

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER - COUNTY BOARD ROOM
TUESDAY, APRIL 14TH, 2020, 10:00 A.M.**

AGENDA

Pledge of Allegiance

- 10:00 Peter Nelson – Pennington County SWCD
- Thief River Comprehensive Watershed Mgmt. Plan
- Clearwater River Watershed – One Watershed/One Plan – M.O.A. Draft 03/23/20
- 10:15 Mike Flaagan – County Engineer
- 10:30 Erik Beitel – Emergency Mgmt. Director
- COVID-19 update
- 10:45 Ray Kuznia – County Sheriff
- County Auditor's Items

(This agenda is subject to change)

Note: As advertised, bids for CP57-20-04, CP57-20-05, CP57-20-06, and CP57-20-07 will be opened on April 14th, 2020 at 9:00 a.m. in Meeting Room A of the Gov't Center.

(Due to COVID-19 and social distancing, ZOOM meeting invites will be sent to those on the agenda, county dept heads, and those on the agenda emailing list)

Memorandum of Agreement Template - Planning Phase

The attached Memorandum of Agreement (MOA) template contains all the basic elements for a collaborative decision-making process among the participating local units of government that meets the One Watershed, One Plan guiding principles. While this template applies specifically to the Planning Phase of One Watershed, One Plan, the participating organizations could modify it to apply to their on-going relationships during plan implementation.

A few items to consider in adapting this template for a specific watershed:

- This is just one example of a MOA; many other formats exist and may be used as long as the MOA and associated bylaws clearly outline the decision-making process to be used by the representatives of participating local units of government for plan development and submittal.
- In the template, highlighted italicized text indicates where information specific to the particular watershed must be entered.
- Participants are strongly encouraged to obtain assistance from the appropriate local government legal counsel in the development of any agreements and bylaws.
- Item 5b. Submittal of the Plan outlines two possible methods for an integrated review process intended to: meet statutory requirements for the plans being replaced; streamline the formal review process through joint submittal to the Board of Water and Soil Resources (BWSR); and ensure local adoption and implementation of the final watershed-based plan. Planning partners may propose a different method to BWSR, but that method must address these three factors.
- This template sets up a Policy Committee as the decision-making body during the Planning Phase. Local government partners that adopt the MOA must also designate a member of their governing board to serve on the Policy Committee. Some points about Policy Committee responsibilities to include In a cover letter and/or presentation to the boards of the respective parties:

Policy Committee Membership Expectations

1. Actively attend and participate in all scheduled meetings of the Policy Committee. Consider also including an anticipated meeting schedule and frequency, for example “first meeting of the Policy Committee will be in.... The committee will meet approximately monthly through....” Also consider including a generalized outline of anticipated decision points during the process to build interest and provide an expectation of progress.
2. Actively engage in the decision-making process for watershed-based planning with the understanding that goals, objectives, and action items of the water plan must be prioritized, targeted, and measurable.
3. Help to keep board members and constituents apprised of the status and progress of the watershed-based planning process.
4. Utilize the technical resources of their respective entities to assist and inform their decisions in the water planning process.

This Page is for reference purposes only

MEMORANDUM OF AGREEMENT

This agreement (Agreement) is made and entered into by and between:

The Counties of Clearwater, Pennington, Polk, and Red Lake by and through their respective County Board of Commissioners,

The Clearwater, East Polk, Pennington, and Red Lake County Soil and Water Conservation Districts, by and through their respective Soil and Water Conservation District Board of Supervisors, and the Red Lake Watershed District, by and through their respective Board of Managers;

Collectively referred to as the “parties.”

WHEREAS, the Counties of this Agreement are political subdivisions of the State of Minnesota, with authority to carry out environmental programs and land use controls, pursuant to Minnesota Statutes Chapter 375 and as otherwise provided by law; and

WHEREAS, the Soil and Water Conservation Districts (SWCDs) of this Agreement are political subdivisions of the State of Minnesota, with statutory authority to carry out erosion control and other soil and water conservation programs, pursuant to Minnesota Statutes Chapter 103C and as otherwise provided by law; and

WHEREAS, the Watershed Districts of this Agreement are political subdivisions of the State of Minnesota, with statutory authority to carry out conservation of the natural resources of the state by land use controls, flood control, and other conservation projects for the protection of the public health and welfare and the provident use of the natural resources, pursuant to Minnesota Statutes Chapters 103B, 103D, 103E, and as otherwise provided by law; and

WHEREAS, the parties to this Agreement have a common interest and statutory authority to prepare, adopt, and assure implementation of a comprehensive watershed management plan *in the Clearwater River Watershed* to conserve soil and water resources through the implementation of practices, programs, and regulatory controls that effectively control or prevent erosion, sedimentation, siltation and related pollution in order to preserve natural resources, ensure continued soil productivity, protect water quality, reduce damages caused by floods, preserve wildlife, protect the tax base, and protect public lands and waters; and

WHEREAS, with matters that relate to coordination of water management authorities pursuant to Minnesota Statutes Chapters 103B, 103C, and 103D with public drainage systems pursuant to Minnesota Statutes Chapter 103E, this Agreement does not change the rights or obligations of the public drainage system authorities.

WHEREAS, pursuant to Minnesota Statutes Section 103B.101 Subd. 14, the Board of Water and Soil Resources (BWSR) “may adopt resolutions, policies, or orders that allow a comprehensive plan, local water management plan, or watershed management plan, developed or amended, approved and adopted, according to chapter 103B, 103C, or 103D to serve as substitutes for one another or be replaced with a comprehensive watershed management plan,” also known as the “One Watershed, One Plan”; and

WHEREAS, the Parties have formed this Agreement for the specific goal of developing a plan pursuant to Minnesota Statutes § 103B.801, Comprehensive Watershed Management Planning, also known as *One Watershed, One Plan*.

Approved _____, 2020

NOW, THEREFORE, the Parties hereto agree as follows:

1. **Purpose:** The Parties to this Agreement recognize the importance of partnerships to plan and implement protection and restoration efforts for the Clearwater River Watershed (Attachment A). The purpose of this Agreement is to collectively develop and adopt, as local government units, a coordinated watershed management plan for implementation per the provisions of the Plan. Parties signing this agreement will be collectively referred to as Clearwater River Planning Partnership

This Agreement does not establish a joint powers entity but set outs the terms and provisions by which the parties "may jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they may be exercised." Minnesota Statutes Section 471.59. As is permitted under the joint exercise of powers statute, Minnesota Statutes Section 471.59, the parties agree that under this Agreement, and as agreed upon and directed by the Policy Committee, one or more of the parties may exercise any power common to them on behalf of the other participating units, such as they have done under the Memorandum of Agreement where _____ is the fiscal agent and provides the day-to-day administrative duties of the Clearwater River Planning Partnership.

2. **Term:** This Agreement is effective upon signature of all Parties in consideration of the Board of Water and Soil Resources (BWSR) Operating Procedures for One Watershed, One Plan; and will remain in effect until adoption of the plan by all parties, unless canceled according to the provisions of this Agreement or earlier terminated by law.
3. **Adding Additional Parties:** A qualifying party within the Clearwater River Watershed that is responsible for water planning and resource management according to Minnesota State Statutes desiring to become a member of this Agreement shall indicate its intent by adoption of a board resolution by the time of the first Policy Committee meeting that includes a request to the Policy Committee to join the Clearwater River Planning Partnership, a representative appointed to the Policy Committee, and a statement that the party agrees to abide by the terms and conditions of the Agreement; including but not limited to the bylaws, policies and procedures adopted by the Policy Committee.
4. **Withdrawal of Parties:** A party desiring to leave the membership of this Agreement shall indicate its intent in writing to the Policy Committee in the form of an official board resolution. Notice must be made at least 180 days in advance of leaving the Agreement. A party that leaves the membership of the Agreement remains obligated to complying with the terms of any grants the Clearwater River Planning Partnership has at the time of the party's notice to leave membership and is obligated until the grant has ended.

5. **General Provisions:**

- a. **Compliance with Laws/Standards:** The Parties agree to abide by all federal, state, and local laws; statutes, ordinances, rules and regulations now in effect or hereafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the Agreement is responsible.
- b. **Indemnification:** Each party to this Agreement shall be liable for the acts of its officers, employees or agents and the results thereof to the extent authorized or limited by law and shall not be responsible for the acts of any other party, its officers, employees or agents. The provisions of the Municipal Tort Claims Act, Minnesota Statute Chapter 466 and other applicable laws govern liability of the Parties. To the full extent permitted by law, actions by the Parties, their respective officers, employees, and agents pursuant to this Agreement are intended to be and shall be construed as a “cooperative activity.” It is the intent of the Parties that they shall be deemed a “single governmental unit” for the purpose of liability, as set forth in Minnesota Statutes § 471.59, subd. 1a(a). For purposes of Minnesota Statutes § 471.59, subd. 1a(a) it is the intent of each party that this Agreement does not create any liability or exposure of one party for the acts or omissions of any other party.
- c. **Employee Status:** The parties agree that the respective employees or agents of each party shall remain the employees or agents of each individual respective party.
- d. **Records Retention and Data Practices:** The Parties agree that records created pursuant to the terms of this Agreement will be retained in a manner that meets their respective entity’s records retention schedules that have been reviewed and approved by the State in accordance with Minnesota Statutes § 138.17. The Parties further agree that records prepared or maintained in furtherance of the agreement shall be subject to the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13) and the Official Records Act (Minnesota Statutes Section 15.17). At the time this agreement expires, all records will be turned over to the _____ for continued retention.
- e. **Timeliness:** The Parties agree to perform obligations under this Agreement in a timely manner and keep each other informed about any delays that may occur.
- f. **Extension:** The Parties may extend the termination date of this Agreement upon agreement by all Parties.
- g. **Termination:** The Parties anticipate that this Agreement will remain in full force and effect through the term of the grant agreement with BWSR and until cancelled by all parties. The parties acknowledge their respective and applicable obligations, if any, under Minnesota Statutes Section 471.59, Subd. 5 after the purpose of the Agreement has been completed.

6. Administration:

- h. **Establishment of Committees for Development of the Plan.** The Parties agree to designate one representative, who must be an elected or appointed member of the governing board, to a Policy Committee for development of the watershed-based plan and may appoint one or more technical representatives to an Advisory Committee for development of the plan in consideration of the BWSR Operating Procedures for One Watershed, One Plan.
 - i. The parties agree that the Policy Committee established under the Memorandum of Agreement for the purpose of developing the Clearwater River Watershed Comprehensive Water Management Plan shall continue to operate cooperatively, but not as a single entity, for the purpose of implementation of the Clearwater River Watershed Comprehensive Water Management Plan. The Policy Committee will meet quarterly or as needed to decide on the content of the plan. Each Policy Committee member will serve as a liaison to their respective governing boards, act on behalf of their respective boards, and have the responsibility to inform their governing board on actions taken by the Policy Committee. Each representative shall have one vote and shall have the authority to act on behalf of the party they represent in the following matters: grant applications for grants the Policy Committee has voted to apply for/request on behalf of the Clearwater River Planning Group; report review and approval, payments under Clearwater River Planning Group grant(s).
 - ii. Each governing board may choose an alternate to serve on the Policy Committee as needed in the absence of the designated member.
 - iii. The Policy Committee will establish bylaws within 90 days of the execution of this document to describe the functions and operations of the committee(s).
 - iv. The Advisory Committee will meet quarterly or as needed to assist and provide technical support and make recommendations to the Policy Committee on the development and content of the plan. Members of the Advisory Committee may not be a current board member of any of the Parties without unanimous approval by Policy Committee.
 - v. **The Planning Workgroup.** The parties agree that the Planning Workgroup shall continue and shall consist of the One Watershed One Plan Coordinator, local water planners, and the WD Administrator for the purposes of logistical and day-to-day decision-making in the. The Planning Workgroup will meet quarterly or as needed.
- i. **Submittal of the Plan.** The Policy Committee will recommend the plan to the Parties of this agreement. The Policy Committee will be responsible for initiating a formal review process for the watershed-based plan conforming to Minnesota Statutes Chapters 103B and 103D, including public hearings. Upon completion of local review and comment, and approval of the plan for

submittal by each party, the Policy Committee will submit the watershed-based plan jointly to BWSR for review and approval.

- j. **Adoption of the Plan.** The Parties agree to adopt and begin implementation of the plan within 120 days of receiving notice of state approval, and provide notice of plan adoption pursuant to Minnesota Statutes Chapters 103B and 103D.
6. **Fiscal Agent:** The Policy Committee shall appoint annually one of the parties to the Agreement to be the Fiscal Agent for the Clearwater River One Watershed One Plan. The Fiscal Agent agrees to:
- a. Accept all responsibilities associated with the implementation of the BWSR grant agreement for developing a watershed-based plan.
 - b. Perform financial transactions as part of grant agreement and contract implementation.
 - c. Pursuant to Minnesota Statutes Section 471.59, Subd. 3, provide for strict accountability of all funds and report of all receipts and disbursements and annually provide a full and complete audit report. Provide the Policy Committee with the records necessary to describe the financial condition of the BWSR grant agreement.
 - d. Retain fiscal records consistent with the agent's records retention schedule until termination of the agreement (at that time, records will be turned over to the One Watershed One Plan Coordinator).
7. **Grant Administration:** The Policy Committee shall appoint annually a "Grant Administrator" to handle the administrative work of the Clearwater River One Watershed One Plan. "In the circumstance that the Grant Administrator position is vacated, the Policy Committee shall appoint one of the parties to the Agreement to fill this role until the position is re-filled." The party that is the Grant Administrator handling the administration agrees to provide the following to the Clearwater River Planning Group for the purposes of this Agreement:
- a. Accept all day-to-day responsibilities associated with the implementation of the BWSR grant agreement for developing a watershed-based plan, including being the primary BWSR contact for the *One Watershed, One Plan* Grant Agreement and being responsible for BWSR reporting requirements associated with the grant agreement.
 - b. Provide the Policy Committee with the records necessary to describe the planning condition of the BWSR grant agreement.
 - c. Assist the Policy Committee and the Planning Workgroup with the administrative details to oversee implementation of the watershed-based plan.
 - d. Maintain the Clearwater River One Watershed One Plan webpage
 - e. Perform other duties to keep the Policy Committee, the Advisory Committee, and the Planning Workgroup informed about the implementation of the watershed-based plan.

8.

Authorized Representatives: The following persons will be the primary contacts for all matters concerning this Agreement:

Clearwater County
Allan Paulson or successor
County Administrator
213 Main Ave N. Dept 202
Bagley, MN 56621
Telephone: 218 684-6520

Clearwater SWCD
Chester Powell or successor
Waterplanner/Program Technician
312 Main Ave N. Suite 3
Bagley, MN 56621
Telephone: 218 694-6845 ext 4

Pennington County
(enter name) or successor
County Administrator
(enter address)
Telephone: _____

Pennington SWCD
(enter name) or successor
District Administrator
(enter address)
Telephone: _____

Polk County
(enter name) or successor
County Administrator
(enter address)
Telephone: _____

East Polk SWCD
(enter name) or successor
District Administrator
(enter address)
Telephone: _____

Red Lake County
(enter name) or successor
County Administrator
(enter address)
Telephone: _____

Red Lake County SWCD
(enter name) or successor
District Administrator
(enter address)
Telephone: _____

Red Lake Watershed District
(enter name) or successor
Manager
(enter address)
Telephone: _____

IN TESTIMONY WHEREOF the Parties have duly executed this agreement by their duly authorized officers.
(Repeat this page for each participant)

PARTNER: **Clearwater County**

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

APPROVED AS TO FORM *(use if necessary)*

BY: _____
County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this agreement by their duly authorized officers.
(Repeat this page for each participant)

PARTNER: **Pennington County**

APPROVED:

BY: _____
Board Chair Date

BY: _____
County Auditor Date

APPROVED AS TO FORM *(use if necessary)*

BY: _____
County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this agreement by their duly authorized officers.
(Repeat this page for each participant)

PARTNER: **Pennington SWCD**

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager Date

APPROVED AS TO FORM *(use if necessary)*

BY: _____
County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this agreement by their duly authorized officers.

PARTNER: **Polk County**

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

APPROVED AS TO FORM *(use if necessary)*

BY: _____
County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this agreement by their duly authorized officers.

PARTNER: **East Polk SWCD**

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

APPROVED AS TO FORM *(use if necessary)*

BY: _____
County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this agreement by their duly authorized officers.

PARTNER: **Red Lake County**

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

APPROVED AS TO FORM *(use if necessary)*

BY: _____
County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this agreement by their duly authorized officers.

PARTNER: **Red Lake County SWCD**

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

APPROVED AS TO FORM *(use if necessary)*

BY: _____
County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this agreement by their duly authorized officers.

PARTNER: Red Lake Watershed District

APPROVED:

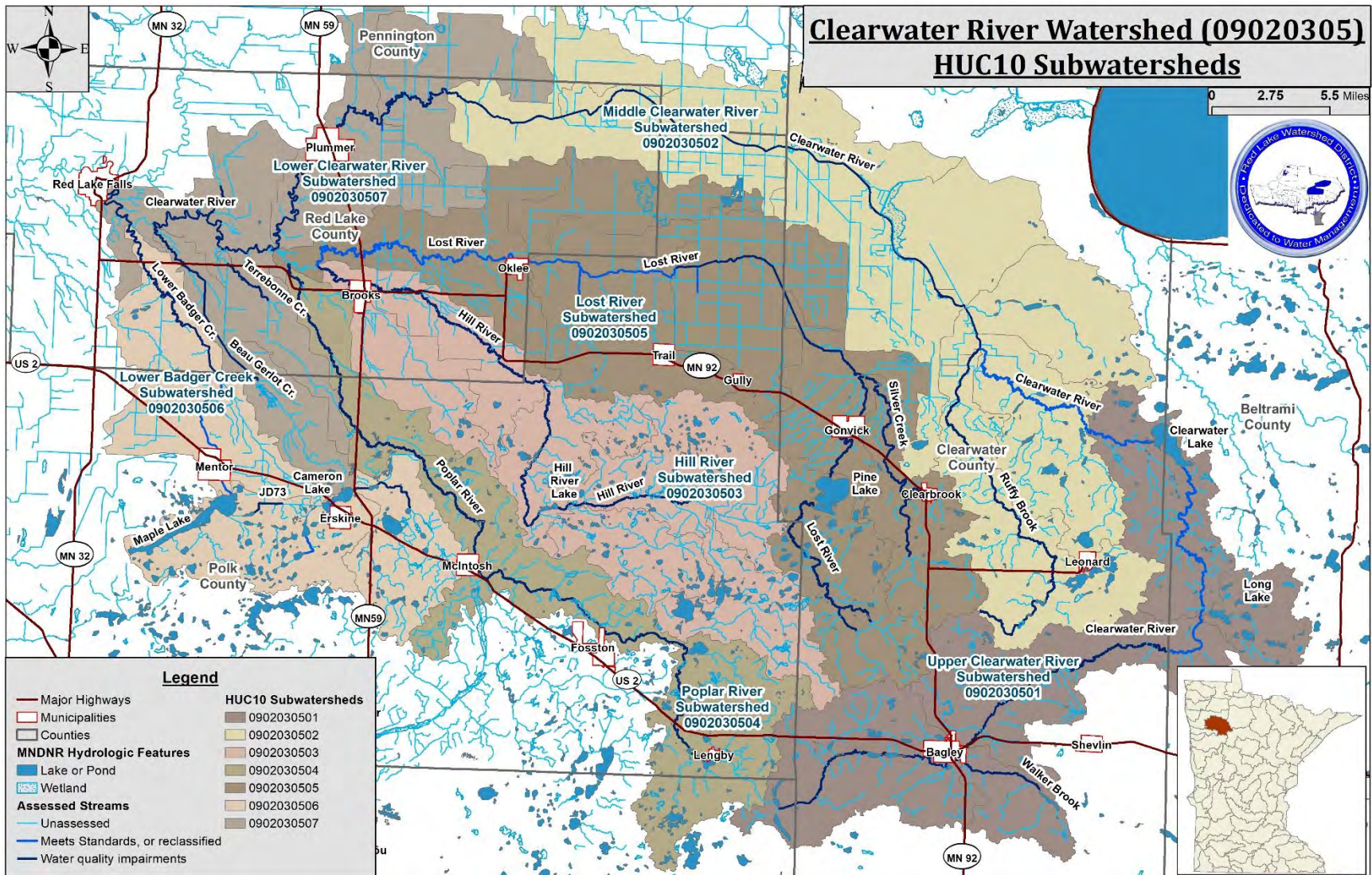
BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

APPROVED AS TO FORM *(use if necessary)*

BY: _____
County Attorney Date

Attachment A



Attachment B

Scope of Services Provided by the

Fiscal Agent

The _____ will have the following duties (*the following are examples and should be modified to meet local need, including additional attachments if services are split between multiple parties*):

1. Coordination of Policy Committee meetings, including:
 - a. Provide advance notice of meetings;
 - b. Prepare and distribute the Agenda and related materials;
 - c. Prepare and distribute Policy Committee Minutes;
 - d. Maintain all records and documentation of the Policy Committee;
 - e. Provide public notices to the counties and watershed district for publication; and
 - f. Gather public comments from public hearing and prepare for submittal.
2. Coordination of Advisory Committee meetings, including the technical and citizen subcommittees, including:
 - a. Provide advance notice of meetings;
 - b. Prepare and Distribute the Agenda and related materials;
 - c. Prepare and Distribute Minutes; and
 - d. Maintain all records and documentation of the committees.
3. Administration of the grant with BWSR for the purposes of developing a watershed-based plan, including:
 - a. Submit this Agreement, work plan, and other documents as required;
 - b. Execute the grant agreement;
 - c. Account for grant funds and prompt payment of bills incurred;
 - d. Complete annual eLINK reporting;
 - e. Present an annual audit of grant funds and their usage; and
 - f. Maintain all financial records and accounting.
4. Contracting for services with the chosen consultant for plan preparation and writing of the watershed-based plan, including:
 - a. Execute the Contract for Services agreement;
 - b. Oversee expenditures incurred by the consultant;
 - c. Provide prompt payment for services rendered; and
 - d. Serve as primary contact person with the consultant.

Resolution to Adopt and Implement the Thief River Comprehensive Watershed Management Plan

Whereas, the Pennington County has been notified by the Minnesota Board of Water and Soil Resources that the Thief River Comprehensive Watershed Management Plan has been approved according to Minnesota Statutes §103B.801 and Board Resolution #16-17:

Now; Therefore, Be it Resolved, the county hereby adopts and will begin implementation of the approved Comprehensive Watershed Management Plan for the area of the county identified within the Plan.

Be it Further Resolved after the adoption of the Plan, the county shall amend existing water and related land resources plans and official controls as necessary to conform them to the Comprehensive Watershed Management Plan.

Be it Further Resolved after the adoption of the Comprehensive Watershed Management Plan or amendments to the plan, Pennington County shall notify local units of government within Pennington County or the Red Lake Watershed District. The local units of government are required to submit existing water and related land resources plans and official controls within 90 days to the county for review as per Minnesota Statutes, Section 103B.325.

Be it Further Resolved that within 180 days, the county shall review the submitted plans and official controls and identify any inconsistencies between the local plans and official controls and the Comprehensive Watershed Management Plan. Pennington County shall specify applicable and necessary measures to bring the local plans and official controls into conformance with the Comprehensive Watershed Management Plan.

Be it Further Resolved if a local unit of government disagrees with any changes to its plan, the local unit has 60 days after receiving the county's recommendations to appeal the recommendations to the Board of Water and Soil Resources.

Be it Further Resolved after receiving the recommendations of the county, or a resolution of an appeal, a local unit of government has 180 days to initiate revisions to its plan or official controls. The new or revised plans and official controls must be submitted to the county for review and recommendations.

CERTIFICATION

STATE OF MINNESOTA

Pennington County

I do hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by Pennington County at a duly authorized meeting thereof held on the _____ of April 2020.

Pennington County Board Chair

RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE TRAILS OPERATED BY THIEF RIVER FALLS SNO-DRIFTERS

BE IT RESOLVED, that the county of Pennington act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile trails managed by the Thief River Falls Sno-Drifters.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that the Chairman and County Auditor-Treasurer are authorized to sign such an agreement with the Department of Natural Resources.

BE IT FURTHER RESOLVED, that Kenneth Olson, County Auditor-Treasurer, is hereby authorized to serve as the fiscal agent for the above referenced project.

**STATE OF MINNESOTA
COUNTY OF PENNINGTON**

I, Kenneth Olson, Auditor-Treasurer of Pennington County, do hereby certify that the above is a true and correct copy of a resolution that was introduced by Commissioner _____, seconded by Commissioner _____, and upon vote was unanimously carried.

Date: April 14th, 2020

Kenneth Olson, Auditor-Treasurer
Pennington County

**RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE
TRAILS OPERATED BY GOODRIDGE TRAILBLAZERS SNOWMOBILE
CLUB**

BE IT RESOLVED, that Pennington County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance for Wapiti, 4-G North and 4-G River Road Snowmobile trails managed by the Goodridge Trailblazers Snowmobile Club.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that the Chairman and County Auditor-Treasurer are authorized to sign such an agreement with the Department of Natural Resources.

BE IT FURTHER RESOLVED, that the County Auditor-Treasurer is hereby authorized to serve as the fiscal agent for the above referenced project.

**STATE OF MINNESOTA
COUNTY OF PENNINGTON**

I, Kenneth Olson, Auditor-Treasurer of Pennington County, do hereby certify that the above is a true and correct copy of a resolution that was introduced by Commissioner _____, seconded by Commissioner _____, and upon vote was unanimously carried.

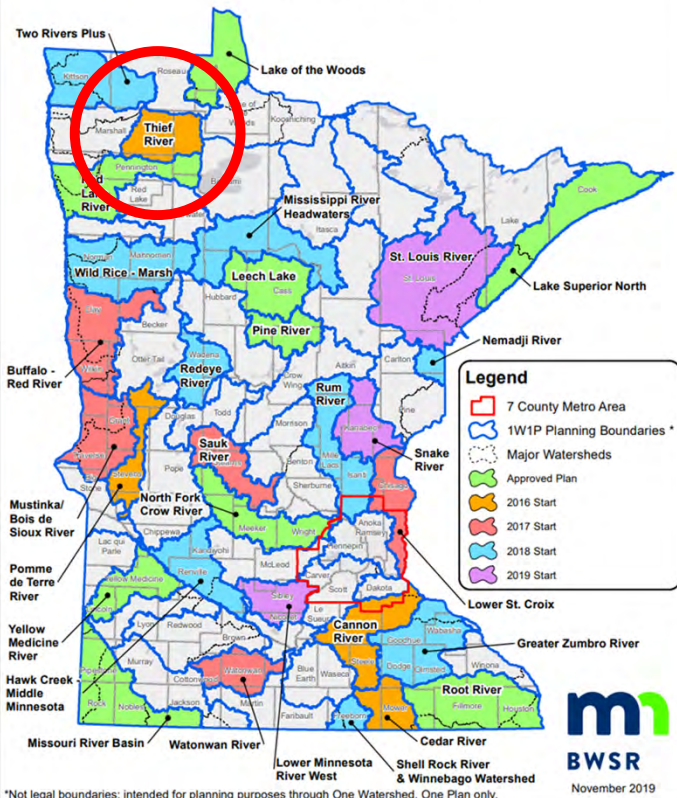
Date: April 14th, 2020

Kenneth Olson, Auditor-Treasurer
Pennington County

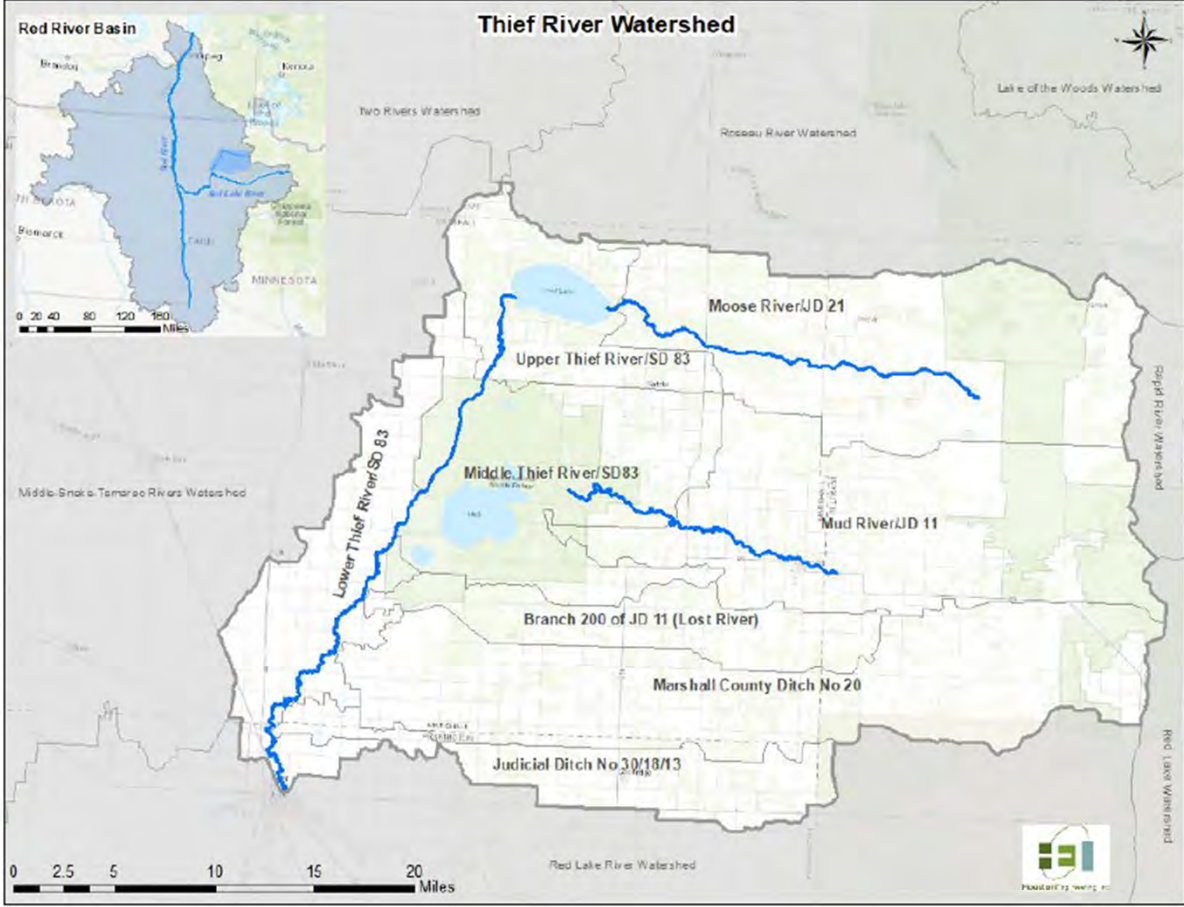
One Watershed One Plan – Thief River Watershed



One Watershed, One Plan Participating Watersheds



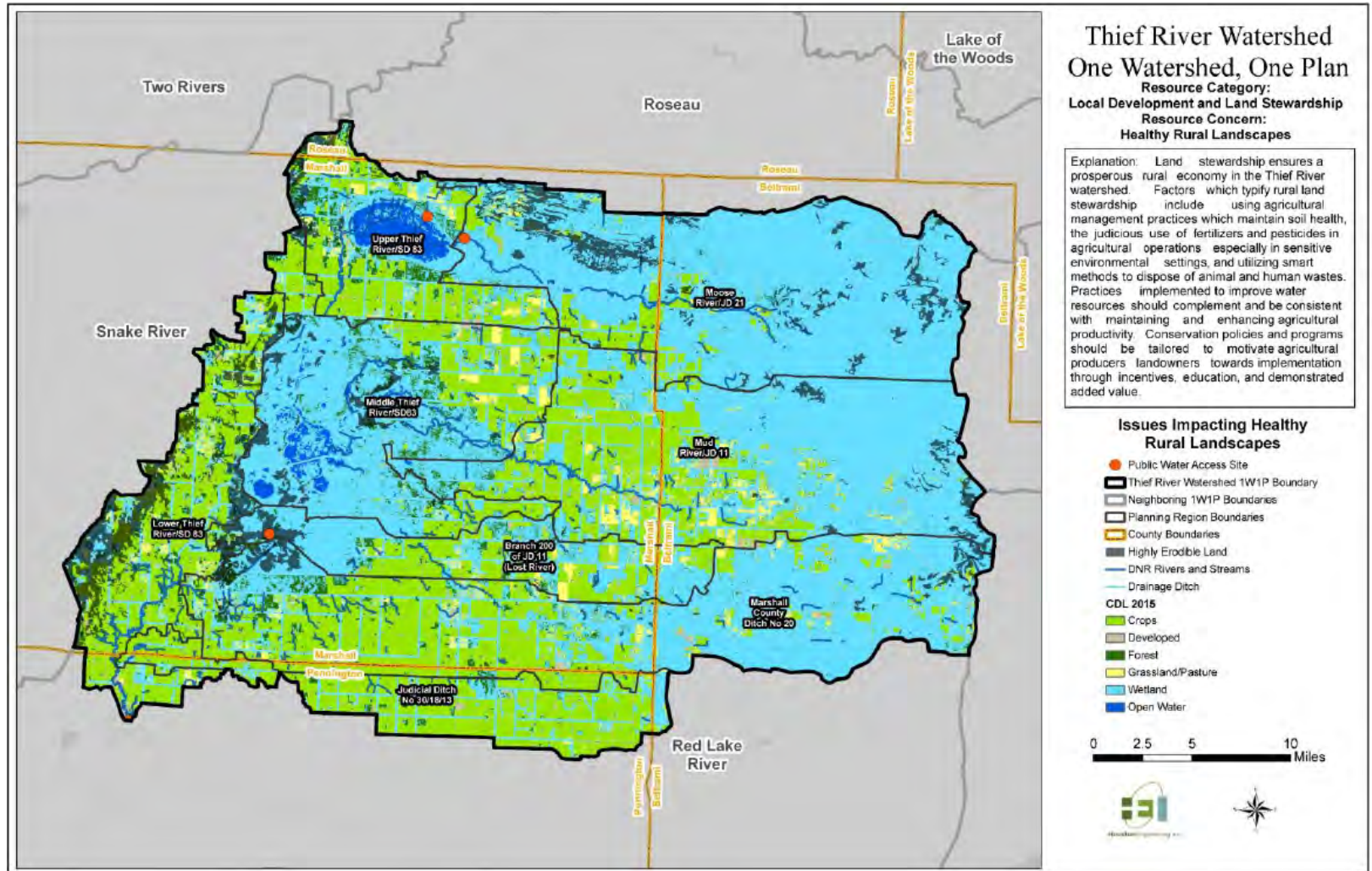
*Not legal boundaries; intended for planning purposes through One Watershed, One Plan only.



Land Use

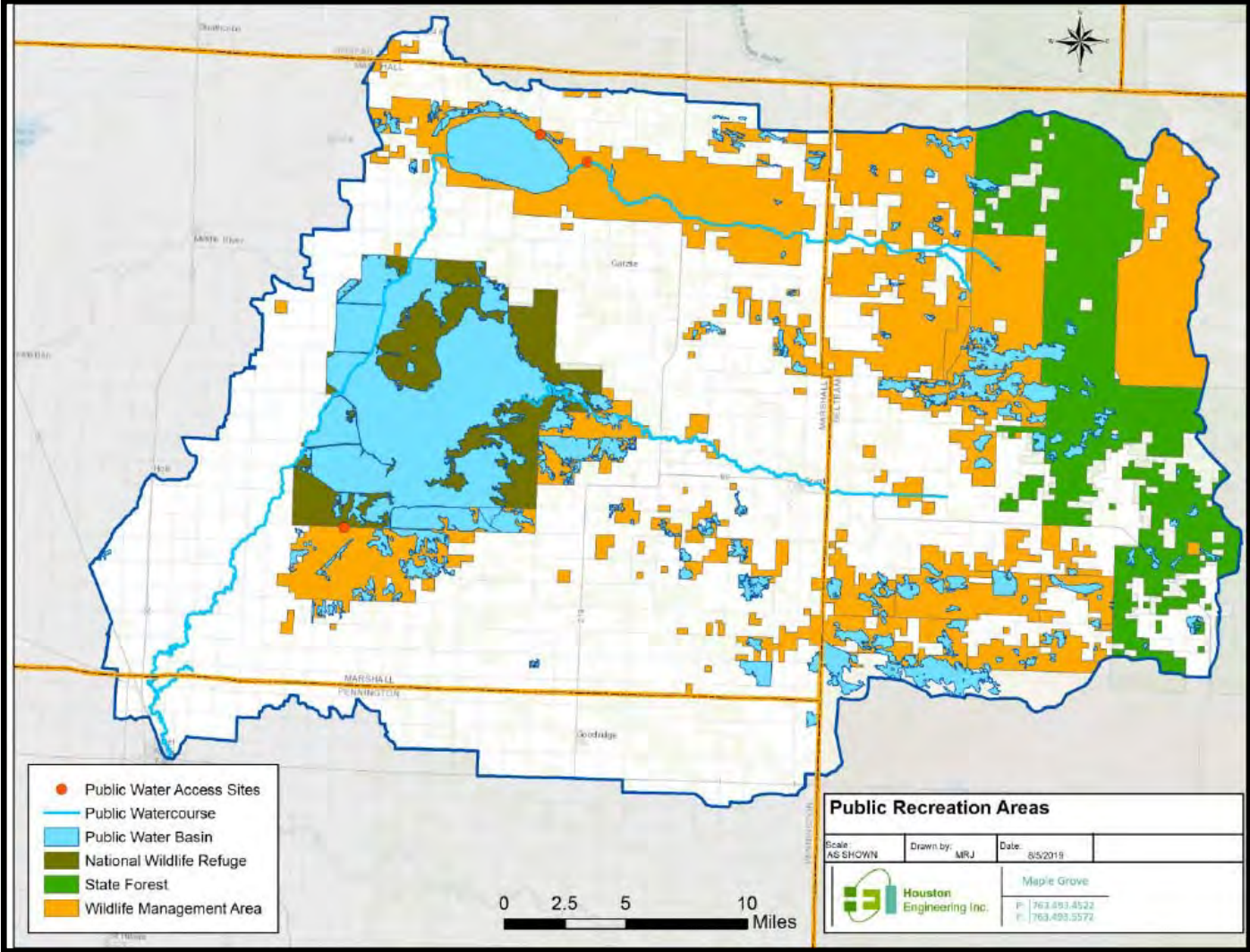
45% wetlands

36% cropland



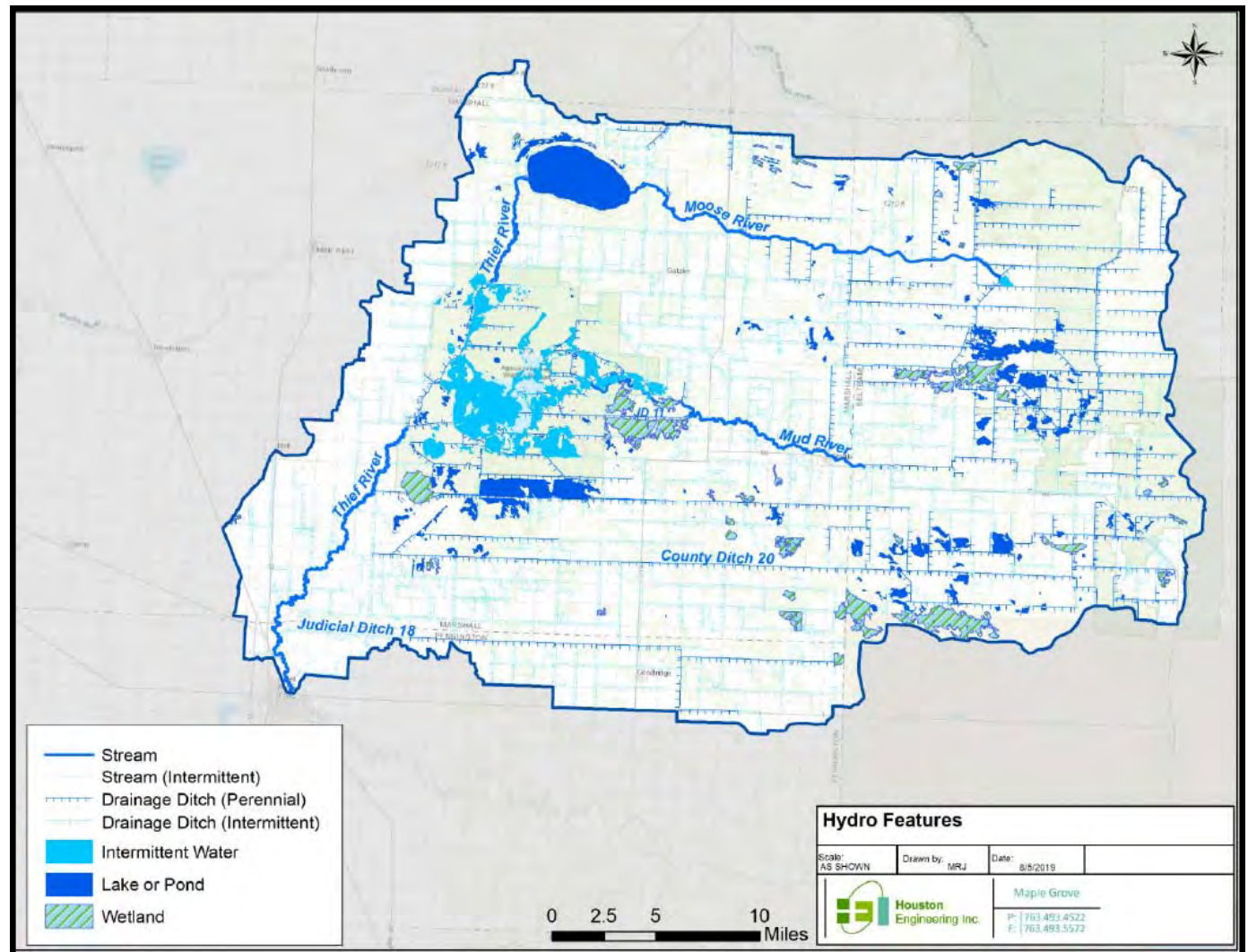
Public Lands

- Agassiz National Wildlife Refuge
- Beltrami Island State Forest
- Thief Lake WMA
- Moose River WMA
- 33 WMAs



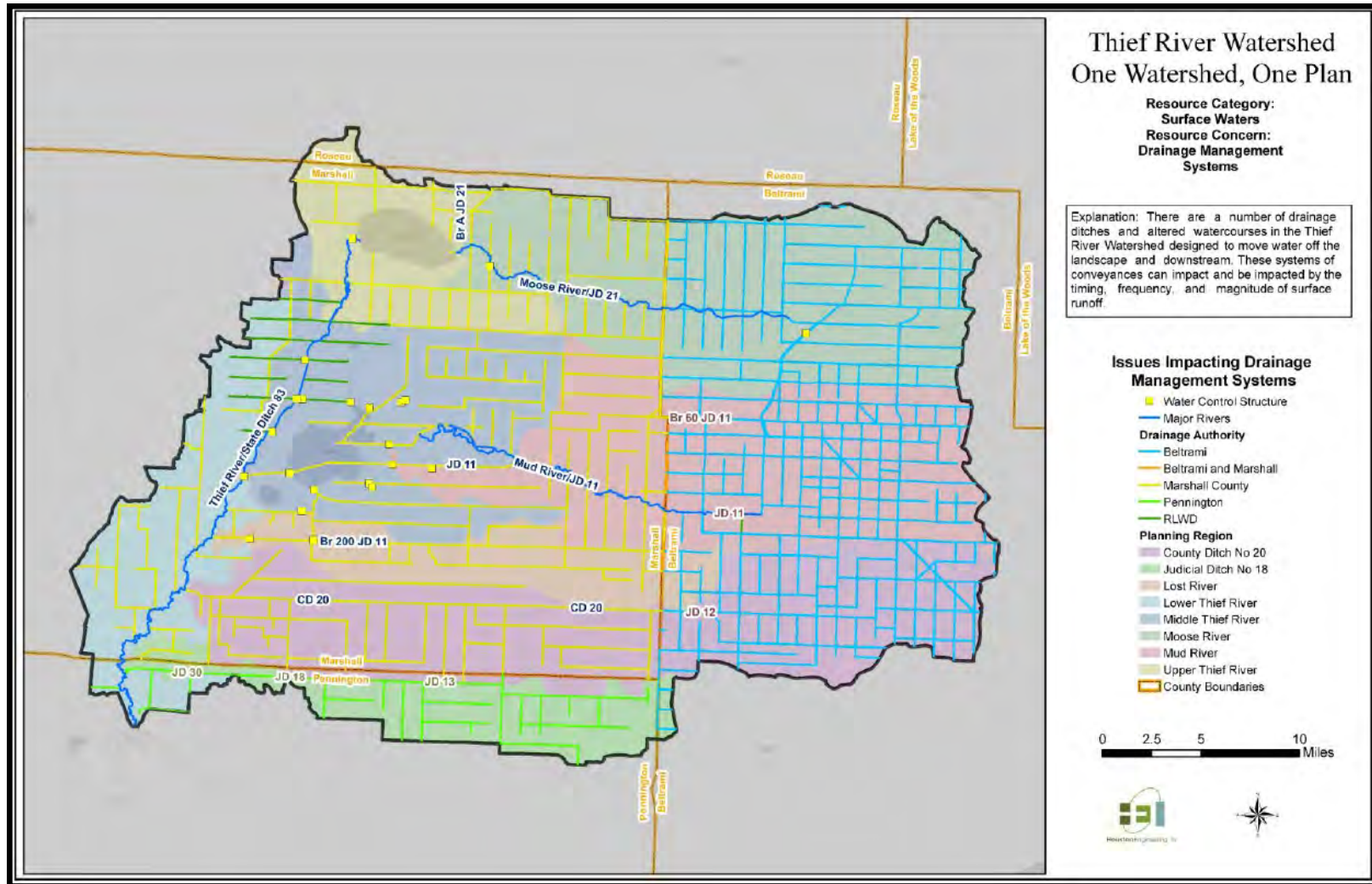
Hydrology

- ❑ 1,248 miles of legal ditches
- ❑ 3rd most channelized in the State



Water Control Structures

- 30 Impoundments
- Most in Agassiz NWR
- Moose River Impoundment



Plan Timeline

- ❑ Notice of Plan Initiation – August 2017
- ❑ Public Meetings - January 2018
- ❑ Plan composed January 2018 to July 2019
- ❑ Public Hearing on Draft Plan – December 2019
- ❑ BWSR Approved – March 2020



Plan Overview

- Executive Summary
- Section 1 – Introduction
- Section 2 – Prioritization of Resources, Concerns, and Issues
- Section 3 – Measurable Goals
- Section 4 – Targeted Implementation
- Section 5 – Implementation Programs
- Appendices – Land and Water Resources Inventory

Priority Issues

❑ Issues – Factors such as a pollutant or stressor impacting a resource

❑ 27 Issues Identified

❑ 12 Issues in Tier A (Highest Priority)

❑ 15 Issues in Tier B

Priority Tier	Rank of issue votes as a fraction of total votes
Tier A	Above 70 th percentile
Tier B	40 th – 70 th percentile
Tier C	Below 40 th percentile
Unranked	No votes received



Protection and Restoration for Total Suspended Solids

Red Impaired

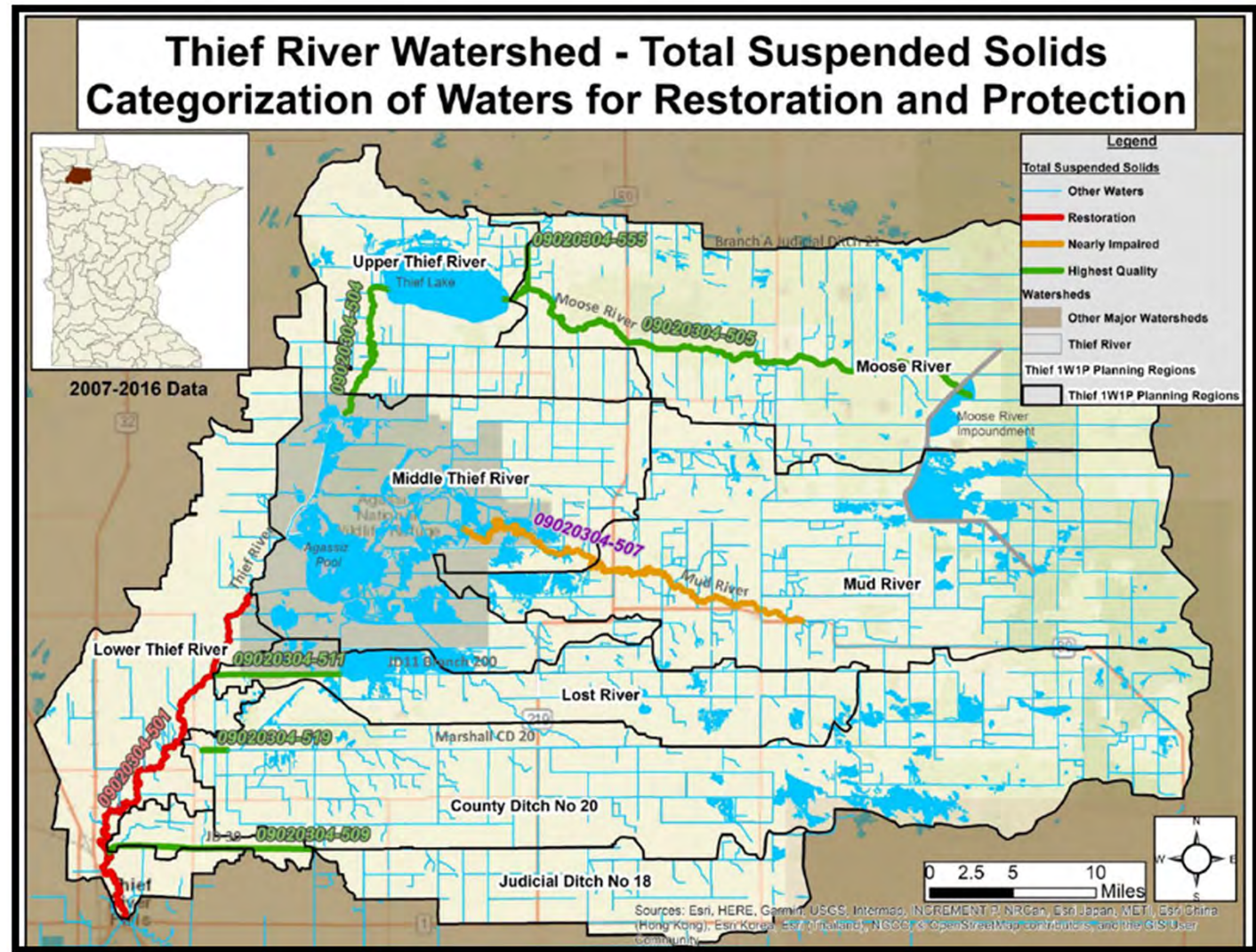
15% Reduction Goal

Orange Nearly Impaired


10% Reduction Goal

Green Highest Quality

5% Reduction Goal



Measurable Goals

- 13 Measurable Goals Categories
 - Goals for each planning region (HUC 10)
 - Goals address one to multiple priority issues
 - Developed by WRAPS, TMDL, existing plans, studies, and 1W1P process
- 

Goals - Sediment

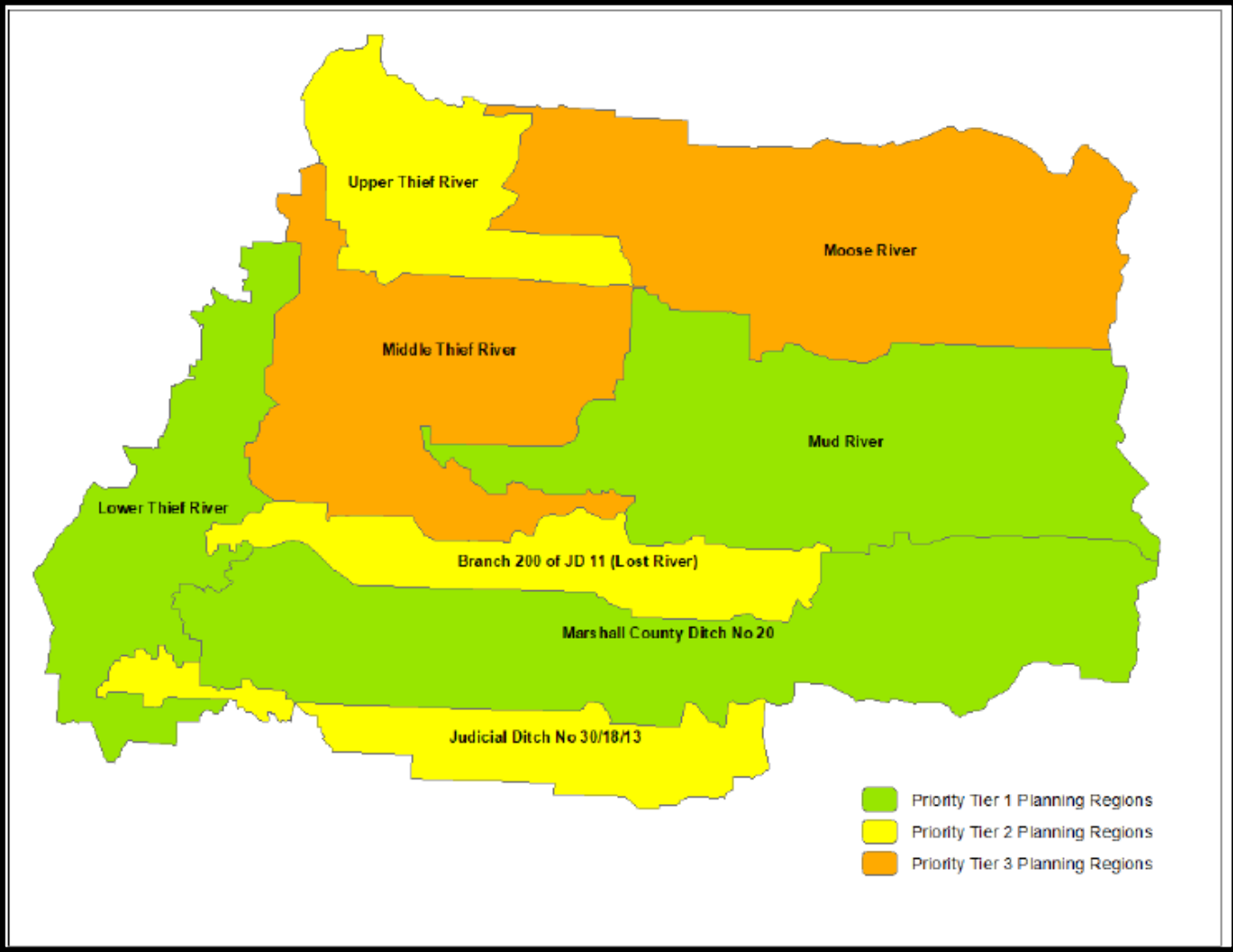
- ❑ Protection (Highest Quality): Lost River: 5% or 34 tons/yr.
- ❑ **Restoration (Impaired): Lower Thief River/SD 83: 15% or 2,335 tons/yr.**
- ❑ Protection (Highest Quality): Marshall County Ditch 20: 5% or 128 tons/yr.
- ❑ Restoration (Potential Impairment): Middle Thief River/SD 83: 15% or 653 tons/yr.
- ❑ Protection (Highest Quality): Moose River/JD 21: 5% or 49 tons/yr.
- ❑ Protection (Nearly Impaired): Mud River/JD 11: 10% or 290 tons/yr.
- ❑ Protection (Highest Quality): Upper Thief River/SD 83: 5% or 103 tons/yr.
- ❑ Protection (Highest Quality): Judicial Ditch 30/18/13: 5% or 70 tons/yr.
- ❑ These goals address 6 priority issues identified in Section 2

Priority Planning Regions

☐ 3 Tiers

☐ Tier 1

- ☐ Lower Thief
- ☐ CD20
- ☐ Mud River



Implementation Table

Location: Lower Thief River/SD 83 Planning Region																									
Priority Tier 1 Planning Region																									
Action Level	PTMApp Treatment Group	Implementation Actions: Management Practices	Measurable Output	Metric	Estimated Cost	Timeline					Implementation Responsibilities		Measurable Goals												
						2020-21	2022-23	2024-25	2026-27	2028-29	Lead Entity	Partner	MGC 3.2.1	MGC 3.2.2	MGC 3.2.3	MGC 3.2.4	MGC 3.2.5	MGC 3.2.6	MGC 3.2.7	MGC 3.2.8	MGC 3.2.9	MGC 3.2.10	MGC 3.2.11	MGC 3.2.12	MGC 3.2.13
B	Source Reduction	Implement practices that are focused on and maintain soil health, including but not limited to conservation tillage and residue management, crop rotation methods, and/or the use of cover crops	2,490 acres with management practices; 1,428 tons/yr. sediment reduction; 269 lbs./yr. TP load reduction	# acres; annual tons sediment and lbs. TP load reduction	\$76,858	x	x				SWCD	MDA, NRCS, Crop Advisors, Landowner		x		x	x	x	x					x	x
1	Source Reduction	Implement additional practices that are focused on and maintain soil health, including but not limited to conservation tillage and residue management, crop rotation methods, and/or the use of cover crops	7,939 acres with management practices; 1,957 tons/yr. sediment reduction; 1,208 lbs./yr. TP load reduction	# acres; annual tons sediment and lbs. TP load reduction	\$245,067	x	x	x			SWCD	MDA, NRCS, Crop Advisors, Landowner		x		x	x	x	x					x	x
2	Source Reduction	Implement additional practices that are focused on and maintain soil health, including but not limited to conservation tillage and residue management, crop rotation methods, and/or the use of cover crops	11,608 acres with management practices; 3,101 tons/yr. sediment reduction; 1,380 lbs./yr. TP load reduction	# acres; annual tons sediment and lbs. TP load reduction	N/A: Action Level 2 Implementation Funding Required						SWCD	MDA, NRCS, Crop Advisors, Landowner		x		x	x	x	x					x	x

Plan Implementation

- RLWD – Fiscal Agent
- Marshall SWCD – Plan Coordinator
- Adopt the final plan
- Request State Funding – Eligible for \$529,900 for 2020 & 2021
- Implement 2-Year Workplan
 - Pennington Projects – Survey and design work on the outlet of JD30 with intent to stabilize with future funding. Potential streambank stabilization projects - \$129,000 in 2-yr budget for Lower Thief
- Continuation of Committees
 - Policy Committee
 - Advisory Committee
 - Planning Workgroup

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



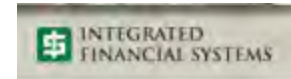
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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
1011	ACE HARDWARE						
285	01-218-000-0000-6300		22.16-	PD TWICE/TAPE, WALL STRIPPER,		REPAIRS & MAINTENANCE	N
206	01-111-000-0000-6300		9.00	BULBS	36137	REPAIRS & MAINTENANCE	N
279	01-111-000-0000-6300		1.99	KEY/COURTHOUSE	36214	REPAIRS & MAINTENANCE	N
280	01-255-000-0000-6405		28.76	HARDWARE/FASTENERS	36416	GENERAL SUPPLIES - S.T.S.	N
281	01-218-000-0000-6300		5.59	BATTERIES-COURTROOM CLOCK	36719	REPAIRS & MAINTENANCE	N
282	01-218-000-0000-6300		23.48	PLASTIC, TAPE-PAINT PREP	36767	REPAIRS & MAINTENANCE	N
283	01-218-000-0000-6403		8.97	HAND SANITIZER PUMP/COURTROOM	36903	JANITORIAL SUPPLIES	N
284	01-218-000-0000-6403		35.94	CLOROX CLEANUP SPRAY	37036	JANITORIAL SUPPLIES	N
205	01-111-000-0000-6403		31.72	CLEANERS	37037	JANITORIAL SUPPLIES - COURTHOL	N
286	01-218-000-0000-6300		23.96	VBELT FOR EXHAUST FAN, CLOROX	37454	REPAIRS & MAINTENANCE	N
287	01-218-000-0000-6300		5.98-	RETURNED CLOROX	37474	REPAIRS & MAINTENANCE	N
204	01-111-000-0000-6403		23.17	CLEANERS & BATTERIES	37743	JANITORIAL SUPPLIES - COURTHOL	N
288	01-218-000-0000-6300		7.99	PAINT CEILING COVERSUP	38061	REPAIRS & MAINTENANCE	N
289	01-218-000-0000-6300		30.98	REPAIR MENS BATHROOM/LEC	38228	REPAIRS & MAINTENANCE	N
203	01-800-000-0000-6300		9.98	FURNACE FILTERS - SS	38243	REPAIRS & MAINTENANCE	N
201	01-218-000-0000-6631		35.03	COFFEE MAKER/FILTERS	38282	FURNITURE & EQUIPMENT	N
202	01-111-000-0000-6403		12.58	GLOVES & STEEL WOOL	38384	JANITORIAL SUPPLIES - COURTHOL	N
1011	ACE HARDWARE		261.00	17 Transactions			
1020	AMERICAN SOLUTIONS FOR BUSINESS						
68	01-106-000-0000-6401		860.02	VALUATION NOTICES & ENVELOPES		SUPPLIES	N
1020	AMERICAN SOLUTIONS FOR BUSINESS		860.02	1 Transactions			
2324	BERGSTROM ELECTRIC INC						
332	01-251-000-0000-6300		70.00	EMERGENCY LIGHT/JAIL	6-144040	REPAIRS & MAINTENANCE	N
333	01-201-000-0000-6300		670.39	POWER LEC LOBBY/MAINTENANCE OF	6-144045	REPAIRS & MAINTENANCE	N
2324	BERGSTROM ELECTRIC INC		740.39	2 Transactions			
2407	BRUDVIK LAW OFFICE						
25	01-011-000-0000-6261		901.00	ATTORNEY FEES 57-CR-19-273		COURT APPOINTED ATTORNEYS	N
26	01-011-000-0000-6261		850.00	ATTORNEY FEES 57-CR-19-727		COURT APPOINTED ATTORNEYS	N
2407	BRUDVIK LAW OFFICE		1,751.00	2 Transactions			
2322	BRUZEK/CARL						
315	01-106-000-0000-6330		14.38	MILEAGE - ASSESSING - TRF	010220	TRAVEL & EXPENSE	N
316	01-106-000-0000-6330		14.38	MILEAGE - ASSESSING - TRF	010620	TRAVEL & EXPENSE	N
317	01-106-000-0000-6330		13.23	MILEAGE - ASSESSING - TRF	011320	TRAVEL & EXPENSE	N
318	01-106-000-0000-6330		103.50	MILEAGE - ASSESSING - TRF	012220	TRAVEL & EXPENSE	N
319	01-106-000-0000-6330		24.73	MILEAGE - ASSESSING - TRF	012720	TRAVEL & EXPENSE	N

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320	01-106-000-0000-6330		33.93	MILEAGE - ASSESSING - TRF	021120	TRAVEL & EXPENSE	N
322	01-106-000-0000-6330		4.03	MILEAGE - ASSESSING - TRF	030220	TRAVEL & EXPENSE	N
321	01-106-000-0000-6330		3.45	MILEAGE - ASSESSING - TRF	031020	TRAVEL & EXPENSE	N
2322	BRUZEK/CARL		211.63	8 Transactions			
99999997	CARLSON/KRYSTAL						
338	01-220-000-0000-6420		96.00	UNIFORM ALLOWANCE		UNIFORMS	N
99999997	CARLSON/KRYSTAL		96.00	1 Transactions			
3328	CELLEBRITE INC.						
185	01-220-000-0000-6263		3,700.00	UFED TOUCH ULTIMATE SW RENEWAL	INVUS214716	COMPUTER SERVICES & SUPPLIES	N
3328	CELLEBRITE INC.		3,700.00	1 Transactions			
3302	CREATIVE PRODUCT SOURCING INC						
158	01-222-000-0000-6801		1,841.66	GRADUATION SHIRTS, CERTIFICATE	132952	MISCELLANEOUS EXPENSE - D.A.R.E	N
3302	CREATIVE PRODUCT SOURCING INC		1,841.66	1 Transactions			
4310	D & T VENTURES						
154	01-070-000-0000-6301		450.00	PROPERTY TAX WEBSITE SUPPORT	300153	MAINTENANCE AGREEMENT	N
4310	D & T VENTURES		450.00	1 Transactions			
4303	DON'S SEWING & VACUUM SERV						
64	01-111-000-0000-6403		23.99	VACUUM BAGS	21251	JANITORIAL SUPPLIES - COURTHOU	Y
65	01-800-000-0000-6403		23.99	VACUUM BAGS	21251	JANITORIAL SUPPLIES	Y
4303	DON'S SEWING & VACUUM SERV		47.98	2 Transactions			
6001	FALLS DIVERSE ABILITIES CORPORATION						
196	01-218-000-0000-6262		111.90	CLEAN JUSTICE CENTER	17382	OTHER SERVICES	N
197	01-111-000-0000-6262		141.00	CLEAN COURTHOUSE	17383	OTHER SERVICES - COURTHOUSE	N
195	01-501-000-0000-6262		56.10	CLEAN AUDITORIUM	17388	OTHER SERVICES	N
6001	FALLS DIVERSE ABILITIES CORPORATION		309.00	3 Transactions			
6305	FLAAGAN/JODI						
153	01-013-000-0000-6853		1,312.50	37.50 HRS @ \$35 TZD GRANT		TOWARD ZERO DEATH GRANT	Y
6305	FLAAGAN/JODI		1,312.50	1 Transactions			
7319	GARY L FISCHLER & ASSOCIATES, PA						
277	01-201-000-0000-6262		3,450.00	FITNESS FOR DUTY TEST	12629	OTHER SERVICES	N
7319	GARY L FISCHLER & ASSOCIATES, PA		3,450.00	1 Transactions			

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No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
99999997	GOODRIDGE AREA HISTORICAL SOCIETY						
149	01-003-000-0000-6901		1,000.00	2020 APPROPRIATION		APPROPRIATIONS	N
99999997	GOODRIDGE AREA HISTORICAL SOCIETY		1,000.00	1 Transactions			
8328	HANSON/KRISTIN						
17	01-091-000-0000-6241		252.00	LAWYER REGISTRATION FEE		DUES	N
8328	HANSON/KRISTIN		252.00	1 Transactions			
8331	HARDWARE HANK						
198	01-501-000-0000-6403		5.99	MURPHY OIL SOAP	24160314	JANITORIAL SUPPLIES	N
199	01-218-000-0000-6300		10.98	ADJUSTABLE SUPERGRIP	24160723	REPAIRS & MAINTENANCE	N
8331	HARDWARE HANK		16.97	2 Transactions			
8385	HEARTLAND PAPER CO						
62	01-111-000-0000-6403		436.00	CLEANER, TP	671202-0	JANITORIAL SUPPLIES - COURTHOL	N
63	01-111-000-0000-6403		50.13	CLEANER	671204-0	JANITORIAL SUPPLIES - COURTHOL	N
61	01-111-000-0000-6403		47.44	PAPER TOWELS	672478-0	JANITORIAL SUPPLIES - COURTHOL	N
60	01-218-000-0000-6403		199.14	CLEANERS	672629-0	JANITORIAL SUPPLIES	N
217	01-218-000-0000-6403		123.56	CLEANER	672630-1	JANITORIAL SUPPLIES	N
327	01-251-000-0000-6403		325.74	PAPER PRODUCTS	6732290	JANITORIAL SUPPLIES - JAIL	N
214	01-111-000-0000-6403		25.00	GLOVES	673614-0	JANITORIAL SUPPLIES - COURTHOL	N
216	01-218-000-0000-6403		31.85	GLASS CLEANER, TOWELS	675904-0	JANITORIAL SUPPLIES	N
215	01-218-000-0000-6403		434.32	PAPERTOWELS, DISINFECTANT	675904-1	JANITORIAL SUPPLIES	N
219	01-218-000-0000-6403		413.20	CLEANER	677038.0	JANITORIAL SUPPLIES	N
218	01-111-000-0000-6403		52.29	HAND CLEANER	677051-0	JANITORIAL SUPPLIES - COURTHOL	N
8385	HEARTLAND PAPER CO		2,138.67	11 Transactions			
8125	HEPPNER CONSULTING						
151	01-070-000-0000-6263		360.00	LOAT PTFS	2893	COMPUTER SERVICES - DP	N
8125	HEPPNER CONSULTING		360.00	1 Transactions			
8326	HILLYARD INC						
208	01-111-000-0000-6300		266.86-	DUPLICATE PAYMENT	603367789	REPAIRS & MAINTENANCE	N
209	01-218-000-0000-6300		216.61-	DUPLICATE PAYMENT	603367789	REPAIRS & MAINTENANCE	N
210	01-111-000-0000-6300		112.55	DEGREASER - CH	603623749	REPAIRS & MAINTENANCE	N
211	01-111-000-0000-6300		196.01	FLOOR CLEANER - CH	603686446	REPAIRS & MAINTENANCE	N
213	01-111-000-0000-6300		289.13	FLOOR CLEANER, SELAER, STRIPPE	603816589	REPAIRS & MAINTENANCE	N
59	01-111-000-0000-6403		578.26	FLOOR SEALER, STRIPPER	603816589	JANITORIAL SUPPLIES - COURTHOL	N
212	01-218-000-0000-6300		289.13	FLOOR CLEANER, SELAER, STRIPPE	603816589	REPAIRS & MAINTENANCE	N

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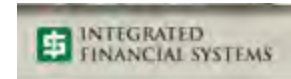
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8326	HILLYARD INC		981.61		7 Transactions		
8014	HUGOS #7						
85	01-003-000-0000-6330		7.98	FOOD FOR MEETING	1155	TRAVEL & EXPENSE	N
87	01-003-000-0000-6330		9.99	FOOD FOR MEETING	1155	TRAVEL & EXPENSE	N
8014	HUGOS #7		17.97		2 Transactions		
9001	INTER COUNTY NURSING						
152	01-003-000-0000-6901		13,100.25	2ND QTR ALLOCATION	1121	APPROPRIATIONS	N
9001	INTER COUNTY NURSING		13,100.25		1 Transactions		
10026	JENSEN/DONALD J						
303	01-003-000-0000-6330		328.90	MARCH MILEAGE		TRAVEL & EXPENSE	N
304	01-003-000-0000-6330		13.87	MEAL - AIRPORT AUTH - ST PAUL		TRAVEL & EXPENSE	N
305	01-003-000-0000-6330		15.16	MEAL - AIRPORT AUTH - ST PAUL		TRAVEL & EXPENSE	N
10026	JENSEN/DONALD J		357.93		3 Transactions		
11315	KILEN/CYNTHIA						
15	01-601-000-0000-6330		37.95	MILEAGE - MEETINGS MARCH		TRAVEL & EXPENSE	N
11315	KILEN/CYNTHIA		37.95		1 Transactions		
12037	LEE PLUMBING & HEATING						
1	01-251-000-0000-6300		825.28	VALVE REPLACEMENTS/JAIL CELLS	80798	REPAIRS & MAINTENANCE	N
2	01-201-000-0000-6300		30.00	BRASS STOP/REPAIR MENS LEC BR	80844	REPAIRS & MAINTENANCE	N
12037	LEE PLUMBING & HEATING		855.28		2 Transactions		
12123	LES'S SANITATION SERVICE						
66	01-801-000-0000-6801		10.00	TVS & MONITORS DROPPED BY SETH	26	MISCELLANEOUS EXPENSE	N
12123	LES'S SANITATION SERVICE		10.00		1 Transactions		
13498	MARCO TECHNOLOGIES LLC						
14	01-101-000-0000-6301		8.99	EQ442257 MAINTENANCE AGREEMENT	INV7378432	MAINTENANCE AGREEMENT	N
16	01-132-000-0000-6301		39.98	EQ465509 MAINTENANCE AGREEMENT	INV7447840	MAINTENANCE AGREEMENT	N
86	01-801-000-0000-6301		582.10	EQ238936 MAINTENANCE AGREEMENT	INV7451403	MAINTENANCE AGREEMENT	N
207	01-091-000-0000-6301		84.98	EQ76167 MAINTENANCE AGREEMENT	INV7471306	MAINTENANCE AGREEMENT	N
187	01-101-000-0000-6301		8.39	EQ442257 MIANTENANCE AGREEMENT	INV7882974	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		724.44		5 Transactions		
13226	MCKESSON MEDICAL SURGICAL						
12	01-251-000-0000-6255		531.39	PPD/SYRINGE/TESTSTRIP/LANCET	77381867	MEDICAL - LOCAL	N

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11	01-251-000-0000-6255		303.34	TEST STRIP/LANCET/PREP PAD	88610522	MEDICAL - LOCAL	N
10	01-251-000-0000-6255		14.89	GOWN/EXAM	89493584	MEDICAL - LOCAL	N
9	01-251-000-0000-6255		14.89	PPD/SYRINGE/TESTSTRIP/LANCET	90806434	MEDICAL - LOCAL	N
13226	MCKESSON MEDICAL SURGICAL		864.51	4 Transactions			
13535	MEND CORRECTIONAL CARE, PLLC						
41	01-251-000-0000-6255		7,500.00	MARCH HEALTHCARE SERVICES	4676	MEDICAL - LOCAL	6
13535	MEND CORRECTIONAL CARE, PLLC		7,500.00	1 Transactions			
13445	MINNESOTA POST BOARD						
165	01-201-000-0000-6262		90.00	POST RENEWAL #01		OTHER SERVICES	N
166	01-201-000-0000-6262		90.00	POST RENEWAL #08		OTHER SERVICES	N
13445	MINNESOTA POST BOARD		180.00	2 Transactions			
13322	MINNESOTA STATE TREASURER						
193	01-101-000-0000-6801		7.50	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECOR	N
189	01-101-000-0000-6825		555.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - REC	N
192	01-101-000-0000-6827		1,974.00	RCORDER & REGISTRARS FEES		STATE SURCHARGES	N
188	01-101-000-0000-6829		183.00	CHILDREN'S SURCHARGE		CHILDREN SURCHARGE MN - RECO	N
190	01-101-000-0000-6831		732.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE	N
191	01-101-000-0000-6848		610.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE	N
13322	MINNESOTA STATE TREASURER		4,061.50	6 Transactions			
13355	MN COUNTIES COMPUTER COOP						
47	01-070-000-0000-6263		8,360.00	20 2ND QTR - TAX SUPPORT	2004049	COMPUTER SERVICES - DP	N
48	01-070-000-0000-6263		412.50	20 2ND QTR - BETA TESTING	2004049	COMPUTER SERVICES - DP	N
49	01-070-000-0000-6263		600.00	20 2ND QTR - ENHANCEMENT FUND	2004049	COMPUTER SERVICES - DP	N
50	01-070-000-0000-6263		3,090.00	20 2ND QTR - CAMA MAINT SUPPOR	2004049	COMPUTER SERVICES - DP	N
51	01-070-000-0000-6263		1,220.00	20 2ND QTR - PAYMATE	2004049	COMPUTER SERVICES - DP	N
52	01-070-000-0000-6263		383.25	20 2ND QTR - CAPITAL ASSETS	2004049	COMPUTER SERVICES - DP	N
13355	MN COUNTIES COMPUTER COOP		14,065.75	6 Transactions			
4311	MN DEPARTMENT OF CORRECTIONS						
150	01-255-000-0000-6837		24,605.90	PROBATION JULY-DEC 2019	593564REV	REFUNDS & REIMBURSEMENTS	N
4311	MN DEPARTMENT OF CORRECTIONS		24,605.90	1 Transactions			
999999997	MORRIS ELECTRONICS INC						
167	01-220-000-0000-6263		1,015.00	STATE CIRCUIT WORK/REDUNDANCY	20156651	COMPUTER SERVICES & SUPPLIES	N
999999997	MORRIS ELECTRONICS INC		1,015.00	1 Transactions			

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							Paid On Bhf #	On Behalf of Name	
326	14033	NORTHERN STATE BANK		32.05	HOLSTER/SM REIMB PC			UNIFORMS	N
	14033	NORTHERN STATE BANK		32.05		1 Transactions			
328	14123	NORTHWEST BEVERAGE INC		81.50	WATER (11)		1179555	MISCELLANEOUS EXPENSE - JAIL	N
329		01-251-000-0000-6801		59.75	WATER (8)		1180893	MISCELLANEOUS EXPENSE	N
330		01-220-000-0000-6801		10.00	MONTHLY RENTAL - MARCH		1181880	MISCELLANEOUS EXPENSE	N
331		01-251-000-0000-6801		10.00	MONTHLY RENTAL - MARCH		1181880	MISCELLANEOUS EXPENSE - JAIL	N
200		01-801-000-0000-6801		69.50	WATER		5447	MISCELLANEOUS EXPENSE	N
	14123	NORTHWEST BEVERAGE INC		230.75		5 Transactions			
339	14321	NORTHWEST REGIONAL LIBRARY		28,973.64	2020 2ND QTR ALLOCATION		527	NORTHWEST REGIONAL LIBRARY	N
	14321	NORTHWEST REGIONAL LIBRARY		28,973.64		1 Transactions			
56	15323	OFFICE DEPOT		5.22	GREEN PAPER		457488071001	SUPPLIES - AUDITOR	N
55		01-041-000-0000-6401		14.99	MOUSE		457488071001	SUPPLIES	N
54		01-091-000-0000-6401		5.22	YELLOW PAPER		457488071001	SUPPLIES - MOTOR VEHICLE	N
53		01-132-000-0000-6401		41.41	FOLDER, POST IT, PENS, ETC		457488071001	SUPPLIES-UNALLOCATED	N
57		01-801-000-0000-6401		36.99	CALC ROLLS		457500142001	SUPPLIES-UNALLOCATED	N
58		01-801-000-0000-6401		44.99	LEGAL PAPER		457500142001	SUPPLIES-UNALLOCATED	N
180		01-203-000-0000-6801		133.78	TONER		461645224001	GUN PERMIT - MISC	N
181		01-220-000-0000-6401		55.76	HEAVY DUTY STAPLER		461645224001	SUPPLIES	N
179		01-251-000-0000-6255		126.89	TONER/MEND		461645224001	MEDICAL - LOCAL	N
182		01-251-000-0000-6405		20.29	DIVIDERS, 3WHOLE PUNCH		461645224001	GENERAL SUPPLIES - JAIL	N
178		01-251-000-0000-6255		17.47	CLIPBOARDS/MEND		461908146001	MEDICAL - LOCAL	N
147		01-041-000-0000-6401		97.66	HP950XL INK CARTRIDGE		462630648001	SUPPLIES - AUDITOR	N
148		01-290-000-0000-6401		76.89	HP910XL INK CARTRIDGE		462675710001	Supplies	N
183		01-251-000-0000-6405		89.97	WIRELESS KEYBOARDS, MICE		468365428001	GENERAL SUPPLIES - JAIL	N
	15323	OFFICE DEPOT		767.53		14 Transactions			
67	15317	OWENS/SHIRLEY		4.25	2 KEYS TO COURTHOUSE			REPAIRS & MAINTENANCE	N
	15317	OWENS/SHIRLEY		4.25		1 Transactions			
157	16056	PAINT & GLASS INTERIORS		293.85	PAINT/LEC		876	REPAIRS & MAINTENANCE	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
16056	PAINT & GLASS INTERIORS		293.85		1 Transactions		
334	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI 01-201-000-0000-6801		532.00	EMPLOYEE MATTERS		MISCELLANEOUS EXPENSE	Y
335	01-201-000-0000-6801		2,257.70	EMPLOYEE MATTERS		MISCELLANEOUS EXPENSE	Y
70	01-091-000-0000-6262		86.00	ATTORNEY FEES	87	OTHER SERVICES	Y
16067	PEMBERTON, SORLIE, RUFER & KERSHNEI		2,875.70		3 Transactions		
161	16314 PENNINGTON FAST LUBE 01-201-000-0000-6304		41.63	OIL CHANGE/SERVICE #06	70052	REPAIR & MAINTENANCE - SQUAD	Y
16314	PENNINGTON FAST LUBE		41.63		1 Transactions		
300	16362 PETERSON/NEIL 01-003-000-0000-6330		104.65	MARCH MILEAGE		TRAVEL & EXPENSE	N
16362	PETERSON/NEIL		104.65		1 Transactions		
163	16311 PRO-WEST & ASSOCIATES INC 01-103-000-0000-6843		53.55	PARCEL UPDATES	4187	UNALLOCATED TECHNOLOGY EXP	N
16311	PRO-WEST & ASSOCIATES INC		53.55		1 Transactions		
337	14347 QUADIENT INC. 01-801-000-0000-6401		168.21	INK, LABELS	16039343	SUPPLIES-UNALLOCATED	N
14347	QUADIENT INC.		168.21		1 Transactions		
69	14347 QUADIENT LEASING USA, INC. 01-801-000-0000-6301		879.80	FEB 20 TO APR 20 METER RENTAL	928626	MAINTENANCE AGREEMENT	N
14347	QUADIENT LEASING USA, INC.		879.80		1 Transactions		
186	17003 QUICK PRINT CENTER 01-121-000-0000-6401		81.00	#10 REG ENVELOPES	14039	SUPPLIES - VETS SERVICE	N
17003	QUICK PRINT CENTER		81.00		1 Transactions		
323	18440 READITECH IT SOLUTIONS 01-220-000-0000-6263		876.00	IT GLOBAL CARE FEBRUARY	149311	COMPUTER SERVICES & SUPPLIES	N
325	01-201-000-0000-6631		11,119.00	2 TOUGHBOOKS W/INSTALL	149593	FURNITURE & EQUIPMENT	N
276	01-041-000-0000-6631		3,510.00	DELL OPTIX 7070 PC'S (3)	149594	FURNITURE & EQUIPMENT - AUDIT	N
274	01-070-000-0000-6263		40.00	REMOTE BACKUP MANAGER - APRIL	150421	COMPUTER SERVICES - DP	N
234	01-003-000-0000-6210		42.45	HOSTED EXCHANGE - APRIL	150423	E-MAIL SERVICES	N
250	01-003-000-0000-6210		17.35	ARCHIVING APRIL	150423	E-MAIL SERVICES	N
235	01-041-000-0000-6210		8.49	HOSTED EXCHANGE - APRIL	150423	E-MAIL SERVICES	N

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245	01-041-000-0000-6210		17.35	ARCHIVING APRIL	150423	E-MAIL SERVICES	N
253	01-041-000-0000-6210		8.00	POP EMAIL APRIL	150423	E-MAIL SERVICES	N
270	01-041-000-0000-6210		43.75	HOSTED OFFICE APPS	150423	E-MAIL SERVICES	N
236	01-070-000-0000-6210		390.54	HOSTED EXCHANGE - APRIL	150423	E-MAIL SERVICES	N
237	01-070-000-0000-6210		33.96	HOSTED EXCHANGE - APRIL	150423	E-MAIL SERVICES	N
246	01-070-000-0000-6210		34.70	ARCHIVING APRIL - HIGHWAY	150423	E-MAIL SERVICES	N
247	01-070-000-0000-6210		34.70	ARCHIVING APRIL - ICN	150423	E-MAIL SERVICES	N
248	01-070-000-0000-6210		176.97	ARCHIVING APRIL - WELFARE	150423	E-MAIL SERVICES	N
249	01-070-000-0000-6210		10.41	ARCHIVING APRIL - DATA	150423	E-MAIL SERVICES	N
254	01-070-000-0000-6210		12.00	POP EMAIL APRIL - HIGHWAY	150423	E-MAIL SERVICES	N
255	01-070-000-0000-6210		20.00	POP EMAIL APRIL - ICN	150423	E-MAIL SERVICES	N
256	01-070-000-0000-6210		12.00	POP EMAIL APRIL - WELFARE	150423	E-MAIL SERVICES	N
257	01-070-000-0000-6210		6.00	POP EMAIL APRIL - DATA	150423	E-MAIL SERVICES	N
263	01-070-000-0000-6210		135.83	ENCRYPTION - WELFARE	150423	E-MAIL SERVICES	N
267	01-070-000-0000-6210		35.00	HOSTSED OFFICE APPS - ICN	150423	E-MAIL SERVICES	N
269	01-070-000-0000-6210		61.25	HOSTED OFFICE APPS - HIGHWAY	150423	E-MAIL SERVICES	N
272	01-070-000-0000-6210		61.25	HOSTED OFFICE APPS - WELFARE	150423	E-MAIL SERVICES	N
238	01-091-000-0000-6210		42.45	HOSTED EXCHANGE - APRIL	150423	E-MAIL SERVICES	N
251	01-091-000-0000-6210		17.35	ARCHIVING APRIL	150423	E-MAIL SERVICES	N
266	01-091-000-0000-6300		43.75	HOSTSED OFFICE APPS	150423	REPAIRS & MAINTENANCE	N
252	01-101-000-0000-6300		13.88	ARCHIVING APRIL	150423	REPAIRS & MAINTENANCE	N
258	01-101-000-0000-6300		6.00	POP EMAIL APRIL	150423	REPAIRS & MAINTENANCE	N
271	01-101-000-0000-6300		17.50	HOSTED OFFICE APPS	150423	REPAIRS & MAINTENANCE	N
259	01-106-000-0000-6300		6.00	POP EMAIL APRIL	150423	REPAIRS & MAINTENANCE	N
307	01-106-000-0000-6300		10.41	ARCHIVING APRIL	150423	REPAIRS & MAINTENANCE	N
243	01-111-000-0000-6210		8.49	HOSTED EXCHANGE - APRIL	150423	E-MAIL SERVICES	N
314	01-111-000-0000-6300		3.47	ARCHIVING APRIL	150423	REPAIRS & MAINTENANCE	N
239	01-121-000-0000-6210		8.49	HOSTED EXCHANGE - APRIL	150423	E-MAIL SERVICES	N
308	01-121-000-0000-6210		3.47	ARCHIVING APRIL	150423	E-MAIL SERVICES	N
260	01-132-000-0000-6300		10.00	POP EMAIL APRIL	150423	REPAIRS & MAINTENANCE	N
265	01-132-000-0000-6300		35.00	HOSTSED OFFICE APPS	150423	REPAIRS & MAINTENANCE	N
309	01-132-000-0000-6300		17.35	ARCHIVING APRIL	150423	REPAIRS & MAINTENANCE	N
240	01-201-000-0000-6210		59.43	HOSTED EXCHANGE - APRIL	150423	E-MAIL SERVICES	N
261	01-201-000-0000-6210		88.00	POP EMAIL APRIL	150423	E-MAIL SERVICES	N
312	01-201-000-0000-6210		176.97	ARCHIVING APRIL	150423	E-MAIL SERVICES	N
268	01-201-000-0000-6300		105.00	HOSTSED OFFICE APPS	150423	REPAIRS & MAINTENANCE	N
241	01-270-000-0000-6202		8.49	HOSTED EXCHANGE - APRIL	150423	TELEPHONE	N
310	01-270-000-0000-6300		3.47	ARCHIVING APRIL	150423	REPAIRS & MAINTENANCE	N
242	01-290-000-0000-6210		8.49	HOSTED EXCHANGE - APRIL	150423	E-MAIL SERVICES	N

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							Paid On Bhf #	On Behalf of Name	
273		01-290-000-0000-6210		8.75	HOSTED OFFICE APPS		150423	E-MAIL SERVICES	N
311		01-290-000-0000-6300		3.47	ARCHIVING APRIL		150423	Repairs & Maintenance	N
244		01-601-000-0000-6300		8.49	HOSTED EXCHANGE - APRIL		150423	REPAIRS & MAINTENANCE	N
262		01-601-000-0000-6300		4.00	POP EMAIL APRIL		150423	REPAIRS & MAINTENANCE	N
264		01-601-000-0000-6300		8.75	HOSTSED OFFICE APPS		150423	REPAIRS & MAINTENANCE	N
313		01-601-000-0000-6300		10.41	ARCHIVING APRIL		150423	REPAIRS & MAINTENANCE	N
275		01-070-000-0000-6801		12,000.00	BLOCK SERVICES PROGRAM		150424	MISCELLANEOUS EXPENSE - DP	N
220		01-041-000-0000-6210		222.86	APRIL IT GLOBAL		150425	E-MAIL SERVICES	N
221		01-070-000-0000-6263		445.71	APRIL IT GLOBAL - HIGHWAY		150425	COMPUTER SERVICES - DP	N
222		01-070-000-0000-6263		297.14	APRIL IT GLOBAL - ICN		150425	COMPUTER SERVICES - DP	N
223		01-070-000-0000-6263		891.43	APRIL IT GLOBAL - WELFARE		150425	COMPUTER SERVICES - DP	N
224		01-070-000-0000-6263		49.52	APRIL IT GLOBAL - DATA		150425	COMPUTER SERVICES - DP	N
225		01-070-000-0000-6263		140.00	APRIL IT GLOBAL - DATA		150425	COMPUTER SERVICES - DP	N
226		01-091-000-0000-6300		99.05	APRIL IT GLOBAL		150425	REPAIRS & MAINTENANCE	N
227		01-101-000-0000-6300		123.81	APRIL IT GLOBAL		150425	REPAIRS & MAINTENANCE	N
228		01-106-000-0000-6300		74.29	APRIL IT GLOBAL		150425	REPAIRS & MAINTENANCE	N
229		01-121-000-0000-6300		49.52	APRIL IT GLOBAL		150425	Repairs & Maintenance	N
230		01-132-000-0000-6300		148.57	APRIL IT GLOBAL		150425	REPAIRS & MAINTENANCE	N
231		01-270-000-0000-6300		24.77	APRIL IT GLOBAL		150425	REPAIRS & MAINTENANCE	N
232		01-290-000-0000-6300		49.52	APRIL IT GLOBAL		150425	Repairs & Maintenance	N
233		01-601-000-0000-6300		123.81	APRIL IT GLOBAL		150425	REPAIRS & MAINTENANCE	N
324		01-220-000-0000-6263		876.00	IT GLOBAL MARCH		150431	COMPUTER SERVICES & SUPPLIES	N
18440	READITECH IT SOLUTIONS			33,060.33		68 Transactions			
18127	RELIANCE TELEPHONE SYSTEMS								
162		01-259-000-0000-6801		200.00	\$2 INMATE PHONE CARDS		D-24471	MISCELLANEOUS EXPENSE - CANTE	N
18127	RELIANCE TELEPHONE SYSTEMS			200.00		1 Transactions			
19511	SANFORD HEALTH OCCUPATIONAL MED								
176		01-201-000-0000-6262		148.00	DRUG SCREEN/PREPLACEMENT JE		535702	OTHER SERVICES	6
177		01-201-000-0000-6262		148.00	DRUG SCREEN/PREPLACEMENT SM		535702	OTHER SERVICES	6
19511	SANFORD HEALTH OCCUPATIONAL MED			296.00		2 Transactions			
19369	SANFORD PATIENT FINANCIAL SERVICES								
29		01-251-000-0000-6255		124.18	DR. 2639		100320685	MEDICAL - LOCAL	6
27		01-251-000-0000-6255		83.97	DR. 2319		92972437	MEDICAL - LOCAL	6
30		01-251-000-0000-6255		386.45	DR, 2391		94020751	MEDICAL - LOCAL	6
19		01-251-000-0000-6255		223.83	DR. 2053		95292894	MEDICAL - LOCAL	6
18		01-251-000-0000-6255		664.40	DR. 2482		96532591	MEDICAL - LOCAL	6
20		01-251-000-0000-6255		203.50	DR. 2526		97203791	MEDICAL - LOCAL	6

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
21	01-251-000-0000-6255		49.50	DR. 2555	97955345	MEDICAL - LOCAL 6
22	01-251-000-0000-6255		278.85	DR. 2327	98099379	MEDICAL - LOCAL 6
23	01-251-000-0000-6255		33.00	DR. 2555	98280576	MEDICAL - LOCAL 6
24	01-251-000-0000-6255		119.90	DR. 2388	98578280	MEDICAL - LOCAL 6
28	01-251-000-0000-6255		4.87	DR. 1916	9979748	MEDICAL - LOCAL 6
19369	SANFORD PATIENT FINANCIAL SERVICES		2,172.45	11 Transactions		
19550	SUMMIT FOOD SERVICE MANAGEMENT L					
8	01-251-000-0000-6403		243.85	PAPER	71748	JANITORIAL SUPPLIES - JAIL N
42	01-251-000-0000-6427		3,411.44	JAIL MEALS 2-15-20 TO 2-21-20	71749	JAIL MEALS N
43	01-251-000-0000-6427		3,429.65	JAIL MEALS 2-22-20 TO 2-28-20	72355	JAIL MEALS N
7	01-251-000-0000-6427		84.41	FOOD	72965	JAIL MEALS N
44	01-251-000-0000-6427		3,364.47	JAIL MEALS 2-29-20 TO 3-6-20	72966	JAIL MEALS N
6	01-251-000-0000-6403		157.72	PAPER	73683	JANITORIAL SUPPLIES - JAIL N
45	01-251-000-0000-6427		3,366.00	JAIL MEALS 3-7-20 TO 3-13-20	73684	JAIL MEALS N
5	01-251-000-0000-6403		56.67	PAPER	74266	JANITORIAL SUPPLIES - JAIL N
46	01-251-000-0000-6427		3,256.92	JAIL MEALS 3-14-20 TO 3-20-20	74267	JAIL MEALS N
19550	SUMMIT FOOD SERVICE MANAGEMENT L		17,371.13	9 Transactions		
19362	SUNDBY CLEANING, LLC					
155	01-800-000-0000-6262		1,800.00	MARCH CLEANING - SS	PCLEC320	OTHER SERVICES-WELFARE BUILDI Y
156	01-111-000-0000-6262		1,300.00	MARCH CLEANING - LEC	PCSS320	OTHER SERVICES - COURTHOUSE Y
19362	SUNDBY CLEANING, LLC		3,100.00	2 Transactions		
20390	THE SHOP AUTO BODY & TOW SERVICE					
184	01-201-000-0000-6304		1,592.50	#1 REPAIR		REPAIR & MAINTENANCE - SQUAD: N
20390	THE SHOP AUTO BODY & TOW SERVICE		1,592.50	1 Transactions		
20027	THE TIMES					
306	01-003-000-0000-6231		230.00	PROCEEDINGS 02-25		PUBLISHING - BOARD N
294	01-290-000-0000-6801		67.50	6" WATCH AD:VICTIM ADVOCATE	03-07-20	Miscellaneous Expense N
295	01-290-000-0000-6801		10.00	INTERNET JOB PAGE	03-07-20	Miscellaneous Expense N
296	01-290-000-0000-6801		55.50	6" TIMES AD: VICTIM ADVOCATE	03-11-20	Miscellaneous Expense N
297	01-290-000-0000-6801		67.50	6" WATCH AD: VICTIM ADVOCATE	03-14-20	Miscellaneous Expense N
298	01-290-000-0000-6801		10.00	INTERNET JOB PAGE	03-14-20	Miscellaneous Expense N
292	01-003-000-0000-6231		1,308.24	DELINQUENT TAX LIST #1	03-18-20	PUBLISHING - BOARD N
299	01-290-000-0000-6801		55.50	6" TIMES AD: VICTIM ADVOCATE	03-18-20	Miscellaneous Expense N
293	01-003-000-0000-6231		892.00	CORONAVIRUS AD 03/21,03/25,03/	03-21-20	PUBLISHING - BOARD N
290	01-003-000-0000-6231		141.68	PROCEEDINGS OF 02/11/20	03-4-2020	PUBLISHING - BOARD N
291	01-003-000-0000-6231		2.50	AFFIDAVIT	03/18/20	PUBLISHING - BOARD N

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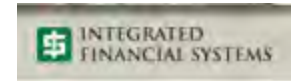
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							Paid On Bhf #	On Behalf of Name	
168		01-220-000-0000-6232		55.50	1 WK TIMES/DISPATCH		284	ADVERTISING	N
170		01-220-000-0000-6232		67.50	1 WK WATCH/DISPLATCH		284	ADVERTISING	N
173		01-220-000-0000-6232		10.00	INTERNET JOB PAGE		284	ADVERTISING	N
175		01-220-000-0000-6232		55.50	1 WK TIMES/DISPATCH		284	ADVERTISING	N
169		01-251-000-0000-6801		55.50	1 WK TIMES/CORRECTIONS		284	MISCELLANEOUS EXPENSE - JAIL	N
171		01-251-000-0000-6801		10.00	INTERNET JOB PAGE		284	MISCELLANEOUS EXPENSE - JAIL	N
172		01-251-000-0000-6801		67.50	1 WK WATCH/CORRECTIONS		284	MISCELLANEOUS EXPENSE - JAIL	N
174		01-251-000-0000-6801		55.50	1 WK TIMES/CORRECTIONS		284	MISCELLANEOUS EXPENSE - JAIL	N
20027	THE TIMES			3,217.42		19 Transactions			
20379	THIEF RIVER FORD								
194	01-290-000-0000-6300			149.57	VEHICLE BATTERY COUNTY		258037	Repairs & Maintenance	N
20379	THIEF RIVER FORD			149.57		1 Transactions			
20047	THRIFTY WHITE PHARMACY								
39		01-251-000-0000-6255		8.27	STOCK SUPPLIES			MEDICAL - LOCAL	N
40		01-251-000-0000-6255		10.00	ZZZ CORP. CHARGE			MEDICAL - LOCAL	N
72		01-251-000-0000-6255		15.97	PRESCRIPTION 2367		2265	MEDICAL - LOCAL	N
82		01-251-000-0000-6256		32.95	PRESCRIPTION 2470		33284	MEDICAL - REIMBURSED	N
31		01-251-000-0000-6255		14.43	PRESCRIPTION 2581		45421	MEDICAL - LOCAL	N
74		01-251-000-0000-6255		24.74	PRESCRIPTION 2390		46299	MEDICAL - LOCAL	N
32		01-251-000-0000-6255		75.87	PRESCRIPTION 2544		56326	MEDICAL - LOCAL	N
34		01-251-000-0000-6255		20.02	PRESCRIPTION 2443		59252	MEDICAL - LOCAL	N
36		01-251-000-0000-6255		12.37	PRESCRIPTION 2482		60221	MEDICAL - LOCAL	N
37		01-251-000-0000-6255		6.89	PRESCRIPTION 2585		61569	MEDICAL - LOCAL	N
77		01-251-000-0000-6256		15.96	PRESCRIPTION 1554		62749	MEDICAL - REIMBURSED	N
33		01-251-000-0000-6255		15.96	PRESCRIPTION 2313		63365	MEDICAL - LOCAL	N
38		01-251-000-0000-6255		14.98	PRESCRIPTION 2053		63372	MEDICAL - LOCAL	N
78		01-251-000-0000-6256		23.87	PRESCRIPTION 2303		63630	MEDICAL - REIMBURSED	N
76		01-251-000-0000-6256		15.89	PRESCRIPTION 2328		63672	MEDICAL - REIMBURSED	N
84		01-251-000-0000-6256		41.62	PRESCRIPTION 2327		63701	MEDICAL - REIMBURSED	N
83		01-251-000-0000-6256		44.03	PRESCRIPTION 2477		63712	MEDICAL - REIMBURSED	N
80		01-251-000-0000-6256		550.24	PRESCRIPTION 2388		63740	MEDICAL - REIMBURSED	N
81		01-251-000-0000-6256		23.94	PRESCRIPTION 2371		63931	MEDICAL - REIMBURSED	N
79		01-251-000-0000-6256		3,321.55	PRESCRIPTION 2558		64015	MEDICAL - REIMBURSED	N
75		01-251-000-0000-6256		5.49	PRESCRIPTION 2597		64032	MEDICAL - REIMBURSED	N
71		01-251-000-0000-6255		5.69	PRESCRIPTION 2548		64045	MEDICAL - LOCAL	N
73		01-251-000-0000-6255		7.98	PRESCRIPTION 2610		64138	MEDICAL - LOCAL	N
35		01-251-000-0000-6255		3.99	PRESCRIPTION 2620		64139	MEDICAL - LOCAL	N

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20047	THRIFTY WHITE PHARMACY		4,312.70		24 Transactions		
301	20307 TVEITBAKK/DARRYL 01-003-000-0000-6330		32.20	MARCH MILEAGE		TRAVEL & EXPENSE	N
302	01-003-000-0000-6401		28.53	REIMB INK		SUPPLIES - BOARD	N
20307	TVEITBAKK/DARRYL		60.73		2 Transactions		
13	20361 TYLER TECHNOLOGIES, INC 01-102-000-0000-6844		361.00	DOCPRO ERECORDING SUPPORT	025-289853	TECHNOLOGY - RECORDER	N
20361	TYLER TECHNOLOGIES, INC		361.00		1 Transactions		
3	21008 UNIVERSAL SCREEN PRINT 01-255-000-0000-6300		200.00	FLOOR TAPE	38692	REPAIRS & MAINTENANCE	N
4	01-255-000-0000-6300		150.00	FLOOR DECALS	38767	REPAIRS & MAINTENANCE	N
21008	UNIVERSAL SCREEN PRINT		350.00		2 Transactions		
160	21338 UNIVERSITY OF NORTH DAKOTA 01-206-000-0000-6262		2,080.00	MEDICAL EXAM SERVICES - BV	A20-020/116185	OTHER SERVICES-CORONER	N
159	01-206-000-0000-6262		2,080.00	MEDICAL EXAM SERVICES -EO	A20-031/116185	OTHER SERVICES-CORONER	N
21338	UNIVERSITY OF NORTH DAKOTA		4,160.00		2 Transactions		
164	999999997 VERIZON WIRELESS-VSAT 01-201-000-0000-6801		50.00	PHONE PRESERVATION #20-0921	200078318	MISCELLANEOUS EXPENSE	N
999999997	VERIZON WIRELESS-VSAT		50.00		1 Transactions		
336	23303 WEST GROUP PAYMENT CENTER 01-016-000-0000-6242		1,011.46	MARCH WEST LAW ACCESS	842077559	SUBSCRIPTIONS - LAW LIBRARY	N
23303	WEST GROUP PAYMENT CENTER		1,011.46		1 Transactions		
1 Fund Total:			193,148.81	County Revenue		62 Vendors	279 Transactions

Pennington County Financial System



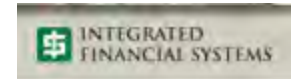
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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
88	1011 ACE HARDWARE 03-330-000-0000-6554		136.97	DRILL BIT/DRIVER		ENGINEERING & SURVEYING SUPPLI	N
89	03-330-000-0000-6554		11.99	THERMOMETER		ENGINEERING & SURVEYING SUPPLI	N
	1011 ACE HARDWARE		148.96		2 Transactions		
90	1350 AMERIPRIDE SERVICES, INC 03-320-000-0000-6202		709.67	SHOP 400 RUGS		TELEPHONE	N
	1350 AMERIPRIDE SERVICES, INC		709.67		1 Transactions		
92	1364 AUTO VALUE 03-350-000-0000-6556		29.98	SHOP TOWELS		SHOP SUPPLIES	N
91	03-350-000-0000-6564		4.99	OIL UNIT 256		EQUIPMENT REPAIR PARTS	N
93	03-350-000-0000-6564		46.99	OIL UNIT 248		EQUIPMENT REPAIR PARTS	N
94	03-350-000-0000-6564		23.98	PARTS UNIT 232		EQUIPMENT REPAIR PARTS	N
95	03-350-000-0000-6564		117.99	BATTERY UNIT 305		EQUIPMENT REPAIR PARTS	N
96	03-350-000-0000-6564		206.37	PAINT BLADES		EQUIPMENT REPAIR PARTS	N
	1364 AUTO VALUE		430.30		6 Transactions		
278	2353 BEST USED TRUCKS OF MN INC 03-350-000-0000-6631		36,850.00	2013 FREIGHTLINER		FURNITURE & EQUIPMENT	N
	2353 BEST USED TRUCKS OF MN INC		36,850.00		1 Transactions		
97	2363 BIG JIM'S E-SIDE TIRE, INC. 03-350-000-0000-6564		405.10	FOAM FILL TIRES UNIT 312		EQUIPMENT REPAIR PARTS	N
	2363 BIG JIM'S E-SIDE TIRE, INC.		405.10		1 Transactions		
98	3307 COMMISSIONER OF TRANSPORTATION-S 03-330-000-0000-6274		77.68	LAB TESTING		LAB TESTING	N
	3307 COMMISSIONER OF TRANSPORTATION-S		77.68		1 Transactions		
99	3500 COULOMBE CONSULTING 03-330-000-0000-6261		2,240.00	INDEXING		CONSULTING & LEGAL SERVICES	Y
	3500 COULOMBE CONSULTING		2,240.00		1 Transactions		
100	10408 DEERE CREDIT INC. 03-350-000-0000-6631		22,837.50	LEASE MOTORGRADER UNIT 207		FURNITURE & EQUIPMENT	N
	10408 DEERE CREDIT INC.		22,837.50		1 Transactions		
101	5301 EVANS STEEL COMPANY 03-350-000-0000-6556		113.39	SHOP 500 SUPPLIES		SHOP SUPPLIES	N

Pennington County Financial System



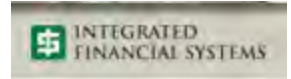
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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
102	03-350-000-0000-6564		175.00	ANGLE IRON UNIT 232		EQUIPMENT REPAIR PARTS	N
	5301 EVANS STEEL COMPANY		288.39		2 Transactions		
	6006 FARMERS UNION OIL						
104	03-350-000-0000-6560		2,402.47	GAS & DEISEL		GAS & DIESEL	N
105	03-350-000-0000-6560		276.48	DIESEL SHOP 215		GAS & DIESEL	N
106	03-350-000-0000-6560		348.24	DIESEL SHOP 213		GAS & DIESEL	N
107	03-350-000-0000-6562		409.67	OIL		MOTOR OIL & LUBRICANTS	N
	6006 FARMERS UNION OIL		3,436.86		4 Transactions		
	6011 FED EX						
143	03-320-000-0000-6209		10.39	MAIL PROPOSALS		POSTAGE	N
	6011 FED EX		10.39		1 Transactions		
	6306 FLEET DISTRIBUTING						
108	03-350-000-0000-6564		21.28	FLOAT UNIT 232		EQUIPMENT REPAIR PARTS	N
	6306 FLEET DISTRIBUTING		21.28		1 Transactions		
	6344 FLEETPRIDE						
103	03-350-000-0000-6564		320.00	SPRING UNIT 230		EQUIPMENT REPAIR PARTS	N
	6344 FLEETPRIDE		320.00		1 Transactions		
	6400 FORCE AMERICA DISTRIBUTING, LLC						
109	03-350-000-0000-6564		395.78	JOYSTICK UNIT 310		EQUIPMENT REPAIR PARTS	N
	6400 FORCE AMERICA DISTRIBUTING, LLC		395.78		1 Transactions		
	7384 GOPHER STATE ONE CALL						
142	03-320-000-0000-6240		2.70	EMAIL TICKETS		SUBSCRIPTIONS	N
	7384 GOPHER STATE ONE CALL		2.70		1 Transactions		
	8331 HARDWARE HANK						
145	03-350-000-0000-6556		9.48	FOAM BRUSH SHOP 500		SHOP SUPPLIES	N
146	03-350-000-0000-6556		1.20	SHOP 211 SUPPLIES		SHOP SUPPLIES	N
144	03-350-000-0000-6564		11.58	GATE HINGE UNIT 232		EQUIPMENT REPAIR PARTS	N
	8331 HARDWARE HANK		22.26		3 Transactions		
	12325 L & M SUPPLY, INC.						
111	03-350-000-0000-6556		79.99	HAND CART SHOP 212		SHOP SUPPLIES	N
112	03-350-000-0000-6556		68.96	FLOORDRY WATER HOSE		SHOP SUPPLIES	N
113	03-350-000-0000-6556		18.99	WD40		SHOP SUPPLIES	N

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
110	03-350-000-0000-6564		119.99	PUMP UNIT 236		EQUIPMENT REPAIR PARTS	N
114	03-350-000-0000-6564		56.79	CHAIN RATCHET		EQUIPMENT REPAIR PARTS	N
12325	L & M SUPPLY, INC.		344.72	5 Transactions			
13498	MARCO TECHNOLOGIES LLC						
116	03-320-000-0000-6301		590.13	MAINTENANCE AGREEMENT	3616B023AD	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		590.13	1 Transactions			
13353	MARSHALL COUNTY HIGHWAY DEPARTM						
115	03-330-000-0000-6261		21,456.45	INSPECTOR SAP57-608-008		CONSULTING & LEGAL SERVICES	N
13353	MARSHALL COUNTY HIGHWAY DEPARTM		21,456.45	1 Transactions			
14316	NELSON EQUIPMENT OF TRF INC						
117	03-350-000-0000-6564		462.22	YOKE FLANGED UNIT 309		EQUIPMENT REPAIR PARTS	N
118	03-350-000-0000-6564		131.93	FRICTION DISC UNIT 309		EQUIPMENT REPAIR PARTS	N
119	03-350-000-0000-6564		59.66	CLUTCH DRIVE PLATE UNIT 309		EQUIPMENT REPAIR PARTS	N
120	03-350-000-0000-6564		56.31	PARTS UNIT 206		EQUIPMENT REPAIR PARTS	N
121	03-350-000-0000-6564		16.01	PARTS UNIT 232		EQUIPMENT REPAIR PARTS	N
14316	NELSON EQUIPMENT OF TRF INC		726.13	5 Transactions			
14123	NORTHWEST BEVERAGE INC						
122	03-320-000-0000-6401		23.50	WATER		SUPPLIES	N
14123	NORTHWEST BEVERAGE INC		23.50	1 Transactions			
14312	NORTHWEST POWER SYSTEMS						
123	03-350-000-0000-6564		27.20	VALVE UNIT 310		EQUIPMENT REPAIR PARTS	N
124	03-350-000-0000-6564		57.68	PLUG CAP UNIT 204		EQUIPMENT REPAIR PARTS	N
125	03-350-000-0000-6564		46.08	ORING PLUG CAP UNIT 206		EQUIPMENT REPAIR PARTS	N
14312	NORTHWEST POWER SYSTEMS		130.96	3 Transactions			
15323	OFFICE DEPOT						
126	03-320-000-0000-6401		182.21	CABLE INK		SUPPLIES	N
15323	OFFICE DEPOT		182.21	1 Transactions			
16460	POMP'S TIRE SERVICE INC						
129	03-350-000-0000-6564		116.94	FLAT REPAIR		EQUIPMENT REPAIR PARTS	N
130	03-350-000-0000-6564		234.85	TIRES UNIT 202		EQUIPMENT REPAIR PARTS	N
131	03-350-000-0000-6564		95.52	REPAIR UNIT 223		EQUIPMENT REPAIR PARTS	N
16460	POMP'S TIRE SERVICE INC		447.31	3 Transactions			

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
							Paid On Bhf #	On Behalf of Name	
127	16419	PRECISE MRM LLC		185.39	MONTHLY GPS FEB			EQUIPMENT REPAIR PARTS	N
128		03-350-000-0000-6564		244.51	MONTHLY GPS JAN			EQUIPMENT REPAIR PARTS	N
	16419	PRECISE MRM LLC		429.90		2 Transactions			
141	17002	QUILL CORPORATION		142.79	SHOP 500 SUPPLIES			SUPPLIES	N
	17002	QUILL CORPORATION		142.79		1 Transactions			
132	18379	RDO TRUST # 80-5800		50.82	PAINT UNIT 203			EQUIPMENT REPAIR PARTS	N
	18379	RDO TRUST # 80-5800		50.82		1 Transactions			
135	18440	READITECH IT SOLUTIONS		67.00	HOSTED EXCHANGE APRIL			TELEPHONE	N
136		03-320-000-0000-6202		40.00	BACKUP MANAGER			COMPUTER SERVICES	N
137		03-320-000-0000-6631		825.00	SONICWALL			FURNITURE & EQUIPMENT	N
	18440	READITECH IT SOLUTIONS		932.00		3 Transactions			
133	18106	RED LAKE COUNTY COOP		281.55	PROPANE SHOP 212			PROPANE FOR HEATING SHOPS	N
134		03-350-000-0000-6418		583.14	PROPANE SHOP 211			PROPANE FOR HEATING SHOPS	N
	18106	RED LAKE COUNTY COOP		864.69		2 Transactions			
138	19426	SANDAHL'S		660.00	DECALS FOR BEHICLES			EQUIPMENT REPAIR PARTS	N
	19426	SANDAHL'S		660.00		1 Transactions			
340	20027	THE TIMES		121.44	BIDS CRACKSEALING			ADVERTISING	N
341		03-320-000-0000-6232		2.50	AFFIDAVIT			ADVERTISING	N
342		03-320-000-0000-6232		143.52	BIDS STOCK PILE			ADVERTISING	N
343		03-320-000-0000-6232		2.50	AFFIDAVIT			ADVERTISING	N
344		03-320-000-0000-6232		118.68	BIDS SHOULDERING			ADVERTISING	N
345		03-320-000-0000-6232		2.50	AFFIDAVIT			ADVERTISING	N
346		03-320-000-0000-6232		118.68	BIDS STRIPING			ADVERTISING	N
	20027	THE TIMES		509.82		7 Transactions			
139	20003	TR SALVAGE INC		90.00	PIPE, LIGHT UNIT 244			EQUIPMENT REPAIR PARTS	N

Pennington County Financial System



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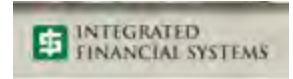
Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
20003 TR SALVAGE INC		90.00	1 Transactions		
21008 UNIVERSAL SCREEN PRINT					
140 03-320-000-0000-6401		230.00	COUNTRY MAP	SUPPLIES	N
21008 UNIVERSAL SCREEN PRINT		230.00	1 Transactions		
3 Fund Total:		96,008.30	Road & Bridge	33 Vendors	67 Transactions
Final Total:		289,157.11	95 Vendors	346 Transactions	

DRAFT

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	193,148.81	County Revenue
	3	96,008.30	Road & Bridge
All Funds		289,157.11	Total

Approved by,

.....

.....

DRAFT

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 24TH, 2020, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, March 24th, 2020 at 5:00 p.m. Members Present: Darryl Tveitbakk, Cody Hempel, Donald Jensen, Bruce Lawrence, and Neil Peterson. Absent: None.

The meeting was called to order by Chairman Tveitbakk and the Pledge of Allegiance was recited.

Julie Sjostrand, Human Services Director, presented the consent agenda from the March 17th, 2020 Human Services Committee meeting. On a motion by Commissioner Lawrence, and seconded by Commissioner Jensen, the following recommendations of the Pennington County Human Service Committee for March 17th, 2020 are hereby adopted. Motion carried.

SECTION A

- I. To approve the February 18, 2020 Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. Certificate of Appreciation to Social Worker from Minnesota Department of Human Services.

SECTION B

- I. To approve payment of the Agency's bills.

Julie Sjostrand stated that as part of the consent agenda it was Amy Nelson that received the Certificate of Appreciation from the Minnesota Department of Human Services.

County Engineer Mike Flaagan reviewed the bids received for the 2020 supply of culvert and fuel along with bids for equipment rental. Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve the following bids received for equipment rental for the year 2020 and authorize the County Engineer to select from these bidders. Motion carried.

Triple D Construction
Beito Repair
Davidson Construction
Jeremy Nelson Excavating
Lunke Inc.
Jeff Olson Construction
Weleski Excavating

Wright Construction
Ryan Anderson (Anderson Services)
Olson Construction (Steve Olson)
K&K Trucking
Novak Farms
Danny Jarshaw
Thygeson Construction

Moved by Commissioner Peterson, seconded by Commissioner Hempel, to approve the bid for culvert supplies for 2020 submitted by True North Steel. Motion carried.

Both fuel bidders bid 10 cents off the pump price for fuel. Moved by Commissioner Jensen, seconded by Commissioner Hempel, to approve the bid for fuel supplies for 2020 from Farmers Union Oil and Northdale Oil. Motion carried.

Mike Flaagan informed the County Board that the Red Lake Watershed District opened bid for the Westside Drainage project last Thursday, March 19th, 2020. Low bidder was R.J. Zavoral and Sons. The County is responsible for three culverts.

The County Engineer has received petitions for ditch cleaning in CD #44, CD#41, and J.D.#13.

The County Board suggested the dates of April 27th or 29th as possible dates for a J.D.#13 joint ditch meeting with Marshall County.

Moved by Commissioner Peterson, seconded by Commissioner Jensen to hold the Five Year Road & Bridge Plan meeting at 4:00 p.m., April 28th, 2020. Motion carried.

Commissioner Lawrence introduced the following resolution, seconded by Commissioner Jensen, and upon vote was unanimously carried.

PENNINGTON COUNTY

RESOLUTION

IT IS RESOLVED that Pennington County enter into MnDOT Agreement No. 1035889 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the grading, bituminous surfacing, ADA improvements, roundabout, and lighting construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 1 from 900 feet west of Trunk Highway No. 59/County State Aid Highway No. 16 to Kinney Avenue and on County State Aid Highway No. 16 from 690 feet south of Trunk Highway No. 1 to Trunk Highway No. 59 923 feet north of Trunk Highway No. 1 within the corporate limits of the City of Thief River Falls under state Project No. 057-070-019 and state Project No. 5701-31 (T.H. 1=033).

IT IS FURTHER RESOLVED that Darryl Tveitbakk, County Board Chairman and Mike Flaagan, County Engineer are authorized to execute the Agreement and any amendments to the Agreement.

Mike Flaagan then gave an update on the bridge project. More concrete is being poured on the east pier. The pier cap is done on the west pier. They are hoping to set beams in April.

County Sheriff Ray Kuznia recommends Scott Mekash for the position of Full-Time Investigator. Moved by Commissioner Jensen, seconded by Commissioner Lawrence, to hire Scott Mekash to fill the position of Full-Time Investigator effective April 20, 2020. Motion carried.

County Sheriff Ray Kuznia requested to purchase the following equipment and service for a 2020 Ram pickup and 2020 Durango. Moved by Commissioner Lawrence, seconded by Commissioner Peterson, to approve the following quotes.

(2) RSR 2X Radar Units and Accessories	Stalker Radar	\$ 6,302.00
(2) 4RE Standard DVR in Car Cameras	Watch Guard	\$ 9,840.00
Sale & installation of warning and protection equipment 2020 Ram	Code 4 Services	\$15,879.08
Sale & installation of warning and protection equipment 2020 Durango	Code 4 Services	\$14,268.20

County Sheriff Ray Kuznia recommended Ian Hutton for the position of Full-Time Corrections Officer. Moved by Commissioner Jensen, seconded by Commissioner Peterson, to transfer Ian Hutton from a Part-Time Corrections Officer position to a Full-Time Corrections Officer position effective March 25th, 2020. Motion carried.

Erik Beitel, Emergency Management Director, and Kayla Jore, Inter County Nursing Service Director, met with the County Board. Erik reviewed the Minnesota Statistics showing the number of persons tested for COVID – 19 and the number of confirmed cases to date in the State of Minnesota. Pennington County has no confirmed cases to date. Erik is looking at what the definition is for essential service in case the Governor orders a Stay at Home Order. Erik has ordered some mask and personal protection equipment. Applications for small business loans should be available Friday. It is expected that the order to close bars and restaurants for dine in services will be extended. Please check on your neighbors.

Kayla Jore stated the Minnesota Department of Health is holding weekly briefings with tribal organizations. The local Public Health Organizations are assisting with planning including plans for the homeless.

Commissioner Peterson moved, seconded by Commissioner Jensen, to set the County Board Appeal and Equalization meeting for 6:00 p.m., June 15th, 2020 in Meeting Room A in the County Government Center. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to appropriate \$1000.00 to the Goodridge Historical Society. Motion carried.

The Personnel Committee made a recommendation to move the Deputy Auditor –Financial Manager position from a grade 16 to a grade 18 position. Moved by Commissioner Jensen, seconded by Commissioner Peterson, to make the Deputy Auditor – Financial Manager position a grade 18 and adjust Jennifer Herzberg’s salary accordingly effective March 9th, 2020. Motion carried.

Moved by Commissioner Lawrence, seconded by Commissioner Jensen, to approve the Pennington County Board minutes of March 10th, 2020 as written and the March 17th, 2020 Pennington County Emergency Meeting minutes. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Hempel, to approve payment of the Human Service Warrants in the amount of \$81,905.92, and also the following Commissioner warrants. Motion carried.

WARRANTS

County Revenue	\$31,078.86
Road & Bridge	\$52,413.24

Per diems and meal reimbursements in the amount of \$71.22 were also approved.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Lawrence, and upon vote was unanimously carried.

PENNINGTON COUNTY BOARD OF COMMISSIONERS

Resolution in response to global COVID-19 pandemic.

Whereas, On March 11, 2020 The World Health Organization declared COVID-19 a global health pandemic.

Whereas, On March 13, 2020, Donald J. Trump, President of the United States, declared a national emergency in response to the COVID-19 pandemic.

Whereas, On March 13, 2020, Tim Walz, Governor of the State of Minnesota, issued emergency executive order 20-01 declaring a peacetime state of emergency in response to the COVID-19 pandemic.

Whereas, On March 17, 2020 the Pennington County Board of Commissioners declared a local emergency in response to the COVID-19 pandemic.

Whereas, the health, safety and welfare of the citizens and employees of Pennington County are of the utmost concern to the Pennington County Board.

Whereas, pursuant to Minnesota Statute 373.052 subd. 2 a County Board by resolution may authorize the closing of County offices if there is an emergency situation, public business is transacted at other reasonable times and places, and the public interest is served.

NOW, THEREFORE BE IT RESOLVED, by the Chair of the County Board of Pennington

1. That all Pennington County buildings and facilities are closed to the public effective March 20, 2020 at 4:30 p.m.
2. While the buildings will be closed to the public, normal County services and operations will continue to be provided to the community on the same schedule, through both phone and email contact.
3. Pursuant to Minnesota Statute 373.052 subd. 2 there should be no liability or loss of rights to a person because of a delay caused by the closing of County offices.

Commissioner Lawrence moved, seconded by Commissioner Hempel, to authorize the Pennington County Buildings and Facilities to remain closed to the public until April 13, 2020 subject to further development on the COVID – 19 crisis. Motion carried.

Commissioner Hempel moved, seconded by Commissioner Lawrence, to hold a County Board meeting at 9:00 a.m. on April 2nd, 2020 with the County Department Heads invited to make reports. Motion carried.

Moved by Commissioner Peterson, seconded by Commissioner Hempel, to adjourn to 9:00 a.m., April 2nd, 2020. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 2ND, 2020, 9:00 A.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, April 2nd, 2020 at 9:00 a.m.
Members Present: Darryl Tveitbakk, Donald Jensen, Bruce Lawrence, Neil Peterson, and on-line Cody Hempel. Absent: None.

Others Present: County Engineer Mike Flaagan, Chief Deputy Sheriff Seth Vettleson, County Recorder Julie Hanson, Deputy Auditor Kevin Erickson, County Assessor Adeline Olson, Jail Administrator Dave Casanova, County Auditor-Treasurer Ken Olson, and from KTRF News Grant Nelson. Appearing on-line were The Times Reporter April Scheinoha, Department of Corrections Mark Bloomquist, Human Services Director Julie Sjostrand, Court Administrator Kathy Narlock, DMV Manager Kristi Rood, Emergency Manager Erik Beitel, Deputy Court Administrator, County Attorney Seamus Duffy, and Inter County Nursing Director Kayla Jore.

Erik Beitel reported that there had been 49 COVID – 19 tests taken in Pennington County with 43 coming back negative and 6 still being tested. No confirmed cases in Pennington County. We have received some surgical masks. Small business loans are available through the Federal Government.

Kayla Jore reported that there have been three children that have been confirmed with COVID – 19 in Minnesota. She also reviewed other state statistics. They have had several reports of children playing in groups or doing homework together.

Departments reporting that employees are working at home wherever possible.

Law Enforcement has been watching the river for ice jams and flooding.

The Jail Administrator reviewed procedure followed for safety of inmates. They currently have 50 face masks and 12 face shields.

Probation is screening clients before they meet with staff and are practicing social distancing when possible.

The DMV reported that driver's license holders will be granted a two-month extension past the end of the Emergency Declaration period to renew their license.

County Engineer Mike Flaagan presented a Grant Agreement for Local Road Improvement and upon roll call vote unanimously carried. Program funds for the round about to be constructed by the Challenger School. The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson and upon roll call vote was unanimously carried.

PENNINGTON COUNTY RESOLUTION
Exhibit E for Grant Agreement to State Transportation Fund
(Local Road Improvement Program)
Grant Terms and Conditions
SAP 057-608-010

WHEREAS, Pennington County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$1,000,000.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Pennington County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52 and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above referenced grant.

Mike Flaagan reported one county road had water running over it and possibly two township roads.

Erik Beitel stated there was a Code Red Alert issued when the ice was jamming up the damn in Thief River Falls. It had to be opened up which caused a significant amount of water to be released down-stream. The forecast calls for 4 to 8 inches of snow coming today and tomorrow.

As per state regulation the STS crew will not be able to fill and/or transport sand bags. We will be asking for volunteers if needed.

Moved by Commissioner Peterson, seconded by Commissioner Jensen, to adjourn to 10:00 a.m. on April 14th, 2020. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Darryl Tveitbakk, Chairman

Jennifer
4/10/20 2:53PM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DRAFT

Pennington County Financial System



Jennifer
4/10/20 2:53PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
8352	HEMPEL/CODY						
41	01-003-000-0000-6103		75.00	PERDIEM - CANVASS BD - TRF	030520	PER DIEMS - BOARD	N
42	01-003-000-0000-6103		75.00	PER DIEM - TECH COMM - TRF	030920	PER DIEMS - BOARD	N
43	01-003-000-0000-6103		75.00	PER DIEM - CHAMBER - TRF	031220	PER DIEMS - BOARD	N
44	01-003-000-0000-6103		75.00	PER DM - EMER BD MTG - TRF	031720	PER DIEMS - BOARD	N
8352	HEMPEL/CODY		300.00	4 Transactions			
10026	JENSEN/DONALD J						
19	01-003-000-0000-6103		75.00	PER DIEM - TAZ - TRF	030220	PER DIEMS - BOARD	N
20	01-003-000-0000-6103		75.00	PER DEIM - HWY COMM - TRF	030320	PER DIEMS - BOARD	N
21	01-003-000-0000-6103		125.00	PER DIEM - AIRPORT AUTH - ST P	030420	PER DIEMS - BOARD	N
22	01-003-000-0000-6103		100.00	PER DIEM - AIRPORT AUTH - ST P	030520	PER DIEMS - BOARD	N
23	01-003-000-0000-6103		75.00	PER DIEM - Y COMM - TRF	030920	PER DIEMS - BOARD	N
24	01-003-000-0000-6103		75.00	PER DIEM - CD 96 - TRF	031020	PER DIEMS - BOARD	N
25	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	031120	PER DIEMS - BOARD	N
26	01-003-000-0000-6103		100.00	PER DIEM - PERSONNEL - TRF	031220	PER DIEMS - BOARD	N
27	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL -TRF	031320	PER DIEMS - BOARD	N
28	01-003-000-0000-6103		100.00	PER DIEM - CORONA VIRUS - TRF	031620	PER DIEMS - BOARD	N
29	01-003-000-0000-6103		75.00	PER DIEM - AIRPORT AUTH - TRF	031820	PER DIEMS - BOARD	N
30	01-003-000-0000-6103		75.00	PER DIEM - JTC - BEMIDJI	031920	PER DIEMS - BOARD	N
31	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	032020	PER DIEMS - BOARD	N
32	01-003-000-0000-6103		75.00	PER DIEM - ICC - OKLEE	032320	PER DIEMS - BOARD	N
33	01-003-000-0000-6103		75.00	PER DIEM - BID OPENING - TRF	032420	PER DIEMS - BOARD	N
34	01-003-000-0000-6103		75.00	PER DIEM - DEPT HEAD/TASK FORC	032620	PER DIEMS - BOARD	N
10026	JENSEN/DONALD J		1,325.00	16 Transactions			
12323	LAWRENCE/BRUCE						
37	01-003-000-0000-6103		75.00	PER DIEM - CANVASS BOARD - TRF	030520	PER DIEMS - BOARD	N
38	01-003-000-0000-6103		75.00	PER DIEM - TECH COMM - TRF	030920	PER DIEMS - BOARD	N
39	01-003-000-0000-6103		75.00	PER DIEM - NWRCB - TRF	031120	PER DIEMS - BOARD	N
40	01-003-000-0000-6103		75.00	PER DIEM - COVID 19 - TRF	031920	PER DIEMS - BOARD	N
35	01-003-000-0000-6103		75.00	PER DEM - NWRCB- CONF CALL	032520	PER DIEMS - BOARD	N
36	01-003-000-0000-6103		75.00	PER DEM - NWRCB- CONF CALL	033120	PER DIEMS - BOARD	N
12323	LAWRENCE/BRUCE		450.00	6 Transactions			
16362	PETERSON/NEIL						
1	01-003-000-0000-6103		75.00	PER DIEM - GEN GOV - TRF	030320	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		75.00	PER DIEM - HWY COMM - TRF	030920	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		100.00	PER DIM - HWY COMM - RRF	031020	PER DIEMS - BOARD	N

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Rpt Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
				Service Dates	Paid On Bhf #	On Behalf of Name	
4	01-003-000-0000-6103		75.00	PER DIEM - ETENSION - TRF	031220	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		75.00	PER DIEM - TRIWIP	031620	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	PER DIEM - GEN GOV - TRF	031820	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		75.00	PER DIEM - FLOOD RED - TRF	032020	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		75.00	PER DIEM - HWY BID - TRF	032420	PER DIEMS - BOARD	N
16362	PETERSON/NEIL		625.00	8 Transactions			
20307	TVEITBAKK/DARRYL						
9	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL COM - TRF	031120	PER DIEMS - BOARD	N
10	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL COM - TRF	031220	PER DIEMS - BOARD	N
11	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL COM - TRF	031320	PER DIEMS - BOARD	N
12	01-003-000-0000-6103		100.00	PER DIEM DANCING SKY - WARREN	031620	PER DIEMS - BOARD	N
13	01-003-000-0000-6103		75.00	PER DIEM - AIRPORT AUTH - TRF	031820	PER DIEMS - BOARD	N
14	01-003-000-0000-6103		75.00	PER DIEM - NWRL BOARD - TRF	031920	PER DIEMS - BOARD	N
15	01-003-000-0000-6103		75.00	PER DIEM - DEPT HEAD MTG - TRF	032020	PER DIEMS - BOARD	N
16	01-003-000-0000-6103		75.00	PER DIEM - EMER MGR/SHERIFF/TR	032320	PER DIEMS - BOARD	N
18	01-003-000-0000-6103		75.00	PER DIEM - DEPT HEAD TRF	032620	PER DIEMS - BOARD	N
17	01-003-000-0000-6103		75.00	PER DIEM - DANCING SKY - TRF	033020	PER DIEMS - BOARD	N
20307	TVEITBAKK/DARRYL		775.00	10 Transactions			
1 Fund Total:			3,475.00	County Revenue		5 Vendors	44 Transactions
Final Total:			3,475.00			5 Vendors	44 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	3,475.00	County Revenue
All Funds	3,475.00	Total

Approved by,

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DRAFT