

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, MAY 11TH, 2021, 10:00 A.M.**

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individuals present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**
 - 10:05 Mike Flaagan – County Engineer
 - 10:20 Ray Kuznia – County Sheriff
- 7. Committee Reports / Commissioner Updates**
- 8. County Auditor-Treasurer Items**
- 9. County Coordinator Items**
- 10. County Attorney Items**
- 11. Adjournment**

(This agenda is subject to change)

Note: Due to COVID-19 and social distancing, ZOOM meeting invites will be sent to those on the agenda and the agenda email list.

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 27TH, 2021, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, April 27th, 2021 at 5:00 p.m. Members Present: Darryl Tveitbakk, Seth Nelson, Bruce Lawrence, and Neil Peterson. Members present via Zoom: David Sorenson (5:08 p.m.). Members Absent: None.

The meeting was called to order by Chairman Peterson and the Pledge of Allegiance was recited.

Chairman Peterson asked if there were any amendments to the agenda. Hearing none, Commissioner Darryl motioned, seconded by Commissioner Tveitbakk, to approve the Board agenda as written. Motion carried.

Recognition of Citizens: None present.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the County Board minutes of April 13th, 2021 as written. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Lawrence, to approve the Human Services warrants totaling \$93,808.94, the Auditor and Manual warrants for March totaling \$1,253,802.07, and the following Commissioner warrants; to include a payment to AVI Systems Inc. in the amount of \$4,455.55. Motion carried.

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| County Revenue | \$60,360.10 |
| Road & Bridge | \$52,806.35 |
| Solid Waste Facility | \$ 3,995.90 |
| Ditch Funds | \$ 3,485.67 |

Per diems and meal reimbursements in the amount of \$62.83 were also approved.

Human Services Director Julie Sjostrand presented the consent agenda from the April 20th, 2021 Human Service Committee meeting. On a motion by Commissioner Tveitbakk and seconded by Commissioner Lawrence, the following recommendations of the Pennington County Human Service Committee for April 20th, 2021 (detailed minutes on record) are hereby adopted:

SECTION A

- I. To approve the March 16th, 2021 Human Service Committee meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve and reauthorize the Pennington County Pre-Petition Screening Team and the list of screeners as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Pennington County SWCD District Manager Peter Nelson presented a wetland permit application from the TRF Regional Airport. They are looking to purchase .1698 acres of wetland credit; there are currently 24 credits available at a cost of approximately \$18,000 per credit. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the sale of .1698 acres of wetland credit to the Thief River Falls Regional Airport. Motion carried.

Mr. Nelson stated that the Clearwater One Watershed One Plan needs to appoint an advisory committee member and Commissioner Tveitbakk has expressed interest. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the appointment of Commissioner Tveitbakk to the Clearwater One Watershed One Plan Advisory Committee. Motion carried.

Inter-County Nursing Director Kayla Jore was unable to attend the Board meeting.

County Engineer Mike Flaagan stated that the 5-year Road and Bridge Plan hearing was held today at 4:00 p.m. and is ready to be approved. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to adopt the 5-year Road and Bridge Construction Plan as presented. Upon roll call vote: Nelson – Aye, Lawrence – Aye, Peterson – Aye, Sorenson – Aye, Tveitbakk – Aye. Motion carried.

Mr. Flaagan stated that proposals for design of the new Kratka Township bridge were sent out to three consultants and two were returned:

| | |
|--------------------------|-------------|
| Houston Engineering | \$35,857.01 |
| Widseth, Smith & Nolting | \$43,605.00 |

Mr. Flaagan recommended approval of the proposal submitted by Houston Engineering and noted that funding for the design will come from State Aid. Motioned by Commissioner Tveitbakk, seconded by Commissioner Lawrence, to approve the proposal by Houston Engineering in the amount of \$35,857.01 for design of the new Kratka Township bridge. Upon roll call vote: Nelson – Aye, Lawrence – Aye, Peterson – Aye, Sorenson – Aye, Tveitbakk – Aye. Motion carried.

Engineer Flaagan stated that a petition has been received to remove a parcel from the County Ditch #96 system and a public hearing must be scheduled. Motioned by Commissioner Nelson, seconded by Commissioner Lawrence, to schedule a Public Hearing in the County Board room on June 8th, 2021 at 9:00 a.m. regarding a petition to remove a parcel from the County Ditch #96 system. Upon roll call vote: Nelson – Aye, Lawrence – Aye, Peterson – Aye, Sorenson – Aye, Tveitbakk – Aye. Motion carried.

Mr. Flaagan stated that interviews were recently conducted for the position of Highway Equipment Operator and he recommended the hire of Joshua Iverson. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the hire of Josh Iverson as Highway Equipment Operator effective May 24th, 2021. Upon roll call vote: Nelson – Aye, Lawrence – Aye, Peterson – Aye, Sorenson – Aye, Tveitbakk – Aye. Motion carried.

County Sheriff Ray Kuznia was unable to attend the Board meeting due to work obligations.

Committee reports / Commissioner updates: None

County Auditor-Treasurer items: None

County Coordinator Items:

Kevin Erickson presented two proposals regarding the install of air conditioning in the server room of the Government Center. The room isn't sufficiently cooled by the building's HVAC system and additional cooling is needed to protect the servers and other electronic equipment in the room. Brodin Comfort Systems has provided a quote in the amount of \$8,500 for the purchase/install of a 3-ton air conditioning unit and related components, and Bergstrom Electric has provided a \$4,400 quote to install dedicated power for the unit and one 120v server outlet. The technology budget will be used to fund the project. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the quotes of Brodin Comfort Systems and Bergstrom Electric to furnish and install A/C and related power in the server room of the Government Center as stated above. Upon roll call vote: Nelson – Aye, Lawrence – Aye, Peterson – Aye, Sorenson – Aye, Tveitbakk – Aye. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve renewal of the GIS services and tech support contract with Pro-West & Associates effective 05/01/21 to 04/30/22 at a cost of \$3,185. Upon roll call vote: Nelson – Aye, Lawrence – Aye, Peterson – Aye, Sorenson – Aye, Tveitbakk – Aye. Motion carried.

Chairman Peterson opened discussion on the Enbridge tax appeal and the estimated refund portion for the affected counties. Pennington County's portion is estimated at \$2.4M with additional accrued interest estimated at \$480,000. AMC and MRC are working to get legislation so that the state will pay for the refunds as they overstated the values on the pipeline property.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Lawrence, to adjourn the Board meeting to May 11th, 2021 at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Neil Peterson, Chairman
Board of Commissioner

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY 5-YEAR ROAD & BRIDGE PLAN HEARING
TUESDAY, APRIL 27th, 2021, 4:00 P.M.

The Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, April 27th, 2021 at 4:00 P.M. Members Present: Darryl Tveitbakk, Bruce Lawrence, Seth Nelson and Neil Peterson. Members Present via Zoom: David Sorenson. Members absent: None.

Also present: County Engineer Mike Flaagan, Assistant County Engineer Alex Bladow, County Coordinator Kevin Erickson, and county constituent Luther Kaushagen. Present via Zoom: David Hill of the TRF Times, Grant Nelson of TRF Radio.

Chairman Peterson called the Hearing on the Five-Year Road & Bridge Plan to order at 4:00 p.m.

County Engineer Mike Flaagan then reviewed the Five-Year Road & Bridge Plan by explaining each project in the plan year by year.

The County Board discussed the combining of the highway shops near Goodridge. Commissioner Lawrence questioned the funding project 12 in 2024, to which Mr. Flaagan responded that LLP funds will be utilized as it is connected to a trunk highway.

Mr. Kaushagen asked about CR#65 east of the river, stating that that slope is failing. Mr. Flaagan responded that local funds would have to be used for that project and the related ditch is county-owned so that would also have to be funded locally. It is possible that the slope repair work could be submitted to the One Watershed One Plan.

Mr. Kaushagen also questioned the possibility of an underpass at the 8th St. intersection in TRF. Mr. Flaagan stated that an underpass affects approximately one city block on each side of it and given the location of businesses near that crossing such a project would pose a large issue.

With no further comments on the 5-year Road and Bridge Plan the hearing was closed at 4:28 p.m.

ATTEST:

Kevin Erickson, Coordinator
Pennington County

Neil Peterson, Chairman
Board of Commissioners

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

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Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



Linda
5/10/21 3:03PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Descripti On Behalf of Name | 1099 |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|------|
| 58 | 1604 ACCURATE CONTROLS, INC 01-251-000-0000-6300 | | 145.00 | TECH SUPPORT/INTERCOM RECORD | 15561 | REPAIRS & MAINTENANCE | N |
| | 1604 ACCURATE CONTROLS, INC | | 145.00 | 1 Transactions | | | |
| 8 | 1011 ACE HARDWARE 01-111-000-0000-6300 | | 22.99 | DOOR KNOB REPAIR - GOV'T CTR | 74879 | REPAIRS & MAINTENANCE | N |
| 9 | 01-111-000-0000-6300 | | 2.99- | RETURN CUTTING WHEEL | 75221 | REPAIRS & MAINTENANCE | N |
| 10 | 01-111-000-0000-6300 | | 2.59 | CUTTING WHEEL TO SHARPEN BLADE | 75221 | REPAIRS & MAINTENANCE | N |
| 11 | 01-111-000-0000-6300 | | 5.59 | V BELT ROOFTOP EXHAUST - GOV'T | 75443 | REPAIRS & MAINTENANCE | N |
| 12 | 01-111-000-0000-6300 | | 35.27 | HANDICAP PEDESTAL REPAIR | 75620 | REPAIRS & MAINTENANCE | N |
| 13 | 01-111-000-0000-6300 | | 19.17- | RETURNED SCREWS & T PLATE | 75722 | REPAIRS & MAINTENANCE | N |
| 14 | 01-111-000-0000-6300 | | 0.94 | HARDWARE & FASTNERS - GOV'T CT | 75930 | REPAIRS & MAINTENANCE | N |
| | 1011 ACE HARDWARE | | 45.22 | 7 Transactions | | | |
| 57 | 2324 BERGSTROM ELECTRIC INC 01-218-000-0000-6300 | | 150.00 | DOOR SECURITY SWITCH | 3143 | REPAIRS & MAINTENANCE | N |
| | 2324 BERGSTROM ELECTRIC INC | | 150.00 | 1 Transactions | | | |
| 69 | 2302 BLACK HILLS AMMUNITION 01-201-000-0000-6405 | | 2,033.70 | AMMO - 44 | 247901 | GENERAL SUPPLIES | N |
| | 2302 BLACK HILLS AMMUNITION | | 2,033.70 | 1 Transactions | | | |
| 36 | 2322 BRUZEK/CARL 01-106-000-0000-6330 | | 15.34 | MILEAGE - ASSESSING - NEW CONS | 32921 | TRAVEL & EXPENSE | N |
| 37 | 01-106-000-0000-6330 | | 4.48 | MILEAGE - ASSESSING - RKSBRV | 33121 | TRAVEL & EXPENSE | N |
| 38 | 01-106-000-0000-6330 | | 42.34 | MILEAGE - ASSESSING - EAST PEN | 41921 | TRAVEL & EXPENSE | N |
| 39 | 01-106-000-0000-6330 | | 9.30 | MILEAGE - ASSESSING - SMILEY | 42021 | TRAVEL & EXPENSE | N |
| 40 | 01-106-000-0000-6330 | | 21.00 | MILEAGE - ASSESSING - POLK CTR | 42121 | TRAVEL & EXPENSE | N |
| 41 | 01-106-000-0000-6330 | | 24.47 | MILEAGE - ASSESSING - NORDEN | 42221 | TRAVEL & EXPENSE | N |
| 42 | 01-106-000-0000-6330 | | 2.86 | MILEAGE - ASSESSING - NORTH | 42621 | TRAVEL & EXPENSE | N |
| 43 | 01-106-000-0000-6330 | | 5.54 | MILEAGE - ASSESSING - RKSBRV | 42721 | TRAVEL & EXPENSE | N |
| | 2322 BRUZEK/CARL | | 125.33 | 8 Transactions | | | |
| 21 | 3311 COLE PAPERS, INC. 01-111-000-0000-6300 | | 146.19- | RETURN MOP BUCKET COMBO | 15885 | REPAIRS & MAINTENANCE | N |
| 16 | 01-111-000-0000-6403 | | 46.73 | DISINFECTANT CLEANER - GOV CTR | 9972337 | JANITORIAL SUPPLIES - COURTHOL | N |
| 18 | 01-111-000-0000-6403 | | 59.32 | AIR FILTERS - GOV'T CENTER | 9974406 | JANITORIAL SUPPLIES - COURTHOL | N |
| 19 | 01-111-000-0000-6403 | | 136.20 | GLASS CLEANER - GOV'T CENTER | 9974406 | JANITORIAL SUPPLIES - COURTHOL | N |
| 17 | 01-218-000-0000-6403 | | 54.93 | GLASS CLEANER - JUSTICE CTR | 9974406 | JANITORIAL SUPPLIES | N |
| 20 | 01-218-000-0000-6403 | | 41.80 | GLASS & SURFACE CLEANER - JCTR | 9978757 | JANITORIAL SUPPLIES | N |

Pennington County Financial System



Linda
5/10/21 3:03PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

| Vendor No. | Name | Account/Formula | Rpt Accr | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Descripti | 1099 On Behalf of Name |
|------------|-------------------------------------|----------------------|----------|----------|--------------------------------|-----------------|-----------|---------------|---------------------------------|------------------------|
| 90 | | 01-111-000-0000-6403 | | 133.82 | PAPER TOWELS - GOV'T CENTER | | 9980381 | | JANITORIAL SUPPLIES - COURTHOU | N |
| 92 | | 01-111-000-0000-6403 | | 34.22 | KITCHEN TOWELS - GOV'T CENTER | | 9980381 | | JANITORIAL SUPPLIES - COURTHOU | N |
| 93 | | 01-111-000-0000-6403 | | 167.65 | ROLL ROWELS - GOV'T CENTER | | 9980381 | | JANITORIAL SUPPLIES - COURTHOU | N |
| 94 | | 01-218-000-0000-6403 | | 385.80 | NITRATE GLOVES - JC & LEC | | 9980381 | | JANITORIAL SUPPLIES | N |
| 91 | | 01-800-000-0000-6403 | | 168.37 | BATH TISSUE - WELFARE | | 9980381 | | JANITORIAL SUPPLIES | N |
| 3311 | COLE PAPERS, INC. | | | 1,082.65 | | 11 Transactions | | | | |
| 3302 | CREATIVE PRODUCT SOURCING INC | | | | | | | | | |
| 96 | | 01-222-000-0000-6801 | | 1,537.71 | GRADUATION SHIRTS/CERT | | 138536 | | MISCELLANEOUS EXPENSE - D.A.R.E | N |
| 3302 | CREATIVE PRODUCT SOURCING INC | | | 1,537.71 | | 1 Transactions | | | | |
| 4313 | DEPARTMENT OF MOTOR VEHICLES | | | | | | | | | |
| 75 | | 01-201-000-0000-6304 | | 14.25 | LICENSE/REG #2 | | | | REPAIR & MAINTENANCE - SQUAD! | N |
| 76 | | 01-201-000-0000-6304 | | 14.25 | LICENSE/REG #11 | | | | REPAIR & MAINTENANCE - SQUAD! | N |
| 4313 | DEPARTMENT OF MOTOR VEHICLES | | | 28.50 | | 2 Transactions | | | | |
| 6001 | FALLS DIVERSE ABILITIES CORPORATION | | | | | | | | | |
| 169 | | 01-501-000-0000-6262 | | 51.50 | CLEAN AUDITORIUM | | 17573 | | OTHER SERVICES | N |
| 170 | | 01-501-000-0000-6262 | | 82.40 | CLEAN AUDITORIUM | | 17592 | | OTHER SERVICES | N |
| 6001 | FALLS DIVERSE ABILITIES CORPORATION | | | 133.90 | | 2 Transactions | | | | |
| 6313 | FALLS TOWING | | | | | | | | | |
| 97 | | 01-201-000-0000-6801 | | 210.00 | TOW - WHITE EQUINOX | | 15204 | | MISCELLANEOUS EXPENSE | Y |
| 6313 | FALLS TOWING | | | 210.00 | | 1 Transactions | | | | |
| 6305 | FLAAGAN/JODI | | | | | | | | | |
| 112 | | 01-013-000-0000-6853 | | 1,347.50 | 38.5 HRS @ \$35 TZD GRANT | | | | TOWARD ZERO DEATH GRANT | Y |
| 6305 | FLAAGAN/JODI | | | 1,347.50 | | 1 Transactions | | | | |
| 7317 | GALLS, LLC | | | | | | | | | |
| 81 | | 01-251-000-0000-6420 | | 29.75- | RETURN BELT | | 18077112 | | JAILER UNIFORMS | N |
| 82 | | 01-251-000-0000-6420 | | 91.20- | RETURN BELT/RADIO CASE | | 18077118 | | JAILER UNIFORMS | N |
| 83 | | 01-251-000-0000-6420 | | 104.15 | CUFFS - TR | | 18113223 | | JAILER UNIFORMS | N |
| 84 | | 01-251-000-0000-6420 | | 619.65 | UNIFORMS/GEAR - TR | | 18145270 | | JAILER UNIFORMS | N |
| 85 | | 01-251-000-0000-6420 | | 230.94 | UNIFORMS - JB | | 18145316 | | JAILER UNIFORMS | N |
| 86 | | 01-251-000-0000-6420 | | 1,161.32 | NAMEPLATE/CO/ASST ADMIN BADGES | | 18196963 | | JAILER UNIFORMS | N |
| 88 | | 01-201-000-0000-6420 | | 55.95 | DEPUTY UNIFORMS - #12 | | 18210324 | | UNIFORMS | N |
| 87 | | 01-220-000-0000-6420 | | 288.61 | NEW EMPLOYEE UNIFORMS - AB | | 18210324 | | UNIFORMS | N |
| 89 | | 01-201-000-0000-6420 | | 156.22 | GEAR - #12 | | 18211114 | | UNIFORMS | N |

Pennington County Financial System



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5/10/21 3:03PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 4

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|------------|--|-------------|----------|--------------------------------------|----------------------------|--|------|
| 7317 | GALLS, LLC | | 2,495.89 | | | | |
| | | | | 9 Transactions | | | |
| 7 | 8014 HUGOS #7 01-003-000-0000-6330 | | 9.99 | FOOD FOR MEETING 4-27-21 | 1155 | TRAVEL & EXPENSE | N |
| 180 | 01-601-000-0000-6401 | | 5.87 | SUPPLIES | 1157 | SUPPLIES - EXTENSION | N |
| | 8014 HUGOS #7 | | 15.86 | 2 Transactions | | | |
| 51 | 10450 JENSEN PLUMBING 01-251-000-0000-6302 | | 313.24 | REGULATORS IN KITCHEN OVENS | 1811 | KITCHEN REPAIRS & EXPENSE | Y |
| | 10450 JENSEN PLUMBING | | 313.24 | 1 Transactions | | | |
| 45 | 12323 LAWRENCE/BRUCE 01-003-000-0000-6330 | | 48.16 | APRIL MILEAGE | | TRAVEL & EXPENSE | N |
| | 12323 LAWRENCE/BRUCE | | 48.16 | 1 Transactions | | | |
| 95 | 12037 LEE PLUMBING & HEATING 01-218-000-0000-6300 | | 76.00 | STOP VALVES FOR CELLS/JCENTER | 83804 | REPAIRS & MAINTENANCE | N |
| | 12037 LEE PLUMBING & HEATING | | 76.00 | 1 Transactions | | | |
| 5 | 13498 MARCO TECHNOLOGIES LLC 01-132-000-0000-6301 | | 45.23 | EQ465509 MAINTENANCE AGREEMENT | INV8664282 | MAINTENANCE AGREEMENT | N |
| 4 | 01-801-000-0000-6301 | | 157.92 | EQ1019556 MAINTENANCE AGREEMNT | INV8680630 | MAINTENANCE AGREEMENT | N |
| 113 | 01-091-000-0000-6301 | | 96.23 | EQ767167 MAINTENANCE AGREEMENT | INV8691189 | MAINTENANCE AGREEMENT | N |
| 167 | 01-101-000-0000-6301 | | 13.30 | EQ442257 MAINTENANCE AGREEMENT | INV8702915 | MAINTENANCE AGREEMENT | N |
| | 13498 MARCO TECHNOLOGIES LLC | | 312.68 | 4 Transactions | | | |
| 34 | 13585 MELVIE/SHERRI 01-106-000-0000-6330 | | 16.07 | MILEAGE - ASSESSING - BRAY | 42221 | TRAVEL & EXPENSE | N |
| 35 | 01-106-000-0000-6330 | | 8.40 | MILEAGE - ASSESSING - RVER FA | 42221 | TRAVEL & EXPENSE | N |
| | 13585 MELVIE/SHERRI | | 24.47 | 2 Transactions | | | |
| 3 | 13383 MINNCOR INDUSTRIES 01-132-000-0000-6401 | | 35.00 | MOTOR VEHICLE TITLE SERVICES | SOI-096400 | SUPPLIES - MOTOR VEHICLE | N |
| | 13383 MINNCOR INDUSTRIES | | 35.00 | 1 Transactions | | | |
| 110 | 13445 MINNESOTA POST BOARD 01-201-000-0000-6262 | | 90.00 | POST RENEWAL - #10 | | OTHER SERVICES | N |
| 111 | 01-201-000-0000-6262 | | 90.00 | POST RENEWAL - #05 | | OTHER SERVICES | N |
| | 13445 MINNESOTA POST BOARD | | 180.00 | 2 Transactions | | | |

Pennington County Financial System



Linda
5/10/21 3:03PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Descripti On Behalf of Name | 1099 |
|------------|---------------------------|-------------|----------|--------------------------------------|----------------------------|--|------|
| 13322 | MINNESOTA STATE TREASURER | | | | | | |
| 164 | 01-101-000-0000-6801 | | 6.00 | REGISTERED LAND | | MISCELLANEOUS EXPENSE - RECOR | N |
| 160 | 01-101-000-0000-6825 | | 540.00 | MARRIAGE SURCHARGE | | MARRIAGE SURCHARGES MN - REC | N |
| 163 | 01-101-000-0000-6827 | | 2,079.00 | RECORDER & REGISTRAR'S FEES | | STATE SURCHARGES | N |
| 159 | 01-101-000-0000-6829 | | 237.00 | CHILDREN'S SURCHARGE | | CHILDREN SURCHARGE MN - RECO | N |
| 161 | 01-101-000-0000-6831 | | 888.00 | BIRTH/DEATH SURCHARGE | | BIRTH/DEATH CERTIF SURCHARGE | N |
| 162 | 01-101-000-0000-6848 | | 790.00 | BIRTH RECORD SURCHARGE | | BIRTH DEFECT SURCHARGE | N |
| 13322 | MINNESOTA STATE TREASURER | | 4,540.00 | 6 Transactions | | | |
| 13355 | MN COUNTIES COMPUTER COOP | | | | | | |
| 1 | 01-041-000-0000-6801 | | 75.34 | ADOBE ACROBAT PRO DC S (2) | 2104100 | MISCELLANEOUS EXPENSE - AUDIT | N |
| 13355 | MN COUNTIES COMPUTER COOP | | 75.34 | 1 Transactions | | | |
| 13324 | MN SHERIFFS ASSOCIATION | | | | | | |
| 66 | 01-252-000-0000-6330 | | 295.00 | SHERIFF CONFERENCE - #01 | 234260 | TRAVEL & EXPENSE | N |
| 67 | 01-252-000-0000-6330 | | 295.00 | CHIEF DEPUTY CONFERENCE - #02 | 234260 | TRAVEL & EXPENSE | N |
| 68 | 01-252-000-0000-6330 | | 125.00 | CIVIL & FAMILY DISPUTES - #12 | 234610 | TRAVEL & EXPENSE | N |
| 13324 | MN SHERIFFS ASSOCIATION | | 715.00 | 3 Transactions | | | |
| 14328 | NELSON/BRANDY | | | | | | |
| 98 | 01-251-000-0000-6420 | | 117.10 | UNIFORM ALLOWANCE REIMBURSE | | JAILER UNIFORMS | N |
| 14328 | NELSON/BRANDY | | 117.10 | 1 Transactions | | | |
| 14440 | NORTHDALE OIL INC. | | | | | | |
| 79 | 01-218-000-0000-6300 | | 12.23 | GAS/LAWN MOWER | 9747-2 | REPAIRS & MAINTENANCE | N |
| 14440 | NORTHDALE OIL INC. | | 12.23 | 1 Transactions | | | |
| 14315 | NORTHERN MOTORS INC | | | | | | |
| 50 | 01-255-000-0000-6300 | | 62.10 | REPAIR 2018 GMC | 6006231-1 | REPAIRS & MAINTENANCE | N |
| 14315 | NORTHERN MOTORS INC | | 62.10 | 1 Transactions | | | |
| 14033 | NORTHERN STATE BANK | | | | | | |
| 101 | 01-201-000-0000-6420 | | 60.00 | REIMBURSE PETTY CASH - PATCHES | | UNIFORMS | N |
| 100 | 01-201-000-0000-6450 | | 45.00 | REIMBURSE PETTY CASH - PATCHES | | PART-TIME DEPUTY'S UNIFORMS | N |
| 104 | 01-201-000-0000-6801 | | 4.85 | REIMBURSE PETTY CASH - USPS | | MISCELLANEOUS EXPENSE | N |
| 105 | 01-201-000-0000-6801 | | 4.10 | REIMBURSE PETTY CASH - USPS | | MISCELLANEOUS EXPENSE | N |
| 102 | 01-220-000-0000-6420 | | 15.00 | REIMBURSE PETTY CASH - PATCHES | | UNIFORMS | N |
| 99 | 01-251-000-0000-6420 | | 30.00 | REIMBURSE PETTY CASH - PATCHES | | JAILER UNIFORMS | N |
| 103 | 01-255-000-0000-6801 | | 55.00 | REIMBURSE PETTY CASH - USPS | | MISCELLANEOUS EXPENSE | N |

Pennington County Financial System



Linda
5/10/21 3:03PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor No. | Vendor Name | Account/Formula | Rpt Accr | Amount | Warrant Description | Service Dates | Invoice # | Account/Formula Descripti | 1099 |
|------------|---------------------------|----------------------|----------|----------|--------------------------------|----------------|---------------|-------------------------------|------|
| | | | | | | | Paid On Bhf # | On Behalf of Name | |
| 14033 | NORTHERN STATE BANK | | | 213.95 | | 7 Transactions | | | |
| 14123 | NORTHWEST BEVERAGE INC | | | | | | | | |
| 52 | | 01-251-000-0000-6801 | | 88.75 | WATER (12) | | 1218221 | MISCELLANEOUS EXPENSE - JAIL | N |
| 6 | | 01-801-000-0000-6801 | | 47.25 | WATER BILL | | 1218227 | MISCELLANEOUS EXPENSE | N |
| 53 | | 01-220-000-0000-6801 | | 96.00 | WATER 913) | | 1219848 | MISCELLANEOUS EXPENSE | N |
| 54 | | 01-251-000-0000-6801 | | 88.75 | WATER (12) | | 1221024 | MISCELLANEOUS EXPENSE - JAIL | N |
| 55 | | 01-220-000-0000-6801 | | 20.00 | MONTHLY RENTAL - APRIL | | 1221303 | MISCELLANEOUS EXPENSE | N |
| 56 | | 01-251-000-0000-6801 | | 10.00 | MONTHLY RENTAL - APRIL | | 1221303 | MISCELLANEOUS EXPENSE - JAIL | N |
| 179 | | 01-601-000-0000-6401 | | 44.25 | APRIL WATER BILL | | 7961 | SUPPLIES - EXTENSION | N |
| 14123 | NORTHWEST BEVERAGE INC | | | 395.00 | | 7 Transactions | | | |
| 15323 | OFFICE DEPOT | | | | | | | | |
| 63 | | 01-203-000-0000-6801 | | 109.99 | MONITOR - CH | | 167910682001 | GUN PERMIT - MISC | N |
| 65 | | 01-251-000-0000-6405 | | 414.96 | TONER - JAIL | | 167912720001 | GENERAL SUPPLIES - JAIL | N |
| 64 | | 01-203-000-0000-6801 | | 109.99 | MONITOR - MM | | 167912722001 | GUN PERMIT - MISC | N |
| 62 | | 01-201-000-0000-6405 | | 199.98 | MONITORS - DEPUTY OFFICE | | 167912726001 | GENERAL SUPPLIES | N |
| 168 | | 01-041-000-0000-6631 | | 269.89 | PRINTER | | 170874734001 | FURNITURE & EQUIPMENT - AUDIT | N |
| 22 | | 01-801-000-0000-6401 | | 52.56 | PAPER, POST IT NOTES | | 170947175001 | SUPPLIES-UNALLOCATED | N |
| 23 | | 01-041-000-0000-6401 | | 8.81 | DRY ERASE MARKERS | | 170970265001 | SUPPLIES - AUDITOR | N |
| 15323 | OFFICE DEPOT | | | 1,166.18 | | 7 Transactions | | | |
| 15329 | OIL BOYZ EXPRESS LUBE INC | | | | | | | | |
| 60 | | 01-201-000-0000-6304 | | 78.21 | OIL CHANGE - SERVICE #05 | | 163648 | REPAIR & MAINTENANCE - SQUAD | N |
| 61 | | 01-201-000-0000-6304 | | 69.67 | OIL CHANGE/SERVICE - CHARGER | | 163780 | REPAIR & MAINTENANCE - SQUAD | N |
| 59 | | 01-201-000-0000-6304 | | 61.13 | OIL CHANGE/SERVICE - 13 PICKUP | | 164101 | REPAIR & MAINTENANCE - SQUAD | N |
| 15329 | OIL BOYZ EXPRESS LUBE INC | | | 209.01 | | 3 Transactions | | | |
| 999999997 | PAUTZKE/TAMRA | | | | | | | | |
| 47 | | 01-270-000-0000-6262 | | 305.95 | VISA GC TRANSPORTATION/PERS | | 5321 | OTHER SERVICES-CRIME VICTIM | N |
| 999999997 | PAUTZKE/TAMRA | | | 305.95 | | 1 Transactions | | | |
| 16362 | PETERSON/NEIL | | | | | | | | |
| 44 | | 01-003-000-0000-6330 | | 58.24 | APRIL MILEAGE | | | TRAVEL & EXPENSE | N |
| 16362 | PETERSON/NEIL | | | 58.24 | | 1 Transactions | | | |
| 14347 | QUADIENT INC. | | | | | | | | |
| 15 | | 01-801-000-0000-6401 | | 279.46 | INK CARTRIDGES (2) | | 16370687 | SUPPLIES-UNALLOCATED | N |
| 14347 | QUADIENT INC. | | | 279.46 | | 1 Transactions | | | |

Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor No. | Name | Account/Formula | Rpt Accr | Amount | Warrant Description | Invoice # | Account/Formula Descripti | 1099 |
|------------|-------|----------------------------------|----------|----------|--------------------------------|---------------|-------------------------------|------|
| | | | | | Service Dates | Paid On Bhf # | On Behalf of Name | |
| 2 | 18440 | READITECH IT SOLUTIONS | | 43.00 | PATCH PANELS/INSTALL - DMV | 190375 | REPAIRS & MAINTENANCE | N |
| | 18440 | READITECH IT SOLUTIONS | | 43.00 | 1 Transactions | | | |
| 46 | 19401 | SAFETY COMPLIANCE SERVICES | | 2,500.00 | 2021 SAFETY TRAINING - HWY | | SAFETY TRAINING | Y |
| | 19401 | SAFETY COMPLIANCE SERVICES | | 2,500.00 | 1 Transactions | | | |
| 108 | 19359 | SIRCHIE FINGERPRINT LABORATORIES | | 42.50 | EVIDENCE TUBES | 0493601-IN | SUPPLIES | N |
| | 19359 | SIRCHIE FINGERPRINT LABORATORIES | | 42.50 | 1 Transactions | | | |
| 165 | 19335 | ST. LOUIS COUNTY | | 1,000.00 | 2021 MEMBERSHIP DUES | | DUES - BOARD | N |
| | 19335 | ST. LOUIS COUNTY | | 1,000.00 | 1 Transactions | | | |
| 109 | 19310 | STONE'S MOBILE RADIO | | 156.00 | TRF DISPATCH SERVICE 6/21-5/22 | 2043813 | MISCELLANEOUS EXPENSE-E911 | N |
| | 19310 | STONE'S MOBILE RADIO | | 156.00 | 1 Transactions | | | |
| 171 | 19413 | STONE/STEVE | | 25.00 | ANNUAL NW CVSO 2021 DUES | 12721 | TRAVEL & EXPENSE | N |
| 172 | 19413 | STONE/STEVE | | 71.40 | MILEAGE - CVSO MTG - ROSEAU | 12821 | TRAVEL & EXPENSE | N |
| 173 | 19413 | STONE/STEVE | | 12.81 | MILEAGE - CVSO MTG - ROSEAU | 12821 | TRAVEL & EXPENSE | N |
| 174 | 19413 | STONE/STEVE | | 75.21 | MILEAGE - CVSO TRAIN - BAGLEY | 2321 | TRAVEL & EXPENSE | N |
| 175 | 19413 | STONE/STEVE | | 13.84 | MEAL - CVSO TRAIN - BAGLEY | 2321 | TRAVEL & EXPENSE | N |
| 177 | 19413 | STONE/STEVE | | 15.64 | MEAL - CVSO MTG/TRAIN - FF | 5521 | TRAVEL & EXPENSE | N |
| 176 | 19413 | STONE/STEVE | | 99.68 | LODGING - CVSO MTG/TRAIN - FF | 5521-5621 | TRAVEL & EXPENSE | N |
| 178 | 19413 | STONE/STEVE | | 164.86 | MILEAGE - CVSO MTG/TRAIN - FF | 5521-5621 | TRAVEL & EXPENSE | N |
| | 19413 | STONE/STEVE | | 478.44 | 8 Transactions | | | |
| 48 | 19362 | SUNDBY CLEANING, LLC | | 1,800.00 | APRIL CLEANING - SS | LEC421 | OTHER SERVICES-WELFARE BUILDI | Y |
| 49 | 19362 | SUNDBY CLEANING, LLC | | 1,300.00 | APRIL CLEANING - LEC | PCSS421 | OTHER SERVICES | Y |
| | 19362 | SUNDBY CLEANING, LLC | | 3,100.00 | 2 Transactions | | | |
| 107 | 20390 | THE SHOP AUTO BODY & TOW SERVICE | | 2,310.85 | REPAIR - #04 | | REPAIR & MAINTENANCE - SQUAD | N |
| | 20390 | THE SHOP AUTO BODY & TOW SERVICE | | 2,310.85 | 1 Transactions | | | |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

| Vendor No. | Vendor Name | Account/Formula | Rpt Accr | Amount | Warrant Description | Service Dates | Invoice # | Account/Formula Description | 1099 |
|---------------|--------------------------|----------------------|----------|-----------|--------------------------------|-----------------|---------------|------------------------------|------------------|
| | | | | | | | Paid On Bhf # | On Behalf of Name | |
| 20027 | THE TIMES | | | | | | | | |
| 70 | | 01-220-000-0000-6232 | | 78.75 | 1 WK ADVERTISE NW/RECORD CLERK | | 284 | ADVERTISING | N |
| 74 | | 01-220-000-0000-6232 | | 64.75 | 1 WK ADVERTISE TIMES - RECORD | | 284 | ADVERTISING | N |
| 71 | | 01-251-000-0000-6801 | | 10.00 | INTERNET JOB PAGE | | 284 | MISCELLANEOUS EXPENSE - JAIL | N |
| 72 | | 01-251-000-0000-6801 | | 78.75 | 1 WK ADVERTISE NW/JAILADMIN | | 284 | MISCELLANEOUS EXPENSE - JAIL | N |
| 73 | | 01-251-000-0000-6801 | | 64.75 | 1 WK ADVERTISE TIMES - JA POST | | 284 | MISCELLANEOUS EXPENSE - JAIL | N |
| 24 | | 01-091-000-0000-6801 | | 56.25 | WATCH - LEGAL SECRETARY | | 4-10-21 | MISCELLANEOUS EXPENSE | N |
| 25 | | 01-091-000-0000-6801 | | 10.00 | INTERNET JOB PAGE | | 4-10-21 | MISCELLANEOUS EXPENSE | N |
| 26 | | 01-091-000-0000-6801 | | 46.25 | TIMES - LEGAL SECRETARY | | 4-14-21 | MISCELLANEOUS EXPENSE | N |
| 27 | | 01-091-000-0000-6801 | | 56.25 | WATCH - LEGAL SERETARY | | 4-17-21 | MISCELLANEOUS EXPENSE | N |
| 28 | | 01-091-000-0000-6801 | | 10.00 | INTERNET JOB PAGE | | 4-17-21 | MISCELLANEOUS EXPENSE | N |
| 29 | | 01-003-000-0000-6231 | | 274.16 | TIMES - PROCEEDINGS OF 3/23 | | 4-21-21 | PUBLISHING - BOARD | N |
| 30 | | 01-091-000-0000-6801 | | 46.25 | TIMES - LEGAL SECRETARY | | 4-21-21 | MISCELLANEOUS EXPENSE | N |
| 20027 | THE TIMES | | | 796.16 | | 12 Transactions | | | |
| 99999997 | TIRE SOLUTIONS INC | | | | | | | | |
| 77 | | 01-201-000-0000-6304 | | 417.27 | RETURNED TIRES - WRONG SIZE | | 418733 | REPAIR & MAINTENANCE - SQUAD | N |
| 78 | | 01-201-000-0000-6304 | | 598.52 | TIRES - #06 | | 421463 | REPAIR & MAINTENANCE - SQUAD | N |
| 99999997 | TIRE SOLUTIONS INC | | | 181.25 | | 2 Transactions | | | |
| 12332 | TRITECH SOFTWARE SYSTEMS | | | | | | | | |
| 80 | | 01-201-000-0000-6801 | | 1,049.96 | MOBILE MAPPING - TRF FD | | 315481 | MISCELLANEOUS EXPENSE | N |
| 12332 | TRITECH SOFTWARE SYSTEMS | | | 1,049.96 | | 1 Transactions | | | |
| 99999997 | VIRTUAL ACADEMY | | | | | | | | |
| 106 | | 01-223-000-0000-6801 | | 392.00 | EMERGENCY TRAINING - DISPATCH | | VA381 | MISCELLANEOUS EXPENSE-E911 | N |
| 99999997 | VIRTUAL ACADEMY | | | 392.00 | | 1 Transactions | | | |
| 1 Fund Total: | | | | 30,540.53 | County Revenue | | | 45 Vendors | 131 Transactions |

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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Descripti On Behalf of Name | 1099 |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|------|
| 157 | 1011 ACE HARDWARE 03-350-000-0000-6564 | | 5.97 | FASTENERS | | EQUIPMENT REPAIR PARTS | N |
| | 1011 ACE HARDWARE | | 5.97 | | 1 Transactions | | |
| 156 | 1385 AMERICINN HOTEL-MOUNDS VIEW 03-330-000-0000-6330 | | 218.54 | LODGING | | TRAVEL & EXPENSE | N |
| | 1385 AMERICINN HOTEL-MOUNDS VIEW | | 218.54 | | 1 Transactions | | |
| 155 | 1350 ARAMARK 03-320-000-0000-6262 | | 893.69 | SHOP 500 RUGS | | OTHER SERVICES | N |
| | 1350 ARAMARK | | 893.69 | | 1 Transactions | | |
| 147 | 1364 AUTO VALUE 03-350-000-0000-6556 | | 22.99 | A/C RECHARGE | | SHOP SUPPLIES | N |
| 149 | 03-350-000-0000-6556 | | 52.23 | CABLE BOOSTER | | SHOP SUPPLIES | N |
| 154 | 03-350-000-0000-6556 | | 9.99 | ROLL PIN | | SHOP SUPPLIES | N |
| 148 | 03-350-000-0000-6564 | | 11.99 | LIGHTS UNIT 304 | | EQUIPMENT REPAIR PARTS | N |
| 150 | 03-350-000-0000-6564 | | 11.98 | OIL UNIT 318 | | EQUIPMENT REPAIR PARTS | N |
| 151 | 03-350-000-0000-6564 | | 52.99 | HEADLIGHT UNIT 310 | | EQUIPMENT REPAIR PARTS | N |
| 152 | 03-350-000-0000-6564 | | 91.98 | WATER PUMP | | EQUIPMENT REPAIR PARTS | N |
| 153 | 03-350-000-0000-6564 | | 11.99 | DOUBLE OUTLET UNIT 316 | | EQUIPMENT REPAIR PARTS | N |
| | 1364 AUTO VALUE | | 266.14 | | 8 Transactions | | |
| 140 | 6309 FARGO - FORKS FREIGHTLINER 03-350-000-0000-6564 | | 1,292.63 | REPAIR UNIT 243 | | EQUIPMENT REPAIR PARTS | N |
| | 6309 FARGO - FORKS FREIGHTLINER | | 1,292.63 | | 1 Transactions | | |
| 142 | 6006 FARMERS UNION OIL 03-350-000-0000-6560 | | 665.15 | DIESEL SHOP 212 | | GAS & DIESEL | N |
| 143 | 03-350-000-0000-6560 | | 5,477.39 | GAS/DIESEL SHOP 500 | | GAS & DIESEL | N |
| 144 | 03-350-000-0000-6562 | | 1,714.35 | OIL | | MOTOR OIL & LUBRICANTS | N |
| 145 | 03-350-000-0000-6564 | | 14.99 | BOLTS | | EQUIPMENT REPAIR PARTS | N |
| | 6006 FARMERS UNION OIL | | 7,871.88 | | 4 Transactions | | |
| 141 | 6349 FASTENAL COMPANY 03-350-000-0000-6556 | | 69.93 | VGARD VISOR HEADGEAR | | SHOP SUPPLIES | N |
| | 6349 FASTENAL COMPANY | | 69.93 | | 1 Transactions | | |
| 146 | 6318 FSSOLUTIONS 03-320-000-0000-6801 | | 218.55 | RANDOM DRUG/ALCOHOL TESTING | | MISCELLANEOUS EXPENSE | N |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Descripti On Behalf of Name | 1099 |
|------------|---------------------------|----------|----------|-----------------------------------|-------------------------|---|------|
| 6318 | FSSOLUTIONS | | 218.55 | | 1 Transactions | | |
| 8331 | HARDWARE HANK | | | | | | |
| 138 | 03-350-000-0000-6556 | | 42.97 | TOOL BOX, SCREWDRIVER SET | | SHOP SUPPLIES | N |
| 139 | 03-350-000-0000-6556 | | 51.96 | TRASH BAGS | | SHOP SUPPLIES | N |
| 8331 | HARDWARE HANK | | 94.93 | | 2 Transactions | | |
| 8014 | HUGOS #7 | | | | | | |
| 137 | 03-350-000-0000-6556 | | 84.69 | PT | 1159 | SHOP SUPPLIES | N |
| 8014 | HUGOS #7 | | 84.69 | | 1 Transactions | | |
| 14324 | NAPA AUTO PARTS | | | | | | |
| 134 | 03-350-000-0000-6556 | | 139.71 | CONNECTORS CRIMPING TOOL | | SHOP SUPPLIES | N |
| 135 | 03-350-000-0000-6564 | | 39.89 | HAND RELEASE CABLE | | EQUIPMENT REPAIR PARTS | N |
| 136 | 03-350-000-0000-6564 | | 448.99 | ANTIFREEZE | | EQUIPMENT REPAIR PARTS | N |
| 14324 | NAPA AUTO PARTS | | 628.59 | | 3 Transactions | | |
| 14389 | NELSON INTERNATIONAL | | | | | | |
| 133 | 03-350-000-0000-6564 | | 1,393.05 | REPAIR UNIT 303 | | EQUIPMENT REPAIR PARTS | N |
| 14389 | NELSON INTERNATIONAL | | 1,393.05 | | 1 Transactions | | |
| 14123 | NORTHWEST BEVERAGE INC | | | | | | |
| 132 | 03-320-000-0000-6401 | | 39.75 | WATER | | SUPPLIES | N |
| 14123 | NORTHWEST BEVERAGE INC | | 39.75 | | 1 Transactions | | |
| 14312 | NORTHWEST POWER SYSTEMS | | | | | | |
| 126 | 03-350-000-0000-6564 | | 862.78 | KITS | | EQUIPMENT REPAIR PARTS | N |
| 127 | 03-350-000-0000-6564 | | 164.09 | ORING SLEEVES | | EQUIPMENT REPAIR PARTS | N |
| 128 | 03-350-000-0000-6564 | | 91.53 | COUPLER TIPS | | EQUIPMENT REPAIR PARTS | N |
| 129 | 03-350-000-0000-6564 | | 44.97 | HYD HOSE | | EQUIPMENT REPAIR PARTS | N |
| 130 | 03-350-000-0000-6564 | | 24.22 | ELBOW ADAPTOR | | EQUIPMENT REPAIR PARTS | N |
| 131 | 03-350-000-0000-6564 | | 6.90 | TEE | | EQUIPMENT REPAIR PARTS | N |
| 14312 | NORTHWEST POWER SYSTEMS | | 1,194.49 | | 6 Transactions | | |
| 16313 | PENNINGTON COUNTY AUDITOR | | | | | | |
| 125 | 03-320-000-0000-6801 | | 102.60 | ROAD ASSESSMENTS ON DITCHES | | MISCELLANEOUS EXPENSE | N |
| 16313 | PENNINGTON COUNTY AUDITOR | | 102.60 | | 1 Transactions | | |
| 16460 | POMP'S TIRE SERVICE, INC | | | | | | |
| 124 | 03-350-000-0000-6564 | | 79.99 | REPAIR TIRE | | EQUIPMENT REPAIR PARTS | N |

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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Descripti On Behalf of Name | 1099 |
|---------------|--|----------|-----------|-----------------------------------|-------------------------|---|-----------------|
| 16460 | POMP'S TIRE SERVICE, INC | | 79.99 | | 1 Transactions | | |
| 123 | 16419 PRECISE MRM LLC 03-350-000-0000-6564 | | 258.25 | MONTHLY GPS - MARCH | | EQUIPMENT REPAIR PARTS | N |
| | 16419 PRECISE MRM LLC | | 258.25 | | 1 Transactions | | |
| 122 | 17002 QUILL CORPORATION 03-320-000-0000-6401 | | 370.97 | TONER | 16209510 | SUPPLIES | N |
| | 17002 QUILL CORPORATION | | 370.97 | | 1 Transactions | | |
| 117 | 18440 READITECH IT SOLUTIONS 03-320-000-0000-6202 | | 134.00 | HOSTED EXCHANGE AM | | TELEPHONE | N |
| 118 | 03-320-000-0000-6263 | | 80.00 | BACK UP MANAGER AM | | COMPUTER SERVICES | N |
| 119 | 03-320-000-0000-6631 | | 2,095.00 | FIREWALL,SONICWALL LABOR | | FURNITURE & EQUIPMENT | N |
| 120 | 03-320-000-0000-6631 | | 287.00 | 3CX SOFTWARE SSL LICENSE | | FURNITURE & EQUIPMENT | N |
| | 18440 READITECH IT SOLUTIONS | | 2,596.00 | | 4 Transactions | | |
| 121 | 18439 ROCKSBURY TRUCK REPAIR 03-350-000-0000-6564 | | 162.00 | DOT INSPECTION | | EQUIPMENT REPAIR PARTS | G |
| | 18439 ROCKSBURY TRUCK REPAIR | | 162.00 | | 1 Transactions | | |
| 115 | 20027 THE TIMES 03-320-000-0000-6232 | | 155.50 | AD - PUBLIC HEARING | 842 | ADVERTISING | N |
| 116 | 03-320-000-0000-6232 | | 205.00 | AD - TEMP ADS | 842 | ADVERTISING | N |
| | 20027 THE TIMES | | 360.50 | | 2 Transactions | | |
| 114 | 20379 THIEF RIVER FORD INC 03-350-000-0000-6564 | | 520.08 | REPAIR UNIT 311 | | EQUIPMENT REPAIR PARTS | G |
| | 20379 THIEF RIVER FORD INC | | 520.08 | | 1 Transactions | | |
| 3 Fund Total: | | | 18,723.22 | Road & Bridge | | 22 Vendors | 44 Transactions |

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32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Descripti | 1099 |
|--------------------------|------|---------------------|-------------------------|---------------------------|---------------------------------|
| No. Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| 18314 RAINY LAKE OIL | | | | | |
| 158 32-390-000-0000-6262 | | 378.09 | USED OIL FILTERS | 30521 | OTHER SERVICES-SCORE ACCOUNT N |
| 18314 RAINY LAKE OIL | | 378.09 | | | 1 Transactions |
| 20027 THE TIMES | | | | | |
| 31 32-390-000-0000-6801 | | 40.00 | TIMES - VOLUNTEERS PAGE | 4-21-21 | MISCELLANEOUS EXPENSE-SCORE / N |
| 32 32-390-000-0000-6801 | | 180.00 | WATCH - CLEAN UP WEEK | 4-24-21 | MISCELLANEOUS EXPENSE-SCORE / N |
| 33 32-390-000-0000-6801 | | 204.00 | TIMES - CLEAN UP WEEK | 4-28-21 | MISCELLANEOUS EXPENSE-SCORE / N |
| 20027 THE TIMES | | 424.00 | | | 3 Transactions |
| 32 Fund Total: | | 802.09 | Solid Waste Facility | | 2 Vendors 4 Transactions |

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40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Descripti | 1099 |
|------------------------------|------|---------------------|-----------------------------|---------------------------|-------------------|
| No. Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| 8356 HOUSTON ENGINEERING INC | | | | | |
| 166 40-706-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-708-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-716-000-0000-6262 | | 483.75 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-721-000-0000-6262 | | 483.75 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-732-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-733-000-0000-6262 | | 483.75 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-735-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-736-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-737-000-0000-6262 | | 483.75 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-738-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-739-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-741-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-742-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-743-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-744-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-745-000-0000-6262 | | 483.75 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-746-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-747-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-753-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-755-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-757-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-758-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-759-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-762-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-770-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-771-000-0000-6262 | | 483.75 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-773-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-774-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-775-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-777-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 166 40-796-000-0000-6262 | | 483.90 | DRAINAGE DB SETUP & INSTALL | 53631 | OTHER SERVICES N |
| 8356 HOUSTON ENGINEERING INC | | 15,000.00 | 31 Transactions | | |
| 40 Fund Total: | | 15,000.00 | Ditch Funds | 1 Vendors | 31 Transactions |
| Final Total: | | 65,065.84 | 70 Vendors | 210 Transactions | |

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|---------------|-------------|---------------|----------------------|
| | 1 | 30,540.53 | County Revenue |
| | 3 | 18,723.22 | Road & Bridge |
| | 32 | 802.09 | Solid Waste Facility |
| | 40 | 15,000.00 | Ditch Funds |
| | All Funds | 65,065.84 | Total |

Approved by,

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Linda
5/10/21 11:30AM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

draft

Pennington County Financial System



Linda
5/10/21 11:30AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Descripti On Behalf of Name | 1099 |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|------|
| 5 | 19343 LARSON/MELISSA 01-251-000-0000-6330 | | 17.97 | MEAL - TRANSPORT - BEMIDJI | 42721 | TRAVEL & EXPENSE | N |
| 6 | 01-251-000-0000-6330 | | 9.44 | MEAL - TRANSPORT - MOORHEAD | 5521 | TRAVEL & EXPENSE | N |
| | 19343 LARSON/MELISSA | | 27.41 | 2 Transactions | | | |
| 7 | 12323 LAWRENCE/BRUCE 01-003-000-0000-6103 | | 100.00 | PER DIEM - HS/ENBRIDGE - TRF | 4121 | PER DIEMS - BOARD | N |
| 10 | 01-003-000-0000-6103 | | 100.00 | PER DIEM - MRC/TECH - TRF | 41221 | PER DIEMS - BOARD | N |
| 11 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - HWY COMM - TRF | 41321 | PER DIEMS - BOARD | N |
| 12 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - NWRECB - ZOOM | 41421 | PER DIEMS - BOARD | N |
| 13 | 01-003-000-0000-6103 | | 100.00 | PER DIEM - HERRIED/SURF - TRF | 41521 | PER DIEMS - BOARD | N |
| 14 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - AVI TRAINING - TRF | 42021 | PER DIEMS - BOARD | N |
| 15 | 01-003-000-0000-6103 | | 100.00 | PER DIEM - SOL WASTE/HWY - TRF | 42120 | PER DIEMS - BOARD | N |
| 16 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - NW STRATEGIC - ZOOM | 42220 | PER DIEMS - BOARD | N |
| 17 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - HERRIED MTG - ZOOM | 42621 | PER DIEMS - BOARD | N |
| 18 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - 5 YR HWY PLAN - TRF | 42721 | PER DIEMS - BOARD | N |
| 8 | 01-003-000-0000-6103 | | 100.00 | PER DIEM - PERS/ROSEAU - TRF | 4621 | PER DIEMS - BOARD | N |
| 9 | 01-003-000-0000-6103 | | 100.00 | PER DIEM - ROAD/NWRDC - TRF | 4721 | PER DIEMS - BOARD | N |
| | 12323 LAWRENCE/BRUCE | | 1,050.00 | 12 Transactions | | | |
| 2 | 14478 NELSON/SETH 01-003-000-0000-6103 | | 75.00 | PER DIEM - TECH COMM - TRF | 41221 | PER DIEMS - BOARD | N |
| 3 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - HIST SOCIETY - TRF | 42621 | PER DIEMS - BOARD | N |
| 4 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - NW REG TRANS - ZOOM | 42921 | PER DIEMS - BOARD | N |
| 1 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - ROAD & BRIDGE - TRF | 4721 | PER DIEMS - BOARD | N |
| | 14478 NELSON/SETH | | 300.00 | 4 Transactions | | | |
| 22 | 16362 PETERSON/NEIL 01-003-000-0000-6103 | | 100.00 | PER DIEM - GEN GOV WRAC - TRF | 41221 | PER DIEMS - BOARD | N |
| 23 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - HEARING ROAD - TRF | 41321 | PER DIEMS - BOARD | N |
| 24 | 01-003-000-0000-6103 | | 100.00 | PER DIEM - NWSTC - BEMIDJI | 41921 | PER DIEMS - BOARD | N |
| 25 | 01-003-000-0000-6103 | | 100.00 | PER DIEM - AIRPORT AUTH - TRF | 42121 | PER DIEMS - BOARD | N |
| 26 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - AMC - ZOOM | 42321 | PER DIEMS - BOARD | N |
| 27 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - 5YR PLAN - TRF | 42721 | PER DIEMS - BOARD | N |
| 28 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - W1P - ZOOM | 42821 | PER DIEMS - BOARD | N |
| 29 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - GOVT WATER - ZOOM | 42921 | PER DIEMS - BOARD | N |
| 19 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - AIRPORT AUTH - TRF | 4521 | PER DIEMS - BOARD | N |
| 20 | 01-003-000-0000-6103 | | 75.00 | PER DIEM - HWY COMM - GREENBUS | 4621 | PER DIEMS - BOARD | N |
| 21 | 01-003-000-0000-6103 | | 100.00 | PER DIEM - ROAD COMM - TRF | 4721 | PER DIEMS - BOARD | N |

Pennington County Financial System



Linda
5/10/21 11:30AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formulari | 1099 |
|-----------------------------------|-------------|---------------------|--------------------------------|----------------------|--------------------------|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 16362 PETERSON/NEIL | | 925.00 | 11 Transactions | | |
| 20307 TVEITBAKK/DARRYL | | | | | |
| 30 01-003-000-0000-6103 | | 100.00 | PER DIEM - NCLUB/ENBRIDGE - TR | 4121 | PER DIEMS - BOARD N |
| 34 01-003-000-0000-6103 | | 75.00 | PER DIEM - HWY HEARING - TRF | 41321 | PER DIEMS - BOARD N |
| 35 01-003-000-0000-6103 | | 100.00 | PER DIEM - NWRL/NACO/COMP - TR | 41521 | PER DIEMS - BOARD N |
| 36 01-003-000-0000-6103 | | 100.00 | PER DIEM - MN DOR MTG - TRF | 41921 | PER DIEMS - BOARD N |
| 37 01-003-000-0000-6103 | | 75.00 | PER DIEM - AV TRAINING - TRF | 42021 | PER DIEMS - BOARD N |
| 38 01-003-000-0000-6103 | | 75.00 | PER DIEM - AIRPORT AUTH - TRF | 42121 | PER DIEMS - BOARD N |
| 31 01-003-000-0000-6103 | | 75.00 | PER DIEM - AMC/ENBRIDGE - TRF | 4221 | PER DIEMS - BOARD N |
| 39 01-003-000-0000-6103 | | 100.00 | PER DIEM - PERS/LIBRARY - TRF | 42221 | PER DIEMS - BOARD N |
| 40 01-003-000-0000-6103 | | 75.00 | PER DIEM - AMC - TRF | 42321 | PER DIEMS - BOARD N |
| 41 01-003-000-0000-6103 | | 75.00 | PER DIEM - PERS/HERRIED - TRF | 42621 | PER DIEMS - BOARD N |
| 42 01-003-000-0000-6103 | | 75.00 | PER DIEM - 5 YR PLAN - TRF | 42721 | PER DIEMS - BOARD N |
| 43 01-003-000-0000-6103 | | 75.00 | PER DIEM - AV REPAIR - TRF | 43021 | PER DIEMS - BOARD N |
| 32 01-003-000-0000-6103 | | 100.00 | PER DIEM - PERS/NACO - TRF | 4621 | PER DIEMS - BOARD N |
| 33 01-003-000-0000-6103 | | 100.00 | PER DIEM - PERS/HWY - TRF | 4721 | PER DIEMS - BOARD N |
| 20307 TVEITBAKK/DARRYL | | 1,200.00 | 14 Transactions | | |
| 1 Fund Total: | | 3,502.41 | County Revenue | 5 Vendors | 43 Transactions |
| Final Total: | | 3,502.41 | 5 Vendors | 43 Transactions | |

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|---------------|-------------|---------------|----------------|
| | 1 | 3,502.41 | County Revenue |
| All Funds | | 3,502.41 | Total |

Approved by,

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**RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE
TRAILS OPERATED BY GOODRIDGE TRAILBLAZERS SNOWMOBILE
CLUB**

BE IT RESOLVED, that Pennington County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance for Wapiti, 4-G North and 4-G River Road Snowmobile trails managed by the Goodridge Trailblazers Snowmobile Club.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that the Chairman and County Auditor-Treasurer are authorized to sign such an agreement with the Department of Natural Resources.

BE IT FURTHER RESOLVED, that the County Auditor-Treasurer is hereby authorized to serve as the fiscal agent for the above referenced project.

**STATE OF MINNESOTA
COUNTY OF PENNINGTON**

I, Jennifer Herzberg, Auditor-Treasurer of Pennington County, do hereby certify that the above is a true and correct copy of a resolution moved by Commissioner _____, seconded by Commissioner _____, and upon vote was unanimously carried.

Date: May 11th, 2021

Jennifer Herzberg, Auditor-Treasurer
Pennington County

**RESOLUTION AUTHORIZING SPONSORSHIP OF
SNOWMOBILE/CROSS COUNTRY SKI TRAILS OPERATED BY
THIEF RIVER FALLS SNO-DRIFTERS**

BE IT RESOLVED, that the county of Pennington act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile trails managed by the Thief River Falls Sno-Drifters.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that Jennifer Herzberg, County Auditor-Treasurer, is hereby authorized to serve as the fiscal agent for the above referenced project.

**STATE OF MINNESOTA
COUNTY OF PENNINGTON**

I, Jennifer Herzberg, Auditor-Treasurer of Pennington County, do hereby certify that the above is a true and correct copy of a resolution that was introduced by Commissioner _____, seconded by Commissioner _____, and upon vote was unanimously carried.

Date: May 11th, 2021

Jennifer Herzberg, Auditor-Treasurer
Pennington County

**LAW ENFORCEMENT LEASE
AGREEMENT AND
DISPATCH/ RECORDS AGREEMENT**

THIS LEASE, to be effective the January 1st, 2021 by and between Pennington County, hereinafter referred to as "Lessor", and the City of Thief River Falls, hereinafter referred to as "Lessee", WITNESSETH:

- 1. PREMISES.** Lessor hereby leases unto Lessee and Lessee hereby leases from Lessor the space the Lessee currently occupies or shares totaling 5,601.4 square feet of the Pennington County Law Enforcement Center.
- 2. POLICIES.** Lessee agrees to abide by all statutes and ordinances, all of which are made a part hereof.
- 3. TERM.** The term of this lease shall be for three (3) years, commencing on the 1st day of January, 2021 and terminating on the 31st day of December, 2023. All payments on this agreement shall be paid on a quarterly basis. This includes rent payments and dispatch and records payments. Lessor will bill Lessee within 30 days of the end of each quarter. Payments shall be due within 30 days of billing. After the end of the first year of this agreement both parties may review the terms of this agreement and mutually agreed upon revisions may be made.
- 4. RENT.**
 - \$20.31 per square foot for 2021;
 - \$20.72 per square foot for 2022;
 - \$21.23 per square foot for 2023.
- 5. UTILITIES.** Lessor shall provide utilities, including, but not limited to, water, sewer, garbage, heat, air conditioning, electricity, telephone, and cable.
- 6. DISPATCH/ RECORDS.** The Lessee shall be responsible for fifty percent (50%) of the dispatch and records salaries and benefits and shall be given notice as soon as the contract is finalized of those costs. The Lessee shall be notified of salary and benefit increases associated with finalized contracts or increases in size of staff.
- 7. LAW ENFORCEMENT TECHNOLOGY GROUP (LETG).** The Lessee shall be responsible for one hundred percent (100%) of its portion for the LETG computer system annual maintenance fee. Lessee's portion of said fees during this lease are as follows:

\$7,476.76 for 2021;

\$7,850.60 for 2022;

\$8,243.13 for 2023.

- 8. "INSIGHT MAPPING".** The Lessee shall be responsible for a total of three (3) seats for the mobile mapping system between dispatch and the Police Department squad vehicles. Lessee's annual "Insight Mapping" fees during this lease are as follows:

\$289.78 for 2021;

\$304.27 for 2022;

\$319.48 for 2023.

- 9. REPAIR AND MAINTENANCE.** Lessor shall be responsible for all repairs to the premises occupied by the Lessor and Lessee or spaces shared by the Lessor and Lessee.

- 10. POSSESSION.** Lessee shall take possession of the premises and property in its present condition, without any liability or obligation on the part of the Lessor to make any alteration or replacements of any kind. Lessor warrants that at present, the premises, and all parts thereof, are in reasonable working order and fit for its particular purpose. Both parties during the term of this lease shall respect the rights of others using the premises prior to, during, or after its time of possession.

- 11. USE.** Lessee shall only use the premises for the following purposes: law enforcement purposes.

12. INSURANCE.

- a. Lessee shall be responsible for insuring its own personal property within the premises and Lessor shall have no responsibility for any damage to, loss of, or theft of Lessee's personal property.

Lessor shall be responsible for insuring the structure.

- b. Lessee shall, during the term of this lease, at its expense, maintain a policy or policies of public liability insurance with respect to the premises in which Lessee and Lessor shall be covered by being named as insured parties under reasonable limits of liability of not less than the amounts dictated by Minnesota Statute §466.04. The Lessee shall hold harmless the lessor for any injury or death caused by the Lessee to its employees or others by actions of the Lessee or its employees.

Lessor shall, during the term of this lease, at its expense, maintain a policy or policies of public liability insurance with respect to the premises in which Lessor and Lessee shall be covered by being named as insured parties under reasonable limits of liability of not less than the amounts dictated by Minnesota Statute §466.04. The Lessor shall hold harmless the Lessee for any injury or death caused by the Lessor to its employees or others by actions of the Lessor or its employees.

- c. Lessee shall not do anything in or about the premises which will in any way impair or invalidate the obligation of the insurer under the above policy or policies of insurance.
- d. The insurance which Lessee is required to maintain shall be insured by an insurance company licensed to do business in the State of Minnesota and acceptable to Lessor. The insurance policy shall provide for not less than ten (10) days written notice to the Lessor before cancellation, non-renewal, termination or change in coverage, and Lessee shall deliver a duplicate original or certificate of such insurance policy or policies.
- e. Lessee hereby waives, holds harmless, releases any claims, liabilities, and causes of action against Lessor, its agents and employees, for loss or damage to, or destruction of, any of the personal property whether that of Lessee or others in, upon, or about the premises resulting from fire, explosion, or other perils, whether included or not included in standard extended coverage insurance.

Lessor hereby waives, holds harmless, releases any claims, liabilities, and causes of action against Lessee, its agents and employees, for loss or damage to, or destruction of, any of the personal property whether that of Lessor or others in, upon, or about the premises resulting from fire, explosion, or other perils, whether included or not included in standard extended coverage insurance.

13. DEFAULT. Should Lessee be in default in the payment of rent or in the performance of any of the terms, conditions, or covenants of this Lease, Lessor shall give notice of the specific items of default to Lessee, and should Lessee fail to cure such default within 30 days after the date of said notice, then Lessor may declare this Lease forfeited and reenter the premises and take possession thereof and remove Lessee and all of Lessee's property. Should Lessee be diligently pursuing the correction of the default, but should such correction reasonably take more than 30 days, Lessee shall have such additional time as may be needed should Lessee pursue the matter diligently.

14. TERMINATION OF LEASE. This lease shall terminate on December 31, 2023. However, upon agreement of the parties, either party may terminate this lease with 180 days written notice to the other party.

15. HOLD HARMLESS. Lessee shall hold harmless Lessor from any liability for damages to any person or property in or upon the premises, which damages result from the actions or inactions of Lessee, its employees and agents, including the person and property of Lessee and its employees and all persons in the premises at their invitation or sufferance, and from all damages resulting from Lessee's failure to perform the covenants of this Lease.

Lessor shall hold harmless Lessee from any liability for damages to any person or property in or upon the premises, which damages result from the actions or inactions of Lessor, its employees and agents, including the person and property of Lessor and its employees and all persons in the premises at their invitation or sufferance, and from all damages resulting from Lessor's failure to perform the covenants of this Lease.

16. ASSIGNMENT OF SUBLETTING. There shall be no subletting of any portion of the premises by the Lessee without permission of the Pennington County Board.

17. RELATIONSHIP. The Lease does not create the relationship of principal and agent or of partnership or of joint venture or on any association between Lessor and Lessee. The sole relationship between the parties hereto being that of Lessor and Lessee.

18. ENTIRE AGREEMENT INVALIDITY. This Agreement sets forth the entire arrangement between the parties and there are no representations or warranties except as expressly set forth herein. No amendment or modification of this Agreement shall be valid unless in writing and signed by the parties hereto. Should any clause or provision of this Agreement become invalid for any reason, such invalidity shall not result in the invalidity or unenforceability of any other clause or provision of this Agreement.

19. ALTERATIONS. Lessee shall not make any alterations or additions to the premises without giving the Lessor twenty (20) days written notice of all alterations or additions intended. Should Lessor not object by written notice within the allowed time, Lessee shall be free to make said alterations and additions at Lessee's own cost. All alterations or additions shall belong to Lessor without compensation at the termination of this Lease. However, Lessor, at its option, may require Lessee to remove any or all such alterations or additions and to return the premises to its prior condition. Lessee shall not allow any liens or other encumbrances to attach to the premises as a result of said alterations or additions.

20. DAMAGE OR DESTRUCTION. If the premises or any part thereof shall be partially destroyed by fire, storm, earthquake, or other casualty, the premises shall be promptly repaired by Lessor and there shall be an abatement of rent corresponding with the time during which, and the extent of which, the premises may have been tenantable. But, if the premises shall be damaged to the extent that Lessor shall decide not to rebuild or repair, the term of this Lease shall end and the rent shall be pro-rated to the time of the damage. In any case, should the required repairs be anticipated to take more than 30 days, Lessee shall have the right to immediately terminate this Lease and the rent

shall be prorated to the time of damage. Should Lessor be diligently pursuing the correction of the destruction, but should such correction reasonably take more than 30 days, Lessor shall have such additional time as may be needed should Lessee pursue the matter diligently.

21. HOLDING OVER. In the event Lessee remains in possession, of the premises after the expiration of this Lease and without the execution of a new Lease, it shall be deemed to be occupying the premises as a Lessee from month to month, subject to all the conditions, provisions, and obligations of this Lease.

22. NOTICES. All notices and other communications required herein shall be in writing, mailed by certified mail, return receipt requested, to the last known address of each party, to be effective on date of mailing. The address of each party, unless otherwise notified as required herein, is as follows:

Lessor:

Pennington County Auditor's Office
Pennington County Courthouse
101 North Main Ave
Thief River Falls, MN 56701

Lessee:

City of Thief River Falls
Attn: City Administrator
P.O. Box 528
Thief River Falls, MN 56701

THE COUNTY OF PENNINGTON HAS EXECUTED THIS LEASE AGREEMENT ON
THE _____ DAY OF _____, 20____.

By: _____
Pennington County Board Chair

By: _____
Pennington County Auditor

THE CITY OF THIEF RIVER FALLS HAS EXECUTED THIS LEASE AGREEMENT ON
THE _____ DAY OF _____, 20____.

By: 
Thief River Falls Mayor

By: 
Thief River Falls City Administrator