

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, MAY 24TH, 2022, 5:00 P.M.**

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Amendments to the Agenda

4. Recognition of Citizens – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.

5. Approval of the Board minutes; bills

6. Regular Agenda

5:05	Julie Sjostrand – Human Services Director
5:10	Faye Auchenpaugh
5:15	Kayla Jore – ICNS Director
5:20	Erik Beitel – Emergency Mgmt. Director
5:30	Mike Flaagan – County Engineer
5:40	Ray Kuznia – County Sheriff

7. County Auditor-Treasurer Items

8. County Coordinator Items

9. County Attorney Items

10. Committee Reports / Commissioner Updates

11. Adjournment

(This agenda is subject to change)

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
MAY 10TH, 2022 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, May 10th, 2022, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Darryl Tveitbakk, David Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Chairman Lawrence asked if there were any amendments to the agenda. Hearing none, Commissioner Peterson motioned, seconded by Commissioner Nelson, to approve the Board agenda as presented. Motion carried.

Recognition of Citizens:

Thief River Falls resident Bruce Williams met with the Board regarding his property value, citing increases of 13% in 2021 and 17% in 2022. He also questioned the values and taxes of local commercial properties, namely Digi-Key Corporation with their recent large addition. Chairman Lawrence explained that home values are related to current sales, and by law the County must keep values in line with the market. The Chairman stated that there are no comparable buildings to Digi-Key in this area, so the Assessor has to determine value based on buildings outside the area, such as Amazon in Fargo, ND or Marvin Windows in Warroad, MN.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Sorenson, to approve the Board minutes of April 26th, 2022, as written. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to approve the April Auditor and Manual warrants totaling \$1,295,664.13 and the following Commissioner warrants, including a recent bill not listed from SEH, Inc., in the amount of \$2,740.00. Discussion followed with Commissioner Sorenson questioning the bill from Tri-Steel, does it include culverts? Engineer Flaagan responded that it is for culverts for upcoming county projects and also for resident purchases. Following discussion, the motion was carried.

County Revenue	\$ 69,631.26
Road & Bridge	\$157,350.83
Justice Center Jail Bond	\$ 3,100.00
Justice Center Capital Imp.	\$ 3,100.00
Ditch Funds	\$ 350.00

Per diems and meal reimbursements in the amount of \$1,690.54 were also approved.

Human Services Director Julie Sjostrand met with the Board regarding provided health care services for 2023 and provided two resolutions for their consideration.

The following resolution was introduced by Commissioner Tveitbakk and was seconded by Commissioner Sorenson. Discussion followed with Commissioner Peterson questioning PrimeWest's services. Ms. Sjostrand responded that PrimeWest Health doesn't offer services here, but they do in the Region 2 area, so they are compared to in the RFP process. Hearing no further discussion, the motion was carried.

RESOLUTION

WHEREAS, the Minnesota Department of Human Services (DHS) has published a Request for Proposals (RFPs) to provide health care services to recipients of Seniors MCO in eighty (80) Minnesota counties including Pennington County; and,

WHEREAS, DHS has requested County evaluations and recommendations regarding the RFP proposals from each respective county; and

WHEREAS, Blue Plus, PrimeWest Health, Medica, UCare and UnitedHealthcare submitted proposals to provide managed health care services in Pennington County; and,

WHEREAS, Pennington County Human Services has reviewed and evaluated the proposals; and,

WHEREAS, Blue Plus, UCare and Medica have submitted proposals suitable to meet our needs.

THEREFORE, BE IT RESOLVED, that the Pennington County Board of Commissioners supports the recommendation of Pennington County Human Services approving Blue Plus, UCare and Medica as Managed Care Organization(s) (MCO(s)) providing managed health care services in Pennington County.

The following resolution was introduced by Commissioner Nelson, seconded by Commissioner Sorenson, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, the Minnesota Department of Human Services (DHS) has published a Request for Proposals (RFPs) to provide health care services to recipients of SNBC MCO in eighty (80) Minnesota counties including Pennington County; and,

WHEREAS, DHS has requested County evaluations and recommendations regarding the RFP proposals from each respective county; and,

WHEREAS, PrimeWest, UCare, Medica and UnitedHealthcare submitted proposals to provide managed health care services in Pennington County; and,

WHEREAS, Pennington County Human Services has reviewed and evaluated the proposals; and,

WHEREAS, UCare has submitted proposals suitable to meet our needs.

THEREFORE, BE IT RESOLVED, that the Pennington County Board of Commissioners supports the recommendation of Pennington County Human Services

approving UCare as Managed Care Organization (MCO) providing managed health care services in Pennington County

Emergency Management Director Erik Beitel and County Engineer Mike Flaagan presented an update on recent flooding and stated that preliminary damage assessments from flooding and riverside erosion are between \$1.2 million and \$2 million, with some homes very threatened due to riverbank erosion.

Engineer Flaagan reported that almost all roads in the county that were closed due to flood damage have been reopened, with the exception of one in Wyandotte township where a culvert and crossing were completely washed out.

Mr. Beitel has contacted the townships about damage reimbursements available and to begin their processes asap. It was noted that some affected culverts may have been county-installed and may be the county's responsibility to repair. Securing contractors for such repair will be difficult due to 2022 contracted work.

Mr. Beitel discussed the state and federal thresholds for emergency declaration and assistance. He recommended that the Board talk to our legislators regarding area damages. He noted that damages to agricultural areas have yet to be assessed, and that could have a large affect to our overall damage assessment.

County Engineer Mike Flaagan presented the following items:

The Highway Department Annual Report is ready and will be on the county website soon, and he plans to present it at the next Board meeting.

Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk, to approve an agreement with Houston Engineering, Inc. to survey approximately 6 miles of J.D. #30 via drone at a cost of \$3,893.48, to be funded by the Thief River One Watershed, One Plan. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to approve a Master Partnership Contract with MnDOT effective July 1st, 2022, to June 30th, 2027, and the following, related resolution. Motion carried.

Master Partnership Contract Resolution

WHEREAS, The Minnesota Dept. of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

WHEREAS, MnDOT and local governments are authorized by Minnesota Statutes, Sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and,

WHEREAS, the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write

“work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

THEREFORE, BE IT RESOLVED:

1. That the County of Pennington enter in a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Pennington County Board.
2. That the proper County officers are authorized to execute such contract, and any amendments thereto.
3. That the County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the County Engineer may execute such work order contracts on behalf of the County of Pennington without further approval by this Board.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve an FMLA request for an employee of the Pennington County Highway Department. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to approve the Pennington County Five-Year Road & Bridge Plan for years 2022-2026 as presented at the Public Hearing held at 8:30 a.m. today, with the addition of one item to year 2026: regrading of CSAH#22 from CSAH #3 to the Red Lake County line. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve a contract with the Pennington County SWCD regarding cost-share funding for CD#96 (CP57-22-07) through the Red Lake River 1W1P in the amount of \$20,306.88. Motion carried.

Engineer Flaagan said the highway dept. is receiving some complaints regarding gravel road conditions this spring. He stated they are working on them as the weather and conditions allow for it. He asks that the public be careful on the gravel roads as they are soft and rough due to the spring and weather events.

County Sheriff Ray Kuznia presented the following LEC items:

Motioned by Commissioner Tveitbakk, seconded by Commissioner Nelson, to approve a Contract Agreement between the Pennington County Sheriff's Office and Negen's Investigative Services for P.R.E.A. Auditing Services at a cost of \$75.00/hour, not to exceed \$4,000 in total. Discussion followed with the Sheriff noting this audit is federally mandated. Hearing no further discussion, the motion was carried.

Motioned by Commissioner Sorenson, seconded by Commissioner Tveitbakk, to approve a subscription agreement for Peace Officer Accredited Training Online (PATROL) at a cost of \$90.00/officer/year; to be paid from the Sheriff's training budget. Motion carried. The Sheriff noted that all licensed officers must do annual training to remain licensed, and this is a very affordable option for our Deputies.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve the transfer of Patricia Braaten from Full-Time Corrections Officer to Jail Sergeant effective May 11th, 2022. Motion carried.

Motioned by Commissioner Sorenson, seconded by Commissioner Tveitbakk, to approve the transfer of Heather Borgen from Full-Time Corrections Officer to Jail Sergeant effective May 11th, 2022. Motion carried.

Sheriff Kuznia noted that Deputy Sheriff David Lovly has accepted a position at NCTC, but if possible he would like to remain on the force as a Part-Time Deputy Sheriff. A current Deputy Sheriff will be moved into the Drug Task Force officer position, creating a Deputy vacancy. Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to authorize the Sheriff Kuznia to advertise/post for a Full-Time Deputy Sheriff. Motion carried.

Sheriff Kuznia informed the Board that he will not be seeking re-election and presented his letter of resignation effective January 3rd, 2023. He is proud of the status of the Law Enforcement Center and his current staff, and he feels confident of it moving into the future. He has enjoyed his 35-year career, which was spent in entirety with Pennington County. Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to accept the letter of resignation of County Sheriff Raymond Kuznia effective January 3rd, 2023. Motion carried. The Board thanked Mr. Kuznia for his service to the county as both a Deputy and County Sheriff and wishes him well in his retirement to come.

County Auditor-Treasurer Items:

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to approve a 2022-2026 Tax Abatement Program for residential homes in the City of Thief River Falls (see 04/12/22 Board minutes for detail) as discussed in a Public Hearing held at 9:30 a.m. today in the Justice Center Board Room. Motion carried.

County Coordinator Items:

County Coordinator Kevin Erickson opened discussion on a 'Community Strong Task Force Committee'. Commissioner Nelson stated that local entities created the task force to improve communication and systems for the mental health and well-being of our people, especially our youth. He would like to serve on the committee and requested an appointment retroactive to January 2022. Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to add the Community Strong Task Force to the list of approved committees and to appoint Commissioner Nelson to the Community Strong Task Force Committee effective January 2022. Motion carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Nelson, to re-approve termination of the Professional Service Agreement between Pennington County and Todd & Diane Sundby, DBA Sundby Cleaning, effective June 30th, 2022. It was noted that a termination notice effective April 30th, 2022 was sent prior but was never

received by Sundby Cleaning. The County Attorney advised that the new notice should be officially served by the County. With no further discussion, the motion was carried.

Mr. Erickson provided an update on a supervisor training held May 9th, 2022. Counties participating included Pennington, Roseau, and Kittson, and the focus was on employee engagement. The training was very educational and interactive, and on behalf of Pennington's attendees he thanked the Board for the training opportunity.

Mr. Erickson noted that asbestos test samples were taken last week from the 1st and 3rd floors of the Government Center and results should be available soon. Quotes will then be sought for asbestos abatement on those floors in preparation of the Human Services remodel project.

County Attorney Items: None.

Committee Reports/Commissioner Updates:

Commissioner Peterson recently attended an M.R.C. meeting where discussions were held on local road replacement, wetlands, and the PILT program. It was noted that the proposed changes to the PILT program are in the current House bill but not in the Senate bill.

Commissioner Tveitbakk stated the House and Senate are discussing the state budget surplus but are a long way from agreeing on solutions. The Clearwater River plan is waiting on public comment, then it will have to go before the Board of Water and Soil Resources and other Boards as well. The opioid settlement has been approved by both the House and Senate and is awaiting the Governor's signature. Pennington County is expected to receive over \$800,000 over the life of the settlement. It was noted that 75% of the settlement will go to local governments and 25% to the state.

Motioned by Commissioner Sorenson, seconded by Commissioner Nelson, to adjourn the Board meeting to May 24th, 2022, at 5:00 p.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1604 ACCURATE CONTROLS, INC							
128	01-091-000-0000-6631		1,021.65	SECURITY CAMERA / ATTORNEY	17521	FURNITURE & EQUIPMENT - ATTOR	N
127	01-220-000-0000-6631		1,166.06	SECURITY CAMERA /INVESTIGATIVE	17521	FURNITURE & EQUIPMENT	N
			2,187.71	2 Transactions			
1011 ACE HARDWARE							
99	01-218-000-0000-6300		10.77	REMOVE GRATES IN BASEMENT	104066	REPAIRS & MAINTENANCE	N
100	01-251-000-0000-6300		10.96	SHOWER REPAIR	104753	REPAIRS & MAINTENANCE	N
101	01-251-000-0000-6300		10.96-	RETURNED - SHOWER REPAIR	104800	REPAIRS & MAINTENANCE	N
102	01-218-000-0000-6300		23.97	REPAIR WALL/DISPATCH BASEMENT	104882	REPAIRS & MAINTENANCE	N
103	01-218-000-0000-6300		2.39	WALL ANCHORS - COURTROOM	104928	REPAIRS & MAINTENANCE	N
104	01-251-000-0000-6300		0.38	JAIL CELL PLUMBING REPAIR	105186	REPAIRS & MAINTENANCE	N
105	01-251-000-0000-6300		1.96	JAIL CELL PLUMBING REPAIR	105189	REPAIRS & MAINTENANCE	N
106	01-218-000-0000-6300		5.98	BATTERIES COURT ADMIN / SINK	105634	REPAIRS & MAINTENANCE	N
107	01-220-000-0000-6403		1.00	SCRUB PAD	105862	JANITORIAL SUPPLIES-LEC SHARE	N
			46.45	9 Transactions			
999999997 AMIOT/ANGIE							
122	01-220-000-0000-6330		23.98	TRAINING / MEAL REIMBURSEMENT	19-APR	TRAVEL & EXPENSE	N
123	01-220-000-0000-6330		15.94	TRAINING / MEAL REIMBURSEMENT	20-APR	TRAVEL & EXPENSE	N
124	01-220-000-0000-6330		5.33	TRAINING / MEAL REIMBURSEMENT	21-APR	TRAVEL & EXPENSE	N
			45.25	3 Transactions			
1308 ASSOCIATION MINNESOTA COUNTIES							
153	01-041-000-0000-6241		200.00	MHCRMA SPRING CONF - KE	68893	DUES - AUDITOR	N
			200.00	1 Transactions			
1364 AUTO VALUE							
129	01-201-000-0000-6304		36.32	WIPERS #12	9573265	REPAIR & MAINTENANCE - SQUADS	N
130	01-201-000-0000-6304		198.78	BATTERY/CHARGER	9574984	REPAIR & MAINTENANCE - SQUADS	N
			235.10	2 Transactions			
2338 BEITEL/ERIK							
78	01-290-000-0000-6401		51.28	WIPERBLADES FOR COUNTY TRUCK		Supplies	N
			51.28	1 Transactions			
2302 BLACK HILLS AMMUNITION							
2	01-252-000-0000-6330		519.00	AMMO / TRAINING #13	255277	TRAVEL & EXPENSE	N
			519.00	1 Transactions			

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
95	999999997 BRAATEN/PAT 01-251-000-0000-6420		180.49	UNIFORM ALLOWANCE REIMBURSE	20436935	JAILER UNIFORMS	N
	999999997 BRAATEN/PAT		180.49	1 Transactions			
74	3352 CHARM-TEX INC 01-251-000-0000-6416		3,671.80	INMATE UNIFORMS	0282616-IN	CLOTHING SUPPLIES - JAIL	N
73	01-251-000-0000-6416		1,049.00	GLOVES	0282967-IN	CLOTHING SUPPLIES - JAIL	N
	3352 CHARM-TEX INC		4,720.80	2 Transactions			
148	3311 COLE PAPERS, INC. 01-111-000-0000-6403		75.97	BLACK CAN LINER - GOV'T CENTER	10144292	JANITORIAL SUPPLIES - COURTHOL	N
149	01-218-000-0000-6403		151.94	BLACK CAN LINER - LEC	10144292	JANITORIAL SUPPLIES	N
150	01-800-000-0000-6403		151.94	BLACK CAN LINER - WELFARE	10144292	JANITORIAL SUPPLIES	N
	3311 COLE PAPERS, INC.		379.85	3 Transactions			
115	3495 COOPER/SHAD 01-220-000-0000-6245		22.63	INTEROP CONF - MEAL REIMBURSE	24-APR	CONTINUING EDUCATION	Y
116	01-220-000-0000-6245		30.00	INTEROP CONF - MEAL REIMBURSE	25-APR	CONTINUING EDUCATION	Y
117	01-220-000-0000-6245		12.93	INTEROP CONF - MEAL REIMBURSE	27-APR	CONTINUING EDUCATION	Y
	3495 COOPER/SHAD		65.56	3 Transactions			
75	4355 DACOTAH PAPER 01-251-000-0000-6403		3,807.14	TOILET PAPER	31185	JANITORIAL SUPPLIES - JAIL	N
	4355 DACOTAH PAPER		3,807.14	1 Transactions			
132	4313 DEPARTMENT OF MOTOR VEHICLES 01-201-000-0000-6304		14.25	LICENSE / REGISTRATION #11		REPAIR & MAINTENANCE - SQUADS	N
133	01-201-000-0000-6304		14.25	LICENSE / REGISTRATION #2		REPAIR & MAINTENANCE - SQUADS	N
	4313 DEPARTMENT OF MOTOR VEHICLES		28.50	2 Transactions			
159	4303 DON'S SEWING & VACUUM SERV 01-111-000-0000-6300		51.99	VACUUM BRUSHES & BELTS - GOV'T	21909	REPAIRS & MAINTENANCE	Y
160	01-218-000-0000-6300		51.99	VACUUM BRUSHES & BELTS - JC	21909	REPAIRS & MAINTENANCE	Y
	4303 DON'S SEWING & VACUUM SERV		103.98	2 Transactions			
151	5049 EHLERS AND ASSOCIATES 01-804-000-0000-6262		62.50	COMMUNICATIONS	90504	OTHER SERVICES	N
152	01-804-000-0000-6262		312.50	PREPARATION - ARPA	90504	OTHER SERVICES	N
	5049 EHLERS AND ASSOCIATES		375.00	2 Transactions			

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96	999999997 ELLEFSON/TYLER 01-251-000-0000-6420		14.99	UNIFORM ALLOWANCE REIMBURSE		JAILER UNIFORMS	N
	999999997 ELLEFSON/TYLER		14.99	1 Transactions			
84	5312 ERICKSON/KEVIN 01-041-000-0000-6330		280.80	MILEAGE - MCHRAMA CONF		TRAVEL & EXPENSE	N
81	01-041-000-0000-6330		23.98	MEAL - MCHRAMA CONF	050422	TRAVEL & EXPENSE	N
82	01-041-000-0000-6330		13.00	MEAL - MCHRAMA CONF	050522	TRAVEL & EXPENSE	N
83	01-041-000-0000-6330		20.00	MEAL - MCHRAMA CONF	050622	TRAVEL & EXPENSE	N
	5312 ERICKSON/KEVIN		337.78	4 Transactions			
154	6001 FALLS DIVERSE ABILITIES CORPORATION 01-501-000-0000-6262		86.70	CLEAN AUDITORIUM	18002	OTHER SERVICES	N
155	01-501-000-0000-6262		78.75	CLEAN AUDITORIUM	18018	OTHER SERVICES	N
	6001 FALLS DIVERSE ABILITIES CORPORATION		165.45	2 Transactions			
13	7317 GALLS, LLC 01-201-000-0000-6420		76.95	REPLACE UNIFORM PANTS #16	20891516	UNIFORMS	N
14	01-201-000-0000-6420		87.45	2 POLOS #02	20955855	UNIFORMS	N
15	01-251-000-0000-6420		57.75	UNIFORM SHIRT / NEW EMPLOYEE	20956036	JAILER UNIFORMS	N
16	01-251-000-0000-6420		291.59	UNIFORMS / EQUIPMENT RK,AW	21005008	JAILER UNIFORMS	N
	7317 GALLS, LLC		513.74	4 Transactions			
169	7420 Government Forms and Supplies 01-003-000-0000-6401		453.10	COMMISSIONER'S RECORD BINDER	0334080	SUPPLIES - BOARD	N
	7420 Government Forms and Supplies		453.10	1 Transactions			
17	7037 GRAND FORKS HERALD 01-259-000-0000-6801		282.15	GF - 1 YEAR SUBSCRIPTION	178572513	MISCELLANEOUS EXPENSE - CANTI	N
	7037 GRAND FORKS HERALD		282.15	1 Transactions			
145	8014 HUGOS #7 01-003-000-0000-6330		10.53	FOOD FOR MEETING - 05-10-22	1155	TRAVEL & EXPENSE	N
	8014 HUGOS #7		10.53	1 Transactions			
142	10301 JDM INC 01-201-000-0000-6304		270.00	30-SQUAD CARWASHES	2500	REPAIR & MAINTENANCE - SQUADS	N
	10301 JDM INC		270.00	1 Transactions			
	999999997 KALASH/SARAH						

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97	01-251-000-0000-6420		139.99	UNIFORM ALLOWANCE REIMBURSE	19-MAY	JAILER UNIFORMS	N
999999997	KALASH/SARAH		139.99	1 Transactions			
11063	KUZNIA/RAYMOND D						
108	01-252-000-0000-6330		30.00	INTEROP CONF - MEAL REIMBURSE	25-APR	TRAVEL & EXPENSE	N
109	01-252-000-0000-6330		20.00	INTEROP CONF - MEAL REIMBURSE	27-APR	TRAVEL & EXPENSE	N
11063	KUZNIA/RAYMOND D		50.00	2 Transactions			
12037	LEE PLUMBING & HEATING						
146	01-218-000-0000-6300		968.40	TOILETS, SHOWERS, KITS - JC	86952	REPAIRS & MAINTENANCE	N
12037	LEE PLUMBING & HEATING		968.40	1 Transactions			
13528	MARCO, INC						
126	01-220-000-0000-6401		400.89	CANON COPIER JME05732BW - MAY	472036359	SUPPLIES	N
13528	MARCO, INC		400.89	1 Transactions			
13226	MCKESSON MEDICAL SURGICAL						
68	01-251-000-0000-6255		10.89	TEMPERIN	19369949	MEDICAL - LOCAL	N
69	01-251-000-0000-6255		3.63	TEMPERIN	19374809	MEDICAL - LOCAL	N
13226	MCKESSON MEDICAL SURGICAL		14.52	2 Transactions			
999999997	MEKASH/SCOTT						
110	01-252-000-0000-6330		13.79	DEATH CONF / MEAL REIMBURSE	13-MAY	TRAVEL & EXPENSE	N
999999997	MEKASH/SCOTT		13.79	1 Transactions			
13535	MEND CORRECTIONAL CARE, PLLC						
37	01-251-000-0000-6255		9,926.67	HEALTHCARE MAY 2022	6630	MEDICAL - LOCAL	6
36	01-251-000-0000-6255		9,966.67	HEALTHCARE APRIL 2022	6854	MEDICAL - LOCAL	6
13535	MEND CORRECTIONAL CARE, PLLC		19,893.34	2 Transactions			
13341	MINNESOTA CLE						
158	01-091-000-0000-6240		162.00	COUNTY LAW		SUBSCRIPTIONS	N
13341	MINNESOTA CLE		162.00	1 Transactions			
13447	MN BOARD OF ASSESSORS						
161	01-106-000-0000-6241		35.00	CMA LICENSE #4410 - AB		DUES - ASSESSOR	N
162	01-106-000-0000-6241		150.00	SAMA LICENSE #2287 - CB		DUES - ASSESSOR	N
13447	MN BOARD OF ASSESSORS		185.00	2 Transactions			
999999997	NATIONAL PEN CO LLC						

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
173	01-132-000-0000-6401		167.21	SINCLAIR PEN	112646918	SUPPLIES - MOTOR VEHICLE	N
999999997	NATIONAL PEN CO LLC		167.21	1 Transactions			
14201	NEGSTAD CONSULTING LLC						
135	01-041-000-0000-6801		155.52	SUPERVISOR TRAINING - KE	0000701	MISCELLANEOUS EXPENSE - AUDIT	N
138	01-106-000-0000-6801		155.52	SUPERVISOR TRAINING - CB	0000701	MISCELLANEOUS EXPENSE	N
137	01-111-000-0000-6801		155.52	SUPERVISOR TRAINING - DW	0000701	MISCELLANEOUS EXPENSE	N
136	01-132-000-0000-6801		155.52	SUPERVISOR TRAINING - KR	0000701	MISCELLANEOUS EXPENSE - MOTO	N
134	01-255-000-0000-6245		155.52	LEADERSHIP TRAINING / WC	0000701	CONTINUING EDUCATION	N
14201	NEGSTAD CONSULTING LLC		777.60	5 Transactions			
14440	NORTHDAL OIL INC.						
120	01-218-000-0000-6300		9.08	GAS - GAS SNOWBLOWER	3874-2	REPAIRS & MAINTENANCE	N
14440	NORTHDAL OIL INC.		9.08	1 Transactions			
14033	NORTHERN STATE BANK						
125	01-251-000-0000-6420		170.00	CW - SEW PATCHES /REIMBURSE PC		JAILER UNIFORMS	N
14033	NORTHERN STATE BANK		170.00	1 Transactions			
15323	OFFICE DEPOT						
143	01-091-000-0000-6401		205.86	LABELS, BATTERIES, TONER, DVD	242299893001	SUPPLIES	N
15323	OFFICE DEPOT		205.86	1 Transactions			
15329	OIL BOYZ EXPRESS LUBE INC						
170	01-201-000-0000-6304		77.14	OIL CHANGE / SERVICE #16	172309	REPAIR & MAINTENANCE - SQUADS	N
171	01-201-000-0000-6304		171.46	OIL CHANGE/SERVICE/MOUNT TIRES	172795	REPAIR & MAINTENANCE - SQUADS	N
172	01-201-000-0000-6304		25.00	TIRE REPAIR #08	173055	REPAIR & MAINTENANCE - SQUADS	N
15329	OIL BOYZ EXPRESS LUBE INC		273.60	3 Transactions			
15303	OLSON/DAVID						
111	01-252-000-0000-6330		19.27	INTEROP CONF - MEAL REIMBURSE	24-APR	TRAVEL & EXPENSE	N
112	01-252-000-0000-6330		30.00	INTEROP CONF - MEAL REIMBURSE	25-APR	TRAVEL & EXPENSE	N
113	01-252-000-0000-6330		21.97	INTEROP CONF - MEAL REIMBURSE	27-APR	TRAVEL & EXPENSE	N
114	01-252-000-0000-6330		18.32	INCRYPTION TRAINING - MEAL RE	4-MAY	TRAVEL & EXPENSE	N
15303	OLSON/DAVID		89.56	4 Transactions			
16056	PAINT & GLASS INTERIORS						
18	01-218-000-0000-6300		27.99	PAINT / SERGEANT OFFICE	8384	REPAIRS & MAINTENANCE	N
16056	PAINT & GLASS INTERIORS		27.99	1 Transactions			

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
156	16067 PEMBERTON LAW, P.L.L.P. 01-041-000-0000-6801		88.00	EMPLOYEE MATTERS	114	MISCELLANEOUS EXPENSE - AUDIT	Y
	16067 PEMBERTON LAW, P.L.L.P.		88.00	1 Transactions			
163	16346 PETERSON/LISA 01-091-000-0000-6262		29.75	TRANSCRIPTS 57-CR-22-301	697	OTHER SERVICES	Y
	16346 PETERSON/LISA		29.75	1 Transactions			
147	16448 PREMIUM WATERS, INC. 01-601-000-0000-6401		150.50	APRIL WATER BILL	176590	SUPPLIES - EXTENSION	N
79	01-601-000-0000-6401		21.00	APRIL WATER BILL	176888	SUPPLIES - EXTENSION	N
22	01-220-000-0000-6801		105.25	WATER (14)	340959860	MISCELLANEOUS EXPENSE	N
23	01-251-000-0000-6801		76.25	WATER (10)	340963441	MISCELLANEOUS EXPENSE - JAIL	N
19	01-220-000-0000-6801		10.69	MONTHLY RENTAL / MAY	340965653	MISCELLANEOUS EXPENSE	N
20	01-220-000-0000-6801		10.68	MONTHLY RENTAL / MAY	340965653	MISCELLANEOUS EXPENSE	N
21	01-251-000-0000-6801		10.69	MONTHLY RENTAL / MAY	340965653	MISCELLANEOUS EXPENSE - JAIL	N
	16448 PREMIUM WATERS, INC.		385.06	7 Transactions			
85	19369 SANFORD PATIENT FINANCIAL SERVICES 01-091-000-0000-6262		3,207.40	SEXUAL ASSAULT EXAM	314395291	OTHER SERVICES	6
	19369 SANFORD PATIENT FINANCIAL SERVICES		3,207.40	1 Transactions			
35	19356 SAYLER DDS/BENJAMIN A 01-251-000-0000-6255		1,350.00	EXTRACTION	10776	MEDICAL - LOCAL	6
	19356 SAYLER DDS/BENJAMIN A		1,350.00	1 Transactions			
1	19359 SIRCHIE FINGERPRINT LABORATORIES 01-201-000-0000-6401		268.22	EVIDENCE BAGS, BOXES, COLLECT	0542313-IN	SUPPLIES	N
	19359 SIRCHIE FINGERPRINT LABORATORIES		268.22	1 Transactions			
131	19310 STONE'S MOBILE RADIO 01-223-000-0000-6801		156.00	6/22-5/23 TRF DISPATCH SERVICE	2047952	MISCELLANEOUS EXPENSE-E911	N
	19310 STONE'S MOBILE RADIO		156.00	1 Transactions			
70	19550 SUMMIT FOOD SERVICE MANAGEMENT LL 01-251-000-0000-6427		3,905.47	JAIL MEALS 4/23/22-4/29/22	141581	JAIL MEALS	N
71	01-251-000-0000-6427		3,857.63	JAIL MEALS 4/30/22-5/6/22	142138	JAIL MEALS	N
72	01-251-000-0000-6427		4,027.54	JAIL MEALS 5/7/22-5/13/22	142836	JAIL MEALS	N
	19550 SUMMIT FOOD SERVICE MANAGEMENT LL		11,790.64	3 Transactions			

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
20027 THE TIMES							
94	01-003-000-0000-6231		37.62	TAX ABATEMENT HEARING		PUBLISHING - BOARD	N
3	01-251-000-0000-6801		55.50	1WK AD TIMES - CORRECTIONS		MISCELLANEOUS EXPENSE - JAIL	N
4	01-251-000-0000-6801		67.50	1WK AD NW - CORRECTIONS		MISCELLANEOUS EXPENSE - JAIL	N
5	01-251-000-0000-6801		10.00	INTERNET JOB PAGE		MISCELLANEOUS EXPENSE - JAIL	N
6	01-251-000-0000-6801		55.50	1WK AD TIMES - CORRECTIONS		MISCELLANEOUS EXPENSE - JAIL	N
7	01-251-000-0000-6801		67.50	1WK AD NW - CORRECTIONS		MISCELLANEOUS EXPENSE - JAIL	N
8	01-251-000-0000-6801		10.00	INTERNET JOB PAGE		MISCELLANEOUS EXPENSE - JAIL	N
9	01-201-000-0000-6304		77.14	OIL CHANGE / SERVICE #16	172309	REPAIR & MAINTENANCE - SQUADS	N
10	01-201-000-0000-6304		171.46	OIL CHANGE/SERVICE/TIRES #04	172795	REPAIR & MAINTENANCE - SQUADS	N
11	01-201-000-0000-6304		25.00	TIRE REPAIR #08	173055	REPAIR & MAINTENANCE - SQUADS	N
87	01-003-000-0000-6231		407.88	TIMES: PROCEEDINGS OF 3/22/22	4-20-22	PUBLISHING - BOARD	N
88	01-003-000-0000-6232		45.00	TIMES: VOLUNTEERS PAGE	4-20-22	ADVERTISING - BOARD	N
92	01-003-000-0000-6231		875.16	TIMES: PROCEEDINGS OF 4/12/22	4-27-22	PUBLISHING - BOARD	N
91	01-061-000-0000-6232		372.24	TIMES: REDISTRICTING NOTICE	4-27-22	ADVERTISING - ELECTION	N
20027	THE TIMES		2,277.50	14 Transactions			
3323 THIEF RIVER FALLS							
80	01-601-000-0000-6801		75.00	2022 FLOWER BASKET SPONSORSHIP		MISCELLANEOUS EXPENSE - EXTEI	N
3323	THIEF RIVER FALLS		75.00	1 Transactions			
20047 THRIFTY WHITE PHARMACY							
61	01-251-000-0000-6255		7.89	PRESCRIPTION 3445	15148	MEDICAL - LOCAL	N
55	01-251-000-0000-6255		54.39	PRESCRIPTION 3488	20388	MEDICAL - LOCAL	N
66	01-251-000-0000-6255		31.25	PRESCRIPTION 4007	20915	MEDICAL - LOCAL	N
47	01-251-000-0000-6255		91.71	PRESCRIPTION 3954	37582	MEDICAL - LOCAL	N
58	01-251-000-0000-6255		3.99	PRESCRIPTION 3919	49013	MEDICAL - LOCAL	N
57	01-251-000-0000-6255		15.07	PRESCRIPTION 3715	50234	MEDICAL - LOCAL	N
45	01-251-000-0000-6255		3.99	PRESCRIPTION 3941	53007	MEDICAL - LOCAL	N
46	01-251-000-0000-6256		12.58	PRESCRIPTION 3888	64710	MEDICAL - REIMBURSED	N
63	01-251-000-0000-6256		66.02	PRESCRIPTION 3850	64785	MEDICAL - REIMBURSED	N
41	01-251-000-0000-6255		436.39	PRESCRIPTION 3058	65544	MEDICAL - LOCAL	N
54	01-251-000-0000-6256		5.99	PRESCRIPTION 3911	65788	MEDICAL - REIMBURSED	N
67	01-251-000-0000-6256		23.94	PRESCRIPTION 3667	66456	MEDICAL - REIMBURSED	N
60	01-251-000-0000-6256		14.47	PRESCRIPTION 3750	66868	MEDICAL - REIMBURSED	N
51	01-251-000-0000-6256		71.35	PRESCRIPTION 3823	67040	MEDICAL - REIMBURSED	N
48	01-251-000-0000-6256		3,657.99	PRESCRIPTION 3880	67280	MEDICAL - REIMBURSED	N
50	01-251-000-0000-6256		4.59	PRESCRIPTION 3882	67281	MEDICAL - REIMBURSED	N
52	01-251-000-0000-6256		104.29	PRESCRIPTION 3947	67323	MEDICAL - REIMBURSED	N
62	01-251-000-0000-6256		3,724.23	PRESCRIPTION 3925	67343	MEDICAL - REIMBURSED	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
39	01-251-000-0000-6256		23.94	PRESCRIPTION 3883	67353	MEDICAL - REIMBURSED	N
49	01-251-000-0000-6256		27.93	PRESCRIPTION 3931	67358	MEDICAL - REIMBURSED	N
38	01-251-000-0000-6256		12.87	PRESCRIPTION 3930	67359	MEDICAL - REIMBURSED	N
56	01-251-000-0000-6256		8.78	PRESCRIPTION 3131	67398	MEDICAL - REIMBURSED	N
64	01-251-000-0000-6256		29.06	PRESCRIPTION 3957	67423	MEDICAL - REIMBURSED	N
53	01-251-000-0000-6256		11.97	PRESCRIPTION 3959	67424	MEDICAL - REIMBURSED	N
65	01-251-000-0000-6255		8.78	PRESCRIPTION 3892	67431	MEDICAL - LOCAL	N
40	01-251-000-0000-6256		26.94	PRESCRIPTION 3988	67444	MEDICAL - REIMBURSED	N
59	01-251-000-0000-6256		7.98	PRESCRIPTION 3984	67445	MEDICAL - REIMBURSED	N
44	01-251-000-0000-6256		7.98	PRESCRIPTION 3987	67446	MEDICAL - REIMBURSED	N
42	01-251-000-0000-6256		17.56	PRESCRIPTION 3986	67449	MEDICAL - REIMBURSED	N
43	01-251-000-0000-6256		7.98	PRESCRIPTION 3979	67450	MEDICAL - REIMBURSED	N
20047	THRIFTY WHITE PHARMACY		8,521.90	30 Transactions			
11039	TRF RADIO						
12	01-251-000-0000-6801		75.00	NOW HIRING - CORRECTIONS	30622-1	MISCELLANEOUS EXPENSE - JAIL	N
11039	TRF RADIO		75.00	1 Transactions			
20357	TURNKEY CORRECTIONS						
76	01-251-000-0000-6416		48.95	BLANK CHECKS	21527	CLOTHING SUPPLIES - JAIL	N
20357	TURNKEY CORRECTIONS		48.95	1 Transactions			
20307	TVEITBAKK/DARRYL						
164	01-003-000-0000-6330		76.05	APRIL MILEAGE	042022	TRAVEL & EXPENSE	N
20307	TVEITBAKK/DARRYL		76.05	1 Transactions			
22304	VFW POST 2793						
77	01-121-000-0000-6846		568.04	VET TRANSPORT TO VA - APR 22		CVSO GRANT EXPENSE	G
22304	VFW POST 2793		568.04	1 Transactions			
99999997	VOSEN/BRIANA						
98	01-251-000-0000-6420		82.00	UNIFORM ALLOWANCE REIMBURSE	19-MAY	JAILER UNIFORMS	N
99999997	VOSEN/BRIANA		82.00	1 Transactions			
99999997	WELLMAN/TANNER						
118	01-220-000-0000-6330		26.19	DISPATCH TRAINING - MEAL RE	20-APR	TRAVEL & EXPENSE	N
119	01-220-000-0000-6330		10.12	DISPATCH TRAINING - MEAL RE	20-APR	TRAVEL & EXPENSE	N
99999997	WELLMAN/TANNER		36.31	2 Transactions			
23303	WEST GROUP PAYMENT CENTER						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
157	01-016-000-0000-6242		376.99	MAY SUBSCRIPTIONS	846373163	SUBSCRIPTIONS - LAW LIBRARY	N
144	01-091-000-0000-6240		73.09	APRIL SUBSCRIPTIONS	846378534	SUBSCRIPTIONS	N
23303	WEST GROUP PAYMENT CENTER		450.08				
				2 Transactions			
999999997	WHITE/CAMERON						
121	01-251-000-0000-6420		159.94	UNIFORM ALLOWANCE REIMBURSE	19-MAY	JAILER UNIFORMS	N
999999997	WHITE/CAMERON		159.94				
				1 Transactions			
1 Fund Total:			68,188.52	County Revenue		59 Vendors	151 Transactions

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
25	1385 AMERICINN HOTEL-MOUNDS VIEW 03-330-000-0000-6330		485.65	LODGING - AB	9198	TRAVEL & EXPENSE	N
	1385 AMERICINN HOTEL-MOUNDS VIEW		485.65	1 Transactions			
24	6350 FLAAGAN/MIKE 03-320-000-0000-6330		19.96	MEAL - COUNTY ENG MTG	051222	TRAVEL & EXPENSE	N
	6350 FLAAGAN/MIKE		19.96	1 Transactions			
26	8495 HRUBY ROAD SERVICE 03-330-000-0000-6341		1,282.68	CULVERT INSTALLATION	1372	EQUIPMENT RENTAL	N
	8495 HRUBY ROAD SERVICE		1,282.68	1 Transactions			
141	11450 KRUSE BACKHOE SERVICE LLC 03-350-000-0000-6556		250.00	PUMPED TANK SHOP 211		SHOP SUPPLIES	N
	11450 KRUSE BACKHOE SERVICE LLC		250.00	1 Transactions			
139	14201 NEGSTAD CONSULTING LLC 03-330-000-0000-6245		155.52	TRAINING	0000701	CONTINUING EDUCATION	N
	14201 NEGSTAD CONSULTING LLC		155.52	1 Transactions			
28	16448 PREMIUM WATERS, INC. 03-320-000-0000-6401		40.00	WATER	340967856	SUPPLIES	N
	16448 PREMIUM WATERS, INC.		40.00	1 Transactions			
140	18417 QUALITY SPRAY FOAM LLC 03-330-000-0000-6341		13,355.10	INSTALL CULVERTS CSAH3	1278	EQUIPMENT RENTAL	N
	18417 QUALITY SPRAY FOAM LLC		13,355.10	1 Transactions			
29	18357 RINKE NOONAN 03-330-000-0000-6261		200.00	RETAINER DRAINAGE ISSUES	342168	CONSULTING & LEGAL SERVICES	N
	18357 RINKE NOONAN		200.00	1 Transactions			
30	18439 ROCKSBURY TRUCK REPAIR 03-350-000-0000-6564		211.91	REPAIR & DOT INSPECTION		EQUIPMENT REPAIR PARTS	N
31	03-350-000-0000-6564		832.50	DOT INSPECTION		EQUIPMENT REPAIR PARTS	N
	18439 ROCKSBURY TRUCK REPAIR		1,044.41	2 Transactions			
32	19350 S & S HAULING & TRUCK REPAIR 03-350-000-0000-6564		60.00	REPAIR ABS SYSTEM	16667	EQUIPMENT REPAIR PARTS	N
33	03-350-000-0000-6564		198.44	REPAIR TIRE	16684	EQUIPMENT REPAIR PARTS	Y

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
19350	S & S HAULING & TRUCK REPAIR			258.44		2 Transactions		
20308	THYGESON CONSTRUCTION							
34	03-330-000-0000-6341			170.00	GRAVELING WASHOUTS		EQUIPMENT RENTAL	N
20308	THYGESON CONSTRUCTION			170.00		1 Transactions		
3 Fund Total:				17,261.76	Road & Bridge	11 Vendors	13 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

32 Solid Waste Facility

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
19324 SAFETY-KLEEN SYSTEMS, INC.							
165	32-390-000-0000-6262		75.00	USED OIL FILTERS	88344571	OTHER SERVICES-SCORE ACCOUN	N
167	32-390-000-0000-6262		85.50	USED OIL FILTERS &RECOVERY FEE	88920921	OTHER SERVICES-SCORE ACCOUN	N
168	32-390-000-0000-6262		383.25	USED OIL FILTERS &RECOVERY FEE	88921623	OTHER SERVICES-SCORE ACCOUN	N
166	32-390-000-0000-6262		85.50	USED OIL FILTERS &RECOVERY FEE	88924828	OTHER SERVICES-SCORE ACCOUN	N
19324 SAFETY-KLEEN SYSTEMS, INC.			629.25	4 Transactions			
20027 THE TIMES							
86	32-390-000-0000-6801		236.25	WATCH: SPRING CLEAN UP	4-16-22	MISCELLANEOUS EXPENSE-SCORE	N
89	32-390-000-0000-6801		157.50	WATCH: SPRING CLEAN-UP	4-23-22	MISCELLANEOUS EXPENSE-SCORE	N
90	32-390-000-0000-6801		178.50	TIMES: SPRING CLEAN-UP	4-27-22	MISCELLANEOUS EXPENSE-SCORE	N
93	32-390-000-0000-6801		157.50	WATCH: SPRING CLEAN UP	4-30-22	MISCELLANEOUS EXPENSE-SCORE	N
20027 THE TIMES			729.75	4 Transactions			
32 Fund Total:			1,359.00	Solid Waste Facility		2 Vendors	8 Transactions

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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40 Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
27	15359 OLSON/COLE 40-796-000-0000-6849		100.00	BEAVER BOUNTY		BEAVER CONTROL	N
	15359 OLSON/COLE		100.00	1 Transactions			
40 Fund Total:			100.00	Ditch Funds	1 Vendors	1 Transactions	
Final Total:			86,909.28	73 Vendors	173 Transactions		

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Pennington County Financial System



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	68,188.52	County Revenue
	3	17,261.76	Road & Bridge
	32	1,359.00	Solid Waste Facility
	40	100.00	Ditch Funds
All Funds		86,909.28	Total

Approved by,

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Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
19343	LARSON/MELISSA						
11	01-251-000-0000-6330		10.62	TRANSPORT MEAL REIMBURSE	042122	TRAVEL & EXPENSE	N
9	01-251-000-0000-6330		10.30	TRANSPORT MEAL REIMBURSE	051122	TRAVEL & EXPENSE	N
10	01-251-000-0000-6330		9.30	TRANSPORT MEAL REIMBURSE	051122	TRAVEL & EXPENSE	N
19343	LARSON/MELISSA		30.22	3 Transactions			
20307	TVEITBAKK/DARRYL						
1	01-003-000-0000-6103		75.00	AMC LEGISLATIVE UPDATE	040422	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		75.00	BUILDING COMMITTEE	040722	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		75.00	NCLUCB MEETING	041422	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		75.00	AIRPORT AUTHORITY / FAA REVIEW	041822	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		100.00	BUILDING COMM / NWRL PERSONNEL	041922	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		100.00	CLEARWATER WATERSHED BOARD	042022	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	NWRL FINANCE MEETING	042122	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		100.00	AIRPORT AUTH/TRF LIBRARY/NWRL	042722	PER DIEMS - BOARD	N
20307	TVEITBAKK/DARRYL		675.00	8 Transactions			
1 Fund Total:			705.22	County Revenue		2 Vendors	11 Transactions
Final Total:			705.22	2 Vendors		11 Transactions	

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	705.22	County Revenue
All Funds	705.22	Total

Approved by,

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PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, The Following recommendations of the
Pennington County Human Service Committee for May 17, 2022 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve the April 19, 2022, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Aye Nay Chairperson Date

Pennington County Corrections

Purchase of Services Agreement

This agreement is between Pennington County Corrections Center (PCCC), 102 1st St. W., Thief River Falls, MN 56701, and the Lake of the Woods County Sheriff's Office (LOTWCSO).

CONTRACT AUTHORITY

WHEREAS, the PCCC is a facility licensed by the Minnesota Department of Corrections as a Class III Jail governed by Minnesota Administrative Rules, Chapter 2911, Jail Facilities.

WHEREAS, LOTWCSO is an agency authorized by Minnesota Statute, Chapter 387, to have the charge and custody of the county jail and receive and safely keep therein all persons.

NOW, THEREFORE, the mutual understanding and agreements set fourth by PCCC and LOTWCSO are as follows:

PURPOSE

PCCC & LOTWCSO establish this agreement that allows PCCC to house persons legally authorized to be detained by the LOTWCSO at the PCCC located at 102 1st St. W., Thief River Falls, MN 56701.

The LOTWCSO has a housing need to place inmates in the PCCC. Inmates may include male and female offenders, eligible for general population housing, who are awaiting trial, awaiting sentence, and sentenced. PCCC will evaluate the housing of Special Management inmates on a case-by-case basis with consideration given to PCCC's ability to effectively manage the offender based upon current facility classification levels and staffing availability.

TERM

Effective date: June 1, 2022

Expiration date: June 1, 2023

This agreement will renew automatically on an annual basis for a period of one year upon expiration unless a 30-day prior written notification to the contrary is provided by either party to the other.

TERMINATION

Either party may terminate this contract with or without cause by providing the other party with at least a 60-day prior written notice.

RESPONSIBILITIES

PCCC Responsibilities

PCCC will:

- Provide for inmate safe-keeping, custody, housing, and meals in accordance with state and local laws and in accordance to established jail policies and procedures.
- Promptly notify the LOTWCSO of any Lake of the Wood's county inmate having commenced litigation against PCCC.
- Promptly invoice the LOTWCSO for services rendered under the terms of this agreement.
- PCCC will make available the policy and procedure manual of the PCCC at the request of the LOTWCSO.
- Notify the LOTWCSO immediately or at the soonest opportunity:
 - If an inmate is alleged to have committed a serious violation, including escape or attempted escape, felony assault, riot, holding hostage and homicide.
 - If an inmate is admitted to a medical or mental health facility.
- PCCC will not accept LOTWC inmates to "self check-in"

LOTWCSO Responsibilities

LOTWCSO will:

- Notify the PCCC 1 hour prior to the transfer of inmates in or out of the PCCC to allow for timely preparations of inmates, records, and property.
- Provide information on each inmate to include identification data, court order, medical and mental health data, and any behavioral information that would assist the PCCC in proper classification and housing of an inmate.

TRANSFERS

PCCC will provide notice to the LOTWCSO if an inmate(s) must be removed from the PCCC. The LOTWCSO will make alternative housing arrangements within 48 hours unless arrangements to the contrary are made between PCCC and the LOTWCSO.

DISCIPLINE

PCCC will apply its policies, procedures, rules, and regulations to the LOTWCSO inmates.

Inmates who have violated the rules and regulations will be subject to the same discipline as other offenders housed at the PCCC. PCCC will notify the LOTWCSO of any incidents wherein their inmates were found guilty of a major violation.

MEDICAL SERVICES

PCCC will provide the same level of care to LOTWCSO inmates inside the PCCC as is provided to local detainees. The cost of providing medical services to LOTWCSO inmates will be as follows:

- Nurse On-site visit: co-pay will be charged to the inmate
- Physician Assistant on-site visit: Co-pay will be charged to the inmate
- Laboratory services on-site or off-site: LOTWCSO is responsible for all expenses

- Medical provider off-site: LOTWCSO is responsible for all expenses
- Mental Health Services: On/Off-site: LOTWCSO is responsible for all expenses
- Medical supplies (items such as oxygen, sleeping apparatus, etc.): LOTWCSO is responsible for all expenses
- Prescriptions: LOTWCSO is responsible for all expense
- Ambulance Services: LOTWCSO is responsible for all expenses
- Medical transports: (non-emergent) No charge for transports in Thief River Falls. LOTWCSO is responsible for actual costs for medical transports outside of Thief River Falls.
- Hospital security: Hospital security will be the responsibility of LOTWCSO after 24-hours of hospitalization. PCCC may provide hospital security when able with the LOTWCSO maintaining responsibility for PCCC personnel and travel expenses.

PER DIEM RATE

LOTWCSO has elected to contract for three (3) daily beds, at \$55.00 per bed, per day. PCCC shall bill the LOTWCSO at the contracted rate monthly.

LOTWCSO agrees to pay a rate of \$125.00 per day, per inmate, for those inmates with a special needs classification.

PRISON RAPE ELIMINATION ACT

PCCC has adopted and is in compliance with the standards established in the Federal Prison Rape Elimination Act (PREA) 28 C.F.R. Part 115. A copy of PREA audits will be made available to the LOTWCSO upon request.

AMENDMENTS AND DISPUTES

Either party may initiate a request for modification to the agreement in writing. All negotiated modifications will only be effective upon written approval of authorized agents of both parties. Agreement disputes and concern will be resolved between appropriate officials of each party.

BILLING AND FINANCIAL PROVISIONS

PCCC will prepare monthly invoices for the LOTWCSO to include the monthly per diem amount & ancillary services i.e., costs of medications, physician assistant fees, medical provider, and medical supplies.

LOTWCSO will submit payment for rendered services to:

Pennington County Sheriff's Office
102 1st St. W.
Thief River Falls, MN 56701

DATA PRIVACY

Both parties agree that all data collected, created, received, maintained or disseminated by either party under the terms of this agreement is governed by the Minnesota Government Data Practices Act, Minnesota Statue, Chapter 13 as well as by federal regulations on a data privacy.

If PCCC receives a request to release private data other than to the subject of the data or in the course of providing medical/mental health. Other treatment. PCCC will notify the LOTWCSSO about the data request prior to release of the requested private data.

INDEMNIFICATION

Each party shall be liable for its own act to the extent provided by law, and each party agrees to indemnify hold harmless, and defend the other, its officers and employees, against any and all liability, loss, costs, damages, expenses, claims or actions which the other, its officer or employees, may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the agency, its agents or employees, in the execution, performance, or failure to adequately perform its obligation under the terms of this agreement.

ANCILLARY UNDERSTANDINGS

The authorized agency representatives understand that this agreement supersedes any prior understanding(s) or agreement(s). Any modification of this agreement shall be valid only once they have been agreed to in writing between both parties. Both parties also understand that rights and responsibilities under this Agreement cannot be assigned or transferred without prior written consent.

AUTHORIZED AGENCY REPRESENTATIVES

IN WITNESS WHEREOFF, the parties have caused this agreement to be signed by their authorized agency representatives as affirmed below.

Pennington County Sheriff's Office

By: _____
Ray Kuznia, Pennington County Sheriff

Date: _____

By: _____
Chairman, Pennington County Board

Date: _____

Lake of the woods County Sheriff's Office

By: _____
Gary Fish, Lake of the Woods County Sheriff

Date: _____

By: _____
Chairman, Lake of the Woods County Board

Date: _____