

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, APRIL 11TH, 2023, 10:00 A.M.**

AGENDA - REVISED

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**
 - 10:05 Bryanna Grefthen – Pennington Co. SWCD
- 2022 County Feedlot Officer Report
 - 10:15 Seth Vettleson – County Sheriff
 - 10:25 Mike Flaagan – County Engineer
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**

11. Adjournment

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
MARCH 28TH, 2023 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, March 28th, 2023, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Roy Sourdif, Dave Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by Chairman Peterson and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, Commissioner Nelson motioned, seconded by Commissioner Sourdif, to approve the Board agenda as presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Sourdif, seconded by Commissioner Sorenson, to approve the Board of minutes of March 14th, 2023, as presented. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to approve the Human Services warrants totaling \$286,421.47 and the following Commissioner warrants. Motion carried.

County Revenue	\$42,096.30
Road & Bridge	\$38,130.21

Human Services Director Julie Sjostrand presented the consent agenda from the March 21st, 2023, Human Service Committee meeting. On a motion by Commissioner Sorenson and seconded by Commissioner Lawrence, the following recommendations of the Pennington County Human Service Committee meeting for March 21, 2023 (detailed minutes on record) are hereby adopted:

SECTION A

- I. To approve the February 16, 2023, Human Service Committee meeting minutes.
- II. To approve the Agency's personnel action as presented.
- III.
 - A. To adopt and approve DHS's Merit System Equal Employment Opportunity and Affirmative Action guidelines as the agency's EEO and AA action plan.
 - B. To approve and re-authorize the Pennington County Pre-Petition Screening Team and the list of screeners as presented.

SECTION B

I. To approve payment of the Agency's bills.

Ms. Sjostrand read aloud a letter of commendation from MN DHS Commissioner Jodi Harpstead regarding perfect performance in the Agency's meeting financial reporting requirements for calendar year 2022. The effort regarded submission of 32 major reports throughout the year. The County Board thanked Ms. Sjostrand and all her staff for their great work in 2022.

Ms. Sjostrand reminded the County Board of Child Support Officer Elma Peterson's retirement party that will be held on Friday, March 31st, 2023, from 2:00-4:00 p.m. in the new Government Center breakroom.

County Sheriff Seth Vettleon and Jail Administrator David Casanova presented the following items on behalf of the LEC and Justice Center:

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to accept the resignation of Full-Time Corrections Officer Alexander Yorba effective March 24th, 2023. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the transfer of Krystal Carlson from Full-Time Records Clerk to Part-Time/Casual Records Clerk effective March 31st, 2023. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the transfer and promotion of Cameron White from Full-Time Corrections Officer to Full-Time Jail Sergeant effective March 20th, 2023, at step 2 of the union wage scale. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the hire of Manuel Lucero-Deluna as Full-Time Corrections Officer effective March 29th, 2023, contingent upon a BCA fingerprint check and receipt of high school transcripts. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the hire of Jordin Gunderson as Full-Time Deputy Sheriff effective April 12th, 2023, at step 2 of the union wage scale. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Nelson, to approve the purchase of a Lexmark printer from Dataworks at the quoted price of \$1,200. This printer will be used for fingerprinting. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the purchase of the following from Guardian RFID: two Spartan 3 scanners with related software, licensing, and training for employees, and renewal of the annual Guardian

RFID System Fee, at a total cost of \$11,810.25. It was noted that the MN DOH has approved reimbursement of these costs through a COVID-19 grant. Motion carried.

Assistant County Engineer Alex Bladow presented for renewal an annual contract for county surveyor services. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve a contract between Pennington County and George E.R. Coulombe for County Surveyor services effective April 1st, 2023, with compensation at the rate of \$75.00 per hour. Motion carried.

County Auditor Items:

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve renewal of a three-year maintenance agreement with IBM for the AS400 server and the tape drive at a total cost of \$16,689.76 effective May 1st, 2023. Motion carried.

The following resolution was introduced by Commissioner Nelson, seconded by Commissioner Sourdif, and upon vote was unanimously carried.

RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE TRAILS OPERATED BY GOODRIDGE TRAILBLAZERS SNOWMOBILE CLUB

BE IT RESOLVED, that Pennington County act as the legal sponsor for an application for funding to the State of MN Department of Natural Resources for maintenance for Wapiti, 4-G North, and 4-G River Road Snowmobile trails managed by the Goodridge Trailblazers Snowmobile Club.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of MN for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that the Chairman and County Auditor-Treasurer are authorized to sign such an agreement with the Department of Natural Resources.

BE IT FURTHER RESOLVED, that the County Auditor-Treasurer is hereby authorized to serve as the fiscal agent for the above referenced project.

The following resolution was introduced by Commissioner Sorenson, seconded by Commissioner Sourdif, and upon vote was unanimously carried.

RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE TRAILS OPERATED BY THIEF RIVER FALLS SNO-DRIFTERS

BE IT RESOLVED, that the county of Pennington act as the legal sponsor for an application for funding to the State of MN Department of Natural Resources for maintenance of snowmobile trails managed by the Thief River Falls Sno-Drifters.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of MN for the above

referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that Jennifer Herzberg, County Auditor-Treasurer, is hereby authorized to serve as the fiscal agent for the above referenced project.

County Coordinator Items:

Motioned by Commissioner Sourdif, seconded by Commissioner Sorenson, to approve issuance of a duplicate warrant to Connie Hesse in the amount of \$143.84 to replace lost warrant #108941 dated January 15th, 2020, without issuance of an indemnifying bond. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve a salary of \$117,250 for Assistant County Attorney Kristin Hanson effective January 1st, 2023. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve a salary of \$110,500 for Assistant County Attorney Max LaCoursiere effective January 1st, 2023. Motion carried.

County Coordinator Kevin Erickson updated the Board on the Government Center 3rd floor remodel project. He stated that the ceiling in the center stairwell needs to be cut back farther to allow for installation of a required fire/smoke door. The ceiling contains asbestos and ACCT, Inc. has been contacted to complete the project with asbestos containment. They have provided a quote of no more than \$2,500 and can complete the project soon.

County Attorney Items: None.

Committee Reports: None.

Motioned by Commissioner Sourdif, seconded by Commissioner Sorenson, to adjourn the Board meeting to April 11th, 2023, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Neil Peterson, Chairman
Board of Commissioners

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1011 ACE HARDWARE							
86	01-218-000-0000-6300		8.59	BELT - ROOFTOP UNIT	129756	REPAIRS & MAINTENANCE	N
87	01-251-000-0000-6300		16.98	REPAIR JAIL TOILET	130471	REPAIRS & MAINTENANCE	N
88	01-251-000-0000-6300		9.99-	RETURN PLUMBING	130487	REPAIRS & MAINTENANCE	N
89	01-218-000-0000-6300		20.98	PAINT SUPLIES/PROBATION	130678	REPAIRS & MAINTENANCE	N
90	01-251-000-0000-6300		3.59	FUSE/HOLDING CELL	130898	REPAIRS & MAINTENANCE	N
91	01-218-000-0000-6300		8.99	PAINT SUPPLIES/PROBATION	131413	REPAIRS & MAINTENANCE	N
92	01-218-000-0000-6300		8.59	BELT ROOFTOP UNIT	131533	REPAIRS & MAINTENANCE	N
93	01-218-000-0000-6300		4.00-	RETURN PAINT SUPPLIES	131561	REPAIRS & MAINTENANCE	N
94	01-218-000-0000-6300		36.98	BASEMENT FLOOR CLEANER	131618	REPAIRS & MAINTENANCE	N
95	01-218-000-0000-6300		54.98-	RETURN FLOOR CLEANER	131623	REPAIRS & MAINTENANCE	N
182	01-601-000-0000-6401		19.99	OFFICE SUPPLIES	340	SUPPLIES - EXTENSION	N
			55.72	11 Transactions			
1347 Amazon Capital Services							
173	01-041-000-0000-6401		81.79	REPORT COVERS	144N-7TLN-4V37	SUPPLIES - AUDITOR	N
			81.79	1 Transactions			
2360 BENSON/ASHLEY							
48	01-106-000-0000-6241		250.00	MAAO SUMMER SEMINAR FEE		DUES - ASSESSOR	N
49	01-106-000-0000-6330		112.63	HOTEL - MAAO SEMINAR		TRAVEL & EXPENSE	N
			362.63	2 Transactions			
2050 BREDESON SUPPLY							
179	01-601-000-0000-6401		13.95	OFFICE SUPPLIES	212158	SUPPLIES - EXTENSION	N
180	01-601-000-0000-6401		65.45	OFFICE SUPPLIES	212202	SUPPLIES - EXTENSION	N
181	01-601-000-0000-6401		36.95	OFFICE SUPPLIES	212216	SUPPLIES - EXTENSION	N
			116.35	3 Transactions			
3352 CHARM-TEX INC							
32	01-251-000-0000-6405		159.90	ADMIN KIT/CLIPPERS DISINFECTAN	313140	GENERAL SUPPLIES - JAIL	N
33	01-251-000-0000-6405		19.90	SPORK	317710	GENERAL SUPPLIES - JAIL	N
			179.80	2 Transactions			
13405 COCA-COLA BOTTLING COMPANY HIGH CC							
50	01-801-000-0000-6838		149.63	COKE PRODUCTS	4350765	POP MACHINE EXPENSE	N
			149.63	1 Transactions			
3311 COLE PAPERS, INC.							
63	01-111-000-0000-6403		47.05	FLOOR CLEANER - GC	10279674	JANITORIAL SUPPLIES - COURTHOL	N

Pennington County Financial System



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65	01-111-000-0000-6403		18.88	VAC BAGS - GC	10279674	JANITORIAL SUPPLIES - COURTHOU	N
69	01-111-000-0000-6403		77.87	TOWELS - GC	10279674	JANITORIAL SUPPLIES - COURTHOU	N
62	01-218-000-0000-6403		7.00	PROCESSING FEE	10279674	JANITORIAL SUPPLIES	N
64	01-218-000-0000-6403		18.88	VAC BAGS - JC	10279674	JANITORIAL SUPPLIES	N
66	01-218-000-0000-6403		76.44	KLEENEX - JC	10279674	JANITORIAL SUPPLIES	N
67	01-218-000-0000-6403		151.17	TOWELS - JC	10279674	JANITORIAL SUPPLIES	N
68	01-218-000-0000-6403		77.87	TOWELS - JC	10279674	JANITORIAL SUPPLIES	N
70	01-218-000-0000-6403		76.76	BATH TISSUE - JC	10279674	JANITORIAL SUPPLIES	N
71	01-800-000-0000-6403		45.42	2 PLY TOWEL - WELFARE	10279674	JANITORIAL SUPPLIES	N
3311	COLE PAPERS, INC.		597.34		10 Transactions		
999999997	CUSTOM ENGRAVING						
15	01-601-000-0000-6401		15.80	EXTENSION COMMITTEE NAME PLATE	235	SUPPLIES - EXTENSION	N
999999997	CUSTOM ENGRAVING		15.80		1 Transactions		
4355	DACOTAH PAPER						
36	01-251-000-0000-6403		1,345.06	TISSUE TOILET PAPER, SOAP	39261	JANITORIAL SUPPLIES - JAIL	N
35	01-251-000-0000-6403		922.06	TISSUE TOILET PAPER	72368	JANITORIAL SUPPLIES - JAIL	N
34	01-251-000-0000-6403		680.70	TISSUE TOILET PAPER	84411	JANITORIAL SUPPLIES - JAIL	N
4355	DACOTAH PAPER		2,947.82		3 Transactions		
4303	DON'S SEWING & VACUUM SERV						
2	01-218-000-0000-6300		46.50	VACUUM REPAIRS - JC	22191	REPAIRS & MAINTENANCE	Y
3	01-218-000-0000-6300		46.49	VACUUM REPAIRS - GC	22191	REPAIRS & MAINTENANCE	Y
4303	DON'S SEWING & VACUUM SERV		92.99		2 Transactions		
18407	FISCHER, RUST, STOCK & RUST, PLLC						
171	01-011-000-0000-6261		170.00	57-PR-22-818 ATTORNEY FEES		COURT APPOINTED ATTORNEYS	Y
172	01-011-000-0000-6261		85.00	57-PR-23-117 ATTORNEY FEES		COURT APPOINTED ATTORNEYS	Y
18407	FISCHER, RUST, STOCK & RUST, PLLC		255.00		2 Transactions		
6305	FLAAGAN/JODI						
177	01-013-000-0000-6853		1,376.00	43 HRS @ \$32 TZD GRANT		TOWARD ZERO DEATH GRANT	Y
178	01-013-000-0000-6853		137.55	MILEAGE - TZD 210 MILES@.655		TOWARD ZERO DEATH GRANT	Y
6305	FLAAGAN/JODI		1,513.55		2 Transactions		
6396	FORUM COMMUNICATIONS PRINTING						
183	01-801-000-0000-6209		3,146.40	2023 TAX STATEMENT POSTAGE	252948-1	POSTAGE	N
6396	FORUM COMMUNICATIONS PRINTING		3,146.40		1 Transactions		

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1	999999997 GOODRIDGE AREA HISTORICAL SOCIETY						
	01-003-000-0000-6901		1,000.00	2023 APPROPRIATION		APPROPRIATIONS	N
	999999997 GOODRIDGE AREA HISTORICAL SOCIETY		1,000.00	1 Transactions			
45	7452 Guardian RFID						
	01-259-000-0000-6801		4,816.25	SPARTAN/MOBILE LIC/ACADAMY	8910	MISCELLANEOUS EXPENSE - CANTI	N
	7452 Guardian RFID		4,816.25	1 Transactions			
13	6376 HARBOTT, KNOTSON, LARSON & HOLTEN I						
	01-011-000-0000-6261		365.50	ATTORNEY FEES 57-PR-22-813	2023-560	COURT APPOINTED ATTORNEYS	Y
	6376 HARBOTT, KNOTSON, LARSON & HOLTEN I		365.50	1 Transactions			
185	8125 HEPNER CONSULTING						
	01-070-000-0000-6301		16,689.76	3YR MAINTENANCE SOFTWARE	3104	MAINTENANCE AGREEMENT	N
	8125 HEPNER CONSULTING		16,689.76	1 Transactions			
21	8326 HILLYARD INC						
	01-111-000-0000-6403		625.57	FLOOR CLEANER - JC	605029225	JANITORIAL SUPPLIES - COURTHOL	N
	8326 HILLYARD INC		625.57	1 Transactions			
16	8014 HUGOS #7						
	01-003-000-0000-6330		11.73	FOOD FOR MEETING		TRAVEL & EXPENSE	N
17							
	01-003-000-0000-6330		41.10	FOOD FOR MEETING		TRAVEL & EXPENSE	N
	8014 HUGOS #7		52.83	2 Transactions			
43	9314 IHS PHARMACY						
	01-251-000-0000-6255		311.76	FEBRUARY 23 REG. MEDS(STOCK)	90814	MEDICAL - LOCAL	N
	9314 IHS PHARMACY		311.76	1 Transactions			
14	13524 JONES LAW OFFICE						
	01-011-000-0000-6261		63.75	ATTORNEY FEES 57-P9-05-206	1990371	COURT APPOINTED ATTORNEYS	Y
	13524 JONES LAW OFFICE		63.75	1 Transactions			
22	11315 KILEN/CYNTHIA						
	01-601-000-0000-6330		257.42	MILEAGE - JAN-MAR 393 MILES		TRAVEL & EXPENSE	N
	11315 KILEN/CYNTHIA		257.42	1 Transactions			
73	12037 LEE PLUMBING & HEATING						
	01-251-000-0000-6300		39.50	REPAIR FAUCETS IN POD	89021	REPAIRS & MAINTENANCE	N
72							
	01-251-000-0000-6300		516.73	REPAIR KITS/CELLS	89058	REPAIRS & MAINTENANCE	N

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							Paid On Bhf #	On Behalf of Name	
74		01-251-000-0000-6300		569.82	METERING VALVE REPAIR/CELLS		89652	REPAIRS & MAINTENANCE	N
	12037	LEE PLUMBING & HEATING		1,126.05		3 Transactions			
26		01-601-000-0000-6301		138.65	KONICA MINOLTA LEASE		33779844	MAINTENANCE AGREEMENT	N
	13500	MARCO		138.65		1 Transactions			
6		01-091-000-0000-6301		124.04	EQ767167 MAINTENANCE		INV11034982	MAINTENANCE AGREEMENT	N
	13498	MARCO TECHNOLOGIES LLC		124.04		1 Transactions			
37		01-251-000-0000-6255		32.13	TRIPLE ANTIBIOTIC		20423498	MEDICAL - LOCAL	N
39		01-251-000-0000-6255		4.76	ANTI DIARRHEAL		20444147	MEDICAL - LOCAL	N
40		01-251-000-0000-6255		65.91	PILL CUTTER/ANTACID		20444238	MEDICAL - LOCAL	N
38		01-251-000-0000-6255		13.23	TEST STRIP		20444398	MEDICAL - LOCAL	N
41		01-251-000-0000-6255		120.04	TEST KIT		20444737	MEDICAL - LOCAL	N
	13226	MCKESSON MEDICAL SURGICAL		236.07		5 Transactions			
12		01-101-000-0000-6801		6.00	REGISTERED LAND			MISCELLANEOUS EXPENSE - RECO	N
8		01-101-000-0000-6825		450.00	MARRIAGE SURCHARGE			MARRIAGE SURCHARGES MN - REC	N
11		01-101-000-0000-6827		1,501.50	RECORDER & REGISTRARS FEES			STATE SURCHARGES	N
7		01-101-000-0000-6829		222.00	CHILDREN'S SURCHARGE			CHILDREN SURCHARGE MN - RECO	N
9		01-101-000-0000-6831		864.00	BIRTH/DEATH SURCHARGE			BIRTH/DEATH CERTIF SURCHARGE	N
10		01-101-000-0000-6848		740.00	BIRTH RECORD SURCHARGE			BIRTH DEFECT SURCHARGE	N
	13322	MINNESOTA STATE TREASURER		3,783.50		6 Transactions			
79		01-220-000-0000-6401		46.99	COPY PAPER		302859243001	SUPPLIES	N
80		01-201-000-0000-6405		21.98	TAPE CORRECTION		303142388001	GENERAL SUPPLIES	N
18		01-132-000-0000-6401		252.89	HP89X INK CARTRIDGE		304398207001	SUPPLIES - MOTOR VEHICLE	N
19		01-801-000-0000-6401		106.40	OFFICE SUPPLIES		304398207001	SUPPLIES-UNALLOCATED	N
23		01-801-000-0000-6401		12.99	ENVELOPES		30444313001	SUPPLIES-UNALLOCATED	N
24		01-041-000-0000-6401		12.99	SIGN		304443132001	SUPPLIES - AUDITOR	N
78		01-251-000-0000-6405		72.99	TONER		304859573001	GENERAL SUPPLIES - JAIL	N
77		01-251-000-0000-6405		29.99	WIRELESS COMBO		305820688001	GENERAL SUPPLIES - JAIL	N
76		01-251-000-0000-6405		44.78	WIRELESS COMBO		306269892001	GENERAL SUPPLIES - JAIL	N
	15323	OFFICE DEPOT		602.00		9 Transactions			

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75	15329 OIL BOYZ EXPRESS LUBE INC 01-201-000-0000-6304		44.96	OIL CHANGE/SERVICES #01 RAM	180739	REPAIR & MAINTENANCE - SQUADS	N
	15329 OIL BOYZ EXPRESS LUBE INC		44.96	1 Transactions			
96	15375 OLSON/WYATT 01-201-000-0000-6420		224.42	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
	15375 OLSON/WYATT		224.42	1 Transactions			
176	16362 PETERSON/NEIL 01-003-000-0000-6330		313.09	MARCH MILEAGE - 478 MILES		TRAVEL & EXPENSE	N
	16362 PETERSON/NEIL		313.09	1 Transactions			
46	16448 PREMIUM WATERS, INC. 01-091-000-0000-6801		58.49	WATER - MARCH	17687803-23	MISCELLANEOUS EXPENSE	N
83	01-251-000-0000-6801		61.99	WATER BOTTLES	341049504	MISCELLANEOUS EXPENSE - JAIL	N
84	01-220-000-0000-6801		93.99	WATER BOTTLES	341052954	MISCELLANEOUS EXPENSE	N
81	01-220-000-0000-6801		23.44	WATER - APRIL	341054415	MISCELLANEOUS EXPENSE	N
82	01-251-000-0000-6801		21.45	WATER - APRIL	341054415	MISCELLANEOUS EXPENSE - JAIL	N
	16448 PREMIUM WATERS, INC.		259.36	5 Transactions			
20	18311 REGENTS OF THE UNIVERSITY OF MN 01-601-000-0000-6240		300.00	FAIR ENTRY SUBSCRIPTION - 2023	0300031345	SUBSCRIPTIONS	N
25	01-601-000-0000-6837		19,670.25	4-H EDUCATOR MOA JAN-MAR	0300031491	REFUNDS & REIMBURSEMENTS	N
	18311 REGENTS OF THE UNIVERSITY OF MN		19,970.25	2 Transactions			
184	19319 SEACHANGE 01-061-000-0000-6262		1,060.37	OMNI BALLOT PROGRAMMING	41730	OTHER SERVICES - ELECTIONS	N
	19319 SEACHANGE		1,060.37	1 Transactions			
27	19547 SKILLET KITCHEN 01-251-000-0000-6427		1,736.48	INMATE MEALS 2/27/23-2/28/23	3044	JAIL MEALS	N
28	01-251-000-0000-6427		4,164.66	INMATE MEALS 3/1/23-3/5/23	3045	JAIL MEALS	N
29	01-251-000-0000-6427		5,876.96	INMATE MEALS 3/6/23-3/12/23	3119	JAIL MEALS	N
30	01-251-000-0000-6427		5,939.84	INMATE MEALS 3/13/23-3/19/23	3205	JAIL MEALS	N
31	01-251-000-0000-6427		6,026.90	INMATE MEALS 3/20/23-3/26/23	3266	JAIL MEALS	N
	19547 SKILLET KITCHEN		23,744.84	5 Transactions			
97	20027 THE TIMES 01-106-000-0000-6231		136.00	WATCH - ASSESSOR		PUBLISHING - ASSESSOR	N
98	01-106-000-0000-6231		223.13	VALUATION NOTICE		PUBLISHING - ASSESSOR	N

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
53	01-106-000-0000-6231		69.00	WATCH: DEPUTY ASSESSOR	3/11/23	PUBLISHING - ASSESSOR	N
54	01-106-000-0000-6231		10.00	INTERNET JOB PG	3/11/23	PUBLISHING - ASSESSOR	N
56	01-003-000-0000-6231		1,334.52	TIMES:DELINGUET TAXES #1	3/15/23	PUBLISHING - BOARD	N
55	01-106-000-0000-6231		57.00	TIMES:DEPUTY ASSESSOR	3/15/23	PUBLISHING - ASSESSOR	N
57	01-003-000-0000-6801		237.60	TIMES:PROCEEDINGS OF 2/28/23	3/22/23	MISCELLANEOUS EXPENSE - BOAR	N
58	01-106-000-0000-6231		57.00	TIMES:DEPUTY ASSESSOR	3/22/23	PUBLISHING - ASSESSOR	N
59	01-106-000-0000-6231		69.00	WATCH: DEPUTY ASSESSOR	3/25/23	PUBLISHING - ASSESSOR	N
60	01-106-000-0000-6231		10.00	INTERNET JOB PG	3/25/23	PUBLISHING - ASSESSOR	N
61	01-003-000-0000-6231		1,021.68	TIMES: DELINGUENT TAXES #2	3/29/23	PUBLISHING - BOARD	N
52	01-003-000-0000-6801		299.97	TIMES: PROCEEDINGS OF 2/14/23	3/8/23	MISCELLANEOUS EXPENSE - BOAR	N
51	01-106-000-0000-6231		57.00	TIMES - DEPUTY ASSESSOR	3/8/23	PUBLISHING - ASSESSOR	N
20027	THE TIMES		3,581.90	13 Transactions			
23303	THOMAS REUTERS/WEST PAYMENT CENTI						
5	01-016-000-0000-6242		1,105.24	WESTLAW ACCESS SUBSCRIPTIONS	848074879	SUBSCRIPTIONS - LAW LIBRARY	N
4	01-091-000-0000-6241		817.82	WESTLAW ACCESS SUBSCRIPTIONS	848080038	DUES	N
47	01-091-000-0000-6241		78.21	LAW LIBRARY SUBSCRIPTIONS	848167155	DUES	N
23303	THOMAS REUTERS/WEST PAYMENT CENTI		2,001.27	3 Transactions			
20047	THRIFTY WHITE PHARMACY						
44	01-251-000-0000-6255		813.57	EKIT MEDS	641216	MEDICAL - LOCAL	N
20047	THRIFTY WHITE PHARMACY		813.57	1 Transactions			
11039	TRF RADIO						
175	01-106-000-0000-6231		75.00	NOW HIRING - ASSESSOR'S	33524-2	PUBLISHING - ASSESSOR	N
174	01-106-000-0000-6231		75.00	NOW HIRING - ASSESSOR'S	33639-1	PUBLISHING - ASSESSOR	N
11039	TRF RADIO		150.00	2 Transactions			
21332	ULINE						
42	01-251-000-0000-6403		48.90	BUCKETS	160846699	JANITORIAL SUPPLIES - JAIL	N
21332	ULINE		48.90	1 Transactions			
23054	WESTSIDE MOTORS OF TRF INC						
85	01-201-000-0000-6304		1,270.11	REPAIR 20 DURANGO	21879	REPAIR & MAINTENANCE - SQUADS	N
23054	WESTSIDE MOTORS OF TRF INC		1,270.11	1 Transactions			
1 Fund Total:			93,191.01	County Revenue		41 Vendors	113 Transactions

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1011	ACE HARDWARE						
168	03-350-000-0000-6556		10.34	SQUARE HEAD PLUG		SHOP SUPPLIES	N
169	03-350-000-0000-6556		31.99	HEAT GUN		SHOP SUPPLIES	N
170	03-350-000-0000-6556		59.07	SOAP, ELBOW PIPE		SHOP SUPPLIES	N
1011	ACE HARDWARE		101.40	3 Transactions			
1350	ARAMARK UNIFORM SERVICES						
167	03-320-000-0000-6262		1,120.85	SHOP 500 RUGS - MARCH		OTHER SERVICES	N
1350	ARAMARK UNIFORM SERVICES		1,120.85	1 Transactions			
1364	AUTO VALUE						
160	03-350-000-0000-6556		89.96	FIX IT PACK, TUNE UP		SHOP SUPPLIES	N
161	03-350-000-0000-6556		111.56	RAGS, UNUTS, TUBING BENDER		SHOP SUPPLIES	N
159	03-350-000-0000-6564		30.79	BACKUP LIGHT, DRAIN VALVE		EQUIPMENT REPAIR PARTS	N
162	03-350-000-0000-6564		133.15	DRAIN VALVE, FILTER, BATTERY		EQUIPMENT REPAIR PARTS	N
163	03-350-000-0000-6564		345.51	FILTER, BATTERY, DRAIN VALVE		EQUIPMENT REPAIR PARTS	N
164	03-350-000-0000-6564		129.51	LED LIGHTS, CLAMP, TEFLON TAPE		EQUIPMENT REPAIR PARTS	N
165	03-350-000-0000-6564		28.90	BRAKE LIGHT SWITCH, FILTER		EQUIPMENT REPAIR PARTS	N
166	03-350-000-0000-6564		50.35	MUD FLAPS, STEEL BRAKES		EQUIPMENT REPAIR PARTS	N
1364	AUTO VALUE		919.73	8 Transactions			
2353	BEST USED TRUCKS OF MN INC						
158	03-350-000-0000-6564		996.62	CLUTCH REBUILD KIT		EQUIPMENT REPAIR PARTS	N
2353	BEST USED TRUCKS OF MN INC		996.62	1 Transactions			
3359	COMMISSIONER OF TRANSPORTATION						
157	03-330-000-0000-6274		322.94	EQUIPMENT CALIBRATION		LAB TESTING	N
3359	COMMISSIONER OF TRANSPORTATION		322.94	1 Transactions			
3500	COULOMBE CONSULTING						
156	03-330-000-0000-6261		600.00	INDEXING		CONSULTING & LEGAL SERVICES	Y
3500	COULOMBE CONSULTING		600.00	1 Transactions			
5301	EVANS STEEL COMPANY						
155	03-350-000-0000-6556		28.20	WELDING TIP, DIFFUSER		SHOP SUPPLIES	N
5301	EVANS STEEL COMPANY		28.20	1 Transactions			
6313	FALLS TOWING						
154	03-350-000-0000-6564		100.00	CABLE		EQUIPMENT REPAIR PARTS	Y

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
6313	FALLS TOWING		100.00		1 Transactions		
6306	FLEET DISTRIBUTING						
149	03-350-000-0000-6556		29.95	BOLTS		SHOP SUPPLIES	N
150	03-350-000-0000-6556		159.99	BINDER CHAIN		SHOP SUPPLIES	N
151	03-350-000-0000-6556		51.98	PLIERS		SHOP SUPPLIES	N
152	03-350-000-0000-6556		17.98	HITCH PIN		SHOP SUPPLIES	N
153	03-350-000-0000-6564		18.76	CLEVIS		EQUIPMENT REPAIR PARTS	N
6306	FLEET DISTRIBUTING		278.66		5 Transactions		
6340	FORKS FREIGHTLINER						
148	03-350-000-0000-6564		650.29	REPAIR TRUCK		EQUIPMENT REPAIR PARTS	N
6340	FORKS FREIGHTLINER		650.29		1 Transactions		
6363	FRONTIER PRECISION, INC						
147	03-330-000-0000-6245		120.00	TRAINING		CONTINUING EDUCATION	N
6363	FRONTIER PRECISION, INC		120.00		1 Transactions		
7353	GENERAL EQUIPMENT & SUPPLIES INC						
146	03-330-000-0000-6554		322.38	CALIBRATE LASER		ENGINEERING & SURVEYING SUPPI	N
7353	GENERAL EQUIPMENT & SUPPLIES INC		322.38		1 Transactions		
7309	GRAND FORKS FIRE EQUIPMENT						
145	03-350-000-0000-6564		409.50	LED FLASHER		EQUIPMENT REPAIR PARTS	N
7309	GRAND FORKS FIRE EQUIPMENT		409.50		1 Transactions		
8331	HARDWARE HANK						
138	03-350-000-0000-6556		22.33	PLUG, SPRAY PAINT		SHOP SUPPLIES	N
139	03-350-000-0000-6556		9.99	DUST PAN, BROOM		SHOP SUPPLIES	N
143	03-350-000-0000-6556		47.96	PT		SHOP SUPPLIES	N
144	03-350-000-0000-6556		26.80	MARKERS, FUNNEL		SHOP SUPPLIES	N
140	03-350-000-0000-6564		17.14	VALVE		EQUIPMENT REPAIR PARTS	N
141	03-350-000-0000-6564		9.99	DRILL PIT		EQUIPMENT REPAIR PARTS	N
142	03-350-000-0000-6564		4.98	BUSHING COUPLING		EQUIPMENT REPAIR PARTS	N
8331	HARDWARE HANK		139.19		7 Transactions		
8356	HOUSTON ENGINEERING INC						
137	03-330-000-0000-6261		22,139.25	ENGINEERING BRIDGE MTC PROJECT		CONSULTING & LEGAL SERVICES	N
8356	HOUSTON ENGINEERING INC		22,139.25		1 Transactions		

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
136	8014 HUGOS #7 03-350-000-0000-6556		70.52	TOILET PAPER, PAPER TOWELS		SHOP SUPPLIES	N
	8014 HUGOS #7		70.52	1 Transactions			
134	10008 JOHN DEERE FINANCIAL 03-350-000-0000-6564		115.42	CHAIN		EQUIPMENT REPAIR PARTS	N
135	03-350-000-0000-6564		36.02	ANTIFREEZE		EQUIPMENT REPAIR PARTS	N
	10008 JOHN DEERE FINANCIAL		151.44	2 Transactions			
133	12302 LOCATORS & SUPPLIES INC 03-350-000-0000-6428		1,075.00	FLAGS		SAFETY EQUIPMENT	N
	12302 LOCATORS & SUPPLIES INC		1,075.00	1 Transactions			
132	13498 MARCO TECHNOLOGIES LLC 03-320-000-0000-6301		38.21	COPY MACHINE - APRIL	INV11068604	MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		38.21	1 Transactions			
124	14324 NAPA AUTO PARTS 03-350-000-0000-6556		451.83	GLASS CLEANER, BRAKE CLEANER		SHOP SUPPLIES	N
125	03-350-000-0000-6556		8.99	U-NUT		SHOP SUPPLIES	N
126	03-350-000-0000-6556		83.93	COUPLER ADAPTER, BLASTER		SHOP SUPPLIES	N
128	03-350-000-0000-6556		144.24	BRUSHES, ANTIGEL, POWER DIESEL		SHOP SUPPLIES	N
130	03-350-000-0000-6556		118.94	COUPLER ADAPTOR, TOOLS		SHOP SUPPLIES	N
123	03-350-000-0000-6564		57.54	FILTERS		EQUIPMENT REPAIR PARTS	N
127	03-350-000-0000-6564		31.77	WASHER, RIVET		EQUIPMENT REPAIR PARTS	N
129	03-350-000-0000-6564		9.49	BRAKE LINE		EQUIPMENT REPAIR PARTS	N
131	03-350-000-0000-6564		35.58	MIRROR		EQUIPMENT REPAIR PARTS	N
	14324 NAPA AUTO PARTS		942.31	9 Transactions			
122	14315 NORTHERN MOTORS INC 03-350-000-0000-6564		140.40	REPAIR BRAKES		EQUIPMENT REPAIR PARTS	N
	14315 NORTHERN MOTORS INC		140.40	1 Transactions			
114	14312 NORTHWEST POWER SYSTEMS 03-350-000-0000-6556		27.96	SEAL CAP		SHOP SUPPLIES	N
118	03-350-000-0000-6556		50.25	FLOOR DRY		SHOP SUPPLIES	N
115	03-350-000-0000-6564		27.43	BRAKE TUBING		EQUIPMENT REPAIR PARTS	N
116	03-350-000-0000-6564		56.46	COUPLER CABLE		EQUIPMENT REPAIR PARTS	N
117	03-350-000-0000-6564		1,553.52	RESEAL HYDRAULIC CYCLINDER		EQUIPMENT REPAIR PARTS	N
119	03-350-000-0000-6564		35.88	HYD HOSE, PIPE		EQUIPMENT REPAIR PARTS	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
120	03-350-000-0000-6564		286.08	SEAL, WIPER, O RING		EQUIPMENT REPAIR PARTS	N
121	03-350-000-0000-6564		35.88	HYD HOSE		EQUIPMENT REPAIR PARTS	N
14312	NORTHWEST POWER SYSTEMS		2,073.46	8 Transactions			
15323	OFFICE DEPOT						
113	03-320-000-0000-6401		59.99	FILE HANGERS		SUPPLIES	N
15323	OFFICE DEPOT		59.99	1 Transactions			
16027	PENNINGTON COUNTY TREASURER						
112	03-320-000-0000-6263		445.71	IT GLOBAL - FEB 2023		COMPUTER SERVICES	N
16027	PENNINGTON COUNTY TREASURER		445.71	1 Transactions			
16460	POMP'S TIRE SERVICE, INC						
110	03-350-000-0000-6564		187.36	REPAIR TIRE		EQUIPMENT REPAIR PARTS	N
111	03-350-000-0000-6564		120.00	RIM		EQUIPMENT REPAIR PARTS	N
16460	POMP'S TIRE SERVICE, INC		307.36	2 Transactions			
16419	PRECISE MRM LLC						
109	03-350-000-0000-6564		396.00	MONTHLY GPS - FEB		EQUIPMENT REPAIR PARTS	N
16419	PRECISE MRM LLC		396.00	1 Transactions			
18440	READITECH IT SOLUTIONS						
103	03-320-000-0000-6263		67.00	READIVOICE - APRIL		COMPUTER SERVICES	N
104	03-320-000-0000-6263		40.00	BACKUP MANAGER - APRIL		COMPUTER SERVICES	N
105	03-320-000-0000-6263		61.25	HOSTED OFFICE SUPPORT - APRIL		COMPUTER SERVICES	N
106	03-320-000-0000-6263		25.47	HOSTED EXCHANGE - APRIL		COMPUTER SERVICES	N
107	03-320-000-0000-6263		14.00	POP EMAIL - APRIL		COMPUTER SERVICES	N
108	03-320-000-0000-6263		27.76	EMAIL ARCHIVING - APRIL		COMPUTER SERVICES	N
18440	READITECH IT SOLUTIONS		235.48	6 Transactions			
18319	RT VISION, INC.						
102	03-320-000-0000-6263		240.00	PERMIT FEE		COMPUTER SERVICES	N
18319	RT VISION, INC.		240.00	1 Transactions			
19351	S & S TRUCK REPAIR LLC						
100	03-350-000-0000-6564		60.00	CHECK ENGINE LIGHT		EQUIPMENT REPAIR PARTS	Y
101	03-350-000-0000-6564		138.15	TIRE SAVER & STEPS		EQUIPMENT REPAIR PARTS	Y
19351	S & S TRUCK REPAIR LLC		198.15	2 Transactions			
20360	TOWMASTER						

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
99	03-350-000-0000-6564		20.59	ROCKER SWITCH		EQUIPMENT REPAIR PARTS	N
20360	TOWMASTER		20.59		1 Transactions		
3 Fund Total:			34,643.63	Road & Bridge	30 Vendors	72 Transactions	
Final Total:			127,834.64	71 Vendors	185 Transactions		

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Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	93,191.01	County Revenue
3	34,643.63	Road & Bridge
All Funds	127,834.64	Total

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Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
17	19343 LARSON/MELISSA 01-251-000-0000-6330		8.58	TRANSPORT MEAL REIMBURSEMENT		TRAVEL & EXPENSE	N
	19343 LARSON/MELISSA		8.58	1 Transactions			
5	12323 LAWRENCE/BRUCE 01-003-000-0000-6103		100.00	TECH MEETING/STATE AUD MEETING	3/13/23	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	HIGHWAY COMMITTEE MEETING	3/14/23	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		100.00	AIRPORT AUTHORITY/PERSONNEL	3/15/23	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		75.00	INTERVIEWS/CORRECTIONS/DISPATC	3/16/23	PER DIEMS - BOARD	N
1	01-003-000-0000-6103		75.00	OPIOID MEETING	3/2/23	PER DIEMS - BOARD	N
9	01-003-000-0000-6103		100.00	HWY DEPART MEETING/PERSONNEL	3/20/23	PER DIEMS - BOARD	N
10	01-003-000-0000-6103		100.00	LAW ENFORCEMENT MEETING	3/22/23	PER DIEMS - BOARD	N
11	01-003-000-0000-6103		100.00	SOLID WASTE MEETING	3/23/23	PER DIEMS - BOARD	N
12	01-003-000-0000-6103		75.00	BUILDING COMMITTEE MEETING	3/27/23	PER DIEMS - BOARD	N
13	01-003-000-0000-6103		75.00	PERSONNEL COMMITTEE MEETING	3/28/23	PER DIEMS - BOARD	N
14	01-003-000-0000-6103		75.00	JDAI COLLABORATIVE MEETING	3/29/23	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		100.00	BUILDING COMM/MRC MEETING	3/6/2023	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		75.00	PERSONNEL MEETING	3/7/2023	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		75.00	NWRECB MEETING	3/8/23	PER DIEMS - BOARD	N
	12323 LAWRENCE/BRUCE		1,200.00	14 Transactions			
20	16362 PETERSON/NEIL 01-003-000-0000-6103		75.00	PERSONNEL COMMITTEE	03/03/23	PER DIEMS - BOARD	N
21	01-003-000-0000-6103		75.00	MRC - ZOOM	03/06/23	PER DIEMS - BOARD	N
22	01-003-000-0000-6103		75.00	NCLUB - ZOOM	03/10/23	PER DIEMS - BOARD	N
23	01-003-000-0000-6103		75.00	TREIF RIVER 1W1P	03/13/23	PER DIEMS - BOARD	N
24	01-003-000-0000-6103		100.00	TOWNSHIP ANNUAL MEETING&HWY	03/14/23	PER DIEMS - BOARD	N
25	01-003-000-0000-6103		75.00	AIRPORT AUTHORITY	03/15/23	PER DIEMS - BOARD	N
26	01-003-000-0000-6103		100.00	NWSTC - BEMIDJI	03/16/23	PER DIEMS - BOARD	N
27	01-003-000-0000-6103		75.00	NCLUB - ZOOM	03/17/23	PER DIEMS - BOARD	N
19	01-003-000-0000-6103		100.00	NCLUB - GRAND RAPIDS	03/2/23	PER DIEMS - BOARD	N
28	01-003-000-0000-6103		75.00	AMC - ZOOM	03/27/23	PER DIEMS - BOARD	N
29	01-003-000-0000-6103		75.00	PERSONNEL COMMITTEE	03/28/23	PER DIEMS - BOARD	N
30	01-003-000-0000-6103		75.00	CLEARWATER RIVER 1W1P - ZOOM	3/29/23	PER DIEMS - BOARD	N
	16362 PETERSON/NEIL		975.00	12 Transactions			
15	19577 SOURDIF/ROY 01-003-000-0000-6103		75.00	LIBRARY	3/16/23	PER DIEMS - BOARD	N
16	01-003-000-0000-6103		75.00	CARNEGIE	3/23/23	PER DIEMS - BOARD	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
19577	SOURDIF/ROY		150.00		2 Transactions		
1 Fund Total:			2,333.58	County Revenue	4 Vendors	29 Transactions	

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Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
18	6350 FLAAGAN/MIKE 03-320-000-0000-6330		15.09	MEAL REIMBURSEMENT		TRAVEL & EXPENSE	N
	6350 FLAAGAN/MIKE		15.09	1 Transactions			
3 Fund Total:			15.09	Road & Bridge	1 Vendors	1 Transactions	
Final Total:			2,348.67	5 Vendors	30 Transactions		

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Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	2,333.58	County Revenue
3	15.09	Road & Bridge
All Funds	2,348.67	Total

Approved by,

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2022 County Feedlot Officer (CFO) Annual Report

(Data for the Period: January 1, 2022 - December 31, 2022)

Revised November 2022

County: Pennington

Contact Person: Bryanna Grefthen

Phone: 218-683-7075

E-Mail Address: bryanna.grefthen@pennington.mnswcd.org

Signature: _____

(Signature of County Board Commissioner)

(Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report only addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.

STAFFING LEVEL						
1	FTEs - (Full Time Equivalents) supplied by the CFO(s):					0.3
2	FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program:					0
3	FTEs supplied through contract with other local government units:					0
4	Total Number of FTE positions that supported county program:					0.3
REGISTRATION <i>(Report your current numbers - base grant numbers are displayed for reference)</i>			Base	Current		
5	Feedlots in shoreland with 10 - 49 AU:			4	1	
6	Feedlots with 50 - 299 AU:			35	29	
7	Non-CAFO/NPDES/SDS ≥ 300 AU:			4	2	
8	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")			0	0	
9	Feedlots with NPDES or SDS permits:			0	0	
10	Total - Feedlots required to be registered:			43	32	
11	Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)			44		
Feedlot Sites Inspected			Minimum number of FEEDLOT SITES required to register that must be inspected (7%):		3.5	
12	Number of FEEDLOT SITES that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection)					5
INSPECTION REPORTING						
Types of Inspections (at sites required to be registered)		10 - 49 AU	50 - 299 AU		300 or more AU	
Only count first instance of each type of inspection per feedlot		(in shoreland)	(except where noted)		(Non-CAFO/NPDES/SDS)	
13	Compliance inspections	1	4		0	
	13.1) How many included the optional P review	/	/		0	
14	Construction inspections	0	0		0	
	14.1) How many received a 2nd construction inspection	0	0		0	
15	Desktop N&P records inspection (P review as part of a compliance inspection should be reported in 13.1)	/	0	100+ AU & in DWSMA	0	
16	In-field land application inspection	0	0		0	
17	Complaint initiated inspections (any non-CAFO/NPDES/SDS)	0	0		0	
18	Routine or follow-up stockpile only inspection	0	0		0	
Other Inspection Related Info						
19	CAFO/NPDES/SDS sites inspected at the MPCA's request					0
20	Number of feedlots inspected within shoreland or a DWSMA.					1
21	Number of feedlots inspected within the County's priority areas as designated in the work plan.					5
22	Number of sites inspected found to be non-compliant with water quality discharge standards.					0
23	Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements.					0
INSPECTION Performance Credits (Summarized from entries above)		Total	Not PC eligible	PC eligible	PC	PC Total
NOTE: Inspections assumed to satisfy the 7% minimum are not PC eligible						
24	Compliance inspections <i>min. # of compliance inspections: 2</i>	5	3.5	1.5	1.5	2.25
25	Construction inspections	0	0	0	1	0
26	Desktop N&P records inspections	0	0	0	1.5	0
27	In-field land application inspections	0	0	0	0.5	0
28	Compliance inspections that include optional P review			0	0.5	0
29	Number of facilities that received 2 or more construction inspections.			0	0.5	0
30	CAFO/NPDES/SDS sites inspected at the MPCA's request			0	0.5	0
31	Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot):			0	0.5	0
32	Routine or follow-up stockpile only inspection. (only count 1 per feedlot)			0	0.25	0

Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

Pennington set a goal to complete 4 inspections this year. This goal was exceeded by inspecting 5 sites. Our goal to inspect at least one site that has never been inspected, preferably in shoreland was exceeded with all 5 sites never inspected, one of which was in shoreland. Our goal of inspecting at least one site within the Middle Clearwater River Watershed was met with one site being in the priority sub-watershed. Our goal of inspecting at least one site within the Thief River Falls Source Water Assessment Area was exceeded with two of the sites within this area. Our goal of at least one site inspected within 1,000 feet of a county ditch was exceeded with two sites being located within 1,000 feet of a county ditch.

PERMITTING		Number	PC	PC Total
33	30-day construction or expansion notifications received:	0	---	---
34	Interim Permits Issued or Modified:	0	2	0
35	Construction Short-Form Permits Issued or Modified at Sites \geq 300 AU:	0	1	0
36	Public meetings held for construction or expansion to \geq 500 AU:	0	---	---
ENVIRONMENTAL REVIEW (EAW)		Number	PC	PC Total
37	EAW petitions received:	0	---	---
38	EAWs prepared by county:	0	4	0
EMERGENCY RESPONSE		Number	PC	PC Total
39	Events where emergency response was conducted: (on-site visit)	0	2	0
ENFORCEMENT ACTIONS		Number	PC	PC Total
40	Letters of Warning (LOW) issued:	0	---	---
41	Notices of Violation (NOV) issued:	0	---	---
42	Court actions commenced:	0	---	---
FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
43	Feedlots where a partial environmental upgrade was achieved:	0	---	---
44	Feedlots where a complete environmental upgrade was achieved:	0	6	0
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
45	Feedlots 100+ AU where N records requirements were returned to compliance:	0	---	---
46	Feedlots 300+ AU (or 100+ DWSMA) where N&P requirements were returned to compliance:	0	---	---
47	Feedlots 100+ AU where in-field inspection non-compliance was resolved:	0	---	---

OWNER ASSISTANCE AND OUTREACH		Number	PC	PC Total
48	Sites visited to provide assistance	5	---	---
49	Workshops/trainings hosted/sponsored by the CFO:	0	2	0
	49.1) Total number of feedlot owners attending these events	0	---	---
50	CFO presentations at informational or producer group events: (per event)	0	1	0
51	Number of mailings to feedlot owners:	2	---	---
52	Feedlot articles placed in newspapers and/or social media:	1	---	---

Describe your workshops, trainings, newsletters, mailings, articles, or other assistance and outreach activities.

Date	Description
Feb	Article about winter feedlots in SWCD Newsletter
March	Article about manure management in ag week special in local paper
April	Feedlot factsheets on display at the SWCD booth during Home and Sport Show
July	Feedlot factsheets on display at the SWCD booth during Pennington County Fair
Various	Site visits with owners on topics such as possible future construction and registration requirements

CFO TRAINING AND MENTORING		Number	PC	PC Total
53	CFO - training CEUs: (Enter total training hours earned - list events below)	37.25	---	---
54	Hours mentoring New CFOs (describe on a separate sheet):	0	0.25	0

List the training events attended.

Date	Description	Hours
1/5/2022	Crapopoly Live	2
1/12/2022	Online Permitting	1
1/19/2022	CFO WEBEX: Data Practices (Recording)	1.5
2/16/2022	CFO WEBEX: NPDES/SDS/Gap Sites	1
3/16/2022	CFO WEBEX: Registration number, Horizon (Recording)	1
3/22-24/2022	MACFO Conference	15.5
4/20/2022	CFO WEBEX: Inspections (Recording)	1.5
5/19/2022	CFO WEBEX: Shoreland, year-end review summary, resources (Recording)	1.25
6/15/2022	CFO WEBEX: Enforcement and NRCS NM Plans (Recording)	1.25
7/27/2022	CFO WEBEX: Inspection checklist training (Recording)	1.5
8/17/2022	CFO WEBEX: Inspection checklist training: Part 2 (Recording)	1.5
9/21/2022	CFO WEBEX: New website, permitting, Horizon update, land app inspection (Recording)	1.5
10/6/2022	TRF Regional Meeting	4
10/19/2022	CFO WEBEX: MMP cover crop requirements NPDES permit, Emergency Management (Recording)	1.25
12/21/2022	2022 Annual CFO Reporting (Recording)	1.5

OTHER PROGRAM ACTIVITIES		Number	PC	PC Total
55	Feedlots where a MinnFARM was conducted (list sites below):	0	1	0
56	Notifications received claiming air quality exemptions:	0	---	---
57	Meetings with other local government and producer groups:	0	---	---

58 Feedlot ordinance revisions likely, in progress, or completed? Yes No If Yes describe below

MinnFARM completed by CFO registration no. Site Name		Describe other county program activities not identified elsewhere.

TEMPO DATA ENTRY - completed by MPCA staff via TEMPO review		Max Eligible PC	PC Earned
59	Reviewed registration files have ALL documentation uploaded to TEMPO, if applicable.	1	
60	All four inspection files have ALL documentation uploaded to TEMPO	1	1
61	Both permit files have ALL documentation uploaded to TEMPO	2	

62	90% of inspection data entered within 60 days of inspection	2	2
TOTAL PERFORMANCE CREDITS			5.25

Minnesota Pollution Control Agency (MPCA) Feedlot Program 2022 Year-End Review Worksheet

COUNTY: Pennington

COUNTY FEEDLOT OFFICER: Bryanna Grefthen

MPCA REVIEWER: Taylor Waskow

DATE of REVIEW: 2/8/2023

Annual review reminders and what you need to complete this worksheet:

- The data used to complete this form can be found in the Tempo data warehouse and in Tableau reports.
- The data needed to complete the form includes:
 - Number of sites that were registered;
 - Number of Compliance inspections conducted;
 - Number of sites brought back into compliance; and
 - Number of sites that received a permit
- A total of **20** Non-inspection Minimum Program Requirement (MPR) are possible for this review.
- A County cannot receive a partial point two years in a row for the same MPR. Either the County earns a full point the second year or no point.
- *MPCA Reviewers:* When conducting the review, ensure you have the County's most current documents in front of you. This includes:
 - Delegation Agreement Work Plan (DAWP);
 - DAWP Addendums (if applicable);
 - The most recent mid-year review worksheet; and
 - The previous year-end review worksheet

Minimum Program Requirements (MPR) Reporting

INSPECTION MPRs	Agency-approved number of feedlots required to be registered (See Attachment A):	44
	Number of inspections conducted that count towards the 7% inspection rate:	5
	Inspection rate achieved by the county (%):	11.3%
NON-INSPECTION MPRs	Number of applicable non-inspection MPRs:	9
	Total non-inspection MPR points:	9
	Non-Inspection MPR rate (%):	100%

Registration Section (NA)

Review two to ten files completed by the County. If there is only one file, review one file. If there are no registration files, mark "NA" for this section.

MPR No.			
1.	<p>Did the County enter registration information into the online registration system correctly according to MPCA instructions and the Delegation Agreement Work Plan (DAWP)?</p> <p>(Tempo HELP/Feedlot folder//Registration Information//“Online Registration FAQs.docx”. This will be updated as needed.) If a CSF or interim permit is issued with an increase of AU the review should indicate the registration was updated using the online registration system.</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: Of the files reviewed, at least 80% are entered correctly and in accordance with MPCA instructions and the DAWP. • One half point: Of the files reviewed, 50%-79.9% are entered correctly and in accordance with MPCA instructions and the DAWP. (i.e., <i>not entering complete or accurate information, not updating location information when necessary (moving the dot), not updating the registration when a permit is issued, etc.</i>) • No point: Of the files reviewed, less than 50% of the files are entered correctly and in accordance with MPCA instructions and the DAWP and/or issue(s) identified are the same issues that were identified and documented during last year’s review (County was previously informed regarding the issue prior to County entering new data and County did not correct the problem/issue in the following year. If there is a new CFO, the County will be given one additional year-end review, beyond the two previous reviews, to address the issue.) 	<input type="checkbox"/> No	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
2.	<p>Did the County meet the 30-day registration receipt requirement?</p> <p>(If a producer does not have a contact e-mail the County will need to mail via USPS a registration receipt within 30 days of entering site information into the online system to the producer. If the registration is entered in-person with the feedlot owner present the County will need to document the receipt was given to the owner.)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: Of the files reviewed, at least 80% contain an acceptable 30-day letter or met other agency acceptable notification requirements • One half point: Of the files reviewed, 50%-79.9% contain an acceptable 30-day letter or meets other agency acceptable notification requirements or both files contain a 30-day registration receipt, but documentation is inadequate • No point: Of the files reviewed, less than 50% of the files contains a 30-day registration receipt or agency acceptable documentation 	<input type="checkbox"/> No	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt

Files Reviewed:

1. Dyrdal Farm – Sec 4
2. Dyrdal Farm – Sec 22

Reviewer Comments:

- All requirements met with registrations
- Registration receipt letters (3x copy of record) were sent with the inspection follow up letter.

Inspections and Compliance Section

Review **four** compliance and/or desktop N & P inspection files. If there are less than four files, review available files. Reviewers may look at additional files to verify consistency of initial files reviewed.

- For Item 8, review two inspection files. If there is only one file, review that file. If no files, mark “NA”.

3.	<p>Did the County correctly document inspections?</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: All files contain the correct documentation 	<input type="checkbox"/> No	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
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	<ul style="list-style-type: none"> • One half point: At least 50% of files contain the correct documentation or there are issues with how the County completed the documentation. (<i>i.e., components like an open lot or an LMSA existed at the feedlot site, but they were not inspected or site did not have records, yet the site was marked compliant or non-compliant for nitrogen rate requirements and/or phosphorous requirements</i>) • No point: Less than 50% of the files contain the correct documentation or the issue(s) identified are the same issues that were identified and documented during last year’s review (<i>County was previously informed regarding the issue prior to County entering new data and County did not correct the problem/issue in the following year. If there is a new CFO, the County will be given one additional year-end review beyond the two previous reviews to address the issue.</i>) 		
4.a.	<p>Did the County enter inspection information into Tempo correctly according to MPCA instructions for entering an inspection into Tempo? (Tempo HELP/Feedlot folder/Inspection Information)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • Half point: All inspection files are entered correctly. • Quarter point: At least 50% of inspections files are entered correctly or there are issues with how the County entered inspection information in Tempo (<i>i.e., part of feedlot is non-compliant for open lot or manure application records, when entering the inspection in Tempo, base requirements - final compliance indicators - were loaded, but checklist section sub-questions were not OR inspection date is incorrectly entered as data entry date rather than actual inspection date OR incorrect inspection “Activity Type” or “Compliance Evaluation Type” is selected</i>) • No point: Less than 50% of inspections files are entered correctly or the issue(s) identified are the same issues that were identified and documented during last year’s review. (<i>County was previously informed regarding the issue prior to County entering new data and County did not correct the problem/issue in the following year. If there is a new CFO, the County will be given one additional year-end review beyond the two previous reviews to address the issue.</i>) 	<input type="checkbox"/> No	<input checked="" type="checkbox"/> ½ pt <input type="checkbox"/> ¼ pt
4.b.	<p>Review should indicate at least seventy five percent (75%) of inspection data was entered into Tempo within 120 days of the inspection. Minimally funded counties can enter data less frequently. This question is evaluating ALL inspections completed by the county, not just the four inspection files that are being reviewed for the annual review. The Tableau Inspection Entry Timeliness report should be used to evaluate this requirement.</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • Half point: 75% to 100% of data is entered within 120 days and by reporting deadline of February 1. • Quarter point: 50% to 74.9% of data is entered within 120 days and the remaining inspection data is entered by the reporting deadline of February 1. • No point: less than 50% of data is entered within 120 days and/or not by February 1 deadline. 	<input type="checkbox"/> No	<input checked="" type="checkbox"/> ½ pt <input type="checkbox"/> ¼ pt
5.	<p>Did the County follow their Delegation Agreement Work Plan Inspection Strategy?</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: County followed inspection strategy. • No point: County did not follow inspection strategy. 	<input type="checkbox"/> No	<input checked="" type="checkbox"/> 1 pt
6.	<p>Was the producer notified of inspection results in writing (paper or electronic)? For a compliance and/or desktop N & P inspection was the producer notified of inspection results in writing (paper or electronic) within 30 days of compliance determination?</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: all files reviewed contain a letter/e-mail (sent when required) • One half point: at least 50% of files reviewed contains a notification letter/e-mail (sent when required) 	<input type="checkbox"/> No	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt

	<ul style="list-style-type: none"> No point: less than 50% of the files reviewed contain a notification letter/e-mail (if required) 		
7.	<p>Did the County follow their Delegation Agreement Work Plan Compliance Strategy for inspections that resulted in non-compliance? (<input checked="" type="checkbox"/> NA)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> One point: County followed compliance strategy No point: County did not follow compliance strategy 		<input type="checkbox"/> 1 pt
8.	<p>Did the County maintain documentation of corrective action for any site that was returned to compliance in the program year? (<input checked="" type="checkbox"/> NA)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> One point: documentation was maintained for each file reviewed (audit data screen & violation screen completed in Tempo.) One half point: documentation was observed in at least one of the files reviewed (audit data screen & violation screen completed in Tempo.) No point: no documentation was observed (audit data screen & violation screen not completed in Tempo.) 	<input type="checkbox"/> No	<input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt

Files Reviewed:

1. Dan Holen Farm
2. Dyrdal Farm – Sec 4
3. Jennifer and Darrin Arveson Farm
4. Leonard G. Geske Farm
5. Monte Haugen Farm

Reviewer Comments:

- All files pertaining to inspection were uploaded and detailed note taking on inspection checklists. Great work makes understanding the facilities a breeze.

Permitting Section (NA)

Review two permit files. If there is only one file, review one file. If there are no permit files, mark “NA” for this section. Reviewers may look at additional files to verify consistency of initial files reviewed.

9.	<p>Did the County issue permits within the required 60/120 day time period?</p> <ul style="list-style-type: none"> • Did the County clearly document a received date on all paperwork (permit applications, MMPs, and plans & spec documents)? <input type="checkbox"/> Yes <input type="checkbox"/> Most <input type="checkbox"/> No • If applicable, did the County send incomplete letters within 15 business days? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: all paperwork (applications, MMPs, and plans and specs) clearly document a received date and County met 15 business day requirement for applicable incomplete letters • One half point: most paperwork (applications, MMPs and plans and specs) clearly document a received date and both files met 15 business day requirement • No point – a received date is not documented on paperwork or neither file met 15 business day requirement 	<input type="checkbox"/> No	<input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
10.	<p>Did the County correctly complete the most recent permit application checklist?</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: all files contain a correctly completed standard/approved checklist 	<input type="checkbox"/> No	<input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt

	<ul style="list-style-type: none"> • One half point – at least 50% of files reviewed contain a correctly completed standard/approved checklist or there are issues with how the county completed the checklist. <i>(i.e., application information is not verified as accurate and/or complete through the use of the permit application checklist. Ex: animal numbers indicated on application meet threshold of large CAFO and County issues permit OR parts of application left blank (i.e., barn dimensions) and permit issued without that information OR application only includes proposed information and not existing animals/barns and permit is issued without having existing information.)</i> • No point – less than 50% of files reviewed contain a correctly completed standard/approved checklist or the issue(s) identified are the same issues that were identified and documented during last year’s review <i>(County was previously informed regarding the issue prior to new data entry and the County did not correct the problem/issue in the following year. If there is a new CFO, the County will be given one additional year-end review beyond the two previous reviews to address the issue.)</i> 		
11.	<p>Were notification requirements met?</p> <ul style="list-style-type: none"> • Public notice \geq500 AU: <input type="checkbox"/> NA • Government notice: <input type="checkbox"/> NA <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: all notification requirements were met • One half point – half or more required notifications were met • No point – notification requirement was not met 	<input type="checkbox"/> No	<input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
12.	<p>Were permits issued no sooner than 20 business days after public notice (>500 AU)? (<input type="checkbox"/> NA)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point – applicable permits were issued 20+ business days after public notice. • No point – one or both applicable permit(s) were issued sooner than 20 business days. 	<input type="checkbox"/> No	<input type="checkbox"/> 1 pt
13.	<p>Did the County correctly complete the most recent MMP checklist? (<input type="checkbox"/> NA)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: all files contain a correctly completed standard/approved checklist • One half point: at least 50% of files reviewed contain a correctly completed standard/approved checklist or there are issues with how the County completed the checklist <p><i>(i.e., the MMP shows planned over application of nutrients and permit is issued anyway OR MMP does not include items that are identified in feedlot rule and on MMP checklist and a permit is issued anyway.)</i></p> <ul style="list-style-type: none"> • No point: less than 50% of files reviewed contain a correctly completed standard/approved checklist or the issue(s) identified are the same issues that were identified and documented during last year’s review <i>(County was previously informed regarding the issue prior to new data entry and the County did not correct the problem/issue in the following year. If there is a new CFO, the County will be given one additional year-end review beyond the two previous reviews to address the issue.)</i> 	<input type="checkbox"/> No	<input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt

14.	<p>Did the County correctly complete the most recent LMSA checklist? (<input type="checkbox"/> NA)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: all files contain a correctly completed standard/approved checklist • One half point: at least 50% of files reviewed contain a correctly completed standard/approved checklist or there are issues with how the County completed the checklist <p><i>(i.e., LMSA plans do not include items that are identified in the feedlot rules and on the LMSA checklist and a permit is issued anyway.)</i></p> <ul style="list-style-type: none"> • No point: less than 50% of files reviewed contain a correctly completed standard/approved checklist or the issue(s) identified are the same issues that were identified and documented during last year’s review <i>(County was previously informed regarding the issue prior to new data entry and the County did not correct the problem/issue in the following year. If there is a new CFO, the County will be given one additional year-end review beyond the two previous reviews to address the issue.)</i> 	<input type="checkbox"/> No	<input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
15.	<p>Did the County conduct an inspection within the last year prior to permit issuance at applicable sites to ensure that the proper permit was issued (CSF vs. INT)? (<input type="checkbox"/> NA)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: both sites were inspected prior to permit issuance and correct permits were issued • One half point: one of the two sites was inspected prior to permit issuance and correct permit was issued • No point: neither site was inspected, or permits were not issued at all or at least one incorrect permit was issued 	<input type="checkbox"/> No	<input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt

Files Reviewed:

N/A

Reviewer Comments:

N/A

Complaint Response Section (NA)

If the County received no complaints, mark “NA” for this section.

16.	<p>Did the County maintain a complaint log in accordance with the Delegation Agreement Work Plan?</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: complete complaint log is maintained • One half point: some complaint log information is maintained • No point: a complaint log is not maintained <p><i>The complaint log should include:</i></p> <ol style="list-style-type: none"> Type of complaint; Location of complaint; Date and time complaint was made; Facts and circumstances related to the complaint; and A statement describing the resolution of the complaint 	<input type="checkbox"/> No	<input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
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Reviewer Comments:

No complaints

Owner Assistance

17.	Did the County follow their Delegation Agreement Work Plan Owner Assistance Strategy? Scoring Criteria: <ul style="list-style-type: none">• One point – County followed owner assistance strategy• No point – County did not follow owner assistance strategy	<input type="checkbox"/> No	<input checked="" type="checkbox"/> 1 pt
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Reviewer Comments:

All three goals met. Newsletter, article in paper and fair booth.

Staffing Level/Air Quality Exemption/Web Site Posting Requirement Section

18.	Did the County earn the required 18 continuing education units (CEUs) of training? Scoring Criteria: <ul style="list-style-type: none">• One point: 18 or more CEUs earned.• One half point: 9-17.99 CEUs earned.• No point: Less than 9 CEUs earned.	<input type="checkbox"/> No	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt <input type="checkbox"/> 0 pt
19.	Did the County maintain an air quality exemption log in accordance with the Delegation Agreement Work Plan? (<input checked="" type="checkbox"/> NA for no notifications received) Scoring Criteria: <ul style="list-style-type: none">• One point: complete air quality exemption log is maintained.• One half point: some air quality exemption log information is maintained.• No point: air quality exemption log is not maintained. <i>The log should include:</i> <ol style="list-style-type: none"><i>Names of the owners/legal facility name;</i><i>Location of the facility (county, township, section, quarter);</i><i>Facility permit number; and</i><i>Start date and number of days to removal</i>	<input type="checkbox"/> No	<input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
20.	Did the County post their 2021 Annual CFO Report and MPCA Financial Report on their website by July 1, 2022? Scoring Criteria: <ul style="list-style-type: none">• One point: information is posted.• No point: information is not posted.	<input type="checkbox"/> No	<input checked="" type="checkbox"/> 1 pt

Reviewer Comments:

- Work was above and beyond on CEU by exceeding what was required
- No odor exemptions, located in an area with minimal liquid manure or large sites
- Reports were posted to website in a timely manner

Financial Report (No points awarded for this section.)

Does the financial report show how much grant money the County received and spent? No YES

Does the financial report show that the County spent the total match amount? No YES

Record Keeping (No points awarded for this section.)

Do all the compliance inspection files reviewed have a copy or photo of a representative sample of manure application records for sites ≥ 300 AU? No YES NA

Uploading Documentation (No points awarded for this section.)

- Did the County upload the registration documentation (form, letter and if a permit reflects a change in registration information, then complete permit materials [application, MMP, LMSA plans, permit, cover letter, review checklists, etc.]) into Tempo for both files reviewed? No Yes NA
- Did the County upload all inspection documentation (checklist, letter, photos, nitrogen and phosphorus worksheets, etc.) into Tempo for the four files reviewed? No Yes
- Did the County upload all permit application materials (application, MMP, LMSA plans, permit, cover letter, review checklists, etc.) into Tempo for the two files reviewed? No Yes NA

If the County uploaded documentation, award the appropriate number of performance credits on CFO Annual Report (*refer to Tempo Data Entry section of the CFO Annual Report*) as indicated below.

Registration:	0
Inspection:	1
Permit:	0

All registration files have **all** documentation uploaded into Tempo:

# of Feedlots	Performance Credit
0 - 200	1
201 - 400	2
401 - 600	3
601 - 800	4
801 - 1000	5
1001 - +	6

All four inspection files have **all** documentation uploaded into Tempo:

# of Feedlots	Performance Credit
0 - 200	1
201 - 400	2
401 - 600	3
601 - 800	4
801 - 1000	5
1001 - +	6

Both permit files have **all** documentation uploaded into Tempo:

# of Feedlots	Performance Credit
0 - 200	2
201 - 400	4
401 - 600	6
601 - 800	8
801 - 1000	10
1001 - +	12

Tempo Data Entry – Additional Performance Credits

Award the County 2 Performance Credits (PCs) if 90% of ALL inspection data was entered into Tempo within 60 days of the inspection. The Tableau Inspection Entry Timeliness report should be used to determine if the County should be awarded the additional 2 PCs.

Yes – 2 additional PCs No

Year-End Review Notes of Discussion

Great work by the CFO, nothing to change as work is above and beyond. County receives 3 extra PC as all documentation was uploaded into tempo in regards to inspection files and data was entered into tempo within 90 days (longest time frame on a facility was 14 days).

Signatures

By signing below, I acknowledge that I participated in the year-end review process. I understand that my signature does not necessarily reflect my approval of the final results.

County Feedlot Officer:

Signature: Bryanna Grefthen
(This document has been electronically signed.)

County Feedlot Officer/Water Resource
Title: Specialist

Date (mm/dd/yyyy): 2/8/2023

MPCA Reviewer:

Signature: Taylor Waskow
(This document has been electronically signed.)

Title: Environmental Specialist

Date (mm/dd/yyyy): 2/8/2023

February 22, 2023

VIA EMAIL

Bryanna Grefthen
201 Sherwood Ave S
Thief River Falls, MN 56701

RE: 2022
Pennington County
Feedlot Program Year-End Review

Dear Bryanna Grefthen:

On February 6, 2023, the Minnesota Pollution Control Agency (MPCA) completed a year-end review of the Pennington County (County) delegated feedlot program for the period of January 1, 2022, through December 31, 2022. Based upon the review, the MPCA has determined that the County satisfactorily met 9 out of an applicable 9 or 100% percent of non-inspection minimum program requirements (MPRs). The County also satisfactorily conducted 5 inspections of the 44 feedlots required to be registered for an inspection rate of 11 percent.

In addition, the MPCA has reviewed the County's 2022 – 2023 Delegation Agreement and Work Plan by comparing it to the work the county has done. No modifications to the Delegation Agreement Work Plan have been proposed at this time.

The MPCA commends the County for its work in 2022. If you have any questions regarding the review, please do not hesitate to contact me at 218-849-7359 or taylor.waskow@state.mn.us.

Sincerely,

Taylor Waskow

This document has been electronically signed.

Taylor Waskow
Environmental Specialist
Watershed Division

TW:db

Enclosure: 2022 Year-End Review Worksheet

Date: March 8, 2023

Michael Flaagan
Pennington County Engineer
250 125th Ave NE
Thief River Falls, MN 56701

RE: Proposed Const. Agreement No. **1052423**
County of Pennington
S.P. 5705-61 (T.H. 59=174)
Fed Proj No. NHPP-HSIP 0059(324)
State cost compensation for road life Consumed by the T.H. 59 detour.

Dear Mr. Flaagan:

Transmitted herewith is a proposed agreement with the County of Pennington. This agreement provides for payment by the State to the County for road life consumed on CSAHs 3, 7, 8 and 17 used as a Temporary Trunk Highway detour.

Kindly present this agreement to the County Board for their approval and execution, which includes original signatures of the County Board authorized County officers, on the agreement. Also required is a resolution passed by the County Board authorizing its officers to sign the agreement on its behalf. A suggested form of such resolution is enclosed.

Electronic signatures are encouraged. Please be advised that if electronic signatures are being utilized, that signatories must not lock the document and all parties must sign in succession on the same document. The County Board's resolution must be attached to the PDF prior to any electronic signatures. Please remove the sample resolution if the County is providing their own resolution.

Please return the signed agreement and resolution, once they have been executed by the County. A copy will be returned to the County when fully executed.

Sincerely,

Laura Hadrava
Assistant Traffic Engineer

Enc. Proposed Agreement
Resolution

cc: CoopAgreements.DOT@state.mn.us
File

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
And
PENNINGTON COUNTY
DETOUR AGREEMENT
For Trunk Highway No. 59 Detour**

State Project Number (S.P.):	<u>5705-61</u>	Original Amount Encumbered
Trunk Highway Number (T.H.):	<u>59=174</u>	<u>\$3,283.07</u>
State Project Number (S.P.):	<u>6803-42</u>	
State Aid Project Number (S.A.P.):	<u>057-070-020</u>	
Federal Project Number:	<u>NHPP-HSIP 0059(324)</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and Red Lake County acting through its Board of Commissioners ("County").

Recitals

1. The State is about to perform grading, roundabout, bituminous milling and surfacing construction upon, along, and adjacent to Trunk Highway No. 59 from 3055 feet north of County Road 61 / County State Aid Highway No. 8 to County Road No. 53 and on Trunk Highway No. 59 from 2590 feet north of County State Aid Highway No. 26 to Trunk Highway No. 92 under State Project No. 5705-61 (T.H. 59=174); and
2. The State requires a detour to carry T.H. 59 traffic on County State Aid Highway (C.S.A.H.) No. 3, County State Aid Highway No. 7, County State Aid Highway No. 8 and County State Aid Highway No. 17 during the construction; and
3. The State is willing to reimburse the County for the road life consumed by the detour as hereinafter set forth; and
4. Minnesota Statutes § 471.59, subdivision 10, § 161.25, and § 161.20, subdivision 2(b), authorize the parties to enter into this Agreement.

Agreement

1. Term of Agreement; Incorporation of Exhibits

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration Date.** This Agreement will expire when the State removes all detour signs, returns the temporary Trunk Highway detour to the County, and pays for the detour compensation.

2. Agreement Between the Parties

2.1. Detour.

- A. **Location.** The State will establish the T.H. 59 detour route on the following County roads as detailed in the project plans or Special Provisions:

C.S.A.H. Routes— C.S.A.H. 3, C.S.A.H. 7, C.S.A.H. 8 and C.S.A.H. 17 for a total distance of 20.56 miles.

- B. *Modification of the Detour Route.*** The State may modify the detour route or may add additional roadways to the official detour during construction. The State will request concurrence from the County for changes to the detour route. If such change increases the States total payment amount over the maximum obligation in Article 3.2, the Agreement will be amended.
- C. *Axle Loads and Over-Dimension Loads.*** The County will permit 10-ton axle loads on the detour route. Over-dimension loads will not be permitted except in cases of extreme emergency.
- D. *Traffic Control Devices.*** The State may install, maintain, and remove any traffic control devices it considers necessary to properly control the detoured traffic. The State may paint roadway markings, such as the centerline, edge lines, and necessary messages.
- E. *Detour Maintenance.*** The State will perform any necessary bituminous patching and ordinary maintenance on the roadway or shoulder of the County roads used for the detour, at no cost or expense to the County. Bituminous patching is defined as any work, including continuous full width overlays, less than 100 feet in length. All State expenditures beyond those required for bituminous patching and ordinary maintenance will be credited against the road life consumed reimbursement due the County.
- F. *Duration.*** The State will provide the County with advance notice identifying the dates the State intends to place and remove the detour signing.

2.2. *Basis of State Cost (Road Life Consumed).* The State will reimburse the County for the road life consumed by the detour using the following methods, as set forth in the Detour Management Study Final Report dated January 1991, and updated by MnDOT's Policy on Cost Participation for Cooperative Construction Projects and Maintenance Responsibilities between MnDOT and Local Units of Government.

- A.** The "Gas Tax Method" formula, multiplies the Combined Tax Factor per mile times the Average Daily Traffic ("ADT") count of vehicles diverted from the Trunk Highway times the county road length in miles times the duration of the detour in days to determine the State's cost for the road life consumed by the detour. If an ADT changes, the parties will amend the Agreement.
- B.** The County may, at its option, perform an "Equivalent Overlay Method" analysis. A State-approved firm, at no cost or expense to the State, must perform the testing and analysis. The County will keep records and accounts to verify any claim it might bring against the State for additional costs using the "Equivalent Overlay Method".

3. Payment

3.1. *For Road Life Consumed.* **\$3,283.07** is the State's estimated cost for the road life consumed by the detour based on the data below:

<u>Main Detour Stage:</u>	<u>Tax Factor</u>	<u>ADT</u>	<u>Road Length (Miles)</u>	<u>Duration (Days)</u>	<u>Cost</u>
CSAH 17 / CSAH 3	0.00513	2925	8.5	19	\$2,423.35
<u>Alternative Stages (Thief River Falls area):</u>					
CSAH 17 / CSAH 8 & CSAH 7	0.00513	1463	6.03	9	\$407.31
CSAH 17 / CSAH 8 ONLY	0.00513	2925	3.09	5	\$231.83
CSAH 7 ONLY	0.00513	2925	2.94	5	\$220.58
Road Life Consumed Amount:					<u>\$3,283.07</u>

The State's total payment for the road life consumed by the detour is equal to the amount computed by using the "Gas Tax Method" formula plus any amount determined by using the "Equivalent Overlay Method" analysis that is in excess of twice the "Gas Tax Method" amount.

- 3.2. Maximum Obligation.** \$10,500.00 is the maximum obligation of the State under this Agreement and must not be exceeded unless the maximum obligation is increased by execution of an amendment to this Agreement.
- 3.3. Conditions of Payment.** The State will pay the County the State's total road life consumed payment amount after performing the following conditions.
- A. Execution of this Agreement and the County's receipt of the executed Agreement.
 - B. State's encumbrance of the State's total payment amount.
 - C. State's removal of all detour signs.
 - D. State notifies the County of the removal of the detour signs, and the number of days the detour was in effect.
 - E. State's receipt of a written request from the County for payment.

4. Release of Road Restoration Obligations

By accepting the State's road life consumed payment plan and total payment amount, the County releases the State of its obligation, under Minnesota Statutes § 161.25, to restore the county roads used as a T.H. 59 detour to as good of condition as they were before designation as temporary trunk highways.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1. The State's Authorized Representative will be:

Name, Title: Laura Hadrava, Assistant District Traffic Engineer (or successor)
Address: 3920 Highway 2 West, Bemidji, MN 56601
Telephone: 218-328-4797
E-Mail: laura.hadrava@state.mn.us

5.2. The County's Authorized Representative will be:

Name, Title: Michael Flaagan, County Engineer (or successor)
Address: 250 125th Ave NE, Thief River Falls, MN 56701
Telephone: 218-683-7017
E-Mail: mlflaagan@co.pennington.mn.us

6. Assignment; Amendments; Waiver; Contract Complete

- 6.1. Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 6.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

6.3. Waiver. If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.

6.4. Contract Complete. This Agreement contains all prior negotiations and agreements between the State and the County. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Liability

The County and State will be responsible for their own acts and omissions, to the extent authorized by law. Minnesota Statutes § 3.736 governs the State's liability. Minnesota Statutes, Chapter 466 governs the liability of the County.

8. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the County's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

9. Government Data Practices

The County and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the County or the State.

10. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11. Termination; Suspension

11.1. By Mutual Agreement. This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

11.2. Termination for Insufficient Funding. The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the County. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the County will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

11.3. Suspension. In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance, and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

12. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: 3000688566

PENNINGTON COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Approved:

By: _____
(District Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF THE RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

PENNINGTON COUNTY

RESOLUTION

IT IS RESOLVED that Red Lake County enter into MnDOT Agreement No. 1052423 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 3, County State Aid Highway No. 7, County State Aid Highway No. 8 and County State Aid Highway No. 17 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 59 from 3055 feet north of County Road 61 / County State Aid Highway No. 8 to County Road No. 53 and on Trunk Highway No. 59 from 2590 feet north of County State Aid Highway No. 26 to Trunk Highway No. 92 under State Project No. 5705-61 (T.H. 59=174).

IT IS FURTHER RESOLVED that the _____
(Title)

and the _____
(Title)

are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of Pennington County at an authorized meeting held on the _____ day of _____, 2023, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this _____ day of _____, 2023

Notary Public _____

My Commission Expires _____

(Signature)

(Type or Print Name)

(Title)



1430 MAIN AVENUE NORTH P.O. BOX 530 THIEF RIVER FALLS, MN 56701
PHONE 218-681-1903 FAX 218-681-5919

March 27, 2023

Pennington County
PO Box 484
Thief River Falls, MN 56701

RE: Justice Center Glycol

Our estimate to install glycol in the boiler system for Justice Center is approximately **\$11,500**. We will install roughly 600 gallons of 50% Propylene Glycol. Glycol will reduce the chance of freeze-ups in the fresh air coils during extreme cold temperatures and system failures.

Side stream filter

We will install an Axiom 1" sidestream filter package on the heating system piping for \$2,500. We will provide an additional 10 – 25 micron filters for changing filters when they become dirty.

NO ELECTRICAL WORK INCLUDED

Submitted by,

A handwritten signature in blue ink, appearing to read "Derek R Lee", is written over the "Submitted by," text.

Derek R Lee

INVOICE/STATEMENT

3368



AIR DUCT & FURNACE CLEANING SPECIALISTS
 P.O. Box 5025 • Grand Forks, ND 58206
 Indoor Air Quality
 Commercial • Residential • Industrial
Phone: 701-757-0316
 Tim **Cell: 701-330-5452** Andrea

Estimate Date _____ Time _____

How did you hear about us? _____ CRS# _____

Age of House _____ No. of Stories _____

Finished Basement? Yes No Semi

Allergies? Yes No Pets: Dog Cat

Appliance Type? Furnace Boiler A/C

No. of Furnaces _____ Age: _____ Brand: _____

Furnace location: Basement Main Floor Garage
 Crawl Space Attic

Type: Upflow Downflow Horizontal Gravity

Fuel: Gas Oil Wood Electric Other _____

Air Conditioning: Yes No

Blower Motor: Direct Drive Belt Drive Size _____

Filters: Number _____ Size _____

Test Fired / System Operating: Yes No

Business Thief river falls Court house
 Address 101 Main NW S.
~~Customer~~ Contact Dale
 Address _____
 City Thief river falls State MN Zip 56701
 Home Phone _____ Fire # _____
 Work Phone 218-689-0485 or _____
 Date 10/31/22 Time _____

Service Description / Receipt	
Spray for Mold/Mildew Seal	/
Supply and Return @ _____ ea.	
Additional Furnace	
High Efficiency Air Filter	
Dryer Vent(s)	
SUBTOTAL	5825.00
SALES TAX	
TOTAL DUE	
AMOUNT PAID	
BALANCE DUE	5825.00
CASH CHECK #	

Comments:

cleaned supplies & returns
 cleaned vent covers
 cleaned furnaces blower motors
 sprayed for mold & mildew

NOTE: This Evaluation Form is the result of a general evaluation. It is only intended as a record of this evaluation and is not a safety certification. No warranty of safety or function is to be implied, since conditions of deterioration and use are beyond our control.

CUSTOMER VERIFICATION: I acknowledge the satisfactory completion of the work described.

Customer Signature _____

Customer _____

Technician(s) Tim / Andrea

Next Cleaning Recommended _____

All accounts are due and payable upon receipt. Any overdue accounts will be assessed an interest charge at the rate of 10% monthly after (30) days.

April 11th, 2023

Margaretta (Mia) Veltri
Low-No/Bus Grant Program Manager
Federal Transit Administration
1200 New Jersey Ave, SE
Washington, DC 20590

Subject: Minnesota Department of Transportation's Submission to FTA's FY 2023 Low-or-No Emission Grant Program

To Margaretta (Mia) Veltri:

I am writing to express our support for the Minnesota Department of Transportation application submitted in response to the Federal Transit Administration's (FTA) FY 2023 Low-or-No Emission Grant Program and the Grants for Buses Notice of Funding Opportunity.

As a support agency of Tri-Valley Opportunity Council's public transit program, we are happy to see them moving to a more efficient bus system using propane. We appreciate the funding opportunity for Tri-Valley to utilize a low-emission option such as propane.

The Minnesota Department of Transportation is partnering with two public transit systems in Greater Minnesota to replace conventional buses with low-emission, propane-fueled buses. Public transit partners include:

- Heartland Express, Tri-Valley Opportunity Council, Inc.
- Prairieland Transit, Southwest Minnesota Opportunity Council

The FTA Lo-or-No Emissions program is an exciting opportunity for two rural public transit agencies and the communities they serve. MnDOT and partners look forward to the introduction of propane-fueled buses in their fleets. Tri-Valley's application is important as it benefits less pollutions in our rural communities.

Thank you in advance for your consideration of this project. We fully support MnDOT's application in partnership with Greater Minnesota Rural Public Transit Systems in their efforts and look forward to the implementation of this project and the benefits it will bring to Minnesota Communities.

Sincerely,

Neil Peterson, Chairman
Pennington County Board