

**PENNINGTON COUNTY  
BOARD OF COMMISSIONER'S MEETING  
JUSTICE CENTER – COUNTY BOARD ROOM  
TUESDAY, MAY 9<sup>TH</sup>, 2023, 10:00 A.M.**

**AGENDA - REVISED**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Amendments to the Agenda**

**4. Recognition of Citizens** – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.

**5. Approval of the Board minutes; bills**

**6. Regular Agenda**

10:05 Jim Geatz – County Constituent

- Railway right-of-way

10:15 Peter Nelson – Pennington County SWCD

- Board of Adjustment appointments

10:25 Mike Flaagan – County Engineer

10:40 Seth Vettleson – County Sheriff

10:45 Kayla Jore – Penn-RLC Public Health & Home Care

**7. County Auditor-Treasurer Items**

**8. County Coordinator Items**

**9. County Attorney Items**

**10. Committee Reports / Commissioner Updates**

**11. Adjournment**

**OFFICIAL PROCEEDINGS  
PENNINGTON COUNTY BOARD OF COMMISSIONERS  
JUSTICE CENTER BOARD ROOM  
APRIL 25<sup>TH</sup>, 2023 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, April 25<sup>th</sup>, 2023, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Roy Sourdif, and Neil Peterson. Members absent: David Sorenson.

The meeting was called to order by Chairman Peterson and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve the Board agenda as presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the Board of minutes of April 11<sup>th</sup>, 2023, as presented. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Lawrence, to approve the Human Services warrants totaling \$240,296.61, the Auditor & Manual warrants for January, February, and March 2023 totaling \$1,619,613.39, \$1,421,168.68, and \$1,330,219.88, respectively, and the following Commissioner warrants. Motion carried.

County Revenue	\$240,878.51
Road & Bridge	\$333,660.98
Solid Waste Facility	\$ 8,295.00
State Funds	\$ 604.01

Per diems and meal reimbursements in the amount of \$425.00 were also approved.

Human Services Director Julie Sjostrand presented the consent agenda from the April 18<sup>th</sup>, 2023, Human Service Committee meeting. On a motion by Commissioner Lawrence and seconded by Commissioner Sourdif, the following recommendations of the Pennington County Human Service Committee meeting for April 18, 2023 (detailed minutes on record) are hereby adopted:

SECTION A

- I. To approve the March 21, 2023, Human Service Committee meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the Annual 3CX 2023 Human Services Renewal with ReadTech.

- B. To approve the Credit Card Usage Pennington County Human Services Committee Board Policy.
- C. To approve Pennington County Human Services Vehicle Use Policy

SECTION B

- I. To approve payment of the Agency's bills.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the hire of Lisa Swanson as Eligibility Worker effective May 10<sup>th</sup>, 2023. Motion carried.

County Engineer Mike Flaagan presented the following Highway Department items:

Motioned by Commissioner Sourdif, seconded by Commissioner Nelson, to approve the Five-Year Road & Bridge Plan as presented at the Public Hearing held today at 9:00 a.m. in the Justice Center Board Room. Motion carried.

One quote was received regarding 2023 road shouldering. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the quote by Thygeson Construction Inc. at \$8.00 per ton for 2023 road shouldering. Discussion followed with it noted that the Engineer's cost estimate was \$12.00 per ton. Following discussion, the motion carried.

One quote was received for 2023 road striping. Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the quote by Sir Lines-A-Lot of Edina, MN in the amount of \$68,517.68. Discussion followed with it noted that approximately 1/3 of the county will get new road striping in 2023. Following discussion, the motion carried.

The following three quotes for 2023 road crack sealing were received:

NW Asphalt & Maintenance	\$ 91,494.00
ASTEC	\$122,590.00
CAMCO	\$140,530.00

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the quote of NW Asphalt and Maintenance in the amount of \$91,494.00 for 2023 road crack sealing. Discussion followed with it noted that crack sealing will cover a majority of the county. Following discussion, the motion carried.

Engineer Flaagan noted that the 2022 Highway Dept Annual report will be distributed soon, and he will present it at a future Board meeting.

The Road & Bridge Committee will meet on Monday, May 1<sup>st</sup>, 2023, at 8:00 a.m.

The 2023 Annual Township Association meeting will be held on May 4<sup>th</sup>, 2023, at 7:00 p.m. in the Highway Department Conference Room.

Engineer Flaagan informed the Board that it will be June before we receive our new plow truck.

Jail Administrator David Casanova presented a quote from McKesson for a mobile monitor stand and blood pressure/vital signs monitor system for inmates totaling \$3,236.37, which would be reimbursable via a COVID-19 grant. Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the purchase of a mobile monitor stand and patient vitals monitoring system from McKesson at a cost of \$3,236.37, to be reimbursed via grant. Motion carried.

Auditor-Treasurer Items:

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve a quote from Readitech IT Solutions for Cloud Backup - IaaS Server Backup Service with 5 TB of backup in the cloud at a monthly fee of \$130.00 and a one-time \$340.00 charge for installation and removal of the existing program. Motion carried.

County Coordinator Items:

Motioned by Commissioner Sourdif, seconded by Commissioner Nelson, to approve issuance of a duplicate warrant in the amount of \$120.26 to Paul Kasprick to replace lost warrant #112666 dated August 19, 2022, without issuance of an indemnifying bond. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve issuance of a duplicate warrant in the amount of \$701.25 to Pathway Recovery & Wellness Center to replace lost warrant #113354 dated February 16<sup>th</sup>, 2023, without issuance of an indemnifying bond. Motion carried.

The County Coordinator provided an update on the 3<sup>rd</sup> floor remodel project: ACCT, Inc. has cut back the ceiling in the center stairwell to allow for a required fire/smoke door; window installation has begun on the west side; the contractor is ready to install sheetrock but awaits approval from SEH on progress to date; the plumbing plans may result in some access holes needed through the 2<sup>nd</sup> floor ceiling, so far there are two access holes in the 2<sup>nd</sup> floor men's and women's bathroom ceilings; floor outlets in designated meeting rooms will likely be eliminated if possible.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to authorize the County Sheriff to post internally for the union position of Investigator. Motion carried.

County Attorney Items: None.

Committee Reports:

Commissioner Peterson noted that the groundbreaking ceremony for the new airport hangar project took place on April 24<sup>th</sup>, 2023.

Motioned by Commissioner Sourdif, seconded by Commissioner Nelson, to adjourn the Board meeting to May 9<sup>th</sup>, 2023, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator  
Pennington County

Neil Peterson, Chairman  
Board of Commissioners

DRAFT

# Pennington County Financial System



Print List in Order By: 1  
1 - Fund (Page Break by Fund)   
2 - Department (Totals by Dept)   
3 - Vendor Number   
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List   
S - Condensed Audit List

Save Report Options?: N

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# Pennington County Financial System



Danielle  
5/8/23 3:07PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>1500 ACCT INCORPORATED</b>							
6	01-804-000-0000-6636		2,577.19	REMOVE PLASTER CEILING	108066	BUILDING IMPROVEMENTS	N
5	01-804-000-0000-6636		2,000.00	REMOVE PLASTER MIDDLE STAIRWEL	108071	BUILDING IMPROVEMENTS	N
7	01-804-000-0000-6636		2,810.23	REMOVAL OF TSI	108073	BUILDING IMPROVEMENTS	N
<b>1500 ACCT INCORPORATED</b>			<b>7,387.42</b>	<b>3 Transactions</b>			
<b>1604 ACCURATE CONTROLS, INC</b>							
290	01-218-000-0000-6300		575.40	DOOR ACCESS CARDS/100	19534	REPAIRS & MAINTENANCE	N
<b>1604 ACCURATE CONTROLS, INC</b>			<b>575.40</b>	<b>1 Transactions</b>			
<b>1011 ACE HARDWARE</b>							
259	01-218-000-0000-6300		2.39	ROOFTOP UNIT REPAIR	132395	REPAIRS & MAINTENANCE	N
260	01-251-000-0000-6300		17.56	REPLACED LIGHTS/HOLDING CELL	133056	REPAIRS & MAINTENANCE	N
261	01-251-000-0000-6300		7.99	RETURNED BULB	133062	REPAIRS & MAINTENANCE	N
125	01-111-000-0000-6300		5.85	HOSE CLAMPS - LAWN MOWER	133414	REPAIRS & MAINTENANCE	N
<b>1011 ACE HARDWARE</b>			<b>17.81</b>	<b>4 Transactions</b>			
<b>1306 ADVANCED CORRECTIONAL HEALTHCARE</b>							
121	01-251-000-0000-6255		19,584.32	ON-SITE MEDICAL SERVICES-JUNE	129757	MEDICAL - LOCAL	N
122	01-251-000-0000-6255		998.91	ON-SITE MENTAL HEALTH SERVICES	129757	MEDICAL - LOCAL	N
123	01-251-000-0000-6255		8.00	CREDIT FOR OVERCHARGE FEB-MAY	129757	MEDICAL - LOCAL	N
<b>1306 ADVANCED CORRECTIONAL HEALTHCARE</b>			<b>20,575.23</b>	<b>3 Transactions</b>			
<b>1020 AMERICAN SOLUTIONS FOR BUSINESS</b>							
10	01-041-000-0000-6401		4,243.21	2023 TAX STMT/PRINT/PROCESS	INV06524528	SUPPLIES - AUDITOR	N
<b>1020 AMERICAN SOLUTIONS FOR BUSINESS</b>			<b>4,243.21</b>	<b>1 Transactions</b>			
<b>1326 APPLIED CONCEPTS, INC</b>							
296	01-201-000-0000-6631		240.00	SPEED MODULE #07	41439	FURNITURE & EQUIPMENT	N
<b>1326 APPLIED CONCEPTS, INC</b>			<b>240.00</b>	<b>1 Transactions</b>			
<b>2050 BREDESON SUPPLY</b>							
126	01-601-000-0000-6401		12.79	OFFICE SUPPLIES	212232	SUPPLIES - EXTENSION	N
<b>2050 BREDESON SUPPLY</b>			<b>12.79</b>	<b>1 Transactions</b>			
<b>2322 BRUZEK/CARL</b>							
4	01-106-000-0000-6330		186.42	3/20-4/26 MILEAGE		TRAVEL & EXPENSE	N
<b>2322 BRUZEK/CARL</b>			<b>186.42</b>	<b>1 Transactions</b>			
<b>3312 CARTRIDGE CENTER INC</b>							



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1 County Revenue

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
No.	Account/Formula						Paid On Bhf #	On Behalf of Name	
258	01-220-000-0000-6401			184.00	DISPATCH INK		31783	SUPPLIES	N
<b>3312</b>	<b>CARTRIDGE CENTER INC</b>			<b>184.00</b>		1 Transactions			
<b>3352</b>	<b>CHARM-TEX INC</b>								
112	01-251-000-0000-6405			129.00	SOCKS, SPORKS		317252	GENERAL SUPPLIES - JAIL	N
113	01-251-000-0000-6405			159.90	ADMISSION KITS, CLIPPER		318228	GENERAL SUPPLIES - JAIL	N
111	01-251-000-0000-6405			212.00	ADMISSION KITS		318815	GENERAL SUPPLIES - JAIL	N
<b>3352</b>	<b>CHARM-TEX INC</b>			<b>500.90</b>		3 Transactions			
<b>3407</b>	<b>CLIMATE CONTROL, INC.</b>								
297	01-218-000-0000-6300			1,840.76	BATTERY BACKUP-BOILER ROOM			REPAIRS & MAINTENANCE	N
298	01-218-000-0000-6300			220.00	ROOFTOP UNIT BELT			REPAIRS & MAINTENANCE	N
<b>3407</b>	<b>CLIMATE CONTROL, INC.</b>			<b>2,060.76</b>		2 Transactions			
<b>13405</b>	<b>COCA-COLA BOTTLING COMPANY HIGH C</b>								
124	01-801-000-0000-6838			149.63	COKE PRODUCTS		4383889	POP MACHINE EXPENSE	N
<b>13405</b>	<b>COCA-COLA BOTTLING COMPANY HIGH C</b>			<b>149.63</b>		1 Transactions			
<b>3302</b>	<b>CREATIVE PRODUCT SOURCING INC</b>								
315	01-222-000-0000-6801			1,568.93	GRADUATION SHIRTS/MEDALLIONS		152512	MISCELLANEOUS EXPENSE - D.A.R.	N
<b>3302</b>	<b>CREATIVE PRODUCT SOURCING INC</b>			<b>1,568.93</b>		1 Transactions			
<b>4355</b>	<b>DACOTAH PAPER</b>								
101	01-251-000-0000-6403			1,031.16	TISSUE/TOWEL		19565	JANITORIAL SUPPLIES - JAIL	N
100	01-251-000-0000-6403			1,629.69	CAN LINERS TOWEL		25916	JANITORIAL SUPPLIES - JAIL	N
99	01-251-000-0000-6403			1,345.06	TISSUE TOILET PAPER/SOAP		39261	JANITORIAL SUPPLIES - JAIL	N
103	01-251-000-0000-6403			922.06	TISSUE/TOWEL		72368	JANITORIAL SUPPLIES - JAIL	N
102	01-251-000-0000-6403			680.70	TISSUE/TOWEL		84411	JANITORIAL SUPPLIES - JAIL	N
<b>4355</b>	<b>DACOTAH PAPER</b>			<b>5,608.67</b>		5 Transactions			
<b>999999997</b>	<b>DAKOTA WHOLESALE TIRE</b>								
300	01-201-000-0000-6304			648.00	TIRES #13		670447	REPAIR & MAINTENANCE - SQUADS	N
299	01-221-000-0000-6801			449.60	TIRES #16		670449	MISCELLANEOUS EXPENSE	N
<b>999999997</b>	<b>DAKOTA WHOLESALE TIRE</b>			<b>1,097.60</b>		2 Transactions			
<b>4302</b>	<b>DATAWORKS</b>								
17	01-251-000-0000-6405			1,200.00	LEXMARK PRINTER (FINGERPRINT)		23-744	GENERAL SUPPLIES - JAIL	N
<b>4302</b>	<b>DATAWORKS</b>			<b>1,200.00</b>		1 Transactions			
<b>999999997</b>	<b>EMBLEM ENTERPRISES INC</b>								

# Pennington County Financial System



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257	01-251-000-0000-6420		213.19	SERGEANT PATCHES	886331	JAILER UNIFORMS	N
<b>999999997</b>	<b>EMBLEM ENTERPRISES INC</b>		<b>213.19</b>	<b>1 Transactions</b>			
<b>6303</b>	<b>F-M AMBULANCE INC</b>						
105	01-251-000-0000-6255		452.02	AMBULANCE SERVICE 23-11914	23-11914	MEDICAL - LOCAL	N
104	01-251-000-0000-6255		447.61	AMBULANCE SERVICE 23-3352	23-3352	MEDICAL - LOCAL	N
<b>6303</b>	<b>F-M AMBULANCE INC</b>		<b>899.63</b>	<b>2 Transactions</b>			
<b>6305</b>	<b>FLAAGAN/JODI</b>						
284	01-013-000-0000-6853		1,648.00	51.5 HRS @\$35 TZD GRANT		TOWARD ZERO DEATH GRANT	Y
285	01-013-000-0000-6853		129.00	SHORT PAID FEB \$3.00/HR- 43HRS		TOWARD ZERO DEATH GRANT	Y
286	01-013-000-0000-6853		129.00	SHORT PAID MAR \$3.00/HR- 43HRS		TOWARD ZERO DEATH GRANT	Y
<b>6305</b>	<b>FLAAGAN/JODI</b>		<b>1,906.00</b>	<b>3 Transactions</b>			
<b>7317</b>	<b>GALLS, LLC</b>						
271	01-251-000-0000-6420		719.60	GEAR,CLOTHING/ST,ML	24117867	JAILER UNIFORMS	N
270	01-201-000-0000-6420		450.19	SAFETY VESTS	241182989	UNIFORMS	N
272	01-220-000-0000-6420		92.55	2 POLO/TW UNIFORM ALLOWANCE	24118756	UNIFORMS	N
273	01-220-000-0000-6420		44.23	POLO/TT UNIFORM ALLOWANCE	24119092	UNIFORMS	N
<b>7317</b>	<b>GALLS, LLC</b>		<b>1,306.57</b>	<b>4 Transactions</b>			
<b>999999997</b>	<b>GUNDERSON, JORDIN</b>						
276	01-201-000-0000-6420		13.46	UNIFORM ALLOWANCE		UNIFORMS	N
277	01-201-000-0000-6420		95.96	UNIFORM ALLOWANCE		UNIFORMS	N
278	01-201-000-0000-6420		64.97	UNIFORM ALLOWANCE		UNIFORMS	N
279	01-201-000-0000-6420		12.49	UNIFORM ALLOWANCE		UNIFORMS	N
280	01-201-000-0000-6420		66.99	UNIFORM ALLOWANCE		UNIFORMS	N
281	01-201-000-0000-6420		215.71	UNIFORM ALLOWANCE		UNIFORMS	N
<b>999999997</b>	<b>GUNDERSON, JORDIN</b>		<b>469.58</b>	<b>6 Transactions</b>			
<b>8316</b>	<b>HANSEN/JULIE</b>						
327	01-101-000-0000-6330		507.07	LODGING - MCRA CONF-BRAINERD		TRAVEL & EXPENSE	N
<b>8316</b>	<b>HANSEN/JULIE</b>		<b>507.07</b>	<b>1 Transactions</b>			
<b>8331</b>	<b>HARDWARE HANK</b>						
253	01-201-000-0000-6405		20.26	KEYS, CABLE TIES	22184266	GENERAL SUPPLIES	N
254	01-201-000-0000-6405		2.13	KEY	22186359	GENERAL SUPPLIES	N
255	01-201-000-0000-6405		10.68	TAPE	22186993	GENERAL SUPPLIES	N
<b>8331</b>	<b>HARDWARE HANK</b>		<b>33.07</b>	<b>3 Transactions</b>			

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1	<b>8326 HILLYARD INC</b> 01-111-000-0000-6403		313.77	FLOOR WAX/SEALER - GC	605069314	JANITORIAL SUPPLIES - COURTHOU	N
2	01-218-000-0000-6300		313.76	FLOOR WAX/SEALER - JC	605069314	REPAIRS & MAINTENANCE	N
	<b>8326 HILLYARD INC</b>		<b>627.53</b>	2 Transactions			
15	<b>8315 HUBERT OUTDOOR POWER</b> 01-111-000-0000-6300		40.94	OIL & FILTER FOR LAWN MOWER	72695	REPAIRS & MAINTENANCE	Y
	<b>8315 HUBERT OUTDOOR POWER</b>		<b>40.94</b>	1 Transactions			
18	<b>8014 HUGOS #7</b> 01-003-000-0000-6330		11.73	FOOD FOR MEETING	4/11/23	TRAVEL & EXPENSE	N
19	01-003-000-0000-6330		11.73	FOOD FOR MEETING	4/25/23	TRAVEL & EXPENSE	N
	<b>8014 HUGOS #7</b>		<b>23.46</b>	2 Transactions			
128	<b>19589 JAMES SCHNEIDER</b> 01-011-000-0000-6261		195.50	ATTORNEY FEES 57-PR-07-107		COURT APPOINTED ATTORNEYS	Y
	<b>19589 JAMES SCHNEIDER</b>		<b>195.50</b>	1 Transactions			
283	<b>12037 LEE PLUMBING &amp; HEATING</b> 01-111-000-0000-6300		180.50	GYGOL FOR BOILER - GC	89843	REPAIRS & MAINTENANCE	N
256	01-251-000-0000-6302		364.02	REPLACED WATER FILTERS-KITCHEN	89928	KITCHEN REPAIRS & EXPENSE	N
	<b>12037 LEE PLUMBING &amp; HEATING</b>		<b>544.52</b>	2 Transactions			
129	<b>12123 LES'S SANITATION SERVICE</b> 01-800-000-0000-6262		129.35	PAPER SHREDDING		OTHER SERVICES-WELFARE BUILD	N
	<b>12123 LES'S SANITATION SERVICE</b>		<b>129.35</b>	1 Transactions			
288	<b>13349 MACATFO</b> 01-041-000-0000-6241		30.00	2023 SUMMER CONFERENCE		DUES - AUDITOR	N
	<b>13349 MACATFO</b>		<b>30.00</b>	1 Transactions			
332	<b>13500 MARCO</b> 01-601-000-0000-6301		346.59	KONICA MINOLTA COPIER LEASE	33976944	MAINTENANCE AGREEMENT	N
	<b>13500 MARCO</b>		<b>346.59</b>	1 Transactions			
127	<b>13498 MARCO TECHNOLOGIES LLC</b> 01-091-000-0000-6301		124.04	EQ767167 MONTHLY BILLING	11142012	MAINTENANCE AGREEMENT	N
8	01-801-000-0000-6301		173.08	EQ1019556 MAINTENANCE	INV11136034	MAINTENANCE AGREEMENT	N
	<b>13498 MARCO TECHNOLOGIES LLC</b>		<b>297.12</b>	2 Transactions			

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<b>999999997</b>	<b>MARSH/TONY</b>						
336	01-111-000-0000-6330		314.40	MILEAGE - BOILER EXAM(DULUTH)	480 MILES	TRAVEL & EXPENSE	N
334	01-111-000-0000-6330		23.08	SUPPER AT GRANDMA'S	761267	TRAVEL & EXPENSE	N
335	01-111-000-0000-6330		180.13	ROOM AT THE INN	R9777A-1	TRAVEL & EXPENSE	N
<b>999999997</b>	<b>MARSH/TONY</b>		<b>517.61</b>	<b>3 Transactions</b>			
<b>13226</b>	<b>MCKESSON MEDICAL SURGICAL</b>						
106	01-251-000-0000-6255		20.40	GLUCOSE TAB	20533629	MEDICAL - LOCAL	N
107	01-251-000-0000-6255		822.86	PPD APLISOL	20552051	MEDICAL - LOCAL	N
109	01-251-000-0000-6255		465.72	MONITOR STAND (COVID GRANT)	20594777	MEDICAL - LOCAL	N
110	01-251-000-0000-6255		35.82	BP CUFF	20594784	MEDICAL - LOCAL	N
108	01-251-000-0000-6255		2,772.48	MONITOR, BLOOD (COVID GRANT)	205953262	MEDICAL - LOCAL	N
<b>13226</b>	<b>MCKESSON MEDICAL SURGICAL</b>		<b>4,117.28</b>	<b>5 Transactions</b>			
<b>13435</b>	<b>MEKASH/SCOTT</b>						
262	01-201-000-0000-6420		48.94	UNIFORM ALLOWANCE		UNIFORMS	N
263	01-201-000-0000-6420		96.61	UNIFORM ALLOWANCE		UNIFORMS	N
264	01-201-000-0000-6420		45.00	UNIFORM ALLOWANCE		UNIFORMS	N
301	01-252-000-0000-6330		35.00	MEAL REIMBURSE #02		TRAVEL & EXPENSE	N
302	01-252-000-0000-6330		35.00	MEAL REIMBURSE #02		TRAVEL & EXPENSE	N
303	01-252-000-0000-6330		21.69	MEAL REIMBURSE #02		TRAVEL & EXPENSE	N
<b>13435</b>	<b>MEKASH/SCOTT</b>		<b>282.24</b>	<b>6 Transactions</b>			
<b>13341</b>	<b>MINNESOTA CLE</b>						
3	01-091-000-0000-6240		102.00	MN JUDGES BENCHBOOK	1244280	SUBSCRIPTIONS	N
<b>13341</b>	<b>MINNESOTA CLE</b>		<b>102.00</b>	<b>1 Transactions</b>			
<b>13322</b>	<b>MINNESOTA STATE TREASURER</b>						
326	01-101-000-0000-6801		4.50	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECO	N
322	01-101-000-0000-6825		540.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - REC	N
325	01-101-000-0000-6827		1,459.50	RECORDER & REGISTRAR'S FEES		STATE SURCHARGES	N
321	01-101-000-0000-6829		114.00	CHILDRENS' SURCHARGE		CHILDREN SURCHARGE MN - RECO	N
323	01-101-000-0000-6831		476.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE	N
324	01-101-000-0000-6848		380.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE	N
<b>13322</b>	<b>MINNESOTA STATE TREASURER</b>		<b>2,974.00</b>	<b>6 Transactions</b>			
<b>13334</b>	<b>MN DEPARTMENT OF HEALTH</b>						
320	01-101-000-0000-6826		170.00	1ST QTR 2023 WELL CERTIFICATES		WELL DISCLOSURE CERTIFICATE	N
<b>13334</b>	<b>MN DEPARTMENT OF HEALTH</b>		<b>170.00</b>	<b>1 Transactions</b>			

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282	<b>13324 MN SHERIFFS ASSOCIATION</b> 01-252-000-0000-6330		300.00	SUMMER SHERIFF CONFERENCE #01 1 Transactions	284450	TRAVEL & EXPENSE	N
	<b>13324 MN SHERIFFS ASSOCIATION</b>		<b>300.00</b>				
16	<b>14302 NAYLOR HEATING &amp; REFRIGERATION</b> 01-251-000-0000-6405		679.00	REPLACEMENT MICROWAVE(CHARLIE) 1 Transactions	151032	GENERAL SUPPLIES - JAIL	N
	<b>14302 NAYLOR HEATING &amp; REFRIGERATION</b>		<b>679.00</b>				
120	<b>999999997 NOMELAND/WAYNE</b> 01-253-000-0000-6847		25.63	DECISION POINTS GROUP GRAD 1 Transactions		SUPERVISION FEE EXPENSE	N
	<b>999999997 NOMELAND/WAYNE</b>		<b>25.63</b>				
306	<b>14440 NORTHDAL OIL INC.</b> 01-201-000-0000-6560		226.74	FUEL - SQUADS		GAS & DIESEL	N
305	01-218-000-0000-6300		11.18	GAS SNOWBLOWER 2 Transactions	3559-02	REPAIRS & MAINTENANCE	N
	<b>14440 NORTHDAL OIL INC.</b>		<b>237.92</b>				
293	<b>14033 NORTHERN STATE BANK</b> 01-201-000-0000-6801		2.94	USPS MAIL EVIDENCE - PC		MISCELLANEOUS EXPENSE	N
295	01-201-000-0000-6801		8.53	THRIFTY WHITE-CARDS - PC		MISCELLANEOUS EXPENSE	N
294	01-220-000-0000-6263		35.20	WALMART-NETWORK CABLES-PC		COMPUTER SERVICES & SUPPLIES	N
291	01-251-000-0000-6330		20.00	SIMONSON-TRANSPORT FUEL -PC		TRAVEL & EXPENSE	N
292	01-251-000-0000-6330		40.10	HOLIDAY-TRANSPORT FUEL -PC		TRAVEL & EXPENSE	N
	<b>14033 NORTHERN STATE BANK</b>		<b>106.77</b>	5 Transactions			
20	<b>14334 NWMAP</b> 01-106-000-0000-6241		30.00	NWMAP DUES - ASHLEY 1 Transactions		DUES - ASSESSOR	N
	<b>14334 NWMAP</b>		<b>30.00</b>				
14	<b>15323 OFFICE DEPOT</b> 01-101-000-0000-6401		196.73	HP87A BLACK TONER	306182833001	SUPPLIES - RECORDER	N
11	01-801-000-0000-6401		5.22	PENS	306182833001	SUPPLIES-UNALLOCATED	N
12	01-801-000-0000-6401		6.56	ENVELOPES	306182833001	SUPPLIES-UNALLOCATED	N
13	01-801-000-0000-6401		9.04	ENVELOPES	306182833001	SUPPLIES-UNALLOCATED	N
314	01-251-000-0000-6405		139.13	PENS, INK	310278624001	GENERAL SUPPLIES - JAIL	N
	<b>15323 OFFICE DEPOT</b>		<b>356.68</b>	5 Transactions			
269	<b>15329 OIL BOYZ EXPRESS LUBE INC</b> 01-201-000-0000-6304		118.00	MOUNT/BALANCE TIRES#16	181216	REPAIR & MAINTENANCE - SQUADS	N
268	01-201-000-0000-6304		221.71	OIL CHANGE/MOUNT TIRES #13	181453	REPAIR & MAINTENANCE - SQUADS	N

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304	01-201-000-0000-6304		69.54	OIL CHANGE/SERVICE #04	181560	REPAIR & MAINTENANCE - SQUADS	N
252	01-201-000-0000-6304		86.62	OIL CHANGE/SERVICE #05 TAHOE	181571	REPAIR & MAINTENANCE - SQUADS	N
<b>15329</b>	<b>OIL BOYZ EXPRESS LUBE INC</b>		<b>495.87</b>	<b>4 Transactions</b>			
<b>16067</b>	<b>PEMBERTON LAW, P.L.L.P.</b>						
250	01-251-000-0000-6801		47.00	PERSONNEL RESPONSE	125	MISCELLANEOUS EXPENSE - JAIL	Y
<b>16067</b>	<b>PEMBERTON LAW, P.L.L.P.</b>		<b>47.00</b>	<b>1 Transactions</b>			
<b>16362</b>	<b>PETERSON/NEIL</b>						
316	01-003-000-0000-6330		85.15	APRIL MILEAGE - 130 @.655		TRAVEL & EXPENSE	N
<b>16362</b>	<b>PETERSON/NEIL</b>		<b>85.15</b>	<b>1 Transactions</b>			
<b>16460</b>	<b>POMP'S TIRE SERVICE, INC</b>						
251	01-201-000-0000-6304		37.10	TIRE REPAIR #05	1550021397	REPAIR & MAINTENANCE - SQUADS	N
<b>16460</b>	<b>POMP'S TIRE SERVICE, INC</b>		<b>37.10</b>	<b>1 Transactions</b>			
<b>16448</b>	<b>PREMIUM WATERS, INC.</b>						
317	01-091-000-0000-6801		52.49	APRIL STATEMENT - ATTORNEY	176878-04-23	MISCELLANEOUS EXPENSE	N
330	01-801-000-0000-6401		13.99	WATER - AUDITOR'S OFFICE	341057548	SUPPLIES-UNALLOCATED	N
328	01-801-000-0000-6401		13.99	WATER - AUDITOR'S OFFICE	341060957	SUPPLIES-UNALLOCATED	N
329	01-801-000-0000-6401		11.00	WATER - AUDITOR'S OFFICE	341063336	SUPPLIES-UNALLOCATED	N
<b>16448</b>	<b>PREMIUM WATERS, INC.</b>		<b>91.47</b>	<b>4 Transactions</b>			
<b>999999997</b>	<b>PV BUSINESS SOLUTIONS</b>						
289	01-251-000-0000-6300		298.50	OSHA MANUEL-BUILDINGS/GROUNDS	43294	REPAIRS & MAINTENANCE	N
<b>999999997</b>	<b>PV BUSINESS SOLUTIONS</b>		<b>298.50</b>	<b>1 Transactions</b>			
<b>18440</b>	<b>READITECH IT SOLUTIONS</b>						
307	01-220-000-0000-6263		66.00	CYBER SECURITY-FIREWALL-APRIL	178868	COMPUTER SERVICES & SUPPLIES	N
313	01-259-000-0000-6801		395.00	STICK PC - PROGRAMMING	278219	MISCELLANEOUS EXPENSE - CANTI	N
312	01-220-000-0000-6263		876.00	IT GLOBAL CARE - APRIL	278657	COMPUTER SERVICES & SUPPLIES	N
309	01-201-000-0000-6210		76.41	HOSTED EXCHANGE - APRIL	278678	E-MAIL SERVICES	N
310	01-201-000-0000-6210		76.00	POP EMAIL - APRIL	278678	E-MAIL SERVICES	N
311	01-201-000-0000-6210		159.62	EMAIL ARCHIVING - APRIL	278678	E-MAIL SERVICES	N
308	01-201-000-0000-6300		218.75	HOSTED OFFICE APPS - APRIL	278678	REPAIRS & MAINTENANCE	N
<b>18440</b>	<b>READITECH IT SOLUTIONS</b>		<b>1,867.78</b>	<b>7 Transactions</b>			
<b>18475</b>	<b>ROLLER/HUNTER</b>						
266	01-201-000-0000-6420		233.42	UNIFORM ALLOWANCE		UNIFORMS	N
267	01-201-000-0000-6420		180.96	UNIFORM ALLOWANCE		UNIFORMS	N

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<b>18475</b>	<b>ROLLER/HUNTER</b>		<b>414.38</b>		2 Transactions		
<b>19369</b>	<b>SANFORD PATIENT FINANCIAL SERVICES</b>						
130	01-251-000-0000-6255		47.85	DR. 3935	139499268	MEDICAL - LOCAL	6
131	01-251-000-0000-6255		29.35	DR. 4398	1587462469	MEDICAL - LOCAL	6
150	01-251-000-0000-6255		2,004.66	DR. 4398	158761159	MEDICAL - LOCAL	6
158	01-251-000-0000-6255		2,004.66	DR. 4398	158761159	MEDICAL - LOCAL	6
132	01-251-000-0000-6255		124.06	DR. 4398	159126896	MEDICAL - LOCAL	6
151	01-251-000-0000-6255		1,156.68	DR. 4398	159710979	MEDICAL - LOCAL	6
159	01-251-000-0000-6255		1,156.68	DR. 4398	159710979	MEDICAL - LOCAL	6
133	01-251-000-0000-6255		124.06	DR. 4481	159745374	MEDICAL - LOCAL	6
134	01-251-000-0000-6255		129.87	DR. 4398	159745624	MEDICAL - LOCAL	6
135	01-251-000-0000-6255		5.81	DR. 4489	160219371	MEDICAL - LOCAL	6
136	01-251-000-0000-6255		85.58	DR. 4489	160219888	MEDICAL - LOCAL	6
137	01-251-000-0000-6255		85.58	DR. 4511	160531761	MEDICAL - LOCAL	6
138	01-251-000-0000-6255		50.38	DR. 4516	160750452	MEDICAL - LOCAL	6
169	01-251-000-0000-6255		382.62	DR. 4581	16112628	MEDICAL - LOCAL	6
152	01-251-000-0000-6255		78.96	DR. 4376	161341345	MEDICAL - LOCAL	6
160	01-251-000-0000-6255		78.96	DR. 4376	161341345	MEDICAL - LOCAL	6
139	01-251-000-0000-6255		52.37	DR. 4376	161364499	MEDICAL - LOCAL	6
153	01-251-000-0000-6255		1,399.34	DR. 4529	161498649	MEDICAL - LOCAL	6
161	01-251-000-0000-6255		1,399.34	DR. 4529	161498649	MEDICAL - LOCAL	6
140	01-251-000-0000-6255		85.58	DR. 4529	161718549	MEDICAL - LOCAL	6
162	01-251-000-0000-6255		870.66	DR. 4160	161940909	MEDICAL - LOCAL	6
141	01-251-000-0000-6255		6.19	DR. 4160	161942859	MEDICAL - LOCAL	6
163	01-251-000-0000-6255		115.50	DR. 4467	162139873	MEDICAL - LOCAL	6
164	01-251-000-0000-6255		115.50	DR. 4527	162140255	MEDICAL - LOCAL	6
165	01-251-000-0000-6255		152.88	DR. 4527	162140488	MEDICAL - LOCAL	6
142	01-251-000-0000-6255		84.32	DR. 4160	162204250	MEDICAL - LOCAL	6
166	01-251-000-0000-6255		1,169.67	DR. 4560	162243579	MEDICAL - LOCAL	6
167	01-251-000-0000-6255		375.90	DR. 4481	162351612	MEDICAL - LOCAL	6
143	01-251-000-0000-6255		84.32	DR. 4481	162393370	MEDICAL - LOCAL	6
168	01-251-000-0000-6255		178.08	DR. 4481	162560153	MEDICAL - LOCAL	6
144	01-251-000-0000-6255		7.43	DR. 4481	162563153	MEDICAL - LOCAL	6
145	01-251-000-0000-6255		84.32	DR. 4560	162582185	MEDICAL - LOCAL	6
146	01-251-000-0000-6255		84.32	DR. 4481	162845630	MEDICAL - LOCAL	6
154	01-251-000-0000-6255		84.32	DR. 4481	162845630	MEDICAL - LOCAL	6
170	01-251-000-0000-6255		543.90	DR. 4581	163112628	MEDICAL - LOCAL	6
171	01-251-000-0000-6255		178.08	DR. 2306	163453330	MEDICAL - LOCAL	6

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147	01-251-000-0000-6255		84.32	DR. 4628	163705707	MEDICAL - LOCAL	6
155	01-251-000-0000-6255		84.32	DR. 4628	163705707	MEDICAL - LOCAL	6
172	01-251-000-0000-6255		203.70	DR. 4581	163840590	MEDICAL - LOCAL	6
148	01-251-000-0000-6255		19.33	DR. 4581	163887023	MEDICAL - LOCAL	6
156	01-251-000-0000-6255		19.33	DR. 4581	163887023	MEDICAL - LOCAL	6
173	01-251-000-0000-6255		115.50	DR. 4374	164122262	MEDICAL - LOCAL	6
174	01-251-000-0000-6255		448.56	DR. 4586	164122528	MEDICAL - LOCAL	6
175	01-251-000-0000-6255		375.90	DR. 4522	164122828	MEDICAL - LOCAL	6
180	01-251-000-0000-6255		83.01	DR. 4539	164219718	MEDICAL - LOCAL	6
176	01-251-000-0000-6255		146.58	DR. 4581	164366661	MEDICAL - LOCAL	6
149	01-251-000-0000-6255		7.43	DR. 4581	164378705	MEDICAL - LOCAL	6
157	01-251-000-0000-6255		7.43	DR. 4581	164378705	MEDICAL - LOCAL	6
177	01-251-000-0000-6255		227.64	DR. 4608	164382356	MEDICAL - LOCAL	6
178	01-251-000-0000-6255		133.98	DR. 4581	164447809	MEDICAL - LOCAL	6
179	01-251-000-0000-6255		307.02	DR. 4599	164447824	MEDICAL - LOCAL	6
<b>19369</b>	<b>SANFORD PATIENT FINANCIAL SERVICES</b>		<b>16,881.83</b>	<b>51 Transactions</b>			
<b>19372</b>	<b>SHORT ELLIOT HENDRICKSON, INC.</b>						
331	01-804-000-0000-6636		2,085.00	PENNCO CONCEPT DESIGN-HS	445477	BUILDING IMPROVEMENTS	N
<b>19372</b>	<b>SHORT ELLIOT HENDRICKSON, INC.</b>		<b>2,085.00</b>	<b>1 Transactions</b>			
<b>19547</b>	<b>SKILLET KITCHEN</b>						
117	01-251-000-0000-6427		6,045.16	INMATE MEALS 1/16/23-1/22/23	2595	JAIL MEALS	N
119	01-251-000-0000-6427		6,302.61	INMATE MEALS 2/20/23-2/27/23	2945	JAIL MEALS	N
115	01-251-000-0000-6427		4,256.56	INMATE MEALS 3/27/23-3/31/23	3362	JAIL MEALS	N
116	01-251-000-0000-6427		1,799.36	INMATE MEALS 4/1/23-4/2/23	3364	JAIL MEALS	N
118	01-251-000-0000-6427		6,403.32	INMATE MEALS 10/17/22-10/23/22	3392	JAIL MEALS	N
114	01-251-000-0000-6427		6,152.66	INMATE MEALS 4/3/23-4/9/23	3457	JAIL MEALS	N
<b>19547</b>	<b>SKILLET KITCHEN</b>		<b>30,959.67</b>	<b>6 Transactions</b>			
<b>19310</b>	<b>STONE'S MOBILE RADIO</b>						
249	01-223-000-0000-6801		156.00	06/23-5/24 TRF DISPATCH SERVIC	2052039	MISCELLANEOUS EXPENSE-E911	N
<b>19310</b>	<b>STONE'S MOBILE RADIO</b>		<b>156.00</b>	<b>1 Transactions</b>			
<b>20027</b>	<b>THE TIMES</b>						
287	01-106-000-0000-6231		331.00	DEPUTY ASSESSOR AD-TIMES/WATCH		PUBLISHING - ASSESSOR	N
243	01-220-000-0000-6232		57.00	1 WK ADVERTISE TIMES/RECORDS		ADVERTISING	N
244	01-220-000-0000-6232		69.00	1 WK ADVERTISE WATCH/RECORDS		ADVERTISING	N
245	01-220-000-0000-6232		10.00	INTERNET JOB PAGE		ADVERTISING	N
246	01-220-000-0000-6232		57.00	1 WK ADVERTISE TIMES/RECORDS		ADVERTISING	N



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247	01-220-000-0000-6232		69.00	1 WK ADVERTISE WATCH/RECORDS		ADVERTISING	N
248	01-220-000-0000-6232		10.00	INTERNET JOB PAGE		ADVERTISING	N
333	01-601-000-0000-6240		162.75	COUNTY CLEAN UP DAY AD	2087	SUBSCRIPTIONS	N
<b>20027</b>	<b>THE TIMES</b>		<b>765.75</b>	<b>8 Transactions</b>			
<b>23303</b>	<b>THOMAS REUTERS/WEST PAYMENT CENTI</b>						
319	01-016-000-0000-6242		1,105.24	WESTLAW ACCESS SUBSCRIPTION	848234543	SUBSCRIPTIONS - LAW LIBRARY	N
318	01-091-000-0000-6241		817.82	WESTLAW ACCESS SUBSCRIPTION	848239314	DUES	N
<b>23303</b>	<b>THOMAS REUTERS/WEST PAYMENT CENTI</b>		<b>1,923.06</b>	<b>2 Transactions</b>			
<b>20047</b>	<b>THRIFTY WHITE PHARMACY</b>						
79	01-251-000-0000-6256		165.53	PRESCRIPTION 4512	10167	MEDICAL - REIMBURSED	N
62	01-251-000-0000-6256		47.93	PRESCRIPTION 4537	11329	MEDICAL - REIMBURSED	N
49	01-251-000-0000-6255		14.96	PRESCRIPTION 4504	15384	MEDICAL - LOCAL	N
39	01-251-000-0000-6255		3.99	PRESCRIPTION 4432	17670	MEDICAL - LOCAL	N
31	01-251-000-0000-6255		15.96	PRESCRIPTION 4467	19442	MEDICAL - LOCAL	N
42	01-251-000-0000-6255		28.06	PRESCRIPTION 4557	20882	MEDICAL - LOCAL	N
94	01-251-000-0000-6255		49.98	PRESCRIPTION 4007	20915	MEDICAL - LOCAL	N
95	01-251-000-0000-6255		81.00	PRESCRIPTION 4481	20915	MEDICAL - LOCAL	N
21	01-251-000-0000-6255		121.41	PRESCRIPTION 4553	22137	MEDICAL - LOCAL	N
77	01-251-000-0000-6255		38.54	PRESCRIPTION 4056	27341	MEDICAL - LOCAL	N
34	01-251-000-0000-6255		33.03	PRESCRIPTION 44605	29038	MEDICAL - LOCAL	N
92	01-251-000-0000-6255		62.50	PRESCRIPTION 4370	29292	MEDICAL - LOCAL	N
89	01-251-000-0000-6255		56.76	PRESCRIPTION 4374	33284	MEDICAL - LOCAL	N
35	01-251-000-0000-6255		7.49	PRESCRIPTION 3950	4086	MEDICAL - LOCAL	N
36	01-251-000-0000-6255		39.80	PRESCRIPTION 4586	4088	MEDICAL - LOCAL	N
59	01-251-000-0000-6255		100.86	PRESCRIPTION 4131	41225	MEDICAL - LOCAL	N
90	01-251-000-0000-6255		11.08	PRESCRIPTION 4554	4358	MEDICAL - LOCAL	N
22	01-251-000-0000-6255		14.79	PRESCRIPTION 4488	45421	MEDICAL - LOCAL	N
38	01-251-000-0000-6255		15.97	PRESCRIPTION 4386	466	MEDICAL - LOCAL	N
75	01-251-000-0000-6255		23.94	PRESCRIPTION 4058	46892	MEDICAL - LOCAL	N
68	01-251-000-0000-6255		15.07	PRESCRIPTION 4466	50234	MEDICAL - LOCAL	N
60	01-251-000-0000-6256		8.88	PRESCRIPTION 4615	51412	MEDICAL - REIMBURSED	N
25	01-251-000-0000-6255		4.49	PRESCRIPTION 4200	54564	MEDICAL - LOCAL	N
28	01-251-000-0000-6255		18.15	PRESCRIPTION 4406	60641	MEDICAL - LOCAL	N
61	01-251-000-0000-6256		4.69	PRESCRIPTION 4547	62625	MEDICAL - REIMBURSED	N
24	01-251-000-0000-6255		7.98	PRESCRIPTION 2647	63115	MEDICAL - LOCAL	N
93	01-251-000-0000-6255		3.99	PRESCRIPTION 4049	63425	MEDICAL - LOCAL	N
97	01-251-000-0000-6255		3.99	PRESCRIPTION 4436	63425	MEDICAL - LOCAL	N

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81	01-251-000-0000-6255		43.89	PRESCRIPTION 4274	63535	MEDICAL - LOCAL	N
76	01-251-000-0000-6255		31.74	PRESCRIPTION 4499	63740	MEDICAL - LOCAL	N
37	01-251-000-0000-6256		12.87	PRESCRIPTION 4607	638368	MEDICAL - REIMBURSED	N
29	01-251-000-0000-6255		24.54	PRESCRIPTION 4604	63981	MEDICAL - LOCAL	N
83	01-251-000-0000-6255		19.95	PRESCRIPTION 4470	6610	MEDICAL - LOCAL	N
78	01-251-000-0000-6255		1,730.67	PRESCRIPTION 4539	66142	MEDICAL - LOCAL	N
96	01-251-000-0000-6255		12.77	PRESCRIPTION 3667	66456	MEDICAL - LOCAL	N
51	01-251-000-0000-6256		30.43	PRESCRIPTION 3823	67040	MEDICAL - REIMBURSED	N
47	01-251-000-0000-6256		8.48	PRESCRIPTION 4443	67281	MEDICAL - REIMBURSED	N
53	01-251-000-0000-6256		141.18	PRESCRIPTION 3947	67323	MEDICAL - REIMBURSED	N
57	01-251-000-0000-6256		23.94	PRESCRIPTION 3959	67424	MEDICAL - REIMBURSED	N
70	01-251-000-0000-6255		10.97	PRESCRIPTION 4503	67455	MEDICAL - LOCAL	N
43	01-251-000-0000-6256		25.54	PRESCRIPTION 4025	67504	MEDICAL - REIMBURSED	N
48	01-251-000-0000-6256		12.37	PRESCRIPTION 4047	67553	MEDICAL - REIMBURSED	N
40	01-251-000-0000-6255		11.97	PRESCRIPTION 43949	67591	MEDICAL - LOCAL	N
72	01-251-000-0000-6255		18.75	PRESCRIPTION 4576	67611	MEDICAL - LOCAL	N
52	01-251-000-0000-6255		34.52	PRESCRIPTION 4310	68026	MEDICAL - LOCAL	N
88	01-251-000-0000-6255		27.43	PRESCRIPTION 4342	68061	MEDICAL - LOCAL	N
63	01-251-000-0000-6255		99.79	PRESCRIPTION 4398	68086	MEDICAL - LOCAL	N
71	01-251-000-0000-6256		93.07	PRESCRIPTION 4405	68099	MEDICAL - REIMBURSED	N
74	01-251-000-0000-6255		39.50	PRESCRIPTION 4369	68121	MEDICAL - LOCAL	N
54	01-251-000-0000-6256		7.98	PRESCRIPTION 4407	68135	MEDICAL - REIMBURSED	N
64	01-251-000-0000-6256		70.15	PRESCRIPTION 4441	68155	MEDICAL - REIMBURSED	N
91	01-251-000-0000-6255		23.94	PRESCRIPTION 4465	68170	MEDICAL - LOCAL	N
44	01-251-000-0000-6256		12.37	PRESCRIPTION 4444	68172	MEDICAL - REIMBURSED	N
46	01-251-000-0000-6256		27.57	PRESCRIPTION 4468	68174	MEDICAL - REIMBURSED	N
69	01-251-000-0000-6255		4.59	PRESCRIPTION 4466	68187	MEDICAL - LOCAL	N
58	01-251-000-0000-6256		111.98	PRESCRIPTION 4492	68208	MEDICAL - REIMBURSED	N
98	01-251-000-0000-6255		7.98	PRESCRIPTION 4489	68213	MEDICAL - LOCAL	N
45	01-251-000-0000-6256		643.12	PRESCRIPTION 4521	68247	MEDICAL - REIMBURSED	N
32	01-251-000-0000-6255		8.08	PRESCRIPTION 4525	68249	MEDICAL - LOCAL	N
23	01-251-000-0000-6255		157.44	PRESCRIPTION 4523	68250	MEDICAL - LOCAL	N
33	01-251-000-0000-6255		39.61	PRESCRIPTION 4509	68251	MEDICAL - LOCAL	N
87	01-251-000-0000-6255		59.45	PRESCRIPTION 4513	68252	MEDICAL - LOCAL	N
67	01-251-000-0000-6255		12.48	PRESCRIPTION 3715	68280	MEDICAL - LOCAL	N
85	01-251-000-0000-6255		2.59	PRESCRIPTION 4519	68281	MEDICAL - LOCAL	N
50	01-251-000-0000-6255		15.97	PRESCRIPTION 4518	68282	MEDICAL - LOCAL	N
65	01-251-000-0000-6256		59.08	PRESCRIPTION 4522	68283	MEDICAL - REIMBURSED	N
30	01-251-000-0000-6255		4.49	PRESCRIPTION 4524	68286	MEDICAL - LOCAL	N

# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
84	01-251-000-0000-6255		18.66	PRESCRIPTION 4529	68288	MEDICAL - LOCAL	N
86	01-251-000-0000-6255		32.03	PRESCRIPTION 4560	68312	MEDICAL - LOCAL	N
26	01-251-000-0000-6256		45.14	PRESCRIPTION 4578	68336	MEDICAL - REIMBURSED	N
66	01-251-000-0000-6256		17.95	PRESCRIPTION 4575	68338	MEDICAL - REIMBURSED	N
27	01-251-000-0000-6256		20.76	PRESCRIPTION 4592	68353	MEDICAL - REIMBURSED	N
82	01-251-000-0000-6255		592.85	PRESCRIPTION 4581	68354	MEDICAL - LOCAL	N
73	01-251-000-0000-6255		23.65	PRESCRIPTION 4598	68370	MEDICAL - LOCAL	N
41	01-251-000-0000-6255		9.68	PRESCRIPTION 4456	68373	MEDICAL - LOCAL	N
55	01-251-000-0000-6256		25.36	PRESCRIPTION 4608	68375	MEDICAL - REIMBURSED	N
80	01-251-000-0000-6256		4.39	PRESCRIPTION 4613	68386	MEDICAL - REIMBURSED	N
56	01-251-000-0000-6256		9.98	PRESCRIPTION 4624	68389	MEDICAL - REIMBURSED	N
<b>20047</b>	<b>THRIFTY WHITE PHARMACY</b>		<b>5,524.51</b>	<b>78 Transactions</b>			
<b>11039</b>	<b>TRF RADIO</b>						
222	01-106-000-0000-6231		150.00	NOW HIRING - ASSESSOR	33741-1	PUBLISHING - ASSESSOR	N
<b>11039</b>	<b>TRF RADIO</b>		<b>150.00</b>	<b>1 Transactions</b>			
<b>21008</b>	<b>UNIVERSAL SCREENPRINT</b>						
241	01-220-000-0000-6420		40.50	EMBRDERY - UNIFORM TT, TW	43077	UNIFORMS	N
242	01-251-000-0000-6420		13.50	EMBROIDERY - JACKET HB	43078	JAILER UNIFORMS	N
<b>21008</b>	<b>UNIVERSAL SCREENPRINT</b>		<b>54.00</b>	<b>2 Transactions</b>			
<b>22336</b>	<b>VETTLESON/SETH</b>						
265	01-201-000-0000-6420		140.00	UNIFORM ALLOWANCE		UNIFORMS	N
<b>22336</b>	<b>VETTLESON/SETH</b>		<b>140.00</b>	<b>1 Transactions</b>			
<b>23317</b>	<b>WILLIAMS/JO</b>						
274	01-251-000-0000-6420		169.99	UNIFORM ALLOWANCE		JAILER UNIFORMS	N
275	01-251-000-0000-6420		45.36	UNIFORM ALLOWANCE		JAILER UNIFORMS	N
<b>23317</b>	<b>WILLIAMS/JO</b>		<b>215.35</b>	<b>2 Transactions</b>			
<b>1 Fund Total:</b>			<b>125,270.44</b>	<b>County Revenue</b>		<b>64 Vendors</b>	<b>276 Transactions</b>

# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>1011</b>	<b>ACE HARDWARE</b>						
181	03-350-000-0000-6556		3.59	CHAIN COIL	132935	SHOP SUPPLIES	N
182	03-350-000-0000-6556		15.76	KEY RING, STORAGE	133170	SHOP SUPPLIES	N
<b>1011</b>	<b>ACE HARDWARE</b>		<b>19.35</b>	<b>2 Transactions</b>			
<b>1350</b>	<b>ARAMARK UNIFORM SERVICES</b>						
183	03-320-000-0000-6262		896.68	SHOP 500 RUGS		OTHER SERVICES	N
<b>1350</b>	<b>ARAMARK UNIFORM SERVICES</b>		<b>896.68</b>	<b>1 Transactions</b>			
<b>1364</b>	<b>AUTO VALUE</b>						
184	03-350-000-0000-6556		80.17	GLOVES, FITTING, GATE FIT IT		SHOP SUPPLIES	N
187	03-350-000-0000-6556		55.47	IMPACT, WIRE TIES		SHOP SUPPLIES	N
189	03-350-000-0000-6556		58.97	GUIDES, GO JO		SHOP SUPPLIES	N
192	03-350-000-0000-6556		11.99	POWER OUT		SHOP SUPPLIES	N
185	03-350-000-0000-6564		94.05	FUEL FILTER, CBIN FILTER, OIL		EQUIPMENT REPAIR PARTS	N
186	03-350-000-0000-6564		28.47	FITTING, MIRROR		EQUIPMENT REPAIR PARTS	N
188	03-350-000-0000-6564		138.50	FILTERS		EQUIPMENT REPAIR PARTS	N
190	03-350-000-0000-6564		41.98	SWITCH		EQUIPMENT REPAIR PARTS	N
191	03-350-000-0000-6564		4.41	FILTER		EQUIPMENT REPAIR PARTS	N
<b>1364</b>	<b>AUTO VALUE</b>		<b>514.01</b>	<b>9 Transactions</b>			
<b>2326</b>	<b>BERT'S TRUCK EQUIPMENT INC</b>						
196	03-350-000-0000-6564		4,251.31	REPAIR TRUCK		EQUIPMENT REPAIR PARTS	N
<b>2326</b>	<b>BERT'S TRUCK EQUIPMENT INC</b>		<b>4,251.31</b>	<b>1 Transactions</b>			
<b>6309</b>	<b>FARGO - FORKS FREIGHTLINER</b>						
197	03-350-000-0000-6564		25.39	SWITCH SENSOR		EQUIPMENT REPAIR PARTS	N
<b>6309</b>	<b>FARGO - FORKS FREIGHTLINER</b>		<b>25.39</b>	<b>1 Transactions</b>			
<b>7384</b>	<b>GOPHER STATE ONE CALL</b>						
198	03-320-000-0000-6240		22.95	EMAIL TICKETS		SUBSCRIPTIONS	N
<b>7384</b>	<b>GOPHER STATE ONE CALL</b>		<b>22.95</b>	<b>1 Transactions</b>			
<b>8331</b>	<b>HARDWARE HANK</b>						
218	03-350-000-0000-6556		9.99	BALL VALVE		SHOP SUPPLIES	N
219	03-350-000-0000-6556		64.95	BATTERIES		SHOP SUPPLIES	N
220	03-350-000-0000-6556		90.93	PT, TP, BOWL CLEANER		SHOP SUPPLIES	N
221	03-350-000-0000-6564		59.60	CABLE, ROPE		EQUIPMENT REPAIR PARTS	N
<b>8331</b>	<b>HARDWARE HANK</b>		<b>225.47</b>	<b>4 Transactions</b>			

# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>10008 JOHN DEERE FINANCIAL</b>							
193	03-350-000-0000-6564		3.10	PACKING		EQUIPMENT REPAIR PARTS	N
194	03-350-000-0000-6564		181.62	PACKING KIT		EQUIPMENT REPAIR PARTS	N
195	03-350-000-0000-6564		36.02	COOL GARD		EQUIPMENT REPAIR PARTS	N
<b>10008</b>	<b>JOHN DEERE FINANCIAL</b>		<b>220.74</b>		<b>3 Transactions</b>		
<b>14324 NAPA AUTO PARTS</b>							
216	03-350-000-0000-6556		29.79	IMPACT SOCKET		SHOP SUPPLIES	N
217	03-350-000-0000-6556		51.72	WASHER FLUID, EXACT KNIFE		SHOP SUPPLIES	N
211	03-350-000-0000-6564		108.75	COUPLING, MIRROR		EQUIPMENT REPAIR PARTS	N
212	03-350-000-0000-6564		28.99	COUPLING		EQUIPMENT REPAIR PARTS	N
213	03-350-000-0000-6564		48.99	BALL, MOUNT		EQUIPMENT REPAIR PARTS	N
214	03-350-000-0000-6564		77.98	CLEVIS, BRAKE CHAMBER		EQUIPMENT REPAIR PARTS	N
215	03-350-000-0000-6564		58.88	OIL		EQUIPMENT REPAIR PARTS	N
<b>14324</b>	<b>NAPA AUTO PARTS</b>		<b>405.10</b>		<b>7 Transactions</b>		
<b>14389 NELSON INTERNATIONAL</b>							
210	03-350-000-0000-6564		218.49	VALVE SOLENOID		EQUIPMENT REPAIR PARTS	N
<b>14389</b>	<b>NELSON INTERNATIONAL</b>		<b>218.49</b>		<b>1 Transactions</b>		
<b>14440 NORTHDALE OIL INC.</b>							
207	03-350-000-0000-6560		206.64	DIESEL SHOP 500		GAS & DIESEL	N
208	03-350-000-0000-6560		387.48	DIESEL SHOP 500		GAS & DIESEL	N
209	03-350-000-0000-6560		1,429.73	GAS & DIESEL SHOP 500		GAS & DIESEL	N
<b>14440</b>	<b>NORTHDALE OIL INC.</b>		<b>2,023.85</b>		<b>3 Transactions</b>		
<b>14312 NORTHWEST POWER SYSTEMS</b>							
202	03-350-000-0000-6556		36.99	HYD HOSE		SHOP SUPPLIES	N
200	03-350-000-0000-6564		850.45	REPAIR SHAFT		EQUIPMENT REPAIR PARTS	N
201	03-350-000-0000-6564		59.28	COUPLER		EQUIPMENT REPAIR PARTS	N
203	03-350-000-0000-6564		43.04	HYD HOSE		EQUIPMENT REPAIR PARTS	N
204	03-350-000-0000-6564		25.08	SLEEVE FITTING		EQUIPMENT REPAIR PARTS	N
205	03-350-000-0000-6564		24.30	HYD HOSE & FITTING		EQUIPMENT REPAIR PARTS	N
206	03-350-000-0000-6564		178.00	SWIVEL		EQUIPMENT REPAIR PARTS	N
<b>14312</b>	<b>NORTHWEST POWER SYSTEMS</b>		<b>1,217.14</b>		<b>7 Transactions</b>		
<b>16313 PENNINGTON COUNTY AUDITOR</b>							
223	03-320-000-0000-6801		3,390.29	ROAD ASSESSMENTS ON DITCHES		MISCELLANEOUS EXPENSE	N
<b>16313</b>	<b>PENNINGTON COUNTY AUDITOR</b>		<b>3,390.29</b>		<b>1 Transactions</b>		

# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Rpt Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
				Service Dates	Paid On Bhf #	On Behalf of Name	
224	<b>16460 POMP'S TIRE SERVICE, INC</b>		26.00	REPAIR TIRE		EQUIPMENT REPAIR PARTS	N
			<b>26.00</b>	1 Transactions			
225	<b>16419 PRECISE MRM LLC</b>		396.00	MONTHLY GPS - MARCH		ROAD RECONSTRUCTION	N
			<b>396.00</b>	1 Transactions			
226	<b>16448 PREMIUM WATERS, INC.</b>		53.99	WATER - HWY DEPT		SUPPLIES	N
			<b>53.99</b>	1 Transactions			
227	<b>18379 RDO Equipment Co.</b>		490.47	RADIO SWITCH		EQUIPMENT REPAIR PARTS	N
228			663.63	PROPANE SHOP 213		EQUIPMENT REPAIR PARTS	N
229			543.74	PROPANE SHOP 215		EQUIPMENT REPAIR PARTS	N
230			1,015.16	PROPANE SHOP 212		EQUIPMENT REPAIR PARTS	N
231			484.92	PROPANE SHOP 211		EQUIPMENT REPAIR PARTS	N
			<b>3,197.92</b>	5 Transactions			
232	<b>18440 READITECH IT SOLUTIONS</b>		67.00	READIVOICE - MAY		COMPUTER SERVICES	N
233			40.00	READIVOICE - MAY		COMPUTER SERVICES	N
234			61.25	HOSTED OFFICE SUPPORT - MAY		COMPUTER SERVICES	N
235			25.47	HOSTED EXCHANGE - MAY		COMPUTER SERVICES	N
236			14.00	POP EMAIL - MAY		COMPUTER SERVICES	N
237			27.76	EMAIL ARCHIVING - MAY		COMPUTER SERVICES	N
238			4.60	MICROSOFT TEAMS		COMPUTER SERVICES	N
			<b>240.08</b>	7 Transactions			
239	<b>18357 RINKE NOONAN</b>		200.00	RETAINER DRAINAGE ISSUES		CONSULTING & LEGAL SERVICES	N
			<b>200.00</b>	1 Transactions			
240	<b>20027 THE TIMES</b>		348.75	AD EMPLOYMENT		ADVERTISING	N
			<b>348.75</b>	1 Transactions			
<b>3 Fund Total:</b>			<b>17,893.51</b>	<b>Road &amp; Bridge</b>	<b>20 Vendors</b>	<b>58 Transactions</b>	

# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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**32** Solid Waste Facility

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9	19324 SAFETY-KLEEN SYSTEMS, INC. 32-390-000-0000-6262		374.99	USED OIL FILTERS	91759667	OTHER SERVICES-SCORE ACCOUN	N
	19324 SAFETY-KLEEN SYSTEMS, INC.		<b>374.99</b>	1 Transactions			
<b>32 Fund Total:</b>			<b>374.99</b>	<b>Solid Waste Facility</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

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# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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**40** Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
199	<b>15359 OLSON/COLE</b> 40-796-000-0000-6849		900.00	BEAVER BOUNTY		BEAVER CONTROL	Y
	<b>15359 OLSON/COLE</b>		<b>900.00</b>	1 Transactions			
<b>40 Fund Total:</b>			<b>900.00</b>	<b>Ditch Funds</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>			<b>144,438.94</b>	<b>86 Vendors</b>	<b>336 Transactions</b>		

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# Pennington County Financial System



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	125,270.44	County Revenue
3	17,893.51	Road & Bridge
32	374.99	Solid Waste Facility
40	900.00	Ditch Funds
<b>All Funds</b>	<b>144,438.94</b>	<b>Total</b>

Approved by, .....

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# Pennington County Financial System



Print List in Order By: 1  
1 - Fund (Page Break by Fund)   
2 - Department (Totals by Dept)   
3 - Vendor Number   
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List   
S - Condensed Audit List

Save Report Options?: N

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# Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 2

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8	<b>99999997 BOURMAN/AUSTYN</b> 01-251-000-0000-6330		9.28	TRANSPORT MEAL REIMBURSEMENT		TRAVEL & EXPENSE	N
	<b>99999997 BOURMAN/AUSTYN</b>		<b>9.28</b>	1 Transactions			
7	<b>19343 LARSON/MELISSA</b> 01-251-000-0000-6330		17.46	TRANSPORT MEAL REIMBURSEMENT		TRAVEL & EXPENSE	N
	<b>19343 LARSON/MELISSA</b>		<b>17.46</b>	1 Transactions			
11	<b>12323 LAWRENCE/BRUCE</b> 01-003-000-0000-6103		75.00	LAW ENFORCEMENT	04/05/23	PER DIEMS - BOARD	N
12	01-003-000-0000-6103		100.00	HWY DEPT/BUILDING COMM	04/11/23	PER DIEMS - BOARD	N
13	01-003-000-0000-6103		75.00	TECHNOLOGY COMMITTEE	04/12/23	PER DIEMS - BOARD	N
14	01-003-000-0000-6103		75.00	MEETING W/ CITY FUTURE PLANNIN	04/14/23	PER DIEMS - BOARD	N
15	01-003-000-0000-6103		75.00	MEETING W/RED LAKE COUNTY	04/18/23	PER DIEMS - BOARD	N
16	01-003-000-0000-6103		75.00	AIRPORT AUTHORITY	04/19/23	PER DIEMS - BOARD	N
17	01-003-000-0000-6103		75.00	OPIOID COMMITTEE	04/20/23	PER DIEMS - BOARD	N
18	01-003-000-0000-6103		75.00	AIRPORT HANGAR GROUNDBREAKING	04/24/23	PER DIEMS - BOARD	N
19	01-003-000-0000-6103		75.00	HIGHWAY COMMITTEE	04/25/23	PER DIEMS - BOARD	N
20	01-003-000-0000-6103		75.00	SOLID WSTE COMMITTEE	4/27/23	PER DIEMS - BOARD	N
9	01-003-000-0000-6103		75.00	MRC MEETING	4/3/23	PER DIEMS - BOARD	N
10	01-003-000-0000-6103		75.00	MEETINGW/ CITY & HUMAN SERVICE	4/4/23	PER DIEMS - BOARD	N
	<b>12323 LAWRENCE/BRUCE</b>		<b>925.00</b>	12 Transactions			
3	<b>14478 NELSON/SETH</b> 01-003-000-0000-6103		75.00	LAW LIBRARY - ZOOM	4/11/23	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		75.00	TECHNOLOGY	4/12/23	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		75.00	PC HISTORICAL COMMITTEE	4/17/23	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	SOLID WASTE	4/27/23	PER DIEMS - BOARD	N
1	01-003-000-0000-6103		75.00	COMMUNITY STRONG	4/4/23	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		75.00	NCLUB - ZOOM	4/6/23	PER DIEMS - BOARD	N
	<b>14478 NELSON/SETH</b>		<b>450.00</b>	6 Transactions			
24	<b>16362 PETERSON/NEIL</b> 01-003-000-0000-6103		75.00	WRAC	4/10/23	PER DIEMS - BOARD	N
25	01-003-000-0000-6103		75.00	SOIL & WATER	4/13/23	PER DIEMS - BOARD	N
26	01-003-000-0000-6103		75.00	HWY COMMITTEE	4/18/23	PER DIEMS - BOARD	N
27	01-003-000-0000-6103		75.00	AIRPORT AUTHORITY	4/19/23	PER DIEMS - BOARD	N
28	01-003-000-0000-6103		100.00	NWJTC	4/24/23	PER DIEMS - BOARD	N
29	01-003-000-0000-6103		75.00	5 YEAR PLAN	4/25/23	PER DIEMS - BOARD	N
21	01-003-000-0000-6103		75.00	MRC - ZOOM	4/3/23	PER DIEMS - BOARD	N

# Pennington County Financial System



Danielle  
5/8/23 8:31AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 3

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
22	01-003-000-0000-6103		75.00	HEALTH & HUMAN SERVICES	4/4/23	PER DIEMS - BOARD	N
23	01-003-000-0000-6103		75.00	NCBLUB - ZOOM	4/6/23	PER DIEMS - BOARD	N
<b>16362</b>	<b>PETERSON/NEIL</b>		<b>700.00</b>				
<b>1 Fund Total:</b>				<b>2,101.74</b>	<b>County Revenue</b>	<b>5 Vendors</b>	<b>29 Transactions</b>
<b>Final Total:</b>				<b>2,101.74</b>	<b>5 Vendors</b>	<b>29 Transactions</b>	

9 Transactions

DRAFT

# Pennington County Financial System



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	2,101.74	County Revenue
<b>All Funds</b>	<b>2,101.74</b>	<b>Total</b>

Approved by, .....

.....

.....

DRAFT

# **PENNINGTON COUNTY**

## **Board of Commissioners**

### **Agenda**

Tuesday, May 9, 2023

#### **COUNTY RECORDER: JULIE A. HANSEN**

##### **Recommendation to Set Fee for Filing Marriage Credentials for Officiants**

The fee for filing marriage credentials was a topic of discussion at the District 1 Spring meeting held April 14, 2023. We surveyed the members present and learned the fees are \$0 - \$20. (Currently Pennington County does not charge a fee.)

**This is the fee for Officiants to file their Marriage Credentials with the County Recorder. The State of Minnesota requires they be filed prior to performing a Marriage Ceremony within the State.**

Results listed in table below: As of 8/4/2022

<b>County</b>	<b>Recorder Present</b>	<b>Fee</b>
Beltrami		\$20
Clearwater	Brenda Knable	\$20
Kittson	Kristi Hultgren	\$0
Lake of the Woods		\$0
Mahnomen	Sharon Litzau	\$0
Marshall	Mary Hamm	\$20
Norman	Stacy Erickson	\$20
Pennington	Julie Hansen	\$0
Polk	Kayla -Deputy	\$20
Red Lake		\$5
Roseau		\$0

The Recorders present agreed unanimously to standardize the fee and charge \$20 to file marriage credentials. Since our District 1 Meeting both Kittson and Mahnomen County have approved charging a \$20 fee.

**My recommendation would be to adopt the \$20 fee for filing marriage credentials for officiants effective June 1<sup>st</sup>, 2023.**