

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, OCTOBER 13TH, 2020, 10:00 A.M.**

AGENDA

Pledge of Allegiance

10:00 Peter Nelson, Bryanna Grefthen – Pennington
County SWCD

- 2020/2021 Aquatic Invasive Species Plan
- 2021 Septic System Grant Agreement

10:15 Alex Bladow – Assistant County Engineer

10:25 Ray Kuznia – County Sheriff

10:35 Erik Beitel – Emergency Mgmt. Director
- CARES Grant Committee Update

10:50 Carl Bruzek – County Assessor
- Tax Abatement Policy
- MN Dept. of Rev. / County Assessor appt.

Closed session pursuant to MN Statute §13.05,
subd. 3(b) for pending litigation

County Auditor's Items

- Veteran's Service Contract
- Canvassing Board / Post-Election Review

(This agenda is subject to change)

Note: Due to COVID-19 and social distancing, ZOOM meeting invites will be sent to those on the agenda and the agenda email list.

Commission Meeting
October 13, 2020

1. Final Crushing
 - \$119,350

2. Final County Wide Striping
 - \$44,200.67

3. Other

RESOLUTION OF PENNINGTON COUNTY

BE IT RESOLVED by Pennington County Board of Commissioners that the County enter into the attached **Grant Agreement** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2019, Chapter 10, Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Pennington County Board that Stephen Stone – County VSO, and Darryl Tveitbakk – Chairman, be authorized to execute the FY2021 CVSO Grant Agreement for the above-mentioned Program on behalf of the County.

WHEREUPON the above resolution was adopted at a regular meeting of the Pennington County Board this 12th day of October, 2020.

Chairman Pennington County

Date

**STATE OF MINNESOTA
PENNINGTON COUNTY**

I, Jennifer Herzberg, do hereby certify that I am the custodian of the minutes of all proceedings had and held by the County Board of said Pennington County, that I have compared the above resolution with the original passed and adopted by the County Board of said Pennington County at a regular Board meeting thereof held on the 12th day of October, 2020 at 10:00 A.M., that the above constitutes a true and correct copy thereof, that the same has not been amended or rescinded and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto placed my hand and signature this 12th day of October 2020, and have hereunto affixed the seal of the County.

Date: October 12th, 2020

Pennington County Auditor Treasurer

(SEAL)



STATE OF MINNESOTA
MINNESOTA DEPARTMENT OF VETERANS AFFAIRS

COUNTY VETERANS SERVICE OFFICE OPERATIONAL ENHANCEMENT GRANT PROGRAM
GRANT AGREEMENT

This grant agreement is between the State of Minnesota, acting through its Commissioner of the **MINNESOTA DEPARTMENT OF VETERANS AFFAIRS** ("State" or "MDVA") and «County» **COUNTY**, «Street_Address1», «Street_Address2», «Street_Address3», «City», «State» «ZIPPostal_Code», ("Grantee").

Recitals

1. Under Minnesota Statutes §197.608, as amended by Minnesota Laws 2019 1st Special Session, Chapter 10, Article 1, Section 37, Subdivision 2, the State is empowered to enter into this grant.
2. The State is in need of enhancing the operation of the County Veterans Service Offices (CVSO). This grant must be used to enhance the operations of the Grantee's CVSO under Minnesota Statutes §197.608, Subdivision 4(a), and should not be used to supplant or replace other funding.
3. The Minnesota Legislature has funded grants to the counties through MDVA for many years. The established practice has been to provide advanced payments of the full grant amount to the Grantee. This has been done to ensure that the counties have sufficient funds available to conduct programming and complete the tasks required by the grant. The counties often have limited cash reserves and do not have the financial capabilities to make grant expenditures first and wait for reimbursements from the State. Therefore, based on their past performance, MDVA is confident that the Grantee will be able to account for the grant funds and abide by the terms of the grant agreement.
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statutes §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1. Term of Grant Agreement

- 1.1 **Effective date:** [SPELL OUT FULL DATE (e.g., July 1, 2020)], Per [Minn. Stat. §16B.98](#), Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per [Minn.Stat. §16B.98](#) Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed.
- 1.2 **Expiration date:** [SPELL OUT FULL DATE (e.g., June 30, 2021)], or until all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms:** The following provisions shall survive the termination or expiration of this grant: 10. Governing Law, Jurisdiction, and Venue; 11. Data Practices and Information Privacy; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

2. Grantee's Duties

The Grantee, who is not a state employee, will:

- 2.1 Comply with required grants management policies and procedures set forth through Minn. Stat. §16B.97, Subd. 4 (a) (1).
- 2.2 Conduct this grant only as authorized under Minnesota Statute 197.608, Subd.4. This grant must not be used to supplant any existing funding, or to duplicate any programs or services available to Veterans from other agencies or organizations.
- 2.3 Conduct the CVS0 Operational Enhancement Grant Program ("Program") by purchasing one, or more, of the allowable goods and services as specified in the CVS0 Operational Enhancement Grant Items Approved/Disapproved, Attachment A, which is attached and incorporated into this grant agreement. If the Grantee wishes to purchase a good or service not listed on the approved items list of the CVS0 Operational Enhancement Grant Items Approved/Disapproved, Attachment A, they must submit an email request to the State Authorized Representative listing the item, the estimated cost, and how the item will benefit county veterans. The item may only be purchased with grant funds upon receipt of written approval from State Authorized Representative.
- 2.4 Comply with the requirements as specified in the MDVA Grants Manual (Rev. 6), Attachment B, which is incorporated into this grant agreement by reference and available on the MDVA Website – Grants Page: <http://mn.gov/mdva/resources/federalresources/grants/>). In the event that any provision of the MDVA Grants Manual (Rev. 6), Attachment B, is not consistent with any language of the grant agreement, then the terms of this grant agreement supersede the inconsistent provision.
- 2.5 Upon executing the grant agreement, the Grantee must submit to the State for approval:
 - 2.5.1 A Conflict of Interest Disclosure Form (page 1 only) for Grantee staff members with fiscal and/or programmatic responsibilities for administering the grant as required in the MDVA Grants Manual (Rev. 6), Attachment B;
 - 2.5.2 The current annual County Budget for the CVS0 Program, a sample of which is attached and incorporated into this grant agreement as Attachment C; and
 - 2.5.3 A County Board Resolution, a sample of which is attached and incorporated into this grant agreement as Attachment D.
- 2.6 If at any time during administering the grant, a personal or professional conflict of interest situation becomes apparent, the Grantee shall disclose that conflict immediately to the State Authorized Representative in writing as provided for in the MDVA Grants Manual (Rev. 6), Attachment B, to determine if corrective action is necessary.
- 2.7 Upon the conclusion of this Project, the Grantee must close out the grant as specified in the MDVA Grants Manual (Rev. 6), Attachment B to the satisfaction of the State, in order to account for all grant funds expended. Grantees must document expenditures using the CVS0 Budget Expenditure Spreadsheet, Attachment E, in Excel format, a sample of which is attached and incorporated into this grant agreement. Grant expense supporting documentation (e.g. invoices and receipts) must be retained on-file and must be made available to the State Authorized Representative upon request.
- 2.8 In the event that any provision of the Grantee's charter or mission, incorporated into this grant agreement by reference, is not consistent with any portion of the grant agreement, then the terms of this grant agreement supersede the inconsistent provision.
- 2.9 Allow the State, at any time, to conduct periodic site visits and inspections to ensure work progress as specified in the MDVA Grant Manual (Rev. 6), Attachment B, including a final inspection upon grant completion.

3. Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4. Consideration and Payment

4.1 **Consideration.** Consideration for all services performed by Grantee pursuant to this grant agreement shall be paid by the State as follows:

- 4.1.1 **Compensation.** The Grantee will be paid an Advanced Payment lump sum of \$TOTAL_DOLLARS» and must utilize funds for allowable goods and services as specified in the CVSO Operational Enhancement Grant Items Approved/Disapproved, Attachment A.
- 4.1.2 **Travel Expenses.** Travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant agreement is an allowable expense. The total travel budget may comprise all or a portion of the Total Obligation. The Grantee will report all travel-related expense on the Travel Log (as provided in the MDVA Grant Manual (Rev. 6), Attachment B) in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). Travel and subsistence expenses incurred outside Minnesota is allowed, when necessary for the accomplishment of routine tasks (e.g. transporting Veterans to medical appointments, attending conferences etc.) related to the CVSO work.
- 4.1.3 **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed \$«FY2020_TOTAL_DOLLARS», (DOLLARS_SPELLED_OUT» DOLLARS.)

4.2 Payment

- 4.2.1 **Invoices.** The State will promptly pay the Grantee an Advance Payment lump sum payment upon execution of this grant agreement.
- 4.2.2 **Eligible Costs.** In order to be eligible for grant funds, costs must be reasonable, necessary, and allocated to the grant, permitted by appropriate State cost principles, approved by the State and determined to be eligible pursuant Minnesota Statutes §197.608, as amended by Minnesota Laws 2019 1st Special Session, Chapter 10, Article 1, Section 37, Subdivision 2 and this grant agreement.
- 4.2.3 **Unexpended Funds.** If the work specified in the Grantee's Duties is not completed, or is completed without expending the budgeted total of MDVA grant funds, the Grantee shall apply MDVA grant funds towards the total cost properly expended on the Tasks specified in the Grantee's duties, and shall promptly return to the MDVA any funds greater than \$25.00 not so expended. All advance payments on the grant must be reconciled within 12 months of issuance or within 20 business days of the end of the grant period, whichever comes first.

4.3 Contracting and Bidding Requirements.

- 4.3.1 Any services and/or materials that are expected to cost \$100,000 or more must undergo a formal notice and bidding process.
- 4.3.2 Services and/or materials that are expected to cost between \$25,000 and \$99,999 must be competitively awarded based on a minimum of three (3) verbal quotes or bids.

- 4.3.3 Services and/or materials that are expected to cost between \$10,000 and \$24,999 must be competitively awarded based on a minimum of two (2) verbal quotes or bids or awarded to a targeted vendor.
- 4.3.4 The grantee must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through these entities are used when possible:
- [State Department of Administration's Certified Targeted Group, Economically Disadvantaged and Veteran-Owned Vendor List](#)
 - Metropolitan Council's Targeted Vendor list: [Minnesota Unified Certification Program](#)
 - Small Business Certification Program through Hennepin County, Ramsey County, and City of St. Paul: [Central Certification Program](#)
- 4.3.5 The grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.
- 4.3.6 The grantee must maintain support documentation of the purchasing and/or bidding process utilized to contract services in their financial records, including support documentation justifying a single/sole source bid, if applicable.
- 4.3.7 Notwithstanding 4.3.1 – 4.3.4., the State may waive bidding process requirements when:
- 4.3.7.1 Vendors included in response to competitive grant request for proposal process were approved and incorporated as an approved work plan for the grant; and
- 4.3.7.2 It is determined there is only one legitimate or practical source for such materials or services and that grantee has established a fair and reasonable price.
- 4.3.8 For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.
- 4.3.9 The grantee must not contract with vendors who are suspended or debarred in MN: <http://www.mmd.admin.state.mn.us/debarredreport.asp>
- 4.3.10 The Grantee will record all contract and bidding quotes according to the bidding threshold specified above on the Contract and Bidding Log Sheet, as provided in the MDVA Grants Manual (Rev. 6), Attachment B, and submit this record with the Final Report (as applicable).

5. Conditions of Payment

All services provided by the Grantee under this grant agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment, or will return payment already received, for work found by the State to be **unsatisfactory** or performed in violation of federal, state, or local law. The Grantee will be bound by the MDVA Grant Manual, (Rev. 6), Attachment B, as provided by the State.

6. Authorized Representative

The State's Authorized Representative is **Liz Kelly**, Grants Specialist, Minnesota Department of Veterans Affairs, Veterans Service Building, 20 West 12th Street, St. Paul, Minnesota 55155, 651-201-8225, liz.kelly@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement.

The Grantee's Authorized Representative is «FName» «LName», CVSO, «County» County, «ADD1», «ADD2», «City», «State», «Zip», «Business_Phone», «Email», or his/her successor. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7. Assignment, Amendments, Waiver, and Grant Agreement Complete

7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State and a fully executed assignment agreement executed by the same parties who executed and approved this grant agreement, or their successors in office.

7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.

7.3 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.

7.4 **Grant Agreement Complete.** This grant agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8. Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

9. State Audits

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10. Government Data Practices and Intellectual Property

10.1 **Definitions.** For the purpose of this Section, the following words and phrases have the assigned definitions:

10.1.1 "Documents" are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this Contract.

- 10.1.2 “Pre-Existing Intellectual Property” means intellectual property developed prior to or outside the scope of this Grant Agreement, and any derivatives of that intellectual property.
- 10.1.3 “Works” means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Contractor, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this Contract. “Works” includes Documents.
- 10.2 **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee’s response to the request shall comply with applicable law.
- 10.3 **Intellectual Property Rights**
- 10.3.1 **Intellectual Property Rights.** The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the works and documents *created and paid for under this grant agreement*. The Grantee assigns all right, title, and interest it may have in the works and the documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State’s ownership interest in the works and documents.
- 10.3.2 **Obligations**
- 10.3.2.1 **Notification.** Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this grant agreement, the Grantee will immediately give the State’s Authorized Representative written notice thereof, and must promptly furnish the State’s Authorized Representative with complete information and/or disclosure thereon.
- 10.3.2.2 **Representation.** The Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the works and documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the works and documents. The Grantee represents and warrants that the works and documents do not and will not infringe upon any intellectual property rights of other persons or entities.
- 10.3.2.3 **Indemnification.** Notwithstanding Clause 8, the Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Grantee’s expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the works or documents infringe upon the intellectual property

rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee's or the State's opinion is likely to arise, the Grantee must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing works or documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

11. Copyright.

The Grantee shall save and hold harmless the State of Minnesota, its officers, agents, servants and employees, from liability of any kind or nature, arising from the use of any copyrighted or noncopyrighted compositions, secret process, patented or nonpatented invention, article or appliance furnished or used in the performance of the Grant Agreement.

12. Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

13. Publicity and Endorsement

13.1 **Publicity.** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant agreement. All projects primarily funded by state grant appropriation must publicly credit the Minnesota Department of Veterans Affairs, and list MDVA as a Sponsor on the Grantee's website when practicable.

13.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

14. Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

15. Termination

15.1 **Termination by the State.** The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee may be required to return to the MDVA any funds provided to Grantee in advance, determined on a pro rata basis from the date of termination.

15.2 **Termination for Cause.** The State may immediately terminate this grant agreement if the State finds that there has been a failure to comply with the provisions of this grant agreement, that reasonable progress has not been made or that the purposes for which the funds were granted

have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed. If the Grantee does not commence the grant project within six (6) months of the effective date of this grant agreement, as evidenced by the incurrence of documented expenses for eligible grant costs, then this grant agreement shall be reviewed by MDVA, and may be terminated and the funds returned to MDVA to be reallocated.

15.3 Termination for Insufficient Funding. The State may immediately terminate this grant agreement if:

15.3.1 It does not obtain funding from the Minnesota Legislature;

15.3.2 Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

16. Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

APPROVED:

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. " 16A.15.

Signed: _____

Date: _____

SWIFT Contract/PO No(s). _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GRANTEE - «COUNTY» COUNTY

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By:  _____

Title: CUSD _____

Date: 9/29/20 _____

By: _____

Title: _____

Date: _____

ATTACHMENT A CVSO Grant - Items Approved/Disapproved – FY2021

Minnesota Statute § 197.608, as amended, provides that this grant may be utilized for the following general purposes.

- To provide outreach to the county's veterans.
- To assist in the reintegration of combat veterans into society.
- To collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans.
- To reduce homelessness among veterans.
- To enhance the operations of the county veterans service office.

Only the items approved on this form are authorized for purchase using grant funds. The MDVA will seek recovery from your county for any items not on this list that have been purchased with grant funds.

<i>Expenses must be incurred (e.g. invoice date/service period) before the end of the grant period (June 30, 2021)</i>	
EQUIPMENT & SUPPLIES	
Monitors and Dual monitor video cards	Teleconferencing equipment
Laptops/Tablet PC's/I-Pad (including accessories)	Paper shredders or shredding contracts
Personal computers - Desktop	TV /DVD combinations
Printers/Scanners	Mobile broadband data access device/Hotspot
Phone & Internet Service/Cellular Phones/Smart Phones/Headsets – (extended year calling plans or maintenance not allowed)	Fax machines and installation of initial phone line
Photo copiers (or 12 month lease) (Including user maintenance agreements.)	Cell Phone Repeater (and installation)
Digital Video Recorders, Cameras , Projectors – LCD/DLP	Office Supplies related to administering the CVSO grant (e.g. copy paper, toner cartridges, ink cartridges, label printers and supplies etc.).
<p>Office Furniture that <i>is necessary</i> and is directly related to computerization and organization efforts (required furniture for newly purchased equipment such as computer desk, printer stand, scanner table, etc. or other items to increase organization like filing cabinets, etc.).</p> <p>Office Furniture that <i>is necessary</i> and is directly related to *new/increased staffing (desk, chair, cubicles, etc.).</p> <p>Note: Locking filing cabinets, sit/stand desk accessories and new furniture to accommodate Veterans' visits in VSO office OK anytime.</p>	

COMPUTER SOFTWARE, TRAINING & REFERENCE MATERIALS	
Extended Warranties/extended maintenance contracts – on equipment and related software purchased during current grant cycle only. (1 year max)	Veterans Information/Case Management Systems and Software (Including user maintenance agreements.) Reference Materials (Medical dictionaries, VA rules and regulations manuals, etc.).
CVSO Trainings/Webinars <ul style="list-style-type: none"> • * NACVSO Accreditation/CEU/CVA Training (Transportation, Lodging and Registration only) • Training at local colleges – Includes all staff in CVSO Office and must relate to the position of CVSO/ACVSO. (Must be pre-approved) • Admin Staff Training MACVSO Assistant and Secretaries Conference <p>* Allowed for CVSOs and ACVSOs who are qualified under MS 197.601.</p>	

MARKETING



LinkVet Logo is required for all marketing and promo items. The smaller, modified logo may only be used for small promo items (e.g. pen)

minnesotaveteran.org | 1-888-LinkVet (546-5838)

Marketing Expenses Display Boards, Radio Airtime, TV Airtime, Newspaper Ads, Billboards, CVSO Staff & Volunteer Drivers shirts & jackets

Publicity Items (*Magnets, Brochures, holiday cards, Challenge Coins – must include reference to LinkVet*) up to a maximum of **15% of the annual CVSO grant amount.** (e.g. Total Grant Amount \$7,500 = \$1,125 publicity items.)

MISCELLANEOUS

Salary Expenses for new, increased CVSO staff that provide direct services to Veterans... *not eligible when replacing retired CVSOs.*

Note – Salaries for new, increased staff may also be applied to CVSO grant in subsequent years.

VETERANS SERVICES

Payments made to a third party on behalf of a Veteran, their survivors or their dependents, such as mortgage, rent, auto loans, insurance, credit cards, etc. without prior State approval only.

Veteran Homelessness

- Expenses related to the goal of reducing Veteran homelessness (*Must be MDVA pre-approved*).
- Supplies for Homeless Vets (e.g. backpacks)

Transportation expenses related to the transport of Veterans needing to access their benefits (Including van/vehicle purchases/lease for this primary purpose, maintenance, fuel, etc.)

Medical Expenses

- To pay for 2nd opinions on previously denied VA disability claims.
- Assisted listening devices

“Outreach” Expenses such as benefits fairs, town halls and seminars are allowed for events when CVSO staff are physically present to handout Veteran information and answer Veteran’s questions. (*Refreshments & food over \$500.00 must be pre-approved*)

Returning Service Member Reintegration

- Including travel expenses to official reintegration events
- Veteran Trainings/Webinars

Veteran Medallions

- **Veteran Medallion Samples (VA Marker)** (three sizes) to display in the office
- **Veteran Cemetery Markers/Flag Holders** (Replacement of damaged/stolen MDVA supplied)
- **Veteran Cemetery Markers/Flag Holders** (New for Veterans not eligible for MDVA supplied)

Gift Cards (gas, food, bus, hotel etc.) All Gift Card purchases applied to a grant in a given year must be logged on the Gift Certificate Log and be distributed to Veterans within the same grant period.

CVSO Staff Meals related to official CVSO travel is allowable as specified in Chapter 15 – Expense Reimbursement per the State’ “Commissioner’s Plan” located at MMB Website. <https://mn.gov/mmb-stat/000/az/labor-relations/commissioners-plan/contract/commissioners-plan-accessible.pdf>

Expenses related to the collaboration with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans.

Note: A detailed Account Activity Statement including 1) Veteran Name, 2) Total Dollars, 3) Payee info and 4) Description is required for the Final Closeout Report.

***NOTE: The maximum purchase price for certain items does NOT include tax or shipping charges.**

Items Not Approved:

- Direct cash assistance payments to Veterans, their survivors or dependents.
- Donations & Sponsorships (including donations to Veteran Service Organization events)

Attachment B

MDVA Grant Manual Rev. 6 (available on the MDVA Website - Grants Page:
<https://mn.gov/mdva/resources/federresources/grants/>)

Attachment C

County Budget EXAMPLE - County Veteran Service Office Program

12/13/18 10:27AM

01 FUND GENERAL REVENUE FUND

COUNTY

USER- SELECTED BUDGET REPORT



Page 2

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2019 BUDGET</u>	<u>Spent Year To Date Mo. 01 - 12</u>
121 DEPT Veterans Service Officer			
01-121-000-0000-6103	Salaries- Full Time	68,128	0
01-121-000-0000-6150	Life Insurance	48	0
01-121-000-0000-6153	Health Insurance	10,200	0
01-121-000-0000-6163	Pera - Employer	5,100	0
01-121-000-0000-6175	Fica- Employer	5,100	0
01-121-000-0000-6201	Telephone	800	0
01-121-000-0000-6202	Postage	318	0
01-121-000-0000-6225	Veterans Rides	22,500	0
01-121-000-0000-6240	Advertising/Notices/Subscriptions	1,250	0
01-121-000-0000-6241	Conf.Exp/Regs/Trng/Dues	665	0
01-121-000-0000-6262	Data Proc. Serv. & Support	1,000	0
01-121-000-0000-6330	Travel Expenses - Mileage	2,355	0
01-121-000-0000-6331	Lodging & Parking	1,500	0
01-121-000-0000-6335	Meals - Taxable	200	0
01-121-000-0000-6340	Rentals & Service Agreements	52	0
01-121-000-0000-6401	Office Supplies	250	0
01-121-558-0000-5302	OUTREACH & OPERATIONS GRANT	7,500 -	0
01-121-558-0000-6240	Advert/Legal Notices/Subsc.	3,000	0
01-121-558-0000-6260	Prof.&Tech.Services	4,500	0
DEPT 121 Veterans Service Officer	Revenue	7,500 -	0
	Expend.	126,984	0
	Net	119,484	0
FUND 01 GENERAL REVENUE FUND	Revenue	7,500 -	0
	Expend.	126,984	0
	Net	119,484	0
Final Totals	Revenue	7,500 -	0
	Expend.	126,984	0
	Net	119,484	0

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Attachment D

County Board Resolution EXAMPLE

RESOLUTION OF ABC County

BE IT RESOLVED by ABC County that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's Veterans; to assist in the reintegration of combat Veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county Veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2019, 1st Special Session, Chapter 10, Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the ABC County that John Smith the County Veteran Service Officer be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

WHEREUPON the above resolution was adopted at a monthly meeting of the County Board Chair this second day of August, 2019.

Board Chair Signature
Authorized Signature and Title

August 2, 2019
Date

STATE OF MINNESOTA


ABC County

I, Clerk Name, do hereby certify that I am the custodian of the minutes of all proceedings had and held by the County Board of said ABC County, that I have compared the above resolution with the original passed and adopted by the County Board of said ABC County at a monthly meeting thereof held on the first Thursday of August, 2019 at 7:30 pm that the above constitutes a true and correct copy thereof, that the same has not been amended or rescinded and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto placed my hand and signature this first Thursday of August, 2019, and have hereunto affixed the seal of the County.

Clerk Signature Authorized Signature and Title

Attachment E – Sections One and Two Final Report & Budget Expenditure Spreadsheet

	A	B	C	D	E	F	G	H	I
1									
2	Date: _____								
3	County Name: _____								
4	CVSO Representative Name: _____								
5	Reported Grant Expenditure Amount: \$ _____								
6	Grant Period: FY2020								
7	SECTION ONE - CVSO Final Report/Summary Statement								
	<p>Grant Expenditure Summary Statement</p> <p>In 1-2 paragraphs, please describe the background/context for this years' CVSO grant expenditures. For instance:</p> <ul style="list-style-type: none"> • Do the County's grant expenditures address a particular "gap" in services to Veterans unique to your County? • Are your expenditures related to new programming this year? 								
8	<ul style="list-style-type: none"> • Are there other significant "gaps" in services unique to your County? 								
9									
10									
11	SECTION TWO - CVSO Metrics								
12	1. Total number of Full-time (% FTE) CVSO Staff (filled): _____								
13	2. Total number of Full-time (% FTE) CVSO Staff (open): _____								
14	3. Total County CVSO Program Budget: _____								
15	4. Total Number Veteran/Family Office Visits (inc. Phone mtgs): _____								
16	5. Total Number Veteran/Family Outreach Events (CVSO Staff Must Be Present): _____								
17	6. Approximate Total Number Veterans served at Outreach Events : _____								

Attachment E - Section Three – Example Final Report & Budget Expenditure Spreadsheet

1	A	B	C	D	E	F	G	H	I
	Budget Expenditure Spreadsheet Example								
2	Date grant was executed (last signature on Grant Agreement) on:				9/17/2019				
3	Date grant was "live" (60-day rule - Legislative Grants Only) on:				7/19/2019				
4	<i>I certify that all invoice(s) dates/service & payroll period(s) are ON or AFTER the grant "live" date. Yes ___ No ___ (If questions, contact Grant Administrator)</i>								
5	<i>Enter each individual invoice/receipt expenditure separately. Add rows as needed and adjust the Excel formulas.</i>							Total Expenditures (e.g. Receipts)	TOTAL EXPENDITURES by Budget Category (to Date)
6	BUDGET CLASS	Budget Category (e.g. Publicity, Travel, Equipment etc.)	Budget Item (e.g. Star Tribune, Apple Store, Office Max.)	Vendor/ Business Name (e.g. Star Tribune, Apple Store, Office Max.)	Invoice Date or Service Dates (must be "on" or "after" grant "live" date above.)	Was LinkVet printed/ referenced?	Invoice Number (if applicable)		
8	ADMINISTRATION	Office	Information Management	Vetra Spec	8/15/2019		# 6588231	\$ 750.00	\$ 750.00
10	OPERATIONS	Advertising	Newspaper Advertising	Star Tribune	12/1/19 - 6/30/20	Y	# 3405	\$ 4,050.00	\$ 9,702.89
11		Advertising	Newspaper Advertising	Pioneer Press	9/1/19 - 12/31/19	Y	# 41994	\$ 1,080.00	
12		Equipment	Apple iPhone and MacBook	Office Max	3/22/2020		# 7723489	\$ 1,294.00	
13		Travel	(See Travel Log for individual expenditures)					\$ 2,578.90	
14		Office Furniture (New employee)	Desk & chair	Best Buy	9/4/2019		# 21336008	\$ 699.99	
15	SUPPORT SERVICES	Veteran Services & Events	Veteran Transportation to Medical Appointment	Rainbow Rider, Inc	7/19/19 - 6/30/20 (pro-rated)		# 402	\$ 897.21	\$ 1,486.21
16			Homeless Veteran Lodging (2 nights)	Super 8 Hotel	12/1/19 - 12/2/2019		# 76990	\$ 386.68	
17			Veteran Booth	_____ County Fair	3/15/2020 - 3/30/2020		# 25	\$ 202.32	
18	SUB-TOTAL							\$ 11,939.10	\$ 11,939.10
19	Difference Paid by the County							\$ (1,939.10)	\$ (1,939.10)
20	Column Total		Column Total					\$ 10,000.00	\$ 10,000.00

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 22ND, 2020, 5:00 P.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Joint Use Facility Meeting Room in Thief River Falls, MN, on Tuesday, September 22nd, 2020 at 5:00 p.m. Members Present: Darryl Tveitbakk, Don Jensen, Bruce Lawrence, Neil Peterson, and Cody Hempel. Members Absent: None.

The meeting was called to order by Chairman Tveitbakk and the Pledge of Allegiance was recited.

Julie Sjostrand met with the Board and presented the consent agenda from the September 15th, 2020 Human Services Committee meeting. On a motion by Commissioner Hempel and seconded by Commissioner Peterson, the following recommendations of the Pennington County Human Service Committee for September 15th, 2020 (detailed minutes on record) are hereby adopted. Motion carried.

SECTION A

- I. To approve the August 18th, 2020 Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III.
 - A. To approve the CY 2021 Clinical Supervision Purchase of Service Agreement between Sherry Jose-Sobolik and Pennington County Human Services, as presented.
 - B. To approve the CY 2021-2022 Children's Mental Health Screening State of Minnesota Dept of Human Services County Grant Contract.
 - C. To approve the CY 2021 Adult Mental Health Services grant contract between the State of Minnesota, Department of Human Services and Pennington County.

SECTION B

- I. To approve payment of the Agency's bills.

County Engineer Mike Flaagan stated that Roseau County has yet to fill their County Highway Engineer position and they would like to extend their contract with Pennington County for engineering services at the same terms until November 30th, 2020. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve a contract extension for engineer services between Pennington County and Roseau County as stated above. Motion carried.

Engineer Flaagan discussed a quote received from Marco for a new Highway Dept. copier in the amount of \$4,799.66, which has been reviewed and is recommended by the Technology Committee. Motioned by Commissioner Hempel, seconded by Commissioner Lawrence, to approve the purchase of a copier from Marco at the quoted price of \$4,799.66 for the Highway Department; to be paid from the 2020 budget. Motion carried.

Engineer Flaagan stated that NW Asphalt has completed the crack-sealing project and is requesting final payment of \$167,377.50. The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Jensen, and upon vote was unanimously carried.

RESOLUTION

NORTHWEST ASPHALT

WHEREAS, CP57-20-06 (crack-sealing) has in all things been completed, and the County Board being fully advised in the premises,

THEREFORE, BE IT RESOLVED, by the Pennington County Board of Commissioners that we do hereby accept said completed project for and on behalf of the Pennington County Highway Department and authorize final payment as specified herein.

The following resolution was introduced by Commissioner Lawrence, seconded by Commissioner Jensen, and upon vote was unanimously carried.

COUNTY STATE AID HIGHWAY FUNDS ADVANCE RESOLUTION

WHEREAS, the County of Pennington is planning to implement County State Aid Street Project(s) in 2020 which will require State Aid funds in excess of those available in its State Aid Regular/Municipal Construction Account; and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular/Municipal Construction Account; and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account balance as of date 09/17/20: \$0.00

Less estimated disbursements:

Project #SAP 057-608-008	\$ 468,407.15
Project #SAP 057-608-009	\$ 88,357.23
Project #SAP 057-608-010	\$1,708,788.40

Total Estimated Disbursements: \$2,265,552.78

Advance Amount (amount in excess of acct. balance) \$2,265,552.78

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820; and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Pennington in an amount up to \$2,677,666.38 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular/Municipal Construction Account of said County from future year allocations until fully repaid.

Engineer Flaagan discussed the following local quotes he received regarding the purchase of a new vehicle for the Highway Dept. (tax, title, licensing not included):

Westside Motors	2021 Jeep Cherokee	\$24,971
Thief River Ford	2021 Ford Edge	\$32,697

Northern Motors	2021 Chevrolet Traverse	\$32,252
	2021 Buick Enclave	\$40,937

Mr. Flaagan recommended the bid of Westside Motors and stated that the Jeep comes with a standard 3-year/36,000-mile warranty. Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve the purchase of a 2021 Jeep Cherokee from Westside Motors at the quoted price of \$24,971 plus tax, title, and licensing; to be paid from the 2020 budget. Motion carried. It was noted that the Engineer's current vehicle will stay in force and be used by the Highway Technicians.

Engineer Flaagan stated that the River Valley Shop is need of a new septic system. Upon completion of a soil test, a mound system has been recommended. Dick's Backhoe Service has provided a quote of \$9,425 to install a mound system, which must also be inspected after installation. Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to approve the quote of \$9,425 by Dick's Backhoe Service to install of a new septic mound system at the River Valley Highway Shop. Motion carried.

Engineer Flaagan provided the following update on County Projects:

- Lighting has been installed at both new roundabouts
- Mark Blvd. Bridge – both approach panels have been poured and part of the rail on the north side, he estimates two more weeks to finish the pours; paving will occur in mid-October weather permitting
- The dept. is working with the school on drop-offs to solve traffic congestion at the Challenger roundabout

Emergency Management Director provided the Board with a COVID-19 update. As of today, there are a total 91,422 cases in MN with 82,800 no longer in isolation, and there have been 1979 COVID-related deaths. Mr. Beitel stated there will be voluntary and free mass testing held on September 29th, 30th, and October 1st at the Huck Olson/Ralph Engelstad arena. Pennington County was selected for this MN Dept. of Health sponsored event, and they hope to test 1800 people over the three-day period.

Mr. Beitel provided the Board with a CARES Grant update. To date the Grant Committee has met three times, reviewed 80+ applications, and has distributed approximately \$670,000 in funding. There is \$79,744.44 remaining of the original \$750,000 budget for first round grants, and if all applications on file are approved, an additional \$72,000 in funding is needed. Motioned by Commissioner Hempel, seconded by Commissioner Lawrence, to allocate up to an additional \$72,000 to the first round CARES Grant budget of \$750,000. Motion carried. Auditor Treasurer Jennifer Herzberg noted that Pennington County townships have until November 15th, 2020 to turn in their request for CARES grant funding, and to date less than \$200 has been requested.

Auditor-Treasurer Jennifer Herzberg presented a quote from Marco for a new copier in the Government Center in the amount of \$9,984.90, to be paid from the 2021 budget. Motioned by Commissioner Hempel, seconded by Commissioner Lawrence, to approve the purchase of a new copier for the Government Center from Marco at the quoted price of \$9,984.90; to be paid from the 2021 budget. Motion carried.

The 2021 budget was then discussed, which currently is set to increase by 1.4849%. The Board took no action and will further discuss the budget at the September 29th, 2020 Special Board meeting.

Commissioner Lawrence discussed the Old Arena lease held with the Thief River Falls Amateur Hockey Association (TRFAHA). The lease is set to expire on 09/01/2021 and TRFAHA would like to extend it for greater than 5 years. No action was taken at this time and the Board will confer with the County Attorney regarding the issue.

Discussion was held regarding the Auditorium and its associated costs to the County. The Building Committee met with Brian Byklum on September 21st, 2020 regarding asbestos removal from the Auditorium, which has been estimated at \$80,000 - \$100,000. The Committee will meet with Spruce Valley Construction and Davidson Construction regarding demolition estimates. It was noted that the local volleyball league wants to continue to use the gymnasium in the Auditorium but that will not be considered until they present a COVID-19 plan to the County.

Commissioner Lawrence presented an update from the Technology Committee. They continue to work with Electronics Plus and AVI Systems, Inc. regarding a camera system and other technology in the Board room, and it was noted that the Microsoft Surface Pros have arrived and are being set up.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve the Board minutes of September 8th, 2020 as written. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Jensen, to approve the Human Services warrants totaling \$87,529.41 and the following Commissioner warrants. Motion carried.

County Revenue	\$49,422.64
Road & Bridge	\$ 7,139.89
Solid Waste Facility	\$75,000.00

Per diems and meal reimbursements in the amount of \$1,105.46 were also approved.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to adjourn the Board meeting to September 29th, 2020 at 9:00 a.m. in the Justice Center Board Room.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 29th, 2020 9:00 A.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday September 29th, 2020 at 9:00 a.m. Members Present: Darryl, Tveitbakk, Don Jensen, Bruce Lawrence and Neil Peterson. Present via Zoom: Cody Hempel. Members absent: None.

The meeting was called to order by Chairman Tveitbakk and the Pledge of Allegiance was recited.

Emergency Management Director Erik Beitel gave an update on the Pennington County CARES Grant Programs. A power point presentation was shown outlining the two new programs that will be available beginning October 12th, 2020.

The Cares committee has met and looked at other programs throughout the nation and came up with a modified business relief program and a nonprofit relief program. The new programs will run from October 12th, 2020 through October 23rd, 2020.

Mr. Beitel requested the Board to authorize the Cares Committee to begin Round 2 and approve the two new programs. Motioned by Commissioner Lawrence, seconded by Commissioner Jensen to allow the Cares Committee to begin Round 2 of the Cares Grant programs. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

Emergency Management Director Erik Beitel then requested the County Board to allocate the remaining \$434,000 of unallocated funds from the \$1.784M Cares funding received by Pennington County. Mr. Beitel also requested any funds received by other local government units be allocated to the CARES Grants. Motioned by Commissioner Jensen, seconded by Commissioner Lawrence to allocate the remaining \$434,000 and any funds received by other local government units to the CARES Grant. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

Commissioner Peterson thanked the Cares Committee for everything they have done.

Auditor-Treasurer Jennifer Herzberg presented the 2021 budgets. Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve the following resolution and proposed levy of 1.4851%. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

RESOLUTION

WHEREAS, the Pennington County Board of Commissioners have reviewed the 2021 budgets submitted by the various departments; and

WHEREAS, the proposed levies have been reduced by the amount to be received from the State of Minnesota for the following: County Program Aid - \$883,146 (estimated)

NOW, THEREFORE, BE IT RESOLVED, that the proposed budgets for 2021 are approved and that the following proposed levies be adopted:

	Levy Before CPA	CPA*	Net Levy After CPA
Revenue	\$6,909,769	\$575,546	\$6,334,223
Road and Bridge	\$1,268,500	\$105,624	\$1,162,876
Welfare	\$2,425,681	\$201,976	\$2,223,705
G.O. Jail Bond	\$758,317	0	\$758,317
G.O. Justice Center CIP Bond	\$376,740	0	\$376,740

*County Program Aid

Motioned by Commissioner Peterson, seconded by Commissioner Hempel to change the December 8th, 2020 County Board meeting to 5:00 p.m. with the Truth in Taxation Budget meeting being held at 6:00 p.m. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen to approve the 2021 County Budget as written. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

Motioned by Commissioner Hempel, seconded by Commissioner Lawrence, to extend the lease between Pennington County and TRFAHA for the Old Arena by an additional 7 years. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to renew the lease between Pennington County and St. Bernard's for their use of the Auditorium gymnasium for a period of one year. It was noted that should they use the space for other activities that they should come to the County Board with a request. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

Chairman Tveitbakk read a card from Judge Yon thanking the County Board for allowing the Courts to use the Justice Center Board room for the recent jury trial.

Moved by Commissioner Jensen, seconded by Commissioner Lawrence, to adjourn the Board meeting to Tuesday, October 13th, 2020 at 10:00 a.m. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

ATTEST:

Jennifer Herzberg, Auditor-Treasurer

Darryl Tveitbakk, Chairman

draft

Jennifer
10/13/20 8:04AM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DRAFT

Pennington County Financial System



Jennifer
10/13/20 8:04AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
1011	ACE HARDWARE						
23	01-111-000-0000-6300		3.65	AIR COMPRESSOR FITTINGS	54956	REPAIRS & MAINTENANCE	N
159	01-218-000-0000-6300		9.98	BELT - ROOFTOP AC HEAT UNIT	54990	REPAIRS & MAINTENANCE	N
160	01-218-000-0000-6300		18.57	BELT - ROOFTOP AC HEAT UNIT	55008	REPAIRS & MAINTENANCE	N
161	01-802-000-0000-6403		8.99	SANITIZING WIPES - COVID	55019	JANITORIAL SUPPLIES	N
162	01-218-000-0000-6403		13.77	DEODORIZER	55110	JANITORIAL SUPPLIES	N
24	01-111-000-0000-6300		16.87	AIR COMPRESSOR LINE REPLACE	55166	REPAIRS & MAINTENANCE	N
163	01-201-000-0000-6401		1.99	KEY #11	55269	SUPPLIES	N
164	01-218-000-0000-6300		2.38	HOSE REPAIR	56029	REPAIRS & MAINTENANCE	N
165	01-218-000-0000-6300		27.37	TOOLS/DOOR CYLINDER	56554	REPAIRS & MAINTENANCE	N
166	01-218-000-0000-6300		1.00	RETURN TOOL SET	56578	REPAIRS & MAINTENANCE	N
167	01-218-000-0000-6300		259.98	DRINKING FOUNTAIN FILTERS	56594	REPAIRS & MAINTENANCE	N
168	01-218-000-0000-6300		26.83	REPAIRS/BELT ROOFTOP	57126	REPAIRS & MAINTENANCE	N
169	01-218-000-0000-6300		7.99	REPAIRS/BELT ROOFTOP	57127	REPAIRS & MAINTENANCE	N
27	01-111-000-0000-6300		7.77	KEYS THIRD FLOOR - GOVT CTR	57278	REPAIRS & MAINTENANCE	N
25	01-218-000-0000-6403		5.59	CLEANER FOR CALCIUM -JC	57278	JANITORIAL SUPPLIES	N
170	01-218-000-0000-6300		4.59	WIRE BRUSH	57466	REPAIRS & MAINTENANCE	N
26	01-111-000-0000-6300		4.97	TRACTOR PART	57673	REPAIRS & MAINTENANCE	N
1011	ACE HARDWARE		420.29	17 Transactions			
2050	BREDESON SUPPLY						
77	01-601-000-0000-6401		8.60	OFFICE SUPPLIES	135079	SUPPLIES - EXTENSION	N
2050	BREDESON SUPPLY		8.60	1 Transactions			
2322	BRUZEK/CARL						
10	01-106-000-0000-6330		6.61	MILEAGE - ASSESSING - TWNSHP	52920	TRAVEL & EXPENSE	N
11	01-106-000-0000-6330		1.27	MILEAGE - ASSESSING - TRF	62220	TRAVEL & EXPENSE	N
13	01-106-000-0000-6241		20.00	REGION MEETING REG FEE	71020	DUES - ASSESSOR	N
12	01-106-000-0000-6330		34.50	MILEAGE - REGIONAL MTG	71020	TRAVEL & EXPENSE	N
15	01-106-000-0000-6241		20.00	REGION 8 REG FEE	91120	DUES - ASSESSOR	N
14	01-106-000-0000-6330		80.50	MILEAGE - REGIONAL MTG - ADA	91120	TRAVEL & EXPENSE	N
16	01-106-000-0000-6330		2.48	MILEAGE- ASSESSING - TRF	91520	TRAVEL & EXPENSE	N
17	01-106-000-0000-6330		2.36	MILEAGE- ASSESSING - TRF	91620	TRAVEL & EXPENSE	N
18	01-106-000-0000-6330		5.52	MILEAGE- ASSESSING - TRF	91720	TRAVEL & EXPENSE	N
19	01-106-000-0000-6330		3.11	MILEAGE- ASSESSING - TRF	91820	TRAVEL & EXPENSE	N
20	01-106-000-0000-6330		3.45	MILEAGE- ASSESSING - TRF	92320	TRAVEL & EXPENSE	N
21	01-106-000-0000-6330		1.27	MILEAGE- ASSESSING - TRF	92420	TRAVEL & EXPENSE	N
22	01-106-000-0000-6330		3.11	MILEAGE- ASSESSING - TRF	92520	TRAVEL & EXPENSE	N

Pennington County Financial System



Jennifer
10/13/20 8:04AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
2322	BRUZEK/CARL		184.18	13 Transactions			
29	3044 C.L. LINFOOT COMPANY 01-218-000-0000-6300		358.00	ROOFTOP UNIT KITCHEN - JC	S01385	REPAIRS & MAINTENANCE	N
	3044 C.L. LINFOOT COMPANY		358.00	1 Transactions			
30	3110 C'MON INN 01-091-000-0000-6261		499.95	LODGING - ATTORNEY		CONSULTING & LEGAL SERVICES-A	N
	3110 C'MON INN		499.95	1 Transactions			
28	3352 CHARM-TEX INC 01-251-000-0000-6416		141.60	BOXERS	229566-IN'	CLOTHING SUPPLIES - JAIL	N
	3352 CHARM-TEX INC		141.60	1 Transactions			
31	3311 COLE PAPERS, INC. 01-802-000-0000-6403		52.34	NITRILE GLOVES - COVID	9886599	JANITORIAL SUPPLIES	N
	3311 COLE PAPERS, INC.		52.34	1 Transactions			
32	4310 D & T VENTURES 01-070-000-0000-6301		450.00	PROPERTY TAX WEBSITE SUPPORT	300562	MAINTENANCE AGREEMENT	N
	4310 D & T VENTURES		450.00	1 Transactions			
143	4313 DEPARTMENT OF MOTOR VEHICLES 01-201-000-0000-6304		1,450.50	TRANSFER TITLE - #11		REPAIR & MAINTENANCE - SQUADS	N
	4313 DEPARTMENT OF MOTOR VEHICLES		1,450.50	1 Transactions			
158	4303 DON'S SEWING & VACUUM SERV 01-218-000-0000-6403		56.00	VACUUM BAGS/BRUSHES	21410	JANITORIAL SUPPLIES	Y
	4303 DON'S SEWING & VACUUM SERV		56.00	1 Transactions			
34	6001 FALLS DIVERSE ABILITIES CORPORATION 01-501-000-0000-6262		73.60	CLEAN AUDITORIUM	17427	OTHER SERVICES	N
35	6001 FALLS DIVERSE ABILITIES CORPORATION 01-501-000-0000-6262		69.00	CLEAN AUDITORIUM	17433	OTHER SERVICES	N
	6001 FALLS DIVERSE ABILITIES CORPORATION		142.60	2 Transactions			
33	6372 FAMILY ADVOCACY CENTER 01-091-000-0000-6262		954.55	SEXUAL ASSAULT EXAM	24881400	OTHER SERVICES	6
	6372 FAMILY ADVOCACY CENTER		954.55	1 Transactions			
	6314 FARM & HOME PUBLISHERS						

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							Paid On Bhf #	On Behalf of Name	
80		01-041-000-0000-6801		625.00	25 FHP PLATBOOKS			MISCELLANEOUS EXPENSE - AUDIT	N
	6314	FARM & HOME PUBLISHERS		625.00		1 Transactions			
36	6006	FARMERS UNION OIL		28.58	SEPTEMBER FUEL		206172-1	Gas & Diesel	N
	6006	FARMERS UNION OIL		28.58		1 Transactions			
78	6305	FLAAGAN/JODI		1,855.00	53 HRS @ \$35 TZD GRANT			TOWARD ZERO DEATH GRANT	Y
	6305	FLAAGAN/JODI		1,855.00		1 Transactions			
156	7317	GALLS, LLC		13.00	NAME TAG		16394050	UNIFORMS	N
157		01-220-000-0000-6420		332.27	UNIFORMS		16599784	UNIFORMS	N
	7317	GALLS, LLC		345.27		2 Transactions			
198	7031	GARDEN VALLEY TELEPHONE		99.39	ELEVATOR PHONE REPAIR		101026853	REPAIRS & MAINTENANCE	N
	7031	GARDEN VALLEY TELEPHONE		99.39		1 Transactions			
37	7420	Government Forms and Supplies		1,523.26	ELECTION ENVELOPES		0323559	SUPPLIES-ELECTION	N
38		01-061-000-0000-6401		223.33	PRECINCT ELECTION KITS		0323576	SUPPLIES-ELECTION	N
	7420	Government Forms and Supplies		1,746.59		2 Transactions			
206	7314	GOVERNMENT MANAGEMENT GROUP, IN		3,000.00	19 PREP COUNTY COST		1946	CONSULTING & LEGAL SERVICES - I	N
	7314	GOVERNMENT MANAGEMENT GROUP, IN		3,000.00		1 Transactions			
135	999999997	HAGL/JENNA		83.94	UNIFORM ALLOWANCE REIMBURSE			JAILER UNIFORMS	N
	999999997	HAGL/JENNA		83.94		1 Transactions			
5	8385	HEARTLAND PAPER CO		28.60	TOWELS		6827641	JANITORIAL SUPPLIES - JAIL	N
6		01-251-000-0000-6403		48.60	MOP		7151630	JANITORIAL SUPPLIES	N
8		01-218-000-0000-6403		132.46	PAPER PRODUCTS, SOAP		7196550	JANITORIAL SUPPLIES - JAIL	N
3		01-251-000-0000-6403		396.02	PAPER PRODUCTS		7197860	JANITORIAL SUPPLIES - JAIL	N
4		01-251-000-0000-6403		119.24	GLOVES, PAPER PRODUCTS		7197870	JANITORIAL SUPPLIES - JAIL	N
81		01-111-000-0000-6403		154.95	KLEENEX		721805-0	JANITORIAL SUPPLIES - COURTHOL	N

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7	01-218-000-0000-6403		154.95	PAPER PRODUCTS	7218070	JANITORIAL SUPPLIES	N
	8385 HEARTLAND PAPER CO		1,034.82	7 Transactions			
191	8413 HERZBERG/JENNIFER		63.93	DYMO LABELS		SUPPLIES-ELECTION	N
	8413 HERZBERG/JENNIFER		63.93	1 Transactions			
40	8014 HUGOS #7		9.99	FOOD FOR MEETING		TRAVEL & EXPENSE	N
	8014 HUGOS #7		9.99	1 Transactions			
41	9001 INTER COUNTY NURSING		13,100.25	4TH QTR ALLOCATION	1133	APPROPRIATIONS	N
	9001 INTER COUNTY NURSING		13,100.25	1 Transactions			
79	10026 JENSEN/DONALD J		388.70	SEPTEMBER MILEAGE		TRAVEL & EXPENSE	N
	10026 JENSEN/DONALD J		388.70	1 Transactions			
155	7012 JOHNSON-GREEN FUNERAL SERVICE INC		255.00	TRANSPORT GF/JP	100520	OTHER SERVICES-CORONER	N
	7012 JOHNSON-GREEN FUNERAL SERVICE INC		255.00	1 Transactions			
137	19343 LARSON/MELISSA		50.41	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
138	01-201-000-0000-6420		40.32	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
139	01-201-000-0000-6420		149.19	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
140	01-201-000-0000-6420		141.18	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
141	01-201-000-0000-6420		61.99	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
142	01-201-000-0000-6420		61.99	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
	19343 LARSON/MELISSA		505.08	6 Transactions			
42	12037 LEE PLUMBING & HEATING		56.38	DRINKING FOUNTAIN REPAIR - LEC	81097	REPAIRS & MAINTENANCE	N
	12037 LEE PLUMBING & HEATING		56.38	1 Transactions			
44	13498 MARCO TECHNOLOGIES LLC		45.23	EQ465509 MAINTENANCE AGREEMENT	INV7975499	MAINTENANCE AGREEMENT	N
43	01-132-000-0000-6301		178.51	EQ238936 MAINTENANCE AGREEMENT	INV7980502	MAINTENANCE AGREEMENT	N
47	01-091-000-0000-6301		96.23	EQ767167 MAINTENANCE AGREEMENT	INV8002144	MAINTENANCE AGREEMENT	N

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Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Descripti	1099
							Paid On Bhf #	On Behalf of Name	
46		01-061-000-0000-6401		55.00	COPIES/PAPER		INV8015867	SUPPLIES-ELECTION	N
45		01-101-000-0000-6301		9.53	EQ442257 MAINTENANCE AGREEMENT		INV8015867	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC			384.50		5 Transactions			
13424	MINNESOTA LAWYER								
49		01-091-000-0000-6240		349.00	1 YEAR SUBSCRIPTION		3407897	SUBSCRIPTIONS	N
13424	MINNESOTA LAWYER			349.00		1 Transactions			
13322	MINNESOTA STATE TREASURER								
186		01-101-000-0000-6801		16.50	REGISTERED LAND			MISCELLANEOUS EXPENSE - RECOR	N
187		01-101-000-0000-6825		1,155.00	MARRIAGE SURCHARGE			MARRIAGE SURCHARGES MN - REC	N
185		01-101-000-0000-6827		2,856.00	RECORDER & REGISTRAR'S FEES			STATE SURCHARGES	N
182		01-101-000-0000-6829		183.00	CHILDREN'S SURCHARGE			CHILDREN SURCHARGE MN - RECO	N
183		01-101-000-0000-6831		724.00	BIRTH/DEATH SURCHARGE			BIRTH/DEATH CERTIF SURCHARGE	N
184		01-101-000-0000-6848		610.00	BIRTH RECORD SURCHARGE			BIRTH DEFECT SURCHARGE	N
13322	MINNESOTA STATE TREASURER			5,544.50		6 Transactions			
13391	MN DEPT OF LABOR & INDUSTRY								
192		01-111-000-0000-6300		30.00	PRESSURE VESSEL		ABR0241822X	REPAIRS & MAINTENANCE	N
13391	MN DEPT OF LABOR & INDUSTRY			30.00		1 Transactions			
13460	MN ENERGY RESOURCES CORP								
48		01-111-000-0000-6251		105.26	SERVICES - COURT HOUSE			GAS - COURTHOUSE	N
13460	MN ENERGY RESOURCES CORP			105.26		1 Transactions			
13324	MN SHERIFFS ASSOCIATION								
153		01-203-000-0000-6801		60.00	PERMIT TO PURCHASE CARDS		219010	GUN PERMIT - MISC	N
13324	MN SHERIFFS ASSOCIATION			60.00		1 Transactions			
14033	NORTHERN STATE BANK								
148		01-220-000-0000-6420		60.00	REIMBURSE PETTY CASH - PATCHES			UNIFORMS	N
149		01-220-000-0000-6420		30.00	REIMBURSE PETTY CASH - PATCHES			UNIFORMS	N
144		01-251-000-0000-6330		34.18	REIMBURSE PETTY CASH - FUEL			TRAVEL & EXPENSE	N
145		01-251-000-0000-6330		34.38	REIMBURSE PETTY CASH - FUEL			TRAVEL & EXPENSE	N
146		01-251-000-0000-6420		20.00	REIMBURSE PETTY CASH - PATCHES			JAILER UNIFORMS	N
147		01-251-000-0000-6420		40.00	REIMBURSE PETTY CASH - PATCHES			JAILER UNIFORMS	N
14033	NORTHERN STATE BANK			218.56		6 Transactions			
14428	NORTHSTAR								
193		01-101-000-0000-6401		347.01	MN VITAL RECORDS SECURITY PAPE		49518035	SUPPLIES - RECORDER	N

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							Paid On Bhf #	On Behalf of Name	
14428	NORTHSTAR			347.01		1 Transactions			
14123	NORTHWEST BEVERAGE INC								
50	01-801-000-0000-6801			37.50	WATER			MISCELLANEOUS EXPENSE	N
172	01-220-000-0000-6801			67.00	WATER		1194657	MISCELLANEOUS EXPENSE	N
174	01-220-000-0000-6801			10.00	WATER		1194657	MISCELLANEOUS EXPENSE	N
173	01-251-000-0000-6801			10.00	WATER		1194657	MISCELLANEOUS EXPENSE - JAIL	N
171	01-251-000-0000-6801			67.00	WATER		1195962	MISCELLANEOUS EXPENSE - JAIL	N
195	01-601-000-0000-6401			19.00	SEPTEMBER WATER BILL		7961	SUPPLIES - EXTENSION	N
14123	NORTHWEST BEVERAGE INC			210.50		6 Transactions			
14321	NORTHWEST REGIONAL LIBRARY								
51	01-003-000-0000-6820			28,973.64	2020 4TH QUARTER ALLOCATION		552	NORTHWEST REGIONAL LIBRARY	N
14321	NORTHWEST REGIONAL LIBRARY			28,973.64		1 Transactions			
15323	OFFICE DEPOT								
52	01-802-000-0000-6401			699.80	SLIM CASE, VENON 3 - COVID		123955437001	SUPPLIES - CRF GRANT	N
211	01-041-000-0000-6401			60.30	4TN660 INK		125027477001	SUPPLIES - AUDITOR	N
210	01-061-000-0000-6401			54.33	PAPER, LABELS		125027477001	SUPPLIES-ELECTION	N
212	01-091-000-0000-6401			32.94	FOLDER, CD SLEEVE		125027477001	SUPPLIES	N
213	01-801-000-0000-6401			37.77	CORRECT TAPE, PAPER, RUBBERBAN		125027477001	SUPPLIES-UNALLOCATED	N
53	01-091-000-0000-6401			5.38	CD SLEEVE, PAPER		125027477002	SUPPLIES	N
214	01-801-000-0000-6401			5.29	RUBBERBANDS		125151192001	SUPPLIES-UNALLOCATED	N
207	01-061-000-0000-6401			8.79	LABELS - ELECTION		125764480001	SUPPLIES-ELECTION	N
208	01-061-000-0000-6401			6.99	PAPER - ELECTIONS		125764480001	SUPPLIES-ELECTION	N
209	01-061-000-0000-6401			7.84	ADDRESS LABELS - ELECTIONS		125764480001	SUPPLIES-ELECTION	N
54	01-041-000-0000-6401			295.59	IMAGE TRANSFER KIT		126810332001	SUPPLIES - AUDITOR	N
55	01-802-000-0000-6401			25.98	BLACK MINI DP - COVID		514572214001	SUPPLIES - CRF GRANT	N
57	01-041-000-0000-6401			8.13	STACKABLE TRAY		514572390001	SUPPLIES - AUDITOR	N
56	01-801-000-0000-6401			12.87	MECHANICAL PENCILS		514572390001	SUPPLIES-UNALLOCATED	N
58	01-801-000-0000-6401			11.47	GEL INK ROLLER PEN		514572390001	SUPPLIES-UNALLOCATED	N
59	01-801-000-0000-6401			13.71	RETRACTABLE PENS		514572390001	SUPPLIES-UNALLOCATED	N
61	01-801-000-0000-6401			5.88	STENO BOOK		514572390001	SUPPLIES-UNALLOCATED	N
60	01-801-000-0000-6401			30.19	RETRACTABLE PENS		514572391001	SUPPLIES-UNALLOCATED	N
15323	OFFICE DEPOT			1,323.25		18 Transactions			
15329	OIL BOYZ EXPRESS LUBE								
9	01-201-000-0000-6304			42.96	OIL CHANGE/SERVICE		159055	REPAIR & MAINTENANCE - SQUADS	N
15329	OIL BOYZ EXPRESS LUBE			42.96		1 Transactions			

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						Service Dates	Paid On Bhf #	On Behalf of Name	
175	16313 PENNINGTON COUNTY AUDITOR		01-220-000-0000-6263		625.00	CAMERA SOFTWARE CONFIGURE		COMPUTER SERVICES & SUPPLIES	N
194			01-601-000-0000-6209		118.65	REIMB POSTAGE	4043	POSTAGE	N
197			01-091-000-0000-6300		62.50	REIMB READITECH BILL	4046	REPAIRS & MAINTENANCE	N
	16313 PENNINGTON COUNTY AUDITOR				806.15	3 Transactions			
202	16326 PETERSON/CHERYL		01-206-000-0000-6262		300.00	SECRETARIAL SERVICES - CORONER		OTHER SERVICES-CORONER	Y
	16326 PETERSON/CHERYL				300.00	1 Transactions			
189	16362 PETERSON/NEIL		01-003-000-0000-6330		119.60	SEPTEMBER MILEAGE		TRAVEL & EXPENSE	N
	16362 PETERSON/NEIL				119.60	1 Transactions			
76	20358 QUADIENT FINANCE USA, INC.		01-801-000-0000-6209		3,000.00	POSTAGE		POSTAGE	N
	20358 QUADIENT FINANCE USA, INC.				3,000.00	1 Transactions			
62	14347 QUADIENT INC.		01-801-000-0000-6301		879.80	JULY 20 TO OCT 20 METER RENTAL	N8496139	MAINTENANCE AGREEMENT	N
	14347 QUADIENT INC.				879.80	1 Transactions			
150	18440 READITECH IT SOLUTIONS		01-220-000-0000-6263		1,050.00	NAS DRIVE	166891	COMPUTER SERVICES & SUPPLIES	N
151			01-220-000-0000-6263		876.00	IT GLOBAL CARE - AUGUST	167307	COMPUTER SERVICES & SUPPLIES	N
152			01-220-000-0000-6263		876.00	IT GLOBAL CARE - SEPTEMBER	171198	COMPUTER SERVICES & SUPPLIES	N
	18440 READITECH IT SOLUTIONS				2,802.00	3 Transactions			
196	99999997 RED RIVER VALLEY FORENSICS, PA		01-091-000-0000-6262		2,700.00	MEDICAL TESTIMONY	1249	OTHER SERVICES	N
	99999997 RED RIVER VALLEY FORENSICS, PA				2,700.00	1 Transactions			
63	19369 SANFORD PATIENT FINANCIAL SERVICES		01-091-000-0000-6262		69.62	SEXUAL ASSAULT EXAM	106822740	OTHER SERVICES	6
	19369 SANFORD PATIENT FINANCIAL SERVICES				69.62	1 Transactions			
154	99999997 SANFORD TRF EDUCATION DEPARTMEN		01-251-000-0000-6245		630.00	CPR TRAINING - 18 REGISTRANTS		CONTINUING EDUCATION	N
	99999997 SANFORD TRF EDUCATION DEPARTMEN				630.00	1 Transactions			

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								Paid On Bhf #	On Behalf of Name	
136	19352		STATE OF MN-DEPT OF PUBLIC SAFETY		270.00	CJDN CHARGES - 3RD QTR CONNECT		14091	TELETYPE	N
			01-220-000-0000-6203							
	19352		STATE OF MN-DEPT OF PUBLIC SAFETY		270.00		1 Transactions			
64	19550		SUMMIT FOOD SERVICE MANAGEMENT L		3,121.92	JAIL MEALS 6-13-20 TO 6-19-20		82413	JAIL MEALS	N
			01-251-000-0000-6427							
65			01-251-000-0000-6427		3,421.62	JAIL MEALS 9-05-20 TO 9-11-20		90473	JAIL MEALS	N
66			01-251-000-0000-6427		3,538.24	JAIL MEALS 9-12-20 TO 9-18-20		91062	JAIL MEALS	N
	19550		SUMMIT FOOD SERVICE MANAGEMENT L		10,081.78		3 Transactions			
1	19362		SUNDBY CLEANING, LLC		1,800.00	SEPTEMBER CLEANING - WELFARE		LEC920	OTHER SERVICES-WELFARE BUILDI	Y
			01-800-000-0000-6262							
2			01-111-000-0000-6262		1,300.00	SEPTEMBER CLEANING - LEC		SS920	OTHER SERVICES - COURTHOUSE	Y
	19362		SUNDBY CLEANING, LLC		3,100.00		2 Transactions			
71	20027		THE TIMES		32.65	ENVELOPES			SUPPLIES	N
			01-091-000-0000-6401							
179			01-220-000-0000-6232		55.50	1 WK TIMES/DISPATCH			ADVERTISING	N
181			01-220-000-0000-6232		55.00-	DUPLICATE BILLING/REMOVED			ADVERTISING	N
180			01-251-000-0000-6801		55.50	1 WK TIMES/CORRECTIONS			MISCELLANEOUS EXPENSE - JAIL	N
177			01-201-000-0000-6401		47.10	WINDOW ENVELOPES		284	SUPPLIES	N
178			01-203-000-0000-6801		65.30	WINDOWLESS ENVELOPES		284	GUN PERMIT - MISC	N
69			01-003-000-0000-6231		241.96	PROCEEDINGS OF 8/25/20 TIMES		92320	PUBLISHING - BOARD	N
70			01-003-000-0000-6231		168.36	PROCEEDINGS OF 9/08/20 TIMES		93020	PUBLISHING - BOARD	N
67			01-003-000-0000-6231		276.00	PROCEEDINGS OF 8/11/20 TIMES		9920	PUBLISHING - BOARD	N
68			01-003-000-0000-6231		716.68	PROCEEDINGS OF 7/28/20 TIMES		9920	PUBLISHING - BOARD	N
	20027		THE TIMES		1,604.05		10 Transactions			
82	20300		TOWNSEND PRICING INC		359.87	LABELS		0428780-IN	SUPPLIES-ELECTION	N
			01-061-000-0000-6401							
	20300		TOWNSEND PRICING INC		359.87		1 Transactions			
199	20307		TVEITBAKK/DARRYL		81.90	INK & PAPER			SUPPLIES - BOARD	N
			01-003-000-0000-6401							
	20307		TVEITBAKK/DARRYL		81.90		1 Transactions			
72	21332		ULINE		389.56	LAUNDRY BAGS		123829680	CLOTHING SUPPLIES - JAIL	N
			01-251-000-0000-6416							
	21332		ULINE		389.56		1 Transactions			

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Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Descripti	1099
							Paid On Bhf #	On Behalf of Name	
200	21338	UNIVERSITY OF NORTH DAKOTA							
		01-091-000-0000-6262		80.00	FORENSIC PATHOLOGY			OTHER SERVICES	N
73		01-206-000-0000-6262		80.00	MEDICAL EXAM SERVICES/FLASH DR		A20-048	OTHER SERVICES-CORONER	N
176		01-206-000-0000-6262		2,080.00	MEDICAL EXAM SERVICES		A20-1771161850	OTHER SERVICES-CORONER	N
	21338	UNIVERSITY OF NORTH DAKOTA		2,240.00		3 Transactions			
188	22336	VETTLESON/SETH							
		01-201-000-0000-6420		80.80	UNIFORM ALLOWANCE REIMBURSE			UNIFORMS	N
	22336	VETTLESON/SETH		80.80		1 Transactions			
74	22304	VFW POST 2793							
		01-111-000-0000-6801		35.00	FLAG FOR COURTHOUSE		602606	MISCELLANEOUS EXPENSE	N
	22304	VFW POST 2793		35.00		1 Transactions			
75	23303	WEST GROUP PAYMENT CENTER							
		01-016-000-0000-6242		1,011.46	SEPTEMBER WEST LAW ACCESS		843079245	SUBSCRIPTIONS - LAW LIBRARY	N
	23303	WEST GROUP PAYMENT CENTER		1,011.46		1 Transactions			
1 Fund Total:				96,067.30	County Revenue		60 Vendors	156 Transactions	

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134	1350 AMERIPRIDE SERVICES, INC 03-320-000-0000-6262		710.12	SHOP 500 RUGS		OTHER SERVICES	N
	1350 AMERIPRIDE SERVICES, INC		710.12		1 Transactions		
132	1364 AUTO VALUE 03-350-000-0000-6564		17.98	PERFECT VIEW		EQUIPMENT REPAIR PARTS	N
133	03-350-000-0000-6564		71.88	OIL		EQUIPMENT REPAIR PARTS	N
	1364 AUTO VALUE		89.86		2 Transactions		
130	3359 COMMISSIONER OF TRANSPORTATION 03-330-000-0000-6274		2,549.33	LAB TESTING, CONCRETE MOLDS		LAB TESTING	N
131	03-330-000-0000-6274		1,796.12	LAB TESTING, CONCRETE MOLDS		LAB TESTING	N
	3359 COMMISSIONER OF TRANSPORTATION		4,345.45		2 Transactions		
129	3500 COULOMBE CONSULTING 03-330-000-0000-6261		560.00	INDEXING		CONSULTING & LEGAL SERVICES	Y
	3500 COULOMBE CONSULTING		560.00		1 Transactions		
125	6006 FARMERS UNION OIL 03-350-000-0000-6560		6,467.86	GAS & DIESEL SHOP 500		GAS & DIESEL	N
126	03-350-000-0000-6560		2,538.38	DIESEL SHOP 212		GAS & DIESEL	N
127	03-350-000-0000-6560		1,465.23	DIESEL SHOP 211		GAS & DIESEL	N
128	03-350-000-0000-6562		404.40	OIL		MOTOR OIL & LUBRICANTS	N
	6006 FARMERS UNION OIL		10,875.87		4 Transactions		
124	6306 FLEET DISTRIBUTING 03-350-000-0000-6565		99.99	ROAD MATERIALS CSAH 3		ROAD MATERIALS	N
	6306 FLEET DISTRIBUTING		99.99		1 Transactions		
123	7384 GOPHER STATE ONE CALL 03-320-000-0000-6240		6.75	EMAIL TICKETS		SUBSCRIPTIONS	N
	7384 GOPHER STATE ONE CALL		6.75		1 Transactions		
87	8319 HANDY HITCH 03-350-000-0000-6553		682.57	SPRAY		BRUSH & WEED CONTROL CHEMICALS	N
	8319 HANDY HITCH		682.57		1 Transactions		
121	8331 HARDWARE HANK 03-350-000-0000-6556		9.98	CLEANING WIPES		SHOP SUPPLIES	N
122	03-350-000-0000-6556		3.99	GROUNDING PLUG		SHOP SUPPLIES	N

Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
8331	HARDWARE HANK		13.97		2 Transactions		
120	8356 HOUSTON ENGINEERING INC 03-330-000-0000-6261		1,959.90	ENGINEERING BRIDGE & CORRIDER		CONSULTING & LEGAL SERVICES	N
	8356 HOUSTON ENGINEERING INC		1,959.90		1 Transactions		
119	8409 HUMBOLDT MFG CO. 03-330-000-0000-6554		24.96	GASKET		ENGINEERING & SURVEYING SUPPLI	N
	8409 HUMBOLDT MFG CO.		24.96		1 Transactions		
118	12325 L & M SUPPLY, INC. 03-350-000-0000-6556		27.96	PT TP & SOAP		SHOP SUPPLIES	N
	12325 L & M SUPPLY, INC.		27.96		1 Transactions		
117	13302 M-R SIGN CO, INC 03-350-000-0000-6551		147.85	911 RESIDENTIAL SIGNS		SIGNS	N
	13302 M-R SIGN CO, INC		147.85		1 Transactions		
116	13353 MARSHALL COUNTY HIGHWAY DEPARTM 03-330-000-0000-6261		20,806.44	INSPECTOR BRIDGE & CORRIDOR		CONSULTING & LEGAL SERVICES	N
	13353 MARSHALL COUNTY HIGHWAY DEPARTM		20,806.44		1 Transactions		
113	14324 NAPA AUTO PARTS 03-350-000-0000-6556		145.22	ANTI FREEZE, BRAKE CLEANER		SHOP SUPPLIES	N
110	03-350-000-0000-6564		51.28	MUFFLER STRAP UNIT 230		EQUIPMENT REPAIR PARTS	N
111	03-350-000-0000-6564		28.06	UBOLT CONNECTOR UNIT 230		EQUIPMENT REPAIR PARTS	N
112	03-350-000-0000-6564		6.69	UBOLT UNIT 230		EQUIPMENT REPAIR PARTS	N
114	03-350-000-0000-6564		37.38	LIGHTS		EQUIPMENT REPAIR PARTS	N
115	03-350-000-0000-6564		34.96	OIL FILTERS		EQUIPMENT REPAIR PARTS	N
	14324 NAPA AUTO PARTS		303.59		6 Transactions		
106	14316 NELSON EQUIPMENT OF TRF INC 03-350-000-0000-6564		558.00	FUNCTION DISC		EQUIPMENT REPAIR PARTS	N
107	03-350-000-0000-6564		191.04	ROTARY CUTTER		EQUIPMENT REPAIR PARTS	N
108	03-350-000-0000-6564		75.20	FUNCTION DISC		EQUIPMENT REPAIR PARTS	N
109	03-350-000-0000-6564		70.82	WIRE HOSES		EQUIPMENT REPAIR PARTS	N
	14316 NELSON EQUIPMENT OF TRF INC		895.06		4 Transactions		
104	14440 NORTHDALE OIL INC. 03-350-000-0000-6560		655.70	DIESEL SHOP 215		GAS & DIESEL	N

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
105	03-350-000-0000-6560		1,183.49	DIESEL SHOP 213		GAS & DIESEL	N
	14440 NORTHDALE OIL INC.		1,839.19		2 Transactions		
	14123 NORTHWEST BEVERAGE INC						
103	03-320-000-0000-6401		23.50	WATER		SUPPLIES	N
	14123 NORTHWEST BEVERAGE INC		23.50		1 Transactions		
	14312 NORTHWEST POWER SYSTEMS						
102	03-350-000-0000-6564		39.15	HOSES & FITTINGS		EQUIPMENT REPAIR PARTS	N
	14312 NORTHWEST POWER SYSTEMS		39.15		1 Transactions		
	15323 OFFICE DEPOT						
100	03-320-000-0000-6401		200.75	TONER PAPER		SUPPLIES	N
101	03-320-000-0000-6401		237.75	ENVELOPES & TONER		SUPPLIES	N
	15323 OFFICE DEPOT		438.50		2 Transactions		
	16027 PENNINGTON COUNTY TREASURER						
93	03-320-000-0000-6263		33.96	HOSTED EXCHANGE - SEPT 2020		COMPUTER SERVICES	N
94	03-320-000-0000-6263		12.00	POP EMAIL SEPT 2020		COMPUTER SERVICES	N
95	03-320-000-0000-6263		445.71	IT GLOBAL SEPT 2020		COMPUTER SERVICES	N
96	03-320-000-0000-6263		61.25	HOSTED OFFICE SEPT 2020		COMPUTER SERVICES	N
97	03-320-000-0000-6263		34.70	EMAIL ARCHIVING SEPT 2020		COMPUTER SERVICES	N
98	03-320-000-0000-6263		93.75	REIMBURSE INSIGHT BILL		COMPUTER SERVICES	N
	16027 PENNINGTON COUNTY TREASURER		681.37		6 Transactions		
	16314 PENNINGTON FAST LUBE						
99	03-350-000-0000-6564		95.60	OIL CHANGE UNIT 315		EQUIPMENT REPAIR PARTS	Y
	16314 PENNINGTON FAST LUBE		95.60		1 Transactions		
	16310 POLK COUNTY AUDITOR						
92	03-350-000-0000-6550		1,991.76	GRAVEL TAX		AGGREGATES	N
	16310 POLK COUNTY AUDITOR		1,991.76		1 Transactions		
	17002 QUILL CORPORATION						
91	03-320-000-0000-6401		168.96	SHOP SUPPLIES SHOP 500		SUPPLIES	N
	17002 QUILL CORPORATION		168.96		1 Transactions		
	18440 READITECH IT SOLUTIONS						
90	03-320-000-0000-6202		67.00	HOSTED EXCHANGE		TELEPHONE	N
89	03-320-000-0000-6263		40.00	BACK UP MANAGER		COMPUTER SERVICES	N

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
							Paid On Bhf #	On Behalf of Name	
88		03-320-000-0000-6631		5,045.00	COMPUTERS SHOPS			FURNITURE & EQUIPMENT	N
	18440	READITECH IT SOLUTIONS		5,152.00		3 Transactions			
	19327	STATE OF MN RISK MANAGEMENT							
86		03-803-000-0000-6355		6,643.00	SHOP 500 PROP INSURANCE			INSURANCE - PROPERTY CASUALTY	N
	19327	STATE OF MN RISK MANAGEMENT		6,643.00		1 Transactions			
	20003	TR SALVAGE INC							
85		03-350-000-0000-6564		169.00	LIGHTS			EQUIPMENT REPAIR PARTS	N
	20003	TR SALVAGE INC		169.00		1 Transactions			
	20309	TRUE NORTH STEEL							
84		03-350-000-0000-6549		998.00	36" FLAPGATE			CULVERTS	N
	20309	TRUE NORTH STEEL		998.00		1 Transactions			
	22315	VALLEY TRUCK							
83		03-350-000-0000-6564		288.75	ALIGN TRUCK			EQUIPMENT REPAIR PARTS	N
	22315	VALLEY TRUCK		288.75		1 Transactions			
3 Fund Total:				60,079.12	Road & Bridge		29 Vendors	52 Transactions	

Pennington County Financial System



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 32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
12123 LES'S SANITATION SERVICE					
201 32-390-000-0000-6801		3,120.64	RECYCLE TV/COMPUTERS		MISCELLANEOUS EXPENSE-SCORE / N
12123 LES'S SANITATION SERVICE		3,120.64	1 Transactions		
32 Fund Total:		3,120.64	Solid Waste Facility	1 Vendors	1 Transactions

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Pennington County Financial System



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40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1330 ANDERSON SERVICES					
203 40-716-000-0000-6262		4,672.50	SIDE INLET PIPE INSTALL		OTHER SERVICES Y
204 40-716-000-0000-6262		10,780.00	SIDE INLET PIPE INSTALL		OTHER SERVICES Y
205 40-796-000-0000-6262		6,800.00	SIDE INLET PIPE INSTALL		OTHER SERVICES Y
1330 ANDERSON SERVICES		22,252.50	3 Transactions		
8380 HDR ENGINEERING, INC.					
39 40-796-000-0000-6262		575.50	SLOPE REPAIR DESIGN - CD#96	1200294617	OTHER SERVICES N
8380 HDR ENGINEERING, INC.		575.50	1 Transactions		
20309 TRUE NORTH STEEL					
190 40-775-000-0000-6262		5,485.00	HG07212D50 LIFT LUGS CD#75	FP0000018096	OTHER SERVICES N
20309 TRUE NORTH STEEL		5,485.00	1 Transactions		
40 Fund Total:		28,313.00	Ditch Funds	3 Vendors	5 Transactions
Final Total:		187,580.06	93 Vendors	214 Transactions	

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	96,067.30	County Revenue
	3	60,079.12	Road & Bridge
	32	3,120.64	Solid Waste Facility
	40	28,313.00	Ditch Funds
	All Funds	187,580.06	Total

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
10026 JENSEN/DONALD J					
3 01-003-000-0000-6103		PER DIEM - PERSONNEL - TRF	91020	PER DIEMS - BOARD	N
1 01-003-000-0000-6103		PER DIEM - PERSONNEL - TRF	9120	PER DIEMS - BOARD	N
4 01-003-000-0000-6103		PER DIEM - TAC/MAC - TRF	91220	PER DIEMS - BOARD	N
5 01-003-000-0000-6103		PER DIEM - LAW ENF - TRF	91520	PER DIEMS - BOARD	N
6 01-003-000-0000-6103		PER DIEM - AIRPORT AUTH - TRF	91620	PER DIEMS - BOARD	N
7 01-003-000-0000-6103		PER DIEM - JTC - BEMIDJI	91720	PER DIEMS - BOARD	N
8 01-003-000-0000-6103		PER DIEM - LAW ENF - TRF	92420	PER DIEMS - BOARD	N
9 01-003-000-0000-6103		PER DIEM - AIRPORT/ICCC- TRF	92820	PER DIEMS - BOARD	N
10 01-003-000-0000-6103		PER DIEM - SP BD MEET- TRF	92920	PER DIEMS - BOARD	N
2 01-003-000-0000-6103		PER DIEM - NCLUCB - GR RAPIDS	9320	PER DIEMS - BOARD	N
10026 JENSEN/DONALD J		825.00	10 Transactions		
16362 PETERSON/NEIL					
11 01-003-000-0000-6103		PER DIEM - CARES COMMITTEE-TRF	090220	PER DIEMS - BOARD	N
12 01-003-000-0000-6103		PER DIEM - NCLUB- TRF	090320	PER DIEMS - BOARD	N
13 01-003-000-0000-6103		PER DIEM - CARES COMM - TRF	090920	PER DIEMS - BOARD	N
14 01-003-000-0000-6103		PER DIEM - AMC - ZOOM	091420	PER DIEMS - BOARD	N
15 01-003-000-0000-6103		PER DIEM - AFF HOUSEING - TRF	091520	PER DIEMS - BOARD	N
16 01-003-000-0000-6103		PER DIEM - MRC - ZOOM	091620	PER DIEMS - BOARD	N
17 01-003-000-0000-6103		PER DIEM - AMC - TRF	091720	PER DIEMS - BOARD	N
18 01-003-000-0000-6103		PER DIEM - CARES COMM - TRF	091820	PER DIEMS - BOARD	N
19 01-003-000-0000-6103		PER DIEM - CARES COMM - TRF	092320	PER DIEMS - BOARD	N
20 01-003-000-0000-6103		PER DIEM - CARES COMM - TRF	092820	PER DIEMS - BOARD	N
21 01-003-000-0000-6103		PER DIEM - SP BOARD MTG - TRF	092920	PER DIEMS - BOARD	N
22 01-003-000-0000-6103		PER DIEM - CARES COMM - TRF	093020	PER DIEMS - BOARD	N
16362 PETERSON/NEIL		925.00	12 Transactions		
20307 TVEITBAKK/DARRYL					
23 01-003-000-0000-6103		PER DIM - PERSONELL - TRF	090120	PER DIEMS - BOARD	N
24 01-003-000-0000-6103		PER DIEM - CARES COMM - TRF	090220	PER DIEMS - BOARD	N
28 01-003-000-0000-6103		PER DIEM - BUILDING COMM - TRF	090820	PER DIEMS - BOARD	N
25 01-003-000-0000-6103		PER DIEM - CARES COMM - TRF	090920	PER DIEMS - BOARD	N
30 01-003-000-0000-6103		PER DIEM - AMC POLICY - TRF	091020	PER DIEMS - BOARD	N
31 01-003-000-0000-6103		PER DIEM - AMC POLICY - TRF	091420	PER DIEMS - BOARD	N
32 01-003-000-0000-6103		PER DIEM - LEC BUDGET - TRF	091520	PER DIEMS - BOARD	N
33 01-003-000-0000-6103		PER DIEM - AIRPORT/PERS - TRF	091620	PER DIEMS - BOARD	N
34 01-003-000-0000-6103		PER DIEM - NWRL BD - TRF	091720	PER DIEMS - BOARD	N
29 01-003-000-0000-6103		PER DIEM - BUILDING COMM - TRF	092120	PER DIEMS - BOARD	N

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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name	Rpt Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
				Service Dates	Paid On Bhf #	On Behalf of Name	
26	01-003-000-0000-6103		75.00	PER DIEM - CARES COMM - TRF	092320	PER DIEMS - BOARD	N
35	01-003-000-0000-6103		75.00	PER DIEM - LEC BUDGET - TRF	092420	PER DIEMS - BOARD	N
27	01-003-000-0000-6103		100.00	PER DIEM - CARES COMM - TRF	092820	PER DIEMS - BOARD	N
36	01-003-000-0000-6103		75.00	PER DIEM - COMM WHOLE - TRF	093020	PER DIEMS - BOARD	N
20307	TVEITBAKK/DARRYL		1,125.00	14 Transactions			
1 Fund Total:			2,875.00	County Revenue	3 Vendors	36 Transactions	
Final Total:			2,875.00	3 Vendors	36 Transactions		

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	2,875.00	County Revenue
All Funds		2,875.00	Total

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