

**PENNINGTON COUNTY  
BOARD OF COMMISSIONER'S MEETING  
JUSTICE CENTER - COUNTY BOARD ROOM  
TUESDAY, JUNE 9<sup>TH</sup>, 2020, 10:00 A.M.**

**AGENDA - REVISED**

Pledge of Allegiance

- 10:00 Mike Flaagan – County Engineer
- 10:15 Erik Beitel – Emergency Mgmt. Director  
Kayla Jore – Inter-County Nursing Director  
- COVID-19 update
- 10:30 Peter Nelson – Pennington County SWCD  
- M/S/T River Watershed Resolution
- County Auditor's Items  
- Mobile Home

**(This agenda is subject to change)**

**(Due to COVID-19 and social distancing, ZOOM meeting invites will be sent to those on the agenda and the agenda email list)**

**PENNINGTON COUNTY RESOLUTION**

**Resolution to support a Middle-Snake-Tamarac Rivers Watershed  
One Watershed, One Plan project.**

**WHEREAS**, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

**WHEREAS**, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

**WHEREAS**, Minnesota Statutes, Chapter 103D.401, Watershed Management Plan, authorizes Minnesota Watershed Districts to develop and implement a watershed management plan; and

**WHEREAS**, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

**WHEREAS**, the counties, soil and water conservation districts, and watershed districts within the Middle-Snake-Tamarac Rivers, identified by number 44 as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

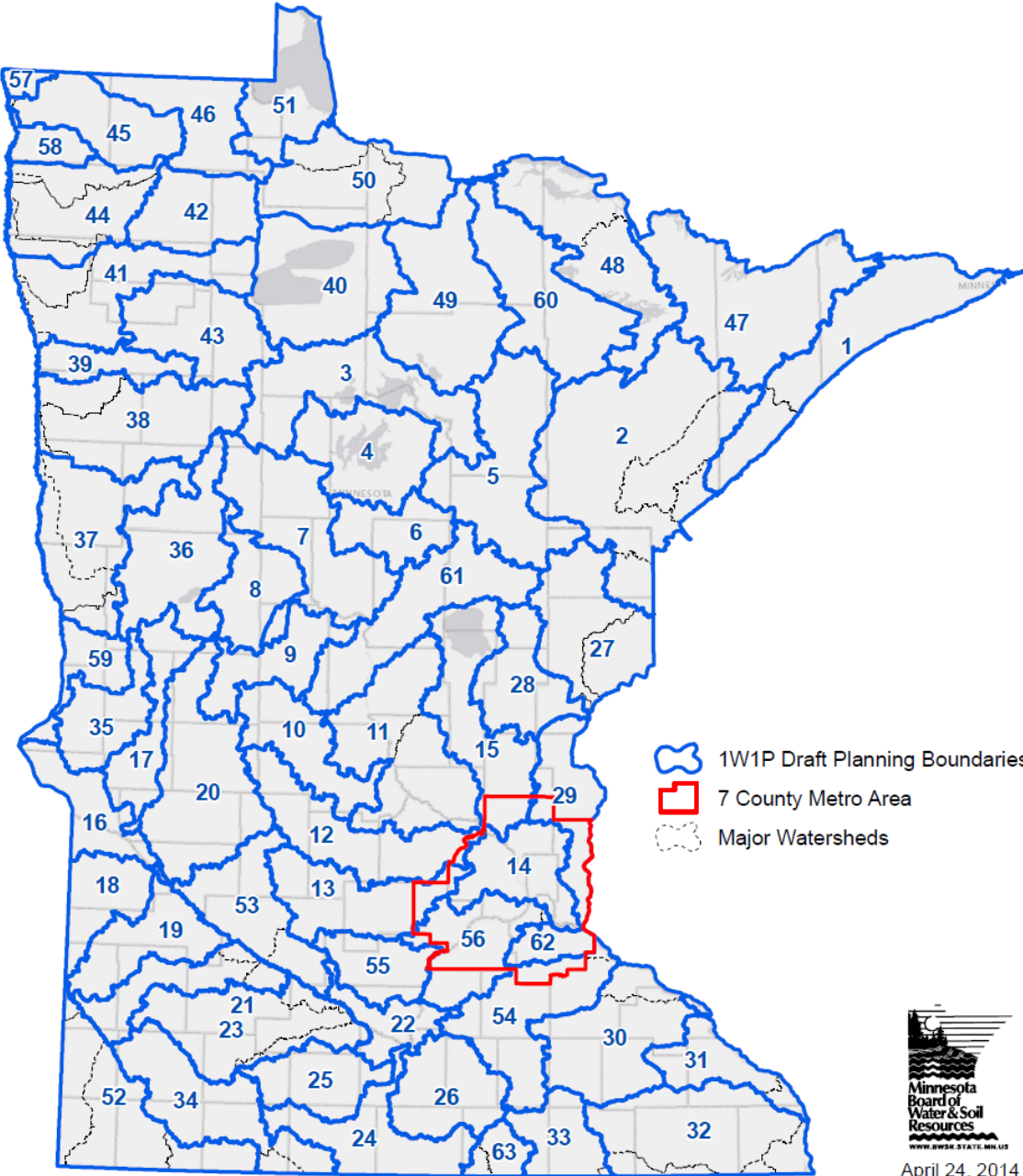
**NOW, THEREFORE, BE IT RESOLVED**, that Pennington County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

**BE IT FURTHER RESOLVED** that Pennington County welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and watershed districts within the Middle-Snake-Tamarac Rivers Watershed for watershed-scale planning efforts in the future; and

**BE IT FURTHER RESOLVED** that the Pennington County supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and supports participation on the advisory committee to collaborate with stakeholders on this effort, pending selection as a recipient of a planning grant.

# One Watershed, One Plan

## *Suggested Boundary Map*



April 24, 2014

\*Not legal boundaries; intended for planning purposes through One Watershed, One Plan only.

**OFFICIAL PROCEEDINGS**  
**PENNINGTON COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, MAY 26<sup>TH</sup>, 2020, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, May 26<sup>th</sup>, 2020 at 5:00 p.m. Members Present: Darryl Tveitbakk, Donald Jensen, Bruce Lawrence, Neil Peterson, and Cody Hempel (via Zoom). Absent: None.

The meeting was called to order by Chairman Tveitbakk and the Pledge of Allegiance was recited.

Julie Sjostrand, Human Services Director, presented the consent agenda from the May 19<sup>th</sup>, 2020 Human Services Committee meeting. On a motion by Commissioner Jensen, and seconded by Commissioner Peterson, the following recommendations of the Pennington County Human Service Committee for May 19<sup>th</sup>, 2020 are hereby adopted. Upon roll call vote: Hempel -aye, Lawrence - aye, Jensen - aye, Tveitbakk- aye and Peterson - aye. Motion carried.

**SECTION A**

- I. To approve the April 21<sup>st</sup>, 2020 Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III.
  - A. To approve CY 2020 Family-Based and outpatient services Purchase of Service Agreement with Northwestern Mental Health Center.
  - B. To approve the re-authorize the Pennington County Pre-Petition Screening Team and the list of screeners as presented.
  - C. To approve the "Every Student Succeeds Act" (ESSA) Service Agreement between Thief River Falls Public Schools and Pennington County Human Services as presented.
  - D. Jodi Harpstead Commissioner, Minnesota Department of Human Services sent a letter to commend Staff for a perfect performance in meeting the Department of Human Services financial reporting requirements for calendar year 2019.

**SECTION B**

- I. To approve payment of the Agency's bills.

Julie Sjostrand also read a letter congratulating the staff for perfect performance in meeting the Department of Human Services financial reporting requirements for the calendar year 2019.

Erik Beitel, Emergency Management Director, informed the County Board that we have received \$58,657.71 for reimbursement for damages caused by the 2019 spring flood event. Bray Township should receive \$11,011.34 and the remaining amount of \$47,646.37 should go to the County Highway Department. Moved by Commissioner Lawrence, seconded by Commissioner Peterson, to approve payment of \$11,011.34 to Bray Township and \$47,646.37 to the County Highway Department as their respected shares of the FEMA reimbursement for the 2019 spring

flood event. Upon roll call vote: Hempel -aye, Lawrence - aye, Jensen - aye, Tveitbakk- aye and Peterson - aye. Motion carried.

Kayla Jore, Inter County Nursing Director, noted we now have 14 positive COVID-19 cases and that this is a very fast moving situation. Contact tracing is taking place. The latest positive cases included persons in their late teens and early 20's in age. We need to continually encourage to maintain social distancing.

Erik Beitel noted that there will be testing for the COVID-19 virus at the long-term care facilities. This is a series of three tests within a twenty-one day period. Erik Beitel had spoken to Mary Turner, President of the Minnesota Nurses Association, regarding transferring patients with COVID-19 to and from healthcare facilities. Commissioner Tveitbakk has also sent an email to the Minnesota Department of Health stating his concerns regarding those transfers.

County Engineer Mike Flaagan asked that a revised resolution be approved regarding funding for the addition to the maintenance building. The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson, and upon roll call vote motion was carried. Roll call vote: Hempel -aye, Lawrence - aye, Jensen - aye, Tveitbakk- aye and Peterson - aye.

#### **RESOLUTION**

WHEREAS, Pennington County desires to use the Regular County State Aid Highway (CSAH) Maintenance Account for a portion of the Highway Facility Upgrade Project and:

WHEREAS, Pennington County requests a level of funding for this project based on the ratio of CSAH Expenditures to Total Cost.

Percentage of CSAH Expenditures to Total Cost:  $\$1,259,365.71/\$2,413,553 = 52\%$

CSAH funding request:  $\$130,000 \times 52\% = \$67,600.00$

NOW THEREFORE, BE IT RESOLVED, that the County of Pennington hereby requests Regular CSAH Maintenance Account funds in the amount of \$65,000 for the Highway Facility Upgrade Project.

County Engineer Flaagan gave a report on the Highway #32 Roundabout Project, Bridge Project, and Challenger Roundabout Project.

County Sheriff Ray Kuznia requests to re-advertise for part-time Corrections Officer applicants. Moved by Commissioner Jensen, seconded by Commissioner Lawrence, to advertise for part - time Corrections Officer applicants. Upon roll call vote: Hempel -aye, Lawrence - aye, Jensen - aye, Tveitbakk- aye and Peterson - aye. Motion carried.

Moved by Commissioner Lawrence, seconded by Commissioner Peterson, to post internally for a Corrections Sergeant. Upon roll call vote: Hempel -aye, Lawrence - aye, Jensen - aye, Tveitbakk- aye and Peterson - aye. Motion carried.

County Sheriff Kuznia requested to purchase 20 jail mattresses for \$2,243.00. Moved by Commissioner Lawrence, seconded by Commissioner Jensen, to approve the purchase of 20 new jail mattresses. Upon roll call vote: Hempel -aye, Lawrence - aye, Jensen - aye, Tveitbakk- aye and Peterson - aye. Motion carried.

Commissioner Lawrence asked the County Sheriff to find out how many Armor radios would be needed to get all fire department personnel on the Armor System.

County Assessor Adeline Olson then presented to the Board a letter announcing her retirement effective July 3rd, 2020. Commissioner Jensen moved, seconded by Commissioner Peterson, to accept the retirement of County Assessor Adeline Olson with regrets, and thanked her for her 40 years of employment with Pennington County, wishing her a long and happy retirement. Upon roll call vote: Hempel -aye, Lawrence - aye, Jensen - aye, Tveitbakk- aye and Peterson - aye. Motion unanimously carried.

The County Board then discussed whether they will open County Buildings to the public, Commissioner Peterson moved, seconded by Commissioner Jensen, to begin conducting business by appointment only for the following offices beginning June 1<sup>st</sup>, 2020: County Auditor – Treasurer, Motor Vehicle Department, County Attorney, County Recorder, County Assessor, Crime Victim Advocate, Inter – County Nursing Service, and Emergency Management. Upon roll call vote: Hempel -aye, Lawrence - aye, Jensen - aye, Tveitbakk- aye and Peterson - aye. Motion carried. It was noted that the Court Administrators Office would be open and the Court would start having limited hearings starting June 1<sup>st</sup>, 2020.

Chairman Tveitbakk turned the gavel over to Vice – Chairman Jensen.

Moved by Commissioner Peterson, seconded by Commissioner Lawrence, to approve payment of the Human Service Warrants in the amount of \$57,880.03 and also the following Commissioner warrants. Upon roll call vote: Hempel -aye, Lawrence - aye, Jensen - aye, and Peterson - aye. Motion carried.

#### WARRANTS

County Revenue	\$ 51,839.03
Road & Bridge	\$ 38,511.82
Ditch Funds	\$ 2,840.18

Per diems and meal reimbursements in the amount of \$843.88 were also approved.

Moved by Commissioner Lawrence, seconded by Commissioner Peterson, to approve the minutes of the regular meeting held May 12<sup>th</sup>, 2020 and the minutes of the special meeting held May 19<sup>th</sup>, 2020 as written. Upon roll call vote: Hempel -aye, Lawrence - aye, Jensen - aye, and Peterson - aye. Motion carried.

Chairman Tveitbakk returned and assumed the position of chairman.

Discussion was then held on the Auditor – Treasurer position. Moved by Commissioner Hempel, seconded by Commissioner Lawrence, to take applications to fill the unexpired term of the Auditor – Treasurer. Upon roll call vote: Hempel -aye, Lawrence - aye, Jensen - aye, Tveitbakk- aye and Peterson - aye. Motion carried.

The County Board then discussed the position of County Coordinator. Moved by Commissioner Peterson, seconded by Commissioner Hempel, to draft a job description for Pennington County Coordinator and a rate of pay for the position to review at a future meeting. Upon roll call vote: Hempel -aye, Lawrence - aye, Jensen - aye, Tveitbakk- aye and Peterson - aye. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to adjourn to 10:00 a.m., June 9<sup>th</sup>, 2020. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer  
Pennington County

Darryl Tveitbakk, Chairman  
Board of Commissioners

DRAFT

Jennifer  
6/9/20 8:53AM

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

DRAFT



# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
21	1011 ACE HARDWARE 01-218-000-0000-6300		44.98	HOSE/CUSHION GRIP	41527	REPAIRS & MAINTENANCE	N
22	01-218-000-0000-6300		9.98	LED LIGHTBULBS	41763	REPAIRS & MAINTENANCE	N
23	01-218-000-0000-6300		27.55	BACKBOARD IN DISPATCH	41865	REPAIRS & MAINTENANCE	N
24	01-218-000-0000-6300		9.90	HARDWARE/FASTENERS/CEILING TI	41989	REPAIRS & MAINTENANCE	N
25	01-218-000-0000-6300		47.20	FLAGPOLE ROPE	43343	REPAIRS & MAINTENANCE	N
26	01-218-000-0000-6300		4.78	SOCKET KEY/OUTSIDE WATER FAUCE	43439	REPAIRS & MAINTENANCE	N
27	01-218-000-0000-6300		18.98	DRILL BITS	44311	REPAIRS & MAINTENANCE	N
	1011 ACE HARDWARE		163.37	7 Transactions			
35	1326 APPLIED CONCEPTS, INC 01-201-000-0000-6631		3,151.00	RADAR #16 SUQUAD	367254	FURNITURE & EQUIPMENT	N
	1326 APPLIED CONCEPTS, INC		3,151.00	1 Transactions			
41	2050 BREDESON SUPPLY 01-601-000-0000-6401		12.57	OFFICE SUPPLIES	88362	SUPPLIES - EXTENSION	N
96	01-601-000-0000-6401		26.39	OFFICE SUPPLIES	88364	SUPPLIES - EXTENSION	N
	2050 BREDESON SUPPLY		38.96	2 Transactions			
42	3323 CHAMBER OF COMMERCE 01-601-000-0000-6801		70.00	HANGING FLOWER BASKET SPONSORS		MISCELLANEOUS EXPENSE - EXTEN	N
	3323 CHAMBER OF COMMERCE		70.00	1 Transactions			
34	20007 CITY OF THIEF RIVER FALLS 01-223-000-0000-6202		195.00	1ST QUARTER 2020 SECURITY LINE	3630	TELEPHONE - E911	N
	20007 CITY OF THIEF RIVER FALLS		195.00	1 Transactions			
4	3407 CLIMATE CONTROL, INC. 01-218-000-0000-6300		195.00	RTU SCHEDULE CREDENTIALS DT	14394	REPAIRS & MAINTENANCE	N
3	01-218-000-0000-6300		130.00	RTU-4 ISSUES/TEMP CONTROL	14402	REPAIRS & MAINTENANCE	N
	3407 CLIMATE CONTROL, INC.		325.00	2 Transactions			
80	3311 COLE PAPERS, INC. 01-111-000-0000-6300		7.00	SANITIZER DISP - COVID		REPAIRS & MAINTENANCE	N
79	01-111-000-0000-6300		141.88	HAND SANITIZER, GLOVES - COVID	9839934	REPAIRS & MAINTENANCE	N
	3311 COLE PAPERS, INC.		148.88	2 Transactions			
99	4310 D & T VENTURES 01-070-000-0000-6301		450.00	PROPERTY TAX WEBSITE SUPPORT	300263	MAINTENANCE AGREEMENT	N

# Pennington County Financial System



Jennifer  
6/9/20 8:53AM  
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
4310	D & T VENTURES		450.00		1 Transactions		
2	4354 DAVE'S LANDSCAPING		225.00	PLANTERS/REMOVE GRAVEL REPLACE		REPAIRS & MAINTENANCE	Y
	01-218-000-0000-6300						
	4354 DAVE'S LANDSCAPING		225.00		1 Transactions		
31	4303 DON'S SEWING & VACUUM SERV		34.50	VACUUM ACCESSORIES/JAIL	21318	JANITORIAL SUPPLIES - JAIL	Y
	01-251-000-0000-6403						
	4303 DON'S SEWING & VACUUM SERV		34.50		1 Transactions		
139	999999997 ENCARTELE		860.00	BROADCAST DEVICE/MGMT SERVICES	0226	MISCELLANEOUS EXPENSE - CANTE	N
	01-259-000-0000-6801						
	999999997 ENCARTELE		860.00		1 Transactions		
120	6305 FLAAGAN/JODI		1,137.50	32.5@35T2D GRANT		TOWARD ZERO DEATH GRANT	Y
	01-013-000-0000-6853						
	6305 FLAAGAN/JODI		1,137.50		1 Transactions		
93	6306 FLEET DISTRIBUTING		672.64	HAND SANITIZER FOR COVID19		Supplies	N
	01-290-000-0000-6401						
	6306 FLEET DISTRIBUTING		672.64		1 Transactions		
123	8331 HARDWARE HANK		3.50	HARDWARE	41574	REPAIRS & MAINTENANCE	N
	01-111-000-0000-6300						
124			2.99	FUNNEL	42057	JANITORIAL SUPPLIES - COURTHOU	N
	01-111-000-0000-6403						
130			9.56	PLUMBING SUPPLIES	42063	REPAIRS & MAINTENANCE	N
	01-218-000-0000-6300						
126			14.37	PIPE CUTTER	42258	REPAIRS & MAINTENANCE	N
	01-111-000-0000-6300						
128			18.61	HARDWARE	42565	REPAIRS & MAINTENANCE	N
	01-111-000-0000-6300						
127			11.79	HARDWARE	42721	REPAIRS & MAINTENANCE	N
	01-111-000-0000-6300						
125			16.74	BOLTS, BITS	43311	REPAIRS & MAINTENANCE	N
	01-111-000-0000-6300						
129			7.98	BUCKET	44084	JANITORIAL SUPPLIES - COURTHOU	N
	01-111-000-0000-6403						
	8331 HARDWARE HANK		85.54		8 Transactions		
13	8385 HEARTLAND PAPER CO		28.60	PAPER PRODUCTS/TOWELS	682642	JANITORIAL SUPPLIES	N
	01-218-000-0000-6403						
10			178.86	PAPER PRODUCTS	6827583	JANITORIAL SUPPLIES	N
	01-218-000-0000-6403						
11			178.86	PAPER PRODUCTS	6875381	JANITORIAL SUPPLIES - JAIL	N
	01-251-000-0000-6403						
12			542.90	PAPER PRODUCT/TOWELS	6907750	JANITORIAL SUPPLIES	N
	01-218-000-0000-6403						
14			23.72	PAPER PRODUCTS/DISINFECTANT	6908610	JANITORIAL SUPPLIES	N
	01-218-000-0000-6403						

# Pennington County Financial System



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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
8385	HEARTLAND PAPER CO		952.94		5 Transactions		
134	8014 HUGOS #7 01-003-000-0000-6330		6.98	FOOD FOR MEETING	1155	TRAVEL & EXPENSE	N
	8014 HUGOS #7		6.98		1 Transactions		
143	10026 JENSEN/DONALD J 01-003-000-0000-6330		151.80	MAY MILEAGE		TRAVEL & EXPENSE	N
	10026 JENSEN/DONALD J		151.80		1 Transactions		
131	999999997 LACOURSIERE/MAX 01-091-000-0000-6241		252.00	LAW LICENSE RENEWAL	00591P	DUES	N
	999999997 LACOURSIERE/MAX		252.00		1 Transactions		
95	13498 MARCO TECHNOLOGIES LLC 01-601-000-0000-6301		156.39	CANON COPIER CONTRACT	7606028	MAINTENANCE AGREEMENT	N
90	01-801-000-0000-6301		84.98	EQ767167 MAINTENANCE AGREEMENT	7623511	MAINTENANCE AGREEMENT	N
98	01-101-000-0000-6301		6.23	EQ442257 MAINTENANCE AGREEMENT	7640254	MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		247.60		3 Transactions		
135	13244 MN ATTORNEY GENERAL'S OFFICE 01-091-000-0000-6262		705.09	REIMB TRAVEL - P	610186	OTHER SERVICES	N
	13244 MN ATTORNEY GENERAL'S OFFICE		705.09		1 Transactions		
122	13447 MN BOARD OF ASSESSORS 01-106-000-0000-6241		300.00	LICENSE RENEWAL - AO, CB		DUES - ASSESSOR	N
	13447 MN BOARD OF ASSESSORS		300.00		1 Transactions		
81	13355 MN COUNTIES COMPUTER COOP 01-041-000-0000-6330		45.00	2020 ANNUAL CONF - JH	2006062	TRAVEL & EXPENSE	N
	13355 MN COUNTIES COMPUTER COOP		45.00		1 Transactions		
82	13329 MN ENTERPRISE TECHNOLOGY SHARED : 01-070-000-0000-6263		1,300.00	APRIL FIBER USAGE	DV20040462	COMPUTER SERVICES - DP	N
	13329 MN ENTERPRISE TECHNOLOGY SHARED :		1,300.00		1 Transactions		
133	999999997 MORRIS ELECTRONICS INC 01-220-000-0000-6263		600.00	REMOTE WORK/CENRAL SQUARE TUNN	20157358	COMPUTER SERVICES & SUPPLIES	N
	999999997 MORRIS ELECTRONICS INC		600.00		1 Transactions		

# Pennington County Financial System



Jennifer  
6/9/20 8:53AM  
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
							Paid On Bhf #	On Behalf of Name	
33	14440	NORTHDAL OIL INC.		8.12	GAS/LAWN MOWER		1019910	REPAIRS & MAINTENANCE	N
	14440	NORTHDAL OIL INC.		8.12		1 Transactions			
16	14033	NORTHERN STATE BANK		20.01	BAGLEY COOP/GAS FOR 08-REIMB P			GAS & DIESEL	N
17		01-201-000-0000-6801		18.34	EZ PACK N SHIP MAIL #16 ARMOUR			MISCELLANEOUS EXPENSE	N
18		01-201-000-0000-6801		6.95	USPS-MAIL CERTIFIED LETTER			MISCELLANEOUS EXPENSE	N
	14033	NORTHERN STATE BANK		45.30		3 Transactions			
36	14123	NORTHWEST BEVERAGE INC		67.00	WATER (9)		1184987	MISCELLANEOUS EXPENSE - JAIL	N
37		01-220-000-0000-6801		59.75	WATER (8)		1186384	MISCELLANEOUS EXPENSE	N
38		01-220-000-0000-6801		10.00	MONTHLY RENTAL/MAY		1187593	MISCELLANEOUS EXPENSE	N
39		01-251-000-0000-6801		10.00	MONTHLY RENTAL/MAY		1187593	MISCELLANEOUS EXPENSE - JAIL	N
40		01-220-000-0000-6801		59.75	WATER (8)		1187751	MISCELLANEOUS EXPENSE	N
105		01-801-000-0000-6801		101.50	WATER		5447	MISCELLANEOUS EXPENSE	N
97		01-601-000-0000-6401		19.00	MAY WATER BILL		7961	SUPPLIES - EXTENSION	N
	14123	NORTHWEST BEVERAGE INC		327.00		7 Transactions			
28	15323	OFFICE DEPOT		388.56	PRINTER INK/DC		495880774001	GENERAL SUPPLIES - JAIL	N
29		01-201-000-0000-6405		33.99	LABEL MAKER TAPE		495885437001	GENERAL SUPPLIES	N
104		01-003-000-0000-6401		18.25	CUPS		498390785001	SUPPLIES - BOARD	N
101		01-041-000-0000-6401		46.45	DATA BINDER		498390785001	SUPPLIES - AUDITOR	N
102		01-041-000-0000-6401		6.09	BATTERIES		498390785001	SUPPLIES - AUDITOR	N
103		01-041-000-0000-6401		27.24	CUPS, ARROWS		498390785001	SUPPLIES - AUDITOR	N
140		01-041-000-0000-6401		12.06	ENVELOPES		501090496001	SUPPLIES - AUDITOR	N
100		01-041-000-0000-6401		1.30	ENVELOPE SEALER		501091883001	SUPPLIES - AUDITOR	N
	15323	OFFICE DEPOT		533.94		8 Transactions			
132	999999997	PAUTZKE/TAMI		204.95	EXPENSES			OTHER SERVICES-CRIME VICTIM	N
	999999997	PAUTZKE/TAMI		204.95		1 Transactions			
94	16359	PENNINGTON COUNTY CRIME VICTIM		203.04	CAR REPAIR FOR VICTIM 57-CR-20		350309	TELEPHONE	N
	16359	PENNINGTON COUNTY CRIME VICTIM		203.04		1 Transactions			
	16317	PENNINGTON COUNTY HIGHWAY DEPT							

# Pennington County Financial System



Jennifer  
6/9/20 8:53AM  
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
137	01-290-000-0000-6801		47,646.37	FEMA & HSEM 2019 FLOOD REIMB		Miscellaneous Expense	N
	16317 PENNINGTON COUNTY HIGHWAY DEPT		47,646.37	1 Transactions			
	16362 PETERSON/NEIL						
141	01-003-000-0000-6330		29.90	MAY MILEAGE		TRAVEL & EXPENSE	N
	16362 PETERSON/NEIL		29.90	1 Transactions			
	17003 QUICK PRINT CENTER						
84	01-132-000-0000-6401		98.01	#10 ENVELOPES	14098	SUPPLIES - MOTOR VEHICLE	N
91	01-270-000-0000-6401		263.60	1000 BROCHURES	14133	SUPPLIES - CRIME	N
92	01-270-000-0000-6401		54.00	500 BUSINESS CARDS	14133	SUPPLIES - CRIME	N
	17003 QUICK PRINT CENTER		415.61	3 Transactions			
	19057 SKALSKY ELECTRIC						
1	01-251-000-0000-6300		104.92	REPLACE JAIL RECEPTICLE	2083	REPAIRS & MAINTENANCE	N
	19057 SKALSKY ELECTRIC		104.92	1 Transactions			
	19302 STERICYCLE						
32	01-251-000-0000-6405		279.60	QUARTERLY FEE & ENERGY CHARGE	4009382613	GENERAL SUPPLIES - JAIL	N
	19302 STERICYCLE		279.60	1 Transactions			
	19362 SUNDBY CLEANING, LLC						
107	01-800-000-0000-6262		1,800.00	MAY CLEANING - SS	LECS20	OTHER SERVICES-WELFARE BUILDI	Y
106	01-111-000-0000-6262		1,300.00	MAY CLEANING - LEC	PC55520	OTHER SERVICES - COURTHOUSE	Y
	19362 SUNDBY CLEANING, LLC		3,100.00	2 Transactions			
	999999997 SWAA/AMC						
136	01-601-000-0000-6801		50.00	SWAA - DUES		MISCELLANEOUS EXPENSE - EXTEN	N
	999999997 SWAA/AMC		50.00	1 Transactions			
	20027 THE TIMES						
7	01-251-000-0000-6801		64.75	1 WK TIMES/CORRECTIONS		MISCELLANEOUS EXPENSE - JAIL	N
8	01-251-000-0000-6801		67.50	1 WK WATCH/CORRECTIONS		MISCELLANEOUS EXPENSE - JAIL	N
9	01-251-000-0000-6801		10.00	INTERNET JOB PAGE		MISCELLANEOUS EXPENSE - JAIL	N
5	01-251-000-0000-6801		78.75	1 WK WATCH/CORRECTIONS	284	MISCELLANEOUS EXPENSE - JAIL	N
6	01-251-000-0000-6801		10.00	INTERNET JOB PAGE	284	MISCELLANEOUS EXPENSE - JAIL	N
108	01-251-000-0000-6801		78.75	CORRECTIONS OFFICER - N WATCH	5-2-2020	MISCELLANEOUS EXPENSE - JAIL	N
109	01-251-000-0000-6801		10.00	INTERNET JOBS	5-2-2020	MISCELLANEOUS EXPENSE - JAIL	N
113	01-003-000-0000-6231		270.00	COVID - N WATCH	5-30-2020	PUBLISHING - BOARD	N
111	01-041-000-0000-6231		85.00	REST ESTATE TAXES - TIMES	5-6-2020	PUBLISHING/ADVERTISING - AUDIT	N

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Descripti	1099 On Behalf of Name
110		01-251-000-0000-6801		64.75	CORRECTIONS OFFICER - TIMES		5-6-2020		MISCELLANEOUS EXPENSE - JAIL	N
112		01-041-000-0000-6231		82.50	REST ESTATE TAXES - N WATCH		5-9-2020		PUBLISHING/ADVERTISING - AUDIT	N
117		01-003-000-0000-6231		393.76	PROCEEDINGS OF 4/14/2020		5/27/2020		PUBLISHING - BOARD	N
118		01-003-000-0000-6231		280.60	PROCEEDINGS OF 4/28/2020		5/27/2020		PUBLISHING - BOARD	N
119		01-003-000-0000-6231		118.68	PROCEEDINGS OF 4/2/2020		5/27/2020		PUBLISHING - BOARD	N
114		01-003-000-0000-6231		261.28	PROCEEDINGS OF 3/10/2020		5/6/2020		PUBLISHING - BOARD	N
115		01-003-000-0000-6231		117.76	PROCEEDINGS OF 3/17/2020		5/6/2020		PUBLISHING - BOARD	N
116		01-003-000-0000-6231		311.88	PROCEEDINGS OF 3/24/2020		5/6/2020		PUBLISHING - BOARD	N
20027	THE TIMES			2,305.96		17 Transactions				
20311	TREASURER BRAY TOWNSHIP									
138		01-290-000-0000-6801		11,011.34	FEMA & HSEM 2019 FLOOD REIMB				Miscellaneous Expense	N
20311	TREASURER BRAY TOWNSHIP			11,011.34		1 Transactions				
11039	TRF RADIO									
121		01-041-000-0000-6231		453.00	FOR AD 1ST 1/2 TAXES				PUBLISHING/ADVERTISING - AUDIT	N
11039	TRF RADIO			453.00		1 Transactions				
20307	TVEITBAKK/DARRYL									
142		01-003-000-0000-6401		21.36	PAPER				SUPPLIES - BOARD	N
20307	TVEITBAKK/DARRYL			21.36		1 Transactions				
21338	UNIVERSITY OF NORTH DAKOTA									
19		01-206-000-0000-6262		105.00	TOXICOLOGY FEES KL A20-037		A20-037/116185		OTHER SERVICES-CORONER	N
20		01-206-000-0000-6262		40.00	TOXICOLOGY FEES RE A20-048		A20-048-116185		OTHER SERVICES-CORONER	N
15		01-206-000-0000-6262		2,080.00	MED EXAM SERVICES/RE A20-048		A20-048/116185		OTHER SERVICES-CORONER	N
21338	UNIVERSITY OF NORTH DAKOTA			2,225.00		3 Transactions				
23326	WATCH GUARD									
30		01-201-000-0000-6631		9,840.00	2 IN CAR CAMERAS #2, #16		4ELXINV0007062		FURNITURE & EQUIPMENT	N
23326	WATCH GUARD			9,840.00		1 Transactions				
1 Fund Total:				90,924.21	County Revenue			43 Vendors		101 Transactions

# Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
78	1011 ACE HARDWARE 03-330-000-0000-6554		4.98	HOOK		ENGINEERING & SURVEYING SUPPLI	N
	1011 ACE HARDWARE		4.98		1 Transactions		
77	1350 AMERIPRIDE SERVICES, INC 03-320-000-0000-6262		1,120.22	SHOIP 500 RUGS		OTHER SERVICES	N
	1350 AMERIPRIDE SERVICES, INC		1,120.22		1 Transactions		
74	1364 AUTO VALUE 03-350-000-0000-6556		16.99	SHOP 520 SUPPLIES		SHOP SUPPLIES	N
70	03-350-000-0000-6564		399.97	BATTERY UNIT 228		EQUIPMENT REPAIR PARTS	N
71	03-350-000-0000-6564		120.94	TRAILER VALVE UNIT 269		EQUIPMENT REPAIR PARTS	N
72	03-350-000-0000-6564		143.47	BATTERY UNIT 305		EQUIPMENT REPAIR PARTS	N
73	03-350-000-0000-6564		21.40	OIL FILTER UNIT 205		EQUIPMENT REPAIR PARTS	N
75	03-350-000-0000-6564		119.22	PARTS FOR UNIT 244		EQUIPMENT REPAIR PARTS	N
76	03-350-000-0000-6564		25.98	TAILGATE SUPPORT UNIT 256		EQUIPMENT REPAIR PARTS	N
	1364 AUTO VALUE		847.97		7 Transactions		
68	2326 BERT'S TRUCK EQUIPMENT INC 03-350-000-0000-6564		1,070.74	FENDER KITS UNIT244		EQUIPMENT REPAIR PARTS	N
69	03-350-000-0000-6564		386.05	LUBRICATOR UNIT 227		EQUIPMENT REPAIR PARTS	N
	2326 BERT'S TRUCK EQUIPMENT INC		1,456.79		2 Transactions		
67	20007 CITY OF THIEF RIVER FALLS 03-330-000-0000-6273		17,895.12	LINE MOVES SAP 57-608-010		LINE MOVES & EASEMENTS	N
	20007 CITY OF THIEF RIVER FALLS		17,895.12		1 Transactions		
66	3359 COMMISSIONER OF TRANSPORTATION 03-330-000-0000-6274		1,473.31	LAB TESTING		LAB TESTING	N
	3359 COMMISSIONER OF TRANSPORTATION		1,473.31		1 Transactions		
64	10408 DEERE CREDIT INC. 03-350-000-0000-6631		27,515.67	LEASE MOTOGRADER 208		FURNITURE & EQUIPMENT	N
65	03-350-000-0000-6631		24,691.26	LEASE MOTORGRADER 205		FURNITURE & EQUIPMENT	N
	10408 DEERE CREDIT INC.		52,206.93		2 Transactions		
60	6349 FASTENAL COMPANY 03-350-000-0000-6551		225.84	BOLTS SIGNING		SIGNS	N
61	03-350-000-0000-6551		431.14	BOLTS, WASHERS ETC SIGNING		SIGNS	N
62	03-350-000-0000-6564		37.27	WASHER, LOCK NUT CAP SCREW UNI		EQUIPMENT REPAIR PARTS	N

# Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formuli On Behalf of Name	1099
6349	FASTENAL COMPANY		694.25		3 Transactions		
58	6306 FLEET DISTRIBUTING 03-350-000-0000-6556		49.00	MARKING FLAGS		SHOP SUPPLIES	N
	6306 FLEET DISTRIBUTING		49.00		1 Transactions		
59	6344 FLEETPRIDE 03-350-000-0000-6564		19.90	FILTER UNIT 317		EQUIPMENT REPAIR PARTS	N
	6344 FLEETPRIDE		19.90		1 Transactions		
63	6318 FSSOLUTIONS 03-320-000-0000-6801		500.00	SUBSCRIPTION DRUG/ALCOHOL		MISCELLANEOUS EXPENSE	N
	6318 FSSOLUTIONS		500.00		1 Transactions		
57	10008 JOHN DEERE FINANCIAL 03-350-000-0000-6562		802.87	LUBRICANT SHOP 500		MOTOR OIL & LUBRICANTS	N
	10008 JOHN DEERE FINANCIAL		802.87		1 Transactions		
55	14324 NAPA AUTO PARTS 03-350-000-0000-6556		169.14	HAMMPERS		SHOP SUPPLIES	N
54	03-350-000-0000-6564		374.99	LIGHT UNIT 316		EQUIPMENT REPAIR PARTS	N
56	03-350-000-0000-6564		11.99	PLUG UNIT 249		EQUIPMENT REPAIR PARTS	N
	14324 NAPA AUTO PARTS		556.12		3 Transactions		
53	14123 NORTHWEST BEVERAGE INC 03-320-000-0000-6401		16.25	WATER		SUPPLIES	N
	14123 NORTHWEST BEVERAGE INC		16.25		1 Transactions		
49	14312 NORTHWEST POWER SYSTEMS 03-350-000-0000-6564		2,415.78	FIX PISTON PUMP UNIT 306		EQUIPMENT REPAIR PARTS	N
50	03-350-000-0000-6564		20.71	PARTS UNIT 303		EQUIPMENT REPAIR PARTS	N
51	03-350-000-0000-6564		13.90	BUSHING UNIT 227		EQUIPMENT REPAIR PARTS	N
52	03-350-000-0000-6564		41.33	VALVE UNIT 247		EQUIPMENT REPAIR PARTS	N
	14312 NORTHWEST POWER SYSTEMS		2,491.72		4 Transactions		
48	15323 OFFICE DEPOT 03-320-000-0000-6401		5.58	CLIPS		SUPPLIES	N
	15323 OFFICE DEPOT		5.58		1 Transactions		
	16460 POMP'S TIRE SERVICE INC						



# Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula	Descripti	1099
							Paid On Bhf #	On Behalf of Name		
47		03-350-000-0000-6564		619.08	TIRES UNIT 317				EQUIPMENT REPAIR PARTS	N
	16460	POMP'S TIRE SERVICE INC		619.08		1 Transactions				
	16419	PRECISE MRM LLC								
46		03-350-000-0000-6564		296.17	MONTHLY GPS - APRIL				EQUIPMENT REPAIR PARTS	N
	16419	PRECISE MRM LLC		296.17		1 Transactions				
	19351	S & S TRUCK REPAIR LLC								
45		03-350-000-0000-6564		31.73	PARKING AIR SWITCH				EQUIPMENT REPAIR PARTS	Y
	19351	S & S TRUCK REPAIR LLC		31.73		1 Transactions				
	22315	VALLEY TRUCK								
44		03-350-000-0000-6564		476.87	HOOK ASSEMBLY PENTLE				EQUIPMENT REPAIR PARTS	N
	22315	VALLEY TRUCK		476.87		1 Transactions				
	26302	ZEE MEDICAL SERVICE								
43		03-350-000-0000-6428		130.38	FIRST AID SUPPLIES				SAFETY EQUIPMENT	N
	26302	ZEE MEDICAL SERVICE		130.38		1 Transactions				
3 Fund Total:				81,695.24	Road & Bridge		21 Vendors		36 Transactions	

# Pennington County Financial System



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40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
87	1330 ANDERSON SERVICES 40-716-000-0000-6262		1,560.00	SEEDING - CD16		OTHER SERVICES	Y
85	40-796-000-0000-6262		3,840.00	SEEDING, MULCHING CD96		OTHER SERVICES	Y
86	40-796-000-0000-6262		22,986.00	DIRT WORK, PIPE SETTING - CD96		OTHER SERVICES	Y
88	40-796-000-0000-6262		4,750.00	SITE PREP SEEDING - CD#96		OTHER SERVICES	Y
	1330 ANDERSON SERVICES		33,136.00	4 Transactions			
83	6321 FARMERS CO-OP GRAIN & SEED 40-796-000-0000-6262		16.50	OAT SEED CO#96	694984	OTHER SERVICES	N
	6321 FARMERS CO-OP GRAIN & SEED		16.50	1 Transactions			
89	23302 WRIGHT CONSTRUCTION INC 40-718-000-0000-6262		18,090.00	LEVEL SPAL - JD#18		OTHER SERVICES - JD #18	N
	23302 WRIGHT CONSTRUCTION INC		18,090.00	1 Transactions			
40 Fund Total:			51,242.50	Ditch Funds	3 Vendors	6 Transactions	
Final Total:			223,861.95	67 Vendors	143 Transactions		

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	90,924.21	County Revenue
	3	81,695.24	Road & Bridge
	40	51,242.50	Ditch Funds
	All Funds	223,861.95	Total

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# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

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# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
10026	JENSEN/DONALD J						
1	01-003-000-0000-6103		75.00	PER DIEM - AIRPORT AUTH - TRF	050720	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	051220	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		75.00	PER DIEM - ICCC - OKLEE	051820	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	051920	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		75.00	PER DIEM - AIRPORT AUTH - TRF	052020	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	PER DIEM - JTC - BEMIDJI	052120	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		75.00	PER DIEM - MRC - TRF	052720	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		100.00	PER DIEM - PERSONNEL - TRF	052820	PER DIEMS - BOARD	N
10026	JENSEN/DONALD J		625.00	8 Transactions			
12323	LAWRENCE/BRUCE						
19	01-003-000-0000-6103		75.00	PER DIEM - NWRECB - TRF	051320	PER DIEMS - BOARD	N
20	01-003-000-0000-6103		100.00	PER DIEM - SP MTG - TRF	051920	PER DIEMS - BOARD	N
21	01-003-000-0000-6103		75.00	PER DIEM - HAZ WASTE - TRF	052020	PER DIEMS - BOARD	N
22	01-003-000-0000-6103		75.00	PER DIEM - NWRECB - TRF	052620	PER DIEMS - BOARD	N
23	01-003-000-0000-6103		75.00	PER DIEM - NWRECB -TRF	052920	PER DIEMS - BOARD	N
12323	LAWRENCE/BRUCE		400.00	5 Transactions			
16362	PETERSON/NEIL						
24	01-003-000-0000-6103		75.00	PER DIEM - AMC - TRF	050520	PER DIEMS - BOARD	N
25	01-003-000-0000-6103		75.00	PER DIEM - ECON DEV - TRF	050720	PER DIEMS - BOARD	N
26	01-003-000-0000-6103		75.00	PER DIEM - EMER CTY BD - TRF	051920	PER DIEMS - BOARD	N
16362	PETERSON/NEIL		225.00	3 Transactions			
20307	TVEITBAKK/DARRYL						
9	01-003-000-0000-6103		75.00	PER DIEM - RED RIVER CORR - TR	050520	PER DIEMS - BOARD	N
10	01-003-000-0000-6103		75.00	PER DIEM - AIRPORT AUTH - TRF	050720	PER DIEMS - BOARD	N
11	01-003-000-0000-6103		75.00	PER DIEM - LAND DANCING SKY -	051120	PER DIEMS - BOARD	N
12	01-003-000-0000-6103		75.00	MVD COVID MEETING	051320	PER DIEMS - BOARD	N
13	01-003-000-0000-6103		100.00	PER DIEM - PERS,COVID - TRF	051420	PER DIEMS - BOARD	N
14	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	051920	PER DIEMS - BOARD	N
15	01-003-000-0000-6103		75.00	PER DIEM - AIRPORT AUTH - TRF	052120	PER DIEMS - BOARD	N
16	01-003-000-0000-6103		75.00	PER DIEM - ICNS ZOOM TRN - TRF	052120	PER DIEMS - BOARD	N
17	01-003-000-0000-6103		75.00	PER DIEM - DANCING SKY - TRF	052620	PER DIEMS - BOARD	N
18	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	052820	PER DIEMS - BOARD	N
20307	TVEITBAKK/DARRYL		775.00	10 Transactions			

1 Fund Total: 2,025.00 County Revenue 4 Vendors 26 Transactions

# Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		2,025.00	4 Vendors	26 Transactions	

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# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	2,025.00	County Revenue
All Funds		2,025.00	Total

Approved by, .....

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