

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, AUGUST 24TH, 2021, 5:00 P.M.**

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Amendments to the Agenda

4. Recognition of Citizens – Individuals present may address the Board about items not on the regular agenda; no action on these items is required at this time.

5. Approval of the Board minutes; bills

6. Regular Agenda

5:05	Julie Sjostrand, Stacy Anderson – Consent Agenda; 2022 H.S. Budget
5:10	Pennington County SWCD - 2022 Budget
5:30	Jim Trojanowski – NW Regional Library - 2022 Budget
5:45	Advance Thief River Falls - 2022 Budget
6:00	Mike Flaagan – County Engineer
6:15	Ray Kuznia – County Sheriff

7. Committee Reports / Commissioner Updates

8. County Auditor-Treasurer Items

9. County Coordinator Items

10. County Attorney Items

11. Adjournment

(This agenda is subject to change)

Note: Due to COVID-19, ZOOM invites will be sent to those on the agenda and the agenda email list.

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 10TH, 2021, 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, August 10th, 2021, at 10:00 a.m. Members Present: Darryl Tveitbakk, Seth Nelson, Bruce Lawrence, David Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by Chairman Peterson and the Pledge of Allegiance was recited.

Chairman Peterson asked if there were any amendments to the agenda. County Coordinator Kevin Erickson informed the Board that the Red Lake Watershed District will not be in attendance and that both Engineer Flaagan and M.A.K. Construction will be present via Zoom. Motioned by Commissioner Tveitbakk, seconded by Commissioner Sorenson, to approve the Board agenda with the changes discussed. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Lawrence, to approve the County Board minutes of July 27th, 2021, as written. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the following Commissioner warrants. Motion carried.

County Revenue	\$51,593.29
Road & Bridge	\$ 25,902.95
Ditch Funds	\$ 557.26

Per diems and meal reimbursements in the amount of \$2,317.97 were also approved.

The following members of the NW MN Multi-County Housing and Redevelopment Authority met with the Board: Charity Brault – Executive Director, Heather Harbott – Finance Director, Kermit Genereux – Board member. Ms. Brault presented a summary and update of H.R.A. activities in the last year. They purchased two homes in Goodridge, remodeled and sold them as single family, three-bedroom homes. She noted that they own the Summerfield housing units in TRF. They recognize the great need for housing in TRF and are doing the best they can to help the situation, they offer loans for down payment assistance and a rental assistance program. Ms. Brault thanked the Board for their support of the HRA and their work. The County Board thanked Ms. Brault and her staff for their report.

County constituent Dean Philipp met with the Board and questioned programs such as the H.R.A. that was just discussed and also H.U.D. The Board stated that H.U.D. is a federal program and the H.R.A. is different and not a part of H.U.D. Mr. Philipp said that Human Services has some of their clients in his homes and some were forced out, which resulted in lost rent for him and that the county owes him \$9,000. The Board said this will be researched by Human Services. Mr. Philipp also asked about M.A.K. Construction and their proposed project, stating that hinging the project on the PILOT (Payment In Lieu of Tax) is poor business. He commented on the ISD#564 referendum and said if approved it will result in \$430+ of additional tax on a 200k home, he said owns a few homes of that value and asked if being taxed to that extent is fair. He also asked that the ditches along his properties be sprayed by the county, to which the Board replied that the highway department is out spraying and that he needs to provide a property list to Engineer Flaagan. Mr. Philipp also asked about the wheelage tax, he is against it and questioned how that is fair to a guy that own many vehicles like himself.

Mark Kuhn of M.A.K. Construction met with the Board via Zoom regarding their proposed 'Angle Project'. Chairman Peterson noted that he spoke to the County Assessor about the values and tax estimates provided earlier by Mr. Kuhn, and due to hectic times in the County the Board needs more time to review this project and that a joint city/county meeting will be scheduled soon. Mr. Kuhn stated he recognizes the needs of the community and are trying to help and stimulate the local economy as soon as possible. Commissioner Nelson questioned the daycare portion of the project, with Mr. Kuhn responding that it will most likely be a \$1.5M, 10,000 sq. ft. building, and that an appointed Board will operate the facility. Commissioner Tveitbakk questioned the profile of M.A.K. Construction, so Mr. Kuhn presented his history in construction and stated he is the owner of M.A.K. Construction and also M.A.K. Capital. At the request of the Board, he will send his last presentation to the County Coordinator to be forwarded along.

County Engineer Mike Flaagan stated he would like to purchase a belly-dump trailer and a pup trailer before year-end and defined a pup as a gravel trailer that is pulled behind a tandem truck. The belly dump trailer will replace an old one that was sold this spring, and he noted that our pup trailers are all 20+ years old and we need to start replacing them on an as-needed basis. The purchases requested aren't budgeted for 2021 but funds available since we did not purchase a new sign truck that was budgeted for in 2021. He has received quotes from I-29 Trailer Sales for a Midland belly dump trailer in the amount of \$49,655 and \$39,005 for a Midland pup trailer. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the quotes and purchase of a belly dump trailer for \$49,655 and a pup trailer for \$39,005 from I-29 Trailer Sales. Motion carried.

Chairman Peterson asked that Mr. Flaagan contact Dean Philipp regarding the ditches he would like sprayed.

Enbridge Community Affairs Representative Julie Huber met with the Board and expressed Enbridge's appreciation for the county's support with the Line 3 project. She noted the project is about 85% complete and they hope it will be in service by the 4th quarter, 2021. She noted that there will be an open house on August 25th, 2021, and that the company's tax personnel will be in the area in a few weeks and can answer any questions the Board may have. Commissioner Tveitbakk and Peterson thanked Enbridge for their work behind the scenes and said the businesses are thankful for all the support they've received during the Line 3 construction in the area. The Board thanked Ms. Huber for her report.

County Sheriff Ray Kuznia stated that due to low water levels in the river, blue-green algae has become a problem and safety issue to the public. He would like to move forward with the process for a no-wake ordinance. Motioned by Commissioner Tveitbakk, seconded by Commissioner Lawrence, to schedule a public hearing regarding a no-wake ordinance on September 14th, 2021, at 9:00 a.m. Motion carried.

Sheriff Kuznia said his staff will start submitting for reimbursements on costs of the Enbridge Line 3 protests and related activity. He noted that the Line 3 installation should be complete in our county in one or two weeks. Mr. Kuznia also stated that the investigation continues regarding the recent homicide case; the suspect has been captured but the work is far from done. He said all outside agencies that assisted were instrumental in the capture of the suspect and he is very thankful for their assistance. Commissioner Peterson commended Sheriff Kuznia and all law enforcement staff on handling of the Line 3 protest and homicide activities. Mr. Kuznia replied that his staff has put in a lot of effort and overtime on these issues in the past few months.

Julie Sjostrand, Melissah Lundeen, and Stacy Anderson presented the 2022 proposed Human Services budget. Ms. Lundeen, Interim Fiscal Supervisor, stated she doesn't see much change in the budget for 2022, but health insurance premiums will most likely increase but the final numbers aren't available yet. Ms. Sjostrand, HS Director, said that Family Services will be new for 2022 and we should know projected revenues and expenses by August 24th, 2021. County Coordinator Kevin Erickson noted that the 2022 health insurance premiums should be known within a week.

Ms. Sjostrand noted that on August 16th, 2021, members from Pennington County will visit Polk County to tour their Human Services remodel project. It was noted that H.S. management and three or more Commissioners will be in attendance for the tour, which will start in Crookston and finish at the facility in East Grand Forks.

Committee/Commissioner updates: None.

County Auditor-Treasurer Items: None.

County Coordinator Items:

County Coordinator Kevin Erickson presented a resolution request from the Inter-County Community Council to administer the MN Housing Finance Agency's Family Homeless Prevention and Assistance Program in Pennington County for the period of 2021-2023. The following resolution was introduced by Commissioner Tveitbakk, seconded by Commissioner Sorenson, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention & Assistance projects; and,

WHEREAS, Tri-Valley Opportunity Council, Inc. in the nine-county region of NW MN has developed an application for the MN Housing Finance Agency Family Homelessness Prevention and Assistance Program; and,

WHEREAS, Tri-Valley Opportunity Council, Inc. have demonstrated the ability to perform the required activities of the MN Housing Finance Agency Family Homelessness Prevention and Assistance Program; and,

NOW, THEREFORE, BE IT RESOLVED, that Tri-Valley Opportunity Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the MN Housing Finance Agency Family Homelessness Prevention and Assistance Program in the County of Pennington, in Minnesota.

County Attorney items:

County Attorney Seamus Duffy noted that due to the homicide case there will be an increase in expenses for travel, outside assistance from the state, etc.

Mr. Duffy noted that the contracts for the law library for access and west law contracts are expiring:

The current agreement for services provided to the law library by Thomson Reuters is \$1,041.82/mo. and it will be increasing to \$1,073.05/month. Discussion was held on the amount of space needed for the Law Library and that was referred on to the Building Committee. Motioned by Commissioner

Tveitbakk, seconded by Commissioner Nelson, to approve renewing the agreement with Thomson Reuters for services to the Law Library at a cost of \$1,073.05/month for a 36-month period effective 12/01/21 (subject to 3% annual increases). Motion carried.

Mr. Duffy noted that the fees for the current platform of the West Law program are increasing from \$690.70 to \$712.45 per month effective 12/01/21. He noted that a new platform of the services is available, and it offers additional search functions that would be very beneficial to his office. The new platform cost would be \$794.00 per month, and he is requesting its approval. Motioned by Commissioner Sorenson, seconded by Commissioner Lawrence, to approve renewing the agreement for West Law with the new platform of services at a rate of \$794.00 per month for a 36-month period effective 12/01/21 (subject to 3% annual increases). Motion carried.

Mr. Duffy noted that the courts have been monitoring the CDC website regarding COVID-19 and due to an uptick in cases and the Delta variant, Judge Yon has ordered that face coverings will be required in the Courtroom (only) beginning next week.

On behalf of the Pennington County Board, Chairman Peterson thanked Sheriff Kuznia and the entire Law Enforcement staff for all their efforts and hard work regarding the Line 3 protest activities and the recent homicide case.

Motioned by Commissioner Nelson, seconded by Commissioner Tveitbakk, to adjourn the Board meeting to August 24th, 2021, at 5:00 p.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Neil Peterson, Chairman
Board of Commissioners

Jennifer
8/24/21 9:13AM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

draft

Pennington County Financial System



Jennifer
8/24/21 9:13AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
1393	AMERICINN OF THIEF RIVER FALLS						
130	01-201-000-0000-6801		116.48	LODGING - PROTESTS	163-586006	MISCELLANEOUS EXPENSE	N
131	01-201-000-0000-6801		128.24	LODGING - PROTESTS	262-145808	MISCELLANEOUS EXPENSE	N
132	01-201-000-0000-6801		116.48	LODGING - PROTESTS	855-935399	MISCELLANEOUS EXPENSE	N
1393	AMERICINN OF THIEF RIVER FALLS		361.20	3 Transactions			
3395	CENTURY ELECTRIC						
29	01-251-000-0000-6302		426.00	RESTAURANT LABOR	1318	KITCHEN REPAIRS & EXPENSE	N
3395	CENTURY ELECTRIC		426.00	1 Transactions			
3352	CHARM-TEX INC						
32	01-251-000-0000-6416		278.52	SPIT SOCKS, BATTERIES, SANI-GU	0256076-IN	CLOTHING SUPPLIES - JAIL	N
31	01-251-000-0000-6416		65.47	LYSOL, CLEANING RAGS	0256472-IN	CLOTHING SUPPLIES - JAIL	N
30	01-251-000-0000-6416		747.50	GARMENT STORAGE	0256792-IN	CLOTHING SUPPLIES - JAIL	N
33	01-251-000-0000-6416		78.28	CLEANING RAGS	0257381-IN	CLOTHING SUPPLIES - JAIL	N
3352	CHARM-TEX INC		1,169.77	4 Transactions			
20007	CITY OF THIEF RIVER FALLS						
113	01-223-000-0000-6202		195.00	2ND QTR SECURITY LINES - 2021	00033	TELEPHONE - E911	N
20007	CITY OF THIEF RIVER FALLS		195.00	1 Transactions			
4310	D & T VENTURES						
2	01-070-000-0000-6301		450.00	PROPERTY TAX WEBSITE SUPPORT	301188	MAINTENANCE AGREEMENT	N
4310	D & T VENTURES		450.00	1 Transactions			
4355	DACOTAH PAPER						
34	01-251-000-0000-6403		70.00	SOAP HAND FOAMING	11664	JANITORIAL SUPPLIES - JAIL	N
35	01-251-000-0000-6403		194.10	SOAP HAND FOAMING	15058	JANITORIAL SUPPLIES - JAIL	N
4355	DACOTAH PAPER		264.10	2 Transactions			
13483	DEPT OF CORRECTIONS FINANCIAL SERV						
36	01-251-000-0000-6801		1,474.00	JUNE STS WAGES	667494	MISCELLANEOUS EXPENSE - JAIL	N
13483	DEPT OF CORRECTIONS FINANCIAL SERV		1,474.00	1 Transactions			
4054	DIGI-KEY ELECTRONICS						
88	01-218-000-0000-6300		77.67	C BATTERIES FOR TOLIETS	83221787	REPAIRS & MAINTENANCE	N
4054	DIGI-KEY ELECTRONICS		77.67	1 Transactions			
4303	DON'S SEWING & VACUUM SERV						
108	01-251-000-0000-6631		369.99	VACUUM/JAIL	21661	FURNITURE & EQUIPMENT - JAIL	Y

Pennington County Financial System



Jennifer
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1 County Revenue

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
4303	DON'S SEWING & VACUUM SERV		369.99		1 Transactions		
5032	EVERGREEN CATERING AND BAKERY						
109	01-201-000-0000-6801		510.86	MEALS CASE 21-2539	19544	MISCELLANEOUS EXPENSE	G
110	01-201-000-0000-6801		477.78	TREATY CAMP MEALS	19545	MISCELLANEOUS EXPENSE	G
5032	EVERGREEN CATERING AND BAKERY		988.64		2 Transactions		
6303	F-M AMBULANCE INC						
40	01-251-000-0000-6255		452.02	AMBULANCE SERVICE #3414	21-23895	MEDICAL - LOCAL	N
6303	F-M AMBULANCE INC		452.02		1 Transactions		
6001	FALLS DIVERSE ABILITIES CORPORATION						
37	01-501-000-0000-6262		20.00	CLEAN AUDITORIUM	17704	OTHER SERVICES	N
38	01-501-000-0000-6262		20.00	CLEAN AUDITORIUM	17704	OTHER SERVICES	N
39	01-501-000-0000-6262		15.00	CLEAN AUDITORIUM	17704	OTHER SERVICES	N
6001	FALLS DIVERSE ABILITIES CORPORATION		55.00		3 Transactions		
6313	FALLS TOWING						
90	01-201-000-0000-6801		100.00	TOW - SILVER IMPALA - 21-2830	12980	MISCELLANEOUS EXPENSE	Y
92	01-201-000-0000-6801		150.00	TOW - BLUE SATURN - 21-2992	16221	MISCELLANEOUS EXPENSE	Y
91	01-201-000-0000-6801		260.00	TOW - WHITE MERCURY - 21-3167	16435	MISCELLANEOUS EXPENSE	Y
93	01-201-000-0000-6801		300.00	TOW - WHITE HONDA	25558	MISCELLANEOUS EXPENSE	Y
6313	FALLS TOWING		810.00		4 Transactions		
7317	GALLS, LLC						
125	01-251-000-0000-6420		114.11	SHIRT/SWEATER JW	18389433	JAILER UNIFORMS	N
124	01-251-000-0000-6420		1,223.59	NEW EMPLOYEE UNIFORMS/GEAR	18545941	JAILER UNIFORMS	N
123	01-251-000-0000-6420		93.50	2 SS SHIRTS/NEW EMPLOYEE	18858631	JAILER UNIFORMS	N
126	01-201-000-0000-6801		193.24	DOUBLE CUFFS -PIPELINE PROTEST	18902696	MISCELLANEOUS EXPENSE	N
7317	GALLS, LLC		1,624.44		4 Transactions		
8331	HARDWARE HANK						
111	01-201-000-0000-6801		38.45	2 MAGAZINES #11	22096481	MISCELLANEOUS EXPENSE	N
112	01-201-000-0000-6801		55.54	MAGAZINE 311 AND 2 SD CARDS	22099238	MISCELLANEOUS EXPENSE	N
8331	HARDWARE HANK		93.99		2 Transactions		
8014	HUGOS #7						
10	01-003-000-0000-6330		8.33	FOOD FOR MEETING 8-10-21	1155	TRAVEL & EXPENSE	N
164	01-201-000-0000-6801		149.08	MEALS - PROTEST SITE	1161-02135784	MISCELLANEOUS EXPENSE	N
161	01-201-000-0000-6801		8.27	FAIR SUPPLIES	1161-03130896	MISCELLANEOUS EXPENSE	N

Pennington County Financial System



Jennifer
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1 County Revenue

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Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Descripti	1099
							Paid On Bhf #	On Behalf of Name	
162		01-201-000-0000-6801		9.67	FAIR SUPPLIES		1161-05108280	MISCELLANEOUS EXPENSE	N
163		01-201-000-0000-6801		81.90	SUPPLIES - 21-2539		1161-11053299	MISCELLANEOUS EXPENSE	N
115		01-201-000-0000-6801		20.96	COOKIES - 21-2539		1161/02132135	MISCELLANEOUS EXPENSE	N
116		01-201-000-0000-6801		10.76	CUPS, COFFEE - 21-2539		1161/02132853	MISCELLANEOUS EXPENSE	N
117		01-201-000-0000-6801		19.36	CUPS, PLATES, WATER, - 21-2539		1161/02133302	MISCELLANEOUS EXPENSE	N
118		01-201-000-0000-6801		41.23	FAIR SUPPLIES		1161/02133326	MISCELLANEOUS EXPENSE	N
119		01-201-000-0000-6801		3.29	FAIR SUPPLIES		1161/02133583	MISCELLANEOUS EXPENSE	N
120		01-201-000-0000-6801		62.99	BEVERAGES, SUPPLIES - 21-2539		1161/03130850	MISCELLANEOUS EXPENSE	N
8014	HUGOS #7			415.84		11 Transactions			
8337	HUNTER'S OUTLET								
105		01-201-000-0000-6631		759.96	4 STRIKE FORCE PRO XD			FURNITURE & EQUIPMENT	N
106		01-201-000-0000-6631		149.99	DARK OPS TRAIL CAMERA			FURNITURE & EQUIPMENT	N
107		01-201-000-0000-6631		129.99	STRIKE FORCE EXTREME CAMERA			FURNITURE & EQUIPMENT	N
8337	HUNTER'S OUTLET			1,039.94		3 Transactions			
11063	KUZNIA/RAYMOND D								
94		01-201-000-0000-6330		30.00	MEAL - NATL SHERIFF CONF - AZ		62021	TRAVEL & EXPENSE	N
95		01-201-000-0000-6330		15.00	MEAL - NATL SHERIFF CONF - AZ		62121	TRAVEL & EXPENSE	N
96		01-201-000-0000-6330		15.15	MEAL - NATL SHERIFF CONF - AZ		62121	TRAVEL & EXPENSE	N
97		01-201-000-0000-6330		28.23	MEAL - NATL SHERIFF CONF - AZ		62121	TRAVEL & EXPENSE	N
98		01-201-000-0000-6330		15.00	MEAL - NATL SHERIFF CONF - AZ		62221	TRAVEL & EXPENSE	N
99		01-201-000-0000-6330		18.75	MEAL - NATL SHERIFF CONF - AZ		62221	TRAVEL & EXPENSE	N
100		01-201-000-0000-6330		28.73	MEAL - NATL SHERIFF CONF - AZ		62221	TRAVEL & EXPENSE	N
101		01-201-000-0000-6330		15.00	MEAL - NATL SHERIFF CONF - AZ		62321	TRAVEL & EXPENSE	N
11063	KUZNIA/RAYMOND D			165.86		8 Transactions			
19343	LARSON/MELISSA								
103		01-201-000-0000-6405		404.83	UNIFORM ALLOWANCE REIMBURSE			GENERAL SUPPLIES	N
19343	LARSON/MELISSA			404.83		1 Transactions			
13498	MARCO TECHNOLOGIES LLC								
13		01-101-000-0000-6301		13.37	EQ442257 MAINTENANCE AGREEMENT		INV8989156	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC			13.37		1 Transactions			
13226	MCKESSON MEDICAL SURGICAL								
42		01-251-000-0000-6255		34.17	ALCOHOL SWABS, LANCETS, CREAM		18373786	MEDICAL - LOCAL	N
43		01-251-000-0000-6255		537.66	LANCET, TEST STRIP, SYRINGE		18374034	MEDICAL - LOCAL	N
44		01-251-000-0000-6255		4.69	SWABSTICK		18376099	MEDICAL - LOCAL	N
41		01-251-000-0000-6255		11.51	PREGNANCY TEST KITS		18379335	MEDICAL - LOCAL	N

Pennington County Financial System



Jennifer
8/24/21 9:13AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Descripti	1099	On Behalf of Name
13226	MCKESSON MEDICAL SURGICAL				588.03		4 Transactions					
16	13314 MDRA	01-132-000-0000-6241			40.00	ANNUAL MTG REGISRATION FEE				DUES - MOTOR VEHICLE	N	
	13314 MDRA				40.00		1 Transactions					
45	13535 MEND CORRECTIONAL CARE, PLLC	01-251-000-0000-6255			7,803.00	HEALTH CARE SERVICES - AUG 21		5944		MEDICAL - LOCAL	6	
	13535 MEND CORRECTIONAL CARE, PLLC				7,803.00		1 Transactions					
1	13033 MN COUNTIES INTERGOVERNMENTAL TF	01-801-000-0000-6355			210.00	DRONE ADD ON		5221		INSURANCE - PROPERTY CASUALTY	N	
	13033 MN COUNTIES INTERGOVERNMENTAL TF				210.00		1 Transactions					
114	13324 MN SHERIFFS ASSOCIATION	01-220-000-0000-6245			150.00	ADVANCED DATA PRACTICES - KC		240740		CONTINUING EDUCATION	N	
129		01-203-000-0000-6801			150.00	ADVANCED GUN LAWS		241290		GUN PERMIT - MISC	N	
127		01-220-000-0000-6245			150.00	ADVANCED DATA PRACTICES - MS		241290		CONTINUING EDUCATION	N	
128		01-220-000-0000-6245			150.00	ADVANCED DATA PRACTICES - MM		241290		CONTINUING EDUCATION	N	
	13324 MN SHERIFFS ASSOCIATION				600.00		4 Transactions					
102	999999997 NARDINI FIRE EQUIPMENT	01-251-000-0000-6302			239.14	TANK MAINTENANCE, PIPE INSPECT		179069		KITCHEN REPAIRS & EXPENSE	N	
	999999997 NARDINI FIRE EQUIPMENT				239.14		1 Transactions					
46	20029 NORTHLAND COMM TECH COLLEGE	01-111-000-0000-6801			495.00	BOILER ENGINEER CLASS		865384		MISCELLANEOUS EXPENSE	N	
	20029 NORTHLAND COMM TECH COLLEGE				495.00		1 Transactions					
47	14428 NORTHSTAR	01-101-000-0000-6401			307.24	VITAL RECORDS - SECURITY PAPER		50005853		SUPPLIES - RECORDER	N	
	14428 NORTHSTAR				307.24		1 Transactions					
133	14123 NORTHWEST BEVERAGE INC	01-251-000-0000-6801			52.50	WATER (7)		1227956		MISCELLANEOUS EXPENSE - JAIL	N	
134		01-201-000-0000-6801			74.25	WATER (10)		1229212		MISCELLANEOUS EXPENSE	N	
135		01-201-000-0000-6801			210.00	WATER (42 CASES) - PIPELINE PR		1229473		MISCELLANEOUS EXPENSE	N	
136		01-220-000-0000-6801			20.00	MONTHLY RENTAL - JULY		1229930		MISCELLANEOUS EXPENSE	N	
137		01-251-000-0000-6801			10.00	MONTHLY RENTAL - JULY		1229930		MISCELLANEOUS EXPENSE - JAIL	N	
19		01-601-000-0000-6401			35.25	JULY WATER BILL		7961		SUPPLIES - EXTENSION	N	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
14123	NORTHWEST BEVERAGE INC		402.00		6 Transactions		
17	14321 NORTHWEST REGIONAL LIBRARY 01-003-000-0000-6820		29,553.25	3RD QUARTER ALLOCATION	593	NORTHWEST REGIONAL LIBRARY	N
	14321 NORTHWEST REGIONAL LIBRARY		29,553.25		1 Transactions		
4	15323 OFFICE DEPOT 01-091-000-0000-6401		12.10	SHARPIES	183269991002	SUPPLIES	N
5	01-132-000-0000-6401		8.53	ENVELOPES	183269991003	SUPPLIES - MOTOR VEHICLE	N
6	01-091-000-0000-6401		29.99	VERTICAL BACK REST	183278370001	SUPPLIES	N
143	01-201-000-0000-6405		29.97	THUMB DRIVES	184764348001	GENERAL SUPPLIES	N
48	01-801-000-0000-6401		58.53	LABELS	185336670001	SUPPLIES-UNALLOCATED	N
141	01-251-000-0000-6255		27.82	FOLDERS, HANGING FILE FOLDERS	185912905001	MEDICAL - LOCAL	N
139	01-220-000-0000-6401		46.15	PADDED ENVELOPES	185923389001	SUPPLIES	N
140	01-251-000-0000-6405		281.98	TONER CARTRIDGES	185962934001	GENERAL SUPPLIES - JAIL	N
49	01-041-000-0000-6401		459.98	TONER	185970498001	SUPPLIES - AUDITOR	N
7	01-091-000-0000-6401		47.38	DVD SPINDLE - 50 PACK	186188691001	SUPPLIES	N
8	01-091-000-0000-6401		104.49	DVD DL - 50 PACK	186188691001	SUPPLIES	N
142	01-251-000-0000-6405		24.47	3 RING BINDERS - BN	186220081001	GENERAL SUPPLIES - JAIL	N
138	01-201-000-0000-6405		1.34	GEL PENS	186659716001	GENERAL SUPPLIES	N
	15323 OFFICE DEPOT		1,132.73		13 Transactions		
3	13329 OFFICE OF MNIT SERVICES 01-070-000-0000-6263		1,338.65	JULY FIBER USAGE	DV21070367	COMPUTER SERVICES - DP	N
	13329 OFFICE OF MNIT SERVICES		1,338.65		1 Transactions		
121	15329 OIL BOYZ EXPRESS LUBE INC 01-201-000-0000-6304		69.67	OIL CHANGE/SERVICE #02	166337	REPAIR & MAINTENANCE - SQUAD	N
122	01-221-000-0000-6801		67.74	OIL CHANGE/SERVICE #10 - TASK	166550	MISCELLANEOUS EXPENSE	N
	15329 OIL BOYZ EXPRESS LUBE INC		137.41		2 Transactions		
25	16359 PENNINGTON COUNTY CRIME VICTIM 01-270-000-0000-6262		390.00	MOVING EXPENSE - 57-CR-21-66	71421	OTHER SERVICES-CRIME VICTIM	N
22	01-270-000-0000-6262		217.28	ELECTRIC BILL - 57-CR-20-332	71621 CHK 1060	OTHER SERVICES-CRIME VICTIM	N
21	01-270-000-0000-6262		288.45	PERSONAL ITEMS - 57-CR-20-332	71621 CHK1059	OTHER SERVICES-CRIME VICTIM	N
27	01-270-000-0000-6262		5.00	FILING FEE - 57-CV-21-274	72221	OTHER SERVICES-CRIME VICTIM	N
26	01-270-000-0000-6262		183.10	PERSONAL ITEMS - 57CR-21-506	72321	OTHER SERVICES-CRIME VICTIM	N
28	01-270-000-0000-6262		455.73	PHONE/CAMERA - 57-CR-21-506	81121	OTHER SERVICES-CRIME VICTIM	N
24	01-270-000-0000-6262		260.02	HOME SAFETY - 57-CR-21-506	CHK 1056 71420	OTHER SERVICES-CRIME VICTIM	N
20	01-270-000-0000-6202		42.33	JURY SUPPLIES - 57-CR-19-288	CHK 1061	TELEPHONE	N

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23	01-270-000-0000-6262		596.86	HOTEL/SAFEHOUSE - 57-CR-21-506	CHK1058,1062	OTHER SERVICES-CRIME VICTIM	N
86	01-270-000-0000-6401		150.00	MAC MEMBERSHIP DUES	CKH#1064	SUPPLIES - CRIME	N
16359	PENNINGTON COUNTY CRIME VICTIM		2,588.77	10 Transactions			
12	16362 PETERSON/NEIL 01-003-000-0000-6330		126.56	JULY MILEAGE		TRAVEL & EXPENSE	N
16362	PETERSON/NEIL		126.56	1 Transactions			
11	17003 QUICK PRINT CENTER 01-132-000-0000-6401		66.80	THERMAL PAPER	11412	SUPPLIES - MOTOR VEHICLE	N
17003	QUICK PRINT CENTER		66.80	1 Transactions			
170	18440 READITECH IT SOLUTIONS 01-003-000-0000-6210		50.94	HOSTED EXCHANGE - JULY	201176	E-MAIL SERVICES	N
204	01-003-000-0000-6210		44.23	HOSTED OFFICE APPS - COMM	201176	E-MAIL SERVICES	N
211	01-003-000-0000-6210		17.35	ARCHIVING JULY - BAORD	201176	E-MAIL SERVICES	N
171	01-041-000-0000-6210		16.98	HOSTED EXCHANGE - JULY	201176	E-MAIL SERVICES	N
182	01-041-000-0000-6210		6.00	POP EMAIL JULY - AUD/TREAS	201176	E-MAIL SERVICES	N
199	01-041-000-0000-6210		43.75	HOSTED OFFICE APPS - AUDITOR	201176	E-MAIL SERVICES	N
206	01-041-000-0000-6210		17.35	ARCHIVING JULY - AUD/TREAS	201176	E-MAIL SERVICES	N
172	01-070-000-0000-6210		424.50	HOSTED EXCHANGE - JULY	201176	E-MAIL SERVICES	N
173	01-070-000-0000-6210		33.96	HOSTED EXCHANGE - JULY	201176	E-MAIL SERVICES	N
183	01-070-000-0000-6210		12.00	POP EMAIL JULY - HIGHWAY	201176	E-MAIL SERVICES	N
184	01-070-000-0000-6210		20.00	POP EMAIL JULY - ICN	201176	E-MAIL SERVICES	N
185	01-070-000-0000-6210		4.00	POP EMAIL JULY - WELFARE	201176	E-MAIL SERVICES	N
186	01-070-000-0000-6210		6.00	POP EMAIL JULY - DATA	201176	E-MAIL SERVICES	N
192	01-070-000-0000-6210		188.80	ENCRYPTION JULY - WELFARE	201176	E-MAIL SERVICES	N
196	01-070-000-0000-6210		43.75	HOSTED OFFICE APPS - NURSING	201176	E-MAIL SERVICES	N
198	01-070-000-0000-6210		61.25	HOSTED OFFICE APPS - HIGHWAY	201176	E-MAIL SERVICES	N
201	01-070-000-0000-6210		70.00	HOSTED OFFICE APPS - WELFARE	201176	E-MAIL SERVICES	N
205	01-070-000-0000-6210		188.80	JULY ENCRYPTION	201176	E-MAIL SERVICES	N
207	01-070-000-0000-6210		34.70	ARCHIVING JULY - HIGHWAY	201176	E-MAIL SERVICES	N
208	01-070-000-0000-6210		34.70	ARCHIVING JULY - ICN	201176	E-MAIL SERVICES	N
209	01-070-000-0000-6210		176.97	ARCHIVING JULY - WELFARE	201176	E-MAIL SERVICES	N
210	01-070-000-0000-6210		10.41	ARCHIVING JULY - DATA	201176	E-MAIL SERVICES	N
174	01-091-000-0000-6210		42.45	HOSTED EXCHANGE - JULY	201176	E-MAIL SERVICES	N
212	01-091-000-0000-6210		17.35	ARCHIVING JULY - ATTORNEY	201176	E-MAIL SERVICES	N
195	01-091-000-0000-6300		43.75	HOSTED OFFICE APPS - ATTY	201176	REPAIRS & MAINTENANCE	N
187	01-101-000-0000-6300		6.00	POP EMAIL JULY - RECORDER	201176	REPAIRS & MAINTENANCE	N
200	01-101-000-0000-6300		17.50	HOSTED OFFICE APPS - RECORDER	201176	REPAIRS & MAINTENANCE	N

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213	01-101-000-0000-6300		13.88	ARCHIVING JULY - RECORDER	201176	REPAIRS & MAINTENANCE	N
181	01-106-000-0000-6300		8.49	HOSTED EXCHANGE - JULY	201176	REPAIRS & MAINTENANCE	N
188	01-106-000-0000-6300		6.00	POP EMAIL JULY - ASSESSOR	201176	REPAIRS & MAINTENANCE	N
203	01-106-000-0000-6300		26.25	HOSTED OFFICE APPS - ASSESSOR	201176	REPAIRS & MAINTENANCE	N
214	01-106-000-0000-6300		17.35	ARCHIVING JULY - ASSESSOR	201176	REPAIRS & MAINTENANCE	N
179	01-111-000-0000-6210		8.49	HOSTED EXCHANGE - JULY	201176	E-MAIL SERVICES	N
221	01-111-000-0000-6300		3.47	ARCHIVING JULY - CUSTODIAN	201176	REPAIRS & MAINTENANCE	N
175	01-121-000-0000-6210		8.49	HOSTED EXCHANGE - JULY	201176	E-MAIL SERVICES	N
215	01-121-000-0000-6210		3.47	ARCHIVING JULY - VET SERVICE	201176	E-MAIL SERVICES	N
189	01-132-000-0000-6300		10.00	POP EMAIL JULY - MV	201176	REPAIRS & MAINTENANCE	N
194	01-132-000-0000-6300		35.00	HOSTED OFFICE APPS - MV	201176	REPAIRS & MAINTENANCE	N
216	01-132-000-0000-6300		17.35	ARCHIVING JULY - MV	201176	REPAIRS & MAINTENANCE	N
176	01-201-000-0000-6210		84.90	HOSTED EXCHANGE - JULY	201176	E-MAIL SERVICES	N
190	01-201-000-0000-6210		92.00	POP EMAIL JULY - SHERIFF	201176	E-MAIL SERVICES	N
219	01-201-000-0000-6210		190.85	ARCHIVING JULY - SHERIFF	201176	E-MAIL SERVICES	N
197	01-201-000-0000-6300		96.25	HOSTED OFFICE APPS - SHERIFF	201176	REPAIRS & MAINTENANCE	N
177	01-270-000-0000-6202		8.49	HOSTED EXCHANGE - JULY	201176	TELEPHONE	N
217	01-270-000-0000-6300		3.47	ARCHIVING JYLY - CRIME VICTIM	201176	REPAIRS & MAINTENANCE	N
178	01-290-000-0000-6210		8.49	HOSTED EXCHANGE - JULY	201176	E-MAIL SERVICES	N
202	01-290-000-0000-6210		8.75	HOSTED OFFICE APPS - EMER MGMT	201176	E-MAIL SERVICES	N
218	01-290-000-0000-6210		3.47	ARCHIVING JULY - EMER MGMT	201176	E-MAIL SERVICES	N
180	01-601-000-0000-6300		16.98	HOSTED EXCHANGE - JULY	201176	REPAIRS & MAINTENANCE	N
191	01-601-000-0000-6300		4.00	POP EMAIL JULY - EXTENSION	201176	REPAIRS & MAINTENANCE	N
193	01-601-000-0000-6300		17.50	HOSTED OFFICE APPS - EXTENSION	201176	REPAIRS & MAINTENANCE	N
220	01-601-000-0000-6300		13.88	ARCHIVING JULY - EXTENSION	201176	REPAIRS & MAINTENANCE	N
290	01-070-000-0000-6263		12.75	RTS HOSTED EXCHANGE	204015	COMPUTER SERVICES - DP	N
288	01-801-000-0000-6401		20.00	HDMI CABLE	204015	SUPPLIES-UNALLOCATED	N
289	01-801-000-0000-6401		20.00	PRINTER CABLE	204015	SUPPLIES-UNALLOCATED	N
222	01-041-000-0000-6210		222.86	IT GLOBAL AUGUST - AUD/TREAS	204476	E-MAIL SERVICES	N
223	01-070-000-0000-6263		445.71	IT GLOBAL AUGUST - HIGHWAY	204476	COMPUTER SERVICES - DP	N
224	01-070-000-0000-6263		297.14	IT GLOBAL AUGUST - ICN	204476	COMPUTER SERVICES - DP	N
225	01-070-000-0000-6263		891.43	IT GLOBAL AUGUST - WELFARE	204476	COMPUTER SERVICES - DP	N
226	01-070-000-0000-6263		49.52	IT GLOBAL AUGUST - DATA	204476	COMPUTER SERVICES - DP	N
227	01-070-000-0000-6263		140.00	IT GLOBAL AUGUST - DATA	204476	COMPUTER SERVICES - DP	N
228	01-091-000-0000-6300		99.05	IT GLOBAL AUGUST - ATTORNEY	204476	REPAIRS & MAINTENANCE	N
229	01-101-000-0000-6300		123.81	IT GLOBAL AUGUST - RECORDER	204476	REPAIRS & MAINTENANCE	N
230	01-106-000-0000-6300		74.29	IT GLOBAL AUGUST - ASSESSOR	204476	REPAIRS & MAINTENANCE	N
231	01-121-000-0000-6300		49.52	IT GLOBAL AUGUST - VET SERVICE	204476	Repairs & Maintenance	N
232	01-132-000-0000-6300		148.57	IT GLOBAL AUGUST - MV	204476	REPAIRS & MAINTENANCE	N

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233	01-270-000-0000-6300		24.77	IT GLOABAL AUGUST - CRIME VICT	204476	REPAIRS & MAINTENANCE	N
234	01-290-000-0000-6300		49.52	IT GLOBAL AUGUST - EMER MGMT	204476	Repairs & Maintenance	N
235	01-601-000-0000-6300		123.81	IT GLOBAL AUGUST - EXTENSION	204476	REPAIRS & MAINTENANCE	N
236	01-003-000-0000-6210		50.94	HOSTED EXCHANGE - AUGUST	204477	E-MAIL SERVICES	N
253	01-003-000-0000-6210		17.35	ARCHIVING AUGUST - BOARD	204477	E-MAIL SERVICES	N
286	01-003-000-0000-6210		44.23	HOSTED OFFICE APPS - COMM	204477	E-MAIL SERVICES	N
237	01-041-000-0000-6210		16.98	HOSTED EXCHANGE - AUGUST	204477	E-MAIL SERVICES	N
248	01-041-000-0000-6210		17.35	ARCHIVING AUGUST - AUD/TREAS	204477	E-MAIL SERVICES	N
264	01-041-000-0000-6210		6.00	POP EMAIL AUGUST - AUD/TREAS	204477	E-MAIL SERVICES	N
281	01-041-000-0000-6210		43.75	HOSTED OFFICE APPS - AUDITOR	204477	E-MAIL SERVICES	N
238	01-070-000-0000-6210		424.50	HOSTED EXCHANGE - AUGUST	204477	E-MAIL SERVICES	N
239	01-070-000-0000-6210		33.96	HOSTED EXCHANGE - AUGUST	204477	E-MAIL SERVICES	N
249	01-070-000-0000-6210		34.70	ARCHIVING AUGUST - HIGHWAY	204477	E-MAIL SERVICES	N
250	01-070-000-0000-6210		34.70	ARCHIVING AUGUST - ICN	204477	E-MAIL SERVICES	N
251	01-070-000-0000-6210		176.97	ARCHIVING AUGUST - WELFARE	204477	E-MAIL SERVICES	N
252	01-070-000-0000-6210		10.41	ARCHIVING AUGUST - DATA	204477	E-MAIL SERVICES	N
265	01-070-000-0000-6210		12.00	POP EMAIL AUGUST - HIGHWAY	204477	E-MAIL SERVICES	N
266	01-070-000-0000-6210		20.00	POP EMAIL AUGUST - ICN	204477	E-MAIL SERVICES	N
267	01-070-000-0000-6210		4.00	POP EMAIL AUGUST - WELFARE	204477	E-MAIL SERVICES	N
268	01-070-000-0000-6210		6.00	POP EMAIL AUGUST - DATA	204477	E-MAIL SERVICES	N
274	01-070-000-0000-6210		151.81	ENCRYPTION AUGUST - WELFARE	204477	E-MAIL SERVICES	N
278	01-070-000-0000-6210		43.75	HOSTED OFFICE APPS - NURSING	204477	E-MAIL SERVICES	N
280	01-070-000-0000-6210		61.25	HOSTED OFFICE APPS - HIGHWAY	204477	E-MAIL SERVICES	N
283	01-070-000-0000-6210		70.00	HOSTED OFFICE APPS - WELFARE	204477	E-MAIL SERVICES	N
287	01-070-000-0000-6210		131.39	AUGUST ENCRYPTION	204477	E-MAIL SERVICES	N
240	01-091-000-0000-6210		42.45	HOSTED EXCHANGE - AUGUST	204477	E-MAIL SERVICES	N
254	01-091-000-0000-6210		17.35	ARCHIVING AUGUST - ATTORNEY	204477	E-MAIL SERVICES	N
277	01-091-000-0000-6300		43.75	HOSTED OFFICE APPS - ATTY	204477	REPAIRS & MAINTENANCE	N
255	01-101-000-0000-6300		13.88	ARCHIVING AUGUST - RECORDER	204477	REPAIRS & MAINTENANCE	N
269	01-101-000-0000-6300		6.00	POP EMAIL AUGUST - RECORDER	204477	REPAIRS & MAINTENANCE	N
282	01-101-000-0000-6300		17.50	HOSTED OFFICE APPS - RECORDER	204477	REPAIRS & MAINTENANCE	N
247	01-106-000-0000-6300		8.49	HOSTED EXCHANGE - AUGUST	204477	REPAIRS & MAINTENANCE	N
256	01-106-000-0000-6300		17.35	ARCHIVING AUGUST - ASSESSOR	204477	REPAIRS & MAINTENANCE	N
270	01-106-000-0000-6300		8.00	POP EMAIL AUGUST - ASSESSOR	204477	REPAIRS & MAINTENANCE	N
285	01-106-000-0000-6300		26.25	HOSTED OFFICE APPS - ASSESSOR	204477	REPAIRS & MAINTENANCE	N
245	01-111-000-0000-6210		8.49	HOSTED EXCHANGE - AUGUST	204477	E-MAIL SERVICES	N
263	01-111-000-0000-6300		3.47	ARCHIVING AUGUST - CUSTODIAN	204477	REPAIRS & MAINTENANCE	N
241	01-121-000-0000-6210		8.49	HOSTED EXCHANGE - AUGUST	204477	E-MAIL SERVICES	N
257	01-121-000-0000-6210		3.47	ARCHIVING AUGUST - VET SERVICE	204477	E-MAIL SERVICES	N

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							Paid On Bhf #	On Behalf of Name	
258		01-132-000-0000-6300		17.35	ARCHIVING AUGUST - MV		204477	REPAIRS & MAINTENANCE	N
271		01-132-000-0000-6300		10.00	POP EMAIL AUGUST - MV		204477	REPAIRS & MAINTENANCE	N
276		01-132-000-0000-6300		35.00	HOSTED OFFICE APPS - MV		204477	REPAIRS & MAINTENANCE	N
242		01-201-000-0000-6210		84.90	HOSTED EXCHANGE - AUGUST		204477	E-MAIL SERVICES	N
261		01-201-000-0000-6210		190.85	ARCHIVING AUGUST - SHERIFF		204477	E-MAIL SERVICES	N
272		01-201-000-0000-6210		94.00	POP EMAIL AUGUST - SHERIFF		204477	E-MAIL SERVICES	N
279		01-201-000-0000-6300		105.00	HOSTED OFFICE APPS - SHERIFF		204477	REPAIRS & MAINTENANCE	N
243		01-270-000-0000-6202		8.49	HOSTED EXCHANGE - AUGUST		204477	TELEPHONE	N
259		01-270-000-0000-6300		3.47	ARCHIVING AUGUST - CRIME VICTI		204477	REPAIRS & MAINTENANCE	N
244		01-290-000-0000-6210		8.49	HOSTED EXCHANGE - AUGUST		204477	E-MAIL SERVICES	N
260		01-290-000-0000-6210		3.47	ARCHIVING AUGUST - EMER MGMT		204477	E-MAIL SERVICES	N
284		01-290-000-0000-6210		8.75	HOSTED OFFICE APPS - EMER MGMT		204477	E-MAIL SERVICES	N
246		01-601-000-0000-6300		16.98	HOSTED EXCHANGE - AUGUST		204477	REPAIRS & MAINTENANCE	N
262		01-601-000-0000-6300		13.88	ARCHIVING AUGUST - EXTENSION		204477	REPAIRS & MAINTENANCE	N
273		01-601-000-0000-6300		4.00	POP EMAIL AUGUST - EXTENSION		204477	REPAIRS & MAINTENANCE	N
275		01-601-000-0000-6300		17.50	HOSTED OFFICE APPS - EXTENSION		204477	REPAIRS & MAINTENANCE	N
18440	READITECH IT SOLUTIONS			7,392.62		121 Transactions			
50	19356 SAYLOR DDS/BENJAMIN A	01-251-000-0000-6255		320.00	DENTAL		2684	MEDICAL - LOCAL	6
	19356 SAYLOR DDS/BENJAMIN A			320.00		1 Transactions			
53	99999997 SELF RESTRANTS, INC	01-251-000-0000-6801		1,497.12	WRAP RESTRAINTS, HELMETS		CH082620PCSO	MISCELLANEOUS EXPENSE - JAIL	N
	99999997 SELF RESTRANTS, INC			1,497.12		1 Transactions			
51	19550 SUMMIT FOOD SERVICE MANAGEMENT L	01-251-000-0000-6427		3,262.98	JAIL MEALS 7-25-21 TO 7-30-21		118695	JAIL MEALS	N
52		01-251-000-0000-6427		3,400.94	JAIL MEALS 8-7-21 TO 8-13-21		119537	JAIL MEALS	N
	19550 SUMMIT FOOD SERVICE MANAGEMENT L			6,663.92		2 Transactions			
169	19362 SUNDBY CLEANING, LLC	01-218-000-0000-6403		56.00	FLOOR CLEANER		LEC8521	JANITORIAL SUPPLIES	Y
	19362 SUNDBY CLEANING, LLC			56.00		1 Transactions			
87	20027 THE TIMES	01-601-000-0000-6240		44.00	ANNUAL SUBSCRIPTIONS			SUBSCRIPTIONS	N
18		01-601-000-0000-6240		101.25	PESTICIDE COLLECTION AD		3164292087	SUBSCRIPTIONS	N
	20027 THE TIMES			145.25		2 Transactions			

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							Paid On Bhf #	On Behalf of Name	
20047	THRIFTY WHITE PHARMACY								
80		01-251-000-0000-6255		4.19	PRESCRIPTION 2684		11425	MEDICAL - LOCAL	N
73		01-251-000-0000-6255		8.48	PRESCRIPTION 3324		11575	MEDICAL - LOCAL	N
54		01-251-000-0000-6255		4.49	PRESCRIPTION 3348		18358	MEDICAL - LOCAL	N
64		01-251-000-0000-6256		3.99	PRESCRIPTION 3323		25644	MEDICAL - REIMBURSED	N
57		01-251-000-0000-6255		4.09	PRESCRIPTION 3328		25748	MEDICAL - LOCAL	N
79		01-251-000-0000-6255		8.18	PRESCRIPTION 3349		34542	MEDICAL - LOCAL	N
74		01-251-000-0000-6255		16.76	PRESCRIPTION 3344		42377	MEDICAL - LOCAL	N
83		01-251-000-0000-6255		69.65	PRESCRIPTION 3275		54097	MEDICAL - LOCAL	N
68		01-251-000-0000-6255		17.56	PRESCRIPTION 3373		56907	MEDICAL - LOCAL	N
67		01-251-000-0000-6255		80.93	PRESCRIPTION 3281		57952	MEDICAL - LOCAL	N
75		01-251-000-0000-6255		34.72	PRESCRIPTION 3309		58281	MEDICAL - LOCAL	N
65		01-251-000-0000-6255		15.57	PRESCRIPTION 3182		61569	MEDICAL - LOCAL	N
62		01-251-000-0000-6255		20.55	PRESCRIPTION 3329		63871	MEDICAL - LOCAL	N
56		01-251-000-0000-6255		21.15	PRESCRIPTION 3124		64225	MEDICAL - LOCAL	N
77		01-251-000-0000-6255		20.05	PRESCRIPTION 2968		64785	MEDICAL - LOCAL	N
63		01-251-000-0000-6255		31.92	PRESCRIPTION 3002		64810	MEDICAL - LOCAL	N
55		01-251-000-0000-6255		7.98	PRESCRIPTION 3058		65544	MEDICAL - LOCAL	N
70		01-251-000-0000-6256		4.55	PRESCRIPTION 3170		65706	MEDICAL - REIMBURSED	N
59		01-251-000-0000-6256		523.54	PRESCRIPTION 3240		65777	MEDICAL - REIMBURSED	N
66		01-251-000-0000-6256		31.92	PRESCRIPTION 3258		65808	MEDICAL - REIMBURSED	N
69		01-251-000-0000-6256		3.99	PRESCRIPTION 3296		65864	MEDICAL - REIMBURSED	N
60		01-251-000-0000-6256		7.98	PRESCRIPTION 3254		65902	MEDICAL - REIMBURSED	N
76		01-251-000-0000-6255		28.74	PRESCRIPTION 3297		65908	MEDICAL - LOCAL	N
58		01-251-000-0000-6256		88.69	PRESCRIPTION 3336		65934	MEDICAL - REIMBURSED	N
72		01-251-000-0000-6256		88.69	PRESCRIPTION 3335		65940	MEDICAL - REIMBURSED	N
71		01-251-000-0000-6256		12.68	PRESCRIPTION 3338		65954	MEDICAL - REIMBURSED	N
82		01-251-000-0000-6256		4.09	PRESCRIPTION 3370		65975	MEDICAL - REIMBURSED	N
81		01-251-000-0000-6255		7.98	PRESCRIPTION 3376		65977	MEDICAL - LOCAL	N
61		01-251-000-0000-6255		7.98	PRESCRIPTION 3415		65997	MEDICAL - LOCAL	N
78		01-251-000-0000-6255		16.36	PRESCRIPTION 3123		6610	MEDICAL - LOCAL	N
20047	THRIFTY WHITE PHARMACY			1,197.45		30 Transactions			
21332	ULINE								
84		01-251-000-0000-6405		1,364.92	SECURITY CART		136345630	GENERAL SUPPLIES - JAIL	N
85		01-251-000-0000-6405		177.11	SECURITY CART COVER		136345631	GENERAL SUPPLIES - JAIL	N
21332	ULINE			1,542.03		2 Transactions			
21008	UNIVERSAL SCREENPRINT								
104		01-251-000-0000-6801		25.00	PLAQUE - DY		40520	MISCELLANEOUS EXPENSE - JAIL	G

Pennington County Financial System



Jennifer
8/24/21 9:13AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
21008	UNIVERSAL SCREENPRINT		25.00	1 Transactions			
99999997	WELLMAN/TANNER						
89	01-251-000-0000-6405		230.00	UNIFORM ALLOWANCE REIMBURSE		GENERAL SUPPLIES - JAIL	N
99999997	WELLMAN/TANNER		230.00	1 Transactions			
23303	WEST GROUP PAYMENT CENTER						
9	01-091-000-0000-6240		691.70	JULY WEST LAW ACCESS	844777641	SUBSCRIPTIONS	N
14	01-016-000-0000-6242		352.33	AUGUST SUBSCRIPTIONS	844857132	SUBSCRIPTIONS - LAW LIBRARY	N
15	01-091-000-0000-6240		68.31	AUGUST SUBSCRIPTIONS	844860844	SUBSCRIPTIONS	N
23303	WEST GROUP PAYMENT CENTER		1,112.34	3 Transactions			
1 Fund Total:			76,661.97	County Revenue		47 Vendors	269 Transactions

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Pennington County Financial System



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8/24/21 9:13AM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 13

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
159	3315 CARGILL, INCORPORATED 03-350-000-0000-6565		2,830.54	SALT	2906426330	ROAD MATERIALS	N
	3315 CARGILL, INCORPORATED		2,830.54	1 Transactions			
158	3500 COULOMBE CONSULTING 03-330-000-0000-6261		1,470.00	INDEXING		CONSULTING & LEGAL SERVICES	Y
	3500 COULOMBE CONSULTING		1,470.00	1 Transactions			
156	6344 FLEETPRIDE 03-350-000-0000-6564		127.96	FILTERS UNIT 242		EQUIPMENT REPAIR PARTS	N
157	03-350-000-0000-6564		68.06	FILTERS UNIT 286&287		EQUIPMENT REPAIR PARTS	N
	6344 FLEETPRIDE		196.02	2 Transactions			
155	999999997 FORKS FREIGHTLINER 03-350-000-0000-6564		271.59	REPAIR UNIT 244		EQUIPMENT REPAIR PARTS	N
	999999997 FORKS FREIGHTLINER		271.59	1 Transactions			
154	7304 GARRY/JOE 03-330-000-0000-6554		35.22	CAULKING GUN		ENGINEERING & SURVEYING SUPPLI	N
	7304 GARRY/JOE		35.22	1 Transactions			
153	8331 HARDWARE HANK 03-350-000-0000-6556		11.99	TOTE		SHOP SUPPLIES	N
152	03-350-000-0000-6564		7.14	PARTS UNIT 247		EQUIPMENT REPAIR PARTS	N
	8331 HARDWARE HANK		19.13	2 Transactions			
151	8315 HUBERT OUTDOOR POWER 03-350-000-0000-6564		54.70	PULLEYS UNIT 318		EQUIPMENT REPAIR PARTS	Y
	8315 HUBERT OUTDOOR POWER		54.70	1 Transactions			
160	12325 L & M SUPPLY, INC. 03-350-000-0000-6556		10.98	SPRAY PAINT		SHOP SUPPLIES	N
	12325 L & M SUPPLY, INC.		10.98	1 Transactions			
150	13498 MARCO TECHNOLOGIES LLC 03-320-000-0000-6301		35.12	COPY MACHINE - AUGUST		MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		35.12	1 Transactions			
149	13033 MN COUNTIES INTERGOVERNMENTAL TF 03-803-000-0000-6355		414.00	MOTORGRADER ADD ON		INSURANCE - PROPERTY CASUALT'	N

Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 14

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Descripti	1099
							Paid On Bhf #	On Behalf of Name	
13033	MN COUNTIES INTERGOVERNMENTAL TF			414.00		1 Transactions			
148	17002	QUILL CORPORATION							
		03-320-000-0000-6401		384.97	TONER		18497092	SUPPLIES	N
	17002	QUILL CORPORATION		384.97		1 Transactions			
147	20368	TERRACON							
		03-330-000-0000-6274		7,900.00	BORINGS KRATKA BRIDGE			LAB TESTING	N
	20368	TERRACON		7,900.00		1 Transactions			
145	20309	TRUE NORTH STEEL							
		03-350-000-0000-6549		43,626.52	PIPE FOR CSAH 6			CULVERTS	N
146		03-350-000-0000-6549		4,601.20	24" APRONS, FLAPGATES 36" BAND			CULVERTS	N
	20309	TRUE NORTH STEEL		48,227.72		2 Transactions			
144	26301	ZIEGLER, INC.							
		03-350-000-0000-6561		6,069.28	CUTTING EDGES			CUTTING EDGES	N
	26301	ZIEGLER, INC.		6,069.28		1 Transactions			
3 Fund Total:				67,919.27	Road & Bridge		14 Vendors	17 Transactions	

Pennington County Financial System



Jennifer
8/24/21 9:13AM
79 State Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 15

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
16313 PENNINGTON COUNTY AUDITOR					
165 79-973-000-0000-6801		MORTGAGE REGISTRY - JUNE 21		MISCELLANEOUS EXPENSE	N
167 79-973-000-0000-6801		MORTGAGE REGISTRY - JULY 21		MISCELLANEOUS EXPENSE	N
166 79-982-000-0000-6801		STATE DEED TAX - JUNE 21		MISCELLANEOUS EXPENSE	N
168 79-982-000-0000-6801		STATE DEED TAX - JULY 21		MISCELLANEOUS EXPENSE	N
16313 PENNINGTON COUNTY AUDITOR		4 Transactions			
79 Fund Total:		State Funds	1 Vendors	4 Transactions	
Final Total:		62 Vendors	290 Transactions		

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	76,661.97	County Revenue
	3	67,919.27	Road & Bridge
	79	1,291.51	State Funds
	All Funds	145,872.75	Total

Approved by,

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draft

Jennifer
8/24/21 10:25AM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

draft

Pennington County Financial System



Jennifer
8/24/21 10:25AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
19343 LARSON/MELISSA					
2 01-201-000-0000-6330		11.63	MEAL - INTERVIEWS - 21-2539	7921	TRAVEL & EXPENSE N
3 01-251-000-0000-6330		13.09	MEAL - TRANSPORT - ST CLOUD	81221	TRAVEL & EXPENSE N
19343 LARSON/MELISSA		24.72	2 Transactions		
999999997 MEKASH/SCOTT					
1 01-201-000-0000-6330		14.14	MEAL - CASE#21-2539	71321	TRAVEL & EXPENSE N
999999997 MEKASH/SCOTT		14.14	1 Transactions		
16362 PETERSON/NEIL					
4 01-003-000-0000-6103		75.00	PER DIEM - WRAC - TRF	71221	PER DIEMS - BOARD N
5 01-003-000-0000-6103		75.00	PER DIEM - RED LAKE WTRS - TRF	71421	PER DIEMS - BOARD N
6 01-003-000-0000-6103		75.00	PER DIEM -SR DAY/GEN GOV - TRF	71621	PER DIEMS - BOARD N
7 01-003-000-0000-6103		75.00	PER DIEM - EXTENSION - TRF	71821	PER DIEMS - BOARD N
8 01-003-000-0000-6103		75.00	PER DIEM - AIRPORT AUTH - TRF	72121	PER DIEMS - BOARD N
9 01-003-000-0000-6103		75.00	PER DIEM - GEN GOVT/WALZ - CRK	72221	PER DIEMS - BOARD N
10 01-003-000-0000-6103		75.00	PER DIEM - DITCH #96 - TRF	72721	PER DIEMS - BOARD N
16362 PETERSON/NEIL		525.00	7 Transactions		
1 Fund Total:		563.86	County Revenue	3 Vendors	10 Transactions
Final Total:		563.86	3 Vendors	10 Transactions	

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	563.86	County Revenue
All Funds		563.86	Total

Approved by,
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draft

PENNINGTON COUNTY HUMAN SERVICES
HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, The Following recommendations of the
Pennington County Human Service Committee for August 17, 2021 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve the July 20, 2021, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the CY 2022 Clinical Supervision Purchase of Service Agreement between Sherry Jose-Sobolik and Pennington County Human Services, as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Aye

Nay

Chairperson

Date

PENNINGTON SWCD PROPOSED BUDGET - 2022

EXPENDITURES:	2020	2021	2022 Proposed
PERSONNEL SERVICES:	Actual	To Co. Bd. 8/25	To Co. Bd. 8/24
Employee Salaries	\$ 287,765	\$ 306,952	\$ 327,832
Employee Insurance Allowance	\$ 57,231	\$ 57,600	\$ 57,600
Supervisor Compensation	\$ 5,250	\$ 7,500	\$ 12,500
Payroll Exp. Other	\$ 319	\$ 300	\$ 300
Employer Contribution FICA/Med.	\$ 26,124	\$ 28,462	\$ 30,442
Employer Contribution PERA	\$ 20,628	\$ 23,021	\$ 24,587
Contract Services Farm Bill Assis. & Cons Corp.	\$ -	\$ 6,500	\$ 6,500
TOTAL PERSONNEL SERVICES	\$ 397,317	\$ 430,335	\$ 459,761
OTHER SERVICES & CHARGES:			
Advertising	\$ 884	\$ 1,500	\$ 1,500
AIS Public Awareness Exp.	\$ 8,094	\$ 16,000	\$ 10,000
Dues	\$ 4,482	\$ 4,500	\$ 4,500
Education & Promotion	\$ 1,368	\$ 11,000	\$ 11,000
Equipment, Field	\$ 145	\$ 1,000	\$ 1,000
Employee Training and Expenses	\$ 837	\$ 6,500	\$ 7,500
Equipment, Office (includes Internet/licensing)	\$ 8,098	\$ 7,000	\$ 8,000
Future Building Expense	\$ 1,017	\$ 2,500	\$ 2,000
Miscellaneous (Meeting and Bank Charges)	\$ 348	\$ 500	\$ 500
Newsletter	\$ 5,838	\$ 6,000	\$ 6,500
Phones/iPad	\$ 4,166	\$ 5,000	\$ 5,000
Postage	\$ 1,418	\$ 1,000	\$ 1,500
Professional Services	\$ 4,598	\$ 6,000	\$ 4,000
Rent	\$ 8,223	\$ 8,223	\$ 8,223
Shared Services (TSA)	\$ 5,000	\$ 5,000	\$ -
Supervisor Expense	\$ 1,100	\$ 2,700	\$ 2,700
Vehicle	\$ 2,276	\$ 4,000	\$ 4,000
WRAC Committee	\$ 465	\$ 800	\$ 800
TOTAL OTHER SERVICES & CHARGES	\$ 58,357	\$ 89,223	\$ 78,723
SUPPLIES (OFFICE & FIELD)	\$ 2,218	\$ 3,700	\$ 3,000
CAPITAL OUTLAY	\$ 42,633	\$ 62,149	\$ 47,733
PROJECT EXPENSE - DISTRICT	\$ 15,317	\$ 20,000	\$ 25,000
PROJECT EXPENSE - STATE			
BWSR State Cost-share Projects	\$ 2,000	\$ 8,830	\$ 17,660
TSA Engineering (Sign off)	\$ -	\$ 10,000	\$ 10,187
BWSR Buffer Cost-share	\$ 6,392	\$ 73,000	\$ -
BWSR District Capacity (Projects)	\$ -	\$ 22,750	\$ -
BWSR District Capacity (Matched)	\$ -	\$ 22,750	\$ -
CWF 2016 Gully Control & Buffers	\$ 114,669	\$ -	\$ -
CWF 2017 Ditch Outlet Analysis (Drone)	\$ 57,352	\$ -	\$ -
CWF 2018 Streambank Protection (Project & Engineering)	\$ -	\$ 184,000	\$ 275,000
CWF 2019 TR Grade Stab/CC (Projects)	\$ 24,424	\$ 110,000	\$ 20,000
CWF 2021 CD96 Outlet Phase 2 (Project)	\$ -	\$ -	\$ 336,000
TOTAL PROJECT EXPENSE - STATE	\$ 204,837	\$ 431,330	\$ 658,847
PROJECT EXPENSE - LOCAL			
RLWD	\$ -	\$ 12,500	\$ 12,500
RLWD (Thief River Plan Implementation)	\$ -	\$ 20,000	\$ 20,000
RLWD (Red Lake River Plan Implementation)	\$ 15,788	\$ 147,000	\$ 63,000
RLWD (319 Grant Projects)	\$ -	\$ 30,000	\$ 30,000
Co Ditch 96 Outlet	\$ 217,941	\$ -	\$ -
MAWQCP Landowner Incentive	\$ -	\$ 1,000	\$ 1,000
TOTAL PROJECT EXPENSE - LOCAL	\$ 233,729	\$ 210,500	\$ 126,500
PROJECT EXPENSE - COUNTY			
Well Water Testing	\$ 416	\$ 450	\$ 600
Surface Water Monitoring	\$ 5,865	\$ 7,500	\$ 7,500
BWSR District Capacity (Co. Match)	\$ -	\$ 22,750	\$ -
CWF SSTS Upgrade Grant Projects	\$ 22,123	\$ 20,262	\$ 22,000
TOTAL PROJECT EXPENSE - COUNTY	\$ 28,404	\$ 50,962	\$ 30,100
TOTAL EXPENDITURES	\$ 982,812	\$ 1,298,199	\$ 1,429,664

REVENUES:

INTERGOVERNMENTAL - COUNTY:

	2020 Actual	2021 8/25/2020	2022 8/24/2020
County Appropriation	\$ 112,320	\$ 117,000	\$ 121,700
BWSR District Capacity (Co. Match)	\$ -	\$ 22,750	\$ -
Water Plan (plus co. levy)	\$ 18,252	\$ 18,252	\$ 18,252
Wetland Conservation Act (Grant + Match)	\$ 32,894	\$ 32,894	\$ 32,894
Buffer Riparian Aid	\$ 86,426	\$ 73,085	\$ 73,505
Shoreland (Grant + Match)	\$ 5,666	\$ 5,666	\$ 5,666
CWF SSTS Upgrade Grant Projects	\$ 21,183	\$ 20,262	\$ 22,000
CWF SSTS Upgrade Grant Admin	\$ 2,814	\$ 2,000	\$ 2,200
Feedlot	\$ 15,000	\$ 15,000	\$ 15,000
Feedlot (Performance Award)	\$ 303	\$ 300	\$ 300
SSTS	\$ 18,600	\$ 18,600	\$ 18,600
AIS	\$ 27,072	\$ 20,544	\$ 20,510
TOTAL INTERGOVERNMENTAL - COUNTY	\$ 340,530	\$ 346,353	\$ 330,627

INTERGOVERNMENTAL - STATE:

BWSR Conservation Delivery	\$ 18,710	\$ 18,710	\$ 18,710
BWSR District Capacity	\$ 117,811	\$ 120,000	\$ 110,000
BWSR District Capacity (Matched by County)	\$ -	\$ 22,750	\$ 22,750
BWSR State Cost-share	\$ 2,000	\$ 8,830	\$ 17,660
BWSR State Cost-share (Tech. & Adm.)	\$ 12,725	\$ 7,700	\$ 3,077
BWSR Buffer Funds	\$ 38,895	\$ 21,500	\$ 18,490
BWSR Buffer Cost-share	\$ 6,392	\$ 73,000	\$ -
BWSR Buffer Cost-share (Tech. & Adm)	\$ 10,909	\$ 9,000	\$ -
BWSR RIM Easement Delivery/Implementation	\$ 450	\$ 450	\$ 450
CWF 2016 Gully Control & Buffers (96-21-16)	\$ 114,669	\$ -	\$ -
CWF 2016 GC&B (Proj. Dev., Admin, T&E)	\$ 8,974	\$ -	\$ -
CWF 2017 Ditch Outlet Analysis (Northland)	\$ 57,352	\$ -	\$ -
CWF 2017 Ditch Outlet Analysis (Adm, Proj Dev, T&E)	\$ 3,712	\$ 5,000	\$ -
CWF 2018 Streambank Protection (Project & Engineering)	\$ -	\$ 184,000	\$ 275,000
CWF 2018 Streambank Protection (Adm, Proj. Dev., T&E)	\$ 2,802	\$ 28,500	\$ 20,000
CWF 2019 TR Grade Stab/CC (Projects)	\$ 24,424	\$ 110,000	\$ 20,000
CWF 2019 TR Grade Stab/CC (Adm, Proj Dev, T&E)	\$ 10,277	\$ 20,000	\$ 5,000
CWF 2021 CD96 Outlet Phase 2 (Project)	\$ -	\$ -	\$ 336,000
CWF 2021 CD96 Outlet Phase 2 (Admin, Proj. Dev)	\$ -	\$ -	\$ 10,000
Cooperative Weed Management Area	\$ 7,913	\$ 4,300	\$ -
Observation Wells	\$ 1,680	\$ 1,680	\$ 1,680
TOTAL INTERGOVERNMENTAL - STATE	\$ 439,695	\$ 635,420	\$ 858,817

CHARGES FOR SERVICES

\$ 34,032	\$ 40,000	\$ 50,000
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INTERGOVERNMENTAL - LOCAL:

Farm Bill Assist. Local Match (Marshall & West Polk) ('20 Reimb)	\$ 300	\$ 4,333	\$ 4,333
RLWD (Projects)	\$ -	\$ 12,500	\$ 12,500
RLWD (TR Plan Implementation)	\$ -	\$ 20,000	\$ 20,000
RLWD (TR P.I. - Admin, T&E, Proj. Dev.)	\$ (989)	\$ 5,200	\$ 5,200
RLWD (RLR Plan Implementation)	\$ 57,733	\$ 147,000	\$ 63,000
RLWD (RLR P.I. - Admin, T&E, Proj. Dev.)	\$ 16,373	\$ 41,393	\$ 29,000
RLWD (319 Grant Projects)	\$ -	\$ 30,000	\$ 30,000
RLWD (319 Grant - Admin, T&E, Proj. Dev.)	\$ -	\$ 5,500	\$ 5,500
Clearwater SWCD (1W1P)	\$ -	\$ -	\$ 2,000
Red Lake Co. SWCD (CD 96 Outlet)	\$ 175,995	\$ -	\$ -
Red Lake Co. SWCD (Admin + PD)	\$ 2,116	\$ -	\$ -
CWF 2017 PTMApp Thief River	\$ 986	\$ -	\$ -
TSA (\$12,500-\$2,313)	\$ -	\$ -	\$ 10,187
MAWQCP (East Polk)	\$ 3,350	\$ 5,000	\$ 5,000
TOTAL INTERGOVERNMENTAL - LOCAL	\$ 255,864	\$ 270,926	\$ 186,720

MISCELLANEOUS:

Interest	\$ 6,341	\$ 5,000	\$ 3,000
Banquet Tickets/other	\$ -	\$ 500	\$ 500
TOTAL MISCELLANEOUS	\$ 6,341	\$ 5,500	\$ 3,500

TOTAL REVENUES

\$ 1,076,462	\$ 1,298,199	\$ 1,429,664
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Advance Thief River drives economic development in the Thief River Falls area through business attraction, retention, and expansion.

2022 Budget

Income	
Source	Amount
Pennington County	\$25,000
City of Thief River Falls	\$25,000
Advance Thief River	\$25,000
Total	\$75,000
Expenses	
• Salaries and wages	\$ 0
• Insurance, benefits, and other related taxes	\$ 0
• Consultants and professional fees	\$67,500
• Travel	\$ 0
• Equipment and supplies	\$ 0
• Printing and copying	\$ 600
• Telephone and internet	\$ 0
• Postage and delivery	\$ 400
• Rent and utilities	\$ 0
• Marketing (various media & channels to recruit residents and businesses*)	\$ 6,000
• Meeting expense	\$ 500
Total	\$75,000

*Includes (but not limited to) web, social media, print, and video.

PURPOSE

Advance Thief River drives economic development in the Thief River Falls area through business attraction, retention, and expansion.

WORKPLAN OBJECTIVES

1. Develop short and long-term economic development strategies
2. Business retention and expansion
3. Business recruitment
4. Support business startups
5. Increase the pool of workforce talent
6. Support housing development

2021 IN REVIEW

1. Submitted several proposals to site selectors and created marketing materials for promoting the area as an ideal business location.
2. Established and led workforce taskforce in identifying and implementing strategies for increasing pipeline of workers, including career fairs, and area promotion. We are also working on establishing a Youth Skills Training program in partnership with the high school, NCTC, and employers.
3. Surveyed local employers on open positions and shared survey information with DEED's CareerForce. CF made calls to all people on unemployment and shared specifics on open jobs in the area.
4. Led premiere Come Home to Thief River Falls promotional campaign which will incorporate print and video. The campaign will be sent to 10,000 TRF alumni this fall. The campaign includes ten feature stories on local people. The campaign promotes the area as a great place to live, build a career, raise a family, or start a business.
5. Hosted the new Welcome Packet on the WhereTwoRiversMeet.com website.
6. Served on Pennington County CARES Committee as Ex-Officio.
7. Led TREK (Two Rivers Entrepreneur Kinnection) entrepreneur education and networking group that meets monthly.
8. Continued to share resources with Facebook group for businesses, sharing information on finance, marketing, best practices relating to COVID-19, and COVID-19 relief programs.
9. Provided one-to-one support services and resources to numerous entrepreneurs, helping entrepreneurs navigate City loan programs, angel capital, grants, other loan programs, and COVID-19 relief programs.
10. Provided entrepreneur support including one-to-one coaching and mentoring and Money Smart for Small Business training.
11. Continued to facilitate local angel investor group as another mechanism to finance startups and recruit businesses.



2022 WORK PLAN

PURPOSE

Advance Thief River drives economic development in the Thief River Falls area through business retention, expansion, and attraction.

OBJECTIVES

1. Develop short and long-term economic development strategies
2. Business retention and expansion
3. Business recruitment
4. Support business startups
5. Increase the pool of workforce talent
6. Support housing development

ACTIONS

Business retention and expansion

1. Provide resources and training on e-commerce platforms
2. Encourage/promote local shopping
3. Support leaders of Downtown Development Association in accomplishing goals
4. Encourage downtown businesses to upgrade signs and storefronts
5. Continue business visitation program and share resources with individual businesses
6. Assist business owners with transitions and succession planning
7. Identify and address emerging issues
8. Share information on business loan and grant programs
9. Monitor COVID recovery resources and make businesses aware of opportunities

Business attraction

1. Collaborate with realtors on marketing available commercial properties
2. Market Gilbert Industrial Park lots
3. Recruit businesses to redevelop/occupy vacant buildings
4. Invite target businesses with a footprint in the region to open branch operations in the area
5. Market local business opportunities to alumni who want to come home to start a business

Advance Thief River

Support business startups

1. Face-to-face meetings with business prospects
2. Provide information on available resources and properties
3. Lead TREK (Two Rivers Entrepreneur Kinnection) an entrepreneur education and networking group
4. Coordinate local Launch MN activities
5. Coordinate Two Rivers Angel Network, supporting investors and entrepreneurs through education and access to resources

Increase the pool of workforce talent

1. Identify community best practices in recruiting workforce to fill open positions
2. Convene larger employers to develop and deploy strategies to fill talent pipeline, with potential strategies to include, but not limited to:
 - a. Area marketing to recruit new residents and businesses
 - i. Continue blog posts and newsletter that strengthen business-friendly message
 - ii. Continue to enhance and build out the wheretworiversmeet.com website
 - iii. Build and retain social media audiences and followers (Facebook, YouTube, Twitter, LinkedIn)
 - iv. Engage TRF alumni with opportunities, including careers, lifestyle, and housing
 - v. Television advertising
 - b. Facebook and LinkedIn recruitment strategies, using job posting tools
 - c. Connect local youth to careers in the area
 - d. Other best practices and strategies determined by employers and partners
3. Support efforts to increase childcare capacity in the area
4. Support efforts to increase housing capacity in the area

General and Administrative

1. Develop short- and long-term economic development strategies and action items
2. Convene roundtable meetings of core partners (City of TRF, Pennington County, Visit TRF, TRF Chamber)
3. Strengthen sustainability of Advance Thief River through increasing membership
4. Maintain website and blog
5. Serve as Ex-Officio member of the Chamber of Commerce board
6. Maintain strong communication with the City of Thief River Falls and Pennington County
7. Collaborate with City and County staff on economic development projects
8. Make presentations to community groups on economic development efforts
9. Represent interests of Advance Thief River at pertinent regional meetings

PROFESSIONAL SERVICES AGREEMENT

This document constitutes an agreement ("Agreement") between the COUNTY OF _____, STATE OF MINNESOTA, _____ ("COUNTY") and DS Solutions, Inc. ("DS Solutions"), 2810 Jasmine Ct, St. Cloud, MN 56301.

The parties agree as follows:

1. This Agreement shall commence on September 1, 2021, and expire December 31, 2024, unless cancelled or terminated earlier in accordance with the provisions herein.
2. As directed by COUNTY, DS Solutions shall provide COUNTY with an Online Election Judge Training course (may be referred to as the "Project").

Where applicable, works of authorship created by DS Solutions for COUNTY in performance of this Agreement shall be considered "works made for hire" as defined in the U.S. Copyright Act. All right, title and interest in all copyrightable material which DS Solutions may conceive or originate either individually or jointly with others, and which arises out of the performance of this Agreement, are the property of the COUNTY.

DS Solutions warrants that, when legally required, DS Solutions shall obtain the written consent of both the owner and licensor to reproduce, publish, and/or use any material supplied to COUNTY including, but not limited to documentation, and/or any other item. DS Solutions further warrants that any material or item delivered by DS Solutions will not violate the United States copyright law or any property right of another.

3. DS Solutions shall select the means, method, and manner of performing the services. Nothing is intended nor should be construed as creating or establishing the relationship of a partnership or a joint venture between the parties or as constituting DS Solutions as the agent, representative, or employee of COUNTY for any purpose. DS Solutions is and shall remain an independent contractor for all services performed under this Agreement. DS Solutions shall secure at its own expense all personnel required in performing services under this Agreement. DS Solutions' personnel and/or subcontractors engaged to perform any work or services required by this Agreement will have no contractual relationship with COUNTY and will not be considered employees of COUNTY. COUNTY shall not be responsible for any claims that arise out of employment or alleged employment under the Minnesota Unemployment Insurance Law or Minnesota Statutes, chapter 176 (which may be referred to as the "Workers' Compensation Act"), on behalf of any personnel, including, without limitation, claims of discrimination against DS Solutions, its officers, agents, contractors, or employees. Such personnel or other persons shall neither accrue nor be entitled to any compensation, rights, or benefits of any kind from COUNTY, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, workers' compensation, unemployment compensation, disability, severance pay, and retirement benefits.

4. Pursuant hereto, COUNTY may disclose to DS Solutions or DS Solutions may gain access to certain data, information or documentation. As used herein and as consistent with applicable law, "Data" shall mean any data, information or documentation in any format or media, electronic or otherwise (i) that is provided to DS Solutions by or on behalf of COUNTY; (ii) that is acquired by DS Solutions by virtue of access to COUNTY data, information, documentation, premises, personnel, clients, or computers; or (iii) that is otherwise acquired in relation to the Project or this Agreement. Further, as applicable throughout this Agreement, the term "Data" shall include any subset, portion, piece, view, duplication, copy, or sampling of any Data.

References to DS Solutions shall include DS Solutions' personnel including but not limited to DS Solutions' employees, directors, officers, subcontractors, partners, volunteers and all other agents and representatives that may have access to Data or that may participate in or perform services related to the Project (said individuals may, collectively or individually, be referred to as "Personnel").

5. All data collected, created, received, maintained or disseminated, or used for any purposes in the course of DS Solutions' performance of this Agreement is governed by the Minnesota Government Data Practices Act, Chapter 13 Minnesota Statutes (the "Act" or MGDPA); Minn. Stat. §201.091, or any other applicable state statutes and any state rules adopted to protect the rights of voters or to implement the Act, as well as state statutes and federal regulations on data privacy. DS Solutions agrees to abide by these statutes, rules and regulations as they may be amended.

6. Nothing in this Agreement is intended to nor shall be construed as conveying to DS Solutions, either expressly or by implication, any right, title or interest in any Data including but not limited to any copyright, trade secret or other right, whether intellectual or otherwise.

7. As directed in writing by COUNTY, DS Solutions will promptly return or destroy all Data, including but not limited to all duly authorized shared copies of Data as well as DS Solutions' copies, duplicates, subsets, pieces or samplings thereof. Except to the extent directed by COUNTY to return or destroy Data, DS Solutions shall not be relieved of any obligation to maintain records.

8. DS Solutions agrees to defend, indemnify, and hold harmless the COUNTY, its officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from: (i) DS Solutions' failure to duly use, control and safeguard Data; (ii) DS Solutions' prohibited use, distribution, disclosure or sharing of Data; (iii) DS Solutions' failure to comply with applicable law including but not limited to the MGDPA; (iv) DS Solutions' breach of or failure to comply with any provisions of this Agreement; and (v) any other liability or claims related to the Data, the Project or this Agreement.

9. Customer hereby agrees to use DS Solutions as its exclusive provider for the products and services set forth on Exhibit A attached hereto from DS Solutions for the Term of this Agreement at the pricing set forth on each applicable Exhibit.

10. The parties shall comply with all applicable federal, state and local statutes, regulations, rules and ordinances currently in force or later enacted including but not limited to the MGDPA; Minnesota Statutes section 16C.05, subd. 5 and Minnesota Statutes section 471.425, subd. 4a and, as applicable, COUNTY's Affirmative Action Policy.

11. This Agreement shall be in effect beginning on the Effective Date and concluding on December 31, 2024. This Agreement may be terminated by either party without cause upon thirty (30) days written notice to the other, at any time by either party. Subject to the terms and conditions set forth on Exhibit A, this Agreement may be terminated by either party without cause upon thirty (30) days written notice to the other.

12. Any alterations, variations, modifications or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties hereto.

13. This Agreement, including all Exhibits hereto (all of which are incorporated herein by this reference), contains the entire agreement of the parties with respect to the subject matter hereof and shall supersede and replace any and all other prior or contemporaneous discussions, negotiations, agreements or understandings between the parties, whether written or oral, regarding the subject matter hereof. Any provision of any purchase order, form or other agreement which conflicts with or is in addition to the provisions of this Agreement shall be of no force or effect. In the event of any conflict between a provision contained in an Exhibit to this Agreement and these General Terms, the provision contained in the Exhibit shall control. No waiver, amendment or modification of any provision of this Agreement shall be effective unless in writing and signed by the party against whom such waiver, amendment or modification is sought to be enforced. No consent by either party to, or waiver of, a breach by either party shall constitute a consent to or waiver of any other different or subsequent breach by either party.

14. Provisions that by their nature are intended to survive termination of this Agreement shall survive accordingly.

15. The rights, duties and obligations established herein are in addition to the rights, duties and obligations set forth in other agreements between the parties. If there is a conflict between the terms of this Agreement and any other agreement, the terms of this Agreement shall prevail.

16. This Agreement shall be governed by the laws of the State of Minnesota.

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EXHIBIT A

SUMMARY OF SERVICES

Description	Refer to
Online Election Judge Training Course Fees	Exhibit B
<u>Terms & Conditions:</u>	
<p>Note 1: Payment terms: Invoices shall be paid according to the terms of this Contract. If no terms apply, payment shall be made thirty-five (35) days from receipt of the commodities or completion of services or receipt of the invoice, whichever is later, unless the County in good faith disputes the obligation. Minn. Stat. § 471.425. Initial course set-up fee will be invoiced upon the acceptance of the final course build. The “per participant” charge will be invoiced at the end of each calendar year. The annual maintenance fee will be invoiced within the first quarter of each calendar year. 100% of invoice total due within 35 calendar days of invoice date.</p>	
<p>Note 2: COUNTY understands, acknowledges and agrees that DS Solutions’ fees for the products and services described on the accompanying exhibits are based upon (a) a contractual commitment by COUNTY to exclusively subscribe for and purchase such products and services for a period of at least two (2) years, subject to the rights of either party to terminate this agreement pursuant to clause #11 of this agreement, (b) DS Solutions’ dedication of sufficient resources during the Term to provide such products, perform such services and provide associated prioritization of COUNTY in its service deliveries, and (c) the descriptions of such products and services in the accompanying exhibits.</p>	
<p>Note 3: The fees set forth in this agreement are for services provided to the Customer. In the event the Customer acts as a facilitator of services for participants from other jurisdictions within their county, in whole or in part, and is the billing entity for the services provided, only the annual charge per participant in the accompanying exhibits would apply to those additional participants.</p>	

EXHIBIT B

ONLINE ELECTION JUDGE TRAINING COURSE

Description	Fees
Initial Course Set-up	\$1500.00
Annual charge per participant (per calendar year)	\$11.00
Annual maintenance	\$500.00
Hourly rate for alterations and customization	\$125.00 per hour

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COUNTY APPROVAL

Reviewed by the County
Attorney's Office

COUNTY OF _____
STATE OF MINNESOTA

By: _____

Date: _____

Printed Name: _____

Date: _____

DS Solutions, Inc.
2810 Jasmin Ct
Saint Cloud, MN 56301

DS Solutions warrants that the person who
executed this Agreement is authorized to do so on
behalf of DS Solutions as required by applicable
articles, bylaws, resolutions or ordinances.

By: _____

Printed Name: Douglas T. Sunde

Printed Title: President / CEO

Date: _____

LEASE

THIS AGREEMENT, to be effective the 1st day of September, 2021 by and between Pennington County, a municipal corporation hereinafter referred to as "Lessor", and St. Bernard's Catholic Church, hereinafter referred to as "Lessee", WITNESSETH:

1. **PREMISES.** Lessor hereby leases unto Lessee a portion of the building situated on real property located at 123 North Main Avenue in the City of Thief River Falls, County of Pennington and State of Minnesota, described as follows:

A portion of Lot Nine (9) and all of Lots Ten (10), Eleven (11), and Twelve (12) of Block Fifty-six (56) of the Townsite of Thief River Falls.

The portion of the building leased to the Lessee is the gymnasium.

2. **POLICIES.** Lessee agrees to abide by all statutes and ordinances, and all regulations now and hereafter established by Lessor, all of which are made a part hereof. This includes any ADA policies and or rules.

3. **TERM.** The term of this lease shall be 1 year commencing on the 1st day of September 2021 and terminating on the 31st day of August 2022. The Lessee shall use the gymnasium for seven (7) months on each year. The months for each year include January 1 – April 30 and October 1 – December 31, unless sooner terminated as hereinafter provided.

3.1 **Early Termination.** The Lessee may terminate this Lease upon thirty (30) days written notice, with or without cause.

3.2 **Time.** Monday, Tuesday, and Thursday from 8:00 a.m. until 3:00 p.m. Other times as agreed to by the parties. However, should the Lessee want to use the premises on other times, they must contact the Lessor one week in advance of the anticipated use.

4. **RENT.** The total rent paid each month is \$325.00. This rent shall be payable on or before the 1st day of this Lease and the first day of each month for each month the Lessee uses the building.

5. **UTILITIES.** Lessor shall provide utilities.

6. **REPAIR AND MAINTENANCE.** Lessor shall be responsible for all minor repairs to the premises unless such repair is due to the action or inaction of the Lessee.

Lessor agrees to maintain gymnasium in suitable condition for volleyball including set up and take down of nets and standards.

If the premises shall be damaged other than by Lessee's negligence or willful act or that of its employees, agents, or visitors, to the extent that Lessor shall decide not to rebuild or repair, the term of this Lease shall end when this event occurs.

7. **ALTERATIONS.** Alterations include any changes or modifications to the facilities electrical system, mechanical system, or structure. Lessee shall not make any alterations or additions to the premises.
8. **SIGNS.** Any signs to be erected and used by the Lessee shall be subject to the prior written approval of the Lessor and in compliance with state law and local ordinances now and hereafter established.
9. **POSSESSION.** Lessee shall take possession of the premises in its present condition, without any liability or obligation on the part of the Lessor to make any alteration, improvements, or repairs of any kind.

Lessee acknowledges that it shall not have sole use and possession of the whole building during the term of this lease. The Lessee shall respect the rights of others using other parts of the building prior to, during, or after its time of possession.

10. **USE.** Lessee shall only use the premises for the following purpose of Lessee's business. Any additional use of the premises shall require written approval of Lessor. Any use of the premises by minor children shall be supervised by an adult employed by the Lessee. All uses are subject to the Zoning Ordinance of the City of Thief River Falls and/or Pennington County and Lessor makes no representations as to the permitted uses hereunder.
11. **ACCESS.** Lessee shall permit Lessor and Lessor's agents to have access to and to enter the premises at all reasonable and necessary times to inspect the premises for any purpose connected with the repair, improvement, care and management of the premises or for any other purpose reasonably connected with Lessor's interest in the premises and to perform any work or other act found necessary on inspection.
12. **CONDEMNATION.** If the building on the premises, or such part thereof as would render the remainder unsuitable for Lessee's use, be appropriated or condemned by public authority or taken by proceedings in eminent domain, Lessee may, at its option, terminate this Lease on thirty (30) day written notice to Lessor, and rent shall be paid only to the time when Lessee surrenders possession of the premises. In the event of partial appropriation, Lessee may elect to continue in possession of the remaining part of the premises and in such case the Lessee shall be granted an equitable reduction of the rent payable hereunder. Any rent paid in advance beyond such time shall be returned by the Lessor to the Lessee upon demand.

13. **DAMAGE OR DESTRUCTION.** If the premises shall be damaged other than by Lessor's/Lessee's negligence or willful act or that of its employees, agents, or visitors, to the extent that Lessor shall decide not to rebuild or repair, the term of this Lease shall end and the rent shall be pro-rated to the time of the damage.

14. **INSURANCE.**

14.1. Lessee shall be responsible for insuring its own personal property within the premises and Lessor shall have no responsibility for any damage to, loss of, or theft of Lessee's personal property.

14.2. Lessee shall, during the term of this lease, at its expense, maintain a policy or policies of public liability insurance with respect to the premises in which Lessee and Lessor shall be covered by being named as insured parties under reasonable limits of liability of not less than the amounts dictated by Minnesota Statute §466.04. The Lessee shall hold harmless the lessor for any injury or death caused by the Lessee to its employees or others by actions of the Lessee or its employees.

Lessor shall, during the term of this lease, at its expense, maintain a policy or policies of public liability insurance with respect to the premises in which Lessor and Lessee shall be covered by being named as insured parties under reasonable limits of liability of not less than the amounts dictated by Minnesota Statute §466.04. The Lessor shall hold harmless the Lessee for any injury or death caused by the Lessor to its employees or others by actions of the Lessor or its employees.

14.3. Lessee shall not do anything in or about the premises which will in any way impair or invalidate the obligation of the insurer under the above policy or policies of insurance.

14.4. The insurance which the parties are required to maintain shall be issued by an insurance company licensed to do business in the State of Minnesota and acceptable to Lessor. The insurance policies shall provide for not less than thirty (30) days written notice to the other party before cancellation, non-renewal, termination or change in coverage and each party shall deliver a duplicate original or certificate of such insurance policy or policies. Failure to provide the duplicate original or certificate of insurance shall be deemed a breach of this Lease which shall immediately void and terminate this Lease with no notice of the Lessee as otherwise set out in this Lease.

14.5. Lessee hereby waives and releases any claims, liabilities and causes of action against Lessor, its agents and employees, for loss

or damage to, or destruction of, any of the personal property whether that of Lessee or others in, upon or about the premises resulting from fire, explosion or other perils, whether included or not included in standard extended coverage insurance, whether cause by the negligence of any said persons or otherwise.

15. **DEFAULT.** If Lessee shall default in the payment of rent or in the performance of any of the terms, conditions or covenants of this Lease to be observed or performed by Lessee and Lessor shall give notice thereof to Lessee and if Lessee fails to cure such default within thirty (30) days after the date said notice is sent, then it shall be optional for the Lessor to declare this Lease forfeited and the said term ended, and to re-enter said premises, with or without process of law, using such force as may be necessary to remove all persons or chattels therefrom and Lessor shall be not liable for damages by reason of such re-entry or forfeiture.

16. **HOLD HARMLESS.** Lessee shall hold harmless Lessor from any liability for damages to any person or property in or upon the premises, including the person and property of Lessee and its employees and all persons in the premises at their invitation or sufferance, and from all damages resulting from Lessee's failure to perform the covenants of this Lease.

Lessor shall not be liable for any damage to property of Lessee or of others located on the premises, nor for the loss of or damage to any property of Lessee or of others by theft or otherwise. Lessor shall not be liable for any injury or damage to persons or property resulting from fire, explosion, falling plaster, steam, gas, electricity, water, rain or snow or leaks from any part of the premises or from the pipes, appliances or plumbing works or from the roof, streets, or subsurface or from any other place or by dampness or by any other cause of whatsoever nature.

17. **ASSIGNMENT OF SUBLETTING.** Lessee shall not assign this lease or sublet all or any portion of the premises without first securing the written approval of the Lessor. No assignment or sublease shall relieve Lessee of the obligations imposed upon it by the terms of this Lease.

17.1 This Lease does not create the relationship of principal and agent or of partnership or of joint venture of any association between Lessor and Lessee, the sole relationship between the parties hereto being that of Lessor and Lessee.

18. **SURRENDER.** On the expiration date or upon the termination hereof, Lessee shall peaceably surrender the premises in good order, condition and repair, reasonable wear and tear only accepted. Any property of Lessee not removed prior to the expiration date or sooner termination, shall be deemed to have been abandoned. Any damage cause in removal of property by Lessee shall be repaired by Lessee at its expense. Lessee shall promptly surrender all keys for the premises to Lessor upon expiration of this Lease.

19. **HOLDING OVER.** In the event Lessee remains in possession of the premises after the expiration of this Lease and without the execution of a new Lease, it shall be deemed to be occupying the premises as a Lessee from month to month, subject to all the conditions, provisions and obligations of this Lease.

20. **NOTICES.** All notices and other communications required herein shall be in writing, mailed by certified mail, return receipt requested, to the last known address of each party, to be effective on the date of mailing. The address of each party, unless otherwise notified as required herein, is as follows:

Lessor:
Pennington County Auditor's Office
P.O. Box 616
Thief River Falls, MN 56701

Lessee:
St. Bernard's Catholic Church
117 Knight Avenue North
Thief River Falls, MN 56701

21. **SUCCESSORS AND ASSIGNS.** The terms, covenants and conditions hereof shall be binding upon and inure to the heirs, personal representatives, successors and assigns of the parties hereto, unless otherwise specified herein.

22. **GENERAL.**

22.1 No waiver of any covenant in this Lease or a breach of such covenant shall constitute a waiver of any other covenant or the continued breach of said covenant. No waiver of default of Lessee hereunder shall be implied from any omission by Lessor to take any action on account of such default if such default persists or is repeated.

22.2 If any term, covenant or condition of this Lease or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Lease, or the application of such term, covenant or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant or condition of this Lease shall be valid and be enforced to the fullest extent permitted by law.

22.3 The captions are inserted only as a matter of convenience and for reference, and in no way define, limit or describe the scope of this Lease nor the intent of any provision thereof.

22.4 Lessee shall observe and comply with the rules and regulations set forth and with such further reasonable rules and regulations as Lessor may prescribe, on written notice to Lessee, for the safety, care, cleanliness and use of the premises.

23. **TERMINATION BY LESSOR.** Lessor reserves the right to terminate this Lease at any time, with or without cause, upon thirty (30) days written notice to the Lessee.

PENNINGTON COUNTY

ST. BERNARD'S CATHOLIC CHURCH

Dated: _____

Dated: _____

By: _____
County Board Chairman

By: _____
It's Authorized Agent

DRAFT