

**PENNINGTON COUNTY  
BOARD OF COMMISSIONER'S MEETING  
JUSTICE CENTER – COUNTY BOARD ROOM  
TUESDAY, AUGUST 10<sup>TH</sup>, 2021, 10:00 A.M.**

**AGENDA**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Amendments to the Agenda**

**4. Recognition of Citizens** – Individuals present may address the Board about items not on the regular agenda; no action on these items is required at this time.

**5. Approval of the Board minutes; bills**

**6. Regular Agenda**

10:05	Charity Brault, Heather Harbott, Kermit Genereux – NW MN HRA – 2021 program review & 2022 levy
10:25	Dean Philipp
10:40	Corey Hanson, Mark Kuhn – M.A.K. Construction
11:00	Mike Flaagan – County Engineer
11:15	Myron Jesme, Dale Nelson – RLWD - 2020 Annual Report
11:35	Julie Sjostrand, Melissa Lundeen – 2022 Human Services Budget
11:50	Ray Kuznia – County Sheriff

**7. Committee Reports / Commissioner Updates**

**8. County Auditor-Treasurer Items**

**9. County Coordinator Items**

**10. County Attorney Items**

**11. Adjournment**

**(This agenda is subject to change)**

**Note: Due to COVID-19, ZOOM invites will be sent to those on the agenda and the agenda email list.**

**OFFICIAL PROCEEDINGS  
PENNINGTON COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JULY 27<sup>TH</sup>, 2021, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, July 27<sup>th</sup>, 2021 at 5:00 p.m. Members Present: Darryl Tveitbakk, Seth Nelson, Bruce Lawrence, David Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by Chairman Peterson and the Pledge of Allegiance was recited.

Chairman Peterson asked if there were any amendments to the agenda. County Coordinator Kevin Erickson informed the Board that Sheriff Kuznia will not be in attendance and that M.A.K. Construction will be present via Zoom. Motioned by Commissioner Tveitbakk, seconded by Commissioner Nelson, to approve the Board agenda with the changes requested. Motion carried.

Motioned by Commissioner Sorenson, seconded by Commissioner Nelson, to approve the County Board minutes of July 13<sup>th</sup>, 2021 as written. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Lawrence, to approve the Auditor and Manual warrants for June, 2021 totaling \$7,069,506.67 and also the following Commissioner warrants. Motion carried.

County Revenue	\$32,440.53
Road & Bridge	\$ 4,488.07
Ditch Funds	\$ 6,129.72

Human Services Director Julie Sjostrand met with the Board and presented the consent agenda from the July 20<sup>th</sup>, 2021 Human Services Committee meeting. On a motion by Commissioner Lawrence and seconded by Commissioner Tveitbakk, the following recommendations of the Pennington County Human Service Committee for July 20<sup>th</sup>, 2021 (detailed minutes on record) are hereby adopted:

SECTION A

- I. To approve the June 15<sup>th</sup>, 2021 Human Service Committee meeting minutes.
- II. To approve the Agency's personnel action as presented.
- III.
  - A. To approve the Telecommute Policy.
  - B. To approve the Child Safety and Permanency and MFIP/SWP Self-Support Index Report.

SECTION B

- I. To approve payment of the Agency's bills.

Commissioner Tveitbakk noted a few typographical errors within the Telecommute Policy and suggested that the reference to a specific company for IT services be eliminated to allow for future change to IT policy and procedures. Following discussion, the motion was carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Tveitbakk, to approve the transfer and promotion of Stacy Anderson from Deputy Auditor-Accounting/Payroll Manager to Human Services Fiscal Supervisor at the Step 1 rate of \$28.10 effective August 9<sup>th</sup>, 2021. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to approve a 2021 Purchase of Service Agreement between Pennington County Human Services and Thief River Falls ISD #564 for the transportation of children and youth in foster care placement. Motion carried.

Ms. Sjostrand noted that a Suicide and Mental Health Awareness event called 'Be The Voice' will be held at the Pennington County Fairgrounds on September 1<sup>st</sup>, 2021 and will feature keynote speakers, a 5k walk/run, bouncy houses for kids, and food trucks. She asked if the Board would be interested in sponsoring the event. Motioned by Commissioner Nelson, seconded by Commissioner Tveitbakk, to sponsor the 'Be The Voice' suicide and mental health awareness event in the amount of \$4,000. Discussion was held with the Board stating that American Rescue Plan (ARP) funds will be used for the sponsorship. Motion carried.

Mark Kuhn and Corey Hanson of M.A.K. Construction met with the Board regarding the property they purchased property from Valley Home known as the 'The Angle'. They would like to build a facility consisting of 93 residential units, 9,000 sq. ft. of commercial space, and 10,000 sq. ft. for a daycare facility. They are not asking for a TIF but for a PILOT, or Payment In Lieu of Tax. Taxes for the first 5 years would remain based on current values, years 6-10 taxes would be based on 50% of market value, and after 10 years it would be fully taxable. They stated the City of TRF is considering the project and that without the PILOT the project doesn't make financial sense and will not be attractive to investors. Following discussion, the Board stated they would like to discuss the project further and meet with the officials from the City of TRF.

County Engineer Mike Flaagan met with the Board and said he received the following 4 quotes for the install of approximately 25 culverts and crossing replacements on CSAH #6 between the Kratka road and Highlanding in preparation of an overlay project in 2022. The county will supply the culverts and State Aid will be used for labor costs.

Jeff Olson Construction	\$28,172.00
Davidson Construction	\$35,516.00
Wright Construction	\$39,352.50
R.J. Zavoral & Sons	\$59,800.00

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the quote by Jeff Olson Construction in the amount of \$28,172.00 for the install of culverts and crossing replacements on CSAH#6 as detailed above. Motion carried.

Engineer Flaagan discussed the Highway 32 roundabout issue where buses and tractor trailers can be stopped inside the roundabout when a train is crossing CSAH#16 west of the roundabout. MnDOT has recommended the install of crossing arms and signals at this location and MN Northern Railroad has provided an estimate of \$245,977.17 for the project. State Railroad Funds will cover \$50,000 of the project with the remainder of \$195,977.17 to be split between the State and Pennington County. Pennington County would be responsible for future maintenance of the signals.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve an agreement between Pennington County and MN Northern Railroad whereas Pennington County will pay for future

maintenance of the railroad crossing signals on CSAH#16 west of the Highway 32 roundabout. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve Amendment No. 2 to MnDOT Contract No. 1033591A02 with Pennington County to reflect and include the State of Minnesota's cost-share of the railroad crossing signal system and installation on CSAH#16 west of the Highway 32 roundabout. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve a Memorandum of Agreement between Pennington County and the Pennington County SWCD for stabilization of the outlet of County Ditch #96 west of State Highway 32 to the 'Y'. Motion carried.

Committee reports:

Chairman Peterson noted that he recently was present and met with Governor Walz at a farm near Crookston, MN. Discussion items included CRP and the drought situation.

County Auditor-Treasurer Items: None.

County Coordinator Items:

County Coordinator Kevin Erickson presented the following items to the Board for consideration:

The following resolution was introduced by Commissioner Tveitbakk, seconded by Commissioner Lawrence and upon vote was unanimously carried.

#### **RESOLUTION APPOINTING THE COMMISSIONER TO THE NW MN MULTI-COUNTY HRA**

**WHEREAS**, the term of Kermit Genereux expires effective October 10<sup>th</sup>, 2021.

**BE IT RESOLVED**, the County Board of Pennington County does appoint Kermit Genereux to serve as a Commissioner of the Northwest Multi-County Housing and Redevelopment Authority for a period of 5 years, starting October 10<sup>th</sup>, 2021.

Motioned by Commissioner Lawrence, seconded by Commissioner Tveitbakk, to approve a three-year agreement between the University of Minnesota and Pennington County to provide Extension programs locally and to employ an Extension educator. The agreement reflects inflationary adjustments of 2.25% for years 2022 and 2023 and 2.5% for 2024. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to authorize the County Auditor-Treasurer to pay for expenses related to the Enbridge Line 3 protest activity by Auditor warrant. Motion carried.

Discussion was held on the possibility of a temporary 'no-wake' ordinance on the waterways within the County due to low water levels and related algae blooms. It was noted that a public hearing would need to be held before an ordinance can be put into place. The Board tabled the discussion.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Lawrence, to approve advertising for the position of full-time Accounting/Payroll Manager. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to readvertise for the vacant position of full-time Custodian I. Motion carried.

Commissioner Tveitbakk questioned if the County has calculated revenue losses due to COVID-19 for the purposes of the ARP funding. County Auditor-Treasurer Jennifer Herzberg said she is in the process of calculating the revenue losses and our audit firm will review the numbers when complete.

County Attorney items:

County Attorney Seamus Duffy discussed the treatment court program and stated that graduates are normally treated to a get together or cookout in celebration, however the pandemic halted all such gatherings. Now that restrictions have lifted, they are planning an event for those that graduated during the pandemic and he asked if the Board would like to donate to the event. Motioned by Commissioner Tveitbakk, seconded by Commissioner Lawrence, to donate \$200.00 to the upcoming event for graduates of the treatment court program during the pandemic. Motion carried.

Mr. Duffy stated that he is working on a lease agreement for the radio tower and land located in Smiley Township. The draft should be ready for the August 10<sup>th</sup>, 2021 Board meeting.

Mr. Duffy stated that the agreement between Safety-Kleen and Pennington County should be ready for the August 10<sup>th</sup>, 2021 Board meeting.

Commissioner Tveitbakk stated that he attended an online meeting regarding the opioid drug lawsuit settlement. \$250 million will be available in Minnesota and the county will work with the Association of MN Counties as terms of the settlement distribution are developed. It was noted that the settlement will be paid out over a number of years.

Motioned by Commissioner Nelson, seconded by Commissioner Tveitbakk, to adjourn the Board meeting to August 10<sup>th</sup>, 2021 at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator  
Pennington County

Neil Peterson, Chairman  
Board of Commissioners

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

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# Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
161	1604 ACCURATE CONTROLS, INC 01-251-000-0000-6300		72.50	TECH SUPPORT/DOOR ALARMS	16019	REPAIRS & MAINTENANCE	N
	1604 ACCURATE CONTROLS, INC		72.50	1 Transactions			
162	1011 ACE HARDWARE 01-220-000-0000-6405		46.84	STAPLE GUN/STAPLES	82497	GENERAL SUPPLIES	N
163	01-218-000-0000-6300		43.58	HANDVAC/BRACKETS	83145	REPAIRS & MAINTENANCE	N
164	01-201-000-0000-6405		2.59	SUPER GLUE	83408	GENERAL SUPPLIES	N
165	01-218-000-0000-6300		14.99	CLOCK BATTERIES	84245	REPAIRS & MAINTENANCE	N
166	01-218-000-0000-6300		3.48	REPAIR MENS BR - LEC	84387	REPAIRS & MAINTENANCE	N
	1011 ACE HARDWARE		111.48	5 Transactions			
135	1312 AMERICAS BEST VALUE INN & SUITES 01-201-000-0000-6801		593.22	LODGING - PROTESTS	114	MISCELLANEOUS EXPENSE	N
137	01-201-000-0000-6801		98.87	LODGING - PROTESTS	115	MISCELLANEOUS EXPENSE	N
136	01-201-000-0000-6801		197.74	LODGING - PROTESTS	118	MISCELLANEOUS EXPENSE	N
	1312 AMERICAS BEST VALUE INN & SUITES		889.83	3 Transactions			
224	2346 BJORKLUND COMPENSATION CONSULTIN 01-041-000-0000-6262		145.00	EVALUATE ACC'T/PAYROLL MANGER	00004280	OTHER SERVICES-AUDITOR	Y
	2346 BJORKLUND COMPENSATION CONSULTIN		145.00	1 Transactions			
128	2250 BLACK CAT SPORTS BAR AND GRILL 01-201-000-0000-6801		378.72	30 MEALS - ER CASE	20006	MISCELLANEOUS EXPENSE	G
	2250 BLACK CAT SPORTS BAR AND GRILL		378.72	1 Transactions			
1	2312 BOB BARKER COMPANY INC 01-251-000-0000-6416		90.80	MAXI PADS	1640686	CLOTHING SUPPLIES - JAIL	N
	2312 BOB BARKER COMPANY INC		90.80	1 Transactions			
87	2050 BREDESON SUPPLY 01-601-000-0000-6401		66.70	OFFICE SUPLIES	473084	SUPPLIES - EXTENSION	N
88	01-601-000-0000-6401		84.95	OFFICE SUPPLIES	473111	SUPPLIES - EXTENSION	N
	2050 BREDESON SUPPLY		151.65	2 Transactions			
69	2322 BRUZEK/CARL 01-106-000-0000-6241		20.00	REGION 8 MAAO REG FEE	61821	DUES - ASSESSOR	N
70	01-106-000-0000-6330		34.61	MILEAGE - REG 8 MTG - WARREN	61821	TRAVEL & EXPENSE	N
73	01-106-000-0000-6330		1.18	MILEAGE - ASSESSING - TRF	72121	TRAVEL & EXPENSE	N
74	01-106-000-0000-6330		0.60	MILEAGE - ASSESSING - TRF	72221	TRAVEL & EXPENSE	N



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Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Descripti	1099
							Paid On Bhf #	On Behalf of Name	
75		01-106-000-0000-6330		1.06	MILEAGE - ASSESSING - RL RAPID		72321	TRAVEL & EXPENSE	N
71		01-106-000-0000-6241		20.00	REGION 8 MAAO REG FEE		7921	DUES - ASSESSOR	N
72		01-106-000-0000-6330		67.59	MILEAGE - REG 8 MTG - LENGBY		7921	TRAVEL & EXPENSE	N
2322	BRUZEK/CARL			145.04		7 Transactions			
3352	CHARM-TEX INC								
3		01-251-000-0000-6405		39.16	FINGERNAIL CLIPPERS		254699	GENERAL SUPPLIES - JAIL	N
2		01-251-000-0000-6405		87.24	SANDALS		255007	GENERAL SUPPLIES - JAIL	N
3352	CHARM-TEX INC			126.40		2 Transactions			
3311	COLE PAPERS, INC.								
83		01-111-000-0000-6300		10.30	BROOM - GOV'T CENTER		10016967	REPAIRS & MAINTENANCE	N
81		01-501-000-0000-6403		132.07	SCOTT TOWELS - AUDITORIUM		10016967	JANITORIAL SUPPLIES	N
82		01-800-000-0000-6403		132.07	SCOTT TOWELS - AUDITORIUM		10016967	JANITORIAL SUPPLIES	N
107		01-800-000-0000-6403		42.77	TOLIET BOWEL CLEANER - WELFARE		10018814	JANITORIAL SUPPLIES	N
108		01-800-000-0000-6403		64.87	GARBAGE BAGS - WELFARE		10018814	JANITORIAL SUPPLIES	N
109		01-800-000-0000-6403		52.15	GARBAGE BAGS - WELFARE		10018814	JANITORIAL SUPPLIES	N
105		01-800-000-0000-6403		399.71	SCOTT TOWELS - WELFARE		10019503	JANITORIAL SUPPLIES	N
106		01-800-000-0000-6403		170.12	BATH TISSUE - WELFARE		10019503	JANITORIAL SUPPLIES	N
110		01-111-000-0000-6300		17.49	3 BROOM HANDLES - GOV'T CENTER		10019998	REPAIRS & MAINTENANCE	N
3311	COLE PAPERS, INC.			1,021.55		9 Transactions			
4355	DACOTAH PAPER								
233		01-251-000-0000-6403		70.00	FOAMING SOAP		11664	JANITORIAL SUPPLIES - JAIL	N
232		01-251-000-0000-6403		194.10	FOAMING SOAP		15056	JANITORIAL SUPPLIES - JAIL	N
229		01-251-000-0000-6403		234.32	SOAP		15057	JANITORIAL SUPPLIES - JAIL	N
230		01-251-000-0000-6403		3,542.23	CLEANER/TOWELS/LAUNDRY		19335	JANITORIAL SUPPLIES - JAIL	N
4355	DACOTAH PAPER			4,040.65		4 Transactions			
4364	DIRECT DEPOSIT SERVICES								
221		01-041-000-0000-6801		450.41	PURCHASE CD - TEXAS EXCH BANK		33709	MISCELLANEOUS EXPENSE - AUDIT	N
4364	DIRECT DEPOSIT SERVICES			450.41		1 Transactions			
4303	DON'S SEWING & VACUUM SERV								
103		01-218-000-0000-6403		27.50	VACUUM BAGS & BELT		21675	JANITORIAL SUPPLIES	Y
4303	DON'S SEWING & VACUUM SERV			27.50		1 Transactions			
4320	DS SOLUTIONS, INC								
111		01-061-000-0000-6262		500.00	ELECTION JUDGE ANNUAL MAINT		12834	OTHER SERVICES - ELECTIONS	N

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Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formu	Descripti	1099
							Paid On Bhf #	On Behalf of Name		
4320	DS SOLUTIONS, INC			500.00		1 Transactions				
5312	ERICKSON/KEVIN									
113	01-041-000-0000-6330			16.50	MEAL - AMC - ST PAUL		71421	TRAVEL & EXPENSE		N
114	01-041-000-0000-6330			12.00	MEAL - AMC - ST PAUL		71521	TRAVEL & EXPENSE		N
115	01-041-000-0000-6330			20.00	MEAL - AMC - ST PAUL		71621	TRAVEL & EXPENSE		N
5312	ERICKSON/KEVIN			48.50		3 Transactions				
5032	EVERGREEN CATERING AND BAKERY									
146	01-251-000-0000-6801			34.63	BUNS - CORRECTIONS LUNCHEON		19525	MISCELLANEOUS EXPENSE - JAIL		G
145	01-201-000-0000-6801			323.47	TREATY CAMP MEALS		19526	MISCELLANEOUS EXPENSE		G
5032	EVERGREEN CATERING AND BAKERY			358.10		2 Transactions				
6006	FARMERS UNION OIL									
228	01-290-000-0000-6560			137.72	FUEL - JULY 2021			Gas & Diesel		N
6006	FARMERS UNION OIL			137.72		1 Transactions				
6349	FASTENAL COMPANY									
160	01-218-000-0000-6300			49.16	FILTERS		MNROS116617	REPAIRS & MAINTENANCE		N
6349	FASTENAL COMPANY			49.16		1 Transactions				
6305	FLAAGAN/JODI									
101	01-013-000-0000-6853			1,365.00	39HRS @ \$35 TZD GRANT			TOWARD ZERO DEATH GRANT		Y
6305	FLAAGAN/JODI			1,365.00		1 Transactions				
6306	FLEET DISTRIBUTING									
141	01-201-000-0000-6801			64.42	FAIR TRAILER SUPPLIES		4212	MISCELLANEOUS EXPENSE		N
6306	FLEET DISTRIBUTING			64.42		1 Transactions				
7317	GALLS, LLC									
167	01-220-000-0000-6420			205.33	BADGES - DISPATCH		18406833	UNIFORMS		N
168	01-251-000-0000-6420			102.66	BADGE - TB		18406833	JAILER UNIFORMS		N
169	01-251-000-0000-6405			31.05	FLEX CUFF CUTTER		18802366	GENERAL SUPPLIES - JAIL		N
7317	GALLS, LLC			339.04		3 Transactions				
8351	HELGELAND/LINDA									
4	01-601-000-0000-6300			65.00	PER DIEM - EXT COMM - TRF		62421	REPAIRS & MAINTENANCE		N
5	01-601-000-0000-6300			8.40	MILEAGE - 15 MI		62421	REPAIRS & MAINTENANCE		N
8351	HELGELAND/LINDA			73.40		2 Transactions				

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
8	8014 HUGOS #7		25.23	FOOD FOR MEETING 7-27-21	1155	TRAVEL & EXPENSE	N
	8014 HUGOS #7		25.23	1 Transactions			
134	99999997 INOVATIVE OFFICE SOUTIONS, LLC		359.00	10 CASES PAPER	IN3410540	SUPPLIES	N
	99999997 INOVATIVE OFFICE SOUTIONS, LLC		359.00	1 Transactions			
102	99999997 KNUTSON/RANDY		9.14	BATTERY FOR TOLIET IN DISPATCH	8421	JANITORIAL SUPPLIES	N
	99999997 KNUTSON/RANDY		9.14	1 Transactions			
80	12037 LEE PLUMBING & HEATING		33.95	HANDLE & DROP IN KIT	84489	REPAIRS & MAINTENANCE	N
	12037 LEE PLUMBING & HEATING		33.95	1 Transactions			
77	13498 MARCO TECHNOLOGIES LLC		157.92	EQ1019556 MAINTENANCE AGREEMNT	INV8962541	MAINTENANCE AGREEMENT	N
104	01-091-000-0000-6301		96.23	EQ767167 MAINTENANCE AGREEMENT	INV8971712	MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		254.15	2 Transactions			
231	99999997 MARSHALL & SWIFT / BOECKH, LLC		1,003.86	VALUATION & RES COST BOOKS	3478220	SUBSCRIPTIONS	N
	99999997 MARSHALL & SWIFT / BOECKH, LLC		1,003.86	1 Transactions			
13	13226 MCKESSON MEDICAL SURGICAL		17.44	BANDAGES/PPD/CREAM/FIXODENT	18291167	MEDICAL - LOCAL	N
14	01-251-000-0000-6255		164.90	BANDAGES/PPD/FIXODENT	18291171	MEDICAL - LOCAL	N
9	01-251-000-0000-6255		2.43	SHARPS CONTAINER	18292854	MEDICAL - LOCAL	N
10	01-251-000-0000-6255		2.43	SHARPS CONTAINER	18292909	MEDICAL - LOCAL	N
11	01-251-000-0000-6255		2.43	SHARPS CONTAINER	18292910	MEDICAL - LOCAL	N
12	01-251-000-0000-6255		22.35	SHARPS CONTAINER	18292928	MEDICAL - LOCAL	N
	13226 MCKESSON MEDICAL SURGICAL		211.98	6 Transactions			
15	13535 MEND CORRECTIONAL CARE, PLLC		360.69	EPIINEPHRINE	5893	MEDICAL - LOCAL	6
	13535 MEND CORRECTIONAL CARE, PLLC		360.69	1 Transactions			
17	13424 MINNESOTA LAWYER		324.00	1 YEAR SUBSCRIPTION	525446	SUBSCRIPTIONS	N
	01-091-000-0000-6240						

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
13424	MINNESOTA LAWYER		324.00		1 Transactions		
123	13322 MINNESOTA STATE TREASURER 01-101-000-0000-6801		7.50	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECOR	N
119	01-101-000-0000-6825		1,020.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - REC	N
122	01-101-000-0000-6827		2,194.50	RECORDER & REGISTRAR'S FEES		STATE SURCHARGES	N
118	01-101-000-0000-6829		195.00	CHILDREN'S SURCHARGE		CHILDREN SURCHARGE MN - RECO	N
120	01-101-000-0000-6831		764.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE	N
121	01-101-000-0000-6848		650.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE	N
	13322 MINNESOTA STATE TREASURER		4,831.00		6 Transactions		
16	13334 MN DEPARTMENT OF HEALTH 01-101-000-0000-6826		297.50	2ND QTR 2021 WELL CERTIFICATES		WELL DISCLOSURE CERTIFICATE	N
	13334 MN DEPARTMENT OF HEALTH		297.50		1 Transactions		
6	14305 NATVIK/BARB 01-601-000-0000-6300		65.00	PER DIEM - EXT COM - TRF	62421	REPAIRS & MAINTENANCE	N
7	01-601-000-0000-6300		1.12	MILEAGE - 2 MI	62421	REPAIRS & MAINTENANCE	N
	14305 NATVIK/BARB		66.12		2 Transactions		
124	14033 NORTHERN STATE BANK 01-201-000-0000-6405		213.23	REIMBURSE - PETTY CASH - FL DR		GENERAL SUPPLIES	N
125	01-201-000-0000-6560		34.17	REIMBURSE - PETTY CASH - FUEL		GAS & DIESEL	N
126	01-251-000-0000-6330		24.01	REIMBURSE - PETTY CASH - FUEL		TRAVEL & EXPENSE	N
127	01-251-000-0000-6420		60.00	REIMBURSE - PETTY CASH - PATCH		JAILER UNIFORMS	N
	14033 NORTHERN STATE BANK		331.41		4 Transactions		
227	14123 NORTHWEST BEVERAGE INC 01-801-000-0000-6801		37.50	WATER BILL	005447	MISCELLANEOUS EXPENSE	N
117	01-091-000-0000-6801		22.75	WATER BILL - JULY - ATTORNEY	1229220	MISCELLANEOUS EXPENSE	N
	14123 NORTHWEST BEVERAGE INC		60.25		2 Transactions		
79	15323 OFFICE DEPOT 01-091-000-0000-6401		12.10	SHARPIES	183269991001	SUPPLIES	N
	15323 OFFICE DEPOT		12.10		1 Transactions		
139	15329 OIL BOYZ EXPRESS LUBE INC 01-201-000-0000-6304		64.32	OIL CHANGE/SERVICE #11	166449	REPAIR & MAINTENANCE - SQUAD	N
	15329 OIL BOYZ EXPRESS LUBE INC		64.32		1 Transactions		

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Vendor No.	Vendor Name	Rpt Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
16067	PEMBERTON LAW, P.L.L.P.						
226	01-041-000-0000-6801		64.50	EMPLOYEE MATTERS		MISCELLANEOUS EXPENSE - AUDIT	Y
225	01-106-000-0000-6801		102.00	EMPLOYEE MATTERS		MISCELLANEOUS EXPENSE	Y
16067	PEMBERTON LAW, P.L.L.P.		166.50	2 Transactions			
16313	PENNINGTON COUNTY AUDITOR						
129	01-220-000-0000-6263		140.25	REIMBURSE READITECH	4105	COMPUTER SERVICES & SUPPLIES	N
16313	PENNINGTON COUNTY AUDITOR		140.25	1 Transactions			
16314	PENNINGTON FAST LUBE						
131	01-201-000-0000-6304		0.90	BALANCE FROM BATTERY	43043	REPAIR & MAINTENANCE - SQUAD	Y
130	01-201-000-0000-6304		270.95	ROTORS/BRAKES - #08	43235	REPAIR & MAINTENANCE - SQUAD	Y
16314	PENNINGTON FAST LUBE		271.85	2 Transactions			
16346	PETERSON/LISA						
112	01-091-000-0000-6262		150.50	TRANSCRIPTS 57-CR-15-485	680	OTHER SERVICES	Y
16346	PETERSON/LISA		150.50	1 Transactions			
16102	PETRO PUMPER INC						
133	01-220-000-0000-6405		28.85	POWER CORD	577033	GENERAL SUPPLIES	N
16102	PETRO PUMPER INC		28.85	1 Transactions			
16460	POMP'S TIRE SERVICE, INC						
138	01-201-000-0000-6304		280.46	2 TIRES #12	1550009479	REPAIR & MAINTENANCE - SQUAD	N
16460	POMP'S TIRE SERVICE, INC		280.46	1 Transactions			
18319	RT VISION, INC.						
76	01-070-000-0000-6263		4,518.42	ANNUAL TIMECARD BASIC	2021-101535	COMPUTER SERVICES - DP	N
18319	RT VISION, INC.		4,518.42	1 Transactions			
19369	SANFORD PATIENT FINANCIAL SERVICES						
21	01-251-000-0000-6255		41.25	DR 3314	114910920	MEDICAL - LOCAL	6
18	01-251-000-0000-6255		63.45	DR 3253	120965152	MEDICAL - LOCAL	6
22	01-251-000-0000-6255		3,005.63	DR 3281	120976852	MEDICAL - LOCAL	6
19	01-251-000-0000-6255		123.13	DR 3281	121068258	MEDICAL - LOCAL	6
23	01-251-000-0000-6255		609.25	DR 3307	121442793	MEDICAL - LOCAL	6
24	01-251-000-0000-6255		331.10	DR 3311	121682867	MEDICAL - LOCAL	6
25	01-251-000-0000-6255		156.20	DR 3281	122115313	MEDICAL - LOCAL	6
20	01-251-000-0000-6255		7.79	DR 3281	122124900	MEDICAL - LOCAL	6

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19369	SANFORD PATIENT FINANCIAL SERVICES		4,337.80		8 Transactions		
99999997	SPRINGSTEEL RESORT INC						
132	01-252-000-0000-6330		427.50	LODGING - FIREARMS TRAINING	#10, #06	TRAVEL & EXPENSE	N
99999997	SPRINGSTEEL RESORT INC		427.50		1 Transactions		
19310	STONE'S MOBILE RADIO						
147	01-251-000-0000-6300		74.00	ALIGNED - TUNED RADIO	2044153	REPAIRS & MAINTENANCE	N
148	01-201-000-0000-6205		702.00	6 APX 4000 LIION BATTERIES	2044669	WALKIE TALKIE & RADIO	N
159	01-201-000-0000-6202		336.00	150MB DATA PLAN/SERVICE	409150	Telephone	N
19310	STONE'S MOBILE RADIO		1,112.00		3 Transactions		
19550	SUMMIT FOOD SERVICE MANAGEMENT L						
26	01-251-000-0000-6427		3,516.76	JAIL MEALS 7/3/21 - 7/9/21	116603	JAIL MEALS	N
28	01-251-000-0000-6427		97.07	FOOD	117281	JAIL MEALS	N
27	01-251-000-0000-6427		3,492.27	JAIL MEALS 7/10/21 - 7/16/21	117282	JAIL MEALS	N
29	01-251-000-0000-6427		3,629.23	JAIL MEALS 7/17/21 - 7/23/21	117847	JAIL MEALS	N
19550	SUMMIT FOOD SERVICE MANAGEMENT L		10,735.33		4 Transactions		
19362	SUNDBY CLEANING, LLC						
85	01-800-000-0000-6262		1,800.00	JULY CLEANING - SS	LEC721	OTHER SERVICES-WELFARE BUILDI	Y
84	01-218-000-0000-6262		1,300.00	JULY CLEANING - LEC	SS721	OTHER SERVICES	Y
19362	SUNDBY CLEANING, LLC		3,100.00		2 Transactions		
19423	SWANSON/DEB						
30	01-601-000-0000-6300		65.00	PER DIEM - EXT COM - TRF	62421	REPAIRS & MAINTENANCE	N
31	01-601-000-0000-6300		24.64	MILEAGE - 44 MI	62421	REPAIRS & MAINTENANCE	N
19423	SWANSON/DEB		89.64		2 Transactions		
20027	THE TIMES						
86	01-106-000-0000-6231		307.00	DEP ASSESSOR JOB AD	1410	PUBLISHING - ASSESSOR	N
149	01-220-000-0000-6232		55.50	1 WK ADVERTISE TIMES - DISPATC	284	ADVERTISING	N
150	01-220-000-0000-6232		67.50	1 WEK ADVERTISE NW - DISPATCH	284	ADVERTISING	N
151	01-220-000-0000-6232		10.00	INTERNET JOB PAGE	284	ADVERTISING	N
153	01-220-000-0000-6232		55.50	1 WK ADVERTISE TIMES - DISPATC	284	ADVERTISING	N
154	01-220-000-0000-6232		67.50	1 WK ADVERTISE NW - DISPATCH	284	ADVERTISING	N
155	01-220-000-0000-6232		10.00	INTERNET JOB PAGE	284	ADVERTISING	N
152	01-251-000-0000-6801		64.75	1 WK ADVERTISE TIMES - CORRECT	284	MISCELLANEOUS EXPENSE - JAIL	N
156	01-251-000-0000-6801		64.75	1 WK ADVERTISE TIMES - CORRECT	284	MISCELLANEOUS EXPENSE - JAIL	N
157	01-251-000-0000-6801		78.75	1 WK ADVERTISE NW - CORRECTIO	284	MISCELLANEOUS EXPENSE - JAIL	N

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158	01-251-000-0000-6801		10.00	INTERNET JOB PAGE	284	MISCELLANEOUS EXPENSE - JAIL	N
94	01-111-000-0000-6801		67.50	CUSTODIAN AD - WATCH	71021	MISCELLANEOUS EXPENSE	N
95	01-111-000-0000-6801		10.00	INTERNET JOB PAGE	71021	MISCELLANEOUS EXPENSE	N
96	01-111-000-0000-6801		46.25	CUSTODIAN AD - TIMES	71421	MISCELLANEOUS EXPENSE	N
97	01-111-000-0000-6801		10.00	INTERNET JOB PAGE	71721	MISCELLANEOUS EXPENSE	N
100	01-111-000-0000-6801		56.25	CUSTODIAN AD - WATCH	71721	MISCELLANEOUS EXPENSE	N
98	01-003-000-0000-6231		448.96	LEGAL PROCEEDINGS OF 6/22/21	72121	PUBLISHING - BOARD	N
99	01-111-000-0000-6801		46.25	CUSTODIAN AD - TIMES	72121	MISCELLANEOUS EXPENSE	N
89	01-111-000-0000-6801		67.50	CUSTODIAN AD - WATCH	7321	MISCELLANEOUS EXPENSE	N
90	01-111-000-0000-6801		10.00	INTERNET JOB PAGE	7321	MISCELLANEOUS EXPENSE	N
93	01-111-000-0000-6801		55.50	CUSTODIAN AD - TIMES	7721	MISCELLANEOUS EXPENSE	N
20027	THE TIMES		1,609.46	21 Transactions			
20047	THRIFTY WHITE PHARMACY						
59	01-251-000-0000-6255		363.02	PRESCRIPTION 2968 64785		MEDICAL - LOCAL	N
61	01-251-000-0000-6255		4.19	PRESCRIPTION 2684	11425	MEDICAL - LOCAL	N
47	01-251-000-0000-6255		7.98	PRESCRIPTION 3319	16772	MEDICAL - LOCAL	N
45	01-251-000-0000-6256		14.86	PRESCRIPTION 3255	24487	MEDICAL - REIMBURSED	N
46	01-251-000-0000-6255		11.97	PRESCRIPTION 3299	25644	MEDICAL - LOCAL	N
36	01-251-000-0000-6255		30.53	PRESCRIPTION 3192	26758	MEDICAL - LOCAL	N
66	01-251-000-0000-6255		27.46	ZZZ CORP CHARGES	45421	MEDICAL - LOCAL	N
63	01-251-000-0000-6255		78.94	PRESCRIPTION 3275	54097	MEDICAL - LOCAL	N
50	01-251-000-0000-6255		77.34	PRESCRIPTION 3281	57952	MEDICAL - LOCAL	N
40	01-251-000-0000-6255		14.77	PRESCRIPTION 3291	58220	MEDICAL - LOCAL	N
56	01-251-000-0000-6255		33.32	PRESCRIPTION 3309	58281	MEDICAL - LOCAL	N
48	01-251-000-0000-6255		34.92	PRESCRIPTION 3182	61569	MEDICAL - LOCAL	N
54	01-251-000-0000-6255		138.75	PRESCRIPTION 3115	62304	MEDICAL - LOCAL	N
55	01-251-000-0000-6255		3.99	PRESCRIPTION 3243	63623	MEDICAL - LOCAL	N
35	01-251-000-0000-6255		58.26	PRESCRIPTION 3124	64225	MEDICAL - LOCAL	N
58	01-251-000-0000-6255		7.98	PRESCRIPTION 3297	64467	MEDICAL - LOCAL	N
62	01-251-000-0000-6256		6.19	PRESCRIPTION 2879	64495	MEDICAL - REIMBURSED	N
42	01-251-000-0000-6255		45.80	PRESCRIPTION 3002	64810	MEDICAL - LOCAL	N
52	01-251-000-0000-6255		41.47	PRESCRIPTION 3283	65000	MEDICAL - LOCAL	N
34	01-251-000-0000-6255		7.98	PRESCRIPTION 3058	65544	MEDICAL - LOCAL	N
41	01-251-000-0000-6256		20.96	PRESCRIPTION 3225	65752	MEDICAL - REIMBURSED	N
32	01-251-000-0000-6256		91.18	PRESCRIPTION 3298	65760	MEDICAL - REIMBURSED	N
38	01-251-000-0000-6256		333.19	PRESCRIPTION 3240	65777	MEDICAL - REIMBURSED	N
44	01-251-000-0000-6256		7.88	PRESCRIPTION 3253	65788	MEDICAL - REIMBURSED	N
37	01-251-000-0000-6256		33.54	PRESCRIPTION 3256	65790	MEDICAL - REIMBURSED	N

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49	01-251-000-0000-6256		38.31	PRESCRIPTION 6258	65808	MEDICAL - REIMBURSED	N
53	01-251-000-0000-6256		24.44	PRESCRIPTION 3262	65837	MEDICAL - REIMBURSED	N
64	01-251-000-0000-6256		15.77	PRESCRIPTION 3199	65852	MEDICAL - REIMBURSED	N
43	01-251-000-0000-6256		4.89	PRESCRIPTION 3263	65855	MEDICAL - REIMBURSED	N
33	01-251-000-0000-6256		50.28	PRESCRIPTION 3293	65863	MEDICAL - REIMBURSED	N
51	01-251-000-0000-6256		4.09	PRESCRIPTION 3196	65864	MEDICAL - REIMBURSED	N
65	01-251-000-0000-6255		3.99	PRESCRIPTION 3280	65887	MEDICAL - LOCAL	N
39	01-251-000-0000-6256		16.06	PRESCRIPTION 3254	65902	MEDICAL - REIMBURSED	N
57	01-251-000-0000-6255		9.28	PRESCRIPTION 3297	65908	MEDICAL - LOCAL	N
60	01-251-000-0000-6255		19.96	PRESCRIPTION 3123	6610	MEDICAL - LOCAL	N
20047	THRIFTY WHITE PHARMACY		1,683.54	35 Transactions			
11039	TRF RADIO						
143	01-220-000-0000-6232		100.00	DISPATCHER - NOW HIRING	28913-1	ADVERTISING	N
222	01-111-000-0000-6801		75.00	NOW HIRING - CUSTPDIAN	28942-1	MISCELLANEOUS EXPENSE	N
223	01-106-000-0000-6801		75.00	NOW HIRING - ASSESSOPR	28965-1	MISCELLANEOUS EXPENSE	N
144	01-251-000-0000-6801		75.00	CORRECTIONS - NOW HIRING	28983-1	MISCELLANEOUS EXPENSE - JAIL	N
11039	TRF RADIO		325.00	4 Transactions			
21332	ULINE						
67	01-251-000-0000-6403		76.94	RUBBER SWIVAEEK CASTER	135446552	JANITORIAL SUPPLIES - JAIL	N
68	01-251-000-0000-6403		150.47	KEEPBOX	135719005	JANITORIAL SUPPLIES - JAIL	N
21332	ULINE		227.41	2 Transactions			
21329	UNIV OF MN-EXTENSION SERVICE 2						
78	01-601-000-0000-6264		2,528.75	SUMMER ASST - 6/21/21-7/18/21	300027574	SUMMER ASSISTANT - EXTENSION	N
21329	UNIV OF MN-EXTENSION SERVICE 2		2,528.75	1 Transactions			
21008	UNIVERSAL SCREENPRINT						
142	01-251-000-0000-6420		105.71	EMBROIDERY - SHIRTS & JACKETS	40463	JAILER UNIFORMS	G
21008	UNIVERSAL SCREENPRINT		105.71	1 Transactions			
999999997	VANDEHOVEN/CASSIDY						
140	01-251-000-0000-6420		145.05	UNIFORM ALLOWANCE REIMBURSE		JAILER UNIFORMS	N
999999997	VANDEHOVEN/CASSIDY		145.05	1 Transactions			
23303	WEST GROUP PAYMENT CENTER						
116	01-016-000-0000-6242		1,041.80	JULY WEST LAW ACCESS	844771111	SUBSCRIPTIONS - LAW LIBRARY	N
23303	WEST GROUP PAYMENT CENTER		1,041.80	1 Transactions			



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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1 Fund Total:		51,857.39	County Revenue	59 Vendors	180 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
212	1350 ARAMARK 03-320-000-0000-6262		882.30	SHOP 500 RUGS		OTHER SERVICES	N
	1350 ARAMARK		882.30		1 Transactions		
213	1364 AUTO VALUE 03-350-000-0000-6564		25.45	RELAY SWITCH, SCREWS		EQUIPMENT REPAIR PARTS	N
214	03-350-000-0000-6564		28.98	SOLENOID, CONNECTOR		EQUIPMENT REPAIR PARTS	N
215	03-350-000-0000-6564		15.48	GRAY PRIMER & PAINT		EQUIPMENT REPAIR PARTS	N
216	03-350-000-0000-6564		9.47	SPARK PLUG & FITTING		EQUIPMENT REPAIR PARTS	N
217	03-350-000-0000-6564		96.25	UNIVERSAL JOINT		EQUIPMENT REPAIR PARTS	N
218	03-350-000-0000-6564		9.99	BULBS		EQUIPMENT REPAIR PARTS	N
219	03-350-000-0000-6564		6.76	GROMMET		EQUIPMENT REPAIR PARTS	N
220	03-350-000-0000-6564		125.33	FILTERS		EQUIPMENT REPAIR PARTS	N
	1364 AUTO VALUE		317.71		8 Transactions		
211	3500 COULOMBE CONSULTING 03-330-000-0000-6261		1,120.00	INDEXING		CONSULTING & LEGAL SERVICES	Y
	3500 COULOMBE CONSULTING		1,120.00		1 Transactions		
210	6006 FARMERS UNION OIL 03-350-000-0000-6560		2,732.40	DIESEL SHOP 212		GAS & DIESEL	N
207	03-350-000-0000-6562		92.40	OIL		MOTOR OIL & LUBRICANTS	N
208	03-350-000-0000-6562		236.00	GREASE		MOTOR OIL & LUBRICANTS	N
209	03-350-000-0000-6562		857.80	OIL		MOTOR OIL & LUBRICANTS	N
	6006 FARMERS UNION OIL		3,918.60		4 Transactions		
203	6344 FLEETPRIDE 03-350-000-0000-6564		763.38	FILTERS		EQUIPMENT REPAIR PARTS	N
204	03-350-000-0000-6564		31.04	FILTERS		EQUIPMENT REPAIR PARTS	N
205	03-350-000-0000-6564		1,281.72	BRAKEDRUM OIL & BRAKE SHOE		EQUIPMENT REPAIR PARTS	N
206	03-350-000-0000-6564		52.00-	RETURN CORE		EQUIPMENT REPAIR PARTS	N
	6344 FLEETPRIDE		2,024.14		4 Transactions		
202	7384 GOPHER STATE ONE CALL 03-320-000-0000-6240		2.70	EMAIL TICKETS		SUBSCRIPTIONS	N
	7384 GOPHER STATE ONE CALL		2.70		1 Transactions		
201	8014 HUGOS #7 03-350-000-0000-6556		62.24	SHOP 500 SUPPLIES		SHOP SUPPLIES	N

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8014	HUGOS #7		62.24		1 Transactions		
200	13302 M-R SIGN CO, INC 03-350-000-0000-6551		816.14	NO MOTOR VEH & RR SIGNS		SIGNS	N
	13302 M-R SIGN CO, INC		816.14		1 Transactions		
199	14324 NAPA AUTO PARTS 03-350-000-0000-6564		129.88	SLACK ADJUSTER KIT		EQUIPMENT REPAIR PARTS	N
	14324 NAPA AUTO PARTS		129.88		1 Transactions		
196	14316 NELSON EQUIPMENT OF TRF INC 03-350-000-0000-6564		15.46	ORING MAIL TIP		EQUIPMENT REPAIR PARTS	N
197	03-350-000-0000-6564		36.05	BEARING & SEAL		EQUIPMENT REPAIR PARTS	N
198	03-350-000-0000-6564		580.32	FUNCTION DISC		EQUIPMENT REPAIR PARTS	N
	14316 NELSON EQUIPMENT OF TRF INC		631.83		3 Transactions		
193	14440 NORTHDALE OIL INC. 03-350-000-0000-6560		1,543.97	DIESEL SHOP 213		GAS & DIESEL	N
194	03-350-000-0000-6560		9,394.03	GAS & DIESEL SHOP 500		GAS & DIESEL	N
195	03-350-000-0000-6560		1,107.24	DIESEL SHOP 215		GAS & DIESEL	N
	14440 NORTHDALE OIL INC.		12,045.24		3 Transactions		
192	14123 NORTHWEST BEVERAGE INC 03-320-000-0000-6401		16.25	WATER		SUPPLIES	N
	14123 NORTHWEST BEVERAGE INC		16.25		1 Transactions		
191	14311 NORTHWEST ELECTRIC 03-350-000-0000-6565		77.00	LINE LOCATE		ROAD MATERIALS	N
	14311 NORTHWEST ELECTRIC		77.00		1 Transactions		
189	14312 NORTHWEST POWER SYSTEMS 03-350-000-0000-6556		57.46	FLAP WHEEL		SHOP SUPPLIES	N
185	03-350-000-0000-6564		27.12	BREATHING VENT		EQUIPMENT REPAIR PARTS	N
186	03-350-000-0000-6564		4.20	BACK UP		EQUIPMENT REPAIR PARTS	N
187	03-350-000-0000-6564		94.86	VALVE SOLENOID		EQUIPMENT REPAIR PARTS	N
188	03-350-000-0000-6564		58.46	HOSE ORING		EQUIPMENT REPAIR PARTS	N
190	03-350-000-0000-6564		526.73	ORING		EQUIPMENT REPAIR PARTS	N
	14312 NORTHWEST POWER SYSTEMS		768.83		6 Transactions		
	15323 OFFICE DEPOT						

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							Paid On Bhf #	On Behalf of Name	
184		03-320-000-0000-6401		99.98	FORMS			SUPPLIES	N
	15323	OFFICE DEPOT		99.98		1 Transactions			
	16027	PENNINGTON COUNTY TREASURER							
179		03-320-000-0000-6263		33.96	HOSTED EXCHANGE - JUNE		4106	COMPUTER SERVICES	N
180		03-320-000-0000-6263		12.00	POP EMAIL - JUNE		4106	COMPUTER SERVICES	N
181		03-320-000-0000-6263		445.71	IT GLOBAL - JUNE		4106	COMPUTER SERVICES	N
182		03-320-000-0000-6263		61.25	HOSTED OFFICE - JUNE		4106	COMPUTER SERVICES	N
183		03-320-000-0000-6263		34.70	EMAIL ARCHIVING - JUNE		4106	COMPUTER SERVICES	N
	16027	PENNINGTON COUNTY TREASURER		587.62		5 Transactions			
	16460	POMP'S TIRE SERVICE, INC							
176		03-350-000-0000-6564		248.17	REPAIR TIRE			EQUIPMENT REPAIR PARTS	N
177		03-350-000-0000-6564		57.88	REPAIR TIRE			EQUIPMENT REPAIR PARTS	N
178		03-350-000-0000-6564		176.94	REPAIR TIRE			EQUIPMENT REPAIR PARTS	N
	16460	POMP'S TIRE SERVICE, INC		482.99		3 Transactions			
	16419	PRECISE MRM LLC							
175		03-350-000-0000-6564		530.36	MONTHLY GPS - JUNE			EQUIPMENT REPAIR PARTS	N
	16419	PRECISE MRM LLC		530.36		1 Transactions			
	18440	READITECH IT SOLUTIONS							
173		03-320-000-0000-6202		67.00	HOSTED EXCHANGE - AUGUST			TELEPHONE	N
174		03-320-000-0000-6263		40.00	BACK UP MANAGER - AUGUST			COMPUTER SERVICES	N
	18440	READITECH IT SOLUTIONS		107.00		2 Transactions			
	20379	THIEF RIVER FORD INC							
172		03-350-000-0000-6564		623.64	REPAIR UNIT 317			EQUIPMENT REPAIR PARTS	G
	20379	THIEF RIVER FORD INC		623.64		1 Transactions			
	20343	TITAN MACHINERY							
170		03-350-000-0000-6564		163.50	FILTER			EQUIPMENT REPAIR PARTS	N
171		03-350-000-0000-6564		495.00	GLASS			EQUIPMENT REPAIR PARTS	N
	20343	TITAN MACHINERY		658.50		2 Transactions			
3 Fund Total:				25,902.95	Road & Bridge			21 Vendors	51 Transactions

# Pennington County Financial System



Linda  
8/9/21 11:14AM  
40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 15

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
20027 THE TIMES					
91 40-796-000-0000-6262		554.76	LEGAL - HEARING - CO DITCH #96	7721	OTHER SERVICES N
92 40-796-000-0000-6262		2.50	AFFIDAVIT	7721	OTHER SERVICES N
20027 THE TIMES		557.26	2 Transactions		
40 Fund Total:		557.26	Ditch Funds	1 Vendors	2 Transactions
Final Total:		78,317.60	81 Vendors	233 Transactions	

DRAFT

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	51,857.39	County Revenue
	3	25,902.95	Road & Bridge
	40	557.26	Ditch Funds
	All Funds	78,317.60	Total

Approved by, .....

.....

.....

DRAFT

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

DRAFT

# Pennington County Financial System



Linda  
8/9/21 11:16AM  
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
99999997 GUNDERSON/JORDIN					
30 01-251-000-0000-6330		10.22	MEAL - TRANSPORT - MARSHALL	71221	TRAVEL & EXPENSE N
29 01-251-000-0000-6330		5.37	MEAL - TRANSPORT - BEMIDJI	7921	TRAVEL & EXPENSE N
31 01-251-000-0000-6330		8.63	MEAL - TRANSPORT - ST CLOUD	8521	TRAVEL & EXPENSE N
99999997 GUNDERSON/JORDIN		24.22	3 Transactions		
19343 LARSON/MELISSA					
32 01-251-000-0000-6330		11.47	MEAL - PROTESTS - TRF	7121	TRAVEL & EXPENSE N
33 01-251-000-0000-6330		10.75	MEAL - PROTESTS - TRF	7121	TRAVEL & EXPENSE N
19343 LARSON/MELISSA		22.22	2 Transactions		
12323 LAWRENCE/BRUCE					
12 01-003-000-0000-6103		75.00	PER DIEM - NWEBCB - ZOOM	7121	PER DIEMS - BOARD N
13 01-003-000-0000-6103		75.00	PER DIEM - TECH COM - TRF	71221	PER DIEMS - BOARD N
14 01-003-000-0000-6103		75.00	PER DIEM - RADIO GROUP - SMILEY	71321	PER DIEMS - BOARD N
15 01-003-000-0000-6103		75.00	PER DIEM - NWEBCB - TRF	71421	PER DIEMS - BOARD N
16 01-003-000-0000-6103		75.00	PER DIEM - NWEBCB REG MTG - ZOOM	71921	PER DIEMS - BOARD N
17 01-003-000-0000-6103		75.00	PER DIEM - INTERVIEW HS - TRF	72021	PER DIEMS - BOARD N
18 01-003-000-0000-6103		100.00	PER DIEM - INTERVIEW/BRIDGE -	72121	PER DIEMS - BOARD N
19 01-003-000-0000-6103		100.00	PER DIEM - INTERVIEW/EXT - TRF	72221	PER DIEMS - BOARD N
20 01-003-000-0000-6103		75.00	PER DIEM - AMC OPIOD- TRF	72621	PER DIEMS - BOARD N
21 01-003-000-0000-6103		75.00	PER DIEM - DITCH 96 PET - TRF	72721	PER DIEMS - BOARD N
22 01-003-000-0000-6103		75.00	PER DIEM - CYBERSECURITY - ZOOM	72821	PER DIEMS - BOARD N
23 01-003-000-0000-6103		75.00	PER DIEM - INTERVIEW HS - TRF	72921	PER DIEMS - BOARD N
12323 LAWRENCE/BRUCE		950.00	12 Transactions		
14478 NELSON/SETH					
24 01-003-000-0000-6103		75.00	PER DIEM - TECH MTG - TRF	71221	PER DIEMS - BOARD N
25 01-003-000-0000-6103		75.00	PER DIEM - NWEBCB - TRF	71421	PER DIEMS - BOARD N
26 01-003-000-0000-6103		75.00	PER DIEM - CHAMBER - TRF	71521	PER DIEMS - BOARD N
27 01-003-000-0000-6103		75.00	PER DIEM - PCH SOCIETY - TRF	71921	PER DIEMS - BOARD N
28 01-003-000-0000-6103		75.00	PER DIEM - ICCB - OKLEE	72621	PER DIEMS - BOARD N
14478 NELSON/SETH		375.00	5 Transactions		
99999997 ROLLER/HUNTER					
34 01-251-000-0000-6330		12.51	MEAL - TRANSPORT -	71021	TRAVEL & EXPENSE N
35 01-251-000-0000-6330		9.34	MEAL - TRANSPORT - WATERTOWN	72021	TRAVEL & EXPENSE N
99999997 ROLLER/HUNTER		21.85	2 Transactions		
20403 THIBERT/ALEX					



# Pennington County Financial System



Linda  
8/9/21 11:16AM  
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formu	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
37 01-201-000-0000-6801		MEAL - PROTESTS - TRF	61421	MISCELLANEOUS EXPENSE	N
36 01-201-000-0000-6801		MEAL - PROTESTS - TRF	6821	MISCELLANEOUS EXPENSE	N
20403 THIBERT/ALEX		2 Transactions			
20307 TVEITBAKK/DARRYL					
1 01-003-000-0000-6103		PER DIEM - AMC LEG MTG - TRF	7121	PER DIEMS - BOARD	N
4 01-003-000-0000-6103		PER DIEM - NACO - ZOOM	71221	PER DIEMS - BOARD	N
5 01-003-000-0000-6103		PER DIEM - NWRL - TRF	71521	PER DIEMS - BOARD	N
6 01-003-000-0000-6103		PER DIEM - PION/PERSONNEL - TR	72021	PER DIEMS - BOARD	N
7 01-003-000-0000-6103		PER DIEM - AIR/PERSON/BRI - TR	72121	PER DIEMS - BOARD	N
8 01-003-000-0000-6103		PER DIEM - PERSONNEL - TRF	72221	PER DIEMS - BOARD	N
9 01-003-000-0000-6103		PER DIEM - OPIOID CONF - ZOOM	72621	PER DIEMS - BOARD	N
10 01-003-000-0000-6103		PER DIEM - PERSONNEL/#96 - TR	72721	PER DIEMS - BOARD	N
11 01-003-000-0000-6103		PER DIEM - PERSONNEL COM - TRF	72921	PER DIEMS - BOARD	N
2 01-003-000-0000-6103		PER DIEM - NWRL PERSONNEL - TR	7721	PER DIEMS - BOARD	N
3 01-003-000-0000-6103		PER DIEM - PERSONNEL HS - TR	7821	PER DIEMS - BOARD	N
20307 TVEITBAKK/DARRYL		11 Transactions			
1 Fund Total:	2,317.97	County Revenue		7 Vendors	37 Transactions
Final Total:	2,317.97			7 Vendors	37 Transactions

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	2,317.97	County Revenue
All Funds		2,317.97	Total

Approved by, .....

.....

.....

DRAFT



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**Phone:** 218-773-2371  
**Fax:** 218-773-9331

---

**To:** Pennington County Board of Commissioners

**From:** Kermit Genereux, Pennington County HRA Board Chair  
Charity Brault, Executive Director  
Heather Harbott, Financial Manager

**Date:** August 3, 2021

**RE:** HRA 2021 levy and program review



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August 3, 2021

Neil Peterson, Chair  
Pennington County Commissioners  
101 Main Avenue North  
PO Box 616  
Thief River Falls, MN 56701

Dear Mr. Peterson,

Another year has passed, and we are looking forward to meeting with the Pennington County Board to give an update of activities the HRA is involved with in the county. As you are aware the HRA has levied a portion of the taxable market value since 2008 with a goal to use the levy funds to add leverage when applying to various funding sources that may benefit the county and cover development costs associated with the HRA operations.

The HRA, which was founded by Bill Seeger, has served northwestern Minnesota with housing needs since 1972. For over 40 years the HRA has been instrumental in creating numerous housing opportunities for the region. Such as; 980 units of Section 8 rental assistance funded by HUD with payments made directly to private/public landlords; rental, commercial and owner occupied rehabilitation increasing the value of their properties and help increase the tax base; down payment assistance that has benefited over 1,200 families in buying a home; development of market rate housing allowing area residents with more housing options and community development projects improving the living conditions for its residents.

The HRA continues to search for opportunities to improve the quality of life for our residents in the region. We look forward to working with county leaders on future projects and we thank you for allowing the HRA to play a vital role in the housing industry for the past 40+ years.

We have attached a brief overview of HRA programs operated in the region. Contact me at 218-637-2431 with questions or need additional information.

Sincerely,

Charity Braut  
Executive Director

Cc: County Auditor/Administrator  
HRA Board



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June 1, 2021

Jennifer Herzberg  
Pennington County Auditor  
PO Box 616  
Thief River Falls, MN 56701

Dear Jennifer,

As you are aware the HRA board of commissioners can approve up to 25% of the maximum levy allowed with discretion from the County Board of Commissioners to levy any additional funds as they deem appropriate.

I have attached a copy of the 2021 HRA levy resolution passed by the HRA board at its May 2021 meeting. I will contact you soon to schedule a time to meet with the county board to review the levy and what the HRA is accomplishing in the region to address community and housing development needs.

If you have any questions or comments, please call me at 218-637-2431 or email [charity@nwmnhra.org](mailto:charity@nwmnhra.org).

Sincerely,

Charity Brault  
Executive Director

Cc: HRA Board

Resolution 5-21-3

**RESOLUTION APPROVING 2021 NORTHWEST MINNESOTA  
MULTI-COUNTY HRA LEVY in PENNINGTON COUNTY**

**WHEREAS**, the NW MN Multi-County (HRA) Board of Commissioners has determined that the availability of accessible affordable housing is a necessary component of a vital, sustainable economy in NW Minnesota; and

**WHEREAS**, there continues to be a substantial gap between the need for affordable housing in NW Minnesota and availability of such units; and

**WHEREAS**, the HRA is authorized by statute to levy an amount up to 25% of 0.0185 per cent of taxable market value, with the approval of the HRA Board of Commissioners; and

**WHEREAS**, the additional levy authorized by state law would provide leverage funds for other public and private sector investments in housing and economic development in NW Minnesota; and

**NOW, THEREFORE, BE IT RESOLVED**, that for taxes payable in 2022, the HRA Board of Commissioners hereby approves the adoption of a levy of 25% of 0.0185 percent of taxable market value for the purpose of leveraging additional funds for housing and economic development activities in Pennington County;

**BE IT FURTHER RESOLVED**, that the NW MN Multi-County HRA will at least annually report to the Pennington County Board of Commissioners on use of levy funds.

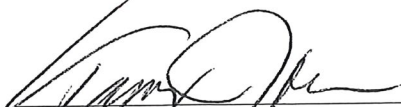
Ayes: **Commissioners Genereux, Finstad, Gustafson, Johnson,  
Lerohl, Swanson**

Nays: **none**

SIGNED:

  
\_\_\_\_\_  
Chairman, Kermit Genereux

WITNESSED:

  
\_\_\_\_\_  
Secretary, Tammy Johnson

Date: May 19, 2021

Equal Opportunity Employer

NW MN Multi-County HRA  
Mentor, MN

2020 Taxable Market Values

County		Maximum Levy	25% of Max Levy	25% of possible assessment for:	
				\$100,000 House	\$150,000 House
Kittson	\$1,195,686,600	\$221,202	\$55,301	\$5.00	\$8.00
Marshall	\$2,573,003,400	\$476,006	\$119,001	\$5.00	\$8.00
Pennington	\$1,478,944,200	\$273,605	\$68,401	\$5.00	\$8.00
Polk	\$5,726,863,200	\$1,059,470	\$264,867	\$5.00	\$8.00
* Crookston	\$352,122,600	\$65,143			
* East Grand Forks	\$690,886,000	\$127,814			
Red Lake	\$713,926,426	\$132,076	\$33,019	\$5.00	\$8.00
Roseau	\$1,511,296,700	\$279,590	\$69,897	\$5.00	\$8.00
Totals	\$13,199,720,526	\$2,441,948	\$610,487		

4/1/2021

\* Crookston and East Grand Forks amounts are not included in the Polk County value.

HRA & Legislation Approved Levy 2008 - 2019 Levy						
	Levy Amount	Amt Rec	Committed/ Leveraged	Spent	Developers Costs	Available Levy
Kittson	502,219	495,253	60,000	120,654	242,641	71,958
Marshall	904,060	895,091	197,500	143,365	441,086	113,140
Polk	1,705,795	1,658,157	55,503	788,763	811,618	2,273
Pennington	549,744	549,912	1,435	279,756	268,721	0
Red Lake	245,195	256,949	50,000	75,093	126,336	5,520
Roseau	577,067	577,465	75,250	212,145	280,207	9,863
<b>Total</b>	<b>4,484,080</b>	<b>4,432,827</b>	<b>439,688</b>	<b>1,619,777</b>	<b>2,170,608</b>	<b>202,754</b>

HRA & County Levy 2020 - 2024 Levy						
	Levy Amount	Amt Rec	Committed/ Leveraged	Spent	Developers Costs-50%	Available Levy
	63,210	62,082	-	-	31,041	31,041
	113,908	178,830	-	-	89,415	89,415
	256,968	345,724	-	-	172,862	172,862
	68,716	72,232	-	21,326	36,116	14,790
	30,620	52,882	-	-	26,441	26,441
	65,807	103,004	20,000	-	51,502	31,502
<b>Total</b>	<b>599,229</b>	<b>814,753</b>	<b>20,000</b>	<b>21,326</b>	<b>407,376</b>	<b>366,051</b>

2013 & 2014-2019 & 2020-2024)	
	Total available levy
	\$ 102,999
	\$ 202,555
	\$ 175,135
	\$ 14,790
	\$ 31,961
	\$ 41,364
<b>Total</b>	<b>\$ 568,804</b>

Kittson	\$7,500 NWCAA & \$20,000 Lake Bronson Deed app, \$50,000 committed for Down Payment Assistance (\$32,500 left),
Marshall	\$40,000 Alvarado & Middle River application & \$7,500 Wynne Consulting, \$35,000 Grygla & \$20,000 Warren, \$45,000 Arygle deed, \$50,000 committed for Down Payment Assistance
Polk	\$30,000 committed for McIntosh Deed app, \$80,000 committed for Down Payment Assistance (\$25,503)
Pennington	\$20,000 down payment assistance (\$1435 left of the \$20,000)
Red Lake	\$50,000 Red Lake Falls Deed
Roseau	\$7,500 Wynne Consulting, \$50,000 Down Payment Assistance (\$12,750 left of the \$50,000), \$20,000 Greenbush deed, \$35,000 Roseau deed, \$20,000 Badger Deed app



## WHAT A YEAR!

### NW MN Multi-County HRA

2020 was an INTERESTING year for our team and affiliates!

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#### *Some highlights & review of 2020 to present at a glance:*

---

- Covid-19
  - “As we are beginning to restart our world after being hit by a horrific global health crisis, our actions hold the key to a fast recovery for the entire humankind - therefore, wear a mask whenever you are in public, avoid gatherings and wash your hands frequently - these are by far the most effective way to make sure we keep our friends and family as well as ourselves safe.”  
— **Ab Naskar**
  - Covid-19 CARES funding- March 2020 to December 2020- awarded Polk County and HUD- S8 & PH grants.
- Maintained Rent Assistance without a Shortfall 2<sup>nd</sup> year in row
- Received additional funding for Port-Outs
  - **"Portability"** Section 8 Housing Choice Voucher (HCV) Program through which a family can transfer or "port" their rental subsidy when they move to a location outside the jurisdiction (anywhere in the USA) of the public housing agency (PHA) that first gave them the voucher when they were selected for the program. New families may not be able to port immediately; they may have to live in the jurisdiction of the initial PHA for a year before they can port.
- Turnover of HRA Public Housing Units: 14 out of 103 Units
- Turnover of HRA Development Units: 6 out of 42 Units
- Applied for the following Grants:
  - Healthy Eating Initiative Grant -NW MN Foundation-Barbara applied to the Northwest Minnesota Foundation Emergency Disaster Recovery Grant Program with a proposal for \$5,000 to help with “Healthy Eating Initiative” related to the COVID-19 healthcare crisis and its effect on our Public Housing tenant population. On April 16, the HRA was notified its application was approved. The ROSS Program has a plan to provide food supports to all 79 units in our multi-family apartment buildings putting together approximately two meals to be given to each resident. The remainder of the funds will be applied to the nutrition needs of our tenants over a six-month period.
  - Backpacks for Kids-education grant providing school supplies for low-income families supplied us with 30 sets of school supplies, valued at approximately \$20/set for a total of \$600. This was funded through Kids in Need Foundation, MPLS in 2020.
  - The Family Self-Sufficiency (FSS) Program renewals FY2020 - HRA submitted again for \$72,000 (max) for one year on August 13<sup>th</sup>. FSS program provides needed services & referrals to the HCV participants within the NW eight-county service area. On December 18, the HRA was notified its application was approved.

- The ROSS (Resident Opportunity and Self-Sufficiency Program) NOFA (Notice of Funding available) was released for renewals FY2020 and new applications. Funding is \$35 million which is an increase from recent years. The HRA will be pursuing an application to HUD for our 4<sup>th</sup> – 3-year ROSS program. The current grant from HUD will expire April 14, 2021. The ROSS program is a valuable tool for the HRA to use for Public Housing HRA tenants (Counties-Kittson, Marshall, Pennington, Polk, Roseau) to assist with educational , professional, and healthy living opportunities to progress towards economic and housing self-sufficiency. On November 17<sup>th</sup>, the grant was submitted for \$239,250 by John Wynne, Barbara & I on grants.gov. On April 6<sup>th</sup>, the HRA was notified of awarded another 3 years.
- Homeless necessities (personal belongings) Grant -NW MN Foundation the grant was submitted for \$5,000 allocated per year, over a two-year period by Kristi in November. On December 16, the HRA was notified its application was approved.
- Housing Stabilization of Communities effected by Enbridge Line 3 Construction Grant – NW MN Foundation the grant was submitted for \$10,000 by Kristi on December 18. On December 23, the HRA was notified its application was approved for \$7,000.
- Small Cities Development Program
  - 2020 Current & close out awards/grants:
    - City of Badger- homeowner rehab waiting on announcement of 2021 awards (July 2021)
    - City of McIntosh rental rehab awarded June 2020
    - City of RLF -homeowner & commercial rehab -received extension to Fall of 2022
    - City of TRF-homeowner rehab 9/30/2020, close out
    - City of Crookston-homeowner & commercial rehab 12/31/2020, close out
  - New Applications to DEED in November 2021 (note-grant writing covered by levy & city funds):
    - NW MN Multi-County HRA:
      - TRF- rental rehab
      - Ada- homeowner rehab
    - John Wynne (NW Community Action (NWCA) & Wynne Consulting):
      - Karlstad- homeowner rehab
      - Hallock- homeowner & commercial rehab
      - Roosevelt-homeowner rehab
      - Strathcona-homeowner rehab
      - Newfolden- homeowner & commercial rehab
- Federal Home Loan Bank-homeowner rehab program, HRA in 2020 completed 11 out of the 18 projects. FHLB approved extension until 12/11/2021 to complete the 7 remaining rehab projects.
- Down Payment Assistance Program continues to thrive. Area lenders have given positive feedback regarding this program as it seems to fit in nicely with the products, they use to get their clients into homeownership. The monthly repayments 8 counties average \$39,000. See attached CRF specific to each of the counties we are reporting to in July & August 2021.
- Goodridge Homes rehab conversion to 2 single family homes complete May 2020. The HRA sold homes in July & November 2020.



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East Grand Forks, MN 56721

**Phone:** 218-773-2371

**Fax:** 218-773-9331

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**City of Thief River Falls/Pennington County  
SCDP Grant Update  
8/1/2021**

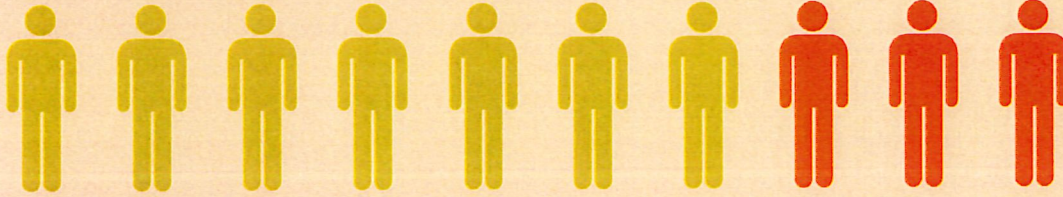
The end date of the latest SCDP grant was September of 2020. Since that date we have completed or nearly completed five owner-occupied rehab projects which utilized a combination of \$86,000 from SCDP funding, and \$34,000 from Federal Home Loan Bank.

We entered into an agreement with the City of Thief River Falls to submit another SCDP application to DEED this fall focusing on rental rehabilitation. Joan Uhren was retained as the grant writer, and on June 16<sup>th</sup> Ken Buchanan and Kristi Thorfinnson joined Joan to complete a “windshield survey” of a list of rental buildings furnished by the City. The windshield survey is a drive-by observation to determine the percentage of rental stock that is deemed either standard or substandard. The City will now send letters to the landlords explaining the program and inviting them to submit intent to participate forms, which will be included as support documents to strengthen the grant preapplication.

# Pennington County Down-Payment Assistance FY21

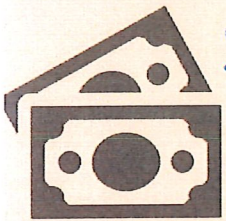
"To be an innovative leader, creating affordable housing opportunities and strengthening northwest Minnesota communities".

## by the Numbers....



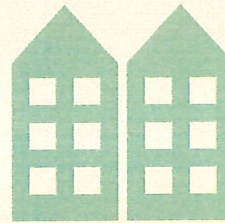
**11**

number of households assisted with down-payment assistance funds



**\$58,930**

Average annual household income of homebuyer



**13**

The number of businesses employing down-payment assistance recipients



Total amount borrowed in down-payment assistance funding\*

**2**

Number of cities represented in closings: Thief River Falls-Goodridge

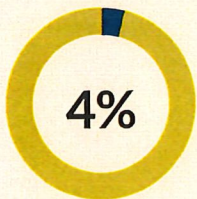
**\$107,100**

Annual household income limit



**\$77,780**

Repayment dollars realized



**4%**

Loan rate of interest



The number of years allowed for loan repayments

**14,183**  
Pennington County  
Population

\*All funding sources contributing to down-

**Pennington****July 2020 - June 2021**

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-20	103	\$ 35,376.00
Aug-20	103	\$ 35,013.00
Sep-20	106	\$ 36,783.00
Oct-20	102	\$ 35,034.00
Nov-20	102	\$ 34,299.00
Dec-20	104	\$ 36,041.00
Jan-21	101	\$ 36,458.00
Feb-21	101	\$ 35,638.00
Mar-21	102	\$ 36,237.00
Apr-21	103	\$ 36,844.00
May-21	100	\$ 35,900.00
Jun-21	102	\$ 37,435.00
<b>Total</b>	<b>1229</b>	<b>\$ 431,058.00</b>

The Section 8 Housing Choice Voucher Program is a federal funded program that assists qualifying individuals/families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. A housing subsidy is paid to the landlord directly by the Housing Authority on behalf of the participating family. The family pays the difference between the actual rent charged by the landlord and the amount subsidized by the Housing Authority.

The above information provides statistics for the County on the number of voucher holders that received rental assistance during a given month and the total dollar amount paid out each month for rental assistance payments.

**Kittson County July 2020 - June 2021**

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-20	6	\$ 1,857.00
Aug-20	6	\$ 1,857.00
Sep-20	6	\$ 1,857.00
Oct-20	7	\$ 2,188.00
Nov-20	7	\$ 2,074.00
Dec-20	7	\$ 2,074.00
Jan-21	8	\$ 2,245.00
Feb-21	8	\$ 2,245.00
Mar-21	8	\$ 2,245.00
Apr-21	8	\$ 2,153.00
May-21	8	\$ 2,153.00
Jun-21	8	\$ 2,214.00
<b>Total</b>	<b>87</b>	<b>\$ 25,162.00</b>

**Marshall July 2020 - June 2021**

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-20	28	\$ 9,842.00
Aug-20	28	\$ 9,429.00
Sep-20	28	\$ 9,903.00
Oct-20	28	\$ 10,268.00
Nov-20	28	\$ 10,393.00
Dec-20	28	\$ 10,391.00
Jan-21	29	\$ 10,610.00
Feb-21	30	\$ 10,924.00
Mar-21	30	\$ 10,893.00
Apr-21	30	\$ 11,008.00
May-21	31	\$ 11,464.00
Jun-21	33	\$ 12,777.00
<b>Total</b>	<b>351</b>	<b>\$ 127,902.00</b>

**Pennington County July 2020 - June 2021**

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-20	103	\$ 35,376.00
Aug-20	103	\$ 35,013.00
Sep-20	106	\$ 36,783.00
Oct-20	102	\$ 35,034.00
Nov-20	102	\$ 34,299.00
Dec-20	104	\$ 36,041.00
Jan-21	101	\$ 36,458.00
Feb-21	101	\$ 35,638.00
Mar-21	102	\$ 36,237.00
Apr-21	103	\$ 36,844.00
May-21	100	\$ 35,900.00
Jun-21	102	\$ 37,435.00
<b>Total</b>	<b>1229</b>	<b>\$ 431,058.00</b>

**Polk County July 2020 - June 2021**

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-20	543	\$ 277,831.00
Aug-20	546	\$ 272,058.00
Sep-20	542	\$ 269,073.00
Oct-20	543	\$ 265,154.00
Nov-20	547	\$ 268,505.00
Dec-20	548	\$ 270,240.00
Jan-21	554	\$ 277,912.00
Feb-21	560	\$ 279,882.00
Mar-21	557	\$ 275,452.00
Apr-21	558	\$ 272,422.00
May-21	555	\$ 265,728.00
Jun-21	547	\$ 259,979.00
<b>Total</b>	<b>6600</b>	<b>\$ 3,255,236.00</b>

**Red Lake County July 2020 - June 2021**

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-20	17	\$ 4,445.00
Aug-20	17	\$ 4,424.00
Sep-20	17	\$ 4,331.00
Oct-20	17	\$ 4,282.00
Nov-20	15	\$ 3,420.00
Dec-20	15	\$ 3,417.00
Jan-21	15	\$ 3,383.00
Feb-21	15	\$ 3,383.00
Mar-21	15	\$ 3,116.00
Apr-21	16	\$ 3,142.00
May-21	15	\$ 2,977.00
Jun-21	14	\$ 2,977.00
<b>Total</b>	<b>188</b>	<b>\$ 43,297.00</b>

**Roseau County July 2020 - June 2021**

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-20	68	\$ 21,135.00
Aug-20	64	\$ 19,426.00
Sep-20	64	\$ 19,736.00
Oct-20	63	\$ 19,335.00
Nov-20	62	\$ 19,190.00
Dec-20	62	\$ 19,362.00
Jan-21	58	\$ 18,961.00
Feb-21	58	\$ 18,845.00
Mar-21	59	\$ 19,129.00
Apr-21	58	\$ 18,157.00
May-21	58	\$ 18,015.00
Jun-21	58	\$ 18,161.00
<b>Total</b>	<b>732</b>	<b>\$ 229,452.00</b>

**Norman County July 2020 - June 2021**

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-20	40	\$ 13,218.00
Aug-20	43	\$ 15,055.00
Sep-20	44	\$ 15,223.00
Oct-20	45	\$ 15,323.00
Nov-20	42	\$ 13,580.00
Dec-20	43	\$ 14,309.00
Jan-21	41	\$ 13,708.00
Feb-21	41	\$ 13,305.00
Mar-21	41	\$ 13,276.00
Apr-21	43	\$ 14,433.00
May-21	44	\$ 15,141.00
Jun-21	44	\$ 14,815.00
<b>Total</b>	<b>511</b>	<b>\$ 171,386.00</b>

**Lake of the Woods County July 2020 - June 2021**

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-20	3	\$ 589.00
Aug-20	3	\$ 589.00
Sep-20	3	\$ 589.00
Oct-20	3	\$ 589.00
Nov-20	4	\$ 1,370.00
Dec-20	4	\$ 1,370.00
Jan-21	3	\$ 1,403.00
Feb-21	3	\$ 1,118.00
Mar-21	2	\$ 807.00
Apr-21	2	\$ 807.00
May-21	2	\$ 807.00
Jun-21	2	\$ 807.00
<b>Total</b>	<b>34</b>	<b>\$ 10,845.00</b>

Note: The information gathered for all individual counties is taken from the County/City Report in HDS.

**Ports July 2020 - June 2021**

Month	Portable Vouchers Per Month	Portable Vouchers Paid HAP	Partial Month Paid	Total
July-20	40	\$ 39,352.00	\$ 1,264.00	\$ 40,616.00
Aug-20	43	\$ 42,015.00	\$ 1,058.00	\$ 43,073.00
Sep-20	38	\$ 38,787.00	\$ 991.00	\$ 39,778.00
Oct-20	39	\$ 38,723.00	\$ 1,258.00	\$ 39,981.00
Nov-20	42	\$ 43,149.00	\$ 98.00	\$ 43,247.00
Dec-20	43	\$ 46,931.00	\$ 275.00	\$ 47,206.00
Jan-21	42	\$ 47,073.00	\$ -	\$ 47,073.00
Feb-21	43	\$ 48,221.00	\$ 894.00	\$ 49,115.00
Mar-21	44	\$ 48,601.00	\$ 2,073.00	\$ 50,674.00
Apr-21	48	\$ 53,494.00	\$ 1,983.00	\$ 55,477.00
May-21	52	\$ 58,668.00	\$ 4,712.00	\$ 63,380.00
Jun-21	54	\$ 62,780.00	\$ 891.00	\$ 63,671.00
<b>Total</b>	<b>528</b>	<b>\$ 567,794.00</b>	<b>\$ 15,497.00</b>	<b>\$ 583,291.00</b>

Note: The port information is taken from the HUD-52681-B Report used for VMS reporting.

Note: Partial month paid is when the HAP reimbursement amount is prorated for a number of days less than a full month. The initial start date of the port lease-up is not on the 1st of the month.

Note: Admin reimbursement is not included in any of the amounts listed for ports.

Below is the link to the Red Lake Watershed District 2020 Annual Report:

<http://redlakewatershed.org/Annual%20Reports/2020%20Annual%20Report.pdf>