MN-DEPT OF PUBLIC SAFETY		270.00	1 Transactions			
17	19362 SUNDBY CLEANING, LLC 01-218-000-0000-6403		60.00	CLEANER - LEC	LEC41322	JANITORIAL SUPPLIES	Y
	19362 SUNDBY CLEANING, LLC		60.00	1 Transactions			
32	20341 TONGEN/ADAM 01-220-000-0000-6330		10.78	MEAL REIMBURSEMENT 911 CONF	21-MAR	TRAVEL & EXPENSE	N
33	01-220-000-0000-6330		17.18	MEAL REIMBURSEMENT 911 CONF	22-MAR	TRAVEL & EXPENSE	N

Pennington County Financial System



Jennifer
4/25/22 12:55PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 6

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
34	01-220-000-0000-6330		26.84	MEAL REIMBURSEMENT 911 CONF	23-MAR	TRAVEL & EXPENSE	N
35	01-220-000-0000-6330		15.37	MEAL REIMBURSEMENT 911 CONF	24-MAR	TRAVEL & EXPENSE	N
20341	TONGEN/ADAM		70.17	4 Transactions			
22304	VFW POST 2793						
73	01-121-000-0000-6846		500.18	VET TRANSPORT TO VA - MAR 22		CVSO GRANT EXPENSE	G
22304	VFW POST 2793		500.18	1 Transactions			
23303	WEST GROUP PAYMENT CENTER						
5	01-016-000-0000-6242		376.99	APRIL SUBSCRIPTIONS	846208260	SUBSCRIPTIONS - LAW LIBRARY	N
23303	WEST GROUP PAYMENT CENTER		376.99	1 Transactions			
23054	WESTSIDE MOTORS OF TRF INC						
54	01-201-000-0000-6304		129.73	REPLACE PCV VALVE DODGECHARGER	17291	REPAIR & MAINTENANCE - SQUADS	N
23054	WESTSIDE MOTORS OF TRF INC		129.73	1 Transactions			
1 Fund Total:			67,735.09	County Revenue		39 Vendors	59 Transactions

Pennington County Financial System



Jennifer
4/25/22 12:55PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 7

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
72	1305 ACME ELECTRIC 03-350-000-0000-6564		25.87	TOGGLE SWITCH	9813095	EQUIPMENT REPAIR PARTS	N
	1305 ACME ELECTRIC		25.87	1 Transactions			
71	2505 BLADOW/ALEX 03-330-000-0000-6330		399.43	GAS,MEALS,FLIGHT-BRIDGE CLASS		TRAVEL & EXPENSE	N
	2505 BLADOW/ALEX		399.43	1 Transactions			
70	2390 BROCK WHITE 03-350-000-0000-6565		1,398.00	COLD PATCH		ROAD MATERIALS	N
	2390 BROCK WHITE		1,398.00	1 Transactions			
63	6007 FIRST HOSPITAL LABORATORIES, INC. 03-320-000-0000-6801		118.76	RANDOM DRUG TESTS	FL00500716	MISCELLANEOUS EXPENSE	N
	6007 FIRST HOSPITAL LABORATORIES, INC.		118.76	1 Transactions			
75	8495 HRUBY ROAD SERVICE 03-330-000-0000-6341		5,400.00	PUSHED SNOW BANKS	1299	EQUIPMENT RENTAL	N
	8495 HRUBY ROAD SERVICE		5,400.00	1 Transactions			
67	12325 L & M FLEET SUPPLY INC. 03-350-000-0000-6556		43.94	CLEVIS LINK		SHOP SUPPLIES	N
68	03-350-000-0000-6556		10.49	SOCKET		SHOP SUPPLIES	N
69	03-350-000-0000-6556		46.98	HARDEN HOSE & NOZZLE		SHOP SUPPLIES	N
	12325 L & M FLEET SUPPLY INC.		101.41	3 Transactions			
65	13393 MINNESOTA NORTHERN RAILROAD INC 03-350-000-0000-6252		50.00	ELECTRICTY RR SIGNAL	032022CR16	ELECTRICITY	N
	13393 MINNESOTA NORTHERN RAILROAD INC		50.00	1 Transactions			
66	999999997 MNDOT COMM OF TRANS 03-330-000-0000-6245		25.00	CONCRETE READY PLANT MONITOR		CONTINUING EDUCATION	N
	999999997 MNDOT COMM OF TRANS		25.00	1 Transactions			
64	15001 OCCUPATIONAL DEVELOPMENT CENTER 03-330-000-0000-6554		986.35	LATH	S108821	ENGINEERING & SURVEYING SUPPI	N
	15001 OCCUPATIONAL DEVELOPMENT CENTER		986.35	1 Transactions			
62	16313 PENNINGTON COUNTY AUDITOR 03-320-000-0000-6801		2,261.80	ROAD ASSESSMENTS ON DITCHES		MISCELLANEOUS EXPENSE	N

Pennington County Financial System



Jennifer
4/25/22 12:55PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 8

3 Road & Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	16313 PENNINGTON COUNTY AUDITOR			2,261.80		1 Transactions		
61	16448 PREMIUM WATERS, INC. 03-320-000-0000-6401			58.50	WATER	340952326	SUPPLIES	N
	16448 PREMIUM WATERS, INC.			58.50		1 Transactions		
59	18106 RED LAKE COUNTY COOP 03-350-000-0000-6418			575.53	PROPANE SHOP 215		PROPANE FOR HEATING SHOPS	N
60	03-350-000-0000-6418			943.80	PROPANE SHOP 211		PROPANE FOR HEATING SHOPS	N
	18106 RED LAKE COUNTY COOP			1,519.33		2 Transactions		
57	20027 THE TIMES 03-320-000-0000-6232			175.23	AD SAP 57-606-006		ADVERTISING	N
58	03-320-000-0000-6232			190.08	AD CD#96 RESLOPE		ADVERTISING	N
	20027 THE TIMES			365.31		2 Transactions		
56	20003 TR SALVAGE INC 03-350-000-0000-6564			387.60	CAB CAM KIT	120870	EQUIPMENT REPAIR PARTS	N
	20003 TR SALVAGE INC			387.60		1 Transactions		
3 Fund Total:				13,097.36	Road & Bridge	14 Vendors	18 Transactions	

Pennington County Financial System



Jennifer
4/25/22 12:55PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 9

40 Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
74	15359 COLE OLSON 40-796-000-0000-6849		300.00	BEAVER BOUNTY		BEAVER CONTROL	N
	15359 COLE OLSON		300.00	1 Transactions			
24	18331 RED LAKE COUNTY AUDITOR 40-701-000-0000-6262		1,243.22	2021 SHAREWORK JD #1		OTHER SERVICES - JD #1	N
25	40-711-000-0000-6262		371.87	2021 SHAREWORK JD #11		OTHER SERVICES - JD #11	N
29	40-713-000-0000-6262		377.63	2021 SHAREWORK JD #13		OTHER SERVICES - JD #13	N
26	40-715-000-0000-6262		899.75	2021 SHAREWORK JD #15		OTHER SERVICES - JD #15	N
27	40-731-000-0000-6262		333.31	2021 SHAREWORK JD #31		OTHER SERVICES	N
28	40-760-000-0000-6262		34.96	2021 SHAREWORK JD #60		OTHER SERVICES - JD #60	N
	18331 RED LAKE COUNTY AUDITOR		3,260.74	6 Transactions			
40 Fund Total:			3,560.74	Ditch Funds	2 Vendors	7 Transactions	
Final Total:			84,393.19	55 Vendors	84 Transactions		

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	67,735.09	County Revenue
3	13,097.36	Road & Bridge
40	3,560.74	Ditch Funds
All Funds	84,393.19	Total

Approved by,

.....

.....

draft

PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, The Following recommendations of the
Pennington County Human Service Committee for April 19, 2022 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve the March 15, 2022, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the "Every Student Succeeds Act" (ESSA) Service Agreement between Thief River Falls Public Schools and Pennington County Human Services as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Aye

Nay

Chairperson

Date

PUBLIC HEALTH AND HOME CARE AGREEMENT

This Public Health and Home Care Agreement is made and entered into on May 1st, 2022, between Pennington and Red Lake County Board of Commissioners.

WHEREAS, the Pennington and Red Lake County Boards of Commissioners recognize it is in the best interest of the residents of Pennington and Red Lake Counties to have the benefits of public health and home care services provided jointly by the two counties;

WHEREAS, Minnesota Statutes 145A.03, Subdivision 2 authorizes an establishment of a joint board of health by agreement of two or more counties. The County of Pennington and the County of Red Lake hereby enter into this type of agreement.

NOW, THEREFORE, BE IT RESOLVED, that Pennington County and Red Lake County Boards of Commissioners jointly agree that:

1. The two counties are hereby joined together to form 'Pennington & Red Lake County Public Health & Home Care,' (also referred to hereinafter "agency") for the purpose of providing public health and home health services to the residents of these counties.
2. The Pennington & Red Lake County Public Health & Home Care Board is hereby established. This board shall consist of 10 persons, 5 representing Pennington County and 5 representing Red Lake County, and who shall be appointed by the respective Board of County Commissioners. The Pennington & Red Lake County Public Health & Home Care Board shall meet at its headquarters office at least quarterly, but no more often than monthly. The Board shall elect a chairperson, vice chairperson, and a secretary from its membership. Minutes shall be made of all meetings and filed with the County Auditor of Pennington County. Payment for attending Board meetings and for payment of necessary mileage shall be made pursuant to Minnesota Statutes, Section 145A.03, Subd. 5.
3. The headquarters office of the Pennington & Red Lake County Public Health & Home Care Board and agency shall be located in Pennington County and a district office shall be located in the Red Lake County Courthouse.
4. The County Auditor of Pennington County shall be responsible for the fiscal affairs of the Pennington & Red Lake County Public Health & Home Care Board and agency. A separate account in the General Revenue Fund of Pennington County shall be established for this purpose. Receipts credited to and disbursements charged against this account shall be made to as provided by law and according to the terms of this Agreement.
5. Pennington & Red Lake County Public Health & Home Care shall obtain and maintain certification of its home health services program for participation in the Medicare program by the U.S. Social Security Administration.

6. Pennington & Red Lake County Public Health & Home Care shall enter into an agreement with the Minnesota Department of Health and/or Department of Human Services concerning public health and home health care services provided to public assistance recipients and payment from the Medical Assistance program for such services.
7. The budget period is from January 1 through December 31. This budget is funded for this Joint Agreement by: (a) fees for services rendered; (b) Federal and State grants; (c) the balance by appropriation of the Counties being parties to this agreement. The appropriations by the Counties shall be in the amount of 70% to be paid by Pennington County from the General Revenue Fund and 30% to be paid by Red Lake County from the Red Lake County General Revenue Fund.
8. The Pennington & Red Lake County Public Health & Home Care Board shall make an annual report to the Pennington and Red Lake County Boards of Commissioners governing the operation of this Agreement.
9. In the event this agreement is not renewed, any property and surplus money shall be returned to the respective parties of this agreement in the same proportion as a respective contribution toward the budget for this joint activity.
10. Automatic renewal: This Agreement will automatically renew for an additional Service Year on the day following the last day of the prior service year unless the Parties have replaced this agreement with a new agreement, or this agreement is terminated as outlined below.
11. Termination: This Agreement may be terminated at any time, by giving written notice to the other Party at least sixty (60) days prior to the termination date.
12. The Pennington & Red Lake County Public Health & Home Care Board shall be considered a separate and distinct public entity to which the Parties have transferred all responsibility and control for actions taken pursuant to this Agreement. The Pennington & Red Lake County Public Health & Home Care Board shall comply with all Federal and Minnesota State laws and rules that govern a public entity. They shall be entitled to the protections of Minnesota State Statutes, Section 466.
13. The Pennington & Red Lake County Public Health & Home Care Board shall fully defend, indemnify, and hold harmless the Pennington and Red Lake counties against all claims, losses, liability, suits, judgments, costs, and expenses by reason of the action or inaction of the Pennington & Red Lake County Public Health & Home Care Board and/or employees and/or the agents of the Pennington & Red Lake County Public Health & Home Care Board. This Agreement to indemnify and hold harmless does not constitute a waiver by any participant of limitations on liability provided under Minnesota State Statutes, Section 466.04.

14. To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, Subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

15. The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

ATTEST:

COUNTY OF PENNINGTON

County Auditor-Treasurer
Pennington County

BY

Chairperson, County Board
Pennington County

Signed and sealed this _____ day of _____, 2022

ATTEST:

COUNTY OF RED LAKE

County Auditor
Red Lake County

BY

Chairperson, County Board
Red Lake County

Signed and sealed this _____ day of _____, 2022



AUDITOR/TREASURER'S OFFICE

THIEF RIVER FALLS, MINNESOTA 56701

RESOLUTION DECLARING STATE OF EMERGENCY

WHEREAS, the storm events beginning Wednesday, April 20th, 2022, have caused a significant amount of public and private property damage, and

WHEREAS, pursuant to Minnesota Statute 12.29, the Pennington County Director of Emergency Management, requests the Chair of the County Board of Commissioners declare Pennington County in a State of Local Emergency.

NOW, THEREFORE, BE IT RESOLVED, that Bruce Lawrence, Chair of the County Board of Commissioners, declares Pennington County in a State of Emergency for conditions resulting from the storm events beginning on April 20th, 2022.

Bruce Lawrence, Chairman
County Board of Commissioners

STATE OF MINNESOTA COUNTY OF PENNINGTON

I, Kevin Erickson, County Coordinator of Pennington County, do hereby attest that the foregoing resolution was duly executed by the Chair of the Board of Commissioners on the 26th day of April 2022, and the same is a true and correct copy of the whole thereof.

Kevin Erickson, Coordinator
Pennington County, MN