

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER - COUNTY BOARD ROOM
TUESDAY, APRIL 28TH, 2020, 5:00 P.M.**

AGENDA

Pledge of Allegiance

- 5:00 Julie Sjostrand – Human Services Director
- 5:05 Bryan Malone – Pennington County SWCD
- Farmers Elevator Delineation Replacement Plan
- Black River Impoundment Replacement Plan
- 5:20 Mike Flaagan – County Engineer
- 5:35 Erik Beitel – Emergency Mgmt. Director
Kayla Jore – Inter County Nursing Director
- COVID-19 update
- 5:45 Ray Kuznia – County Sheriff

County Auditor's Items

(This agenda is subject to change)

Note: The County Five-Year Road & Bridge Plan Hearing will be held in the County Board Room at 4:00 p.m. on 04/28/20.

(Due to COVID-19 and social distancing, ZOOM meeting invites will be sent to those on the agenda and the agenda email list)

PENNINGTON COUNTY HUMAN SERVICES
HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, the following recommendations of the
Pennington County Human Service Committee for April 21, 2020 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve the March 17, 2020 Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Aye Nay Chairperson Date

**For Agreement to State Transportation Fund
Local Bridge Replacement Program
Grant Terms and Conditions
SAP 057-598-055
April 28, 2020**

WHEREAS, Pennington County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No.57J43; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$167,521.90 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Pennington County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Pennington County Board of Commissioners

Darryl Tveitbakk, Chairman

ATTEST:

STATE OF MINNESOTA
COUNTY OF PENNINGTON

I, Kenneth Olson, Auditor of Pennington County, Minnesota, do hereby certify that the above is a true and correct copy of a resolution duly passed by the Pennington County Board of Commissioners at their regular meeting held on April 28th, 2020.

Kenneth Olson, Pennington County Auditor

Pennington County

Proclamation for Bike Month

WHEREAS, the bicycle is a sound form of transportation and excellent for recreation and enjoyment of Thief River Falls; and

Whereas, throughout the month of May, BikeMn, Bike Thief River Falls, and the League of American Bicyclists, will be promoting bicycling during the month of May 2020; and

WHEREAS, these groups are also promoting bicycle tourism year-round to attract more visitors to enjoy our local restaurants, hotels, retail establishments, and cultural and scenic attractions; and

WHEREAS, these groups are also promoting greater public awareness of bicycle operation and safety education in an effort to reduce collisions, injuries, and fatalities and improve health and safety for everyone on the road;

NOW, THEREFORE BE IT RESOLVED that I, Darryl Tveitbakk, Chair of the Pennington County Board of Commissioners, do hereby proclaim May 2020 as Bike Month in Pennington County, and I urge all residents to join me in this special observance.

Signed this _____ day of May, 2020, Commissioner _____

Project Name and/or Number: **TRF-Railroad Siding – North Extension**

Joint Application Form for Activities Affecting Water Resources in Minnesota

This joint application form is the accepted means for initiating review of proposals that may affect a water resource (wetland, tributary, lake, etc.) in the State of Minnesota under state and federal regulatory programs. Applicants for Minnesota Department of Natural Resources (DNR) Public Waters permits **MUST** use the MPARS online permitting system for submitting applications to the DNR. Applicants can use the information entered into MPARS to substitute for completing parts of this joint application form (see the paragraph on MPARS at the end of the joint application form instructions for additional information). This form is only applicable to the water resource aspects of proposed projects under state and federal regulatory programs; other local applications and approvals may be required. Depending on the nature of the project and the location and type of water resources impacted, multiple authorizations may be required as different regulatory programs have different types of jurisdiction over different types of resources.

PART ONE: Applicant Information

If applicant is an entity (company, government entity, partnership, etc.), an authorized contact person must be identified. If the applicant is using an agent (consultant, lawyer, or other third party) and has authorized them to act on their behalf, the agent's contact information must also be provided.

Applicant/Landowner Name: **Farmers Coop Grain and Seed – Dan Miller (Applicant)**

Mailing Address: **PO Box 525, Thief River Falls, MN 56701**

Phone: **(218) 681-6281**

E-mail Address: **dan.miller1959@yahoo.com**

Authorized Contact (do not complete if same as above):

Mailing Address:

Phone:

E-mail Address:

Agent Name: **Environmental Scientific – Jason Kirwin**

Mailing Address: **46170 120th Street, Donnelly, MN 56235**

Phone: **(320) 589-9893**

E-mail Address: **jasonkirwin@gmail.com**

Project Name and/or Number: **TRF-Railroad Siding – North Extension**

PART TWO: Site Location Information

County: **Pennington**

City/Township: **Thief River Falls**

Parcel ID and/or Address: **1300 Dewey Ave, Thief River Falls, MN**

Legal Description (Section, Township, Range): **16/21, 154, 43**

Lat/Long (decimal degrees): **48.148058° / -96.187404°**

Attach a map showing the location of the site in relation to local streets, roads, highways: **Figure 1 - Project Location Map**

Approximate size of site (acres) or if a linear project, length (feet): **+/- 1,500 feet x 60 feet**

If you know that your proposal will require an individual Permit from the U.S. Army Corps of Engineers, you must provide the names and addresses of all property owners adjacent to the project site. This information may be provided by attaching a list to your application or by using block 25 of the Application for Department of the Army permit which can be obtained at:

http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/RegulatoryDocs/engform_4345_2012oct.pdf

PART THREE: General Project/Site Information

If this application is related to a delineation approval, exemption determination, jurisdictional determination, or other correspondence submitted **prior to** this application then describe that here and provide the Corps of Engineers project number.

Describe the project that is being proposed, the project purpose and need, and schedule for implementation and completion. The project description must fully describe the nature and scope of the proposed activity including a description of all project elements that effect aquatic resources (wetland, lake, tributary, etc.) and must also include plans and cross section or profile drawings showing the location, character, and dimensions of all proposed activities and aquatic resource impacts.

This project (Northern Extension) is an expansion of a previous project (Original Project) involving the construction of a unit-train siding to provide improved ability to ship agricultural products from the greater Thief River Falls area. Specifically, this Northern Extension involves a +/-1500 foot northern extension to the Original Project featuring a +/- 4800 foot railroad siding. During the final design phase, CP Rail determined the Northern Extension was needed to adequately allow loading of a 134-car unit train. A WCA Notice of Decision approving the Replacement Plan for the Original Project was received on July 23, 2019. A CWA decision on that same Replacement Plan is pending a historical evaluation of the CP Rail Roundhouse to be complete in February 2020. No work on the Original Project has been completed to date and it anticipated that work on both projects would begin in 2020.

Within the Northern Extension, three (3) wetlands were identified consisting of one (1) natural wetland and two (2) man-made ditches defined and delineated for planning purposes (Figure 1). The proposed railroad siding will require the filling of 0.3754 acres of regulated wetland and 0.4114 acres man-made linear ditch wetlands. Railroad design plans showing the proposed impacts and featuring cross sections with existing and proposed grades are included in this Application for review (Appendix B).

PART FOUR: Aquatic Resource Impact¹ Summary

If your proposed project involves a direct or indirect impact to an aquatic resource (wetland, lake, tributary, etc.) identify each impact in the table below. Include all anticipated impacts, including those expected to be temporary. Attach an overhead view map, aerial photo, and/or drawing showing all of the aquatic resources in the project area and the location(s) of the proposed impacts. Label each aquatic resource on the map with a reference number or letter and identify the impacts in the following table.

Aquatic Resource ID (as noted on overhead view)	Aquatic Resource Type (wetland, lake, tributary etc.)	Type of Impact (fill, excavate, drain, or remove vegetation)	Duration of Impact Permanent (P) or Temporary (T) ¹	Size of Impact ²	Overall Size of Aquatic Resource ³	Existing Plant Community Type(s) in Impact Area ⁴	County, Major Watershed #, and Bank Service Area # of Impact Area ⁵
Wetland North of Golf Course Road	Wetland	Fill	P	0.3754 Acres	>12 Acres	Shrub-Carr (6)	Pennington, 65, 3
Man-Made Ditch North of Golf Course Road*	Linear Ditch	Fill	P	0.0716 Acres	>2 Acres	Ditch	Pennington, 65, 3
Man-Made Ditch South of Golf Course Road*	Linear Ditch	Fill	P	0.3398 Acres	>2 Acres	Ditch	Pennington, 65, 3

¹If impacts are temporary; enter the duration of the impacts in days next to the "T". For example, a project with a temporary access fill that would be removed after 220 days would be entered "T (220)".

²Impacts less than 0.01 acre should be reported in square feet. Impacts 0.01 acre or greater should be reported as acres and rounded to the nearest 0.01 acre. Tributary impacts must be reported in linear feet of impact and an area of impact by indicating first the linear feet of impact along the flowline of the stream followed by the area impact in parentheses). For example, a project that impacts 50 feet of a stream that is 6 feet wide would be reported as 50 ft (300 square feet).

³This is generally only applicable if you are applying for a de minimis exemption under MN Rules 8420.0420 Subp. 8, otherwise enter "N/A".

⁴Use *Wetland Plants and Plant Community Types of Minnesota and Wisconsin* 3rd Ed. as modified in MN Rules 8420.0405 Subp. 2.

⁵Refer to Major Watershed and Bank Service Area maps in MN Rules 8420.0522 Subp. 7.

**** indicates this wetland appears to be completely incidental wetland and exempt from Wetland Conservation Act (WCA) replacement plan requirements and does not contribute to Waters of the United State loss impact thresholds per the ACOE Transportation Regional General Permit. The current ditch will be replaced with a new ditch of the same depth and size adjacent to the new siding (Appendix B).**

If any of the above identified impacts have already occurred, identify which impacts they are and the circumstances associated with each: **Not Applicable**

PART FIVE: Applicant Signature

Check here if you are requesting a pre-application consultation with the Corps and LGU based on the information you have provided. Regulatory entities will not initiate a formal application review if this box is checked.

By signature below, I attest that the information in this application is complete and accurate. I further attest that I possess the authority to undertake the work described herein.

Signature: Samuel S Miller Date: 2/7/2020

Attachment B

Supporting Information for Applications Involving Exemptions, No Loss Determinations, and Activities Not Requiring Mitigation

Complete this part *if* you maintain that the identified aquatic resource impacts in Part Four do not require wetland replacement/compensatory mitigation OR *if* you are seeking verification that the proposed water resource impacts are either exempt from replacement or are not under CWA/WCA jurisdiction.

Identify the specific exemption or no-loss provision for which you believe your project or site qualifies:

There were three (3) wetlands delineated within the footprint of Northern Extension which have been dubbed: 1) Wetland North of Golf Course Road, 2) Man-Made Ditch North of Golf Course Road, and 3) Man-Made Ditch South of Golf Course Road. Each wetland is discussed in more detailed below:

1) Portions of the Wetland North of Golf Course Road does resemble a man-made ditch, but other portions appear to be natural wetlands partially influenced by past drainage improvements. It would be difficult to obtain a consensus on which portions may or may not man-made. Therefore this entire wetland is not considered exempt.

2) The Man-Made Ditch North of Golf Course Road includes two wetland areas that are clearly created by the construction of a ditch adjacent to the CP Rail Mainline (Figure 1 and Appendix A). Therefore, this wetland was considered exempt from WCA replacement plan requirements because it would be considered *incidental* and does not contribute to *Waters of the United States* replacement totals per the ACOE Transportation Regional General Permit within the Clean Water Act (CWA).

3) The Man-Made Ditch South of Golf Course Road includes is long an linear wetland previously identified as a man-made linear ditch in the revised Joint Application dated June 28, 2019 for the original project, and as confirmed in the WCA Notice of Decision dated July 23, 2019. Therefore, this wetland was considered exempt from WCA replacement plan requirements because it would be considered *incidental* and does not contribute to *Waters of the United States* replacement totals per the ACOE Transportation Regional General Permit within the Clean Water Act (CWA).

Provide a detailed explanation of how your project or site qualifies for the above. Be specific and provide and refer to attachments and exhibits that support your contention. Applicants should refer to rules (e.g. WCA rules), guidance documents (e.g. BWSR guidance, Corps guidance letters/public notices), and permit conditions (e.g. Corps General Permit conditions) to determine the necessary information to support the application. Applicants are strongly encouraged to contact the WCA LGU and Corps Project Manager prior to submitting an application if they are unsure of what type of information to provide:

As outlined in MN Rule: 8420.0105 Subp. 2 *Applicability*; WCA does not regulate impacts to *incidental wetlands*, which are defined as wetlands that can be demonstrated to the satisfaction of the Local Government Unit that were created in non-wetland areas for some purpose other than to create a wetland. Examples of incidental wetlands notably include drainage ditches which over time take on wetland characteristics. Based this Rule and the information contained in the Wetland Delineation Report, the entire North Wetland would likely be considered an *incidental wetland* and no replacement plan would be required to fill portions of it.

As outlined in the ACOE Transportation Regional General Permit dated February 2018 (General Permit), certain regulated transportation related activities within Minnesota area permitted within a General Permit. Specifically as outlined in *Section D. Calculating Impacts to Waters of the United States (Item 4)*, transportation related impacts to waters of the US do not include impacts to liner ditches that do not *abut* a wetland. Based on this General Permit provision and the Wetland Delineation Report, the proposed impacts to the North Wetland would not contribute to the wetland replacement total for the proposed project.

Attachment C

Avoidance and Minimization

Project Purpose, Need, and Requirements. Clearly state the purpose of your project and need for your project. Also include a description of any specific requirements of the project as they relate to project location, project footprint, water management, and any other applicable requirements. Attach an overhead plan sheet showing all relevant features of the project (buildings, roads, etc.), aquatic resource features (impact areas noted) and construction details (grading plans, storm water management plans, etc.), referencing these as necessary:

The Northern Extension is the addition to a currently proposed railroad siding project that will allow for the loading of grain unit-trains in Thief River Falls, Minnesota (Figure 1). Unit train loading is currently not available and this project will afford area producers improved access to new markets.

Avoidance. Both the CWA and the WCA require that impacts to aquatic resources be avoided if practicable alternatives exist. Clearly describe all on-site measures considered to avoid impacts to aquatic resources and discuss at least two project alternatives that avoid all impacts to aquatic resources on the site. These alternatives may include alternative site plans, alternate sites, and/or not doing the project. Alternatives should be feasible and prudent (see MN Rules 8420.0520 Subp. 2 C). Applicants are encouraged to attach drawings and plans to support their analysis:

The location of the Northern Extension is largely dictated by: 1) the location of the grain elevator loading facility, 2) the CP Rail mainline and, 3) available CP Rail Property to connect them within the length and curve requirements for a railroad siding. It was not possible to avoid all wetland impacts as there are wetlands located within the only available route for the proposed railroad siding as well as along much of the railroad main line itself.

Minimization. Both the CWA and the WCA require that all unavoidable impacts to aquatic resources be minimized to the greatest extent practicable. Discuss all features of the proposed project that have been modified to minimize the impacts to water resources (see MN Rules 8420.0520 Subp. 4):

Wetland impacts were minimized to the greatest extent practicable by limiting the proposed siding footprint length and width to the minimum required by CP Rail for an approved siding connection to their mainline. The proposed railroad siding will be placed as close to the existing mainline as possible which will avoid impacts to the adjacent wetlands as much as possible. In addition, all fill slopes will be 2:1, which is the minimum slope which provides acceptable stability to the proposed railroad siding while minimizing the impacts to the delineated wetlands (Appendix B).

Off-Site Alternatives. An off-site alternatives analysis is not required for all permit applications. If you know that your proposal will require an individual permit (standard permit or letter of permission) from the U.S. Army Corps of Engineers, you may be required to provide an off-site alternatives analysis. The alternatives analysis is not required for a complete application but must be provided during the review process in order for the Corps to complete the evaluation of your application and reach a final decision. Applicants with questions about when an off-site alternatives analysis is required should contact their Corps Project Manager.

The potential of completing the Northern Extension at another site is not possible as outlined in the avoidance discussion above. A no-built alternative would result in unit-train grain loading not being available in the Thief River Falls area and no other suitable locations within the greater area are known. Therefore, a no-built alternative wasn't considered as a feasible alternative.

Attachment D Replacement/Compensatory Mitigation

Complete this part *if* your application involves wetland replacement/compensatory mitigation not associated with the local road wetland replacement program. Applicants should consult Corps mitigation guidelines and WCA rules for requirements.

Replacement/Compensatory Mitigation via Wetland Banking. Complete this section if you are proposing to use credits from an existing wetland bank (with an account number in the State wetland banking system) for all or part of your replacement/compensatory mitigation requirements.

Wetland Bank Account #	County	Major Watershed #	Bank Service Area #	Credit Type (if applicable)	Number of Credits
1583	Beltrami	62	3	SWC	0.7508

Applicants should attach documentation indicating that they have contacted the wetland bank account owner and reached at least a tentative agreement to utilize the identified credits for the project. This documentation could be a signed purchase agreement, signed application for withdrawal of credits or some other correspondence indicating an agreement between the applicant and the bank owner. *However, applicants are advised not to enter into a binding agreement to purchase credits until the mitigation plan is approved by the Corps and LGU.*

See attached signed Wetland Credit Purchase Agreement (Appendix C) obligating sufficient credits for both the Original Project (4.487 acres) and this project (0.7508 acres).

Project-Specific Replacement/Permittee Responsible Mitigation. Complete this section if you are proposing to pursue actions (restoration, creation, preservation, etc.) to generate wetland replacement/compensatory mitigation credits for this proposed project. **Not Applicable**

WCA Action Eligible for Credit ¹	Corps Mitigation Compensation Technique ²	Acres	Credit % Requested	Credits Anticipated ³	County	Major Watershed #	Bank Service Area #

¹Refer to the name and subpart number in MN Rule 8420.0526.

²Refer to the technique listed in *St. Paul District Policy for Wetland Compensatory Mitigation in Minnesota*.

³If WCA and Corps crediting differs, then enter both numbers and distinguish which is Corps and which is WCA.

Explain how each proposed action or technique will be completed (e.g. wetland hydrology will be restored by breaking the tile.....) and how the proposal meets the crediting criteria associated with it. Applicants should refer to the Corps mitigation policy language, WCA rule language, and all associated Corps and WCA guidance related to the action or technique:

Not Applicable

Attach a site location map, soils map, recent aerial photograph, and any other maps to show the location and other relevant features of each wetland replacement/mitigation site. Discuss in detail existing vegetation, existing landscape features, land use (on and surrounding the site), existing soils, drainage systems (if present), and water sources and movement. Include a topographic map showing key features related to hydrology and water flow (inlets, outlets, ditches, pumps, etc.):

Project Name and/or Number: **TRF-Railroad Siding – North Extension**

Attach a map of the existing aquatic resources, associated delineation report, and any documentation of regulatory review or approval. Discuss as necessary:

Figure 1 – Project Location Map

This aerial outlines: 1) the boundary of the Northern Extension disturbance, 2) the extent of both the Northern Extension and the Original Project along the existing CP Mainline, 3) the delineated wetland boundaries, and 4) the total wetland disturbance along with the area of linear ditches.

Appendix A – Wetland Delineation Report

This is a complete copy of the Wetland Delineation Report dated December 27, 2019 which includes various maps outlining the location of the site and the wetlands located within the project area.

For actions involving construction activities, attach construction plans and specifications with all relevant details. Discuss and provide documentation of a hydrologic and hydraulic analysis of the site to define existing conditions, predict project outcomes, identify specific project performance standards and avoid adverse offsite impacts. Plans and specifications should be prepared by a licensed engineer following standard engineering practices. Discuss anticipated construction sequence and timing:

Appendix B – Railroad Design Plans with Wetland Boundaries

These engineered plans outline all proposed construction details associated with the proposed railroad siding within the areas where wetlands were identified and delineated. The Northern Extension consists of the construction of a railroad siding along an existing railroad mainline. The cross sections included in these plans outline the current and proposed grades within the construction area. There will be no altering of hydrology beyond the actually filling itself and there will be no improvements or modifications to existing drainage as detailed in the cross section showing the existing ditch bottom and the proposed ditch bottom at the same elevation. The existing drainage patterns near the site will not be changed as part of this project. Construction related to the proposed project would not begin until after all permits are obtained. It is anticipated that completion of the rail siding will begin in 2020.

For projects involving vegetation restoration, provide a vegetation establishment plan that includes information on site preparation, seed mixes and plant materials, seeding/planting plan (attach seeding/planting zone map), planting/seeding methods, vegetation maintenance, and an anticipated schedule of activities:

Not Applicable

For projects involving construction or vegetation restoration, identify and discuss goals and specific outcomes that can be determined for credit allocation. Provide a proposed credit allocation table tied to outcomes:

Not Applicable

Provide a five-year monitoring plan to address project outcomes and credit allocation:

Not Applicable

Discuss and provide evidence of ownership or rights to conduct wetland replacement/mitigation on each site:

All properties within the construction area are owned by CP Rail (Appendix D).

Project Name and/or Number: **TRF-Railroad Siding – North Extension**

Quantify all proposed wetland credits and compare to wetland impacts to identify a proposed wetland replacement ratio. Discuss how this replacement ratio is consistent with Corps and WCA requirements:

Wetland Conservation Act (WCA) - The location of the proposed wetland impact is in Pennington County which is identified in MN Rule 8420.0117 Subp. 1 as an area where less than 50% of the pre-settlement wetlands remain. Therefore, the minimum replacement ratio for the proposed impact is 2:1 since the selected wetland bank and the impact are both located in the same Bank Service Area (3) per MN Rule 8420.0522 Subp. 4.

Clean Water Act (CWA) - Since the impact will be replaced in the bank service area and the impact will be replaced prior to the impact occurring, the 2:1 replacement ratio required for WCA should be consistent with minimum replacement ratio for the CWA.


By signature below, the applicant attests to the following (only required if application involves project-specific/permittee responsible replacement):

- All proposed replacement wetlands were not:
 - Previously restored or created under a prior approved replacement plan or permit
 - Drained or filled under an exemption during the previous 10 years
 - Restored with financial assistance from public conservation programs
 - Restored using private funds, other than landowner funds, unless the funds are paid back with interest to the individual or organization that funded the restoration and the individual or organization notifies the local government unit in writing that the restored wetland may be considered for replacement.
- The wetland will be replaced before or concurrent with the actual draining or filling of a wetland.
- An irrevocable bank letter of credit, performance bond, or other acceptable security will be provided to guarantee successful completion of the wetland replacement.
- Within 30 days of either receiving approval of this application or beginning work on the project, I will record the Declaration of Restrictions and Covenants on the deed for the property on which the replacement wetland(s) will be located and submit proof of such recording to the LGU and the Corps.

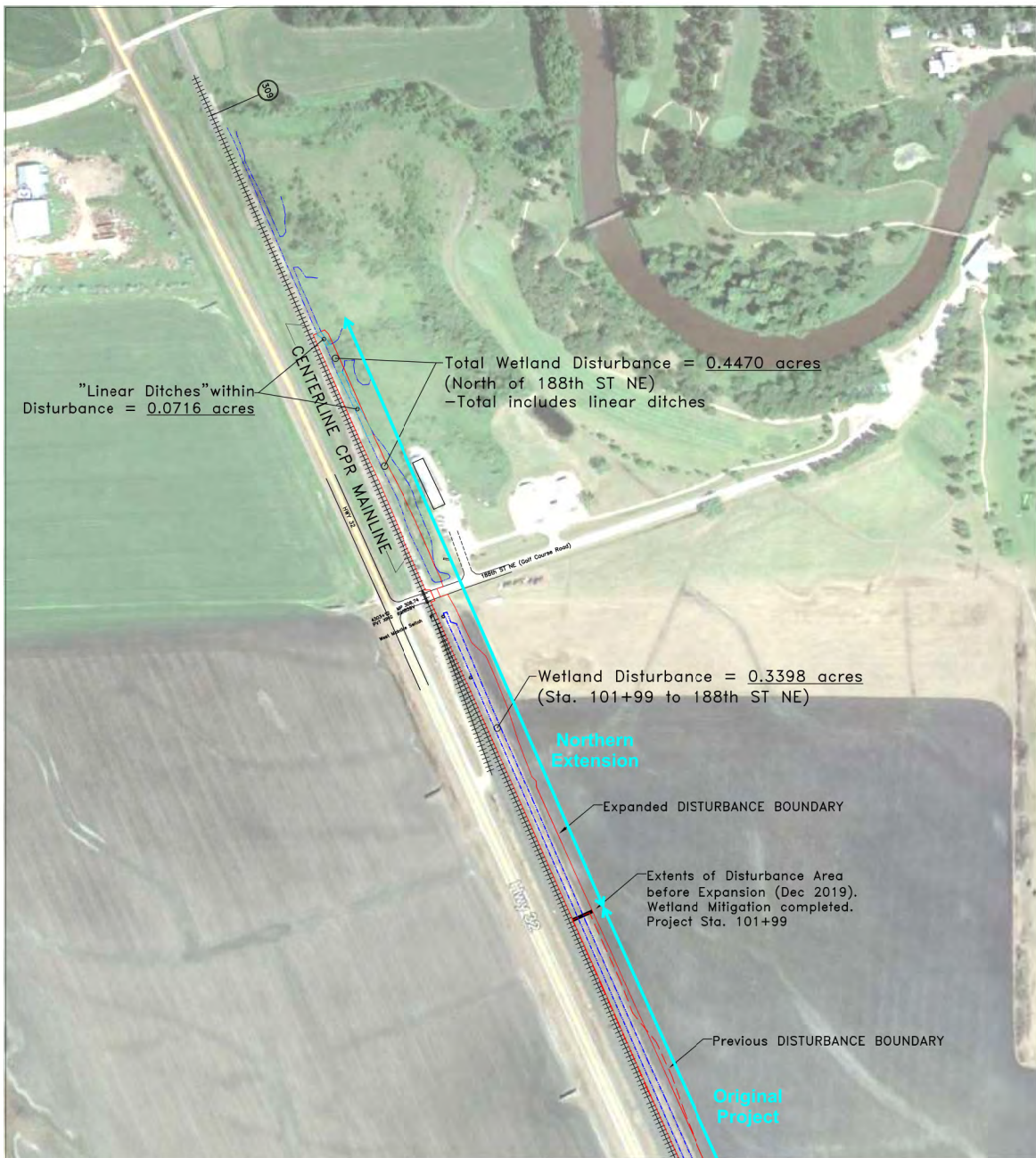
Applicant or Representative: **Jason Kirwin**

Title: **Project Manager**

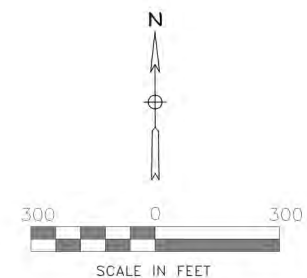
Signature: _____



Date: **February 7, 2020**



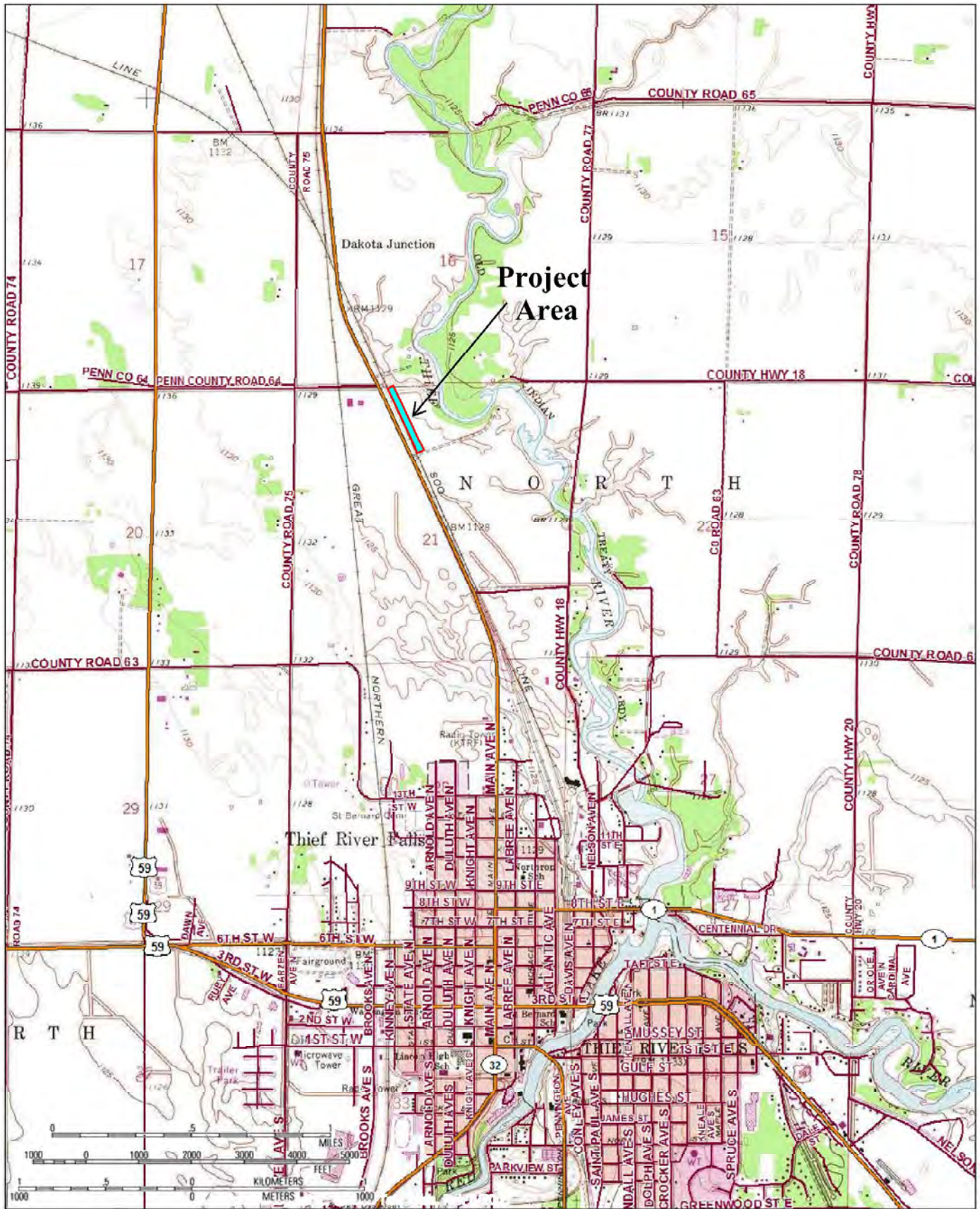
PROJECTED WETLAND DISTURBANCE
by the proposed
FARMERS COOP ELEVATOR
INDUSTRY TRACK EXPANSION



- LEGEND**
- ===== CENTERLINE OF CPR MAINLINE
 - DELINEATED WETLAND BOUNDARY
 - DISTURBANCE BOUNDARY

Figure 1 - Project Location Map
Rail Siding North Extension
Thief River Falls, MN

FARMERS COOP ELEVATOR UNIT TRAIN FACILITY THIEF RIVER FALLS, MN <small>FARMER'S CO-OP GRAIN AND SEED ASSOCIATION 503 8TH STREET EAST THIEF RIVER FALLS, MN 56701</small>	DATE: 12-31-19
	REVISED:
	DWG NAME: WETLAND DISTURB
	SCALE : 1" = 300'
	DWG BY: R. Lindberg rdlconsulting@hotmail.com (701) 260-1916

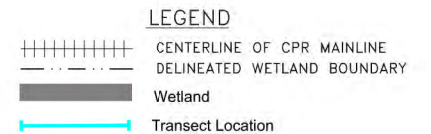
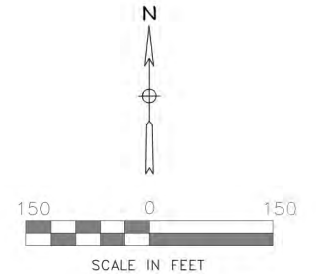


**Figure 1: USGS Topographic Map
 Railroad Siding (North Extension) - Thief River Falls, MN**

**ENVIRONMENTAL
 SCIENTIFIC**

ENVIRONMENTAL SCIENTIFIC

WETLAND LOCATION SURVEY PENNINGTON COUNTY, MINNESOTA



GENERAL NOTES

- Date of Survey: 11-7-2019
- This map displays the Boundary of Wetland as delineated by Jason Kirwin of Environmental Scientific LLC.

**Figure 2: Detailed Site Map
CP Rail North Extension - Thief River Falls, MN**

<p>WETLAND LOCATION SURVEY PART OF SECTION 21, T154N, R43W, PENNINGTON CO., MINNESOTA</p> <p>REQUESTED / SURVEYED BY FARMER'S CO-OP GRAIN AND SEED ASSOCIATION 503 8TH STREET EAST THIEF RIVER FALLS, MN 56701</p>	<p>DATE: 12-18-19</p> <p>REVISED:</p> <p>DWG NAME: Wetland North Expansion</p> <p>SCALE : 1" = 150'</p> <p>DWG BY: R. Lindborg rlc@consulting@hotmail.com (701) 260-1916</p>
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Minnesota Wetland Conservation Act

Notice of Application

Local Government Unit (LGU) Pennington County	Address P. O. Box 616 Thief River Falls, MN 56701
---------------------------------------------------------	-----------------------------------------------------------------------

1. PROJECT INFORMATION

Applicant Name Farmers Coop Grain and Seed	Project Name TRF Railroad Siding Extension	Date of Application 2/7/20	Application Number 20-01
------------------------------------------------------	------------------------------------------------------	--------------------------------------	------------------------------------

Type of Application (check all that apply):

<input checked="" type="checkbox"/> Wetland Boundary or Type	<input type="checkbox"/> No-Loss	<input type="checkbox"/> Exemption	<input type="checkbox"/> Sequencing
<input checked="" type="checkbox"/> Replacement Plan	<input type="checkbox"/> Banking Plan		

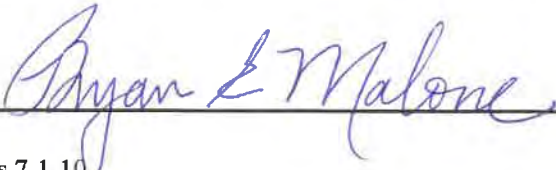
Summary and description of proposed project (attach additional sheets as necessary):

This project (Northern Extension) is an expansion of a previous project (Original Project) involving the construction of a unit train siding to provide improved ability to ship agricultural products from the greater Thief River Falls area. Specifically, this Northern Extension involves a +/-1500 foot northern extension to the Original Project featuring a +/- 4800 foot railroad siding. During the final design phase, CP Rail determined the Northern Extension was needed to adequately allow loading of a 134-car unit train. A WCA Notice of Decision approving the Replacement Plan for the Original Project was received on July 23, 2019. No work on the Original Project has been completed to date and it anticipated that work on both projects would begin in 2020. Within the Northern Extension, three (3) wetlands were identified consisting of one (1) natural wetland and two (2) manmade ditches defined and delineated for planning purposes (Figure 1). The proposed railroad siding will require the filling of 0.3754 acres of regulated wetland and 0.4114 acres man-made linear ditch wetlands. Railroad design plans showing the proposed impacts and featuring cross sections with existing and proposed grades are included in this Application for review (Appendix B).

2. APPLICATION REVIEW AND DECISION

Signing and mailing of this completed form to the appropriate recipients in accordance with 8420.0255, Subp. 3 provides notice that an application was made to the LGU under the Wetland Conservation Act as specified above. A copy of the application is attached. Comments can be submitted to:

Name and Title of LGU Contact Person Bryan Malone District Manager	Comments must be received by (minimum 15 business-day comment period): April 10, 2020
Address (if different than LGU) Pennington SWCD 201 Sherwood Ave S Thief River Falls, MN 56701	Date, time, and location of decision: April 14, 2020 5:00 pm Pennington County Justice Center
Phone Number and E-mail Address 218-683-7075 bryan.malone@mn.nacdn.net	Decision-maker for this application: <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Governing Board or Council

Signature:  Date: 3/2/2020

3. LIST OF ADDRESSEES

- SWCD TEP member: **Bryan Malone**
- BWSR TEP member: **Steve Hofstad**
- LGU TEP member (if different than LGU Contact): **Mike Flaagan**
- DNR TEP member: **Stephanie Klamm**
- DNR Regional Office (if different than DNR TEP member)
- WD or WMO (if applicable): **Red Lake Watershed District**
- Applicant (notice only) and Landowner (if different): **Dan Miller**
- Members of the public who requested notice (notice only):
Jason Kirwin, Environmental Scientific, LLC.
- Corps of Engineers Project Manager (notice only): **Larry Puchalski**
- BWSR Wetland Bank Coordinator (wetland bank plan applications only)

4. MAILING INFORMATION

- For a list of BWSR TEP representatives: www.bwsr.state.mn.us/contact/WCA_areas.pdf
- For a list of DNR TEP representatives: www.bwsr.state.mn.us/wetlands/wca/DNR_TEP_contacts.pdf
- Department of Natural Resources Regional Offices:

<u>NW Region:</u>	<u>NE Region:</u>	<u>Central Region:</u>	<u>Southern Region:</u>
Reg. Env. Assess. Ecol. Div. Ecol. Resources 2115 Birchmont Beach Rd. NE Bemidji, MN 56601	Reg. Env. Assess. Ecol. Div. Ecol. Resources 1201 E. Hwy. 2 Grand Rapids, MN 55744	Reg. Env. Assess. Ecol. Div. Ecol. Resources 1200 Warner Road St. Paul, MN 55106	Reg. Env. Assess. Ecol. Div. Ecol. Resources 261 Hwy. 15 South New Ulm, MN 56073

For a map of DNR Administrative Regions, see: http://files.dnr.state.mn.us/aboutdnr/dnr_regions.pdf

- For a list of Corps of Project Managers: www.mvp.usace.army.mil/regulatory/default.asp?pageid=687
or send to:

➤

US Army Corps of Engineers
St. Paul District, ATTN: OP-R
180 Fifth St. East, Suite 700
St. Paul, MN 55101-1678

- For Wetland Bank Plan applications, also send a copy of the application to:
Minnesota Board of Water and Soil Resources
Wetland Bank Coordinator
520 Lafayette Road North
St. Paul, MN 55155

5. ATTACHMENTS

In addition to the application, list any other attachments:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Minnesota Wetland Conservation Act

Notice of Application

Local Government Unit (LGU) Pennington County	Address P. O. Box 616 Thief River Falls, MN 56701
---------------------------------------------------------	-----------------------------------------------------------------------

1. PROJECT INFORMATION

Applicant Name Red Lake Watershed District	Project Name Black River Impoundment	Date of Application 10/15/19 (original) 2/19/20 (revised)	Application Number 20-02
------------------------------------------------------	------------------------------------------------	-------------------------------------------------------------------------------	------------------------------------

Type of Application (check all that apply):

<input type="checkbox"/> Wetland Boundary or Type	<input type="checkbox"/> No-Loss	<input type="checkbox"/> Exemption	<input type="checkbox"/> Sequencing
<input checked="" type="checkbox"/> Replacement Plan	<input type="checkbox"/> Banking Plan		

Summary and description of proposed project (attach additional sheets as necessary):

The Red Lake Watershed District is proposing to construct a Flood Damage Reduction Project that includes an impoundment and diversion ditches. Houston Engineering, Inc. conducted a wetland delineation that has been approved by the Local Government Unit. The project designs are complete and wetland impacts have been calculated. In this application those impacts are identified, and their planned replacement is proposed. The Red Lake Watershed District is seeking concurrence of the replacement plan by Pennington County and USACOE.

2. APPLICATION REVIEW AND DECISION

Signing and mailing of this completed form to the appropriate recipients in accordance with 8420.0255, Subp. 3 provides notice that an application was made to the LGU under the Wetland Conservation Act as specified above. A copy of the application is attached. Comments can be submitted to:

Name and Title of LGU Contact Person Bryan Malone District Manager	Comments must be received by (minimum 15 business-day comment period): April 10, 2020
Address (if different than LGU) Pennington SWCD 201 Sherwood Ave S Thief River Falls, MN 56701	Date, time, and location of decision: April 14, 2020 10:00 am Pennington County Courthouse
Phone Number and E-mail Address 218-683-7075 bryan.malone@mn.nacdnet.net	Decision-maker for this application: <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Governing Board or Council

Signature:  Date: 3/2/2020

3. LIST OF ADDRESSEES

- SWCD TEP member: **Bryan Malone**
- BWSR TEP member: **Steve Hofstad**
- LGU TEP member (if different than LGU Contact): **Mike Flaagan**
- DNR TEP member: **Stephanie Klamm**
- DNR Regional Office (if different than DNR TEP member)
- WD or WMO (if applicable): **Red Lake Watershed District**
- Applicant (notice only) and Landowner (if different):
- Members of the public who requested notice (notice only):
Tony Nordby, Houston Engineering, Inc.
- Corps of Engineers Project Manager (notice only): **Craig Jarnot**
- BWSR Wetland Bank Coordinator (wetland bank plan applications only)

4. MAILING INFORMATION

- For a list of BWSR TEP representatives: www.bwsr.state.mn.us/contact/WCA_areas.pdf
- For a list of DNR TEP representatives: www.bwsr.state.mn.us/wetlands/wca/DNR_TEP_contacts.pdf
- Department of Natural Resources Regional Offices:

<u>NW Region:</u>	<u>NE Region:</u>	<u>Central Region:</u>	<u>Southern Region:</u>
Reg. Env. Assess. Ecol. Div. Ecol. Resources 2115 Birchmont Beach Rd. NE Bemidji, MN 56601	Reg. Env. Assess. Ecol. Div. Ecol. Resources 1201 E. Hwy. 2 Grand Rapids, MN 55744	Reg. Env. Assess. Ecol. Div. Ecol. Resources 1200 Warner Road St. Paul, MN 55106	Reg. Env. Assess. Ecol. Div. Ecol. Resources 261 Hwy. 15 South New Ulm, MN 56073

For a map of DNR Administrative Regions, see: http://files.dnr.state.mn.us/aboutdnr/dnr_regions.pdf

- For a list of Corps of Project Managers: www.mvp.usace.army.mil/regulatory/default.asp?pageid=687
or send to:

➤

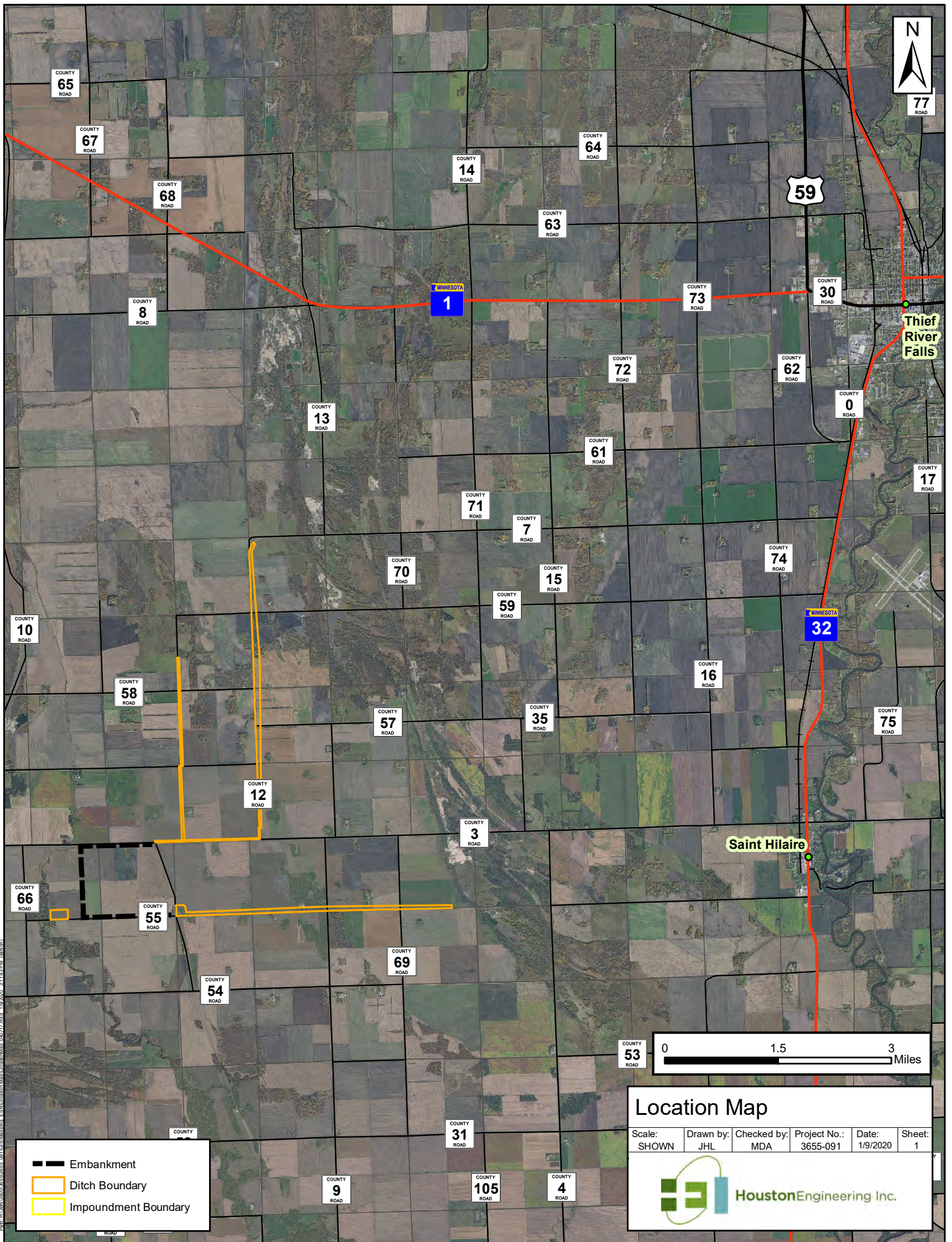
US Army Corps of Engineers
St. Paul District, ATTN: OP-R
180 Fifth St. East, Suite 700
St. Paul, MN 55101-1678

- For Wetland Bank Plan applications, also send a copy of the application to:
Minnesota Board of Water and Soil Resources
Wetland Bank Coordinator
520 Lafayette Road North
St. Paul, MN 55155

5. ATTACHMENTS

In addition to the application, list any other attachments:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>



COUNTY 65 ROAD

COUNTY 67 ROAD

COUNTY 68 ROAD

COUNTY 8 ROAD

COUNTY 13 ROAD

COUNTY 10 ROAD

COUNTY 58 ROAD

COUNTY 66 ROAD

COUNTY 55 ROAD

COUNTY 54 ROAD

COUNTY 69 ROAD

COUNTY

COUNTY 31 ROAD

COUNTY 105 ROAD

COUNTY 4 ROAD



77 ROAD

59

MINNESOTA 1

COUNTY 73 ROAD

COUNTY 30 ROAD

Thief River Falls

COUNTY 72 ROAD

COUNTY 62 ROAD

COUNTY 0 ROAD

COUNTY 17 ROAD

COUNTY 71 ROAD

COUNTY 7 ROAD

COUNTY 70 ROAD

COUNTY 15 ROAD

COUNTY 74 ROAD

COUNTY 59 ROAD

COUNTY 35 ROAD

COUNTY 16 ROAD

COUNTY 75 ROAD

COUNTY 57 ROAD

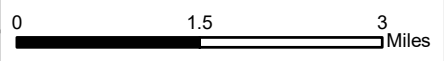
COUNTY 12 ROAD

COUNTY 3 ROAD

Saint Hilaire

MINNESOTA 32

COUNTY 53 ROAD



Location Map

Scale:	Drawn by:	Checked by:	Project No.:	Date:	Sheet:
SHOWN	JHL	MDA	3655-091	1/9/2020	1



D:\p\11\100003655055_001165_Minneapolis_ESN\external\map\location\loc_407177.mxd 1/9/2020 3:14:52PM (llh.com)

- Embankment
- Ditch Boundary
- Impoundment Boundary

PART ONE: Applicant Information

If applicant is an entity (company, government entity, partnership, etc.), an authorized contact person must be identified. If the applicant is using an agent (consultant, lawyer, or other third party) and has authorized them to act on their behalf, the agent's contact information must also be provided.

Applicant/Landowner Name: Red Lake Watershed District, Myron Jesme, Administrator
Mailing Address: 1000 Pennington Ave S, Thief River Falls, MN 56701
Phone: 218-681-5800
E-mail Address: RLWD@redlakewatershed.org

Authorized Contact (do not complete if same as above):

Mailing Address:
Phone:
E-mail Address:

Agent Name: Mark D. Aanenson
Mailing Address: 1401 21st Ave N, Fargo, ND 58102
Phone: 701-237-5065
E-mail Address: maanenson@houstoneng.com

PART TWO: Site Location Information

County: Pennington **City/Township:** Polk Centre Township

Parcel ID and/or Address:

Legal Description (Section, Township, Range): Impoundment: S3, 4 T152N R45W
Diversion: S5, 6, 7, and 8 of T152N R44;
S1, 2, 3, 4, 9, 10, 11, and 12 T152N R45W;
S18, 19, 30, and 31 T153N R44W;
S23, 24, 25, 26, 34, 35, and 36 T153N R45W

Lat/Long (decimal degrees): Impoundment: 48.018006, -96.415685
Diversion: 48.030481, -96.376425

Attach a map showing the location of the site in relation to local streets, roads, highways.

- See **Attachment 1:** Location Map

Approximate size of site (acres) or if a linear project, length (feet): Impoundment: 403 acres
Diversion: 63,296 feet, (301.85 acres)

If you know that your proposal will require an individual Permit from the U.S. Army Corps of Engineers, you must provide the names and addresses of all property owners adjacent to the project site. This information may be provided by attaching a list to your application or by using block 25 of the Application for Department of the Army permit which can be obtained at:

http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/RegulatoryDocs/engform_4345_2012oct.pdf

- See **Attachment 2:** Adjacent Property Owners lists for Impoundment area, Diversion ditches, and Diversion downstream impacts

PART THREE: General Project/Site Information

If this application is related to a delineation approval, exemption determination, jurisdictional determination, or other correspondence submitted *prior to* this application then describe that here and provide the Corps of Engineers project number.

Describe the project that is being proposed, the project purpose and need, and schedule for implementation and completion. The project description must fully describe the nature and scope of the proposed activity including a description of all project elements that affect aquatic resources (wetland, lake, tributary, etc.) and must also include plans and cross section or profile drawings showing the location, character, and dimensions of all proposed activities and aquatic resource impacts.

- **Project Description:** The proposed project includes the creation of an impoundment site in Township 152N Range 45W Section 3 and 4, in Pennington County, Minnesota. The impoundment site is located just east of the Black River in north Polk Centre Township, Pennington County, MN. The associated drainage ditches extend east and north from the impoundment area into the Bray, Sanders, and Black River Townships. Construction activities will include the construction of an embankment surrounding the project area, a drainage ditch internal to the embankment, and improvement of diversion ditches contributing to the impoundment site.
- **Purpose and need:** The primary purpose for the project is to reduce flood damages within the Black River sub-watershed. Reducing peak flows will reduce risk of flood damage to local public transportation facilities, erosion of agricultural and private lands upstream and downstream of the storage facility and improve the operation efficiency of the downstream Schirrick Dam on the Black River, improve hydrologic and hydraulic conditions within the sub-watershed, and improve water quality. The Red Lake River Watershed Restoration and Protection Strategy (WRAPS) Report indicates that dissolved oxygen is a stressor identified in the impairment of the Black River due to a lack of base flow during dry portions of the summer months. The project has the capability of storing peak flows and ability to strategically release those flows over an extended period of time once peaks downstream have subsided. The project will provide a longer duration of base flows, improving the Black Rivers dissolved oxygen impairment. Collection and storage of peak flows from the project drainage area will aid towards addressing the 20% flood damage reduction goals set on the Red River by the Red River Basin Commission (RRBC) and Red River Watershed Management Board (RRWMB).
- **Project Schedule:** The project is scheduled to begin in 2020 (depending upon funding and board decisions).
- See **Attachment 3:** Construction plans and cross-sections, Construction details

PART FOUR: Aquatic Resource Impact¹ Summary

If your proposed project involves a direct or indirect impact to an aquatic resource (wetland, lake, tributary, etc.) identify each impact in the table below. Include all anticipated impacts, including those expected to be temporary. Attach an overhead view map, aerial photo, and/or drawing showing all of the aquatic resources in the project area and the location(s) of the proposed impacts. Label each aquatic resource on the map with a reference number or letter and identify the impacts in the following table.

- See **Attachment 4:** Wetland Impact Tables
 - Total mitigation requirements
 - WCA: 4.03 acres
 - See **Attachments 3 and 5:** Project Plans and Wetland Impact Maps
 - Aquatic Resources Delineation reports (Impoundment and Diversion) and the offsite assessment of potential indirect effects of diversion (Consideration for Black River Diversion Permitting, January 16, 2018 and updates February 1, 2018) are available upon request. These documents have been submitted to agencies prior to this application. These include Black River diversion delineation report 2017-11-06, Addendum diversion delineation report 2019-06-04, Black River diversion final wetland map 2019-09-11, Black River delineation concurrence request in Notice of Application form sent 2019-07-02)n.
-

PART FIVE: Applicant Signature

Check here if you are requesting a pre-application consultation with the Corps and LGU based on the information you have provided. Regulatory entities will not initiate a formal application review if this box is checked.

By signature below, I attest that the information in this application is complete and accurate. I further attest that I possess the authority to undertake the work described herein.

Signature:  Date: 4-15-20

I hereby authorize _____ to act on my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this application.

Wetland Number	Cuts in Existing Ditch Wetlands (acres)	New Cuts in Natural Wetlands (acres)	Fill in Existing Ditch Wetlands (acres)	Fill in Natural Wetlands (acres)	Impacts Requiring Mitigation (WCA)	Impacts Requiring Mitigation (USACE)	Notes	Fill Material Type
32	0.30	0.00	0.01	0.00	0.01	n/a		Sta. 87+00 Riprap
33	0.85	0.00	0.02	0.00	0.02	n/a		Sta. 81+00, 74+00, 67+00 Riprap
34	0.06	0.00	0.00	0.00	0.00	n/a		
35a	0.20	0.00	182.94 ft2	0.00	0.00	n/a		Sta. 45+50 Riprap
35b*	0.02	0.04	0.00	0.00	0.04	0.04		
35c	0.18	0.00	181.85 ft2	0.00	0.00	n/a		Sta. 35+00 Riprap
36a	0.41	0.00	0.01	0.00	0.01	n/a		Sta. 25+50 Riprap, 15+89 SWI Riprap
36b*	0.05	0.58	0.00	0.00	0.58	0.58	Partial Ag Exemption - WCA	
36c*	0.00	0.10	0.00	0.00	0.10	0.10		
36d*	0.00	0.00	0.00	0.00	0.00	0.00		
37*	0.00	0.05	0.00	0.00	0.05	0.05		
38	0.00	0.05	0.00	0.00	0.05	n/a		
39	0.01	0.00	0.00	0.00	0.00	n/a		
40b	0.03	0.00	0.00	0.00	0.00	n/a		
40a*	0.00	0.00	0.00	0.02	0.02	0.02		Riprap at Outlet to Black River
41	0.00	0.05	0.00	0.00	0.05	n/a		
Total Impacts		2.05	0.38	0.25	2.07	1.26		

Note: 1) * Indicates United States Army Corps of Engineers (USACE) Jurisdiction

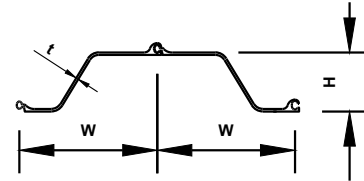
2) Impacts in square feet were combined and added to the total impacts in acres.

Table 3. Wetland impact table – Lateral Effect and Indirect Impacts

Wetland #	Soil	Existing Ditch Depth (feet - use 2 if between 0.5 and 2)	Setback Distance - Existing	Mitigation acres at 1:1	Proposed Ditch Depth (feet)	Setback Distance - Proposed	Mitigation acres at 0.5:1	Mitigation Acres
8b	Rosewood - I55A	0.5	270	0.44	5	400	0	0.44
35b*	Mavie - I43A	0.5	190	0.11	3	250	0	0.11
36b s*	Roliss - I53A	0	0	n/a	8	190	0.42	0.21
36b East side*	Roliss - I53A	0	0	n/a	8	190	0.13	0.07
36b n*	Roliss - I53A	0	0	n/a	8	190	0.31	0.16
36d*	Roliss - I53A	0	0	n/a	8	190	0.10	0.05
37*	Roliss - I53A	0	0	n/a	8	190	0.02	0.01
38	Roliss - I53A	0	0	n/a	8	190	0.58	0.29
41	Roliss - I53A	0	0	n/a	6	170	0.58	0.29
Wetland #3 from the Indirect Impact Study dated 6-5-19		n/a	n/a	0.4	n/a	n/a	n/a	0.4
Total Mitigation Acres WCA								1.96
Total Mitigation Acres USACE								0.61

Note: Wetlands 4b, 5b, 6b, and 29b will not be included in the mitigation as a vinyl sheet piling will be utilized to eliminate lateral effects. See typical cross-section shown on next page.

*indicates United States Army Corps of Engineers (USACE) Jurisdiction, Wetland 36b Ease Side is Exempt from WCA – AG Exemption.



SHEET PILING DETAILS (TW25)

NOT TO SCALE

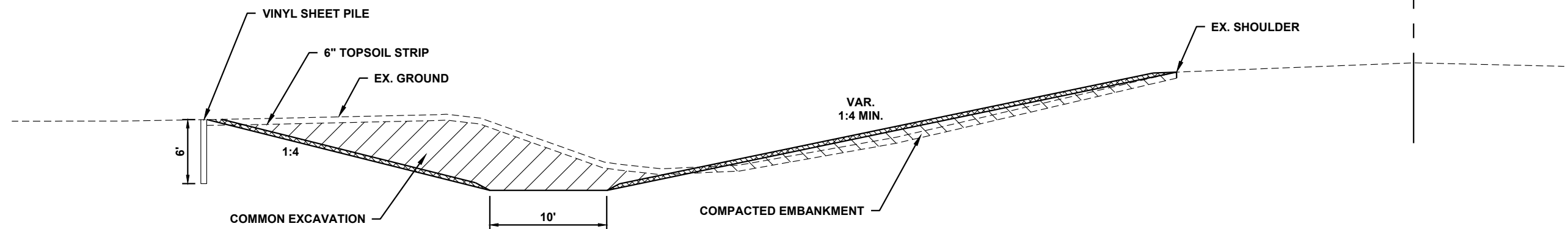
VINYL SHEET PILE									
Section	Width (w) in	Height (h) in	Thickness (t) in	Weight Pile lb/ft	Section Modulus in ³ /ft	Moment of Inertia in ⁴ /ft	Modulus of Elasticity psi	Tensile Strength lbs/in ²	Flexural Strength psi
TW25	18	6	0.25	4.9	9.1	27.4	380,000	6,500	11,140

NOTES:

1. VINYL SHEET PILE SHALL BE TIDEWALL TW25 OR AN ENGINEERED APPROVED EQUIVALENT.

WETLAND LATERAL EFFECT - VINYL SHEET PILE						
WETLAND NUMBER	DIVERSION DITCH	STARTING STATION	END STATION	LENGTH (FEET)	LOCATION FROM DITCH	DITCH DEPTH BELOW NATURAL GROUND (FEET)
6b	CSAH 12 DIVERSION DITCH	115+60	120+75	515	EAST	6.0
5b	CSAH 12 DIVERSION DITCH	122+75	125+05	230	EAST	5.7
4b	CSAH 12 DIVERSION DITCH	135+05	137+90	285	EAST	5.0
29b	SOUTH DIVERSION DITCH	112+30	115+75	345	NORTH	3.5
				TOTAL LENGTH		1,375

NOTE:
THE CONTRACTORS METHOD AND EQUIPMENT USED FOR DRIVING THE PILES SHALL BE APPROVED BY THE ENGINEER PRIOR TO INSTALLATION.



NOTE: NO TOPSOIL SHALL BE PLACED WITHIN THE DITCH BOTTOM.

VINYL SHEET PILE DETAIL

NOT TO SCALE

H:\JBM\3650\3655\3655-091.Black River Impoundment\CAD\Plans\TYPICAL SECTIONS.dwg-Vinyl sheet pile-4/13/2020 9:33 AM-(tnordby)

No.	Revision	Date	By	I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. Tony A. Nordby License No. 51392	Date		Thief River Falls P: 218.681.2951 F: 218.681.2987	Drawn by BGI	Date 5-25-18	BLACK RIVER IMPOUNDMENT PROJECT RED LAKE WATERSHED DISTRICT THIEF RIVER FALLS, MINNESOTA	TYPICAL SECTIONS PROJECT NO. 3655-091	C 8
							Checked by TAN	Scale AS SHOWN				

Attachment C

Avoidance and Minimization

Project Purpose, Need, and Requirements. Clearly state the purpose of your project and need for your project. Also include a description of any specific requirements of the project as they relate to project location, project footprint, water management, and any other applicable requirements. Attach an overhead plan sheet showing all relevant features of the project (buildings, roads, etc.), aquatic resource features (impact areas noted) and construction details (grading plans, storm water management plans, etc.), referencing these as necessary:

- Purpose and need: The primary purpose for the project is to reduce flood damages within the Black River sub-watershed. Reducing peak flows will reduce risk of flood damage to local public transportation facilities, erosion of agricultural and private lands upstream and downstream of the storage facility and improve the operation efficiency of the downstream Schirrick Dam on the Black River, improve hydrologic and hydraulic conditions within the sub-watershed, and improve water quality. The Red Lake River Watershed Restoration and Protection Strategy (WRAPS) Report indicates that dissolved oxygen is a stressor identified in the impairment of the Black River due to a lack of base flow during dry portions of the summer months. The project has the capability of storing peak flows and ability to strategically release those flows over an extended period of time once peaks downstream have subsided. The project will provide a longer duration of base flows, improving the Black Rivers dissolved oxygen impairment. Collection and storage of peak flows from the project drainage area will aid towards addressing the 20% flood damage reduction goals set on the Red River by the Red River Basin Commission (RRBC) and Red River Watershed Management Board (RRWMB).
- Specific requirements for project location, project footprint, water management and any other applicable requirements: Additional project requirements include coordination with the Minnesota Department of Natural Resources (MnDNR) on a public waters permit and dam safety permit for the project outlet confluence with the Black River and the construction of the levee system. The Minnesota Pollution Control Agency (MPCA) requires a Storm Water Pollution Prevention Plan (SWPPP) permit prior to the start of construction activities.
- See **Attachment 3**: Construction Plans (plan view, cross-sections) and Construction details

Avoidance. Both the CWA and the WCA require that impacts to aquatic resources be avoided if practicable alternatives exist. Clearly describe all on-site measures considered to avoid impacts to aquatic resources and discuss at least two project alternatives that avoid all impacts to aquatic resources on the site. These alternatives may include alternative site plans, alternate sites, and/or not doing the project. Alternatives should be feasible and prudent (see MN Rules 8420.0520 Subp. 2 C). Applicants are encouraged to attach drawings and plans to support their analysis:

- Four preliminary impoundment site alternatives were reviewed and are known as alternatives A through D (Figures 2-5 that follow). Due to the lack of storage capabilities wetland impacts, and reluctant landowners, alternatives B through D were dropped from further investigation. Alternative A provided storage potential that meets standards set by the RLWD and the RRWMB. The site provided willing and cooperative landowners, where the RLWD were made available privately owned agricultural lands by either fee title or permanent flowage easements. For this reason, Alternative A was selected to carry forward for further investigation.
- During project development, Alternative A was modified with additional drainage area, diversion ditches, and storage capacity at the proposed impoundment site. As the project is currently designed, minimal aquatic impacts result from the proposed impoundment site as outlined in the field delineation report. The footprint of the work is limited to what is necessary for the project purpose and need.

- Two alternatives were discussed and analyzed during the project development for Alternative A to avoid aquatic resource impacts. One modification analyzed the removal of all diversion ditches from the project to minimize impacts to aquatic resources. This option was considered unfeasible since the diversion ditches divert water into the proposed impoundment site that would otherwise bypass, maximize the drainage area, optimize flood storage by containing water within the project drainage area, and decrease the frequency of overtopping roads where runoff would leave the proposed impoundment drainage area.
- The second alternative was “Do Nothing”. This alternative would not fulfill the requirements set in the projects purpose and need. No actions would be taken to address flood damage reduction within the Black River sub-watershed. Peak flows wouldn’t be reduced, leaving higher risk of flood damage to local public transportation facilities, erosion of agricultural and private lands upstream and downstream of the proposed impoundment site, no improvement to operation efficiency of the downstream Schirrick Dam, and improvements wouldn’t be made to hydrologic and hydraulic conditions within the sub-watershed that would improve water quality. Therefore, this alternative was not considered.
- Further avoidance measures are being explored including the use of vinyl sheet piling to avoid lateral effect impacts.

Minimization. Both the CWA and the WCA require that all unavoidable impacts to aquatic resources be minimized to the greatest extent practicable. Discuss all features of the proposed project that have been modified to minimize the impacts to water resources (see MN Rules 8420.0520 Subp. 4):

- As the project is currently designed, minimal aquatic impacts result from the proposed impoundment site as outlined in the field delineation report. Measures were taken along the diversion ditches where spoil adjacent to aquatic resource areas will be hauled and placed outside the wetland limits. Riprap drop structures within the diversion ditches have been moved where ditch design would allow without increasing erosion risks to be outside aquatic resource limits. Field entrances were combined and placed at the property line to decrease the amount of field entrances and culverts to lower costs, but also avoid aquatic resource impacts. Levee alignments and inlet ditches within the impoundment site have been modified from original design to decrease the impacts to aquatic resources. Spoil from excavation will be placed away from wetlands.

Off-Site Alternatives. An off-site alternatives analysis is not required for all permit applications. If you know that your proposal will require an individual permit (standard permit or letter of permission) from the U.S. Army Corps of Engineers, you may be required to provide an off-site alternatives analysis. The alternatives analysis is not required for a complete application but must be provided during the review process in order for the Corps to complete the evaluation of your application and reach a final decision. Applicants with questions about when an off-site alternatives analysis is required should contact their Corps Project Manager.

- There are no feasible off-site alternatives for this project.

Attachment D

Replacement/Compensatory Mitigation

Complete this part *if* your application involves wetland replacement/compensatory mitigation not associated with the local road wetland replacement program. Applicants should consult Corps mitigation guidelines and WCA rules for requirements.

Replacement/Compensatory Mitigation via Wetland Banking. Complete this section if you are proposing to use credits from an existing wetland bank (with an account number in the State wetland banking system) for all or part of your replacement/compensatory mitigation requirements.

Wetland Bank Account #	County	Major Watershed #	Bank Service Area #	Credit Type (if applicable)	Number of Credits
1504	Red Lake	63	3	SWC	4.03

- See attached sheet for explanations

Applicants should attach documentation indicating that they have contacted the wetland bank account owner and reached at least a tentative agreement to utilize the identified credits for the project. This documentation could be a signed purchase agreement, signed application for withdrawal of credits or some other correspondence indicating an agreement between the applicant and the bank owner. *However, applicants are advised not to enter into a binding agreement to purchase credits until the mitigation plan is approved by the Corps and LGU.*

- The applicant is the owner of the credits.

Project-Specific Replacement/Permittee Responsible Mitigation. Complete this section if you are proposing to pursue actions (restoration, creation, preservation, etc.) to generate wetland replacement/compensatory mitigation credits for this proposed project.

WCA Action Eligible for Credit ¹	Corps Mitigation Compensation Technique ²	Acres	Credit % Requested	Credits Anticipated ³	County	Major Watershed #	Bank Service Area #

¹Refer to the name and subpart number in MN Rule 8420.0526.

²Refer to the technique listed in *St. Paul District Policy for Wetland Compensatory Mitigation in Minnesota*.

³If WCA and Corps crediting differs, then enter both numbers and distinguish which is Corps and which is WCA.

Explain how each proposed action or technique will be completed (e.g. wetland hydrology will be restored by breaking the tile.....) and how the proposal meets the crediting criteria associated with it. Applicants should refer to the Corps mitigation policy language, WCA rule language, and all associated Corps and WCA guidance related to the action or technique:

Attach a site location map, soils map, recent aerial photograph, and any other maps to show the location and other relevant features of each wetland replacement/mitigation site. Discuss in detail existing vegetation, existing landscape features, land use (on and surrounding the site), existing soils, drainage systems (if present), and water sources and movement. Include a topographic map showing key features related to hydrology and water flow (inlets, outlets, ditches, pumps, etc.):

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 14TH, 2020, 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, April 14th, 2020 at 10:00 a.m. Members Present: Darryl Tveitbakk,, Donald Jensen, Bruce Lawrence, Neil Peterson, and by virtual presence, Cody Hempel. Absent: None.

The meeting was called to order by Chairman Tveitbakk and the Pledge of Allegiance was recited.

The following resolutions were introduced by Commissioner Jensen, seconded by Commissioner Peterson, and upon vote were unanimously carried.

**RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE TRAILS
OPERATED BY GOODRIDGE TRAILBLAZERS SNOWMOBILE CLUB**

BE IT RESOLVED, that Pennington County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance for Wapiti, 4-G North and 4-G River Road Snowmobile trails managed by the Goodridge Trailblazers Snowmobile Club.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that the Chairman and County Auditor-Treasurer are authorized to sign such an agreement with the Department of Natural Resources.

BE IT FURTHER RESOLVED, that the County Auditor-Treasurer is hereby authorized to serve as the fiscal agent for the above referenced project.

**RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE TRAILS
OPERATED BY THIEF RIVER FALLS SNO-DRIFTERS**

BE IT RESOLVED, that the county of Pennington act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile trails managed by the Thief River Falls Sno-Drifters.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that the Chairman and County Auditor-Treasurer are authorized to sign such an agreement with the Department of Natural Resources.

BE IT FURTHER RESOLVED, that Kenneth Olson, County Auditor-Treasurer, is hereby authorized to serve as the fiscal agent for the above referenced project.

Peter Nelson, Water Plan Coordinator for the Pennington County Soil and Water Conservation District, reviewed the Thief River Watershed One Watershed One Plan.

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Lawrence, and upon vote was unanimously carried.

Resolution to Adopt and Implement the Thief River
Comprehensive Watershed Management Plan

Whereas, the Pennington County has been notified by the Minnesota Board of Water and Soil Resources that the Thief River Comprehensive Watershed Management Plan has been approved according to Minnesota Statutes §103B.801 and Board Resolution #16-17:

Now; Therefore, Be it Resolved, the county hereby adopts and will begin implementation of the approved Comprehensive Watershed Management Plan for the area of the county identified within the Plan.

Be it Further Resolved after the adoption of the Plan, the county shall amend existing water and related land resources plans and official controls as necessary to conform them to the Comprehensive Watershed Management Plan.

Be it Further Resolved after the adoption of the Comprehensive Watershed Management Plan or amendments to the plan, Pennington County shall notify local units of government within Pennington County or the Red Lake Watershed District. The local units of government are required to submit existing water and related land resources plans and official controls within 90 days to the county for review as per Minnesota Statutes, Section 103B.325.

Be it Further Resolved that within 180 days, the county shall review the submitted plans and official controls and identify any inconsistencies between the local plans and official controls and the Comprehensive Watershed Management Plan. Pennington County shall specify applicable and necessary measures to bring the local plans and official controls into conformance with the Comprehensive Watershed Management Plan.

Be it Further Resolved if a local unit of government disagrees with any changes to its plan, the local unit has 60 days after receiving the county's recommendations to appeal the recommendations to the Board of Water and Soil Resources.

Be it Further Resolved after receiving the recommendations of the county, or a resolution of an appeal, a local unit of government has 180 days to initiate revisions to its plan or

official controls. The new or revised plans and official controls must be submitted to the county for review and recommendations.

Peter Nelson also discussed the Memorandum of Agreement to start the Clearwater River One Watershed One Plan. Commissioner Jensen moved, seconded by Commissioner Peterson, to approve the Clearwater River One Watershed One Plan Memorandum of Agreement. Motion carried.

Moved by Commissioner Lawrence, seconded by Commissioner Jensen, to appoint Commissioner Peterson to the Clearwater River One Watershed One Plan Policy Committee with Commissioner Jensen as the alternate. Motion carried.

County Engineer Mike Flaagan presented the following bids:

Crushing Bids CP 57-20-07	
Schenkey's Inc.	\$117,550.00
Mark Sand & Gravel	\$186,650.00
Davidson Construction	\$124,950.00

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to award the bid for CP 57-20-07 to Schenkey's Inc. for \$117,550.00 as the best and lowest bid received. Motion carried.

County Wide Shouldering CP 57-20-05	
Davidson Construction	\$387,500.00
Thygeson Construction Company	\$283,500.00

Moved by Commissioner Lawrence, seconded by Commissioner Jensen, to award the bid for CP 57-20-05 to Thygeson Construction Company for the amount of \$283,500.00 as the best and lowest bid received. Motion carried.

County Wide Striping CP 57-20-04	
AAA Striping Service Company	\$45,806.29
Traffic Marking Service, INC.	\$46,838.62

Moved by Commissioner Lawrence, seconded by Commissioner Peterson, to award the bid for CP 57-20-04 to AAA Striping Service Company in the amount of \$45,806.29 as the best and lowest bid received. Motion carried.

County wide Crack Sealing CP 57-20-06	
Northwest Asphalt	\$165,215.00

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to award the bid for CP 57-20-06 to Northwest Asphalt in the amount of \$165,215.00 as the best and lowest bid received. Motion carried.

County Engineer Flaagan then discussed adding on to the storage building at the Main Highway Department site. He requests that the County Board pass a resolution requesting 50% of the addition come from State Aid Maintenance Funds.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Lawrence, and upon vote was unanimously carried.

RESOLUTION TO REQUEST USE OF CSAH MAINTENANCE FUNDS

WHEREAS, Pennington County desires to use the Regular County State Aid Highway (CSAH) Maintenance Account for a portion of the Highway Facility Upgrade Project and:

WHEREAS, Pennington County request a level of funding for this project based on the ratio of CSAH Expenditures to Total Cost.

Percentage of CSAH Expenditures to Total Cost: $\$1,154,188/\$2,413,553 = 48\%$

CSAH funding request: $\$130,000 \times 50\% = \$65,000.00$

NOW THEREFORE BE IT RESOLVED, that the County of Pennington hereby requests Regular CSAH Maintenance Account funds in the amount of \$65,000 for the Highway Facility Upgrade Project.

Commissioner Lawrence moved, seconded by Commissioner Jensen, to authorize the County Auditor-Treasurer and County Engineer to advertise for bids for an addition to the County Highway Department storage building. Motion carried.

The County Engineer reported that work on the bridges had been put on hold for the past weeks.

Erik Beitel, Emergency Management Director, gave an update. As this time there are 1650 confirmed cases of COVID-19 in Minnesota with 842 of those cases being classified as recovered. Test results take from 36 to 72 hours to be received. Social distancing and good hygiene are encouraged and appears to be working. AS per Spring flooding, the dam is open in Thief River Falls and 2,500 sandbags have been sent out. We are not looking for volunteers to fill additional sand bags at this time.

Kayla Jore, Inter County Nursing Service Director, noted that the Minnesota Department of Health has not released any information regarding the COVID-19 case in Red Lake County, but appears it was contracted outside of the community. Testing guidance has not changed.

County Sheriff Ray Kuznia recommends Patricia Braaten for the position of Part-Time Corrections Officer. Moved by Commissioner Jensen, seconded by Commissioner

Lawrence, to hire Patricia Braaten for the position of Part-Time Corrections Officer effective April 15th, 2020. Motion carried.

County Sheriff Ray Kuznia recommends the transfer of Robert Haugen from the position of Part-time Dispatcher/Jailer to Part-Time Corrections Officer. Moved by Commissioner Jensen, seconded by Commissioner Lawrence, to approve the transfer of Robert Haugen to the position of Part-Time Corrections Officer from Part-Time Jailer/Dispatcher effective April 6th, 2020. Motion carried.

The County Board discussed the previous motion to close the County Building to the public until April 13th, 2020. Moved by Commissioner Jensen, seconded by Commissioner Peterson, that all County Buildings remain closed to the public until further notice. Motion carried.

Ken Olson, County Auditor-Treasurer, noted that the State of Minnesota has changed their position on local DMV Office's and they have been given the choice to process transfers and license tab renewals by mail. They are however, not to be open to the public. Pennington County's DMV Office is processing the authorized documents it receives by mail or in the drop off box.

The County Board then reviewed the proposal to replace the current IBM Server with a new server and three years of hardware and software maintenance. Currently the Property Tax software, CAMA Software, payroll, and fixed assets software all run on this server. The Technology Committee has reviewed the proposal and recommends the purchase which was included in the Data Processing Budget.

Moved by Commissioner Lawrence, seconded by Commissioner Hempel, to purchase a new IBM Power 9 System Upgrade with three years of maintenance on the hardware and software for \$38,795.00. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Lawrence, to approve the minutes of March 24th, 2020 as written. Motion carried.

Moved by Commissioner Lawrence, seconded by Commissioner Peterson, to approve the minutes of April 2nd, 2020 as written. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Jensen, to approve payment of the Human Services warrants totaling \$ 133,203.87, and the following Commissioner warrants. Motion carried.

WARRANTS

County Revenue	\$193,148.91
Road & Bridge	\$ 96,008.30

Per diems and meal reimbursements in the amount of \$3,475.00 were also approved.

Commissioner Lawrence reported that the Technology Committee discussed a new website for Pennington County. The Technology Committee will proceed with a plan for an upgraded website.

County Attorney Seamus Duffy reported they had completed interviews for the position of Crime Victim Service Advocate and recommends Tamra Pautzke for the position. Commissioner Jensen moved, seconded by Commissioner Peterson, to hire Tamra Pautzke for the position of Crime Victim Services Advocate effective May 4th, 2020. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Jensen, to adjourn the Board meeting to Tuesday, April 28th, 2020 at 5:00 p.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

draft

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
99999997	99999997						
60	01-251-000-0000-6245		30.00	MEAL - NEW ULM CORR TRN - NEW		CONTINUING EDUCATION	N
61	01-251-000-0000-6245		30.00	MEAL - NEW ULM CORR TRN - NEW		CONTINUING EDUCATION	N
62	01-251-000-0000-6245		9.70	MEAL - NEW ULM CORR TRN - NEW		CONTINUING EDUCATION	N
99999997	99999997		69.70	3 Transactions			
1020	AMERICAN SOLUTIONS FOR BUSINESS						
70	01-041-000-0000-6401		3,507.04	2020 TAX STMTS/PRINT & PROCESS	INV04627918	SUPPLIES - AUDITOR	N
69	01-801-000-0000-6209		2,435.10	POSTAGE - TAX STATEMENTS	INV04627918	POSTAGE	N
1020	AMERICAN SOLUTIONS FOR BUSINESS		5,942.14	2 Transactions			
1364	AUTO VALUE						
80	01-201-000-0000-6304		135.71	BATTERY, LOCKOUT KIT #01	9473953	REPAIR & MAINTENANCE - SQUADS	N
1364	AUTO VALUE		135.71	1 Transactions			
99999997	BERG/CHRIS						
59	01-251-000-0000-6245		30.00	MEAL - NEW ULM CORR TRN - NEW		CONTINUING EDUCATION	N
99999997	BERG/CHRIS		30.00	1 Transactions			
2346	BJORKLUND COMPENSATION CONSULTIN						
85	01-801-000-0000-6262		2,500.00	SALARY SURVEY	4133	OTHER SERVICES	Y
97	01-801-000-0000-6801		400.00	SALARY SURVEY	4134	MISCELLANEOUS EXPENSE	Y
2346	BJORKLUND COMPENSATION CONSULTIN		2,900.00	2 Transactions			
2050	BREDESON SUPPLY						
99	01-091-000-0000-6401		18.95	NOTARY STAMP - ML	88316	SUPPLIES	N
2050	BREDESON SUPPLY		18.95	1 Transactions			
99999997	CASANOVA/DAVE						
67	01-251-000-0000-6405		74.76	L & M FLEET 5 FACESHEILDS		GENERAL SUPPLIES - JAIL	N
99999997	CASANOVA/DAVE		74.76	1 Transactions			
3306	CITY OF THIEF RIVER FALLS						
1	01-221-000-0000-6262		13,453.88	1ST QTR TASK FORCE WAGES	3620	OTHER SERVICES	N
2	01-221-000-0000-6801		156.93	1ST QTR TASK FORCE EXPENSES	3620	MISCELLANEOUS EXPENSE	N
3306	CITY OF THIEF RIVER FALLS		13,610.81	2 Transactions			
3407	CLIMATE CONTROL, INC.						
81	01-218-000-0000-6300		195.00	NEGATIVE AIRFLOW/JAIL CELLS	14307	REPAIRS & MAINTENANCE	N
82	01-218-000-0000-6300		65.00	KITCHEN AIR TEMP	14340	REPAIRS & MAINTENANCE	N

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
3407	CLIMATE CONTROL, INC.		260.00	2 Transactions			
88	4313 DEPARTMENT OF MOTOR VEHICLES 01-201-000-0000-6304		24.25	LICENSE/REGISTRATION #11		REPAIR & MAINTENANCE - SQUAD	N
	4313 DEPARTMENT OF MOTOR VEHICLES		24.25	1 Transactions			
27	13483 DEPT OF CORRECTIONS FINANCIAL SERV 01-251-000-0000-6801		2,214.00	FEBRUARY STS WAGES	597827	MISCELLANEOUS EXPENSE - JAIL	N
	13483 DEPT OF CORRECTIONS FINANCIAL SERV		2,214.00	1 Transactions			
92	13059 DHS - SWIFT 01-061-000-0000-6262		181.84	PVC PRINTING	A3001C57206KI	OTHER SERVICES - ELECTIONS	N
	13059 DHS - SWIFT		181.84	1 Transactions			
15	5308 ECOLAB 01-251-000-0000-6403		228.42	HAND SOAP	6254965429	JANITORIAL SUPPLIES - JAIL	N
	5308 ECOLAB		228.42	1 Transactions			
78	7317 GALLS, LLC 01-251-000-0000-6420		237.42	3 PAIR UNIFORM PANTS - NEW EMP	14671379	JAILER UNIFORMS	N
79	01-251-000-0000-6420		216.30	3-SHIRTS, 1 JACKET - NEW EMPLO	14709824	JAILER UNIFORMS	N
47	01-201-000-0000-6420		267.56	UNIFORM PANTS, SHIRTS #11,#13	15417839	UNIFORMS	N
48	01-251-000-0000-6420		428.43	NEW EMPLOYEE UNIFORMS, SHIRTS,	15444311	JAILER UNIFORMS	N
	7317 GALLS, LLC		1,149.71	4 Transactions			
83	999999997 GUNDERSON/JARRIN 01-251-000-0000-6420		55.88	UNIFORM ALLOWANCE REIMB		JAILER UNIFORMS	N
84	01-251-000-0000-6420		46.06	UNIFORM ALLOWANCE REIMB		JAILER UNIFORMS	N
	999999997 GUNDERSON/JARRIN		101.94	2 Transactions			
39	8385 HEARTLAND PAPER CO 01-251-000-0000-6403		219.78	BLEACH, LAUNDRY SOAP	6726291	JANITORIAL SUPPLIES - JAIL	N
40	01-251-000-0000-6403		326.96	DISINFECTANT, CLEANERS	6726300	JANITORIAL SUPPLIES - JAIL	N
41	01-218-000-0000-6403		131.22	BLACK BAGS	6759030	JANITORIAL SUPPLIES	N
42	01-218-000-0000-6403		87.99	DISINFECTANT, CLEANERS	6759042	JANITORIAL SUPPLIES	N
	8385 HEARTLAND PAPER CO		765.95	4 Transactions			
11	8125 HEPPNER CONSULTING 01-070-000-0000-6263		5,435.00	A400 INSTALLATION & SETUP	2897	COMPUTER SERVICES - DP	N
13	01-070-000-0000-6301		1,250.00	3YR HARDWARE MAINTENANCE	2897	MAINTENANCE AGREEMENT	N

Pennington County Financial System



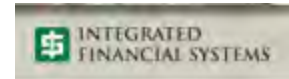
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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
14	01-070-000-0000-6301		6,069.00	3 YR SOFTWARE MAINTANCE	2897	MAINTENANCE AGREEMENT	N
12	01-070-000-0000-6631		25,001.10	IMB POWER 9 RACK MOUNT SYSTEM	2897	FURNITURE & EQUIPMENT	N
8125	HEPPNER CONSULTING		37,755.10	4 Transactions			
90	8326 HILLYARD INC 01-111-000-0000-6403		222.48	FLOOR STRIPPER	603856675	JANITORIAL SUPPLIES - COURTHOU	N
8326	HILLYARD INC		222.48	1 Transactions			
7	8014 HUGOS #7 01-003-000-0000-6330		12.53	FOOD FOR MEETING	1155	TRAVEL & EXPENSE	N
73	01-111-000-0000-6403		5.33	LYSOL	1155	JANITORIAL SUPPLIES - COURTHOU	N
8014	HUGOS #7		17.86	2 Transactions			
95	13498 MARCO TECHNOLOGIES LLC 01-132-000-0000-6301		39.98	EQ465509 MAINTENANCE AGREEMENT	INV7530887	MAINTENANCE AGREEMENT	N
96	01-801-000-0000-6301		647.57	EQ238936 MAINTENANCE AGREEMENT	INV7534416	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		687.55	2 Transactions			
63	999999997 MARTINSON/JULIE 01-251-000-0000-6420		22.93	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
64	01-251-000-0000-6420		47.99	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
65	01-251-000-0000-6420		42.99	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
66	01-251-000-0000-6420		58.99	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
999999997	MARTINSON/JULIE		172.90	4 Transactions			
28	13226 MCKESSON MEDICAL SURGICAL 01-251-000-0000-6255		139.63	PPD/SYRINGE/TESTSTRIP/LANCET	1239722	MEDICAL - LOCAL	N
37	01-251-000-0000-6255		36.16	COVER PROBE	1341224	MEDICAL - LOCAL	N
36	01-251-000-0000-6255		36.16	COVER PROBE	1462184	MEDICAL - LOCAL	N
38	01-251-000-0000-6255		28.23	SAFETY GLASSES	1669706	MEDICAL - LOCAL	N
35	01-251-000-0000-6255		18.45	COVER PROBE	1728831	MEDICAL - LOCAL	N
29	01-251-000-0000-6255		15.82	PPD/LANCET/OINTMENT	658663	MEDICAL - LOCAL	N
30	01-251-000-0000-6255		147.49	PPD/LANCET/OINTMENT	662221	MEDICAL - LOCAL	N
31	01-251-000-0000-6255		51.59	PULSE OX	691802	MEDICAL - LOCAL	N
32	01-251-000-0000-6255		50.28	THERM. PROBE COVER	810729	MEDICAL - LOCAL	N
33	01-251-000-0000-6255		191.63	BANDAGE/TEST STRIP	92079163	MEDICAL - LOCAL	N
34	01-251-000-0000-6255		114.49	PPE GLOVES	94707250	MEDICAL - LOCAL	N
13226	MCKESSON MEDICAL SURGICAL		829.93	11 Transactions			
13535	MEND CORRECTIONAL CARE, PLLC						

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
					Service Dates	Paid On Bhf #	On Behalf of Name	
19		01-251-000-0000-6255		7,500.00	MARCH HEALTHCARE SERVICES	4746	MEDICAL - LOCAL	6
20		01-251-000-0000-6255		1,284.86	NOVALOG/LANTUS/ZOFTRAN/EPIPEN	4777	MEDICAL - LOCAL	6
	13535	MEND CORRECTIONAL CARE, PLLC		8,784.86	2 Transactions			
	13329	MN ENTERPRISE TECHNOLOGY SHARED :						
93		01-070-000-0000-6263		1,300.00	FEBRUARY FIBER USAGE	DV20020445	COMPUTER SERVICES - DP	N
94		01-070-000-0000-6263		1,300.00	MARCH FIBER USAGE	DV20030459	COMPUTER SERVICES - DP	N
	13329	MN ENTERPRISE TECHNOLOGY SHARED :		2,600.00	2 Transactions			
	14033	NORTHERN STATE BANK						
75		01-201-000-0000-6405		10.06	WALMART - HAND SANITIZER REIMB		GENERAL SUPPLIES	N
76		01-201-000-0000-6420		90.00	MM/SEW UNIFORM PATCHES REIMB P		UNIFORMS	N
74		01-201-000-0000-6801		64.79	PACK N SHIP SENT #16 VEST FOR		MISCELLANEOUS EXPENSE	N
77		01-251-000-0000-6420		60.00	CATHY W/SEW UNIFORM PATCHES		JAILER UNIFORMS	N
	14033	NORTHERN STATE BANK		224.85	4 Transactions			
	14123	NORTHWEST BEVERAGE INC						
3		01-601-000-0000-6401		33.50	MARCH WATER BILL	7961	SUPPLIES - EXTENSION	N
	14123	NORTHWEST BEVERAGE INC		33.50	1 Transactions			
	15323	OFFICE DEPOT						
44		01-251-000-0000-6405		51.26	HEAVY STAPLER, STAMP	468262638001	GENERAL SUPPLIES - JAIL	N
46		01-201-000-0000-6405		69.95	JUMP DRIVES	476642938001	GENERAL SUPPLIES	N
45		01-201-000-0000-6405		145.76	2-30A TONER, JUMP DRIVES	476645593001	GENERAL SUPPLIES	N
	15323	OFFICE DEPOT		266.97	3 Transactions			
	16079	PETERSON LUMBER						
87		01-218-000-0000-6300		30.49	REPAIR LEC LOBBY WALL	65786	REPAIRS & MAINTENANCE	N
86		01-255-000-0000-6631		3,181.97	WEST STS DOOR	66286	SUPPLIES & EQUIPMENT - S.T.S.	N
	16079	PETERSON LUMBER		3,212.46	2 Transactions			
	16311	PRO-WEST & ASSOCIATES INC						
91		01-103-000-0000-6301		3,185.00	ANNUAL LINK & LINKS WEB MAINT	004242-C	MAINTENANCE AGREEMENT	N
	16311	PRO-WEST & ASSOCIATES INC		3,185.00	1 Transactions			
	20358	QUADIENT FINANCE USA, INC.						
89		01-801-000-0000-6209		2,500.00	POSTAGE		POSTAGE	N
	20358	QUADIENT FINANCE USA, INC.		2,500.00	1 Transactions			
	99999997	RED LAKE COUNTY RECORDER						

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
72	01-091-000-0000-6262		20.00	NOTARY RECORDING - ML	MAX	OTHER SERVICES	N
999999997	RED LAKE COUNTY RECORDER		20.00	1 Transactions			
4	18311 REGENTS OF THE UNIVERSITY OF MN 01-601-000-0000-6837		18,813.99	4-H EDUCATOR JAN-MARCH 2020	0300024855	REFUNDS & REIMBURSEMENTS	N
	18311 REGENTS OF THE UNIVERSITY OF MN		18,813.99	1 Transactions			
999999997	RIVERWAK PUBLIC HOUSE						
98	01-111-000-0000-6403		179.87	10 BUCKETSWIPES COVID 19		JANITORIAL SUPPLIES - COURTHOU	N
999999997	RIVERWAK PUBLIC HOUSE		179.87	1 Transactions			
71	19369 SANFORD PATIENT FINANCIAL SERVICES 01-091-000-0000-6262		600.05	SECUAL ASSAULT FORENSIC EXAM	101027103	OTHER SERVICES	6
	19369 SANFORD PATIENT FINANCIAL SERVICES		600.05	1 Transactions			
16	19356 SAYLOR DDS/BENJAMIN A 01-251-000-0000-6256		390.00	DENTAL	0	MEDICAL - REIMBURSED	6
	19356 SAYLOR DDS/BENJAMIN A		390.00	1 Transactions			
43	19352 STATE OF MN-DEPT OF PUBLIC SAFETY 01-220-000-0000-6203		270.00	CJDN CHARGES/1ST QUARTER	598634	TELETYPE	N
	19352 STATE OF MN-DEPT OF PUBLIC SAFETY		270.00	1 Transactions			
17	19355 STEIN'S INC 01-251-000-0000-6403		225.74	DISINFECTANT CLEANER	853529	JANITORIAL SUPPLIES - JAIL	N
18	01-251-000-0000-6405		53.88	FLOOR CLEANER PARTS	854331	GENERAL SUPPLIES - JAIL	N
	19355 STEIN'S INC		279.62	2 Transactions			
21	19550 SUMMIT FOOD SERVICE MANAGEMENT L 01-251-000-0000-6427		724.67	RATE CHANGE 01/01/20 - 2/28/20	72944	JAIL MEALS	N
23	01-251-000-0000-6403		390.20	PAPER	74862	JANITORIAL SUPPLIES - JAIL	N
24	01-251-000-0000-6427		3,263.43	JAIL MEALS 3/21/20 - 3/27/20	74863	JAIL MEALS	N
25	01-251-000-0000-6427		84.41	FOOD	75441	JAIL MEALS	N
26	01-251-000-0000-6427		3,210.90	JAIL MEALS 3/28/20 - 04/3/20	75442	JAIL MEALS	N
22	01-251-000-0000-6427		3,175.98	JAIL MEALS 04-04-20 - 04-10-20	76077	JAIL MEALS	N
	19550 SUMMIT FOOD SERVICE MANAGEMENT L		10,849.59	6 Transactions			
6	22301 VISUALGOV SOLUTIONS, LLC 01-041-000-0000-6852		14.00	E-CHECK FEE - JAN - MAR	JS4119	E-CHECK CHARGES	N

Pennington County Financial System



Jennifer
4/28/20 11:13AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 7

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
22301	VISUALGOV SOLUTIONS, LLC		14.00				
				1 Transactions			
23303	WEST GROUP PAYMENT CENTER						
8	01-091-000-0000-6240		671.55	MARCH WESTLAW ACCESS	842079637	SUBSCRIPTIONS	N
10	01-016-000-0000-6242		329.28	MARCH SUBSCRIPTIONS	842169233	SUBSCRIPTIONS - LAW LIBRARY	N
9	01-091-000-0000-6240		63.84	MARCH SUBSCRIPTIONS	842175891	SUBSCRIPTIONS	N
23303	WEST GROUP PAYMENT CENTER		1,064.67				
				3 Transactions			
1 Fund Total:			120,683.43	County Revenue		40 Vendors	87 Transactions

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Pennington County Financial System



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4/28/20 11:13AM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
68	3488 CONNEY SAFETY 03-350-000-0000-6428		1,187.05	SAFETY EQUIPMENT		SAFETY EQUIPMENT	N
	3488 CONNEY SAFETY		1,187.05		1 Transactions		
53	6011 FED EX 03-320-000-0000-6209		11.90	MAIL PROPOSALS		POSTAGE	N
	6011 FED EX		11.90		1 Transactions		
51	7322 GILSON COMPANY INC 03-330-000-0000-6554		288.53	LAB EQUIPMENT		ENGINEERING & SURVEYING SUPPLI	N
	7322 GILSON COMPANY INC		288.53		1 Transactions		
54	7302 GRAINGER 03-350-000-0000-6428		270.88	SAFETY EQUIPMENT		SAFETY EQUIPMENT	N
	7302 GRAINGER		270.88		1 Transactions		
55	8356 HOUSTON ENGINEERING INC 03-330-000-0000-6261		7,597.00	CE BRIDGE PROJECT		CONSULTING & LEGAL SERVICES	N
	8356 HOUSTON ENGINEERING INC		7,597.00		1 Transactions		
56	12302 LOCATORS & SUPPLIES INC 03-350-000-0000-6428		539.76	SAFETY EQUIPMENT		SAFETY EQUIPMENT	N
	12302 LOCATORS & SUPPLIES INC		539.76		1 Transactions		
57	14123 NORTHWEST BEVERAGE INC 03-320-000-0000-6401		23.50	WATER	1183597	SUPPLIES	N
	14123 NORTHWEST BEVERAGE INC		23.50		1 Transactions		
58	16313 PENNINGTON COUNTY AUDITOR 03-320-000-0000-6801		1,989.18	ROAD ASSESSMENTS ON DITCHES		MISCELLANEOUS EXPENSE	N
	16313 PENNINGTON COUNTY AUDITOR		1,989.18		1 Transactions		
50	17002 QUILL CORPORATION 03-320-000-0000-6401		127.04	CORRECTION TAPE, TONER		SUPPLIES	N
	17002 QUILL CORPORATION		127.04		1 Transactions		
52	19426 SANDAHL'S 03-320-000-0000-6209		90.00	DECALS UNIT 206		POSTAGE	N
	19426 SANDAHL'S		90.00		1 Transactions		

Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Descripti	1099
								Paid On Bhf #	On Behalf of Name	
23311	WIDSETH SMITH NOLTING & ASSOC	03-330-000-0000-6261			350.00	REMONUMENTATION SURVEY			CONSULTING & LEGAL SERVICES	N
23311	WIDSETH SMITH NOLTING & ASSOC				350.00		1 Transactions			
3 Fund Total:					12,474.84	Road & Bridge		11 Vendors		11 Transactions

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Pennington County Financial System



Jennifer
4/28/20 11:13AM
40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
16310 POLK COUNTY AUDITOR					
5 40-760-000-0000-6262		46.07	WORK DONE ON JD#60		OTHER SERVICES - JD #60 N
16310 POLK COUNTY AUDITOR		46.07	1 Transactions		
40 Fund Total:		46.07	Ditch Funds	1 Vendors	1 Transactions
Final Total:		133,204.34	52 Vendors	99 Transactions	

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	120,683.43	County Revenue
	3	12,474.84	Road & Bridge
	40	46.07	Ditch Funds
	All Funds	133,204.34	Total

Approved by,

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Jennifer
4/24/20 1:33PM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



Jennifer
4/24/20 1:33PM
1 County Revenue

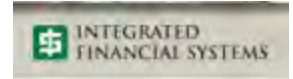
Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
19343 LARSON/MELISSA		22.85	MEAL - TRANSPORT	041520	TRAVEL & EXPENSE
1 01-251-000-0000-6330					N
19343 LARSON/MELISSA		22.85	1 Transactions		
1 Fund Total:		22.85	County Revenue	1 Vendors	1 Transactions
Final Total:		22.85	1 Vendors	1 Transactions	

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	22.85	County Revenue
All Funds		22.85	Total

Approved by,
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**PENNINGTON COUNTY
FIVE YEAR PLAN
4/28/2020**

Road		Location	Description	CSAH			Local
				Construction	Maintenance	Other	
2020							
1	CSAH 8	CSAH 17 to TH 59	2' Shoulder paving and safety enhancements			\$75,600	
2	CSAH 16	TH 32 to TH 59	Rumble strips				
3	CSAH 8	TH 32 to CSAH 17	Reconstruction, Roundabouts and Bridge	\$6,250,000		\$3,750,000	
4	CSAH 7	Intersection of CSAH 7 and TH 32	Box Culvert	\$250,000		\$168,000	\$6,000
5	CR 61	Intersection of CR 61 and CSAH 16	Box Culvert				\$125,000
6	CR 62	Intersection of CR 62 and CSAH 16	Culverts		\$150,000		
	County Wide		Crack Sealing		\$275,000		
	County Wide		Shouldering		\$50,000		
	County Wide		Striping		\$475,000		
		Total		\$6,500,000	\$475,000	\$3,993,600	\$131,000
2021							
7	CSAH 7	Intersection of CSAH 7 and TH 32	Intersection Lighting			\$9,000	
	County Wide		Crack Sealing		\$150,000		
	County Wide		Shouldering		\$275,000		
	County Wide		Striping		\$50,000		
		Total		\$0	\$475,000	\$0	\$0
2022							
8	CSAH 6	CSAH 22 to CSAH 24	Mill and Overlay	\$800,000			
9	CSAH 30	TH 59 to Barzen	Reconstruction	\$400,000			
	County Wide		Crack Sealing		\$150,000		
	County Wide		Striping		\$50,000		
	County Wide		Shouldering		\$275,000		
		Total		\$1,200,000	\$475,000	\$0	\$0
2023							
10	CSAH 22	Over Red Lake River	Bridge Replacement	\$500,000		\$2,500,000	
11	CSAH 10	South County Line to CSAH 3	Mill and Overlay	\$1,800,000			
12	CSAH 1	Polk County to CSAH 10	Mill and Overlay	\$100,000			
	County Wide		Crack Sealing		\$150,000		
	County Wide		Shouldering		\$275,000		
	County Wide		Striping		\$50,000		
		Total		\$2,400,000	\$475,000	\$2,500,000	\$0
2024							
13	CSAH 25	Red Lake County to CSAH 3	Mill and Overlay	\$1,800,000			
14	CSAH 22	CSAH 3 to TH 1	Mill and Overlay	\$925,000			
15	CSAH 7	CSAH 17 to TH 59	Mill and Overlay or Reclamation	\$1,400,000		\$640,000	
16	CSAH 21	TH 1 to Marshall County	Regrading	\$1,100,000			
17	CSAH 2	CSAH 17 to CR 80	Regrading	\$1,750,000			
18	CSAH 17	CR 57 to CR 59	Reconstruction				
19	CSAH 15	CSAH 3 to CSAH 7	Regrading	\$1,400,000			
	County Wide		Crack Sealing		\$150,000		
	County Wide		Shouldering		\$275,000		
	County Wide		Striping		\$50,000		
		Total		\$4,250,000	\$475,000	\$2,000,000	\$0
				Total 2019 through 2023	\$14,350,000	\$2,375,000	\$8,493,600
							\$131,000