

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER - COUNTY BOARD ROOM
TUESDAY, AUGUST 11TH, 2020, 10:00 A.M.**

AGENDA

Pledge of Allegiance

- 10:00 Charity Brault – NW MN HRA Director
- Annual Report
- 10:15 Michelle Landsverk – Advance TRF
- 2021 Budget Request
- 10:25 Mary Jo & Gordon Myklebust
- 10:40 Mike Flaagan – County Engineer
- 10:55 Ray Kuznia – County Sheriff
- 11:10 Julie Sjostrand – Human Services Director
Chuck Lundgren – Fiscal Supervisor
- 2021 Budget
- 11:40 Erik Beitel – Emergency Mgmt. Director
- COVID-19 update

County Auditor's Items

(This agenda is subject to change)

Note: Due to COVID-19 and social distancing, ZOOM meeting invites will be sent to those on the agenda and the agenda email list.

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, JULY 28th, 2020 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday July 28th, 2020 at 5:00 p.m. Members Present: Darryl, Tveitbakk, Don Jensen, Bruce Lawrence and Neil Peterson. Present via Zoom: Cody Hempel. Members absent: None.

Also present - Julie Sjostrand, Mike Flaagan and Jennifer Herzberg. Present via Zoom: Grant Nelson, April Scheinoha, Kayla Jore, and Erik Beitel.

The meeting was called to order by Chairman Tveitbakk and the Pledge of Allegiance was recited.

Julie Sjostrand, Human Services Director, presented the consent agenda from the July 21st, 2020 Human Services Committee meeting. On a motion by Commissioner Jensen, and seconded by Commissioner Lawrence, the following recommendations of the Pennington County Human Service Committee for July 21st, 2020 are hereby adopted. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

SECTION A

- I. To approve the June 16, 2020 Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. To approve the Child Safety and Permanency and Self-Support Index Performance Report.

SECTION B

- I. To approve payment of the Agency's bills.

Erik Beitel, Emergency Management Director then gave a COVID-19 update. Mr. Beitel talked about the mask mandate that went into effect on Saturday July 25th, 2020 and said they expect to see the effects of that in two to three weeks. There were 81 reported complaints over weekend of those not wearing masks in businesses.

Kayla Jore, Inter-County Nursing Service Director, updated on the 2 new cases reported July 28th 2020. She said our cases are inching up and Inter-County Nursing is busy with case investigation and contact tracing.

Kayla Jore then presented the Joint Affiliate Data Sharing Agreement between the Quin County Community Health Board and the Counties of Kittson, Marshall, Pennington, Red Lake and Roseau.

JOINT AFFILIATE DATA SHARING AGREEMENT

This Joint Affiliate Data Sharing Agreement (“Agreement”) is made this _____ day of _____, 2020, by and between the Quin County Community Health Board, a multi-county community health board pursuant to Chapter 145A or the Minnesota Local Public Health Act (“CHB”), and the County of Kittson, the County of Marshall, the County of Pennington, the County of Red Lake, and the County of Roseau (“Counties”), all municipal corporations within the State of Minnesota.

WHEREAS, the CHB and the Counties (“Parties”) are working together for the purpose of promoting community health and wellness, and to develop and implement policies, structures, and procedures to more effectively prevent illness and promote efficiency and economy in the delivery of public health services.

WHEREAS, the Counties are members of a Joint Powers Agreement, entered between the County of Kittson, the County of Marshall, the County of Pennington, the County of Red Lake, and the County of Roseau in order to establish the CHB. The Joint Powers Agreement includes requirements for how health and personal data must be handled. Nonetheless, the Parties believe it is prudent to enter this Agreement to make clear that the Parties are complying with their legal obligations to protect participant data.

WHEREAS, the Parties agree that health and personal data may be shared between the Parties. The Parties desire to enter this Agreement so as to define the obligations and protections that must be in place for each to share protected health information with each other.

WHEREAS, the Parties must comply with the Health Insurance Portability and Accountability Act (“HIPAA”) and the Minnesota Government Data Practices (“MGDPA”) when sharing information between Parties.

NOW, THEREFORE, in consideration of these promises and of the mutual covenants and agreements contained herein, the Parties hereto hereby agree as follows:

1. The Parties Responsibilities.

1.1 *Obligations and Activities.* The Parties shall take all necessary and appropriate actions to ensure the privacy and security of the data (“Data”) provided between the Parties as well as any not public data derived from the Data provided. At a minimum, the Parties actions must include the following:

- 1.1.1 The Parties shall not share the Data with any person who is not employed by either party.
- 1.1.2 The Parties shall not share the Data with any of their agents, employees, or subcontractors who do not need to know in order to perform their job duties.

- 1.1.3 The Parties shall ensure their agents, employees, or subcontractors are trained in and comply with all applicable laws pertaining to the Data, including but not limited to HIPAA and the MGDPA.
- 1.1.4 The Parties shall ensure that any subcontractors or other joint affiliates who create, receive, maintain, or transmit the Data on behalf of the Parties shall agree to the same restrictions, conditions, and requirements that apply to the Parties.
- 1.1.5 The Parties shall limit their use and dissemination of the Data to what is necessary for the administration and management of programs specifically authorized or mandated by law.
- 1.1.6 The Parties shall not use any of the Data for any purpose other than performing the Parties duties or for any purpose specifically authorized by law or federal requirements.
- 1.1.7 The Parties shall ensure that they meet all state and federal network and security policies that govern the Data.
- 1.1.8 The Parties shall maintain adequate physical security for all facilities and equipment to protect against unauthorized personnel gaining access to Data. Moreover, the Parties shall deploy security technology that will maintain a sufficient level of scrutiny at all times.
- 1.1.9 The Parties shall ensure they comply with all state and federal policies, procedures, and laws related to proper data practices, information policy, and use of the not public Data.
- 1.1.10 Any output documents, whether paper or electronic, must be transported, handled, and stored only by authorized employees, agents, or subcontractors of the Parties.
- 1.1.11 The Parties shall ensure their employees, agents, and subcontractors authorized to use the Data understand and follow policies and procedures for the appropriate and authorized use of the systems used to maintain the Data and for the protection of the Data.
- 1.1.12 The Parties shall be responsible for approving persons who have access to the systems used to maintain the Data and the use of the Data. The Parties are responsible for restricting any person's access that does not have a need to know.
- 1.1.13 The computer system and network used to store and access the Data must provide adequate security to prohibit unauthorized access to the Data. No unauthorized devices can be permitted to access, modify, use, or destroy any of the Data.

1.2 *Notification of Privacy and Security Incidents.* The Parties shall follow industry best practices to detect and immediately, or in any event no more than 24 hours after detection, notify the other Parties of any known or potential Privacy or Security Incident regarding Data provided by the Parties under this Agreement. For purposes of this Agreement, "Security Incident" means the attempted or

successful unauthorized access, use, disclosure, modification, or destruction of information or interference with system operations in an information system. “Privacy Incident” means violation of the MGDPA and/or other applicable data privacy or protection laws, statutes, rules, regulations, or standards including, but not limited to, improper and/or unauthorized use or disclosure of not public data and incidents in which the confidentiality of the Data has been compromised in any way. The Parties shall take all necessary steps to ensure that they comply with the aforementioned notification requirements.

- 1.3 *Permitted Uses and Disclosure.* The Parties shall use the Data collected and stored exclusively for: the evaluation of community health and wellness, the creation of legislatively mandated reports, federal reporting requirements, and for other purposes required or permitted by law. The Parties may disclose the Data for the proper management and administration of the Parties or to carry out the legal responsibilities of the Parties, provided the disclosures are required by law, or the Parties obtain reasonable assurances from the person to whom the Data is disclosed that the Data will remain confidential and used for the purposes of which it was disclosed.
2. Amendment. This Agreement may be amended upon the written consent of the Parties to this Agreement. The Parties agree that they shall not unreasonably withhold consent to a proposed amendment to this Agreement in cases where the amendment is for the purpose of updating the agreement in light of changes to HIPAA, the MGDPA, and/or other applicable laws.
3. Term and Termination. The Term of this Agreement shall be effective as of the date of this Agreement is fully executed and shall terminate upon: (1) the termination of the Joint Powers Agreement or (2) the date this Agreement terminates for cause, whichever is sooner.
 - 3.1 *Termination for Cause.* Either party may terminate this Agreement for cause if either party fails to observe their obligations under this Agreement and fails to cure a failure within a reasonable time fixed by the non-violating party.
 - 3.2 *The Parties Obligations Upon Termination.* Upon termination of this Agreement for any reason, the Parties shall do the following with the Data:
 - 3.2.1 Retain only the Data that is necessary for the Parties to continue their proper management and administration or to carry out its legal responsibilities.
 - 3.2.2 Return to the Parties any remaining Data that the Parties maintain.

- 3.2.3 Continue to observe the above described data security and notification obligations.
4. Survival. The obligations of the Parties shall survive the termination of this Agreement. The Parties obligations shall only cease if any and all Data is no longer in the possession or accessible to the Parties.
 5. Interpretation. Any ambiguity in this Agreement shall be interpreted to permit compliance with HIPAA, the MGDPA, and all other applicable laws.
 6. Severability. In the event any provision or part of this Agreement is found to be invalid or unenforceable, only that particular provision or part so found, and not the entire Agreement, will be inoperative.

Commissioner Peterson motioned, seconded by Commissioner Jensen to approve the Joint Affiliate Data Sharing Agreement. Upon roll call vote: Lawrence – Aye, Jensen- Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion unanimously carried.

Mike Flaagan, Pennington County Highway Engineer presented a maintenance agreement between Green View, Inc. and Pennington County for work at the Pennington County Joint Use Facility in Thief River Falls.

Commissioner Jensen motioned to approve the contract with Green View, Inc, seconded by Commissioner Peterson. Upon roll call vote: Lawrence – Aye, Jensen- Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion unanimously carried.

Mike Flaagan Pennington County Highway Engineer presented an agreement for Highway Engineer services between Pennington County and Roseau County beginning August 2020.

**AGREEMENT FOR HIGHWAY ENGINEER SERVICES
BETWEEN PENNINGTON COUNTY AND ROSEAU COUNTY
AUGUST 2020**

This Agreement made as of the 4th day of August, 2020,(the "Effective Date"), between the County of Pennington, a duly organized County within the State of Minnesota, and the County of Roseau, a duly organized County within the State of Minnesota, for the purpose of providing engineering services to Roseau County while there remains a vacancy in the County Highway Engineer position.

WHEREAS, the County Board of each County must appoint and employ a County Highway Engineer for every duty and responsibility imposed by law; and

WHEREAS, Roseau County's Highway Engineer position is currently vacant; and

WHEREAS, a County may contract for engineering services with another County upon such terms as mutually agreed upon pursuant to MN Statutes§ 163.07, subd. 9; and

WHEREAS, a County Board is authorized to employ and engage the services of a registered professional engineer to act as a consultant in connection with the construction of roads and bridges on County State-Aid highways upon request of the County highway engineer; and

WHEREAS, Roseau County bears the responsibility for construction and maintenance of their State-Aid system;and

WHEREAS, Pennington County employs a highway engineer meeting the statutory qualifications of a County highway engineer in the state of Minnesota;and

WHEREAS, the Pennington County Board of Commissioners is willing to contract for interim engineering services with Roseau County for the benefit of the State and County; and

WHEREAS, the Roseau County Board of Commissioners is actively seeking a new County highway engineer.

NOW, THEREFORE, be it agreed upon:

1. The Pennington County Board of Commissioners shall provide to the Roseau County Board of Commissioners the services as defined herein of its County Highway Engineer, Michael Flaagan, (the "ENGINEER"). Pennington County agrees that the services provided to Roseau County will be delivered by a licensed engineer registered as a highway engineer with the State of Minnesota. Pennington County further agrees that the services will not be provided by a substituted professional without Roseau County's express written consent.
2. The ENGINEER shall act as a consultant to Roseau County in connection with the construction of roads and bridges on County State-Aid highways, and shall upon request of the County Board, complete other duties and responsibilities imposed by law upon the County Highway Engineer, as limited by this Agreement.
3. The PENNINGTON County Highway Department's Office will bill ROSEAU County at the rate of \$12,000.00 per month for work providing services pursuant to this Agreement. \$5,000.00 of this amount will be paid to Pennington County for the loss of service during this Agreement, and 75% of the remaining \$7,000.00 will be paid directly to the ENGINEER while 25% will be paid directly to the Assistant Engineer in charge of Construction for PENNINGTON County. The PENNINGTON County Highway Department will submit a monthly invoice to the ROSEAU County Highway Department. ROSEAU County agrees to pay each invoice within 30 days of receipt.
4. The PENNINGTON County Highway Department Office will bill ROSEAU County mileage for engineering services at the Federal mileage rate {\$0.575/mile} pursuant to the PENNINGTON County Travel Policy. The ENGINEER will limit the amount of miles traveled with the Pennington County vehicle as most practical.
5. The ENGINEER remains the appointed County Highway Engineer of PENNINGTON County. This Agreement does not appoint PENNINGTON County's highway engineer as ROSEAU County's highway engineer. The Engineer is a PENNINGTON County Employee and shall at all times herein be considered a PENNINGTON County Employee. The Engineer will not be considered a ROSEAU County employee. The ENGINEER shall be subject to the personnel and other policies of PENNINGTON County.
6. The ENGINEER shall facilitate bridge program administration services through this Agreement to support ROSEAU County's bridge inspection Team Leader. If a damage or critical deficiency bridge

inspection becomes necessary while this Agreement remains in effect, the ROSEAU County Board of Commissioners hereby authorizes immediate services of qualified consultant engineering personnel to carry out the responsibilities for said bridge rating(s) and report(s).

7. The ENGINEER shall have discretion and authority to set the time spent in each County to fairly and equitably distribute his time according to good engineering practices.
8. The ENGINEER will represent only PENNINGTON County on all associated organizations and committees.
9. On the ENGINEER's behalf, the ROSEAU County Highway Department will review applications and issue or deny oversize/overweight permits for roads under ROSEAU County's jurisdiction.
10. Either party shall have the unilateral right to terminate this agreement upon 10 business day's written notice to the other County, acting through its County Board.
11. Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees, in the execution, performance or failure to adequately perform its obligations pursuant to this Agreement. In order to ensure that each party will be able to provide indemnification as required by the above provision, each party will maintain general liability and automobile liability with coverage limits not less than those prescribed under MN Statute §466.04; and Workers' Compensation insurance coverage or self-insurance in accordance with the Minnesota statutory requirements. Said policies shall be kept in effect during the entire term of this Agreement. PENNINGTON County will not bond for highway engineer services in ROSEAU County.
12. This Agreement does not include routine attendance at ROSEAU County Board meetings.
13. CONTRACT TERM: The term of this Agreement shall commence on the Effective Date and continue in full force and effect until August 31, 2020, or the contract will be terminated as provided herein, whichever occurs first. This Agreement may be amended on a month-by-month basis as needed at such date when the ROSEAU County Board of Commissioners appoints and employs a new registered County Highway Engineer. The ROSEAU County Board of Commissioners agrees to actively pursue a qualified Engineer during the entirety of this Agreement.
14. ASSIGNMENT: Neither ROSEAU County nor PENNINGTON County may assign, delegate, or otherwise transfer this Agreement or any of its rights or obligations hereunder without the prior written consent of the other, which consent shall not be unreasonably withheld.
15. NON-WAIVER AND CUMULATION OF REMEDIES: The failure by either party at any time to enforce the provisions of this Agreement, or any right or remedy available hereunder, or at law,

or in equity, or to exercise an option herein provided, shall not constitute a waiver of such provision, right, remedy or option, or in any way affect the validity of this Agreement. The waiver of any default by either party shall not be deemed a continuing waiver but shall apply solely to the instances to which such waiver is directed. The remedies provided under this Agreement shall be cumulative and not alternative, and the election of any one remedy for breach shall not preclude the pursuit of other remedies.

16. DATA PRIVACY: ROSEAU County agrees to abide by the applicable provisions of the Minnesota Data Practices Act, Minnesota Statutes, Chapter 13, HIPAA requirements, and all other applicable State or Federal rules, regulations or orders pertaining to privacy or confidentiality.
17. RECORDS RETENTION AND AVAILABILITY/AUDIT: PENNINGTON County and ROSEAU County shall keep pertinent business records pursuant to this Agreement. Such records shall be maintained for at least 6 years from the date services or payment were last provided, or longer if any audit in progress requires a longer retention period. All accounting records shall be kept in accordance with generally accepted accounting practices. Both parties shall have the right to audit and review all such documents and records at any time during regular business hours or upon reasonable notice. These records are subject to examination, duplication, transcription and audit by either County, and/or the Legislative or State Auditor of the State of Minnesota pursuant to MN Statute §16C.OS, Subd. 5. The records may also be subject to review by the Comptroller General of the United States, or a duly authorized representative, if Federal funds are utilized for any work during the term of this Agreement.
18. ENTIRE AGREEMENT: This Agreement embraces the entire Agreement between the parties. No oral agreement or representation concerning this Agreement shall be binding.
19. SEVERABILITY: Every provision of this Agreement shall be construed, to the extent possible, so as to be valid and enforceable. If any provision of this Agreement so constructed is held by a Court of competent jurisdiction to be invalid, illegal or otherwise unenforceable, such provision shall be deemed severed from this Agreement, and all other provisions shall remain in full force and effect.
20. AMENDMENTS: This Agreement may be altered, extended, changed, or amended in writing by mutual agreement of the parties when dated and attached hereto without altering the other terms of this Agreement.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson to approve the agreement for Highway Engineer services between Pennington County and Roseau County for a period of two months. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

County Engineer Flaagan then gave updates on the various projects in Pennington County: The Hwy 32 roundabout, the bridge over Red Lake River, and the Challenger roundabout.

Pennington County Sheriff Ray Kuznia recommended Gracie Hannon be transferred from part-time to full-time Correction Officer beginning August 24th, 2020 with a 6-month probation period and wages to be determined by union contract. Commissioner Lawrence motioned, seconded by Commissioner Jensen to approve Gracie Hannon for Full-Time Correction Officer.

Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

Sheriff Kuznia submitted Julie Martinson’s resignation letter from the position of Correction Officer. Motioned by Commissioner Lawrence, seconded by Commissioner Jensen to approve the resignation of Julie Martinson. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

Sheriff Kuznia presented a quote to purchase training cartridges for the tasers that will be used for taser training. Motioned by Commissioner Lawrence, seconded by Commissioner Peterson to approve the purchase of training cartridges for the tasers. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

Erik Beitel, Emergency Management Director, discussed items for the Cares Act meeting that is planned for July 29th where discussions will be had on identifying uses for the funds and how to distribute them.

Commissioner Jensen discussed the applicants for the position of Pennington County Coordinator. He stated that 7 candidates were interviewed and narrowed to the top 3 candidates. Commissioner Jensen recommended Kevin Erickson, Deputy Auditor-Treasurer/HR Director, for the position of County Coordinator.

Moved by Commissioner Jensen, seconded by Commissioner Peterson to hire Kevin Erickson for the position of Pennington County Coordinator, contingent on a background check, beginning August 10th, 2020 at a starting salary of \$91,910. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

Commissioner Jensen discussed the position of Deputy Auditor-Treasurer that is open in the Auditor-Treasurer’s office and the need to fill it as soon as possible. Changes to the job description are anticipated and will be discussed at the Personnel Committee.

Moved by Commissioner Jensen, seconded by Commissioner Lawrence to advertise for the position of Deputy Auditor-Treasurer. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

Moved by Commissioner Lawrence, seconded by Commissioner Peterson, to approve the payment of the Human Services warrants in the amount of \$41,459.81 and the following Commissioner warrants. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

WARRANTS

Revenue	\$152,871.85
Road & Bridge	\$ 93,004.51
Ditch Fund	\$ 28,082.64

Per Diems and meal reimbursements in the amount of \$36.77 were also approved.

Moved by Commissioner Peterson, seconded by Commissioner Lawrence to approve the minutes of the July 14th, 2020 County Board meeting. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Lawrence to adjourn the Board meeting to Tuesday August 11th, 2020 at 10:00 a.m. Upon roll call vote: Lawrence – Aye, Jensen – Aye, Tveitbakk – Aye, Peterson – Aye and Hempel – Aye. Motion carried.

draft



Advance Thief River drives economic development in the Thief River Falls area through business attraction, retention, and expansion.

We are asking for \$25,000 from Pennington County to support the 2021 work plan.

2021 Budget

Income	
Source	Amount
Pennington County	\$25,000
City of Thief River Falls	\$25,000
Advance Thief River	\$25,000
Total	\$75,000
Expenses	
• Salaries and wages	\$ 0
• Insurance, benefits, and other related taxes	\$ 0
• Consultants and professional fees	\$65,000
• Travel	\$ 2,500
• Equipment and supplies	\$ 0
• Printing and copying	\$ 600
• Telephone and internet	\$ 0
• Postage and delivery	\$ 400
• Rent and utilities	\$ 0
• Marketing (various media & channels to recruit residents and businesses*)	\$ 6,000
• Meeting expense	\$ 500
Total	\$75,000

*Includes (but not limited to) web, social media, print, and video.

PURPOSE

Advance Thief River drives economic development in the Thief River Falls area through business attraction, retention, and expansion.

WORKPLAN OBJECTIVES

1. Develop short and long-term economic development strategies
2. Business retention and expansion
3. Business recruitment
4. Support business startups
5. Increase the pool of workforce talent
6. Support housing development

2020 MAJOR ACCOMPLISHMENTS TO DATE

1. Worked with, and fostered, Garden Valley development in Gilbert Industrial Park.
2. Promotion of Opportunity Zone properties (former Sanford site, Dean Foods, and Gilbert Industrial Park) through Minnesota Opportunity Zone Collaborative.
3. Established Facebook group for businesses, sharing resources on finance, marketing, and best practices relating to COVID-19.
4. Hosted thirteen #TRFStrong Wednesday Webinars, April 1-June 30. Sixty-nine businesses participated. Partners in this effort were TRF Chamber and Visit TRF.
5. Led economic recovery taskforce and will continue to actively develop strategies and actions to retain area businesses.
6. Design and launch (October 6, 2020) TREK (Two Rivers Entrepreneur Kinnection) entrepreneur education and networking group that will meet monthly.
7. Launched television marketing campaign (July-September) on Midco network in multi-state area, promoting living in Thief River Falls.
8. Administration of local angel investor group that will invest in startup or expanding businesses. This is anticipated to help with startups, as well as business recruitment.



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Satellite Office
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East Grand Forks, MN 56721

Phone: 218-773-2371
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To: Pennington County Board of Commissioners

**From: Kermit Genereux, Pennington County HRA Board Chair
Charity Brault, Executive Director
Heather Harbott, Financial Manager**

Date: August 4, 2020

RE: HRA 2020 levy and program review



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August 4, 2020

Darryl Tveitbakk, Chair
Pennington County Commissioners
101 Main Avenue North
PO Box 616
Thief River Falls, MN 56701

Dear Mr. Tveitbakk,

Another year has passed and we're looking forward to meeting with the Pennington County Board to give an update of activities the HRA is involved with in the county. As you are aware the HRA has levied a portion of the taxable market value since 2008 with a goal to use the levy funds to add leverage when applying to various funding sources that may benefit the county and cover development costs associated with the HRA operations.

The HRA, which was founded by Bill Seeger, has served northwestern Minnesota with housing needs since 1972. For over 40 years the HRA has been instrumental in creating numerous housing opportunities for the region. Such as; 972 units of Section 8 rental assistance funded by HUD with payments made directly to private/public landlords; rental, commercial and owner occupied rehabilitation increasing the value of their properties and help increase the tax base; down payment assistance that has benefited over 1,000 families in buying a home; development of market rate housing allowing area residents with more housing options and community development projects improving the living conditions for its residents.

The HRA continues to search for opportunities to improve the quality of life for our residents in the region. We look forward to working with county leaders on future projects and we thank you for allowing the HRA to play a vital role in the housing industry for the past 40+ years.

We've attached a brief overview of HRA programs operated in the region. Contact me at 218-637-2431 with questions or need additional information.

Sincerely,

Charity Brault
Executive Director

Cc: County Auditor/Administrator
HRA Board

Northwest Minnesota Multi-County Housing & Redevelopment Authority



Building Opportunity...
One Community
at a Time

**Northwest Minnesota Multi-County
Housing and Redevelopment Authority
205 Garfield Ave – PO Box 128 – Mentor, MN 56736**

www.nwmnhra.org

Our Mission

**“To improve the lives of residents in our service area
through affordable housing and community development.”**

Our Vision

**“To be an innovative leader, creating affordable housing opportunities and
strengthening northwest Minnesota communities”**

History of the HRA

After much effort and persistence by Bill Seeger, the HRA was organized in September 1972. The area of operation included the counties of Kittson, Polk, Marshall, Pennington, and Red Lake. In September of 1973, Roseau County was added making up the present six county area of Northwestern Minnesota. In addition, we contracted with various counties to operate housing programs on their behalf.

On August 29, 1975, the HRA began with a program called Section 8 Existing Housing Rental Assistance. This program made assistance available to elderly and low-income families who live in existing standard approved rented houses or apartments. Very often these are the homes that they already occupy. We now operate over 750 units for rent assistance to low-income families in our seven county area.

In 1979 and 1980, HUD authorized the HRA to construct Public Housing units. The HRA constructed 24 scattered site three-bedroom homes and 50 units of one-bedroom elderly apartments located in Fertile, Fisher, & Climax.

In 1982, approval was received for 44 additional elderly units sited in Badger, Fosston, and Middle River. The Public Housing project differs from the Section 8 program in that the HRA actually owns the project units as opposed to private ownership. Presently the HRA owns and operates 118 Public Housing units.

The HRA also has been very active with pursuing and operating Minnesota Housing Finance Agency funds. The HRA uses MHFA funds to do numerous rental and homeowner grant programs. In addition, we have received funds for the Community Revitalization Fund program where private and public investors team with MHFA to assist with down payment to prospective homeowners.

In 1996, the HRA established a 501C4 Community Housing Development Organization to assist area residents with homeownership and create new housing opportunities for our citizens. Also, in 1997 the HRA organized a management company by creating a 501C3 for that specific purpose. The company was organized to manage the affordable rental units that were funded by essential function bonds. Summerfield Apartments, as they are called today, are located in 17 communities. Greater Minnesota Management Company has increased their portfolio other than Summerfield and manages over 600 rental units in the region.

In 2005, 2008, 2011 and 2012 the HRA also acquired and completed extensive rehab on rental properties located in Fosston, Mentor, Bagley and Thief River Falls. In 2015 the HRA completed a refinance of the Summerfield rental properties consisting of 501 units located in 17 communities. May of 2016 the HRA sold Foxtail Townhomes to a local foundation to increase housing opportunities for NCTC college students. The HRA continues to work with cities and counties to assist with their economic and community development needs.

April 2017 the HRA purchased the Red Cross Building in East Grand Forks and converted into an office building and 3 rental units designated for 55+. The office space was occupied March 1, 2018 with the 3 rental units occupied by May 1, 2018.

April & July 2019 the HRA purchased 17 rental units (8 duplex units and 9 multi-family units) from McIntosh Homes in McIntosh. These 17 units were built in the late 60's and early 70's using USDA funds and subsidized under the Rural Development program. The City of McIntosh is approved a rental rehab grant through the MN Department of Employment and Economic Development (DEED) in June 2020.

August 2019 the HRA purchased Goodridge Retirement Homes in Goodridge paying the back taxes, completed renovation of 2 duplexes into 2 single family homes in May 2020. Purchase agreements executed for both homes by May 12, 2020.



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June 5, 2020

Ken Olson
Pennington County Auditor
PO Box 616
Thief River Falls, MN 56701

Dear Ken,

As you are aware the HRA board of commissioners can approve up to 25% of the maximum levy allowed with discretion from the County Board of Commissioners to levy any additional funds as they deem appropriate.

I've attached a copy of the 2020 HRA levy resolution passed by the HRA board at its May 2020 meeting. I will contact you by the end of July to schedule a time to meet with the county board to review the levy and what the HRA is accomplishing in the region to address community and housing development needs.

If you have any questions or comments, please call me at 218-637-2431 or email charity@nwmnhra.org.

Sincerely,

Charity Brault
Executive Director

Cc: HRA Board

Resolution 5-20-3

**RESOLUTION APPROVING 2020 NORTHWEST MINNESOTA
MULTI-COUNTY HRA LEVY in PENNINGTON COUNTY**

WHEREAS, the NW MN Multi-County (HRA) Board of Commissioners has determined that the availability of accessible affordable housing is a necessary component of a vital, sustainable economy in NW Minnesota; and

WHEREAS, there continues to be a substantial gap between the need for affordable housing in NW Minnesota and availability of such units; and

WHEREAS, the HRA is authorized by statute to levy an amount up to 25% of 0.0185 per cent of taxable market value, with the approval of the HRA Board of Commissioners; and

WHEREAS, the additional levy authorized by state law would provide leverage funds for other public and private sector investments in housing and economic development in NW Minnesota; and

NOW, THEREFORE, BE IT RESOLVED, that for taxes payable in 2021, the HRA Board of Commissioners hereby approves the adoption of a levy of 25% of 0.0185 percent of taxable market value for the purpose of leveraging additional funds for housing and economic development activities in Pennington County;

BE IT FURTHER RESOLVED, that the NW MN Multi-County HRA will at least annually report to the Pennington County Board of Commissioners on use of levy funds.


Ayes:

Nays:

SIGNED:


Chairman, Kermit Genereux

WITNESSED:


Secretary, Tammy Johnson

Date: May 20, 2020

Equal Opportunity Employer

NW MN Multi-County HRA
Mentor, MN

2019 Taxable Market Values

County		Maximum Levy	25% of Max Levy	25% of possible assessment for:	
				\$100,000 House	\$150,000 House
Kittson	\$1,366,698,800	\$252,839	\$63,210	\$5.00	\$8.00
Marshall	\$2,462,867,466	\$455,630	\$113,908	\$5.00	\$8.00
Pennington	\$1,485,741,000	\$274,862	\$68,716	\$5.00	\$8.00
Polk	\$5,556,063,800	\$1,027,872	\$256,968	\$5.00	\$8.00
* Crookston	\$326,699,100	\$60,439			
* East Grand Forks	\$681,286,100	\$126,038			
Red Lake	\$662,061,790	\$122,481	\$30,620	\$5.00	\$8.00
Roseau	\$1,422,856,800	\$263,229	\$65,807	\$5.00	\$8.00
Totals	\$12,956,289,656	\$2,396,914	\$599,228		

5/14/2020

* Crookston and East Grand Forks amounts are not included in the Polk County value.

HRA & Legislation Approved Levy						
2008 - 2019 Levy						
Levy Amount	Amt Rec	Committed/ Leveraged	Spent	Developers Costs	Available Levy	
Kittson	502,219	495,253	34,362	103,108	242,641	115,142
Marshall	904,060	895,091	147,500	130,319	441,086	176,186
Polk	1,705,795	1,658,157	60,000	692,669	811,618	93,870
Pennington	549,744	549,912	5,435	279,889	268,721	-4,133
Red Lake	245,195	256,949	50,000	75,093	126,336	5,520
Roseau	577,067	577,465	73,750	167,199	280,207	56,309
Total	4,484,080	4,432,827	371,047	1,448,278	2,170,608	442,894

HRA & County Levy					
2020 - 2024 Levy					
Levy Amount	Amt Rec	Committed/ Leveraged	Spent	Developers Costs-50%	Available Levy
Kittson	63,210	-	-	-	-
Marshall	113,908	66,467	-	33,234	33,234
Polk	256,968	110,381	-	55,191	55,191
Pennington	68,716	-	-	-	-
Red Lake	30,620	19,298	-	9,649	9,649
Roseau	65,807	34,866	-	17,433	17,433
Total	599,229	231,013	-	115,507	115,507

2013 & 2014-2019 & 2020-2024)	
Total available levy	
\$ 115,142	
\$ 209,420	
\$ 149,061	
\$ (4,133)	
\$ 15,169	
\$ 73,742	
\$ 558,400	

Kittson	\$7,500 NWCAA & \$20,000 Lake Bronson Deed app, \$6,862 homeowner rehab
Marshall	\$5,000 RBEG & \$40,000 Alvarado & Middle River application & \$7,500 Wynne Consulting, \$35,000 Gygla & \$20,000 Warren, \$45,000 Aryle deed
Polk	\$30,000 Committed for Polk Co Down Payment Assistance, \$30,000 committed for McIntosh Deed app
Pennington	\$30,000 TRF 2016 SCDG Grant & \$20,000 down payment assistance (\$1435 left of the \$20,000)
Red Lake	\$50,000 Red Lake Falls Deed
Roseau	\$7,500 Wynne Consulting, \$37,500 Down Payment Assistance (\$250 left of the \$37,500), \$20,000 Greenbush deed, \$35,000 Roseau deed, \$6000 Roseau County Housing Study

List of funding in the following Counties:

<u>Year</u>	<u>Activity/Source of Funding</u>		<u>Total Project Funding</u>
Kittson County- The HRA levy contributes \$7,500 per year towards grant writing services from the NW Community Action Agency, located in Badger, MN for KITTSON County. In addition the HRA levy can pledge leverage funds for other needs if available.			
2009	City of Karlstad/Greenbush - Housing Rehab (DEED)	\$	191,862
2010	Kittson County - Acquisition/Demolition (DEED) (1 Home)	\$	87,505
2011	County wide single family Owner Rehab (13 homes) (DEED)	\$	346,375
2011	Lancaster-Community Center (DEED-other)	\$	822,100
2012	City of Hallock Application for Owner/Commercial rehab	\$	949,176
2012	City of Karlstad Application for water system & Housing rehab		not funded
2013	City of Karlstad Application - Housing Rehab		not funded
2013	City of Kennedy Application - Housing Rehab Will reapply in 2014		not funded
2014	Kennedy/Karlstad DEED grant	\$	506,000
2014	DEED Broadband-Wikstrom	\$	425,000
2014	Friends of the Park, Lake Bronson	\$	24,918
2015	Lancaster SCDP DEED-Comprehensive	\$	572,125
2015	Kittson County Revolving rehab loan-Lake Bronson	\$	41,300
2015	DEED Broadband - Wikstrom	\$	54,956
2017	DEED Broadband - Wikstrom	\$	129,960
2019	City of Lake Bronson- Housing Rehab (DEED)	\$	379,500
2020	Karlstad home rehab (Nordin)	\$	13,724

Marshall County-The HRA levy contributes \$7,500 annually to Wynne Consulting to assist county with costs associated with grant writing services.

2008	City of Newfolden-Commercial/Rental Rehab (DEED)	\$	279,900
2010	City of Oslo/Alvarado-Home Owner Housing Rehab (DEED)	\$	386,550
2010	City of Middle River-Sewer Treatment Upgrade (DEED)	\$	538,028
2011	Marshall County-Acquisition/Demo. (DEED) 16 homes	\$	972,608
2012	City of Stephen/Argyle-Housing/Commercial Rehab (DEED)	\$	625,704
2012	City of Warren-Housing/Commercial Rehab (DEED)	\$	997,464
2012	Cities of Alvarado/Oslo Application for Rental/Comm. rehab		not funded
2014	City of Oslo Commercial/rental/housing	\$	533,308
2014	RBEG-Business loans- USDA	\$	99,900
2015	City of Oslo -DEED-Water System Improvements	\$	600,000
2017	Marshall County (Broadband Grant) Wikstrom	\$	327,893
2017	Alvarado/Middle River-DEED-(20) Home Owner rehab	\$	487,340
2018	Warren-Manufactured home loan 1 unit	\$	200,000
2019	City of Grygla Housing/Commercial/Rental rehab (DEED)	\$	382,375
2019	City of Warren Housing rehab (DEED)	\$	241,500
2019	Marshall County HRA Business (L&R Foods)	\$	21,188
2020	City of Argyle-homeowner, rental, commercial (DEED)	\$	1,080,000

Pennington County-The HRA also manages program income for the City of Thief River Falls and Pennington County.

2009	City of Thief River Falls/Goodridge-Homeowner/Rental Rehab 18 units TRF 4 units Goodridge	\$	496,680.00
2012	City of Thief River Falls-Homeowner/Rental Rehab (DEED)	\$	750,520.00
2014	Pennington County rehab-Using levy funds from match	\$	150,000.00
2014	Rehab loan match - Kelth - St. Hilaire	\$	42,605.00
2016	Thief River Falls DEED home owner rehab	\$	735,600.00
2018	Penn. County levy for down payment assistance	\$	130,000.00
2019	Penn. County levy for Goodridge Homes	\$	21,912.00 \$97k aprox rehab

Polk County- The HRA contracts with various cities to write housing grants and administer funded grants in the county and communities. The HRA has administered grants in the City of Crookston (who received DEED funds in 2012 to do rental/commercial rehab in a downtown target area) but do not use levy funds in the cities of Crookston and East Grand Forks since they have City HRA's and are excluded from the HRA levy. Also assist with business loans as needed.

2010	City of Winger-Commercial Rehab (6 Businesses) (DEED)	\$	278,063
2010	Cities of McIntosh and Erskine- Housing Rehab-24 homes (DEED)	\$	667,600
2011	City of Fosston-Housing & Commercial Rehab- (DEED)	\$	400,000
2013	City of Fosston Application for Homeowner rehab		not funded
2014	McIntosh Homes - Rental Rehab	\$	17,500
2014	City of Climax Application for sanitary sewer improvements	\$	320,000
2014	City of Fosston Downtown Redevelopment	\$	900,000
2014	City of Fosston Single Family Home (spec Home)	\$	195,000
2015	Rural Winger Home owner rehab (FHLB-MHFA-HPG)	\$	38,177
2015	Rural Trail- single family home rehab-(MHFA-HPG-FHLB)	\$	50,000
2015	City of Fosston DEED grant-Rental rehab	\$	252,770
2016	Fosston Revolving with FHLB Home owner rehab	\$	24,090
2017	Fosston-Homark Manufactured Home spec	\$	59,572
2017	McIntosh-Purchase/rehab contract for deed sale to low income buyer	\$	88,931
2017	Rural EGF Home rehab (P)	\$	21,650
2018	Fosston mobile home 10% loan purchase assistance	\$	510,000
2018	Fosston rehab-single family unit (Davis)	\$	10,000
2018	McIntosh 2-4 plexs rental rehab (Schultz)	\$	11,000
2018	Rural McIntosh home rehab (Strom)	\$	45,000
2018	Mentor Dalry Queen- commercial rehab (Peralta)	\$	400,000
2019	Rural Erskine home rehab (Lindseth)	\$	19,827
2019	Rural Crookston home rehab (Wilkins)	\$	30,580
2020	Rural Mentor home rehab (Kazmierczak)	\$	43,200
2020	City of McIntosh-rental rehab (DEED)	\$	394,450 plus other match funds committed app

Red Lake County-The HRA contracts with various cities to write housing grants and administer funded grants in the county and communities.

2014	RBEG-County wide business loans from USDA	\$	119,900
2014	City of Ojlee - DEED 15 housing rehab	\$	380,000
2014	Homeowner rehab using program income	\$	200,000

2015	Plummer-DEED 20 Owner/Occupied rehab	\$	568,000
2017	Red Lake Falls DEED funding for housing/Commercial rehab	\$	593,400
2017	CRF home rehab - Brooks - Lok.	\$	20,705
2018	Red Lake Falls-business shared loan w/ NWRDC & lender	\$	135,000
2018	Rural Red Lake Falls CRF Rehab	\$	20,000

Roseau County-The HRA levy contributes \$7,500 annually to Wynne Consulting to assist the county with costs associated with grant writing services.

2008	City of Roseau Rental Rehab-Sunburst Acres (DEED)	\$	53,400
2010	Badger Fire Dept.-Firefighting gear & equipment (FEMA)	\$	86,800
2010	Badger Community Hall-Heating system (DOE-EECBG)	\$	26,555
2010	Warroad Library- Window replacement (DOE-EECBG)	\$	170,590
2010	Warroad City Hall-Historical Society-Painting & repairs	\$	36,000
2011	Badger Commercial Rehab-(DEED)	\$	407,861
2012	Roseau County (non-City) (RBEG) Business loans	\$	104,300
2012	Roseau County-Victim Services Grant	\$	40,000
2012	Roseau County housing study \$4,000 share w/NWMNF/MNHP	\$	18,000
2012	City of Wannaska-Community Center (local)	\$	100,000
2012	Roseau County-Crime Victim Services Grant	\$	40,000
2012	City of Roseau Application for Rental rehab		not funded
2012	City of Warroad Application for com./Rental/HO rehab		not funded
2012	Roseau County application for Homeowner/Rental rehab		not funded
2013	City of Roseau Rental rehab and conversion	\$	817,500
2013	City of Warroad Comm./Rental/OO rehab	\$	1,315,532
2013	City of Warroad-USDA-RBEG-Business loans	\$	145,270
2014	Badger/Greenbush DEED grant Rental rehab (12 units)	\$	223,104
2014	Roseau County, Down Payment Assistance	\$	20,000
2014	Roseau River Water shed district (mapping)	\$	25,000
2014	Warroad Fire Department (equipment)	\$	22,800
2015	City of Roosevelt-Hsg. Rehab	\$	218,175
2015	Broadband Grant-Roseau County (Sjoberg & Wikstrom)	\$	448,428
2016	Roseau County \$5,200 Homeowner rehab loan	\$	31,000
2017	Broadband Grant-Roseau Count (Sjoberg)	\$	354,740
2017	Broadband Grant-Roseau County (Wikstrom)	\$	360,074
2017	Homeowner Rehab	\$	6,324
2018	Warroad-Rental and Owner Occupied rehab DEED & MHFA	\$	3,600,000 600k DEED leveraged 3+ million MHFA
2019	USDA Business Development application: Roseau County		not funded
2019	Roseau County Down Payment Assistance	\$	37,250
2020	Roseau County Broadband Grant (Border to Border)	\$	1,000,000 (plus)
2020	Roseau County housing study \$6,000 share w/NWMNF/MNHP	\$	16,500

2020	City of Roseau-Homeowner & Commercial Rehab (DEED)	\$	625,000
2020	City of Greenbush-Homeowner, Rental, Commercial Rehab (DEED)	\$	1,105,000.00
Total funds leveraged from 2008-2020 using HRA levy funds		\$	32,915,194
Return for every \$1 levy funds invested		\$	7.71
(HRA Levy funds collected thru 6-30-2020)		\$	4,271,728.00
• Estimated 2020/2021 HRA applications submitted including FHLB, DEED and other resources using levy leveraged funding			\$1,040,750

The HRA covers an 8 county area (including Norman and Lake of the Woods) with other HUD and non HUD financed housing programs that serve the low and moderate income residents. The HRA has been in existence since 1973 serving the region that had a humble beginning in a converted garage on Maple Lake a few miles from Mentor, MN and has grown to have a major impact with creating housing and community development throughout the region. Due to state and federal funding reductions the region has greatly benefited from the approval by the 2008 legislation that was extended by the 2013 and 2019 legislators allowing the NW MN Multi County HRA Board to levy.

Federal Home Loan Bank	2008 Homeowner Rehab 74 units	\$	495,000.00
Federal Home Loan Bank	2012 Homeowner Rehab 45 units	\$	295,000.00
Federal Home Loan Bank	2014 Homeowner Rehab 30 units	\$	195,000.00
Federal Home Loan Bank	2016 Homeowner Rehab application 30 units	\$	255,000.00 Not funded
Federal Home Loan Bank	2017 Homeowner Rehab application 35 units	\$	367,500.00 Not funded
Federal Home Loan Bank	2018 Homeowner Rehab application 35 units (4/9- reduce award to 18 units)	\$	162,000.00 (from \$315k)
Small Cities Application	2021 City of Badger	\$	400,000.00
Small Cities Application	2021 City of Hallock	\$	750,000.00
Small Cities Application	2021 City of Karlstad	\$	400,000.00
Small Cities Application	2021 City of Newfolden	\$	350,000.00

The HRA is blessed and thankful to have had the opportunity to serve the residents of northwest Minnesota since its inception in 1972. We look forward to continue our service with future funding opportunities enhanced by the HRA levy.

All Counties CRF Funds

County	CRF Funds	Investor Dollars	Levy	New & Existing Construction	Number of Units
Beltrami	\$ 168,221	\$ 123,795	-	\$ 2,238,497	26
Kittson	\$ 169,208	\$ 93,450	-	\$ 3,444,077	56
Marshall	\$ 412,794	\$ 192,900	\$ 70,150	\$ 10,543,263	116
Norman	\$ 176,273	\$ 91,500	-	\$ 2,849,937	36
LOW	\$ -	\$ 50,000	-	\$ 1,407,027	16
Pennington	\$ 275,468	\$ 185,000	\$ 114,640	\$ 13,951,575	141
Polk	\$ 413,110	\$ 235,575	-	\$ 13,092,895	142
Red Lake	\$ 883,695	\$ 433,350	\$ 23,109	\$ 14,112,180	155
Roseau	\$ 952,948	\$ 849,946	-	\$ 43,082,602	468
Totals	\$ 3,451,717	\$ 2,255,516	\$ 207,899	\$ 104,722,054	1156

07/01/20

Note: \$30.34 private dollars for every \$1.00 invested by the state
1156 units of housing completed

HRA Properties Managed by Greater Minnesota Management
July 1, 2020

COUNTY/CITY	PROPERTY NAME	STATUS	NUMBER OF BEDROOMS			
			1 Bdrm	2 Bdrm	3 Bdrm	4 Bdrm
Clearwater County:						
City of Clearbrook	Summerfield Place	Market Rate	4	10	2	
Hubbard County:						
City of Park Rapids	Summerfield Place	Market Rate	28	64	4	
Lake of the Woods County:						
City of Baudette	Summerfield Place	Market Rate	11	27	4	
Norman County:						
City of Ada	Summerfield Place	Market Rate	7	24		
City of Shelly	Summerfield Place	Market Rate		8		
Pennington County:						
City of Thief River Falls	Summerfield Place	Market Rate	21	54	8	
Polk County:						
City of Crookston	Summerfield Place	Market Rate	21	45	4	
City of Erskine	Summerfield Place	Market Rate	2	8		
City of Fertile	Summerfield Place	Market Rate	8	6		
City of Fisher	Summerfield Place	Market Rate		12	2	
City of Fosston	Summerfield Place	Market Rate	6	16	2	
Marshall County:						
City of Argyle	Summerfield Place	Market Rate		8		
City of Newfolden	Summerfield Place	Market Rate	2	6		
City of Warren	Summerfield Place	Market Rate	4	12		
Roseau County:						
City of Badger	Summerfield Place	Market Rate	2	6		
City of Greenbush	Summerfield Place	Market Rate	2	10		
City of Roseau	Summerfield Place	Market Rate	6	27	8	
TOTAL APARTMENTS = 501			124	343	34	0

Properties Managed by Northwest Minnesota Multi-County HRA

July 1, 2020

COUNTY/CITY	PROPERTY NAME	STATUS	NUMBER OF BEDROOMS		
			1 Bdrm	2 Bdrm	3 Bdrm
Kittson County:					
Lancaster, Hallock	11 - 3 Bdrm Homes	Subsidized			11
Kennedy & Lake Bronson					
Marshall County:					
Oslo, Newfolden	4 - 3 Bdrm Homes	Subsidized			4
Middle River	Royal Manor Apts	Subsidized	20		
Pennington County:					
St. Hilaire	2 - 3 Bdrm Homes	Subsidized			2
Polk County:					
Climax, Erskine	5 - 3 Bdrm Homes	Subsidized			5
East Grand Forks	River Road Apts	Market Rate	1	2	
Fertile	2 - 3 Bdrm Homes	Subsidized			2
Fertile	Sunshine Court Apts	Subsidized	20		
Fisher	Prairie View Apts	Subsidized	15		
Fosston	Evergreen Apts	Subsidized	12		
Fosston	Fosston Homes (7 Duplex)	Market Rate	12	2	
McIntosh	McIntosh Homes	Market Rate	4	4	
McIntosh	McIntosh Cottage Apts	Subsidized	7	2	
Mentor	Maplewood Apts	Subsidized	8		
Mentor	2 Office Buildings				
Mentor	Maintenance Bldg				
Roseau County:					
Badger	Badger Creek Apts	Subsidized	12		
TOTAL UNITS = 145			111	10	24

Kittson County July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	6	\$ 1,827.00
Aug-19	6	\$ 1,827.00
Sep-19	5	\$ 1,537.00
Oct-19	5	\$ 1,537.00
Nov-19	6	\$ 1,780.00
Dec-19	6	\$ 1,780.00
Jan-20	6	\$ 1,780.00
Feb-20	6	\$ 1,780.00
Mar-20	6	\$ 1,780.00
Apr-20	6	\$ 1,849.00
May-20	6	\$ 1,849.00
Jun-20	6	\$ 1,857.00
Total	70	\$ 21,183.00

Marshall July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	22	\$ 7,215.00
Aug-19	25	\$ 8,759.00
Sep-19	25	\$ 8,088.00
Oct-19	25	\$ 8,267.00
Nov-19	24	\$ 7,804.00
Dec-19	24	\$ 7,806.00
Jan-20	25	\$ 8,416.00
Feb-20	24	\$ 8,063.00
Mar-20	25	\$ 8,719.00
Apr-20	26	\$ 9,095.00
May-20	27	\$ 9,433.00
Jun-20	27	\$ 9,505.00
Total	299	\$ 101,170.00

Pennington County July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	106	\$ 35,005.00
Aug-19	104	\$ 34,404.00
Sep-19	105	\$ 33,753.00
Oct-19	103	\$ 32,186.00
Nov-19	105	\$ 33,325.00
Dec-19	105	\$ 32,769.00
Jan-20	102	\$ 33,026.00
Feb-20	104	\$ 33,955.00
Mar-20	103	\$ 34,124.00
Apr-20	104	\$ 35,336.00
May-20	108	\$ 36,949.00
Jun-20	108	\$ 37,851.00
Total	1257	\$ 412,683.00

Polk County July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	526	\$ 253,477.00
Aug-19	528	\$ 252,565.00
Sep-19	526	\$ 250,225.00
Oct-19	533	\$ 254,545.00
Nov-19	531	\$ 253,726.00
Dec-19	534	\$ 253,084.00
Jan-20	533	\$ 257,507.00
Feb-20	534	\$ 256,617.00
Mar-20	541	\$ 261,031.00
Apr-20	536	\$ 263,970.00
May-20	543	\$ 279,069.00
Jun-20	548	\$ 282,893.00
Total	6413	\$ 3,118,709.00

Red Lake County July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	17	\$ 3,909.00
Aug-19	17	\$ 4,073.00
Sep-19	17	\$ 4,069.00
Oct-19	18	\$ 4,107.00
Nov-19	19	\$ 4,657.00
Dec-19	19	\$ 4,649.00
Jan-20	19	\$ 5,297.00
Feb-20	19	\$ 5,340.00
Mar-20	19	\$ 5,336.00
Apr-20	19	\$ 5,336.00
May-20	19	\$ 5,348.00
Jun-20	17	\$ 4,445.00
Total	219	\$ 56,566.00

Roseau County July 2019- June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	65	\$ 20,234.00
Aug-19	66	\$ 20,412.00
Sep-19	64	\$ 18,909.00
Oct-19	63	\$ 18,966.00
Nov-19	62	\$ 18,701.00
Dec-19	63	\$ 18,906.00
Jan-20	66	\$ 20,401.00
Feb-20	65	\$ 19,349.00
Mar-20	68	\$ 20,432.00
Apr-20	66	\$ 19,718.00
May-20	66	\$ 20,935.00
Jun-20	67	\$ 21,434.00
Total	781	\$ 238,397.00
Partial Month		\$ 450.00

Norman County July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	46	\$ 14,042.00
Aug-19	44	\$ 13,515.00
Sep-19	43	\$ 13,357.00
Oct-19	42	\$ 13,314.00
Nov-19	42	\$ 13,806.00
Dec-19	43	\$ 14,489.00
Jan-20	43	\$ 14,717.00
Feb-20	41	\$ 14,487.00
Mar-20	41	\$ 13,918.00
Apr-20	40	\$ 13,656.00
May-20	41	\$ 14,368.00
Jun-20	41	\$ 14,091.00
Total	507	\$ 167,760.00

Lake of the Woods County July 2019 - June 2020

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-19	2	\$ 362.00
Aug-19	2	\$ 362.00
Sep-19	2	\$ 362.00
Oct-19	2	\$ 362.00
Nov-19	2	\$ 362.00
Dec-19	2	\$ 362.00
Jan-20	2	\$ 386.00
Feb-20	2	\$ 384.00
Mar-20	2	\$ 384.00
Apr-20	2	\$ 384.00
May-20	3	\$ 589.00
Jun-20	3	\$ 589.00
Total	26	\$ 4,888.00

Note: The information gathered for all individual counties is taken from the County/City Report in HDS.

Ports July 2019- June 2020

Month	Portable Vouchers Per Month	Portable Vouchers Paid HAP	Partial Month Paid	Total
July-19	48	\$ 45,190.00	\$ 1,266.00	\$ 46,456.00
Aug-19	48	\$ 45,032.00	\$ 505.00	\$ 45,537.00
Sep-19	53	\$ 48,228.00	\$ 2,873.00	\$ 51,101.00
Oct-19	53	\$ 45,426.00		\$ 45,426.00
Nov-19	54	\$ 46,850.00	\$ 453.00	\$ 47,303.00
Dec-19	54	\$ 45,996.00		\$ 45,996.00
Jan-20	52	\$ 42,092.00	\$ 2,631.00	\$ 44,723.00
Feb-20	41	\$ 32,188.00	\$ 1,393.00	\$ 33,581.00
Mar-20	41	\$ 33,526.00	\$ 714.00	\$ 34,240.00
Apr-20	35	\$ 33,469.00		\$ 33,469.00
May-20	35	\$ 33,556.00		\$ 33,556.00
Jun-20	36	\$ 36,054.00		\$ 36,054.00
Total	550	\$ 487,607.00	\$ 9,835.00	\$ 497,442.00

Note: The port information is taken from the HUD-52681-B Report used for VMS reporting.

Note: Partial month paid is when the HAP reimbursement amount is prorated for a number of days less than a full month. The initial start date of the port lease-up is not on the 1st of the month.

Note: Admin reimbursement is not included in any of the amounts listed for ports.

Pennington**July 2019 - June 2020**

Month	# of Vouchers Used Per Month	Housing Assistance Payments	
July-19	106	\$	35,005.00
Aug-19	104	\$	34,404.00
Sep-19	105	\$	33,753.00
Oct-19	103	\$	32,186.00
Nov-19	105	\$	33,325.00
Dec-19	105	\$	32,769.00
Jan-20	102	\$	33,026.00
Feb-20	104	\$	33,955.00
Mar-20	103	\$	34,124.00
Apr-20	104	\$	35,336.00
May-20	108	\$	36,949.00
Jun-20	108	\$	37,851.00
Total	1257	\$	412,683.00

The Section 8 Housing Choice Voucher Program is a federal funded program that assists qualifying individuals/families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. A housing subsidy is paid to the landlord directly by the Housing Authority on behalf of the participating family. The family pays the difference between the actual rent charged by the landlord and the amount subsidized by the Housing Authority.

The above information provides statistics for the County on the number of voucher holders that received rental assistance during a given month and the total dollar amount paid out each month for rental assistance payments.

LEASE

THIS AGREEMENT, to be effective the 1st day of September, 2020 by and between Pennington County, a municipal corporation hereinafter referred to as "Lessor", and Thief River Falls Area Hockey Association, hereinafter referred to as "Lessee", WITNESSETH:

1. **PREMISES.** Lessor hereby leases unto Lessee a portion of the building situated on real property located at 123 North Main Avenue in the City of Thief River Falls, County of Pennington and State of Minnesota, described as follows:

A portion of Lot Nine (9) and all of Lots Ten (10), Eleven (11), and Twelve (12) of Block Fifty-six (56) of the Townsite of Thief River Falls.

The portion of the building leased to the Lessee is two (2) rooms in the basement of the premises. One room used by Thief River Falls Area Hockey Association for storage is the old City Clerk's office. It has a square footage of approximately 1332 square feet. The second room used by the Thief River Falls Area Hockey Association is the old Credit Union office. It has a square footage of approximately 315 square feet.

2. **POLICIES.** Lessee agrees to abide by all statutes and ordinances, and all regulations now and hereafter established by Lessor, all of which are made a part hereof.
3. **TERM.** The term of this lease shall be 1 year commencing on the 1st day of September, 2020 and terminating on the 31st day of August, 2021, unless sooner terminate as hereinafter provided.
 - 3.1 **Early Termination.** The Lessee may terminate this Lease upon thirty (30) days written notice, with or without cause.
4. **RENT.** The total rent paid each month for both spaces is \$150.00 per month. This rent shall be payable on or before the 1st day of this Lease and the first day of each month thereafter.
5. **UTILITIES.** Lessor shall provide utilities.
6. **REPAIR AND MAINTENANCE.** Lessor shall be responsible for all minor repairs to the premises unless such repair is due to the action or inaction of the Lessee.

Lessor agrees to maintain gymnasium in suitable condition for volleyball including set up and take down of nets and standards.

If the premises shall be damaged other than by Lessee's negligence or willful act or that of its employees, agents, or visitors, to the extent that

Lessor shall decide not to rebuild or repair, the term of this Lease shall end when this event occurs.

7. **ALTERATIONS.** Alterations include any changes or modifications to the facilities electrical system, mechanical system or structure. Lessee shall not make any alterations or additions to the premises.
8. **SIGNS.** Any signs to be erected and used by the Lessee shall be subject to the prior written approval of the Lessor and in compliance with state law and local ordinances now and hereafter established.
9. **POSSESSION.** Lessee shall take possession of the premises in its present condition, without any liability or obligation on the part of the Lessor to make any alteration, improvements, or repairs of any kind.

Lessee acknowledges that it shall not have sole use and possession of the whole building during the term of this lease. The Lessee shall respect the rights of others using other parts of the building prior to, during, or after its time of possession.

10. **USE.** Lessee shall only use the premises for the following purpose of Lessee's business. Any additional use of the premises shall require written approval of Lessor. Any use of the premises by minor children shall be supervised by an adult employed by the Lessee. All uses are subject to the Zoning Ordinance of the City of Thief River Falls and/or Pennington County and Lessor makes no representations as to the permitted uses hereunder.
11. **ACCESS.** Lessee shall permit Lessor and Lessor's agents to have access to and to enter the premises at all reasonable and necessary times to inspect the premises for any purpose connected with the repair, improvement, care and management of the premises or for any other purpose reasonably connected with Lessor's interest in the premises and to perform any work or other act found necessary on inspection.
12. **CONDEMNATION.** If the building on the premises, or such part thereof as would render the remainder unsuitable for Lessee's use, be appropriated or condemned by public authority or taken by proceedings in eminent domain, Lessee may, at its option, terminate this Lease on thirty (30) day written notice to Lessor, and rent shall be paid only to the time when Lessee surrenders possession of the premises. In the event of partial appropriation, Lessee may elect to continue in possession of the remaining part of the premises and in such case the Lessee shall be granted an equitable reduction of the rent payable hereunder. Any rent paid in advance beyond such time shall be returned by the Lessor to the Lessee upon demand.
13. **DAMAGE OR DESTRUCTION.** If the premises shall be damaged other than by Lessor's/Lessee's negligence or willful act or that of its

employees, agents, or visitors, to the extent that Lessor shall decide not to rebuild or repair, the term of this Lease shall end and the rent shall be prorated to the time of the damage.

14. INSURANCE.

14.1. Lessee shall be responsible for insuring its own personal property within the premises and Lessor shall have no responsibility for any damage to, loss of, or theft of Lessee's personal property.

14.2. Lessee shall, during the term of this lease, at its expense, maintain a policy or policies of public liability insurance with respect to the premises in which Lessee and Lessor shall be covered by being named as insured parties under reasonable limits of liability of not less than the amounts dictated by Minnesota Statute §466.04. The Lessee shall hold harmless the lessor for any injury or death caused by the Lessee to its employees or others by actions of the Lessee or its employees.

Lessor shall, during the term of this lease, at its expense, maintain a policy or policies of public liability insurance with respect to the premises in which Lessor and Lessee shall be covered by being named as insured parties under reasonable limits of liability of not less than the amounts dictated by Minnesota Statute §466.04. The Lessor shall hold harmless the Lessee for any injury or death caused by the Lessor to its employees or others by actions of the Lessor or its employees.

14.3. Lessee shall not do anything in or about the premises which will in any way impair or invalidate the obligation of the insurer under the above policy or policies of insurance.

14.4. The insurance which the parties are required to maintain shall be issued by an insurance company licensed to do business in the State of Minnesota and acceptable to Lessor. The insurance policies shall provide for not less than thirty (30) days written notice to the other party before cancellation, non-renewal, termination or change in coverage and each party shall deliver a duplicate original or certificate of such insurance policy or policies. Failure to provide the duplicate original or certificate of insurance shall be deemed a breach of this Lease which shall immediately void and terminate this Lease with no notice of the Lessee as otherwise set out in this Lease.

14.5. Lessee hereby waives and releases any claims, liabilities and causes of action against Lessor, its agents and employees, for loss or damage to, or destruction of, any of the personal property whether that of Lessee or others in, upon or about the premises

resulting from fire, explosion or other perils, whether included or not included in standard extended coverage insurance, whether cause by the negligence of any said persons or otherwise.

15. **DEFAULT.** If Lessee shall default in the payment of rent or in the performance of any of the terms, conditions or covenants of this Lease to be observed or performed by Lessee and Lessor shall give notice thereof to Lessee and if Lessee fails to cure such default within thirty (30) days after the date said notice is sent, then it shall be optional for the Lessor to declare this Lease forfeited and the said term ended, and to re-enter said premises, with or without process of law, using such force as may be necessary to remove all persons or chattels therefrom and Lessor shall be not liable for damages by reason of such re-entry or forfeiture.
16. **HOLD HARMLESS.** Lessee shall hold harmless Lessor from any liability for damages to any person or property in or upon the premises, including the person and property of Lessee and its employees and all persons in the premises at their invitation or sufferance, and from all damages resulting from Lessee's failure to perform the covenants of this Lease.

Lessor shall not be liable for any damage to property of Lessee or of others located on the premises, nor for the loss of or damage to any property of Lessee or of others by theft or otherwise. Lessor shall not be liable for any injury or damage to persons or property resulting from fire, explosion, falling plaster, steam, gas, electricity, water, rain or snow or leaks from any part of the premises or from the pipes, appliances or plumbing works or from the roof, streets, or subsurface or from any other place or by dampness or by any other cause of whatsoever nature.

17. **ASSIGNMENT OF SUBLETTING.** Lessee shall not assign this lease or sublet all or any portion of the premises without first securing the written approval of the Lessor. No assignment or sublease shall relieve Lessee of the obligations imposed upon it by the terms of this Lease.

17.1 This Lease does not create the relationship of principal and agent or of partnership or of joint venture of any association between Lessor and Lessee, the sole relationship between the parties hereto being that of Lessor and Lessee.

18. **SURRENDER.** On the expiration date or upon the termination hereof, Lessee shall peaceably surrender the premises in good order, condition and repair, reasonable wear and tear only accepted. Any property of Lessee not removed prior to the expiration date or sooner termination, shall be deemed to have been abandoned. Any damage cause in removal of property by Lessee shall be repaired by Lessee at its expense. Lessee shall promptly surrender all keys for the premises to Lessor upon expiration of this Lease.

19. **HOLDING OVER.** In the event Lessee remains in possession of the premises after the expiration of this Lease and without the execution of a new Lease, it shall be deemed to be occupying the premises as a Lessee from month to month, subject to all the conditions, provisions and obligations of this Lease.

20. **NOTICES.** All notices and other communications required herein shall be in writing, mailed by certified mail, return receipt requested, to the last known address of each party, to be effective on the date of mailing. The address of each party, unless otherwise notified as required herein, is as follows:

Lessor:
Pennington County Auditor's Office
P.O. Box 616
Thief River Falls, MN 56701

Lessee:
Thief River Falls Area Hockey
Association
P.O. Box 6
Thief River Falls, MN 56701

21. **SUCCESSORS AND ASSIGNS.** The terms, covenants and conditions hereof shall be binding upon and inure to the heirs, personal representatives, successors and assigns of the parties hereto, unless otherwise specified herein.

22. **GENERAL.**

22.1 No waiver of any covenant in this Lease or a breach of such covenant shall constitute a waiver of any other covenant or the continued breach of said covenant. No waiver of default of Lessee hereunder shall be implied from any omission by Lessor to take any action on account of such default if such default persists or is repeated.

22.2 If any term, covenant or condition of this Lease or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Lease, or the application of such term, covenant or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant or condition of this Lease shall be valid and be enforced to the fullest extent permitted by law.

22.3 The captions are inserted only as a matter of convenience and for reference, and in no way define, limit or describe the scope of this Lease nor the intent of any provision thereof.

22.4 Lessee shall observe and comply with the rules and regulations set forth and with such further reasonable rules and regulations as Lessor may prescribe, on written notice to Lessee, for the safety, care, cleanliness and use of the premises.

23. **TERMINATION BY LESSOR.** Lessor reserves the right to terminate this Lease at any time, with or without cause, upon thirty (30) days written notice to the Lessee.

PENNINGTON COUNTY

THIEF RIVER FALLS AREA HOCKEY
ASSOCIATION (TRFAHA)

By: _____
Chairman

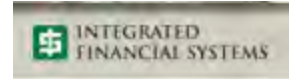
By: _____
It's Authorized Agent

By: _____

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Jennifer
8/10/20 5:08PM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
1011	ACE HARDWARE						
120	01-218-000-0000-6300		47.93	SUPPLIES	48145	REPAIRS & MAINTENANCE	N
121	01-218-000-0000-6300		7.18	SUPPLIES	48155	REPAIRS & MAINTENANCE	N
113	01-111-000-0000-6300		5.18	KEYS FOR CVA ROOM	48988	REPAIRS & MAINTENANCE	N
114	01-111-000-0000-6300		5.98	BATTERIES FOR CLOCKS/ GOVT CTR	49608	REPAIRS & MAINTENANCE	N
116	01-111-000-0000-6300		7.96	KEYS FOR ICN	50207	REPAIRS & MAINTENANCE	N
117	01-218-000-0000-6300		1.99	CAULK	50207	REPAIRS & MAINTENANCE	N
118	01-218-000-0000-6300		4.59	GREASE INJECTOR NEEDLE	50207	REPAIRS & MAINTENANCE	N
119	01-218-000-0000-6300		7.99	AUTO THREAD LOCKER	50207	REPAIRS & MAINTENANCE	N
115	01-111-000-0000-6300		1.49	HARDWARE & FASTENERS	50544	REPAIRS & MAINTENANCE	N
1011	ACE HARDWARE		90.29	9 Transactions			
1364	AUTO VALUE						
2	01-201-000-0000-6631		283.49	SETUP/2020 RAM#02	9489572	FURNITURE & EQUIPMENT	N
3	01-201-000-0000-6631		4.80	SETUP/2020 RAM#02	9489573	FURNITURE & EQUIPMENT	N
1364	AUTO VALUE		288.29	2 Transactions			
2050	BREDESON SUPPLY						
12	01-041-000-0000-6401		15.95	SIGNATURE STAMP	88491	SUPPLIES - AUDITOR	N
13	01-802-000-0000-6401		14.95	PAPER ELECTION - COVID	88500	SUPPLIES - CRF GRANT	N
2050	BREDESON SUPPLY		30.90	2 Transactions			
2350	BROOKS INTERNET SOFTWARE, INC						
15	01-070-000-0000-6301		52.49	RPM MAINTENANCE	44270	MAINTENANCE AGREEMENT	N
2350	BROOKS INTERNET SOFTWARE, INC		52.49	1 Transactions			
3044	C.L. LINFOOT COMPANY						
16	01-218-000-0000-6300		584.96	REPAIR MOTOR ROOFTOP VENT	20-0013	REPAIRS & MAINTENANCE	N
3044	C.L. LINFOOT COMPANY		584.96	1 Transactions			
13405	COCA-COLA BOTTLING COMPANY HIGH						
17	01-801-000-0000-6838		157.11	COKE PRODUCTS	359876	POP MACHINE EXPENSE	N
13405	COCA-COLA BOTTLING COMPANY HIGH		157.11	1 Transactions			
3311	COLE PAPERS, INC.						
107	01-802-000-0000-6403		104.33	SPRAY DISINFECTANT - COVID	9852549	JANITORIAL SUPPLIES	N
18	01-802-000-0000-6403		79.90	STAINLESS STEEL WIPES - COVID	9859003	JANITORIAL SUPPLIES	N
108	01-802-000-0000-6403		40.51	DISINFECTANT WIPES - COVID	9859183	JANITORIAL SUPPLIES	N
19	01-111-000-0000-6403		83.80	TRASH BAGS	9862218	JANITORIAL SUPPLIES - COURTHOL	N

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
3311	COLE PAPERS, INC.		308.54	4 Transactions			
22	4310 D & T VENTURES 01-070-000-0000-6301		450.00	PROPERTY TAX SUPPORT	300400	MAINTENANCE AGREEMENT	N
	4310 D & T VENTURES		450.00	1 Transactions			
112	4313 DEPARTMENT OF MOTOR VEHICLES 01-201-000-0000-6631		1,875.68	LICENSE/REGISTRATON FOR RAM		FURNITURE & EQUIPMENT	N
	4313 DEPARTMENT OF MOTOR VEHICLES		1,875.68	1 Transactions			
23	6313 FALLS TOWING 01-201-000-0000-6801		65.00	TOW GRAND CHEROKEE 20002327	13688	MISCELLANEOUS EXPENSE	Y
	6313 FALLS TOWING		65.00	1 Transactions			
34	6305 FLAAGAN/JODI 01-013-000-0000-6853		1,172.50	33.5 HRS @ \$35 TZD GRANT		TOWARD ZERO DEATH GRANT	Y
	6305 FLAAGAN/JODI		1,172.50	1 Transactions			
25	6306 FLEET DISTRIBUTING 01-290-000-0000-6401		672.64-	DUPLICATE PAYMENT	19	Supplies	N
	6306 FLEET DISTRIBUTING		672.64-	1 Transactions			
35	7317 GALLS, LLC 01-201-000-0000-6420		59.98	NEW EMPLOYEE/POLO SHIRTS #11	16064216	UNIFORMS	N
	7317 GALLS, LLC		59.98	1 Transactions			
109	8385 HEARTLAND PAPER CO 01-802-000-0000-6403		123.20	FOAM SOAP - COVID	709238	JANITORIAL SUPPLIES	N
	8385 HEARTLAND PAPER CO		123.20	1 Transactions			
37	8014 HUGOS #7 01-003-000-0000-6330		4.99	FOOD FOR MEETING	1155	TRAVEL & EXPENSE	N
38	01-003-000-0000-6330		20.47	FOOD FOR MEETING	1155	TRAVEL & EXPENSE	N
	8014 HUGOS #7		25.46	2 Transactions			
105	10026 JENSEN/DONALD J 01-003-000-0000-6330		253.00	JULY MILEAGE		TRAVEL & EXPENSE	N
	10026 JENSEN/DONALD J		253.00	1 Transactions			
99999997	LAIDLEY/BRAD						

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
40	01-111-000-0000-6801		50.00	REIMB BOILER TRAINING	361014	MISCELLANEOUS EXPENSE	N
999999997	LAIDLEY/BRAD		50.00	1 Transactions			
13498	MARCO TECHNOLOGIES LLC						
41	01-801-000-0000-6301		84.98	EQ767167 MAINTENANCE AGREEMENT	INV7805445	MAINTENANCE AGREEMENT	N
42	01-101-000-0000-6301		27.20	EQ442257 MAINTENANCE AGREEMENT	INV7822807	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		112.18	2 Transactions			
13341	MINNESOTA CLE						
110	01-016-000-0000-6242		145.30	KURT MARBEN	INV1061554	SUBSCRIPTIONS - LAW LIBRARY	N
13341	MINNESOTA CLE		145.30	1 Transactions			
13322	MINNESOTA STATE TREASURER						
48	01-101-000-0000-6801		6.00	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECOR	N
44	01-101-000-0000-6825		1,575.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - REC	N
47	01-101-000-0000-6827		2,667.00	RECORDER & REGISTRAR FEES		STATE SURCHARGES	N
43	01-101-000-0000-6829		144.00	CHILDREN'S SURCHARGE		CHILDREN SURCHARGE MN - RECO	N
45	01-101-000-0000-6831		668.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE	N
46	01-101-000-0000-6848		480.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE	N
13322	MINNESOTA STATE TREASURER		5,540.00	6 Transactions			
13388	MORRIS ELECTRONICS INC						
49	01-220-000-0000-6263		200.00	REMOTE WORK/LETG LINK		COMPUTER SERVICES & SUPPLIES	N
13388	MORRIS ELECTRONICS INC		200.00	1 Transactions			
999999997	NARDINI FRE EQUIPMENT						
50	01-251-000-0000-6302		219.56	TANK MAINTENANCE, PIPE INSPECT	146050	KITCHEN REPAIRS & EXPENSE	N
999999997	NARDINI FRE EQUIPMENT		219.56	1 Transactions			
14328	NELSON/BRANDY						
51	01-251-000-0000-6420		62.44	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
52	01-251-000-0000-6420		79.98	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
14328	NELSON/BRANDY		142.42	2 Transactions			
14123	NORTHWEST BEVERAGE INC						
53	01-801-000-0000-6801		37.50	WATER	5447	MISCELLANEOUS EXPENSE	N
14123	NORTHWEST BEVERAGE INC		37.50	1 Transactions			
15323	OFFICE DEPOT						
64	01-251-000-0000-6405		156.76	JAIL TONER, PENS	10655406001	GENERAL SUPPLIES - JAIL	N

Pennington County Financial System



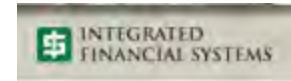
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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Descripti	1099
66		01-201-000-0000-6405		63.37	HIGHLIGHTERS, FOLDERS, PACKING T		106555406001		GENERAL SUPPLIES	N
65		01-220-000-0000-6405		37.57	STAPLER, CORRECTION TAPE		106555406001		GENERAL SUPPLIES	N
63		01-251-000-0000-6405		16.00	MINI NOTEPADS		106558060001		GENERAL SUPPLIES - JAIL	N
62		01-220-000-0000-6401		113.89	INK/MS		108868006001		SUPPLIES	N
56		01-801-000-0000-6401		21.90	POST-ITS		109106065001		SUPPLIES-UNALLOCATED	N
55		01-802-000-0000-6401		52.80	ELECTION PENS - COVID		109106065001		SUPPLIES - CRF GRANT	N
57		01-802-000-0000-6401		17.58	BALLOT LABELS - COVID		109106065001		SUPPLIES - CRF GRANT	N
58		01-802-000-0000-6401		13.98	BAGS FOR MASKS - COVID		109107431001		SUPPLIES - CRF GRANT	N
61		01-061-000-0000-6401		16.48	CLASP ENV - ELECTIONS		109436974001		SUPPLIES-ELECTION	N
59		01-801-000-0000-6401		26.44	TAPE		109436974001		SUPPLIES-UNALLOCATED	N
60		01-801-000-0000-6401		13.52	CLASP ENVELOPES		109436974001		SUPPLIES-UNALLOCATED	N
67		01-601-000-0000-6401		86.70	SHREDDER - OFFICE SUPPLIES		1098937001		SUPPLIES - EXTENSION	N
68		01-601-000-0000-6401		10.99	SHREDDER SHEETS -OFFICE SUPPLI		109895617001		SUPPLIES - EXTENSION	N
15323	OFFICE DEPOT			647.98		14 Transactions				
15329	OIL BOYZ EXPRESS LUBE									
69		01-201-000-0000-6304		66.46	OIL CHANGE #16		157864		REPAIR & MAINTENANCE - SQUADS	N
15329	OIL BOYZ EXPRESS LUBE			66.46		1 Transactions				
16359	PENNINGTON COUNTY CRIME VICTIM									
70		01-270-000-0000-6262		415.74	SECURITY CAMERAS 57-CR-17-541				OTHER SERVICES-CRIME VICTIM	N
16359	PENNINGTON COUNTY CRIME VICTIM			415.74		1 Transactions				
16362	PETERSON/NEIL									
106		01-003-000-0000-6330		44.85	JULY MILEAGE				TRAVEL & EXPENSE	N
16362	PETERSON/NEIL			44.85		1 Transactions				
18319	RT VISION, INC.									
77		01-070-000-0000-6263		4,518.42	ANNUAL TIMECARD BASIC		2020-101169		COMPUTER SERVICES - DP	N
18319	RT VISION, INC.			4,518.42		1 Transactions				
19362	SUNDBY CLEANING, LLC									
79		01-800-000-0000-6262		1,800.00	JULY CLEANING - WELFARE		LEC720		OTHER SERVICES-WELFARE BUILDI	Y
78		01-111-000-0000-6262		1,300.00	JULY CLEANING LEC		SS720		OTHER SERVICES - COURTHOUSE	Y
19362	SUNDBY CLEANING, LLC			3,100.00		2 Transactions				
20027	THE TIMES									
82		01-106-000-0000-6231		64.75	DEPUTY ASSESOR AD				PUBLISHING - ASSESSOR	N
83		01-106-000-0000-6231		78.75	DEPUTY ASSESOR AD				PUBLISHING - ASSESSOR	N
84		01-106-000-0000-6231		10.00	DEPUTY ASSESOR AD				PUBLISHING - ASSESSOR	N

Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Descripti	1099
85		01-041-000-0000-6231		64.75	AD - COUNTY COORDINATOR		549		PUBLISHING/ADVERTISING - AUDIT	N
91		01-003-000-0000-6231		107.64	PROCEEDINGS 06-09-20		7-1-20		PUBLISHING - BOARD	N
92		01-003-000-0000-6231		131.56	PROCEEDINGS 06-15-20		7-1-20		PUBLISHING - BOARD	N
86		01-041-000-0000-6231		64.75	TIMES COUNTY COORD AD		7-1-20		PUBLISHING/ADVERTISING - AUDIT	N
90		01-061-000-0000-6232		34.00	TIMES ACCURACY TEST AD		7-29-20		ADVERTISING - ELECTION	N
95		01-061-000-0000-6232		218.04	SAMPLE BALLOT		7-29-20		ADVERTISING - ELECTION	N
96		01-061-000-0000-6232		2.50	AFFIDAVIT		7-29-20		ADVERTISING - ELECTION	N
89		01-106-000-0000-6231		64.75	TIMES DEPUTY ASSESSOR AD		7-29-20		PUBLISHING - ASSESSOR	N
87		01-041-000-0000-6231		78.75	WATCH COUNTY COORD AD		7-4-20		PUBLISHING/ADVERTISING - AUDIT	N
88		01-041-000-0000-6231		10.00	INTERNET JOB COORD AD		7-4-20		PUBLISHING/ADVERTISING - AUDIT	N
80		01-041-000-0000-6401		131.20	3000 #10 WINDOW ENVELOPS		7-6-20		SUPPLIES - AUDITOR	N
81		01-041-000-0000-6401		79.75	1500 #10 REG ENV		7-6-20		SUPPLIES - AUDITOR	N
20027	THE TIMES			1,141.19		15 Transactions				
11039	TRF RADIO									
97		01-106-000-0000-6231		100.00	DEPUTY ASSESSOR AD		26771-1		PUBLISHING - ASSESSOR	N
11039	TRF RADIO			100.00		1 Transactions				
21008	UNIVERSAL SCREEN PRINT									
100		01-201-000-0000-6420		23.83	EMBROIDERY JACKET SHIRT #11		39117		UNIFORMS	N
99		01-220-000-0000-6420		11.92	EMBROIDERY JACKET GA		39117		UNIFORMS	N
21008	UNIVERSAL SCREEN PRINT			35.75		2 Transactions				
23303	WEST GROUP PAYMENT CENTER									
103		01-091-000-0000-6240		671.55	JULY WEST LAW ACCESS		842750307		SUBSCRIPTIONS	N
23303	WEST GROUP PAYMENT CENTER			671.55		1 Transactions				
999999997	WISKOW/DALE									
104		01-111-000-0000-6801		50.00	REIMB BOILER TRAINING		361013		MISCELLANEOUS EXPENSE	N
999999997	WISKOW/DALE			50.00		1 Transactions				
1 Fund Total:				22,103.66	County Revenue			35 Vendors		85 Transactions

Pennington County Financial System



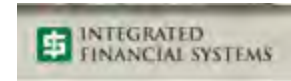
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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 7

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
1	1350 AMERIPRIDE SERVICES, INC 03-320-000-0000-6262		887.65	SHOP 500 RUGS		OTHER SERVICES	N
	1350 AMERIPRIDE SERVICES, INC		887.65		1 Transactions		
7	1364 AUTO VALUE 03-350-000-0000-6556		219.99	IMPACT WRENCH		SHOP SUPPLIES	N
10	03-350-000-0000-6556		16.48	SHOP SUPPLIES		SHOP SUPPLIES	N
4	03-350-000-0000-6564		76.39	KLEEN WASHER FLUID WIRING		EQUIPMENT REPAIR PARTS	N
5	03-350-000-0000-6564		14.99	BATTERY		EQUIPMENT REPAIR PARTS	N
6	03-350-000-0000-6564		21.98	WIPER BLADES		EQUIPMENT REPAIR PARTS	N
8	03-350-000-0000-6564		229.98	BATTERY		EQUIPMENT REPAIR PARTS	N
9	03-350-000-0000-6564		269.14	AIR DRYER		EQUIPMENT REPAIR PARTS	N
11	03-350-000-0000-6564		16.98	PERMATAX		EQUIPMENT REPAIR PARTS	N
	1364 AUTO VALUE		865.93		8 Transactions		
14	2390 BROCK WHITE 03-350-000-0000-6565		705.60	COLD PATCH		ROAD MATERIALS	N
	2390 BROCK WHITE		705.60		1 Transactions		
20	3307 COMMISSIONER OF TRANSPORTATION-S 03-330-000-0000-6274		5,721.65	LAB TESTING		LAB TESTING	N
	3307 COMMISSIONER OF TRANSPORTATION-S		5,721.65		1 Transactions		
21	3500 COULOMBE CONSULTING 03-330-000-0000-6261		1,680.00	INDEXING		CONSULTING & LEGAL SERVICES	Y
	3500 COULOMBE CONSULTING		1,680.00		1 Transactions		
24	6349 FASTENAL COMPANY 03-350-000-0000-6564		346.13	WRENCH KIT		EQUIPMENT REPAIR PARTS	N
	6349 FASTENAL COMPANY		346.13		1 Transactions		
29	6306 FLEET DISTRIBUTING 03-350-000-0000-6556		28.80	TARP STRAPS		SHOP SUPPLIES	N
26	03-350-000-0000-6564		439.99	PUMP TRANSFER		EQUIPMENT REPAIR PARTS	N
27	03-350-000-0000-6564		21.31	RATCHET		EQUIPMENT REPAIR PARTS	N
28	03-350-000-0000-6564		6.30	COUPLER		EQUIPMENT REPAIR PARTS	N
30	03-350-000-0000-6564		67.04	TARP STRAP & CHAIN		EQUIPMENT REPAIR PARTS	N
31	03-350-000-0000-6564		319.00	PARTS UNIT 232		EQUIPMENT REPAIR PARTS	N
32	03-350-000-0000-6564		66.65	RATCHET STRAP		EQUIPMENT REPAIR PARTS	N
33	03-350-000-0000-6564		5.59	PVC CEMENT		EQUIPMENT REPAIR PARTS	N

Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Descripti	1099
							Paid On Bhf #	On Behalf of Name	
6306	FLEET DISTRIBUTING			954.68		8 Transactions			
36	7032	GWORCS		428.40	SIMMLE SIGN ANNUAL SUPPORT			COMPUTER SERVICES	N
		03-320-000-0000-6263							
	7032	GWORCS		428.40		1 Transactions			
39	10008	JOHN DEERE FINANCIAL		776.82	HYGARD & OIL FILTERS			EQUIPMENT REPAIR PARTS	N
		03-350-000-0000-6564							
	10008	JOHN DEERE FINANCIAL		776.82		1 Transactions			
54	14312	NORTHWEST POWER SYSTEMS		32.55	ORANGE MARKER			EQUIPMENT REPAIR PARTS	N
		03-350-000-0000-6564							
	14312	NORTHWEST POWER SYSTEMS		32.55		1 Transactions			
71	16460	POMP'S TIRE SERVICE INC		45.00	FLAT REPAIR			EQUIPMENT REPAIR PARTS	N
		03-350-000-0000-6564							
72		03-350-000-0000-6564		1,076.00	TIRES			EQUIPMENT REPAIR PARTS	N
	16460	POMP'S TIRE SERVICE INC		1,121.00		2 Transactions			
73	18379	RDO TRUST # 80-5800		46.16	ZERK UNIT 203			EQUIPMENT REPAIR PARTS	N
		03-350-000-0000-6564							
	18379	RDO TRUST # 80-5800		46.16		1 Transactions			
74	18440	READITECH IT SOLUTIONS		67.00	HOSTED EXCHANGE AUG			TELEPHONE	N
		03-320-000-0000-6202							
75		03-320-000-0000-6263		40.00	BACK UP MANAGER AUG			COMPUTER SERVICES	N
	18440	READITECH IT SOLUTIONS		107.00		2 Transactions			
76	18106	RED LAKE COUNTY COOP		330.62	PROPANE SHOP 212			PROPANE FOR HEATING SHOPS	N
		03-350-000-0000-6418							
	18106	RED LAKE COUNTY COOP		330.62		1 Transactions			
101	22315	VALLEY TRUCK		465.15	REPAIR TRUCK			EQUIPMENT REPAIR PARTS	N
		03-350-000-0000-6564							
102		03-350-000-0000-6564		27.51	LIGHTS			EQUIPMENT REPAIR PARTS	N
	22315	VALLEY TRUCK		492.66		2 Transactions			
3 Fund Total:				14,496.85	Road & Bridge		15 Vendors	32 Transactions	

Pennington County Financial System



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32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
16079 PETERSON LUMBER					
111 32-390-000-0000-6631		348.83	LUMBER FOR SOLID WASTE SHED	2008-303647	FURNITURE & EQUIPMENT-SCORE / N
16079 PETERSON LUMBER		348.83	1 Transactions		
32 Fund Total:		348.83	Solid Waste Facility	1 Vendors	1 Transactions

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Pennington County Financial System



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40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
20027	THE TIMES						
93	40-713-000-0000-6232		47.84	JOINT DITCH MTG #13	7-15-20	ADVERTISING - JD #13	N
94	40-713-000-0000-6232		2.50	AFFIDAVIT JD #13	7-15-20	ADVERTISING - JD #13	N
20027	THE TIMES		50.34	2 Transactions			
20340	TRIPLE D CONSTRUCTION & LEASING						
98	40-711-000-0000-6262		450.00	LEVEL SPOIL	2424	OTHER SERVICES - JD #11	N
20340	TRIPLE D CONSTRUCTION & LEASING		450.00	1 Transactions			
40 Fund Total:			500.34	Ditch Funds	2 Vendors	3 Transactions	
Final Total:			37,449.68	53 Vendors	121 Transactions		

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	22,103.66	County Revenue
	3	14,496.85	Road & Bridge
	32	348.83	Solid Waste Facility
	40	500.34	Ditch Funds
	All Funds	37,449.68	Total

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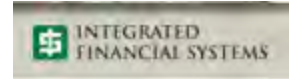
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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
19	8352 HEMPEL/CODY 01-003-000-0000-6103		75.00	PER DIEM - TECH COMM - TRF	71320	PER DIEMS - BOARD	N
	8352 HEMPEL/CODY		75.00	1 Transactions			
25	10026 JENSEN/DONALD J 01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	71320	PER DIEMS - BOARD	N
26	01-003-000-0000-6103		75.00	PER DIEM - JTC - BEMIDJI	71620	PER DIEMS - BOARD	N
27	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	72020	PER DIEMS - BOARD	N
28	01-003-000-0000-6103		75.00	PER DIEM - DITCH MTG - WARREN	72120	PER DIEMS - BOARD	N
29	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	72220	PER DIEMS - BOARD	N
30	01-003-000-0000-6103		75.00	PER DIEM - EXTENSION - TRF	72320	PER DIEMS - BOARD	N
31	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	72420	PER DIEMS - BOARD	N
32	01-003-000-0000-6103		75.00	PER DIEM - ICCC - OKLEE	72720	PER DIEMS - BOARD	N
33	01-003-000-0000-6103		75.00	PER DIEM - JD 13/PERSON - TRF	72920	PER DIEMS - BOARD	N
34	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	73020	PER DIEMS - BOARD	N
	10026 JENSEN/DONALD J		750.00	10 Transactions			
1	12323 LAWRENCE/BRUCE 01-003-000-0000-6103		75.00	PER DIEM - HIST. SOCIETY - TRF	7120	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		75.00	PER DIEM - ASBESTOS MTG - TRF	71320	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	PER DIEM - SOLID WASTE - TRF	71620	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		75.00	PER DIEM - SMILEY TWNSHP- HALL	72120	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		75.00	PER DIEM - RED LK CORR. - ZOOM	7220	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		75.00	PER DIEM - REG LEADERSHP- ZOOM	72720	PER DIEMS - BOARD	N
9	01-003-000-0000-6103		100.00	PER DIEM - JD 13/RAPID D - TRF	72920	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		75.00	PER DIEM - BUILD COM. - TRF	7720	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		75.00	PER DIEM - NWRECB. - ZOOM	7820	PER DIEMS - BOARD	N
	12323 LAWRENCE/BRUCE		700.00	9 Transactions			
20	16362 PETERSON/NEIL 01-003-000-0000-6103		75.00	PER DIEM - 1WIP - TRF	71420	PER DIEMS - BOARD	N
21	01-003-000-0000-6103		75.00	PER DIEM - SOLID WASTE - TRF	71620	PER DIEMS - BOARD	N
22	01-003-000-0000-6103		75.00	PER DIEM - WRAC - ZOOM	72020	PER DIEMS - BOARD	N
23	01-003-000-0000-6103		75.00	PER DIEM - EXTENSION - ZOOM	72320	PER DIEMS - BOARD	N
24	01-003-000-0000-6103		100.00	PER DIEM - SD 13 /CARE - TRF	72920	PER DIEMS - BOARD	N
	16362 PETERSON/NEIL		400.00	5 Transactions			
10	20307 TVEITBAKK/DARRYL 01-003-000-0000-6103		75.00	PER DIEM - COVID 19 - WEBINAR	7120	PER DIEMS - BOARD	N
35	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	71320	PER DIEMS - BOARD	N

Pennington County Financial System



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1 County Revenue

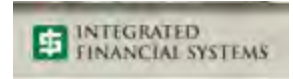
Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
36 01-003-000-0000-6103		75.00	PER DIEM - NWRL BOARD - TRF	71620	PER DIEMS - BOARD N
14 01-003-000-0000-6103		100.00	PER DIEM - PERS/DANCE SK- TRF	72020	PER DIEMS - BOARD N
15 01-003-000-0000-6103		100.00	PER DIEM - PERSONNEL - TRF	72420	PER DIEMS - BOARD N
16 01-003-000-0000-6103		100.00	PER DIEM - PERSON/CARES - TRF	72920	PER DIEMS - BOARD N
17 01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	73020	PER DIEMS - BOARD N
18 01-003-000-0000-6103		75.00	PER DIEM - DENVER AIR - TRF	73120	PER DIEMS - BOARD N
11 01-003-000-0000-6103		75.00	PER DIEM - BUILDING COMM - TRF	7720	PER DIEMS - BOARD N
12 01-003-000-0000-6103		75.00	PER DIEM - EMERG MGMNT - TRF	7820	PER DIEMS - BOARD N
13 01-003-000-0000-6103		75.00	PER DIEM - RED LAKE WATER- TRF	7920	PER DIEMS - BOARD N
20307 TVEITBAKK/DARRYL		900.00	11 Transactions		
1 Fund Total:		2,825.00	County Revenue	5 Vendors	36 Transactions
Final Total:		2,825.00	5 Vendors	36 Transactions	

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	2,825.00	County Revenue
All Funds		2,825.00	Total

Approved by,

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