

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, DECEMBER 29TH, 2020, 5:00 P.M.**

AGENDA - REVISED

- Pledge of Allegiance
- 5:00 Julie Sjostrand – Human Services Director
- Consent Agenda
- 5:10 Public Hearing – Appointed positions of County
Auditor-Treasurer & County Recorder
- 5:30 Kyri Nelson (via Zoom)
- Tax Penalty
- 5:45 Sandra Gaffney (Via Telephone)
- Tax Penalty
- 6:00 Seth Vettleson – Chief Deputy Sheriff
- LEC Personnel
- 6:10 Colleen Hoffman – HPK, PLLC
- 2019 Audit Exit
- 6:25 Mike Flaagan – County Engineer
- 6:40 Erik Beitel – Emergency Mgmt. Director
- COVID-19 update
- County Coordinator Items

(This agenda is subject to change)

Note: Due to COVID-19 and social distancing, ZOOM meeting invites will be sent to those on the agenda and the agenda email list.

PENNINGTON COUNTY HUMAN SERVICES
HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, the following recommendations of the
Pennington County Human Service Committee for December 15, 2020 (detailed minutes on
record) are hereby adopted:

SECTION A

- I. To approve the November 17, 2020 Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III.
 - A. To approve the CY 2021 Behavioral Health (Community-Based Services/Residential/
Temporary Confinement and CD Assessment) Purchase of Service Agreements
Between Sanford Behavioral Health and Pennington County Human Services.
 - B. To approve the CY 2021 Supported Employment Purchase of Service Agreement
between the Occupational Development Center, Inc. and Pennington County Human
Services.
 - C. To approve the Updated Pennington County Licensed Family Child Care Variance
Guidelines Brochure.

SECTION B

- I. To approve payment of the Agency's bills.

Aye

Nay

Chairperson

Date

JOINT POWERS AGREEMENT NORTHWEST WORKFORCE SERVICE AREA

THIS AGREEMENT, made and entered into the first day of July 2020 by and between the Board of Commissioners of the following Counties of the State of Minnesota: Kittson, Marshall, Norman, Pennington, Polk, Red Lake, and Roseau (hereinafter referred to as participating county boards) as follows:

WHEREAS: The Workforce Innovation and Opportunity Act (WIOA) of 2014 (Public Law 113-128, Dated July 22, 2014), amended the Workforce Investment Act of 1998 to strengthen the United States workforce development system through innovation in, and alignment and improvement of, employment, training, and education programs in the United States, and to promote individual and national economic growth; and

WHEREAS, the Workforce Innovation and Opportunity Act legislation require that local elected officials participate in the major decision making roles, and

WHEREAS, The Northwest Regional Development Commission was created to facilitate intergovernmental cooperation and to insure orderly and harmonious coordination of state, federal, and local comprehensive planning and development programs, and

WHEREAS, the Northwest Regional Development Commission's Board of Directors is an existing representative body of local elected officials.

NOW THEREFORE, in consideration of the covenants and mutual agreements contained herein, and pursuant to the foregoing, the participating counties hereby designate the members of the Northwest Regional Development Commissions' Board of Directors as the Local Elected Officials for the Northwest Workforce Service Area with the specific duties as follows:

I. Operating Procedures and Policies

The Northwest Private Industry Council/Workforce Development Board will operate as the Administrative Entity and Grant Recipient for the program and will also be responsible for the allocation of funds and client participation management.

The Procedures and Policies shall be according to the Northwest Private Industry Council/Workforce Development Board Policy Manual.

II. Powers

The Local Elected Officials shall possess all powers and duties established by the Workforce Innovation and Opportunity Act legislation.

III. Composition of the Northwest Private Industry Council/Workforce Development Board shall be established according to Section 107(b)(2) of the Workforce Innovation and Opportunity Act of 2014.

A. Membership Structure

The Northwest Private Industry Council/Workforce Investment Board shall consist of 19 members. There will be ten representatives from the private sector with one representative serving each of the seven counties and with three representatives serving the Local Workforce Development Area at large. There will be four members on the Workforce Development Board representing organized labor and Community Based Organizations; two members representing education (higher education and adult literacy); and one member representing each of the following groups: Economic and Community Development, Public Employment Services, and Rehabilitation Agencies.

B. Appointment Process

The appointment process shall involve four steps:

1. Solicitation of nominations
2. Review of nominations
3. Appointment
4. Certification

Each step is described as follows:

Solicitation of Nominations

The Local Elected Officials in concert with the Workforce Development Board will solicit nominations from representative local and regional groups and organizations representing private and public sector employers, community based organizations, economic development organizations, education, organized labor, public employment services, and rehabilitation agencies.

Review of Nominations

- a. All nominations will be submitted to the Local Elected Official Board for review.
- b. The Local Elected Officials will review the nominations and forward either comments or recommendations depending on the category of review of the nomination. There are two categories of review.
 - (i) Comments – The Local Elected Official Board will make any appropriate comments on the nomination in terms of the person's ability to represent the category of the nomination. At the discretion of the Local Elected Official Board, the nomination(s)

may be sent to the County Board of the nominee's residence for further recommendation or comment.

- (ii) Recommendations – In the event that there is more than one recommendation for a county-designated seat, the list of nominees shall be forwarded to that County Board who will then recommend to the Local Elected Official Board one of the private sector persons from the County to fill one of the seven Geographic Based slots.

Appointments

The final appointments will be made by the Local Elected Officials Board using the following process:

- a. The specific persons recommended by the County Boards to fill the seven private sector geographic slots.
- b. The remaining appointments will be made with consideration given to comments by the counties and information provided on the nominations form.
- c. Lack of Agreement – If after a reasonable effort, the Local Elected Officials are unable to reach agreement, the Governor may appoint the members of the local board from individuals so nominated or recommended.

Certification

The Governor and his staff will review the membership structure, the nominations process, and the final appointments prior to official certification as required by the Workforce Innovation and Opportunity Act. Once certified, the Northwest Private Industry Council/Workforce Development Board will meet and proceed according to the requirements of the Act.

- IV. Relationship of the Northwest Private Industry Council/Workforce Development Board and the Local Elected Officials will be as follows:
 - A. The Local Elected Officials shall have all the responsibilities of decision making as required by the WIOA law.
 - B. Any disagreements will be resolved through negotiations between the Northwest Private Industry Council/Workforce Development Board and the Local Elected Officials.

C. In the event that no agreement can be reached, the Workforce Development Division of the Minnesota Department of Employment and Economic Development and the Governor will be notified and asked for assistance.

D. Final resolutions of disagreements will be made according to the provisions of the law as determined by the Governor.

V. Amendment

This agreement may be amended only by the agreement of all participating counties by resolution of their County Boards of commissioners. Notice of any proposed amendment must be provided to all participating County Boards of commissioners at least thirty (30) days prior to the effective date of the proposed agreement.

VI. Termination and Withdrawal

The participating County Boards may terminate and withdraw from this Agreement only on notice of an intention to terminate delivered to other participating County Boards, the Local Elected Officials and the Commissioner of the Minnesota Department of Employment and Economic Development not less than thirty (30) days before the effective date of termination and withdrawal. If funding for this project terminates prematurely, this contract shall be null and void sixty (60) days after the effective date of said termination.

VII. Sunset and Renewal

This Agreement will terminate on June 30, 2022 and must be renewed by resolution of the participating County Boards.

VIII. Disposal of Surplus Funds or Property Upon Termination

Upon termination of the Agreement, unexpended funds shall be disposed of in accordance with law.

IX. Financial Obligations

There will be no financial obligation of any unit of government.

X. Effective Date

The effective date of the Agreement shall be July 1, 2020.

IN WITNESS WHEREOF, the participating County Boards, by resolution, have caused this Agreement to be executed by their respective Officers.

County of: **Kittson**

By: _____
Chairperson, County Board

Date:

And: _____
County Auditor or Executive Secretary

County of: **Marshall**

By: _____
Chairperson, County Board

Date:

And: _____
County Auditor or Executive Secretary

County of: **Norman**

By: _____
Chairperson, County Board

Date:

And: _____
County Auditor or Executive Secretary

County of: **Pennington**

By: _____
Chairperson, County Board

Date:

And: _____
County Auditor or Executive Secretary

County of: **Polk**

By: _____
Chairperson, County Board

Date:

And: _____
County Auditor or Executive Secretary

County of: **Red Lake**

By: _____
Chairperson, County Board

Date:

And: _____
County Auditor or Executive Secretary

County of: **Roseau**

By: _____
Chairperson, County Board

Date:

And: _____
County Auditor or Executive Secretary

**BOARD OF COMMISSIONERS
PENNINGTON COUNTY, MINNESOTA**

RESOLUTION

**ESTABLISHING THE APPOINTEED OFFICES OF COUNTY AUDITOR/TREASURER
& COUNTY RECORDER**

WHEREAS, 2017 Minnesota Session Laws, Chapter 92, Article 3, Sections 6, passed by the legislature and signed into law by the governor, provides a process for making certain county offices appointed in Pennington County; and

WHEREAS, the Pennington County Board of Commissioners desires to make the offices of County Auditor/Treasurer and County Recorder not elected by filled by appointment by the County Board; and

WHEREAS, the Pennington County Board of Commissioners wished to appoint the offices of County Auditor/Treasurer and County Recorder effective upon the completion of the term of office to which the incumbent was elected or until a vacancy occurs in the office, whichever occurs earlier.

NOW, THEREFORE, BE IT RESOVLED, that the Pennington County Board of Commissioners hereby makes the offices of County Auditor/Treasurer and County Recorder appointed offices filled by appointment by the County Board.

BE IT FURTHER RESOLVED, that the Pennington County Board of Commissioners order that the effective date of said appointments will take place upon the completion of the term of office to which the incumbent was elected or until a vacancy occurs in the office, whichever occurs earlier.

Dated this 29th day of December, 2020.

PENNINGTON BOARD OF COMMISSIONERS

Pennington County Board Chairperson

ATTEST:

Kevin Erickson, County Coordinator

ELECTED OFFICIAL OUT-OF-STATE TRAVEL POLICY

Purpose: Pennington County recognizes that its elected official may at times receive value from traveling out of the state for workshops, conferences, events and other assignments. This policy sets forth the conditions under which out-of-state travel will be reimbursed by the County.

General Guidelines:

1. The event, workshop, conference, or assignment must be approved in detail and in advance by the County Board at an open meeting and must include an estimate of the cost of the travel. In evaluating the out-of-state travel request, the Board will consider the following:
 - Whether the elected official will be receiving training on issues relevant to the County or to his or her role as a Board member.
 - Whether the elected official will be meeting and networking with other elected officials from around the country to exchange ideas on topics of relevance to the County or on the official roles of local elected officials.
 - Whether the elected official will be viewing a County facility or function that is similar in nature to one that is currently operating at, or under consideration by the County where the purpose for the trip is to study the facility or function to bring back ideas for the consideration of the full Board.
 - Whether the elected official has been specifically assigned by the Board to visit another County for the purpose of establishing a goodwill relationship.
 - Whether the elected official has been specifically assigned by the Board to testify on behalf of the County at the United States Congress or to otherwise meet with federal officials on behalf of the County.
 - Whether the County has sufficient funding available in the budget to pay the cost of the trip.
2. No reimbursements will be made for attendance at events sponsored by or affiliated with political parties.
3. The County may make payments in advance for airfare, lodging, and registration if specifically approved by the Board. Otherwise, all payments will be made as reimbursements to the elected official.

4. The County will reimburse for transportation, lodging, meals, registration, and incidental costs using the same procedures, limitations and guidelines outlined in the County's personnel policy or as specified below:
 - Airfare will be reimbursed at the coach rate.
 - Mileage will be reimbursed at the IRS rate in effect at the time of travel. If two or more board members travel together by car, only the driver will receive reimbursement. If necessary, the County will reimburse for the cost of renting an automobile to conduct County business.
 - Lodging costs will be reimbursed per night and meals will be reimbursed at the same rates approved annually for out-of-county travel.
 - Receipts are required for lodging, airfare, meals, and tips should accompany an expense report form. It is not necessary to have receipts for cabs if not provided. The expense report form shall be submitted to the Auditor-Treasurer for payment.
 - The County will not reimburse for alcoholic beverages, personal telephone calls, costs associated with the attendance of a family member, rental of luxury vehicles, meal expenses included in the cost of registration, or recreational expenses such as golf or tennis.
5. The County Board reserves the right to limit the number of elected officials that can attend the same event.
6. The County Board reserves the right to deny reimbursement for expenses as outlined above for elected officials who have announced their intention to resign, retire, not seek re-election, or who were defeated in an election.
7. The elected official may be required to report to the Board the results of the trip and relevant information / knowledge gained that will benefit the County.
8. The elected official must use the most cost-efficient mode of travel while taking into consideration time constraints.
9. The County Board reserves the right to make exceptions to the policies described herein.

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 8TH, 2020, 5:00 P.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, December 8th, 2020 at 5:00 p.m. Members Present: Darryl Tveitbakk, Don Jensen, Bruce Lawrence, Neil Peterson. Members present via Zoom: Cody Hempel. Members Absent: None.

The meeting was called to order by Chairman Tveitbakk and the Pledge of Allegiance was recited.

Pennington County SWCD District Manager Bryan Malone presented a wetland delineation application from Northern Crankshaft, LLC regarding the plat of 'NC Estates' in Section 12 of Rocksbury Township. Several wetland areas were identified on the property during the process. Staff from both the Board of Water and Soil Resources and the SWCD have reviewed the delineation and recommend its approval. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve the wetland delineation application for Northern Crankshaft, LLC as discussed above. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

County Engineer Mike Flaagan met with the County Board and requested payment for the Jeep Cherokee from Westside Motors at the state bid price of \$24,971. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve payment for a Jeep Cherokee from Westside Motors at the state bid price of \$24,971, to be paid from the 2020 budget. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

Engineer Flaagan stated that the unseasonable weather conditions has warranted blading of the gravel roads and they will continue to do so until cold and snow force them to stop. He also informed the Board that work on the Black River Impoundment project is going well and continuing due to the nice weather conditions.

Mr. Flaagan stated that some landowners in the county have been cleaning ditches within the right-of-way without a permit, which can result in a \$500 fine. He would like to reiterate to landowners that they can often obtain a free permit and to contact the Highway Department for more information.

Mr. Flaagan informed the Board that two internal applications were received for the two, Full-Time Highway Equipment Operator positions that are open. Interviews will be held on December 16th, 2020 at 9:30 a.m. at the Joint Use Facility.

It was noted that the Ditch levy meeting will be held on December 21st, 2020 at 2:00 p.m. in Meeting Room A of the Government Center.

Engineer Flaagan noted that in August, 2018 a hearing was held for a partial abandonment of JD#25-3. No action was taken at that time, however, Mike stated that a resolution from the Board will be needed soon. The Red Lake Watershed will take over the abandoned portion of the ditch. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to direct the County Attorney to draft a resolution for the partial abandonment of JD#25-3. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

Inter-County Nursing Director Kayla Jore presented an update regarding the COVID-19 pandemic. She stated that positive cases spiked dramatically in November and December, including 492 cases in November alone and 42 cases from December 1-4, 2020. She believes the spike is related to seasonal gatherings and the move to more indoor activities. To date there have been 9 COVID-related deaths in the county, ranging from ages 74-98. The nursing service continues to assist with contact tracing but is struggling to keep up as the cases spike. She said a new COVID awareness app is available to help track COVID and aids in alerting those that may have come in contact with a positive case.

Ms. Jore then presented an update on the COVID-19 vaccine. The ICNS is preparing for its arrival but she noted it is not a miracle drug and will not allow recipients to stop wearing masks, social distancing, etc. Sanford Health is expecting the Pfizer vaccine to arrive there in a week or two. Phase 1A of the vaccine distribution will include health workers, related staff, etc. and Phase B will be for the general public. Kayla believes that public communication on the vaccine is lacking, but she will work with the EMD to raise awareness as she is concerned the public may fail to get both doses of the vaccine.

Commissioner Lawrence informed the Board that the Building Committee met this morning regarding the following two quotes received for asbestos removal in the Department of Motor Vehicle:

ACCT, Inc.	\$3,600
Twell Environmental, Inc.	\$3,993

Detailed quote information will be sought as both are substantially lower than expected. After discussion regarding the other Government Center offices to be remodeled, Commissioner Lawrence motioned, seconded by Commissioner Jensen, to authorize the Building Committee to approve up to \$15,000 in asbestos removal expenditures in the offices of the DMV, Auditor-Treasurer, Assessor, and Recorder. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

County Sheriff Ray Kuznia met with the Board and presented the following personnel items:

Motioned by Commissioner Jensen, seconded by Commissioner Lawrence, to approve the hire of Alexander Yourbaf as P/T Corrections Officer with an effective date of December 8th, 2020. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

Motioned by Commissioner Jensen, seconded by Commissioner Lawrence, to approve the promotion of Jon Erickson to F/T Corrections Field Training Officer effective December 9th, 2020, with additional wages per the union contract. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

Motioned by Commissioner Jensen, seconded by Commissioner Lawrence, to approve the transfer of Blayke Sundahl from Part-Time Corrections Officer to Full-Time Corrections Officer effective December 9th, 2020. Probation will continue for a 12-month period. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

Sheriff Kuznia requested permission from the Board to donate an old county squad car to the NCTC police program. Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to donate a 2008 Crown Victoria squad car to NCTC for use in their police program. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

Sheriff Kuznia said he would like to start funding for a remodel of the firing range located inside the LEC, which is no longer used due to ventilation concerns and other updates needed. Mr. Kuznia noted that a Sheriff's auction brought in approximately \$18,000 and he would like to earmark those funds for the firing range, a project he estimates will cost between \$80-100k. After discussion, the Board requested that the Sheriff get pre-approval to earmark the funds from the county's audit firm.

Sheriff Kuznia stated Enbridge is reimbursing the county the cost to have a Deputy on site for two hours each morning at their base on Highway 59 N. Traffic is heavy there in the morning and a few accidents have occurred. To date there has been no local protesting of the pipeline project and everything is going well.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve an on-sale liquor license for the TRF Golf Club for the year 2021. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve tobacco licenses for year 2021 for Kruse In, Petro Pumper, and Farmers Union Oil. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

At 6:00 p.m. the County Board Chairman recessed the County Board meeting and called the 2021 Budget and Levy Hearing to order.

Present at the meeting were: Carl Bruzek – County Assessor, Julie Sjostrand – Human Services Director, Charles Lundgren – Human Services Fiscal Supervisor, Jennifer Herzberg – County Auditor/Treasurer, April Scheinoha – Thief River Falls Times, Mike Flaagan – County Engineer, Brian German – County Constituent, Milo Ballingrud – County Constituent.

Jennifer Herzberg was then called upon to review the summary budget and levy comparison provided to those in attendance. The proposed levy increase was 1.485% over 2020.

The Chairman then asked for any comments and questions. Commissioner Hempel questioned what items fall into the category of 'culture and wellness', to which the Auditor/Treasurer stated she would provide the Board members a list of those items after the meeting. With no further questions, the budget meeting was closed at 6:11 p.m. and the County Board meeting was called back to order.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Lawrence, and upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye, was unanimously carried.

RESOLUTION

WHEREAS, the Pennington County Board of Commissioners has reviewed the department budgets for 2021 at several County Board meetings and at this time finds no further changes.

NOW, THEREFORE, BE IT RESOLVED, that the following budgets for 2021 are approved.

FUND	REVENUE	EXPENDITURES	+/- RESERVE
General Revenue	\$ 9,529,439	\$ 9,537,961	\$ - 8,522
Road & Bridge	\$ 3,508,053	\$ 3,508,053	\$ 0
Welfare	\$ 5,362,697	\$ 5,335,178	\$ 27,519
Debt Service	\$ 1,140,657	\$ 1,071,156	\$ 69,501
Solid Waste Facility	\$ 94,661	\$ 123,350	\$ -28,689

Ditch Maintenance	\$ 252,000	\$ 252,000	\$ 0
Tax Forfeiture	\$ 10,000	\$ 10,000	\$ 0

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson, and upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye, was unanimously carried.

RESOLUTION

WHEREAS, the Pennington County Board of Commissioners has reviewed the proposed levy for 2021 and the proposed Real Estate Tax Statements have been sent as required.

NOW, THEREFORE, BE IT RESOLVED, the that final property tax levies for 2021 is approved as follows:

FUND	LEVY BEFORE CPA*	CPA	LEVY AFTER CPA
General Revenue	\$6,909,769	\$575,478	\$ 6,334,291
Road & Bridge	\$1,268,500	\$105,646	\$ 1,162,854
Welfare	\$2,425,681	\$202,022	\$ 2,223,659
Bonded Debt Fund	\$1,135,057	\$ 0	\$ 1,135,057
Total Levy	\$		\$10,855,861

*CPA = County Program Aid

County Assessor Carl Bruzek presented an abatement application / Local Option to Disaster for Shane and Amanda Vettleson regarding parcel ID: R07.03616102. A fire on 10/19/20 destroyed a shop and the abatement reflects a market value reduction of \$4,200 for taxes payable 2021. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve an Abatement Application-Local Option to Disaster for Shane and Amanda Vettleson for taxes payable 2021 as discussed above. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

Motioned by Commissioner Jensen, seconded by Commissioner Lawrence, to approve the Human Services warrants totaling \$102,626.76, the Auditor & Manual warrants for October 2020 totaling \$3,933,810.74, and the following Commissioner warrants. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

WARRANTS

County Revenue	\$50,164.84
Road & Bridge	\$30,494.06
Ditch funds	\$ 8,387.50

Per diems and meal reimbursements in the amount of \$1,822.11 were also approved.

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to approve the Board minutes of November 24th, 2020 as written. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

Discussion was held on whether to fully open the Government Center or open by appointment only. It was decided to keep the Government Center open by appointment only for the safety of the public and the staff until further notice.

Milo Ballingrud met with the County Board to discuss a tax penalty incurred on his property, parcel ID: R11.04600300. Mr. Ballingrud stated he came to the Government Center on May 15th, 2020 to make payment on his tax but the building was closed. He then mailed his payment and incurred a late fee as

the postmark date was May 18th, 2020. Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to forgive the penalties incurred by Milo Ballingrud on the first half of his 2020 property tax. Discussion was held with Commissioner Lawrence stating it is the taxpayer's responsibility to make sure their property tax is paid on time, and that Mr. Ballingrud could have called the Treasurer's Office on May 15th to come down and take his payment. Mr. Ballingrud responded that he made an attempt to pay by coming to the building. Upon roll call vote: Lawrence – Nay, Jensen – Nay, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

County resident Brian German met with the County Board in regards to his property located at 1221 Labree Ave. N. He discussed the increase in real estate taxes and value on his property since buying it 9 years ago. Commissioner Hempel questioned the valuation change from 2019 to 2020, with Mr. German stating it increased from \$146,800 to \$157,500 despite no improvements being made. Discussion was held with the Board stating that values are based on sales and sometimes the State mandates an increase to values. County Assessor Carl Bruzek stated that he would like to help Mr. German's with his questions and noted that market value questions should come before the Assessor first, and then if necessary can be brought to the County Board of Appeal and Equalization held in June each year.

The County Board Chairman recessed the Board meeting at 6:39 p.m. and called it back to order at 6:48 p.m.

Jill Palmquist met with the Board (via Zoom) to discuss tax penalties assessed on properties she inherited from her father, John Palmquist, after his passing on November 9th, 2020. It was not until after the agricultural tax due date (November 15th, 2020) that she realized he had not paid the second half of his property taxes. She would like forgiveness on the penalties due to the circumstances surrounding her dad's untimely passing. Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to abate the penalties assessed on the second half of 2020 property tax on parcels R15.01106500, R15.01408201, and R15.01407800 in strict consideration of the circumstances discussed. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

Commissioner Lawrence discussed a need for additional custodial services as determined by the Building Committee. Motioned by Commissioner Lawrence, seconded by Commissioner Jensen, to advertise for a Part-Time Custodian I with hours not to exceed 30 per week. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

Commissioner Hempel entertained discussion on the Old Auditorium. No action was taken at this time.

Motioned by Commissioner Jensen, seconded by Commissioner Lawrence, to adjourn the Board meeting to December 29th, 2020 at 5:00 p.m. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye, and Hempel – Aye. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners

Jennifer
12/29/20 1:05PM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DRAFT

Pennington County Financial System



Jennifer
12/29/20 1:05PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
99999997 203	ACCURATE CONTROLS, INC 01-251-000-0000-6300		205.50	TECH SUPPORT - CALL - JAIL	14842	REPAIRS & MAINTENANCE	N
99999997	ACCURATE CONTROLS, INC		205.50	1 Transactions			
208	1020 AMERICAN SOLUTIONS FOR BUSINESS 01-041-000-0000-6401		4,425.43	2020 TNT PROCESSING	INV05021762	SUPPLIES - AUDITOR	N
	1020 AMERICAN SOLUTIONS FOR BUSINESS		4,425.43	1 Transactions			
184	2324 BERGSTROM ELECTRIC INC 01-201-000-0000-6300		791.98	POWER CABLE INVESTIGATIVE CONF	1639	REPAIRS & MAINTENANCE	N
	2324 BERGSTROM ELECTRIC INC		791.98	1 Transactions			
195	2405 BLACK/TRAVIS 01-259-000-0000-6801		159.52	WALMART - PROGRAMMING SUPPLIES		MISCELLANEOUS EXPENSE - CANTE	N
	2405 BLACK/TRAVIS		159.52	1 Transactions			
25	2050 BREDESON SUPPLY 01-121-000-0000-6401		45.85	FOLDERS, POST ITS, INK REFILL	0135222	SUPPLIES - VETS SERVICE	N
126	01-121-000-0000-6401		98.95	HP TONER	0135237	SUPPLIES - VETS SERVICE	N
	2050 BREDESON SUPPLY		144.80	2 Transactions			
308	2307 BRODIN COMFORT SYSTEMS 01-800-000-0000-6300		86.00	ROOFTOP UNIT REPAIR - WELFARE	59443	REPAIRS & MAINTENANCE	N
	2307 BRODIN COMFORT SYSTEMS		86.00	1 Transactions			
200	99999997 CARTRIDGE CENTER INC 01-220-000-0000-6401		79.00	DISPATCH INK	29565	SUPPLIES	N
	99999997 CARTRIDGE CENTER INC		79.00	1 Transactions			
55	3397 CASANOVA/DAVID 01-251-000-0000-6420		97.50	UNIFORM ALLOWANCE REIMBURSE		JAILER UNIFORMS	N
56	01-251-000-0000-6420		109.97	UNIFORM ALLOWANCE REIMBURSE		JAILER UNIFORMS	N
57	01-251-000-0000-6420		42.53	UNIFORM ALLOWANCE REIMBURSE		JAILER UNIFORMS	N
58	01-259-000-0000-6801		70.50	PROGRAMMING SUPPLIES		MISCELLANEOUS EXPENSE - CANTE	N
	3397 CASANOVA/DAVID		320.50	4 Transactions			
106	3352 CHARM-TEX INC 01-251-000-0000-6405		759.60	GLOVES	235162	GENERAL SUPPLIES - JAIL	N
	3352 CHARM-TEX INC		759.60	1 Transactions			

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
3407	CLIMATE CONTROL, INC.					
185	01-218-000-0000-6300		1,574.75	SITE VISIT/VAV REPAIR/REPLACE	14534	REPAIRS & MAINTENANCE N
186	01-218-000-0000-6300		65.00	ADJUST RTU 6 SETPOINT	14535	REPAIRS & MAINTENANCE N
188	01-218-000-0000-6300		1,275.75	SITE VISIT/REPLACED FAN	14727	REPAIRS & MAINTENANCE N
187	01-218-000-0000-6300		260.00	VPN ESTABLISHED/REMOTE WORK	14732	REPAIRS & MAINTENANCE N
3407	CLIMATE CONTROL, INC.		3,175.50	4 Transactions		
3495	COOPER/SHAD					
296	01-220-000-0000-6420		65.98	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS N
297	01-220-000-0000-6420		59.98	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS N
298	01-220-000-0000-6420		30.00	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS N
54	01-220-000-0000-6420		74.98	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS N
3495	COOPER/SHAD		230.94	4 Transactions		
3138	CREATIVE FORMS AND CONCEPTS					
26	01-801-000-0000-6401		933.30	W2, 1099, ENVELOPES	118380	SUPPLIES-UNALLOCATED N
3138	CREATIVE FORMS AND CONCEPTS		933.30	1 Transactions		
4355	DACOTAH PAPER					
115	01-251-000-0000-6403		1,028.52	PAPER TOWEL & DISPENSERS-COVID	28757	JANITORIAL SUPPLIES - JAIL N
116	01-251-000-0000-6403		222.46	SHOVEL/SCOOP/MOP/TOWEL BAR	43910	JANITORIAL SUPPLIES - JAIL N
117	01-251-000-0000-6403		331.74	TOLIET PAPER/PAPER TOWELS	46343	JANITORIAL SUPPLIES - JAIL N
118	01-251-000-0000-6403		843.95	CAN LINERS	49504	JANITORIAL SUPPLIES - JAIL N
4355	DACOTAH PAPER		2,426.67	4 Transactions		
13483	DEPT OF CORRECTIONS FINANCIAL SERV					
67	01-251-000-0000-6801		1,080.00	OCTOBER WAGES	633991	MISCELLANEOUS EXPENSE - JAIL N
68	01-251-000-0000-6801		1,404.00	NOVEMBER WAGES	636154	MISCELLANEOUS EXPENSE - JAIL N
13483	DEPT OF CORRECTIONS FINANCIAL SERV		2,484.00	2 Transactions		
4054	DIGI-KEY ELECTRONICS					
61	01-220-000-0000-6401		118.31	BATTERIES	77437602	SUPPLIES N
4054	DIGI-KEY ELECTRONICS		118.31	1 Transactions		
4320	DS SOLUTIONS, INC					
27	01-061-000-0000-6262		55.00	ONLINE ELECTION JUDGE TRAINING	12770	OTHER SERVICES - ELECTIONS N
4320	DS SOLUTIONS, INC		55.00	1 Transactions		
999999997	EAZY PACK -N- SHIP					
47	01-251-000-0000-6801		159.03	SHIP COVID TEST MN DEPT HEALTH		MISCELLANEOUS EXPENSE - JAIL N

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999999997 EAZY PACK -N- SHIP		1 Transactions			
999999997 EAZY PACK-N-SHIP		4 Transactions			
21 01-251-000-0000-6801	159.03	SHIP COVID TEST MN DEPT HEALTH	010108831306	MISCELLANEOUS EXPENSE - JAIL	N
22 01-251-000-0000-6801	357.40	SHIP COVID TEST MN DEPT HEALTH	010108831306	MISCELLANEOUS EXPENSE - JAIL	N
23 01-251-000-0000-6801	159.03	SHIP COVID TEST MN DEPT HEALTH	010108831306	MISCELLANEOUS EXPENSE - JAIL	N
24 01-251-000-0000-6801	19.67	SHIP COVID TEST MN DEPT HEALTH	010108831306	MISCELLANEOUS EXPENSE - JAIL	N
999999997 EAZY PACK-N-SHIP	695.13	4 Transactions			
5308 ECOLAB					
114 01-251-000-0000-6403	198.39	NEXA DISPENSER & STAND (COVID)	6258610232	JANITORIAL SUPPLIES - JAIL	N
5308 ECOLAB	198.39	1 Transactions			
6001 FALLS DIVERSE ABILITIES CORPORATION					
28 01-501-000-0000-6262	57.00	CLEAN AUDITORIUM	17493	OTHER SERVICES	N
29 01-501-000-0000-6262	57.00	CLEAN AUDITORIUM	17500	OTHER SERVICES	N
6001 FALLS DIVERSE ABILITIES CORPORATION	114.00	2 Transactions			
6313 FALLS TOWING					
181 01-201-000-0000-6801	125.00	TOW 00 BUICK #20004013	14296	MISCELLANEOUS EXPENSE	Y
6313 FALLS TOWING	125.00	1 Transactions			
6006 FARMERS UNION OIL					
30 01-290-000-0000-6560	44.58	FUEL & PROPANE FOR RESPONSE TR		Gas & Diesel	N
6006 FARMERS UNION OIL	44.58	1 Transactions			
999999997 FARRIS/SEAN					
182 01-251-000-0000-6420	222.94	UNIFORM ALLOWANCE REIMBURSE		JAILER UNIFORMS	N
999999997 FARRIS/SEAN	222.94	1 Transactions			
6349 FASTENAL COMPANY					
31 01-218-000-0000-6300	20.13	COAT HOOKS - JUSTICE CTR	MNROS111803	REPAIRS & MAINTENANCE	N
6349 FASTENAL COMPANY	20.13	1 Transactions			
7317 GALLS, LLC					
205 01-201-000-0000-6420	69.58	SHIRTS - JK, MM, MS	017212337	UNIFORMS	N
303 01-251-000-0000-6420	100.78	KEY HOLDER, 2 BELTS	16620550	JAILER UNIFORMS	N
304 01-251-000-0000-6420	373.93	3 SS SHIRTS, 3 LS SHIRTS	16672136	JAILER UNIFORMS	N
7317 GALLS, LLC	544.29	3 Transactions			

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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>		
119	7307 GREG'S LAUNDRY EQUIPMENT SERVICE		494.89	DRYER REPAIRS	910307		REPAIRS & MAINTENANCE	N
	7307 GREG'S LAUNDRY EQUIPMENT SERVICE		494.89	1 Transactions				
206	8340 HALVERSON/MARC		29.02	UNIFORM ALLOWANCE REIMBURSE			UNIFORMS	N
	8340 HALVERSON/MARC		29.02	1 Transactions				
62	8331 HARDWARE HANK		7.47	GLASS WIPES	24192097		REPAIR & MAINTENANCE - SQUAD	N
	8331 HARDWARE HANK		7.47	1 Transactions				
293	8125 HEPPNER CONSULTING		450.00	UPDATE V7R4	2963		COMPUTER SERVICES - DP	N
	8125 HEPPNER CONSULTING		450.00	1 Transactions				
290	8412 HOFFMAN, PHILIPP, & KNUTSON, PLLC		6,440.00	2019 AUDIT - FINAL			OTHER SERVICES-AUDITOR	N
	8412 HOFFMAN, PHILIPP, & KNUTSON, PLLC		6,440.00	1 Transactions				
310	8014 HUGOS #7		35.96	CUPCAKES - RETIREMENT - DJ, CH			MISCELLANEOUS EXPENSE - BOARD	N
	8014 HUGOS #7		35.96	1 Transactions				
305	99999997 HUTTON/IAN		200.00	UNIFORM ALLOWANCE REIMBURSE			JAILER UNIFORMS	N
	99999997 HUTTON/IAN		200.00	1 Transactions				
189	10026 JENSEN/DONALD J		278.30	DECEMBER MILEAGE			TRAVEL & EXPENSE	N
	10026 JENSEN/DONALD J		278.30	1 Transactions				
204	99999997 KUZNIA INC PIZZA HUT		141.97	PIZZA - INMATES - PROGRAMMING			MISCELLANEOUS EXPENSE - CANTE	N
	99999997 KUZNIA INC PIZZA HUT		141.97	1 Transactions				
33	99999997 LACOURSIERE/MAX		350.00	2021 LAW LICENSE			DUES	N
	99999997 LACOURSIERE/MAX		350.00	1 Transactions				

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125	12037 LEE PLUMBING & HEATING 01-501-000-0000-6300		44.50	THERMOSTAT FOR AUDITORIUM	82605	REPAIRS & MAINTENANCE	N
	12037 LEE PLUMBING & HEATING		44.50	1 Transactions			
306	12324 LOVLY/DAVID 01-201-000-0000-6420		172.37	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
307	01-201-000-0000-6420		11.75	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
	12324 LOVLY/DAVID		184.12	2 Transactions			
120	13226 MCKESSON MEDICAL SURGICAL 01-251-000-0000-6255		219.13	SALINE/PREPAD/LANCET	16136334	MEDICAL - LOCAL	N
121	01-251-000-0000-6255		84.70	GLOVES	16265410	MEDICAL - LOCAL	N
122	01-251-000-0000-6255		84.70	GLOVES	16334536	MEDICAL - LOCAL	N
123	01-251-000-0000-6255		26.20	HEIGHT CHART	16494041	MEDICAL - LOCAL	N
	13226 MCKESSON MEDICAL SURGICAL		414.73	4 Transactions			
105	13535 MEND CORRECTIONAL CARE, PLLC 01-251-000-0000-6255		7,500.00	DECEMBER HEALTHCARE	5328	MEDICAL - LOCAL	6
	13535 MEND CORRECTIONAL CARE, PLLC		7,500.00	1 Transactions			
178	13361 MN BUREAU OF CRIMINAL APPREHENSIO 01-203-000-0000-6801		375.00	31NEW/13RENEW PERMIT TO CARRY	57-000065	GUN PERMIT - MISC	N
179	01-203-000-0000-6801		1,050.00	92NEW/26RENEW PERMIT TO CARRY	57-000066	GUN PERMIT - MISC	N
	13361 MN BUREAU OF CRIMINAL APPREHENSIO		1,425.00	2 Transactions			
202	13355 MN COUNTIES COMPUTER COOP 01-201-000-0000-6262		70.00	LYNDA.COM X 2	2007152	OTHER SERVICES	N
66	01-070-000-0000-6263		297.50	UPDATE IFS	2012044	COMPUTER SERVICES - DP	N
292	01-070-000-0000-6263		170.00	IFS UPDATE	2012046	COMPUTER SERVICES - DP	N
	13355 MN COUNTIES COMPUTER COOP		537.50	3 Transactions			
34	13035 MN COUNTY ATTORNEYS ASSN 01-091-000-0000-6241		2,598.00	2021 MCAA DUES	21980	DUES	N
	13035 MN COUNTY ATTORNEYS ASSN		2,598.00	1 Transactions			
20	13391 MN DEPT OF LABOR & INDUSTRY 01-218-000-0000-6300		200.00	ANNUAL ELEVATOR OPERATING	0000002708	REPAIRS & MAINTENANCE	N
	13391 MN DEPT OF LABOR & INDUSTRY		200.00	1 Transactions			
	14372 NORIX GROUP INC						

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201	01-251-000-0000-6631		2,397.21	20 BLUE MATTRESSSES	84833	FURNITURE & EQUIPMENT - JAIL	N
14372	NORIX GROUP INC		2,397.21	1 Transactions			
14033	NORTHERN STATE BANK						
197	01-201-000-0000-6205		3.85	REIMBURSE PETTY CASH - USPS		WALKIE TALKIE & RADIO	N
299	01-201-000-0000-6420		45.00	REIMBURSE PETTY CASH - PATCHES		UNIFORMS	N
196	01-201-000-0000-6801		3.80	REIMBURSE PETTY CASH - USPS		MISCELLANEOUS EXPENSE	N
300	01-220-000-0000-6420		45.00	REIMBURSE PETTY CASH - PATCHES		UNIFORMS	N
14033	NORTHERN STATE BANK		97.65	4 Transactions			
14123	NORTHWEST BEVERAGE INC						
35	01-601-000-0000-6401		10.00	NOVEMBER WATER	007961	SUPPLIES - EXTENSION	N
14123	NORTHWEST BEVERAGE INC		10.00	1 Transactions			
15323	OFFICE DEPOT						
164	01-041-000-0000-6401		36.82	HP INK	138523003001	SUPPLIES - AUDITOR	N
165	01-091-000-0000-6401		11.59	SHARPIES	138523003001	SUPPLIES	N
162	01-132-000-0000-6401		47.35	ENVELOPES,LABELS,TAPE	138523003001	SUPPLIES - MOTOR VEHICLE	N
163	01-801-000-0000-6401		69.57	PAPER CLIPS, PENS, POST ITS	138523003001	SUPPLIES-UNALLOCATED	N
166	01-801-000-0000-6401		8.08	ARROW FLAGS	138523003002	SUPPLIES-UNALLOCATED	N
167	01-091-000-0000-6401		20.97	LABELS	138757552001	SUPPLIES	N
177	01-220-000-0000-6405		49.98	USB DRIVES	141473754001	GENERAL SUPPLIES	N
168	01-041-000-0000-6401		259.83	HP CARTRIDGE	141501311001	SUPPLIES - AUDITOR	N
169	01-801-000-0000-6401		13.80	PAPER	141501311001	SUPPLIES-UNALLOCATED	N
170	01-111-000-0000-6801		36.49	TIME CARDS	141517987001	MISCELLANEOUS EXPENSE	N
171	01-091-000-0000-6401		52.51	HP TONER	141520411001	SUPPLIES	N
193	01-251-000-0000-6405		175.78	TONER/TB	142701735001	GENERAL SUPPLIES - JAIL	N
175	01-220-000-0000-6405		5.14	CD SLEEVES	143835742001	GENERAL SUPPLIES	N
176	01-220-000-0000-6405		140.15	OFFICE SUPPLIES	143837198001	GENERAL SUPPLIES	N
174	01-220-000-0000-6405		44.98	USB DRIVES	143837202001	GENERAL SUPPLIES	N
172	01-201-000-0000-6401		7.18	OFFICE SUPPLIES/ PAPER	143837211001	SUPPLIES	N
173	01-201-000-0000-6401		31.77	BINDERS	143921741001	SUPPLIES	N
192	01-220-000-0000-6401		46.37	BINDERS	144872900001	SUPPLIES	N
15323	OFFICE DEPOT		1,058.36	18 Transactions			
15329	OIL BOYZ EXPRESS LUBE						
6	01-221-000-0000-6801		50.00	OIL CHANGE/TASK FORCE CAR	156237	MISCELLANEOUS EXPENSE	N
5	01-201-000-0000-6304		346.63	MOUNT/BALANCE TIRES, BRAKES #4	156453	REPAIR & MAINTENANCE - SQUAD!	N
4	01-201-000-0000-6304		63.25	OIL CHANGE/SERVICE #08	156458	REPAIR & MAINTENANCE - SQUAD!	N
63	01-201-000-0000-6304		22.00	OIL CHANGE/SERVICE #6	160625	REPAIR & MAINTENANCE - SQUAD!	N

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180		01-201-000-0000-6304		61.13	OIL CHANGE/SERVICE #08		160884	REPAIR & MAINTENANCE - SQUAD	N
	15329	OIL BOYZ EXPRESS LUBE		543.01		5 Transactions			
	15375	OLSON/WYATT							
294		01-220-000-0000-6420		12.17	UNIFORM ALLOWANCE REIMBURSE			UNIFORMS	N
18		01-220-000-0000-6420		193.89	UNIFORM ALLOWANCE REIMBURSE			UNIFORMS	N
19		01-220-000-0000-6420		43.94	UNIFORM ALLOWANCE REIMBURSE			UNIFORMS	N
	15375	OLSON/WYATT		250.00		3 Transactions			
	16313	PENNINGTON COUNTY AUDITOR							
36		01-601-000-0000-6209		134.50	POSTAGE - NOVEMBER		4057	POSTAGE	N
	16313	PENNINGTON COUNTY AUDITOR		134.50		1 Transactions			
	16359	PENNINGTON COUNTY CRIME VICTIM							
37		01-270-000-0000-6262		86.00	REPLACE VICTIM'S BROKEN PHONE		57-CR-20-397	OTHER SERVICES-CRIME VICTIM	N
38		01-270-000-0000-6202		105.95	VISA CARD TO REPLACE BEDDING		57-JV-20-316	TELEPHONE	N
	16359	PENNINGTON COUNTY CRIME VICTIM		191.95		2 Transactions			
	16346	PETERSON/LISA							
65		01-091-000-0000-6262		38.50	TRANSCRIPT 57-CR-20-737		665	OTHER SERVICES	Y
	16346	PETERSON/LISA		38.50		1 Transactions			
	16362	PETERSON/NEIL							
190		01-003-000-0000-6330		59.80	DECEMBER MILEAGE			TRAVEL & EXPENSE	N
	16362	PETERSON/NEIL		59.80		1 Transactions			
	20358	QUADIENT FINANCE USA, INC.							
311		01-801-000-0000-6209		3,000.00	POSTAGE			POSTAGE	N
	20358	QUADIENT FINANCE USA, INC.		3,000.00		1 Transactions			
	999999997	QUADIENT INC							
301		01-801-000-0000-6401		56.96	METER LABELS		16248490	SUPPLIES-UNALLOCATED	N
	999999997	QUADIENT INC		56.96		1 Transactions			
	14347	QUADIENT INC.							
207		01-801-000-0000-6301		879.80	OCT 20 TO JAN21 METER RENTAL		N864	MAINTENANCE AGREEMENT	N
	14347	QUADIENT INC.		879.80		1 Transactions			
	18440	READITECH IT SOLUTIONS							
210		01-601-000-0000-6631		160.00	HARDDRIVE INSTALL		177021	FURNITURE & EQUIPMENT - EXTEN	N

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288	01-041-000-0000-6631		142.34	DISPLAY CORDS	177125	FURNITURE & EQUIPMENT - AUDIT	N
212	01-070-000-0000-6631		181.15	SWITCH	177333	FURNITURE & EQUIPMENT	N
211	01-132-000-0000-6300		895.00	MOVE MOTOR VEHICLE	177333	REPAIRS & MAINTENANCE	N
287	01-070-000-0000-6263		40.00	REMOTE BACK UP MANAGER - DEC	177684	COMPUTER SERVICES - DP	N
259	01-003-000-0000-6210		17.74	HOSTED OFFICE APPS - COMM	177685	E-MAIL SERVICES	N
260	01-003-000-0000-6210		42.45	HOSTED EXCHANGE - DEC	177685	E-MAIL SERVICES	N
276	01-003-000-0000-6210		17.35	ARCHIVING - DEC - BOARD	177685	E-MAIL SERVICES	N
254	01-041-000-0000-6210		43.75	HOSTED OFFICE APPS - AUDITOR	177685	E-MAIL SERVICES	N
261	01-041-000-0000-6210		16.98	HOSTED EXCHANGE - DEC	177685	E-MAIL SERVICES	N
271	01-041-000-0000-6210		13.88	ARCHIVING - DEC - AUD/TREAS	177685	E-MAIL SERVICES	N
238	01-041-000-0000-6210		6.00	POP EMAIL - DEC - AUD/TREAS	177685	E-MAIL SERVICES	N
247	01-070-000-0000-6210		135.83	ENCRYPTION - DEC - WELFARE	177685	E-MAIL SERVICES	N
251	01-070-000-0000-6210		35.00	HOSTED OFFICE APPS - NURSING	177685	E-MAIL SERVICES	N
253	01-070-000-0000-6210		61.25	HOSTED OFFICE APPS - HIGHWAY	177685	E-MAIL SERVICES	N
256	01-070-000-0000-6210		70.00	HOSTED OFFICE APPS - WELFARE	177685	E-MAIL SERVICES	N
262	01-070-000-0000-6210		399.03	HOSTED EXCHANGE - DEC	177685	E-MAIL SERVICES	N
263	01-070-000-0000-6210		33.96	HOSTED EXCHANGE - DEC	177685	E-MAIL SERVICES	N
272	01-070-000-0000-6210		34.70	ARCHIVING - DEC - HIGHWAY	177685	E-MAIL SERVICES	N
273	01-070-000-0000-6210		34.70	ARCHIVING - DEC - ICN	177685	E-MAIL SERVICES	N
274	01-070-000-0000-6210		170.03	ARCHIVING - DEC - WELFARE	177685	E-MAIL SERVICES	N
275	01-070-000-0000-6210		10.41	ARCHIVING - DEC - DATA	177685	E-MAIL SERVICES	N
239	01-070-000-0000-6210		12.00	POP EMAIL - DEC - HIGHWAY	177685	E-MAIL SERVICES	N
240	01-070-000-0000-6210		20.00	POP EMAIL - DEC - ICN	177685	E-MAIL SERVICES	N
241	01-070-000-0000-6210		6.00	POP EMAIL - DEC - DATA	177685	E-MAIL SERVICES	N
264	01-091-000-0000-6210		42.45	HOSTED EXCHANGE - DEC	177685	E-MAIL SERVICES	N
277	01-091-000-0000-6210		17.35	ARCHIVING - DEC - ATTORNEY	177685	E-MAIL SERVICES	N
250	01-091-000-0000-6300		43.75	HOSTED OFFICE APPS - ATTORNEY	177685	REPAIRS & MAINTENANCE	N
242	01-101-000-0000-6300		6.00	POP EMAIL - DEC - RECORDER	177685	REPAIRS & MAINTENANCE	N
255	01-101-000-0000-6300		17.50	HOSTED OFFICE APPS - RECORDER	177685	REPAIRS & MAINTENANCE	N
278	01-101-000-0000-6300		10.41	ARCHIVING - DEC - RECORDER	177685	REPAIRS & MAINTENANCE	N
243	01-106-000-0000-6300		6.00	POP EMAIL - DEC - ASSESSOR	177685	REPAIRS & MAINTENANCE	N
258	01-106-000-0000-6300		26.25	HOSTED OFFICE APPS - ASSESSOR	177685	REPAIRS & MAINTENANCE	N
279	01-106-000-0000-6300		10.41	ARCHIVING - DEC - ASSESSOR	177685	REPAIRS & MAINTENANCE	N
269	01-111-000-0000-6210		8.49	HOSTED EXCHANGE - DEC	177685	E-MAIL SERVICES	N
285	01-111-000-0000-6300		3.47	ARCHIVING - DEC - CUSTODIAN	177685	REPAIRS & MAINTENANCE	N
265	01-121-000-0000-6210		8.49	HOSTED EXCHANGE - DEC	177685	E-MAIL SERVICES	N
280	01-121-000-0000-6210		3.47	ARCHIVING - DEC - VET SERVICE	177685	E-MAIL SERVICES	N
244	01-132-000-0000-6300		10.00	POP EMAIL - DEC - MTR VEHICLE	177685	REPAIRS & MAINTENANCE	N
249	01-132-000-0000-6300		35.00	HOSTED OFFICE APPS - MTR VEHIC	177685	REPAIRS & MAINTENANCE	N

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281	01-132-000-0000-6300		17.35	ARCHIVING - DEC - MTR VEHICLE	177685	REPAIRS & MAINTENANCE	N
245	01-201-000-0000-6210		90.00	POP EMAIL - DEC - SHERIFF	177685	E-MAIL SERVICES	N
266	01-201-000-0000-6210		67.92	HOSTED EXCHANGE - DEC	177685	E-MAIL SERVICES	N
283	01-201-000-0000-6210		180.44	ARCHIVING - DEC - SHERIFF	177685	E-MAIL SERVICES	N
252	01-201-000-0000-6300		105.00	HOSTED OFFICE APPS - SHERIFF	177685	REPAIRS & MAINTENANCE	N
267	01-270-000-0000-6202		8.49	HOSTED EXCHANGE - DEC	177685	TELEPHONE	N
282	01-270-000-0000-6300		3.47	ARCHIVING - DEC - CRIME VICTIM	177685	REPAIRS & MAINTENANCE	N
257	01-290-000-0000-6210		8.75	HOSTED OFFICE APPS - EMER MGMN	177685	E-MAIL SERVICES	N
268	01-290-000-0000-6210		8.49	HOSTED EXCHANGE - DEC	177685	E-MAIL SERVICES	N
286	01-290-000-0000-6210		3.47	ARCHIVING - DEC - EMER MGMNT	177685	E-MAIL SERVICES	N
246	01-601-000-0000-6300		4.00	POP EMAIL - DEC - EXTENSION	177685	REPAIRS & MAINTENANCE	N
248	01-601-000-0000-6300		8.75	HOSTED OFFICE APPS - EXTENSION	177685	REPAIRS & MAINTENANCE	N
270	01-601-000-0000-6300		8.49	HOSTED EXCHANGE - DEC	177685	REPAIRS & MAINTENANCE	N
284	01-601-000-0000-6300		10.41	ARCHIVING - DEC - EXTENSION	177685	REPAIRS & MAINTENANCE	N
224	01-041-000-0000-6210		222.86	IT GLOBAL - DEC - AUD/TREAS	177686	E-MAIL SERVICES	N
225	01-070-000-0000-6263		445.71	IT GLOBAL - DEC - HIGHWAY	177686	COMPUTER SERVICES - DP	N
226	01-070-000-0000-6263		297.14	IT GLOBAL - DEC - ICN	177686	COMPUTER SERVICES - DP	N
227	01-070-000-0000-6263		891.43	IT GLOBAL - DEC - WELFARE	177686	COMPUTER SERVICES - DP	N
228	01-070-000-0000-6263		49.52	IT GLOBAL - DEC - DATA	177686	COMPUTER SERVICES - DP	N
229	01-070-000-0000-6263		140.00	IT GLOBAL - DEC - DATA	177686	COMPUTER SERVICES - DP	N
230	01-091-000-0000-6300		99.05	IT GLOBAL - DEC - ATTORNEY	177686	REPAIRS & MAINTENANCE	N
231	01-101-000-0000-6300		123.81	IT GLOBAL - DEC - RECORDER	177686	REPAIRS & MAINTENANCE	N
232	01-106-000-0000-6300		74.29	IT GLOBAL - DEC - ASSESSOR	177686	REPAIRS & MAINTENANCE	N
233	01-121-000-0000-6300		49.52	IT GLOBAL - DEC - VET SERVICE	177686	Repairs & Maintenance	N
234	01-132-000-0000-6300		148.57	IT GLOBAL - DEC - MTR VEHICLE	177686	REPAIRS & MAINTENANCE	N
235	01-270-000-0000-6300		24.77	IT GLOBAL - DEC - CRIME VICT	177686	REPAIRS & MAINTENANCE	N
236	01-290-000-0000-6300		49.52	IT GLOBAL - DEC - EMER MGMNT	177686	Repairs & Maintenance	N
237	01-601-000-0000-6300		123.81	IT GLOBAL - DEC - EXTENSION	177686	REPAIRS & MAINTENANCE	N
213	01-041-000-0000-6202		18.50	DEC PBX PHONE - JUSTICE CTR	177687	TELEPHONE-AUDITOR	N
214	01-041-000-0000-6202		18.50	DEC PBX PHONE - AUDITOR	177687	TELEPHONE-AUDITOR	N
215	01-041-000-0000-6202		37.00	DEC PBX PHONE - TREASURER	177687	TELEPHONE-AUDITOR	N
216	01-091-000-0000-6202		37.00	DEC PBX PHONE - ATTORNEY	177687	TELEPHONE - ATTORNEY	N
218	01-101-000-0000-6202		37.00	DEC PBX PHONE - RECORDER	177687	TELEPHONE - RECORDER	N
219	01-106-000-0000-6202		18.50	DEC PBX PHONE - ASSESSOR	177687	TELEPHONE - ASSESSOR	N
220	01-111-000-0000-6202		18.50	DEC PBX PHONE - CUSTODIAN	177687	TELEPHONE - COURTHOUSE	N
221	01-121-000-0000-6202		37.00	DEC PBX PHONE - VET SERVICE	177687	TELEPHONE - VETS SERVICE	N
222	01-132-000-0000-6202		18.50	DEC PBX PHONE - MOTOR VEHICLE	177687	TELEPHONE - MOTOR VEHICLE	N
217	01-270-000-0000-6202		18.50	DEC PBX PHONE - CRIME VICTIM	177687	TELEPHONE	N
223	01-601-000-0000-6202		37.00	DEC PBX PHONE - EXTENSION	177687	TELEPHONE - EXTENSION	N

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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
18440	READITECH IT SOLUTIONS		6,409.62		79 Transactions		
41	18311 REGENTS OF THE UNIVERSITY OF MN 01-601-000-0000-6837		18,813.99	4-H EDUCATOR OCT-DEC 2020	300026200	REFUNDS & REIMBURSEMENTS	N
	18311 REGENTS OF THE UNIVERSITY OF MN		18,813.99		1 Transactions		
69	19369 SANFORD PATIENT FINANCIAL SERVICES 01-251-000-0000-6255		89.46	DR 2794	106088748	MEDICAL - LOCAL	6
74	01-251-000-0000-6255		1,242.34	DR 2785	106207064	MEDICAL - LOCAL	6
70	01-251-000-0000-6255		72.34	DR 2785	106207252	MEDICAL - LOCAL	6
71	01-251-000-0000-6255		135.77	DR 2785	106207437	MEDICAL - LOCAL	6
75	01-251-000-0000-6255		504.51	DR 2893	108630195	MEDICAL - LOCAL	6
72	01-251-000-0000-6255		89.46	DR 2893	109615812	MEDICAL - LOCAL	6
76	01-251-000-0000-6255		73.37	DR 2923	110264088	MEDICAL - LOCAL	6
73	01-251-000-0000-6255		89.46	DR 2926	110360334	MEDICAL - LOCAL	6
77	01-251-000-0000-6255		105.27	DR 2841	110362601	MEDICAL - LOCAL	6
78	01-251-000-0000-6255		70.18	DR 2915	110491742	MEDICAL - LOCAL	6
79	01-251-000-0000-6255		223.34	DR 2926	111097547	MEDICAL - LOCAL	6
40	01-091-000-0000-6262		1,444.08	SEXUAL ASSAULT EXAM	309655395	OTHER SERVICES	6
	19369 SANFORD PATIENT FINANCIAL SERVICES		4,139.58		12 Transactions		
209	19319 SEACHANGE 01-061-000-0000-6262		6,390.64	PRIMARY ELECT BALLOT PRINTING	33580	OTHER SERVICES - ELECTIONS	N
	19319 SEACHANGE		6,390.64		1 Transactions		
183	19189 STREICHER'S 01-201-000-0000-6420		215.00	EXTERNAL CARRIER #08	11471618	UNIFORMS	N
	19189 STREICHER'S		215.00		1 Transactions		
107	19550 SUMMIT FOOD SERVICE MANAGEMENT L 01-251-000-0000-6427		3,591.63	JAIL MEALS 11-7-20 TO 11-13-20	96042	JAIL MEALS	N
108	01-251-000-0000-6427		3,390.72	JAIL MEALS 11-14-20 TO 11-20-20	96620	JAIL MEALS	N
109	01-251-000-0000-6427		41.77	PAPER	97185	JAIL MEALS	N
110	01-251-000-0000-6427		3,475.40	JAIL MEALS 11-21-20 TO 11-27-20	97186	JAIL MEALS	N
111	01-251-000-0000-6427		3,600.24	JAIL MEALS 11-28-20 TO 12-4-20	97752	JAIL MEALS	N
112	01-251-000-0000-6427		101.62	FOOD	98472	JAIL MEALS	N
113	01-251-000-0000-6427		3,569.96	JAIL MEALS 12-5-20 TO 12-11-20	98473	JAIL MEALS	N
	19550 SUMMIT FOOD SERVICE MANAGEMENT L		17,771.34		7 Transactions		
999999997	SUNSDAHL/BLAYKE						

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198		01-251-000-0000-6420		179.00	UNIFORM ALLOWANCE REIMBURSE				JAILER UNIFORMS	N
999999997	SUNSDAHL/BLAYKE			179.00		1 Transactions				
20027	THE TIMES									
7		01-201-000-0000-6401		70.70	LETTERHEAD				SUPPLIES	N
8		01-201-000-0000-6401		127.00	RECEIPT BOOKS				SUPPLIES	N
9		01-201-000-0000-6801		67.50	1 WK ADVERTISE/ NW DEPUTY				MISCELLANEOUS EXPENSE	N
10		01-201-000-0000-6801		10.00	INTERNET JOB PAGE				MISCELLANEOUS EXPENSE	N
11		01-201-000-0000-6801		67.50	1 WK ADVERTISE/ TIMES PTDEPUTY				MISCELLANEOUS EXPENSE	N
12		01-201-000-0000-6801		10.00	INTERNET JOB PAGE				MISCELLANEOUS EXPENSE	N
13		01-201-000-0000-6801		55.50	1 WK ADVERTISE/ TIMES DEPUTY				MISCELLANEOUS EXPENSE	N
14		01-201-000-0000-6801		55.50	1 WK ADVERTISE/ TIMES PTDEPUTY				MISCELLANEOUS EXPENSE	N
15		01-201-000-0000-6801		67.50	1 WK ADVERTISE/ NW DEPUTY				MISCELLANEOUS EXPENSE	N
48		01-201-000-0000-6801		10.00	INTERNET JOB PAGE				MISCELLANEOUS EXPENSE	N
49		01-201-000-0000-6801		67.50	1 WK ADVERTISE - NW PTDEPUTY				MISCELLANEOUS EXPENSE	N
50		01-201-000-0000-6801		10.00	INTERNET JOB PAGE				MISCELLANEOUS EXPENSE	N
51		01-201-000-0000-6801		55.50	1 WK ADVERTISE - TIMES DEPUTY				MISCELLANEOUS EXPENSE	N
52		01-201-000-0000-6801		55.50	1 WK ADVERTISE- TIMES PTDEPUTY				MISCELLANEOUS EXPENSE	N
20027	THE TIMES			729.70		14 Transactions				
20403	THIBERT/ALEX									
199		01-201-000-0000-6420		165.17	UNIFORM ALLOWANCE REIMBURSE				UNIFORMS	N
20403	THIBERT/ALEX			165.17		1 Transactions				
20075	THIEF RIVER GLASS CO									
194		01-218-000-0000-6300		1,565.00	DOOR REPAIR/FRONT ENTRANCE/LEC		0005086		REPAIRS & MAINTENANCE	N
20075	THIEF RIVER GLASS CO			1,565.00		1 Transactions				
20047	THRIFTY WHITE PHARMACY									
80		01-251-000-0000-6255		15.96	PRESCRIPTION 2654		21389		MEDICAL - LOCAL	N
81		01-251-000-0000-6255		47.88	PRESCRIPTION 2931		26758		MEDICAL - LOCAL	N
98		01-251-000-0000-6256		20.59	PRESCRIPTION 2725		345		MEDICAL - REIMBURSED	N
97		01-251-000-0000-6255		15.96	PRESCRIPTION 2738		37440		MEDICAL - LOCAL	N
87		01-251-000-0000-6255		4.09	PRESCRIPTION 2948		40308		MEDICAL - LOCAL	N
89		01-251-000-0000-6255		10.00	PRESCRIPTION 2937		41225		MEDICAL - LOCAL	N
94		01-251-000-0000-6255		3.99	PRESCRIPTION 2952		56907		MEDICAL - LOCAL	N
91		01-251-000-0000-6255		32.74	PRESCRIPTION 2850		57952		MEDICAL - LOCAL	N
88		01-251-000-0000-6255		8.38	PRESCRIPTION 2753		58807		MEDICAL - LOCAL	N
90		01-251-000-0000-6255		3.99	PRESCRIPTION 2929		61569		MEDICAL - LOCAL	N
95		01-251-000-0000-6255		530.34	PRESCRIPTION 2938		62304		MEDICAL - LOCAL	N

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93	01-251-000-0000-6255		19.95	PRESCRIPTION 2914	62448	MEDICAL - LOCAL	N
96	01-251-000-0000-6255		67.82	PRESCRIPTION 2897	62630	MEDICAL - LOCAL	N
102	01-251-000-0000-6256		43.93	PRESCRIPTION 2327	63701	MEDICAL - REIMBURSED	N
103	01-251-000-0000-6256		20.87	PRESCRIPTION 2477	63712	MEDICAL - REIMBURSED	N
101	01-251-000-0000-6256		23.94	PRESCRIPTION 2471	63931	MEDICAL - REIMBURSED	N
100	01-251-000-0000-6256		52.92	PRESCRIPTION 2782	64390	MEDICAL - REIMBURSED	N
99	01-251-000-0000-6256		34.93	PRESCRIPTION 2909	64467	MEDICAL - REIMBURSED	N
92	01-251-000-0000-6255		15.96	PRESCRIPTION 2763	64482	MEDICAL - LOCAL	N
84	01-251-000-0000-6255		128.43	PRESCRIPTION 2915	64544	MEDICAL - LOCAL	N
86	01-251-000-0000-6255		10.97	PRESCRIPTION 2954	64548	MEDICAL - LOCAL	N
83	01-251-000-0000-6255		4.09	PRESCRIPTION 2955	64651	MEDICAL - LOCAL	N
85	01-251-000-0000-6255		14.48	PRESCRIPTION 2916	6615	MEDICAL - LOCAL	N
82	01-251-000-0000-6255		8.08	PRESCRIPTION 2928	9817	MEDICAL - LOCAL	N
20047	THRIFTY WHITE PHARMACY		1,140.29	24 Transactions			
11039	TRF RADIO						
16	01-201-000-0000-6801		50.00	PT DEPUTY - NOW HIRING RUN 1WK	27281-1	MISCELLANEOUS EXPENSE	N
17	01-201-000-0000-6801		50.00	DEPUTY - NOW HIRING RUN 1 WEEK	27282-1	MISCELLANEOUS EXPENSE	N
11039	TRF RADIO		100.00	2 Transactions			
99999997	TRI-CHEM						
124	01-251-000-0000-6300		1,181.95	EPOXY/PAINT/HOLD CELL DAMAGE	C89644	REPAIRS & MAINTENANCE	N
99999997	TRI-CHEM		1,181.95	1 Transactions			
99999997	TRINCIANTE/CHRISTOPHER						
309	01-251-000-0000-6420		23.60	UNIFORM ALLOWANCE REIMBURSE		JAILER UNIFORMS	N
99999997	TRINCIANTE/CHRISTOPHER		23.60	1 Transactions			
20431	TVEITEN/SETH						
295	01-255-000-0000-6420		47.09	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
20431	TVEITEN/SETH		47.09	1 Transactions			
21008	UNIVERSAL SCREEN PRINT						
302	01-003-000-0000-6801		170.00	RETIREMENT CLOCKS - DJ,CH	39660	MISCELLANEOUS EXPENSE - BOARD	N
21008	UNIVERSAL SCREEN PRINT		170.00	1 Transactions			
21338	UNIVERSITY OF NORTH DAKOTA						
42	01-206-000-0000-6262		2,080.00	MEDICAL EXAM SERVICES - JP	A20-221	OTHER SERVICES-CORONER	N
21338	UNIVERSITY OF NORTH DAKOTA		2,080.00	1 Transactions			

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99999997	VENUWORKS							
104		01-251-000-0000-6245		348.00	IMPERIAL ROOM - MENTAL HLTH TR	107	CONTINUING EDUCATION	N
99999997	VENUWORKS			348.00	1 Transactions			
22336	VETTLESON/SETH							
59		01-201-000-0000-6420		126.95	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
60		01-201-000-0000-6420		230.00	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
22336	VETTLESON/SETH			356.95	2 Transactions			
22304	VFW POST 2793							
1		01-121-000-0000-6846		1,052.25	VETS TRANSPORT TO VA - NOV		CVSO GRANT EXPENSE	N
2		01-121-000-0000-6846		1,005.50	VETS TRANSPORT TO VA - OCT		CVSO GRANT EXPENSE	N
3		01-121-000-0000-6846		924.03	VETS TRANSPORT TO VA - SEPT		CVSO GRANT EXPENSE	N
22304	VFW POST 2793			2,981.78	3 Transactions			
23303	WEST GROUP PAYMENT CENTER							
46		01-016-000-0000-6242		329.28	OCTOBER SUBSCRIPTIONS	843177970	SUBSCRIPTIONS - LAW LIBRARY	N
44		01-016-000-0000-6242		1,011.46	NOVEMBER WEST LAW ACCESS	843421296	SUBSCRIPTIONS - LAW LIBRARY	N
45		01-091-000-0000-6240		671.55	NOVEMBER WEST LAW ACCESS	843431266	SUBSCRIPTIONS	N
43		01-091-000-0000-6240		63.84	NOVEMBER SUBSCRIPTIONS	843516421	SUBSCRIPTIONS	N
23303	WEST GROUP PAYMENT CENTER			2,076.13	4 Transactions			
23317	WILLIAMS/JO							
53		01-251-000-0000-6420		99.85	UNIFORM ALLOWANCE REIMBURSE		JAILER UNIFORMS	N
23317	WILLIAMS/JO			99.85	1 Transactions			
23525	WORLD DATA CORPORATION							
64		01-132-000-0000-6401		300.00	MV REGISTRATION MANUALS	1803	SUPPLIES - MOTOR VEHICLE	N
23525	WORLD DATA CORPORATION			300.00	1 Transactions			
1 Fund Total:				115,853.42	County Revenue	79 Vendors	271 Transactions	

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160	2505 BLADOW/ALEX 03-350-000-0000-6556		107.85	CONCRETE BLANKET		SHOP SUPPLIES	N
	2505 BLADOW/ALEX		107.85		1 Transactions		
191	2534 BOBCAT COMPANY 03-330-000-0000-6631		6,400.72	SNOWBLOWER		FURNITURE & EQUIPMENT	N
	2534 BOBCAT COMPANY		6,400.72		1 Transactions		
159	3359 COMMISSIONER OF TRANSPORTATION 03-330-000-0000-6274		42.81	LAB TESTING		LAB TESTING	N
	3359 COMMISSIONER OF TRANSPORTATION		42.81		1 Transactions		
161	4501 DICK'S BACKHOE SERVICE 03-350-000-0000-6636		9,425.00	MOUND SEPTIC SYSTEM		BUILDING IMPROVEMENTS	N
	4501 DICK'S BACKHOE SERVICE		9,425.00		1 Transactions		
158	6349 FASTENAL COMPANY 03-350-000-0000-6564		25.11	LOCKWASHER MACHINE SCREWS		EQUIPMENT REPAIR PARTS	N
	6349 FASTENAL COMPANY		25.11		1 Transactions		
155	8315 HUBERT OUTDOOR POWER 03-350-000-0000-6556		86.90	CARBIDE DRAIN OIL		SHOP SUPPLIES	Y
156	03-350-000-0000-6556		44.82	PARTS ICN GENERATOR		SHOP SUPPLIES	Y
157	03-350-000-0000-6556		70.50	CARB ICN GENERATOR		SHOP SUPPLIES	Y
	8315 HUBERT OUTDOOR POWER		202.22		3 Transactions		
154	12302 LOCATORS & SUPPLIES INC 03-350-000-0000-6428		570.40	JACKETS, GLOVES		SAFETY EQUIPMENT	N
	12302 LOCATORS & SUPPLIES INC		570.40		1 Transactions		
131	13498 MARCO TECHNOLOGIES LLC 03-320-000-0000-6301		35.12	NOVEMBER CHARGE COPY MACHINE		MAINTENANCE AGREEMENT	N
132	03-320-000-0000-6301		35.12	DECEMBER CHARGE COPY MACHINE		MAINTENANCE AGREEMENT	N
130	03-320-000-0000-6301		1,046.21	FINAL READING	PC1145	MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		1,116.45		3 Transactions		
152	14324 NAPA AUTO PARTS 03-350-000-0000-6556		64.40	TAILGATE HANDLE		SHOP SUPPLIES	N
145	03-350-000-0000-6564		399.96	A/C MOTOR/FILTER SPRING		EQUIPMENT REPAIR PARTS	N
146	03-350-000-0000-6564		23.20	GROMMET & CUT OFF		EQUIPMENT REPAIR PARTS	N

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Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Descripti	1099
							Paid On Bhf #	On Behalf of Name	
147		03-350-000-0000-6564		163.99-	RETURN SPRING			EQUIPMENT REPAIR PARTS	N
148		03-350-000-0000-6564		248.55	BLADES, GAUGE, ADAPTOR			EQUIPMENT REPAIR PARTS	N
149		03-350-000-0000-6564		9.99	HOSE CLAMP			EQUIPMENT REPAIR PARTS	N
150		03-350-000-0000-6564		4.09	COUPLING			EQUIPMENT REPAIR PARTS	N
151		03-350-000-0000-6564		6.69	UBOLT			EQUIPMENT REPAIR PARTS	N
153		03-350-000-0000-6564		119.99-	RETURN FILTERS			EQUIPMENT REPAIR PARTS	N
14324	NAPA AUTO PARTS			472.90		9 Transactions			
14123	NORTHWEST BEVERAGE INC								
144		03-320-000-0000-6401		23.50	WATER			SUPPLIES	N
14123	NORTHWEST BEVERAGE INC			23.50		1 Transactions			
15323	OFFICE DEPOT								
143		03-320-000-0000-6401		118.30	CALENDAR, PENS,PAPER CLIPS			SUPPLIES	N
15323	OFFICE DEPOT			118.30		1 Transactions			
16027	PENNINGTON COUNTY TREASURER								
138		03-320-000-0000-6263		33.96	HOSTED EXCHANGE NOVEMBER 2020			COMPUTER SERVICES	N
139		03-320-000-0000-6263		12.00	POP EMAIL NOVEMBER 2020			COMPUTER SERVICES	N
140		03-320-000-0000-6263		445.71	IT GLOBAL NOVEMBER 2020			COMPUTER SERVICES	N
141		03-320-000-0000-6263		61.25	HOSTED OFFICE NOVEMBER 2020			COMPUTER SERVICES	N
142		03-320-000-0000-6263		34.70	EMAIL ARCHIVING NOVEMBER 2020			COMPUTER SERVICES	N
16027	PENNINGTON COUNTY TREASURER			587.62		5 Transactions			
18008	RED LAKE ELECTRIC COOPERATIVE								
128		03-330-000-0000-6273		33,228.84	REBUILD LINE			LINE MOVES & EASEMENTS	N
18008	RED LAKE ELECTRIC COOPERATIVE			33,228.84		1 Transactions			
18305	RED LAKE WATERSHED								
134		03-330-000-0000-6269		159,448.86	CR 61 WEST SIDE PROJECT			GENERAL CONTRACTS	N
133		03-350-000-0000-6566		70,990.18	CR 62 WESTSIDE PROJECT			ROAD RECONSTRUCTION	N
18305	RED LAKE WATERSHED			230,439.04		2 Transactions			
19426	SANDAHL'S								
137		03-350-000-0000-6564		30.00	DECALS			EQUIPMENT REPAIR PARTS	N
19426	SANDAHL'S			30.00		1 Transactions			
19338	STEIGER MFG. CO.								
135		03-350-000-0000-6564		573.05	REPAIR PLOW MOUNTS			EQUIPMENT REPAIR PARTS	N
136		03-350-000-0000-6564		704.21	REPAIR CYLINDER			EQUIPMENT REPAIR PARTS	N

Pennington County Financial System



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12/29/20 1:05PM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 17

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula	Descripti	1099
							Paid On Bhf #		On Behalf of Name	
19338	STEIGER MFG. CO.			1,277.26		2 Transactions				
20368	TERRACON									
129	03-330-000-0000-6274			675.00	CYLINDER BRAKES		TE35157	LAB TESTING		N
20368	TERRACON			675.00		1 Transactions				
20309	TRUE NORTH STEEL									
127	03-350-000-0000-6549			4,270.00	FLAPGATES		FP0000018716	CULVERTS		N
20309	TRUE NORTH STEEL			4,270.00		1 Transactions				
3 Fund Total:				289,013.02	Road & Bridge		18 Vendors		36 Transactions	

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Pennington County Financial System



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32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 18

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
291	8412 HOFFMAN, PHILIPP, & KNUTSON, PLLC 32-391-000-0000-6262		600.00	2019 AUDIT - FINAL		OTHER SERVICES	N
	8412 HOFFMAN, PHILIPP, & KNUTSON, PLLC		600.00	1 Transactions			
39	18314 RAINY LAKE OIL 32-390-000-0000-6262		525.00	USED OIL FILTERS	28956C	OTHER SERVICES-SCORE ACCOUNT	N
	18314 RAINY LAKE OIL		525.00	1 Transactions			
32 Fund Total:			1,125.00	Solid Waste Facility	2 Vendors	2 Transactions	

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Pennington County Financial System



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40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 19

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
32	8380 HDR ENGINEERING, INC. 40-796-000-0000-6262		5,327.50	SLOPE REPAIR DESIGN - CD#96	1200310554	OTHER SERVICES	N
	8380 HDR ENGINEERING, INC.		5,327.50	1 Transactions			
289	8412 HOFFMAN, PHILIPP, & KNUTSON, PLLC 40-701-000-0000-6262		29.00	2019 AUDIT - FINAL		OTHER SERVICES - JD #1	N
289	40-703-000-0000-6262		25.00	2019 AUDIT - FINAL		OTHER SERVICES - JD #25-3	N
289	40-708-000-0000-6262		5.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-713-000-0000-6262		46.00	2019 AUDIT - FINAL		OTHER SERVICES - JD #13	N
289	40-715-000-0000-6262		15.00	2019 AUDIT - FINAL		OTHER SERVICES - JD #15	N
289	40-718-000-0000-6262		4.00	2019 AUDIT - FINAL		OTHER SERVICES - JD #18	N
289	40-730-000-0000-6262		36.00	2019 AUDIT - FINAL		OTHER SERVICES - JD #30	N
289	40-731-000-0000-6262		8.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-732-000-0000-6262		7.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-735-000-0000-6262		9.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-736-000-0000-6262		12.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-741-000-0000-6262		10.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-743-000-0000-6262		6.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-744-000-0000-6262		9.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-746-000-0000-6262		5.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-747-000-0000-6262		4.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-753-000-0000-6262		5.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-755-000-0000-6262		5.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-757-000-0000-6262		16.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-762-000-0000-6262		21.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-770-000-0000-6262		53.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-775-000-0000-6262		34.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-777-000-0000-6262		12.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-784-000-0000-6262		57.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-785-000-0000-6262		52.00	2019 AUDIT - FINAL		OTHER SERVICES	N
289	40-793-000-0000-6262		15.00	2019 AUDIT - FINAL		OTHER SERVICES	N
	8412 HOFFMAN, PHILIPP, & KNUTSON, PLLC		500.00	26 Transactions			
40 Fund Total:			5,827.50	Ditch Funds	2 Vendors	27 Transactions	
Final Total:			411,818.94	101 Vendors	336 Transactions		

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	115,853.42	County Revenue
	3	289,013.02	Road & Bridge
	32	1,125.00	Solid Waste Facility
	40	5,827.50	Ditch Funds
	All Funds	411,818.94	Total

Approved by,

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



Jennifer
12/29/20 1:05PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
35	8352 HEMPEL/CODY 01-003-000-0000-6103		75.00	PER DIEM - TECH COMM - TRF	12720	PER DIEMS - BOARD	N
	8352 HEMPEL/CODY		75.00	1 Transactions			
22	10026 JENSEN/DONALD J 01-003-000-0000-6103		75.00	PER DIEM - DRUG TASK - TRF	121020	PER DIEMS - BOARD	N
23	01-003-000-0000-6103		75.00	PER DIEM - TAC/RDC - TRF	121420	PER DIEMS - BOARD	N
24	01-003-000-0000-6103		100.00	PER DIEM - ARPT/PERSON - TRF	121620	PER DIEMS - BOARD	N
25	01-003-000-0000-6103		100.00	PER DIEM - ATP/PERSONNEL - TRF	121720	PER DIEMS - BOARD	N
26	01-003-000-0000-6103		100.00	PER DIEM - JTC/DITCH ASMT - TRF	122120	PER DIEMS - BOARD	N
18	01-003-000-0000-6103		100.00	PER DIEM - PERSONNEL LE - TRF	12220	PER DIEMS - BOARD	N
27	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	122820	PER DIEMS - BOARD	N
19	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL NEG - TRF	12420	PER DIEMS - BOARD	N
20	01-003-000-0000-6103		75.00	PER DIEM - MRC - VIRTUAL	12620	PER DIEMS - BOARD	N
21	01-003-000-0000-6103		100.00	PER DIEM - AMC - TRF	12720	PER DIEMS - BOARD	N
	10026 JENSEN/DONALD J		875.00	10 Transactions			
10	11063 KUZNIA/RAYMOND D 01-201-000-0000-6330		30.00	MEAL - RECOVERY - GRAND FORKS	12120	TRAVEL & EXPENSE	N
	11063 KUZNIA/RAYMOND D		30.00	1 Transactions			
12	19343 LARSON/MELISSA 01-251-000-0000-6330		24.45	MEAL - RECOVERY - GRAND FORKS	12120	TRAVEL & EXPENSE	N
17	01-251-000-0000-6330		18.55	MEAL - TRANSPORT - FARGO	122220	TRAVEL & EXPENSE	N
11	01-251-000-0000-6330		14.65	MEAL - TRANSPORT - BEMIDJI	12920	TRAVEL & EXPENSE	N
	19343 LARSON/MELISSA		57.65	3 Transactions			
16	12323 LAWRENCE/BRUCE 01-003-000-0000-6103		75.00	PER DIEM - MCIT ANNUAL - ZOOM	121120	PER DIEMS - BOARD	N
13	01-003-000-0000-6103		75.00	PER DIEM - AMC MTG - TRF	12720	PER DIEMS - BOARD	N
14	01-003-000-0000-6103		75.00	PER DIEM - BUILD COMM - ZOOM	12820	PER DIEMS - BOARD	N
15	01-003-000-0000-6103		100.00	PER DIEM - NWRECB/ENBRIDGE-ZOOM	12920	PER DIEMS - BOARD	N
	12323 LAWRENCE/BRUCE		325.00	4 Transactions			
31	16362 PETERSON/NEIL 01-003-000-0000-6103		75.00	PER DIEM - NCLUB - CALL	121020	PER DIEMS - BOARD	N
32	01-003-000-0000-6103		100.00	PER DIEM - HWY/LOCAL GOV - TRF	121620	PER DIEMS - BOARD	N
33	01-003-000-0000-6103		75.00	PER DIEM - DITCH LEVY - TRF	122120	PER DIEMS - BOARD	N
34	01-003-000-0000-6103		75.00	PER DIEM - CARES COMM - TRF	122220	PER DIEMS - BOARD	N
28	01-003-000-0000-6103		75.00	PER DIEM - MRC - ZOOM	12320	PER DIEMS - BOARD	N

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 1 County Revenue

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Descripti	On Behalf of Name	1099
29		01-003-000-0000-6103		75.00	PER DIEM - AMC - ZOOM/TRF		12720		PER DIEMS - BOARD		N
30		01-003-000-0000-6103		75.00	PER DIEM - ENBRIDGE - TRF		12920		PER DIEMS - BOARD		N
	16362	PETERSON/NEIL		550.00		7 Transactions					
	20307	TVEITBAKK/DARRYL									
3		01-003-000-0000-6103		75.00	PER DIEM - AMC POLICY - TRF		111620		PER DIEMS - BOARD		N
4		01-003-000-0000-6103		100.00	PER DIEM - PERS/ARPT/EMERG-TRF		111720		PER DIEMS - BOARD		N
5		01-003-000-0000-6103		100.00	PER DIEM - PERS/AIRPORT - TRF		111820		PER DIEMS - BOARD		N
6		01-003-000-0000-6103		75.00	PER DIEM - NWRL BOARD - TRF		111920		PER DIEMS - BOARD		N
7		01-003-000-0000-6103		75.00	PER DIEM - CARES ACT - TRF		112020		PER DIEMS - BOARD		N
8		01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF		112320		PER DIEMS - BOARD		N
9		01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF		112420		PER DIEMS - BOARD		N
1		01-003-000-0000-6103		100.00	PER DIEM - CARES/PERSONNEL- TRF		11420		PER DIEMS - BOARD		N
2		01-003-000-0000-6103		75.00	PER DIEM - BUILDING COMM - TRF		11520		PER DIEMS - BOARD		N
	20307	TVEITBAKK/DARRYL		750.00		9 Transactions					
1 Fund Total:				2,662.65	County Revenue			7 Vendors		35 Transactions	
Final Total:				2,662.65		7 Vendors		35 Transactions			

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	2,662.65	County Revenue
All Funds		2,662.65	Total

Approved by,
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