

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, SEPTEMBER 13TH, 2022, 10:00 A.M.**

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Amendments to the Agenda

4. Recognition of Citizens – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.

5. Approval of the Board minutes; bills

6. Regular Agenda

- | | |
|-------|------------------------------------------------------------------------------------------------------------|
| 10:05 | Charity Brault – NW MN HRA
- 2023 proposed levy; program update |
| 10:20 | Pennington County Extension
- Quarterly update |
| 10:35 | Peter Nelson – Penn County SWCD
- Clearwater River Watershed resolution |
| 10:40 | Ray Kuznia – County Sheriff
- Food Service vendor contract
- Resolution for inmate boarding increase |
| 10:55 | Julie Sjostrand – HS Director, Stacy
Anderson – HS Fiscal Supervisor
- 2023 proposed budget |

11:10 Mike Flaagan – County Engineer, Lori Marquis – Highway Accountant
- Highway dept items; 2023 proposed budget

7. County Auditor-Treasurer Items

- a. 2023 proposed budgets**
- b. UOCAVA/AB/MB Ballot Board**

8. County Coordinator Items

- a. Resolution on Special Session**
- b. Proposals for Govt Center 1st floor remodel**
- c. Other**

9. County Attorney Items

10. Committee Reports / Commissioner Updates

11. Adjournment

(This agenda is subject to change)

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
AUGUST 23rd, 2022 – 3:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, August 23rd, 2022, at 3:00 p.m. Members Present: Seth Nelson, Bruce Lawrence, Neil Peterson, Dave Sorenson, and Darryl Tveitbakk. Members absent: None.

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Chairman Lawrence asked if there were any amendments to the agenda. County Coordinator Kevin Erickson noted that Mike Flaagan can be removed from the agenda. Hearing no further changes, Commissioner Nelson motioned, seconded by Commissioner Peterson, to approve the Board agenda with the change presented. Motion carried.

Recognition of Citizens:

Constituent David Rist posed several questions to the Board about their meetings, including why they aren't on the county website and why today's meeting time was changed from 5:00 p.m. He presented an edition of The Northern Watch and said there is nothing in there about Board meetings or times. Times Reporter April Scheinoha asked to comment, stating that Board meeting reports and minutes are printed in The Times and include meeting dates and times. The Board stated that today's meeting time was changed to allow the members to attend the mental health awareness event being held at 6:00 p.m. It was also noted that the last Board meeting of August 9th, 2022, was adjourned to 3:00 p.m. today. In closing, Mr. Rist asked the Board for more public transparency regarding their meetings and actions. The Board thanked Mr. Rist for his comments and took them under advisement.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve the Board of minutes of August 9th, 2022, as written. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Peterson, to approve the Auditor and Manual warrants for July 2022 totaling \$3,370,453.36, the Human Services warrants totaling \$201,689.14, and the following Commissioner warrants, to include a payment to Jodi Flaagan in the amount of \$1,662.50 for TZD program services. Motion carried.

County Revenue	\$64,750.26
Road & Bridge	\$94,899.13
Ditch Funds	\$ 9,330.98

Per diems and meal reimbursements in the amount of \$900.00 were also approved.

Human Services Director Julie Sjostrand presented the consent agenda from the August 16th, 2022, Human Services Committee meeting. On a motion by Commissioner Peterson and seconded by Commissioner Tveitbakk, the following recommendations of the Pennington County Human Service Committee for August 16th, 2022 (detailed minutes on record) are hereby adopted:

SECTION A

- I. To approve the July 19, 2022, Human Service Committee meeting minutes.
- II. To approve the Agency's personnel action as presented.
- III. A. To approve the 'Every Student Succeeds Act' (ESSA) Service Agreement between Goodridge Public Schools and Pennington County Human Services as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Other: Permission to advertise for the budgeted and vacant position of Social Worker - Disability Waiver Case Manager.

NW Regional Library Director Jim Trojanowski presented their 2023 budget request, requesting an increase of 3%. He noted that the local library accounts for 30% of the total NWRL circulation and 40% of total staffing hours. Also discussed were new digital services, services provided during the COVID-19 pandemic, and library attendance. The Board thanked him for his report and took his budget request under advisement.

Michelle Landsverk and Brian Carlson of Advance Thief River discussed their initiatives and their 2023 budget, which includes a county request of \$25,000. They noted that 2022 has been a rebound of economics and businesses in the area, and 70% plan to invest more in their business and 56% are seeking additional staff. They are working on a new resident and recruitment platform, modeled after the 218 Relocate program in Bemidji, and they are in consideration for grant funding from the Blandin Foundation. Also discussed was a strategic supply plan for childcare in the area. Ms. Landsverk noted that they have held 6 workshops/trainings in 2022 and assisted multiple new businesses in the community. Mr. Carlson spoke to what the organization has done for the community and commended the work of Ms. Landsverk. Commissioners Tveitbakk and Peterson commended Ms. Landsverk for her participation in the CARES Act grants that resulted in financial support to many local businesses during the pandemic. Mr. Lawrence questioned if the workforce shortage is stopping businesses from coming to TRF. She noted that the staffing problem is nationwide, and the workforce is changing and bringing many challenges. Commissioner Nelson questioned if Advance TR is able to name some local businesses they have assisted. She noted that business consultations are private but ensured that the Advance TR Board of Directors closely watches her work. The Board thanked them for their report and took their budget request under advisement.

MN DNR Area Wildlife Supervisor Doug Franke discussed a possible land acquisition by the state, a 330-acre tract owned by Loren McCullough that borders the Pembina Trail WMA. He noted that land is often acquired by organizations such as Pheasants Forever and then are gifted to the State. He presented a handout regarding Payments in Lieu of Tax, noting that the PILT payment for this property would be higher than the current property taxes on it.

Peter Nelson and Larissa Fitzgerald of the Pennington County SWCD presented their 2023 proposed budget, discussing all revenues and expenses. They plan to employ three new staff – one engineer and two engineering techs. They are also seeking new office space as they have outgrown their current space. They are requesting an appropriation of \$126,568 for 2023, up from \$121,700 in 2022. The Board took the budget request under consideration.

Mr. Nelson and Ms. Fitzgerald presented a MN Wetland Conservation Act decision regarding fairway 18 at the TRF Golf Course. The total area impacted is .45 acres, and a replacement ratio of 2:1 requires a purchase of .90 of approved wetland credits. Motioned by Commissioner Neil, seconded by Commissioner Tveitbakk, to approve the Notice of Decision by the MN Wetland Conservation Act. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve the sale of .9 acres of approved wetland credits to the TRF Golf Course at a total cost of \$16,200. Motion carried.

Mr. Nelson provided an update on local projects, including streambank stabilization projects near the Greenwood bridge and near Oakland Park. The CD#96 project has begun and the water testing clinic is ongoing. Chairman Lawrence questioned the building space they are looking for, to which Mr. Nelson replied that they are looking into all options, including new construction.

Emergency Management Director Erik Beitel provided an update to the Board. State Emergency Management and FEMA stated that the four homes threatened by streambank erosion near Hartz Park should be bought out. Mr. Beitel also noted that the County didn't meet individual thresholds for reimbursement for damage caused by the spring flooding and weather events. FEMA briefings were held on August 16th and a 30-day application period following is now in process. 13 applications have been made to date by the county, cities, and townships. County Engineer Mike Flaagan commented that the County has completed the FEMA work, with some larger culvert projects remaining but those are not FEMA-eligible.

Mr. Beitel noted that the committee designated to research drones will meet next week. He noted that an area county paid approximately \$25,000 for a drone and training for the drone pilots is about \$900 each, but cost will vary greatly based on capabilities of the drone.

County Engineer Mike Flaagan noted that the larger culverts affected by 2022 flooding were mostly older and due for replacement and did not qualify for FEMA reimbursement.

Mr. Flaagan recently met with Houston Engineering regarding river slope issues at four local bridges – Smiley, River Valley, Highlanding, and one at the TRF Golf Course. These are older bridges and the rip rap used for slopes in the past was different and often moves over time.

County Sheriff Ray Kuznia presented the following LEC item:

Motioned by Commissioner Tveitbakk, seconded by Commissioner Nelson, to approve the hire of Tara Harstad as Full-Time Corrections Officer effective August 24th, 2022. Discussion followed with Mr. Kuznia noting that Ms. Harstad has completed the required background check. Following discussion, the motion was carried.

Constituents Sharon Piche and Myles Koop met with the Board to discuss the handling of mental health in the county and community. They questioned how a person suffering from mental disease can get help, noting that law enforcement can incarcerate but no longer declare a 72-hour hold, etc. Discussion followed with the Board noting that the laws and rules have indeed changed on mental health, limiting the county on what they can do. Federal and state legislation is needed to make the changes needed. Mr. Kuznia noted some of the law changes and stated they can only confine a person in certain circumstances. The Board thanked them for their concerns and presentation.

Auditor-Treasurer Items:

Auditor-Treasurer Jennifer Herzberg provided an update on new tax system, noting that the current system won't be supported after 2023. The County Technology Committee has been researching tax systems and are recommending software from vendor Tyler Technologies. Commissioner Lawrence further discussed the issue and related timelines, noting that even if approved now implementation won't begin until late 2023. Ms. Herzberg noted a base cost of approximately \$256,000 and the total cost with all options needed, including three years of maintenance, is estimated at \$500,000. She stated that the project is fully eligible for ARPA funding. Following discussion, Commissioner Tveitbakk motioned, seconded by Commissioner Peterson, to enter into a contract with Tyler Technologies for a new property tax and CAMA software system. Motion carried.

County Coordinator Items:

County Coordinator Kevin Erickson provided an update on the 1st floor remodel of the Government Center. Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve a quote by Hudson Electric, LLC in the amount of \$9,200 for electrical work related to the 1st floor remodel project of the Government Center. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve issuance of a duplicate warrant to Riverwalk Public House in the amount of \$48.00 to replace lost warrant number 190129 issued on November 6th, 2020, without issuance of an indemnifying bond. Motion carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve issuance of a duplicate warrant to Hunter Roller in the amount of \$55.45 to replace lost warrant number 193827 issued on March 11th, 2022, without issuance of an indemnifying bond. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to approve the issuance and cancellation of duplicate warrants to: Precise MRM in the amount of \$214.00 to replace lost warrant number 191069 issued February 26, 2021; Precise MRM in the amount of \$155.82 to replace lost warrant 180662 issued July 28, 2017; Quick Print Center in the amount of \$98.01 to replace lost warrant 189161 issued June 26, 2020; without issuance of indemnifying bonds. Motion carried.

Coordinator Erickson presented the 2023 renewal for county health insurance plans, noting an overall 0% increase. Medica, claims administrator for the plans, did calculate a rate realignment for 2023 that resulted in plan premiums slightly increasing or decreasing from the 2022 levels. Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve the 2023 renewal of our health plans with no plan alternates for 2023. Motion carried.

County Attorney Items:

County Attorney Seamus Duffy noted that a hearing will be held Labor Day week to finalize details of the State vs. Reinbold trial. At this time the county covid rating still dictates that the trial will be held in person as normal.

Committee Reports/Commissioner Updates:

Commissioner Tveitbakk attended an AMC strategic planning initiative. He noted that election security was discussed at the meeting.

The Chairman reminded the Board that a joint county, city, and school meeting is scheduled for August 29th, 2022, at 5:30 p.m. in the Imperial Room of the Ralph Engelstad Arena.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to adjourn the Board meeting to August 23rd, 2022, at 3:00 p.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: Y

DRAFT

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1011 ACE HARDWARE							
180	01-251-000-0000-6300		8.57	Weight Equipment Repairs	113600	REPAIRS & MAINTENANCE	N
181	01-219-000-0000-6300		13.18	Dispatch Repairs	113625	REPAIRS & MAINTENANCE	N
53	01-111-000-0000-6300		7.98	LIGHT BULBS	114128	REPAIRS & MAINTENANCE	N
49	01-501-000-0000-6300		14.58	AUDITORIUM ROOF REPAIR	114372	REPAIRS & MAINTENANCE	N
52	01-111-000-0000-6300		36.83	FASTENERS/BUSH CLIPPER	115290	REPAIRS & MAINTENANCE	N
51	01-111-000-0000-6300		24.52	DRILL BITS/FASTERNERS GVMT GEN	115377	REPAIRS & MAINTENANCE	N
50	01-111-000-0000-6300		11.99	OIL FOR AIR COMPRESSOR GVM'T C	115730	REPAIRS & MAINTENANCE	N
			117.65	7 Transactions			
1324 ACTIVE911, INC							
220	01-223-000-0000-6801		1,380.75	Yearly renewal/Active 911	439754	MISCELLANEOUS EXPENSE-E911	N
			1,380.75	1 Transactions			
1480 ARETE ADVISORS LLC							
241	01-070-000-0000-6801		7,666.67	CYBER INVESTIGATION	20220628	MISCELLANEOUS EXPENSE - DP	N
			7,666.67	1 Transactions			
20365 AXON ENTERPRISE, INC.							
172	01-201-000-0000-6405		174.46	Spare Battery Cartridge	INUS093957	GENERAL SUPPLIES	N
171	01-251-000-0000-6245		174.46	Spare Battery Cartridge	INUS093958	CONTINUING EDUCATION	N
			348.92	2 Transactions			
2324 BERGSTROM ELECTRIC INC							
210	01-218-000-0000-6300		170.00	door repair/basement	9760	REPAIRS & MAINTENANCE	N
			170.00	1 Transactions			
2050 BREDESON SUPPLY							
1	01-601-000-0000-6401		5.94	OFFICE SUPPLIES	213273	SUPPLIES - EXTENSION	N
2	01-601-000-0000-6401		5.97	OFFICE SUPPLIES	213300	SUPPLIES - EXTENSION	N
			11.91	2 Transactions			
999999997 Cartridge Center Inc							
221	01-220-000-0000-6401		200.00	Dispatch Ink	30958	SUPPLIES	N
			200.00	1 Transactions			
3407 CLIMATE CONTROL, INC.							
224	01-218-000-0000-6300		1,358.40	site visit-repair both boilers	15831	REPAIRS & MAINTENANCE	N
225	01-218-000-0000-6300		585.00	Adjust RTU-6/attorney office	15876	REPAIRS & MAINTENANCE	N
226	01-251-000-0000-6300		4,918.50	Adjust rtu-4 jail	15876	REPAIRS & MAINTENANCE	N

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
228	01-218-000-0000-6300		130.94	ceiling exhaust fan	15914	REPAIRS & MAINTENANCE	N
229	01-218-000-0000-6300		13,555.99	boiler repair/replace motors	15915	REPAIRS & MAINTENANCE	N
227	01-218-000-0000-6300		292.50	Access IP Address/remote work	15965	REPAIRS & MAINTENANCE	N
3407	CLIMATE CONTROL, INC.		20,841.33	6 Transactions			
4355	DACOTAH PAPER						
105	01-251-000-0000-6403		949.20	Tissue/Towel	13744	JANITORIAL SUPPLIES - JAIL	N
4355	DACOTAH PAPER		949.20	1 Transactions			
4054	DIGI-KEY ELECTRONICS						
174	01-220-000-0000-6405		97.35	Batteries	91941602	GENERAL SUPPLIES	N
4054	DIGI-KEY ELECTRONICS		97.35	1 Transactions			
5053	ELECTION SYSTEMS & SOFTWARE						
15	01-061-000-0000-6262		1,065.92	CODING SERVICES	CD2010581	OTHER SERVICES - ELECTIONS	N
16	01-061-000-0000-6262		1,911.80	CODING SERVICES	CD2038073	OTHER SERVICES - ELECTIONS	N
5053	ELECTION SYSTEMS & SOFTWARE		2,977.72	2 Transactions			
6313	FALLS TOWING						
173	01-201-000-0000-6801		125.00	Tow/Toyota 22-3373	19661	MISCELLANEOUS EXPENSE	Y
6313	FALLS TOWING		125.00	1 Transactions			
6372	FAMILY ADVOCACY CENTER						
11	01-091-000-0000-6262		954.55	SEXUAL ASSAULT EXAM		OTHER SERVICES	6
6372	FAMILY ADVOCACY CENTER		954.55	1 Transactions			
6305	FLAAGAN/JODI						
205	01-013-000-0000-6853		1,172.50	33.5 @ \$35 TZD Grant		TOWARD ZERO DEATH GRANT	Y
6305	FLAAGAN/JODI		1,172.50	1 Transactions			
7317	GALLS, LLC						
185	01-251-000-0000-6420		266.99	3 uniform pants	21986820	JAILER UNIFORMS	N
184	01-251-000-0000-6420		1,009.36	uniforms, supplies, TK,JG, BJ	22009396	JAILER UNIFORMS	N
7317	GALLS, LLC		1,276.35	2 Transactions			
7420	Government Forms and Supplies						
30	01-101-000-0000-6401		438.09	BIRTH RECORD WALLETS	0335849	SUPPLIES - RECORDER	N
7420	Government Forms and Supplies		438.09	1 Transactions			
99999997	Guardian RFID						

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
101	01-251-000-0000-6300		386.36	Wrist band RFID tags	8062	REPAIRS & MAINTENANCE	N
102	01-251-000-0000-6300		690.74	Wristbands	8093	REPAIRS & MAINTENANCE	N
999999997	Guardian RFID		1,077.10	2 Transactions			
8328	HANSON/KRISTIN						
25	01-091-000-0000-6241		120.00	NOTARY REAPPOINTMENT		DUES	N
8328	HANSON/KRISTIN		120.00	1 Transactions			
8331	HARDWARE HANK						
182	01-201-000-0000-6405		102.57	rifle case/gun sling	22151867	GENERAL SUPPLIES	N
183	01-201-000-0000-6405		94.73	rifle case exchange/supplies	22152062	GENERAL SUPPLIES	N
8331	HARDWARE HANK		197.30	2 Transactions			
8012	HOFFMAN, DALE & SWENSON PLLC						
111	01-041-000-0000-6262		7,190.00	2021 Audit Billing #2		OTHER SERVICES-AUDITOR	Y
8012	HOFFMAN, DALE & SWENSON PLLC		7,190.00	1 Transactions			
8315	HUBERT OUTDOOR POWER						
55	01-111-000-0000-6300		5.01	STOP BUTTON	61489	REPAIRS & MAINTENANCE	Y
8315	HUBERT OUTDOOR POWER		5.01	1 Transactions			
8014	HUGOS #7						
67	01-003-000-0000-6330		11.73	Food for County Board Meeting		TRAVEL & EXPENSE	N
8014	HUGOS #7		11.73	1 Transactions			
11315	KILEN/CYNTHIA						
10	01-601-000-0000-6330		102.75	MILEAGE JUNE-JULY 2022		TRAVEL & EXPENSE	N
11315	KILEN/CYNTHIA		102.75	1 Transactions			
19343	LARSON/MELISSA						
175	01-201-000-0000-6420		184.99	Uniform Allowance Reimbursemen		UNIFORMS	N
176	01-201-000-0000-6420		130.95	Uniform Allowance Reimbursemen		UNIFORMS	N
177	01-201-000-0000-6420		45.98	Uniform Allowance Reimbursemen		UNIFORMS	N
178	01-201-000-0000-6420		22.99	Uniform Allowance Reimbursemen		UNIFORMS	N
19343	LARSON/MELISSA		384.91	4 Transactions			
12037	LEE PLUMBING & HEATING						
202	01-111-000-0000-6300		765.00	Test Back Flow Prevention	87392	REPAIRS & MAINTENANCE	N
201	01-111-000-0000-6300		75.00	Counter Ticket 0410109	87575	REPAIRS & MAINTENANCE	N
200	01-111-000-0000-6300		333.58	Replace Leaking Shut Off	87665	REPAIRS & MAINTENANCE	N

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
54	01-111-000-0000-6300		42.00	COVER FOR FLOOR DRAIN	87799	REPAIRS & MAINTENANCE	N
199	01-111-000-0000-6300		42.00	Floor Clean out	87799	REPAIRS & MAINTENANCE	N
198	01-111-000-0000-6300		727.86	Replace Seals on System Pumps	87845	REPAIRS & MAINTENANCE	N
12037	LEE PLUMBING & HEATING		1,985.44	6 Transactions			
13498	MARCO TECHNOLOGIES LLC						
68	01-091-000-0000-6401		124.04	EQ767167 Maintenance Agreement	10295159	SUPPLIES	N
21	01-801-000-0000-6301		165.32	EQ1019556 MAINTENANCE AGREEMEN	INV10281595	MAINTENANCE AGREEMENT	N
20	01-601-000-0000-6301		68.34	COPIER MAINTENANCE	INV10286958	MAINTENANCE AGREEMENT	N
64	01-132-000-0000-6301		53.58	EQ465509 Maintenance	INV10299945	MAINTENANCE AGREEMENT	N
74	01-101-000-0000-6301		10.33	EQ442257 Maintenance Agreement	INV10314759	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		421.61	5 Transactions			
13411	MCDONALD HOPKINS LLC						
240	01-070-000-0000-6801		1,160.00	Legal Services Cybr	1439524	MISCELLANEOUS EXPENSE - DP	N
239	01-070-000-0000-6801		439.00	Legal Services Cybr	14473377	MISCELLANEOUS EXPENSE - DP	N
13411	MCDONALD HOPKINS LLC		1,599.00	2 Transactions			
13535	MEND CORRECTIONAL CARE, PLLC						
103	01-251-000-0000-6255		473.33	RX Thrifty White E-Kits Meds	6784	MEDICAL - LOCAL	6
104	01-251-000-0000-6255		10,566.67	Healthcare September 2022	6812	MEDICAL - LOCAL	6
13535	MEND CORRECTIONAL CARE, PLLC		11,040.00	2 Transactions			
13383	MINNCOR INDUSTRIES						
22	01-132-000-0000-6401		35.00	MOTOR VEHICLE TITLE SERVICE	SO-100456	SUPPLIES - MOTOR VEHICLE	N
13383	MINNCOR INDUSTRIES		35.00	1 Transactions			
13322	MINNESOTA STATE TREASURER						
63	01-101-000-0000-6801		6.00	Registered Land		MISCELLANEOUS EXPENSE - RECO	N
59	01-101-000-0000-6825		1,725.00	Marriage Surcharge		MARRIAGE SURCHARGES MN - REC	N
62	01-101-000-0000-6827		1,879.50	Recorder & Registrar's Fees		STATE SURCHARGES	N
58	01-101-000-0000-6829		216.00	Children's Surcharge		CHILDREN SURCHARGE MN - RECO	N
60	01-101-000-0000-6831		692.00	Birth/Death Surcharge		BIRTH/DEATH CERTIF SURCHARGE	N
61	01-101-000-0000-6848		720.00	Birth Record Surcharge		BIRTH DEFECT SURCHARGE	N
13322	MINNESOTA STATE TREASURER		5,238.50	6 Transactions			
13361	MN BUREAU OF CRIMINAL APPREHENSION						
208	01-252-000-0000-6330		275.00	BCA User Conference - MM	24821	TRAVEL & EXPENSE	N
209	01-203-000-0000-6801		600.00	47 new/26 renew	57-000073	GUN PERMIT - MISC	N

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 6

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13361	MN BUREAU OF CRIMINAL APPREHENSION		875.00		2 Transactions		
17	13355 MN COUNTIES COMPUTER COOP 01-061-000-0000-6301		4,550.00	ELECTION SYSTEM MAINTENANCE	2204135	MAINTENANCE AGREEMENT	N
	13355 MN COUNTIES COMPUTER COOP		4,550.00		1 Transactions		
187	13391 MN DEPT OF LABOR & INDUSTRY 01-218-000-0000-6300		20.00	2 boiler/justice center	0000002708	REPAIRS & MAINTENANCE	N
	13391 MN DEPT OF LABOR & INDUSTRY		20.00		1 Transactions		
23	14397 NELSON/GRANT 01-601-000-0000-6330		123.12	MILEAGE		TRAVEL & EXPENSE	N
24	01-601-000-0000-6330		44.89	ROLLS FOR SOLID WASTE MEETING		TRAVEL & EXPENSE	N
	14397 NELSON/GRANT		168.01		2 Transactions		
204	14440 NORTHDAL OIL INC. 01-218-000-0000-6300		11.40	Gas - Lawn mower	4321-1	REPAIRS & MAINTENANCE	N
	14440 NORTHDAL OIL INC.		11.40		1 Transactions		
207	14033 NORTHERN STATE BANK 01-201-000-0000-6420		20.00	Patches sewn - PC		UNIFORMS	N
206	01-251-000-0000-6330		10.00	Cenex - Fuel Trans Reimb PC		TRAVEL & EXPENSE	N
	14033 NORTHERN STATE BANK		30.00		2 Transactions		
113	15323 OFFICE DEPOT 01-041-000-0000-6401		53.02	Binders	260170244001	SUPPLIES - AUDITOR	N
65	01-801-000-0000-6401		27.80	Ribbons	260170244001	SUPPLIES-UNALLOCATED	N
66	01-801-000-0000-6401		63.54	Pens, Pencils, Batteries, Env	260170244001	SUPPLIES-UNALLOCATED	N
186	01-220-000-0000-6405		23.99	tape/dispensor	261807559001	GENERAL SUPPLIES	N
	15323 OFFICE DEPOT		168.35		4 Transactions		
188	15329 OIL BOYZ EXPRESS LUBE INC 01-201-000-0000-6304		84.48	Oil Change #3	175929	REPAIR & MAINTENANCE - SQUADS	N
	15329 OIL BOYZ EXPRESS LUBE INC		84.48		1 Transactions		
211	16056 PAINT & GLASS INTERIORS 01-218-000-0000-6300		24.84	wall vinyl	9692	REPAIRS & MAINTENANCE	N
	16056 PAINT & GLASS INTERIORS		24.84		1 Transactions		
	16067 PEMBERTON LAW, P.L.L.P.						

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 7

1 County Revenue

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
No.	Account/Formula						Paid On Bhf #	On Behalf of Name	
230	01-201-000-0000-6801			238.50	data request matter			MISCELLANEOUS EXPENSE	Y
16067	PEMBERTON LAW, P.L.L.P.			238.50		1 Transactions			
16359	PENNINGTON COUNTY CRIME VICTIM								
7	01-272-000-0000-6262			100.00	GAS CARDS FILE #57-CR-21-506			Other Services	N
27	01-272-000-0000-6262			100.00	\$100 GIFT CARD FOR TRAIL PREP			Other Services	N
235	01-272-000-0000-6262			55.00	MINUTES FOR STRAIGHT TALK PHON		9/9/22	Other Services	N
233	01-272-000-0000-6401			165.00	TRIAL AND OFFICE SUPPLIES		CHECK #1099	SUPPLIES - CRIME VICTIM	N
234	01-272-000-0000-6262			56.25	CHECK FOR MILEAGE 9/6/22		CHECK #1100	Other Services	N
16359	PENNINGTON COUNTY CRIME VICTIM			476.25		5 Transactions			
16079	PETERSON LUMBER								
231	01-218-000-0000-6300			49.30	foamboard/screws		2205-028159	REPAIRS & MAINTENANCE	N
232	01-201-000-0000-6300			24.37	sheetrock/basement		2208-031418	REPAIRS & MAINTENANCE	N
16079	PETERSON LUMBER			73.67		2 Transactions			
16362	PETERSON/NEIL								
238	01-003-000-0000-6330			145.00	AUGUST MILEAGE			TRAVEL & EXPENSE	N
16362	PETERSON/NEIL			145.00		1 Transactions			
16448	PREMIUM WATERS, INC.								
69	01-091-000-0000-6801			14.75	Water - August			MISCELLANEOUS EXPENSE	N
70	01-801-000-0000-6801			39.25	Water		176590	MISCELLANEOUS EXPENSE	N
217	01-220-000-0000-6801			53.25	water (6) bottle deposit		340991724	MISCELLANEOUS EXPENSE	N
218	01-251-000-0000-6801			45.00	water (9) bottle deposit		340995408	MISCELLANEOUS EXPENSE - JAIL	N
219	01-251-000-0000-6801			54.50	water (7)		340998183	MISCELLANEOUS EXPENSE - JAIL	N
215	01-220-000-0000-6801			21.37	monthly rental / August		340999138	MISCELLANEOUS EXPENSE	N
216	01-251-000-0000-6801			19.24	monthly rental / August		340999138	MISCELLANEOUS EXPENSE - JAIL	N
16448	PREMIUM WATERS, INC.			247.36		7 Transactions			
20358	QUADIENT FINANCE USA, INC.								
236	01-801-000-0000-6209			1,500.00	POSTAGE			POSTAGE	N
20358	QUADIENT FINANCE USA, INC.			1,500.00		1 Transactions			
14347	QUADIENT INC.								
28	01-801-000-0000-6401			200.45	INK CARTRIDGE		16773992	SUPPLIES-UNALLOCATED	N
14347	QUADIENT INC.			200.45		1 Transactions			
18440	READITECH IT SOLUTIONS								
8	01-272-000-0000-6631			1,200.00	HP LASERJET PRO M479FDN		245512	FURNITURE & EQUIPMENT	N

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
9	01-272-000-0000-6401		15.6" NOTEBOOK CARRY CASE	245651	SUPPLIES - CRIME VICTIM	N
	18440 READITECH IT SOLUTIONS		1,235.00		2 Transactions	
	19369 SANFORD PATIENT FINANCIAL SERVICES					
76	01-251-000-0000-6255		DR 4155	147067147	MEDICAL - LOCAL	6
75	01-251-000-0000-6255		DR 4155	147379200	MEDICAL - LOCAL	6
	19369 SANFORD PATIENT FINANCIAL SERVICES		888.00		2 Transactions	
	19086 SJOBERG'S CABLE TV					
170	01-259-000-0000-6801		Yearly Cable TV	105396	MISCELLANEOUS EXPENSE - CANTI	N
	19086 SJOBERG'S CABLE TV		1,133.21		1 Transactions	
	19310 STONE'S MOBILE RADIO					
212	01-201-000-0000-6205		shipping/radio parts	2048964	WALKIE TALKIE & RADIO	N
	19310 STONE'S MOBILE RADIO		12.45		1 Transactions	
	19550 SUMMIT FOOD SERVICE MANAGEMENT LL					
106	01-251-000-0000-6427		Jail Meals 7/30/22 to 8/5/22	149766	JAIL MEALS	N
107	01-251-000-0000-6427		Jail Meals 8/6/22 to 8/12/22	150369	JAIL MEALS	N
108	01-251-000-0000-6427		Jail Meals 8/13/22 to 8/19/22	151197	JAIL MEALS	N
109	01-251-000-0000-6427		Jail Meals 8/20/22 to 8/26/22	151602	JAIL MEALS	N
110	01-251-000-0000-6427		Jail Meals 8/27/22 to 9/2/22	152159	JAIL MEALS	N
	19550 SUMMIT FOOD SERVICE MANAGEMENT LL		19,791.82		5 Transactions	
	999999997 Tara Pfeiffer					
222	01-251-000-0000-6420		uniform allowance		JAILER UNIFORMS	N
223	01-251-000-0000-6420		uniform allowance		JAILER UNIFORMS	N
	999999997 Tara Pfeiffer		322.99		2 Transactions	
	20027 THE TIMES					
190	01-251-000-0000-6801		1 wk advertise Times/Dispatch		MISCELLANEOUS EXPENSE - JAIL	N
191	01-251-000-0000-6801		1 wk advertise NW/Dispatch		MISCELLANEOUS EXPENSE - JAIL	N
192	01-251-000-0000-6801		Internet Job Page		MISCELLANEOUS EXPENSE - JAIL	N
193	01-251-000-0000-6801		1 wk advertise Times/Dispatch		MISCELLANEOUS EXPENSE - JAIL	N
194	01-251-000-0000-6801		1 wk advertise NW/Dispatch		MISCELLANEOUS EXPENSE - JAIL	N
195	01-251-000-0000-6801		Internet Job Page		MISCELLANEOUS EXPENSE - JAIL	N
18	01-601-000-0000-6240		ANNUAL SUBSCRIPTION		SUBSCRIPTIONS	N
36	01-111-000-0000-6801		WATCH-CUSTODIAN	8/13/22	MISCELLANEOUS EXPENSE	N
34	01-132-000-0000-6801		WATCH-DMV CLERK	8/13/22	MISCELLANEOUS EXPENSE - MOTO	N
35	01-251-000-0000-6801		INTERNET JOB PG	8/13/22	MISCELLANEOUS EXPENSE - JAIL	N

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
37	01-251-000-0000-6801		10.00	INTERNET JOB PG	8/13/22	MISCELLANEOUS EXPENSE - JAIL	N
40	01-003-000-0000-6231		257.40	TIMES-PROCEEDINGS OF JULY 26	8/17/22	PUBLISHING - BOARD	N
38	01-132-000-0000-6801		66.50	TIMES - DMV CLERK	8/17/22	MISCELLANEOUS EXPENSE - MOTO	N
39	01-111-000-0000-6801		66.50	TIMES-CUSTODIAN	8/17/22	MISCELLANEOUS EXPENSE	N
41	01-111-000-0000-6801		80.50	WATCH-CUSTODIAN	8/20/22	MISCELLANEOUS EXPENSE	N
43	01-132-000-0000-6801		80.50	WATCH-DMV ASS'T	8/20/22	MISCELLANEOUS EXPENSE - MOTO	N
42	01-251-000-0000-6801		10.00	INTERNET JOB PG	8/20/22	MISCELLANEOUS EXPENSE - JAIL	N
44	01-251-000-0000-6801		10.00	INTERNET JOB PG	8/20/22	MISCELLANEOUS EXPENSE - JAIL	N
46	01-111-000-0000-6801		66.50	TIMES-CUSTODIAN	8/24/22	MISCELLANEOUS EXPENSE	N
45	01-132-000-0000-6801		66.50	TIMES-DMV REG ASS'T	8/24/22	MISCELLANEOUS EXPENSE - MOTO	N
32	01-003-000-0000-6231		396.99	TIMES-PROCEEDINGS OF JULY 21	8/3/22	PUBLISHING - BOARD	N
33	01-101-000-0000-6801		76.00	TIMES - DEPUTY RECORDER	8/3/22	MISCELLANEOUS EXPENSE - RECO	N
47	01-003-000-0000-6231		295.02	TIMES-PROCEEDINGS OF AUG 9	8/31/22	PUBLISHING - BOARD	N
48	01-111-000-0000-6801		66.50	TIMES-CUSTODIAN	8/31/22	MISCELLANEOUS EXPENSE	N
20027	THE TIMES		2,121.91	24 Transactions			
20379	THIEF RIVER FORD INC						
214	01-201-000-0000-6304		101.89	serpentine belt replaced #06	168426	REPAIR & MAINTENANCE - SQUADS	N
6	01-201-000-0000-6304		84.00	ELECTRICAL ENGINE DX-#12	168977	REPAIR & MAINTENANCE - SQUADS	N
20379	THIEF RIVER FORD INC		185.89	2 Transactions			
20047	THRIFTY WHITE PHARMACY						
91	01-251-000-0000-6255		27.18	Prescription 4133	11575	MEDICAL - LOCAL	N
80	01-251-000-0000-6255		71.45	Prescription 4092	13012	MEDICAL - LOCAL	N
100	01-251-000-0000-6255		83.02	Prescription 4170	25580	MEDICAL - LOCAL	N
95	01-251-000-0000-6255		7.98	Prescription 4171	26263	MEDICAL - LOCAL	N
96	01-251-000-0000-6255		34.84	Prescription 4056	27341	MEDICAL - LOCAL	N
82	01-251-000-0000-6255		161.57	Prescription 3954	37582	MEDICAL - LOCAL	N
90	01-251-000-0000-6256		7.98	Prescription 4058	46892	MEDICAL - REIMBURSED	N
88	01-251-000-0000-6255		7.98	Prescription 3715	50234	MEDICAL - LOCAL	N
92	01-251-000-0000-6256		488.39	Prescription 4123	63740	MEDICAL - REIMBURSED	N
79	01-251-000-0000-6255		130.79	Prescription 4093	63981	MEDICAL - LOCAL	N
78	01-251-000-0000-6255		56.56	Prescription 4024	64381	MEDICAL - LOCAL	N
94	01-251-000-0000-6255		1,504.73	Prescription 4096	64658	MEDICAL - LOCAL	N
81	01-251-000-0000-6256		12.58	Prescription 3888	64710	MEDICAL - REIMBURSED	N
97	01-251-000-0000-6255		6.99	Prescription 4166	64715	MEDICAL - LOCAL	N
86	01-251-000-0000-6256		31.04	Prescription 4061	65808	MEDICAL - REIMBURSED	N
89	01-251-000-0000-6256		23.94	Prescription 4062	65837	MEDICAL - REIMBURSED	N
87	01-251-000-0000-6255		9.48	Prescription 4162	66004	MEDICAL - LOCAL	N

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 10

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
98	01-251-000-0000-6255		19.46	Prescription 4155	66029	MEDICAL - LOCAL	N
85	01-251-000-0000-6255		3.99	Prescription 4181	6615	MEDICAL - LOCAL	N
77	01-251-000-0000-6256		23.94	Prescription 3883	67353	MEDICAL - REIMBURSED	N
84	01-251-000-0000-6256		23.95	Prescription 4031	67517	MEDICAL - REIMBURSED	N
83	01-251-000-0000-6256		7.98	Prescription 3949	67591	MEDICAL - REIMBURSED	N
99	01-251-000-0000-6256		25.95	Prescription 4100	67631	MEDICAL - REIMBURSED	N
93	01-251-000-0000-6255		7.98	Prescription 4072	7156	MEDICAL - LOCAL	N
20047	THRIFTY WHITE PHARMACY		2,779.75	24 Transactions			
11039	TRF RADIO						
189	01-220-000-0000-6232		150.00	Now Hiring - Dispatch	31555-1	ADVERTISING	N
3	01-111-000-0000-6801		150.00	NOW HIRING-CUSTODIAN	31630-1	MISCELLANEOUS EXPENSE	N
4	01-111-000-0000-6801		150.00	NOW HIRING - DMV ASSISTANT	31631-1	MISCELLANEOUS EXPENSE	N
11039	TRF RADIO		450.00	3 Transactions			
20307	TVEITBAKK/DARRYL						
203	01-003-000-0000-6330		81.25	August Mileage	8/31/22	TRAVEL & EXPENSE	N
20307	TVEITBAKK/DARRYL		81.25	1 Transactions			
999999997	UNDERDAHL/CODY						
57	01-253-000-0000-6847		729.58	PROGRAMMING SUPPLIES	12336	SUPERVISION FEE EXPENSE	N
56	01-253-000-0000-6847		666.86	PROGRAMMING SUPPLIES	3050652	SUPERVISION FEE EXPENSE	N
999999997	UNDERDAHL/CODY		1,396.44	2 Transactions			
21008	UNIVERSAL SCREENPRINT						
196	01-220-000-0000-6420		27.00	Embroidery/Shirts TT	42167	UNIFORMS	N
197	01-201-000-0000-6304		300.00	New decals/squad	42241	REPAIR & MAINTENANCE - SQUADS	N
21008	UNIVERSAL SCREENPRINT		327.00	2 Transactions			
999999997	Verizon Wireless Services						
213	01-201-000-0000-6801		50.00	Phone Presersation - VZ2235940	9022300575	MISCELLANEOUS EXPENSE	N
999999997	Verizon Wireless Services		50.00	1 Transactions			
22304	VFW POST 2793						
5	01-121-000-0000-6631		178.00	5 FLAGS - GVMT BLDG/LES/JUSTIC	602614	FURNITURE & EQUIPMENT - VETS S	G
22304	VFW POST 2793		178.00	1 Transactions			
23303	WEST GROUP PAYMENT CENTER						
73	01-016-000-0000-6242		1,073.05	August Westlaw Access	846944271	SUBSCRIPTIONS - LAW LIBRARY	N
71	01-091-000-0000-6240		794.00	August Westlaw Access	846952472	SUBSCRIPTIONS	N

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 11

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
72	01-091-000-0000-6240		73.09	August Subscriptions	847038334	SUBSCRIPTIONS	N
23303	WEST GROUP PAYMENT CENTER		1,940.14	3 Transactions			
999999997	White, Cameron						
179	01-251-000-0000-6420		165.06	Uniform Allowance Reimbursemen		JAILER UNIFORMS	N
999999997	White, Cameron		165.06	1 Transactions			
1 Fund Total:			110,008.56	County Revenue	63 Vendors	176 Transactions	

DRAFT

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 12

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1364	AUTO VALUE						
168	03-320-000-0000-6262		849.96	Shop 500 Rugs - Aug		OTHER SERVICES	N
164	03-350-000-0000-6564		82.28	Filters		EQUIPMENT REPAIR PARTS	N
165	03-350-000-0000-6564		56.00	Filters		EQUIPMENT REPAIR PARTS	N
166	03-350-000-0000-6564		15.63	Filters		EQUIPMENT REPAIR PARTS	N
167	03-350-000-0000-6564		72.03	Filters		EQUIPMENT REPAIR PARTS	N
1364	AUTO VALUE		1,075.90	5 Transactions			
3500	COULOMBE CONSULTING						
237	03-330-000-0000-6261		2,250.00	INDEXING		CONSULTING & LEGAL SERVICES	Y
3500	COULOMBE CONSULTING		2,250.00	1 Transactions			
6006	FARMERS UNION OIL						
161	03-350-000-0000-6262		697.75	Oil		OTHER SERVICES	N
162	03-350-000-0000-6262		253.60	Grease		OTHER SERVICES	N
157	03-350-000-0000-6560		2,026.80	Diesel Shop 215		GAS & DIESEL	N
158	03-350-000-0000-6560		436.35	Diesel Shop 212		GAS & DIESEL	N
159	03-350-000-0000-6560		2,968.00	Diesel Shop 213		GAS & DIESEL	N
160	03-350-000-0000-6560		2,310.80	Diesel Shop 211		GAS & DIESEL	N
163	03-350-000-0000-6560		6.55	Fuel Discount		GAS & DIESEL	N
6006	FARMERS UNION OIL		8,686.75	7 Transactions			
6349	FASTENAL COMPANY						
155	03-350-000-0000-6551		214.68	Cap Screws - Signing		SIGNS	N
156	03-350-000-0000-6556		119.00	Shop 500 Tool		SHOP SUPPLIES	N
6349	FASTENAL COMPANY		333.68	2 Transactions			
6306	FLEET DISTRIBUTING						
152	03-350-000-0000-6556		69.99	Grass Seed		SHOP SUPPLIES	N
154	03-350-000-0000-6556		173.99	Grass Seed		SHOP SUPPLIES	N
153	03-350-000-0000-6564		13.59	Broom		EQUIPMENT REPAIR PARTS	N
6306	FLEET DISTRIBUTING		257.57	3 Transactions			
7384	GOPHER STATE ONE CALL						
151	03-320-000-0000-6240		5.40	Email Tickets		SUBSCRIPTIONS	N
7384	GOPHER STATE ONE CALL		5.40	1 Transactions			
8367	H & L MESABI						
150	03-350-000-0000-6561		9,566.60	Carbides		CUTTING EDGES	N

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 13

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8367	H & L MESABI		9,566.60		1 Transactions		
8331	HARDWARE HANK				5 Transactions		
145	03-350-000-0000-6428		15.99	Sunscreen		SAFETY EQUIPMENT	N
146	03-350-000-0000-6428		31.98	Sunscreen		SAFETY EQUIPMENT	N
147	03-350-000-0000-6556		0.89	Adaptor		SHOP SUPPLIES	N
148	03-350-000-0000-6556		9.99	Seafoam		SHOP SUPPLIES	N
149	03-350-000-0000-6556		18.48	Electrical Tape, Splicing Tap		SHOP SUPPLIES	N
8331	HARDWARE HANK		77.33		5 Transactions		
8356	HOUSTON ENGINEERING INC						
144	03-330-000-0000-6261		6,344.81	Engineering Kratka Bridge		CONSULTING & LEGAL SERVICES	N
8356	HOUSTON ENGINEERING INC		6,344.81		1 Transactions		
8500	HUDSON ELECTRIC, LLC						
31	03-350-000-0000-6636		4,600.00	1ST FLOOR REMODEL	2725	BUILDING IMPROVEMENTS	N
8500	HUDSON ELECTRIC, LLC		4,600.00		1 Transactions		
8014	HUGOS #7						
143	03-350-000-0000-6556		29.98	Rolls Safety Meeting		SHOP SUPPLIES	N
8014	HUGOS #7		29.98		1 Transactions		
12325	L & M FLEET SUPPLY INC.						
140	03-350-000-0000-6556		59.96	Paper Towels		SHOP SUPPLIES	N
142	03-350-000-0000-6556		37.97	Weed Trimmer Blades		SHOP SUPPLIES	N
141	03-350-000-0000-6564		79.99	Socket Set		EQUIPMENT REPAIR PARTS	N
12325	L & M FLEET SUPPLY INC.		177.92		3 Transactions		
13498	MARCO TECHNOLOGIES LLC						
139	03-320-000-0000-6301		36.63	Copy Machine Sept		MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		36.63		1 Transactions		
14316	NELSON EQUIPMENT OF TRF INC						
136	03-350-000-0000-6564		32.93	Filters		EQUIPMENT REPAIR PARTS	N
137	03-350-000-0000-6564		613.20	Function Disc		EQUIPMENT REPAIR PARTS	N
138	03-350-000-0000-6564		22.82	Hydraulic Hoses		EQUIPMENT REPAIR PARTS	N
14316	NELSON EQUIPMENT OF TRF INC		668.95		3 Transactions		
14440	NORTHDALE OIL INC.						
135	03-350-000-0000-6560		7,497.26	Gas & Diesel Shop 500		GAS & DIESEL	N

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 14

3 Road & Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	14440 NORTHDALE OIL INC.			7,497.26		1 Transactions		
134	14315 NORTHERN MOTORS INC 03-350-000-0000-6564			400.49	Fuel Pump Module		EQUIPMENT REPAIR PARTS	N
	14315 NORTHERN MOTORS INC			400.49		1 Transactions		
132	14312 NORTHWEST POWER SYSTEMS 03-350-000-0000-6564			151.68	Hyd Hose		EQUIPMENT REPAIR PARTS	N
133	03-350-000-0000-6564			39.58	Crimp hose end		EQUIPMENT REPAIR PARTS	N
	14312 NORTHWEST POWER SYSTEMS			191.26		2 Transactions		
131	15323 OFFICE DEPOT 03-320-000-0000-6401			145.15	Folders, Pens		SUPPLIES	N
	15323 OFFICE DEPOT			145.15		1 Transactions		
26	16061 PENNINGTON COUNTY RECORDER 03-320-000-0000-6241			20.00	RECORD NOTARY	148636	DUES	N
	16061 PENNINGTON COUNTY RECORDER			20.00		1 Transactions		
128	16460 POMP'S TIRE SERVICE, INC 03-350-000-0000-6564			7,167.52	Tires		EQUIPMENT REPAIR PARTS	N
129	03-350-000-0000-6564			360.09	Tire Repair		EQUIPMENT REPAIR PARTS	N
	16460 POMP'S TIRE SERVICE, INC			7,527.61		2 Transactions		
127	16419 PRECISE MRM LLC 03-350-000-0000-6564			396.00	Monthly GPS-July		EQUIPMENT REPAIR PARTS	N
	16419 PRECISE MRM LLC			396.00		1 Transactions		
125	17002 QUILL CORPORATION 03-320-000-0000-6401			21.99	Mouse Pad		SUPPLIES	N
126	03-350-000-0000-6556			27.99	TP		SHOP SUPPLIES	N
	17002 QUILL CORPORATION			49.98		2 Transactions		
124	18379 RDO Equipment Co. 03-350-000-0000-6564			7,478.64	Repair Unit 207		EQUIPMENT REPAIR PARTS	N
	18379 RDO Equipment Co.			7,478.64		1 Transactions		
117	18440 READITECH IT SOLUTIONS 03-320-000-0000-6202			67.00	Readivoice - Sept		TELEPHONE	N
118	03-320-000-0000-6263			70.00	Hosted Office Support		COMPUTER SERVICES	N

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 15

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
119	03-320-000-0000-6263		25.47	Hosted Exchange Spet		COMPUTER SERVICES	N
120	03-320-000-0000-6263		12.00	POP Email - Sept		COMPUTER SERVICES	N
121	03-320-000-0000-6263		31.23	Email Archiving - Sept		COMPUTER SERVICES	N
122	03-320-000-0000-6263		40.00	Back Up Manager		COMPUTER SERVICES	N
18440	READITECH IT SOLUTIONS		245.70		6 Transactions		
18357	RINKE NOONAN						
116	03-330-000-0000-6261		200.00	Retainer Drainage Issues		CONSULTING & LEGAL SERVICES	N
18357	RINKE NOONAN		200.00		1 Transactions		
18319	RT VISION, INC.						
123	03-320-000-0000-6263		1,527.70	Annual Support eTime Support		COMPUTER SERVICES	N
18319	RT VISION, INC.		1,527.70		1 Transactions		
20027	THE TIMES						
115	03-320-000-0000-6232		309.00	AD EMPLOYEMENT		ADVERTISING	N
20027	THE TIMES		309.00		1 Transactions		
20309	TRUE NORTH STEEL						
114	03-350-000-0000-6549		18,445.76	18", 30" 48" Pipe		CULVERTS	N
20309	TRUE NORTH STEEL		18,445.76		1 Transactions		
3 Fund Total:			78,546.07	Road & Bridge		28 Vendors	57 Transactions

Pennington County Financial System



Danielle
9/12/22 4:39PM

11 Pennington Co. Human Serv

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 16

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
19	3138 CREATIVE FORMS AND CONCEPTS 11-420-600-0000-6401		936.61	SOCIAL WELFARE CHECKS	119517	OFFICE SUPPLIES	N
	3138 CREATIVE FORMS AND CONCEPTS		936.61	1 Transactions			
11 Fund Total:			936.61	Pennington Co. Human Services I	1 Vendors	1 Transactions	

DRAFT

Pennington County Financial System



Danielle
9/12/22 4:39PM
32 Solid Waste Facility

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
112	8012 HOFFMAN, DALE & SWENSON PLLC 32-391-000-0000-6262		600.00	2021 Audit Billing #2		OTHER SERVICES	Y
	8012 HOFFMAN, DALE & SWENSON PLLC		600.00	1 Transactions			
14	19324 SAFETY-KLEEN SYSTEMS, INC. 32-390-000-0000-6262		24.30	USED OIL FILTERS	88531457	OTHER SERVICES-SCORE ACCOUN	N
12	32-390-000-0000-6262		300.00	USED OIL FILTERS	89396920	OTHER SERVICES-SCORE ACCOUN	N
13	32-390-000-0000-6262		150.00	USED OIL FILTERS	89723560	OTHER SERVICES-SCORE ACCOUN	N
	19324 SAFETY-KLEEN SYSTEMS, INC.		474.30	3 Transactions			
32 Fund Total:			1,074.30	Solid Waste Facility	2 Vendors	4 Transactions	

DRAFT

Pennington County Financial System



Danielle
9/12/22 4:39PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 18

40 Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
169	8495 HRUBY ROAD SERVICE 40-736-000-0000-6262		2,090.00	Backhoe, gravel, blading	1401	OTHER SERVICES	N
	8495 HRUBY ROAD SERVICE		2,090.00	1 Transactions			
130	15359 OLSON/COLE 40-796-000-0000-6849		250.00	Beaver Bounty		BEAVER CONTROL	N
	15359 OLSON/COLE		250.00	1 Transactions			
29	16310 POLK COUNTY AUDITOR 40-760-000-0000-6262		24.08	WORK DONE ON JD#60		OTHER SERVICES - JD #60	N
	16310 POLK COUNTY AUDITOR		24.08	1 Transactions			
40 Fund Total:			2,364.08	Ditch Funds	3 Vendors	3 Transactions	
Final Total:			192,929.62	97 Vendors	241 Transactions		

DRAFT

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	110,008.56	County Revenue
3	78,546.07	Road & Bridge
11	936.61	Pennington Co. Human Services I
32	1,074.30	Solid Waste Facility
40	2,364.08	Ditch Funds
All Funds	192,929.62	Total

Approved by,

.....

.....

DRAFT

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: Y

DRAFT

Pennington County Financial System



Danielle
9/12/22 4:38PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12323	LAWRENCE/BRUCE						
12	01-003-000-0000-6103		100.00	Local Government Webinar	080222	PER DIEMS - BOARD	N
13	01-003-000-0000-6103		75.00	Opioid Funding Committee	080422	PER DIEMS - BOARD	N
14	01-003-000-0000-6103		75.00	Meeting with Travis Griffen	080822	PER DIEMS - BOARD	N
15	01-003-000-0000-6103		100.00	Building Committee	080922	PER DIEMS - BOARD	N
16	01-003-000-0000-6103		100.00	JDAI Committee	081022	PER DIEMS - BOARD	N
17	01-003-000-0000-6103		75.00	NWRAC Committee	081122	PER DIEMS - BOARD	N
18	01-003-000-0000-6103		100.00	Highway Committee	081622	PER DIEMS - BOARD	N
19	01-003-000-0000-6103		100.00	Prowest Technology	081722	PER DIEMS - BOARD	N
20	01-003-000-0000-6103		75.00	Solid Waste Committee	081822	PER DIEMS - BOARD	N
21	01-003-000-0000-6103		75.00	Opioid Meeting	082522	PER DIEMS - BOARD	N
22	01-003-000-0000-6103		75.00	Joint Meeting SD 564, City	082922	PER DIEMS - BOARD	N
23	01-003-000-0000-6103		75.00	Homeless Meeting	083022	PER DIEMS - BOARD	N
24	01-003-000-0000-6103		100.00	Dispatch Interviews Personnel	083122	PER DIEMS - BOARD	N
12323	LAWRENCE/BRUCE		1,125.00	13 Transactions			
14478	NELSON/SETH						
25	01-003-000-0000-6103		75.00	PER DIEM - COMMUNITY STRONG		PER DIEMS - BOARD	N
26	01-003-000-0000-6103		75.00	PER DIEM - SOLID WASTE COMM		PER DIEMS - BOARD	N
27	01-003-000-0000-6103		75.00	PER DIEM - PENN CTY HISTORICAL		PER DIEMS - BOARD	N
14478	NELSON/SETH		225.00	3 Transactions			
16362	PETERSON/NEIL						
28	01-003-000-0000-6103		75.00	PER DIEM - HWY COMMITTEE		PER DIEMS - BOARD	N
29	01-003-000-0000-6103		75.00	PER DIEM - RED LAKE1W1P		PER DIEMS - BOARD	N
30	01-003-000-0000-6103		75.00	PER DIEM - CANVASSING BOARD		PER DIEMS - BOARD	N
31	01-003-000-0000-6103		75.00	PER DIEM - HWY COMMITTEE		PER DIEMS - BOARD	N
32	01-003-000-0000-6103		75.00	PER DIEM - DIGI KEY		PER DIEMS - BOARD	N
33	01-003-000-0000-6103		100.00	PER DIEM - NWSTC		PER DIEMS - BOARD	N
34	01-003-000-0000-6103		100.00	AIRPORT AUTHORITY		PER DIEMS - BOARD	N
35	01-003-000-0000-6103		100.00	1W1P		PER DIEMS - BOARD	N
16362	PETERSON/NEIL		675.00	8 Transactions			
20307	TVEITBAKK/DARRYL						
1	01-003-000-0000-6103		75.00	Per Diem - Pers Comm - TRF	080122	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		75.00	Per Diem - Pers Comm - TRF	080222	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		75.00	Advance TRF	080322	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		75.00	Building Committee	080922	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		100.00	Pers Comm - TRF	081022	PER DIEMS - BOARD	N

Pennington County Financial System



Danielle
9/12/22 4:38PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 3

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9	01-003-000-0000-6103		100.00	Airport Authority	082922	PER DIEMS - BOARD	N
10	01-003-000-0000-6103		75.00	NWRL Personnel Committee	083022	PER DIEMS - BOARD	N
11	01-003-000-0000-6103		100.00	Personnel Committee	083122	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		75.00	NWRL Personnel Committee	8/22/22	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	TVF Airport Authority Comm	81622	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		13.34	Meal Reimbursement 8/17/22	81722	PER DIEMS - BOARD	N
20307	TVEITBAKK/DARRYL		838.34	11 Transactions			
1 Fund Total:			2,863.34	County Revenue	4 Vendors	35 Transactions	
Final Total:			2,863.34	4 Vendors	35 Transactions		

DRAFT

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	2,863.34	County Revenue
All Funds	2,863.34	Total

Approved by,

.....

.....

DRAFT



**Resolution to Submit, Adopt and Implement
The Clearwater River Watershed
Comprehensive Watershed Management Plan**

Whereas, Pennington County is a member of the Clearwater River Watershed One Watershed One Plan Policy Committee; and

Whereas, Pennington County has been an active participant in the development of the Clearwater River Watershed Comprehensive Watershed Management Plan (Plan); and

Whereas, Pennington County recommended the Clearwater River Watershed One Watershed One Plan Policy Committee submit the Plan for 60 day comment; and

Whereas, no major changes were requested by state agencies in the final comment period;

Whereas, the Plan will serve as a substitute for either the SWCD comprehensive plan or county local water management plan as per Ch 103C or 103B, respectively, for the duration of the state approved Plan.

Now; Therefore, Be it Resolved, that Pennington County approves submission of the Plan to the Board of Water and Soil Resources (BWSR) Board. Contingent on recommendation of plan approval by the BWSR Northern Committee and subsequent BWSR approval, Pennington County hereby adopts and will begin implementation of the Plan for the area of the County identified within the Plan.

CERTIFICATION

STATE OF MINNESOTA

Pennington County, I do hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by Pennington County at a duly authorized meeting therefore held on September 13, 2022.

Board Chair: _____

Pennington County

**AGREEMENT TO PROVIDE FOOD SERVICE
PENNINGTON COUNTY JAIL**

THIS AGREEMENT, made as of September 1, 2022 by and between PENNINGTON COUNTY, a political subdivision of the State of Minnesota (hereinafter referred to as the “County”), and KIMBLE’S FOOD BY DESIGN, LLC d/b/a/ SKILLET KITCHEN (hereinafter referred to as “Contractor”) (collectively the “Parties”) shall constitute the terms and conditions under which the Contractor shall provide food service at the Pennington County Jail.

WITNESSETH:

That for and in consideration of the mutual covenants and agreements herein set forth, the County and the Contractor hereby agree as follows:

ARTICLE I. PAYMENT

Pennington County shall pay the Contractor for meals served and/or prepared.

The Contractor shall submit to the County a monthly invoice for meals ordered or meals served, whichever is greater for the unit price for (3) meals per day, per County’s requests. Payment shall be made within 30 days from the invoice date.

ARTICLE II. SCOPE OF WORK

The Contractor agrees to provide all necessary services in accordance with the County’s Request. The Contractor will provide (3) Three meals per day to the inmate population at the Pennington County Jail. These meals will meet the recommended daily allowances of the National Academy of Sciences pursuant to NCGB 150B-14(c). The menu will be a daily average of 2800 calories, in accordance with the MN DOC 2911. The Contractor will be responsible for maintaining the sanitation score from the Health Department at a score of “A” and will immediately correct any and all deficiencies reported on any health inspection. The Contractor will procure all food, cleaning chemicals and paper goods for the jail kitchen operation. The Contractor will employ sufficient staff to provide the necessary services. Background checks and drug testing will be conducted on all Contractor staff working on property owned by Pennington County. Background checks shall be completed but not limited to Minnesota Bureau of Criminal Apprehension (BCA)

ARTICLE III. GENERAL CONDITIONS

Additional Work. If the Contractor is asked by the County to perform work beyond the scope of this Agreement for which payment is desired, Contractor shall notify the County in writing, state that the work is considered outside the scope of the work of this Agreement, give a proposed cost for the additional work, and obtain the approval in writing from the County prior to performing the additional work for which Contractor is to be paid. The County shall in no way be held liable for any work performed under this section which has not first been approved in writing by the County.

ARTICLE IV. AGREEMENT TERM

The term of this Agreement shall commence on **October 1, 2022** and will continue for **12 months** thereafter. At the expiration of the original term, the Agreement shall renew for additional 1 year in increments of twelve (12) month periods unless one of the parties notifies the other 45 days prior to the expiration of the original term or any renewal term of their intention to terminate the Agreement. Notwithstanding anything to the contrary, the terms and conditions of this Agreement shall continue to apply as long as Kimble’s continues to provide services hereunder to Customer after the expiration or termination of this Agreement.

Successors and Assigns. The County and the Contractor each binds itself and its partners, successors, executors, administrators, and assigns to the other party of this Agreement and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the County nor the Contractor shall assign, sublet, or transfer its interest in this Agreement without the written consent of the other, which consent will not be unreasonably withheld, delayed or conditioned. Nothing herein shall be construed as creating any personal liability on the part of any officers or agents of the County or Contractor, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the parties to this Agreement.

Review and Acceptance. Work performed by the Contractor shall be subject to review and acceptance in stages as required by the County. Acceptance shall not relieve the Contractor of its professional obligation to correct, at its own expense, any errors in the work.

Pricing. Pricing indicated on Attachment "A" Skillet Kitchen reserves the right to negotiate the Consumer Price Index (CPI) and operational cost increases no more than once per year, and the price increase will be effective on July 1st. All requests for price increase will be delivered to the Pennington County Sheriff's Office. The CPI "food away from home" is based upon data produced by the US Bureau of Labor Statistics and will be used in conjunction with actual cost increases incurred to determine pricing for renewal terms. We will also be able to provide letters from our suppliers in order to justify increases. A minimum of 120 days' notice will be given before such price increase is implemented. A CPI modification shall be provided to the client from the contractor no later than the third quarter of the current calendar year, for an effective implementation date of January 1st of the next calendar year.

Equipment Repair and Replacement Fund. Contractor agrees to establish and account for an equipment repair and replacement allowance. Contractor will set up an allowance and will accumulate and account for \$0.10 per meal served in this allowance. In the event Client desires for any additional equipment repair or replacement to be made out of this allowance, Contractor will do so at the request of the Client up to the balance in this account. This \$0.10 allowance per tray will be in addition to the prices in Attachment "A".

Termination of Agreement. If either party defaults in the performance of any obligation under this Agreement, then the non-defaulting party shall give the defaulting party written notice of its default, setting forth specifically the nature of the default. If the defaulting party fails to cure its default within fifteen (15) days after receipt of the notice of default, then the non-defaulting party shall have the right to terminate this Agreement upon fifteen (15) days written notice. The county also reserves the right to terminate the contract for any reason within forty-five (45) days for any reason. If terminated by the County, the written notice shall be sent to the Contractor, addressed as follows:

Kimble's Food by Design
Matt Eubanks, Vice President
100 Webster St.
LaGrange, GA 30241

All notices sent to the above address shall be binding upon the Contractor unless said address is changed by the Contractor in writing to the County. If this Agreement is so terminated the Contractor shall be paid as provided herein before.

If terminated by the Contractor, the written notice shall be sent to the County at the following addresses:

Pennington County Sheriff
Ray Kuznia
102 1st St West
Thief River Falls, MN 56701

All notices sent to the above address shall be binding upon the County unless said address is changed by the County in writing to the Contractor. If this Agreement is so terminated, the County shall not be liable to Contractor for payments owed after the date of the notice of termination.

Indemnification Agreement. As between the County and the Contractor as the other party, the Contractor shall assume responsibility and liability for any damage, loss, or injury, including death, of any kind or nature whatsoever to person or property, including employees and property of the County, caused by or resulting from any negligent act of the Contractor or its subcontractors or any of their officers, agents, servants, or employees, arising from the performance of the work under this Agreement. The Contractor shall defend, indemnify, and hold harmless the County and all of its officers, agents, servants, or employees from and against any and all claims, loss, damage, charge, or expense to which they or any of them may be put or subjected by reason of any such damage, loss, or injury. The Contractor expressly agrees to defend against any claims brought or actions filed against the County, where such claim or action involves, in whole or in part, the subject of the indemnity contained herein, whether such claims or actions are rightfully or wrongfully brought or filed.

As between the Contractor and the County as the other party, the County shall assume responsibility and liability for any damage, loss or injury, including death, of any kind or nature whatsoever to person or property, including employees and property of the Contractor, cause by or resulting from any negligent act of the County or its subcontractors or any of its officers, agents, servants or employees, arising from the performance of the work under this Agreement. The County shall defend, indemnify and hold harmless the Contractor and all of its officers, agents, servants or employees from and against any and all claims, loss, damage, charge or expense to which they or any of them may be put or subjected by reason of any such damage, loss, or injury. The County expressly agrees to defend against any claims brought or actions filed against the Contractor, where such claim or action involves, in whole or in part, the subject of the indemnity contained herein, whether such claims or actions are rightfully or wrongfully brought or filed.

All aspects of the indemnification agreement are limited in the manner and to the extent provided by Minnesota law.

Minnesota Law Governs. This Agreement shall be governed by and construed and enforced in accordance with the laws of Minnesota.

Venue. This Agreement shall be deemed to have been made and performed in Pennington County, Minnesota. For the purposes of venue, all suits or causes of action arising out of this Agreement shall be brought in the courts of Pennington County, Minnesota.

Insurance. The Contractor shall furnish the following along with the Agreement documents sent to the County for execution:

1. Certificates of Insurance in companies doing business in Minnesota and reasonably acceptable to the County covering:
 - a. Statutory Workers' Compensation Insurance, and to have all subcontractors likewise carry statutory Worker's Compensation Insurance, or proof that the Contractor or its subcontractors are not required to provide such coverage under State law; and
 - b. Comprehensive Liability Insurance as follows:
 - i. Comprehensive Liability Insurance covering all operations:

<u>TYPE</u>	<u>COVERAGE FEATURES</u>	<u>LIMITS</u>
Worker's Compensation		As required by law
Employer's Liability		\$1,000,000
Comprehensive General		\$2,000,000
Liability (including bodily injury & admin)		\$1,000,000

Pennington County named as additional insured only to the extent of Contractor's insurance coverage.

- ii. Certificates of Insurance must be executed in accordance with the following provisions:
 1. Certificates to contain policy number, policy limits, and policy expiration date of all policies issued in accordance with this Agreement;
 2. Certificates to contain the location and operations to which the insurance applies;
 3. Certificates to contain Contractor's protective coverage for any subcontractor's operations;
 4. Certificates to contain Contractor's contractual insurance coverage;
- iii. The Contractor shall be wholly responsible for securing certificates of insurance coverage as set forth above from all subcontractors who are engaged in this work.

Limitation of Liability. Notwithstanding anything to the contrary in this Agreement, neither party shall have any liability for indirect, incidental, special or consequential damages, loss of profits or income, loss or corrupted data, or loss of use of other benefits, howsoever caused and even if due to the party's negligence, breach of contract, or other fault, even if such party has been advised of the possibility of such damages.

Uncontrollable Circumstance. Each Party reserves the right to renegotiate or terminate this Agreement upon forty-five (45) days advance written notice if circumstances outside its control occur, which negatively impact its business, and are related to the operation of the Facility; material reduction in inmate population or capacity; material changes in policy or economic conditions; acts of God; actions taken for security reasons (such as lock-downs). Each Party shall not unreasonably exercise such right. Further, the Parties acknowledge that provision of these services are subject to certain federal, state or local regulatory requirements and restrictions which are subject to change from time-to-time and nothing contained herein to the contrary shall restrict the Parties from taking any steps necessary to perform in compliance therewith.

Force Majeure. Either party may be excused from performance under this Agreement to the extent that performance is prevented by any act of God, war, civil disturbance, terrorism, strikes, supply or market, failure of a third party's performance, failure, fluctuation or non-availability of electrical power, heat, light, air conditioning or telecommunications equipment, other equipment failure or similar event beyond its reasonable control; provided, however that the affected party shall use reasonable efforts to remove such causes of non-performance.

Modification. This Agreement may be modified or amended by the County to reduce the scope of work or project description upon seven (7) days written notice; the written notice shall be sent to the Contractor addressed as follows:

**Kimble's Food by Design
Matt Eubanks, Vice President
100 Webster St.
LaGrange, GA 30241**

All notices sent to the Contractor address shall be binding upon the Contractor unless said address is changed by the Contractor in writing to the County.

County Representative. The County / Sheriff may designate a representative through whom the Contractor will contact the County. In the event of such designation, said representative shall be consulted and

his/her written recommendation obtained before any request for extra work is presented to the Pennington County Sheriff's Office. Payments to the Contractor shall be made only upon itemized bill submitted to and approved by said representative, which approval shall not be unreasonably withheld, delayed, or conditioned.

Contractor's Status. The relationship between the County and the Contractor shall be that of owner and independent contractor, and all employees of Contractor assigned to the County's facility shall be strictly employees or agents of Contractor, and in no event shall employees of Contractor be considered agents or employees of the County. Contractor shall assign to duty at the County's facility only employees that are reasonably qualified to perform the services required under this Agreement, and that are acceptable to the Sheriff. Contractor agrees that it will conduct appropriate background checks on all employees assigned to the County facilities and warrants that all such employees will be suitable for the position to which they have been assigned.

Sole Agreement. This Agreement constitutes the sole agreement between the Parties. No representations oral or written not incorporated herein shall be binding on the Parties. No amendment or modifications of this Agreement shall be enforceable unless approved by action of the County and Contractor.

Controlling Provisions. In the event of a conflict between the County's Request and the Contractor's response, the provisions of this Agreement shall control over any conflicting provisions contained in the Contractor's response.

Miscellaneous.

This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. Unless prohibited by law, any action resulting from this Agreement shall be brought solely in the General Court of Justice of Minnesota sitting in Pennington County, Minnesota. No waiver by either party of any event of default under this Agreement shall operate as a waiver of any subsequent default under the terms of this Agreement. If any provision of this Agreement is held to be invalid or unenforceable, the validity or enforceability of the other provisions shall remain unaffected. Provider shall not sub-contract all or any part of the services provided for in this Agreement without prior written approval of the County. Additionally, Provider shall not assign all or any part of this Agreement, including rights to payments, to any other party without the prior written consent of the County. This Agreement shall be binding upon and inure to the benefit of Kimble's and Customer and their respective successors and permitted assigns. Each signatory to this Agreement warrants and represents that he or she has the unrestricted right and requisite authority to enter into and execute this Agreement, to bind his or her respective party, and to authorize the obligations of the respective parties as set forth herein. Provider and Customer each shall comply, at its own expense, with all applicable laws and regulations in the performance of their respective obligations under this Agreement and otherwise in their operations. Nothing in this Agreement shall be deemed or construed by the parties or any other entity to create an agency, partnership, or joint venture between Customer and Provider. This Agreement cannot be modified orally and can only be modified by a written instrument signed by all parties. The parties' rights and obligations, which by their nature would extend beyond the termination, cancellation, or expiration of this Agreement, shall survive such termination, cancellation, or expiration (including, without limitation, any payment obligations for services or equipment received prior to such termination, cancellation, or expiration). This Agreement may be executed in counterparts, each of which shall be fully effective as an original, and all of which together shall constitute one and the same instrument. This Agreement constitutes the entire agreement of the parties regarding the subject matter set forth herein and supersedes any prior oral or written agreements or guarantees regarding subject matter set forth herein. This contract will be administered by the Pennington County Sheriff or his designee.

ARTICLE V. PENNINGTON COUNTY RESPONSIBILITIES

Access

Pennington County will grant Kimble's delivery person access to the building for deliveries.

Equipment

The County agrees to provide, in good working order equipment necessary for the preparation of the meals for inmates and staff as well as adequate space for storage of supplies including freezer and cooler equipment. Contractor is responsible for the cleaning and care of such equipment. The county will be responsible for all

maintenance of the kitchen equipment. The County will provide trays for food service and related utensils as well as equipment to facilitate moving the prepared meals around the facility.

<p><u>KIMBLES:</u> Kimble's Food by Design, LLC. By: _____ Name: _____ Title: _____ Date: _____ <u>Kimble's Notice Address:</u> Kimble's Food by Design, LLC. P.O. Box 1227 LaGrange Georgia, 30241 Phone – 706-884-5527</p>	<p><u>CUSTOMER:</u> Pennington County MN By: _____ Name: _____ Title: _____ Date: _____ <u>Pennington County's Notice Address:</u> Pennington County Sheriff's Office 102 1st St West Thief River Falls, MN Phone – 218-681-6161</p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Attachment “A” - Pricing Schedule

Pennington County

Inmates	Price Per Tray
24-26	\$8.1779
27-29	\$7.4355
30-32	\$6.8415
33-35	\$6.3556
36-38	\$5.9506
39-42	\$5.6080
43-44	\$5.3142
45-48	\$5.0597
49+	\$4.8370

Meals on Wheels Price \$7.8316



RDO Finance Quote - Lease

RDO Equipment Co.
6565 Gateway Drive
Grand Forks ND, 58203
Phone: (701) 772-4842 - Fax: (701) 772-9620

Prepared For:
PENNINGTON COUNTY HWY DEPT - MN
250 125TH AVE NE
THIEF RIVER FALLS, MN, 567018489
(218) 683-7017

Prepared By:
Name: Jared Harshman
Title: Sales Professional
Phone: (701) 772-4842
Mobile: (701) 317-3755

Name: Brian Fried
Title: Regional Finance Manager
Phone: (701) 223-5798
Mobile:

Comments

1st payment due at lease signing.

Equipment Information

Status / Year / Make / Model	Serial Number
New 2023 JOHN DEERE 770G	TBD

Quote Overview

Selling Price: \$336,834.00
DOC/UCC Fees: \$640.00
Amount to Finance: \$337,474.00

Quote Options

	Lender	Frequency	Term	Number Of Payments	Security Deposit	Number of Advanced Payments	Payment (Plus Applicable Taxes)	Annual Hours	Purchase Option or FMV
Option 1	John Deere Financial	Annual	72	6	\$0.00	1	\$53,562.18	1250	\$111,640.00 (PO)

Other Notices

All Numbers subject to Final Credit Approval



720 3rd Ave SW
Crookston, MN 56716
218.281.4245 Main
800.422.5782 Toll Free
218.281.3852 Fax

August 12th, 2022

Pennington County Highway Department
Terry Peterson
250 125th Avenue NE
Thief River Falls, MN 56701

Dear Terry,

I am pleased to quote you the following CAT 140 motor grader.

- Base Unit Price: CAT 140 (Tandem Drive)
- 4.1.3 Cab, Premium (Included in Snow Fighter Package)
- 4.1.5 Rear vision camera (115 degree color camera connected to a 7 inch LCD in cab screen)
- 4.1.6 Inside rear view mirror, wide angle
- 4.1.8 Mirror, Outside heated 24V (Included in Snow Fighter Package)
- 4.1.9 Speedometer / Tachometer
- 4.1.10 Radio ready cab (Includes two installed speakers, antenna, and cable)
- 4.1.11 Supplemental steering
- 4.1.12 Rear window defroster fan
- 4.2.1 Autoshift transmission (included in Snow Fighter Package)
- 4.2.2 Caterpillar C9 Tier 4 final emissions compliant engine
- 4.2.4 Fuel tank 110 gallons
- 4.2.5 Turbo II Aftermarket Precleaner
- 4.2.8 Cold weather plus package (included in Snow Fighter Package)
- 4.2.9 Extreme duty starter (included in Snow Fighter Package)
- 4.2.10 Engine coolant heater
- 4.2.11 Fluid sampling ports
- 4.2.12 Extended Life Coolant, -31F
- 4.3.1 150 amp alternator, sealed
- 4.3.2 Heavy duty, maintenance free batteries (1400 CCA)
- 4.3.3 Lights, service internal (provides two lights in the rear enclosure)
- 4.3.4 LIGHTS, ROADING, HALOGEN (provides six halogen cab roof mounted roading lights)
- 4.3.6 Halogen high bar headlights with front turn signals (included in Snow Fighter Package)
- 4.3.11 Lights, working, plus, halogen (included in Snow Fighter Package)
- 4.3.13 Lights, arm, fold down (included in Snow Fighter Package.)
- 4.3.15 Warning light mounting plate (included in Snow Fighter Package)
- 4.3.16 Whelen L22 LED beacon (specify blue or amber lens)
- 4.3.18 Product Link, cellular
- 4.4.9 Michelin XSNOPLUS 17.5R 25 Tires on 14" x 25" multi piece rims

- 4.5.11 Hydraulics, base + 5 (Front lift, snow wing mast, snow wing tilt, dozer angle, and ripper func
- 4.6.4 Blade 14' x 27" x 1" (included in Snow Fighter Package)
- 4.6.5 Extension, blade, left hand.
- 4.7.17 Freight to Little Falls for mounting of snow equipment
- 4.7.21 Para-Lift hitch only
- 4.9.14 2012 all hydraulic snow wing with standard rear brace - short post (66")
- 4.9.18 Add for hydraulic elevating rear slide
- 4.10.1 Towing Hitch
- 4.10.2 Tool Box
- 4.10.3 S M V Sign
- 4.10.4 Mounting, front lift (included in Snow Fighter Package)
- 4.10.5 Articulation guard (included in Snow Fighter Package)
- 4.10.12 Fenders, front, Caterpillar, non-metallic, non-AWD (factory installed Thermoformed)
- 4.10.14 Fenders, rear, Caterpillar, non-metallic (factory installed Thermoformed)
- 4.10.15 Slopemeter
- 4.10.16 Snow wing ready package (included in Snow Fighter Package)
- 4.10.17 One complete set of OEM air and fluid filters
- 4.10.18 One set of parts, service and operators manuals
- 4.10.19 Fan, reversing
- 4.10.20 Snow Fighter Package (purchased separately would cost \$20,630)
 - 4.1.3 Cab, Premium
 - 4.1.8 Mirror, Outside heated
 - 4.2.1 Autoshift transmission
 - 4.2.8 Cold weather plus
 - 4.2.9 Extreme duty starter
 - 4.3.6 High bar halogen headlights
 - 4.3.11 Working lights plus, halogen
 - 4.3.13 Lights, Arm, Fold Down
 - 4.3.15 Warning light mounting plate
 - 4.5.10 Base + 4 hydraulics
 - 4.6.4 14' x 27" x 1" blade
 - 4.10.4 Mounting, front lift
 - 4.10.5 Articulation guard
 - 4.10.16 Snow wing ready
- MINIMUM DELIVERY CHARGE (if applicable)
- 4.14.172 72 MONTHS / 8000 HOURS PRO

CAT Financial Lease:

6 years / 8,000 hours
 1st payment due at delivery (1 annual payment made per year)
 \$55,848.69 per payment
 Purchase Option at end of lease - \$105,000.00

If you have any questions please call me at 218-929-9349.

Thank you,

Ryan Davies

Ryan Davies
 Ziegler CAT - Crookston



Northern Woodwork, Inc.

Complete Casework & Millwork Packages Since 1920

PROPOSAL FOR MATERIALS

SECTION: CASEWORK & COUNTERTOPS

Date: 8/23/22

Project: PENNINGTON COUNTY GOVERNMENT CENTER
THIEF RIVER FALLS, MN

Proposal according to plans & specifications by: SEH
Includes Addendum(s): N/A

FOR THE SUM OF: \$ 5,200.00 INCLUDING 6.875% SALES TAX, MATERIALS ONLY, FOB JOBSITE.
INCLUDES:

- PLASTIC LAMINATE CABINETS
- SOLID SURFACE COUNTERTOPS – INCLUDES INSTALLATION
- COUNTERTOP SUPPORT LEDGER
- JOBSITE DELIVERY

ALTERNATE – ADD INSTALLATION

ADD THE SUM OF: \$ 1,400.00 INCLUDING APPLICABLE TAXES.
INCLUDES:

- INSTALLATION OF ALL PLASTIC LAMINATE CABINETS

Given the current volatility of the raw materials market, pricing is valid for 30 days on immediate release of materials only. Contracts for projects with extended ship dates will be subject to escalation terms including provisions for cost increases over the project schedule.

Due to the volatility of freight rates, actual charges will be applied at the time of shipping.

NOTES:

1. This proposal excludes sales tax.
2. EXXcludes / IINcludes finishing of hardwood items herein.
3. Excludes installation and fasteners/adhesives/caulking/shims/blocking for installation.
4. Excludes verification of dimensions and trips to the jobsite for project meetings.
5. Excludes cutouts for fixtures, plumbing, mechanical, and electrical items.
6. All cabinets are modular with individual base blockings attached on typical and detached on tall units.
7. Scribe strips and fillers are shipped detached.
8. NWI contracts with private commercial truck lines; their driver is not responsible for any assistance in unloading. On-site contractors are responsible for unloading product.
9. This quotation is based upon our standard plastic laminate, solid surface, stone, and stain color finishes, unless there have been pre-selections that are contained in the bid documents.

CONDITIONS:

1. Proposal subject to revision if not accepted within 30 days.
2. Terms: Net 15th day of month following delivery.
3. No labor is to be performed or materials furnished by the purchaser of this order and charged to us without our written approval.
4. All contracts are subject to cancellation upon strikes, breakdowns, fires, or other causes beyond our control.

Respectfully submitted,

By: Jay Kinsman
Jay Kinsman - Estimator
(218) 681-2305 ext. 202 jay@northernwoodworkinc.com

Date accepted: _____
By: _____
Company: _____

1581 Hwy. 59 S.E. Thief River Falls, MN 56701
P: (218) 681-2305 F: (218) 681-2343
www.northernwoodworkinc.com

Lawrence Builders

1502 Sunrise Ct.
Thief River Falls, MN 56071
Phone: Chris- 218-686-1102
Craig- 218-686-3845
LIC# BC-20333710

PROPOSAL

DATE 9/2/2022

PROPOSAL SUBMITTED TO:

Pennington County
Gov Center 1st Floor Improvements
TRF MN 56701

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES OF:	AMOUNT
Work to be done on 1st floor Gov Center east side of building	
-Install 2x2 suspended ceiling gridwork to spec	
-Install 2x2 suspended ceiling tile	
-Install carpet tile flooring	
-Install LVT tile in breakroom	
-Paint all rooms being remodeled(not by Lawrence Builders)	\$9,350
-Install kitchenette provided by NWI(pricing on kitchenette not provided)	\$800
- Builders First Source material	\$5,200
-Paint and Glass material (supplied by county)	\$0
TOTAL	\$15,350

Lawrence Builders

PROPOSAL

We hereby propose to furnish labor and materials -complete in accordance with the above specifications, for the sum of:
Fifteen thousand three hundred fifty dollars

PAYMENTS TO BE MADE AS FOLLOWS

Progress payments as job proceeds.

All materials guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specification involving extra cost, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signatures

Chris Lawrence

Craig Lawrence

***Note: This proposal may withdrawn by us if not accepted within 30 days.**

ACCEPTANCE OF PROPSAL

The above prices, specification and conditions are satisfactory and hereby accepted. You are authorizing us to do the work as specified. Payment will be made as outlined above.

Signature

Date of Acceptance

Signature



PENNINGTON COUNTY

101 Main Ave. North
P.O. Box 616
Thief River Falls, MN 56701

RESOLUTION ON SPECIAL SESSION

WHEREAS, the people of Minnesota have critical infrastructure needs, including the replacement and upgrade of roads, bridges, and airport facilities that cannot be delayed, and

WHEREAS, without additional funding through a bonding bill, counties will have to drastically raise taxes on residents and businesses to pay for necessary infrastructure projects that have been made even more expensive due to inflation and procurement shortages, and

WHEREAS, the Minnesota Legislature failed to pass a bonding bill in the 2022 legislative session, and

WHEREAS, County Program Aid (CPA) is an essential aid program to Minnesota Counties, helping to restrain local property taxes, and

WHEREAS, the CPA appropriation has not kept up with the County's needs and inflation, making it more difficult for Counties to provide public safety, core infrastructure, Human Services, libraries, and other services without imposing significant levy increases or service cuts, and

WHEREAS, the Legislature failed to pass a tax bill in the 2022 legislative session that would have increased CPA appropriation, and

WHEREAS, the state of Minnesota has a multi-billion-dollar surplus, and

WHEREAS, additional funds are required to match millions of dollars in available federal funds.

BE IT RESOLVED the Board of Commissioners of Pennington County, Minnesota urges through this resolution to Governor Tim Waltz to declare a special session and to have lawmakers work in a bi-partisan way to pass a bonding bill and a tax bill that includes a CPA increase and

BE IT FURTHER RESOLVED that this resolution be transmitted to US 7th Congressional Representative Michelle Fischbach, Senator Amy Klobuchar, Senator Tina Smith, Speaker of the House Melissa Hortman, Senator Majority Leader Jeremy Miller, House Minority Leader Kurt Daudt, Senate Minority Leader Melissa Lopez Franzen, Senator Mark Johnson, Representative John Burkel, and Governor Timothy Waltz.

Adopted: _____

Date

Signed: _____, Chair, Pennington County Board of Commissioners

Bruce Lawrence

Attest: _____