

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 14th, 2019, 10:00 A.M.
PENNINGTON COUNTY BOARD ROOM JUSTICE CENTER

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, May 14th, 2019 at 10:00 A.M. Members Present: Donald Jensen, Bruce Lawrence, Neil Peterson, Cody Hempel, and Darryl Tveitbakk. Members absent: None

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

County Engineer Mike Flaagan provided two quotes for updated County Highway Maps. They included Mustang Sign & Graphic-\$6,854.00 and Bismark Map Company-\$7,800.00. Moved by Commissioner Hempel, seconded by Commissioner Jensen, to purchase County Highway Maps from Mustang Signs & Graphics for \$6,854.00. Motion carried.

The County Board would like a framed county map to be hung in the County Board Room.

Commissioner Peterson moved, seconded by Commissioner Jensen, to authorize the County Engineer and the County Auditor-Treasurer to advertise for bids for crack-sealing to be opened at 9:00 A.M., June 11th, 2019. Motion carried.

Commissioner Jensen moved, seconded by Commissioner Peterson, to advertise for one permanent part-time highway maintenance worker. Motion carried.

Commissioner Jensen moved, seconded by Commissioner Peterson, to advertise for two part-time seasonal workers for the Highway Department. Motion carried.

The County Board then discussed the Five-Year Road & Bridges Plan. The County Engineer had included the possible work on CSAH#17 in the last year of the plan. Moved by Commissioner Jensen, seconded by Commissioner Peterson, to adopt the Five-Year Road & Bridge Construction Plan as presented. Motion unanimously carried.

County Engineer Mike Flaagan said that they will be looking at some of the county roads in need of reconstruction. The County Highway Department Annual Report has been finished and is available at the Highway Department and on the County website.

Mike Flaagan noted that Pennington County had been awarded \$405,000.00 for construction of the roundabout on CSAH #16 from the HSIP committee.

The bid opening for the CSAH#8 Bridge and Road Construction is scheduled for 3:00 P.M., May 28th, 2019 in the former County Board Room.

The application deadline for the Highway Department Mechanic and Technician is May 17th, 2019, with interviews to be held in the next week if possible.

The Highway Department has been notified of a possible fine from the Minnesota Department of Agriculture for spray drifts of pesticide while spraying for weeds in ditches last July. Mike Flaagan will have more information at the next meeting.

The County Board discussed with the County Engineer the proposed Border to Border Trail. Commissioner Jensen moved, seconded by Commissioner Peterson, that Pennington County opposes the Border to Border Trail Plan as currently proposed. Motion unanimously carried.

County Sheriff Ray Kuznia and Chief Deputy Seth Vettleson met with the County Board. At 10:30 A.M. the Pennington County Board of Commissioners closed the County Board meeting pursuant to MN Statutes 13D.05 for preliminary consideration of allegations against Shane Borg, subject to the Board's authority.

At 10:40 A.M. the County Board Meeting was reopened and called back into session.

Commissioner Tveitbakk moved, seconded by Commissioner Jensen, to terminate Shane Anthony Borg, effective May 20th, 2019. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve hiring Scott Olslund as a Part-Time Dispatch/Jailer, effective May 15th, 2019. Motion carried.

Sheriff Kuznia presented the Work Release Services Contract with the State of Minnesota and the Joint Powers Agreement with the State of Minnesota ICWC Program.

Moved by Commissioner Peterson, seconded by Commissioner Hempel, to approve the following agreements with the State of Minnesota Commissioner of Corrections. Motion carried.

1. State of Minnesota Income Contract for Work Release Services for fiscal year 2020.
2. State of Minnesota Joint Powers Agreement for the Sentencing to Serve Program effective July 1st, 2019 through June 30th, 2021.
3. State of Minnesota Joint Powers Agreement for the ICWC Program effective July 1st, 2019 through June 30th, 2021.

Sheriff Kuznia asked to purchase a storage shed from Peterson Lumber for \$2,000 for storage of lawn mowers, etc. Moved by Commissioner Tveitbakk, seconded by Commissioner Hempel, to approve purchase of a storage shed from Peterson Lumber for \$2000. Motion carried.

The County Board asked the Highway Department to level out the unpaved portion of the school's parking lot.

The County Board approved Change Order #5 from Mesabi Windows, Glass & Door, which voids Change Order #2 resulting in a decrease of \$1,535.00

County Auditor-Treasurer Ken Olson noted that the maintenance on the elevators in the Justice Center ends June 30th, 2019. Moved by Commissioner Jensen, seconded by Commissioner Hempel, to get quotes for maintenance service for the elevators. Motion carried.

Commissioner Hempel moved, seconded by Commissioner Tveitbakk, to approve the April 23rd, 2019 Minutes for the County Ditch #70 Hearing, Five-Year Road & Bridge Plan Hearing, and the Pennington County Board Meeting, as written. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve the Human Services warrants totaling \$165,632.01 and the following Commissioner warrants.

WARRANTS

County Revenue	\$ 164,317.68
Road & Bridge	\$ 89,962.38
Solid Waste Facility	\$ 646.60
Ditch Funds	\$ 228.82

Per diems and meal reimbursements in the amount of \$3,943.90 were also approved.

Commissioner Tveitbakk reviewed the samples from Universal Screenprint for room signs for the Pennington County Justice Center and reviewed the Buildings Committee recommendation. Commissioner Tveitbakk moved, seconded by Commissioner Hempel, to approve purchase of the room signs from Universal Screenprint for the Pennington County Justice Center. Motion carried.

The Personnel Committee has reviewed the Deputy Auditor-Treasurer/Payroll Manager position and recommends that the title be changed to Deputy Auditor-Treasurer/Human Resource Director. They felt this better describes the duties of this position. This would put the position at a grade 18. Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to change the title of Deputy Auditor-Treasurer/Payroll Manager to Deputy Auditor-Treasurer/Human Resource Director, place the position at a grade 18, and set the pay at \$31.20 per hour, effective May 20th, 2019. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Hempel, to request RFP to do a complete wage market study for Pennington County. Motion carried.

Commissioner Peterson moved, seconded by Commissioner Jensen, to approve recording the Right of Way Plat for CSAH#8 Bridge Project. Motion carried.

It was noted that Ashley Nerhus has accepted the University of Minnesota 4H Coordinator position and will start May 28th, 2019.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to adjourn the Board Meeting to Tuesday, May 28th, 2019 at 5:00 P.M. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners